

**UTULIVU WOMENS GROUP**

**Charity No. 1118448**

**Trustees' Report and Unaudited Accounts**

**31 May 2022**

**UTULIVU WOMENS GROUP**  
**Contents**

	Pages
Trustees' Annual Report	2 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Accounts	7 to 12

The trustees present their report with the unaudited financial statements of the charity for the year ended 31 May 2022.

## **REFERENCE AND ADMINISTRATIVE DETAILS**

### **Charity No. 1118448**

#### **Principal Office**

555 Northumberland avenue  
Reading  
RG2 8NX

#### **Trustees**

The following trustees served during the year:

J. Kihika  
L. Mshila  
A. Mukwamatapa  
R. Mwanje  
L. Obure  
E. Onduso

#### **Accountants**

WKM Accountancy Services  
Castledine House  
5 Heanor Road  
Ilkeston  
DE7 8DY

#### **Bankers**

Barclays  
90-93 Broad Street  
Reading  
RG1 2AP

## **OBJECTIVES AND ACTIVITIES**

Promoting healthy living through workshops/seminars and trainings. Welcoming and supporting women and their families from abroad. Workshops on education for both women, young people and men. Enhancing social networks through outings, picnics, holidays and exchange programmes. Empowering children/young people through drama, music, poetry etc. Promoting cultural awareness. Providing volunteering opp

It has been another year of progress that as Utulivu refers to as 'Season of Growth' –a busy but gratifying one for our small and creative team. As a grassroot organization, we reflect on the journey and together passionately celebrate the change we seek and continue to be in our communities. This in many ways continue to help us focus on our vision and as the saying goes, 'If you don't know where you have come from, you won't know where you are going'.

## **UTULIVU WOMENS GROUP**

### **Trustees Annual Report**

Our focus of empowering women & girls, young people, seniors and with the support of men continue to crystallize in the Health & Wellbeing approach located within the framework of Community Voice, Community Wellbeing Hub, Community Safety, and the Skills & Jobs. As such, our theme this year has been 'My Voice Counts Too for The Change We Seek For Our Health & Wellbeing'. We feel privileged to be able to design and deliver such a unique portfolio of work which is not only innovative and imaginative but also challenging us as facilitators to the communities we serve and those leading other organizations.

Our strength has been through working with and developing community assets. We are deeply indebted to all the people who continue to join and support us in realizing our vision. This includes our respected and valued creative small staff team, Trustees, partners, and our funders who have hugely helped us continue to perform while transforming by remaining purpose led and performance driven in impacting our communities positively.

### **ACHIEVEMENTS AND PERFORMANCE**

The year's theme was 'Together We Thrive'. This was very timely given that it was in the midst of the 1st wave of the covid-19 which had claimed many lives especially from the BAME. The conference encouraged to keep together and especially in supporting those most vulnerable within their communities.

### **FINANCIAL REVIEW**

Utulivu woman's group has had a considerable success in securing funding for ongoing and future projects.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

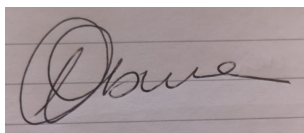
Utulivu woman's group is led by board of trustees who meets on a quarterly basis and are responsible for the directions and strategic and policy of the charity

#### **Statement of trustees' responsibilities in relation to the financial statements**

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees

A handwritten signature in black ink, appearing to read 'L. Obure', is written over a light blue horizontal-lined background.

L. Obure

Trustee

21 March 2023

**Independent Examiner's Report to the trustees of UTULIVU WOMENS GROUP**

I report to the trustees on my examination of the financial statements of UTULIVU WOMENS GROUP for the year ended 31 May 2022 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011('the Act'). The trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of the financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Mariah Tompkins  
FMAAT  
WKM Accountancy Services  
Castledine House  
5 Heanor Road  
Ilkeston  
DE7 8DY  
21 March 2023

**UTULIVU WOMENS GROUP**  
**Statement of Financial Activities**  
**for the year ended 31 May 2022**

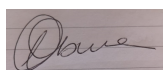
		<b>Unrestricted</b>	<b>Restricted</b>	<b>Total funds</b>	<b>Total funds</b>
		<b>funds</b>	<b>funds</b>	<b>2022</b>	<b>2021</b>
		<b>2022</b>	<b>2022</b>	<b>2022</b>	<b>2021</b>
	<b>Notes</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Income and endowments</b>					
<b>from:</b>					
Donations and legacies	3	4,105	51,044	55,149	72,890
Other	4	5,005	18,259	23,264	-
<b>Total</b>		<b>9,110</b>	<b>69,303</b>	<b>78,413</b>	<b>72,890</b>
<b>Expenditure on:</b>					
Charitable activities	5	14,607	16,328	30,935	38,009
Other	6	8,036	20,276	28,312	13,244
<b>Total</b>		<b>22,643</b>	<b>36,604</b>	<b>59,247</b>	<b>51,253</b>
Net gains on investments		-	-	-	-
<b>Net income</b>		<b>(13,533)</b>	<b>32,699</b>	<b>19,166</b>	<b>21,637</b>
Transfers between funds		-	-	-	-
<b>Net income before other gains/(losses)</b>		<b>(13,533)</b>	<b>32,699</b>	<b>19,166</b>	<b>21,637</b>
<b>Other gains and losses</b>					
<b>Net movement in funds</b>		<b>(13,533)</b>	<b>32,699</b>	<b>19,166</b>	<b>21,637</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		28,293	-	28,293	6,656
<b>Total funds carried forward</b>		<b>14,760</b>	<b>32,699</b>	<b>47,459</b>	<b>28,293</b>

**UTULIVU WOMENS GROUP****Balance Sheet****at 31 May 2022****Charity No. 1118448**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Current assets</b>		
Cash at bank and in hand	49,014	28,843
	<u>49,014</u>	<u>28,843</u>
<b>Creditors:</b> Amount falling due within one year	8 (1,555)	(550)
	<u>47,459</u>	<u>28,293</u>
<b>Net current assets</b>		
<b>Total assets less current liabilities</b>	<u>47,459</u>	<u>28,293</u>
<b>Net assets excluding pension asset or liability</b>	<u>47,459</u>	<u>28,293</u>
<b>Total net assets</b>	<u><u>47,459</u></u>	<u><u>28,293</u></u>
<b>The funds of the charity</b>		
<b>Restricted funds</b>	9	
Restricted income funds	32,699	-
	<u>32,699</u>	<u>-</u>
<b>Unrestricted funds</b>	9	
General funds	14,760	28,293
	<u>14,760</u>	<u>28,293</u>
<b>Reserves</b>	9	
<b>Total funds</b>	<u><u>47,459</u></u>	<u><u>28,293</u></u>

Approved by the trustees on 30 May 2022

And signed on their behalf by:



L. Obure

Trustee

21 March 2023

**1 Accounting policies****Basis of preparation**

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

**Change in basis of accounting or to previous accounts**

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

**Fund accounting**

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

**Income**

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.



## UTULIVU WOMENS GROUP

### Notes to the Accounts

#### **Expenditure**

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

#### **Taxation**

The charity is exempt from tax on its charitable activities.

#### **Freehold investment property**

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

#### **Stocks**

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

#### **Trade and other debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

#### **Trade and other creditors**

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**Research and development**

Expenditure on research and development is written off in the year in which it is incurred.

**Foreign currencies**

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net

income/expenditure. **Leased assets**

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation.

Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

**Pension costs**

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

**Receipt of donated goods, facilities and services**

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

## 2 Statement of Financial Activities - prior year

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
<b>Income and endowments from:</b>			
Donations and legacies	13,771	59,119	72,890
<b>Total</b>	<u>13,771</u>	<u>59,119</u>	<u>72,890</u>
<b>Expenditure on:</b>			
Charitable activities	14,695	23,314	38,009
Other	5,406	7,838	13,244
<b>Total</b>	<u>20,101</u>	<u>31,152</u>	<u>51,253</u>
<b>Net income</b>	<u>(6,330)</u>	<u>27,967</u>	<u>21,637</u>
<b>Net income before other gains/(losses)</b>	<u>(6,330)</u>	<u>27,967</u>	<u>21,637</u>
<b>Other gains and losses:</b>			
<b>Net movement in funds</b>	<u>(6,330)</u>	<u>27,967</u>	<u>21,637</u>
<b>Reconciliation of funds:</b>			
Total funds brought forward	6,656	-	6,656
<b>Total funds carried forward</b>	<u>326</u>	<u>27,967</u>	<u>28,293</u>

## 3 Income from donations and legacies

	Unrestricted	Restricted	Total 2022	Total 2021
	£	£	£	£
Grants	4,105	51,044	55,149	72,890
	<u>4,105</u>	<u>51,044</u>	<u>55,149</u>	<u>72,890</u>

## 4 Other income

	Unrestricted	Restricted	Total 2022	Total 2021
	£	£	£	£
	5,005	18,259	23,264	-
	<u>5,005</u>	<u>18,259</u>	<u>23,264</u>	<u>-</u>

## 5 Expenditure on charitable activities

	Unrestricted	Restricted	Total 2022	Total 2021
	£	£	£	£
<i>Expenditure on charitable activities</i>				
Awareness Rising & Engagements	-	4,609	4,609	2,240
Community support	-	4,091	4,091	4,281
Volunteer Expenses	4,055	-	4,055	2,372
<i>Governance costs</i>				
Capital Costs	9,550	-	9,550	972
Management and Administration	-	7,628	7,628	25,412
Media & Publication	1,002	-	1,002	2,732
	<u>14,607</u>	<u>16,328</u>	<u>30,935</u>	<u>38,009</u>

## 6 Other expenditure

	Unrestricted	Restricted	Total 2022	Total 2021
	£	£	£	£
Rent	-	-	-	1,543
Employee costs	-	20,276	20,276	-
Motor and travel costs	1,322	-	1,322	-
Premises costs	1,000	-	1,000	-
General administrative costs	2,343	-	2,343	6,599
Legal and professional costs	3,371	-	3,371	5,102
	<u>8,036</u>	<u>20,276</u>	<u>28,312</u>	<u>13,244</u>

## 7 Staff costs

	2022	2021
Salaries and wages	18,615	-
Pension costs	31	-
	<u>18,646</u>	<u>-</u>

No employee received emoluments in excess of £60,000.

## 8 Creditors:

amounts falling due within one year

	2022	2021
	£	£
Other taxes and social security	147	-
Other creditors	36	-
Accruals	1,372	550
	<u>1,555</u>	<u>550</u>

## 9 Movement in funds

	At 1 June 2021	Incoming resources (including other gains/losses ) £	Resources expended £	At 31 May 2022 £
<b>Restricted funds:</b>				
<b>Restricted income funds:</b>				
Other Grant	-	69,303	(36,604)	32,699
<i>Total</i>	<u>-</u>	<u>69,303</u>	<u>(36,604)</u>	<u>32,699</u>
<b>Unrestricted funds:</b>				
<b>General funds</b>	28,293	9,110	(22,643)	14,760
<b>Total funds</b>	<u>28,293</u>	<u>78,413</u>	<u>(59,247)</u>	<u>47,459</u>

Purposes and restrictions in relation to the funds:

Restricted funds:

Other Grant

## 10 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Net current assets	47,642	(183)	47,459
	<u>47,642</u>	<u>(183)</u>	<u>47,459</u>

## 11 Reconciliation of net debt

	At 1 June 2021 £	Cash flows £	At 31 May 2022 £
Cash and cash equivalents	28,843	20,171	49,014
	<u>28,843</u>	<u>20,171</u>	<u>49,014</u>
Net debt	<u>28,843</u>	<u>20,171</u>	<u>49,014</u>

12 Commitments

*Operating lease commitments*

Annual commitments under non-cancellable operating leases are as follows:

	2022	2022	2021	2021
	Land and	Other	Land and	Other
	buildings		buildings	
	£	£	£	£
Operating leases with expiry date:				

*Pension commitments*

	2022	2021
	£	£
The pension cost charge to the charity		
amounted to:	31	-



**UTULIVU WOMENS GROUP**
**Detailed Statement of Financial Activities**
**for the year ended 31 May 2022**

	Unrestricted funds	Restricted funds	Total funds	Total funds
	2022	2022	2022	2021
	£	£	£	£
<b>Income and endowments from:</b>				
Donations and legacies				
Grants	4,105	51,044	55,149	72,890
	<u>4,105</u>	<u>51,044</u>	<u>55,149</u>	<u>72,890</u>
Other				
	5,005	18,259	23,264	-
	<u>5,005</u>	<u>18,259</u>	<u>23,264</u>	<u>-</u>
<b>Total income and endowments</b>	<b>9,110</b>	<b>69,303</b>	<b>78,413</b>	<b>72,890</b>
<b>Expenditure on:</b>				
Charitable activities				
Awareness Rising & Engagements	-	4,609	4,609	2,240
Community support	-	4,091	4,091	4,281
Volunteer Expenses	4,055	-	4,055	2,372
	<u>4,055</u>	<u>8,700</u>	<u>12,755</u>	<u>8,893</u>
Governance costs				
Capital Costs	9,550	-	9,550	972
Management and Administration	-	7,628	7,628	25,412
Media & Publication	1,002	-	1,002	2,732
	<u>10,552</u>	<u>7,628</u>	<u>18,180</u>	<u>29,116</u>
<b>Total of expenditure on charitable activities</b>	<b>14,607</b>	<b>16,328</b>	<b>30,935</b>	<b>38,009</b>
Other expenditure				
Rent	-	-	-	1,543
	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,543</u>
Employee costs				
Salaries/wages	-	18,615	18,615	-
Pension costs	-	31	31	-
Staff welfare	-	1,630	1,630	-
	<u>-</u>	<u>20,276</u>	<u>20,276</u>	<u>-</u>
Motor and travel costs				
Travel and subsistence	1,322	-	1,322	-
	<u>1,322</u>	<u>-</u>	<u>1,322</u>	<u>-</u>
Premises costs				
Rent	1,000	-	1,000	-
	<u>1,000</u>	<u>-</u>	<u>1,000</u>	<u>-</u>
General administrative costs, including depreciation and amortisation				
General insurances	339	-	339	319



**UTULIVU WOMENS GROUP****Detailed Statement of Financial Activities**

Information and publications	934	-	934	3,607
Stationery and printing	600	-	600	2,673
Telephone, fax and broadband	470	-	470	-
	<u>2,343</u>	<u>-</u>	<u>2,343</u>	<u>6,599</u>
Legal and professional costs				
Accountancy and bookkeeping	-	-	-	550
Consultancy fees	1,749	-	1,749	-
Other legal and professional costs	1,622	-	1,622	4,552
	<u>3,371</u>	<u>-</u>	<u>3,371</u>	<u>5,102</u>
<b>Total of expenditure of other costs</b>	<u>8,036</u>	<u>20,276</u>	<u>28,312</u>	<u>13,244</u>
<b>Total expenditure</b>	<u>22,643</u>	<u>36,604</u>	<u>59,247</u>	<u>51,253</u>
Net gains on investments	-	-	-	-
	<u>(13,533)</u>	<u>32,699</u>	<u>19,166</u>	<u>21,637</u>
<b>Net income</b>				
<b>Net income before other gains/(losses)</b>	<u>(13,533)</u>	<u>32,699</u>	<u>19,166</u>	<u>21,637</u>
Other Gains	-	-	-	-
	<u>(13,533)</u>	<u>32,699</u>	<u>19,166</u>	<u>21,637</u>
<b>Net movement in funds</b>				
	<u>(13,533)</u>	<u>32,699</u>	<u>19,166</u>	<u>21,637</u>
<b>Reconciliation of funds:</b>				
Total funds brought forward	28,293	-	28,293	6,656
<b>Total funds carried forward</b>	<u>14,760</u>	<u>32,699</u>	<u>47,459</u>	<u>28,293</u>