

Newbury Park Masjid

**NEWBURY PARK MASJID**

**(REGISTERED CHARITY NUMBER 1118363)**

**Trustees' Report and Financial Statements  
For the Year Ended 31 March 2023**

**Prepared by**

**Muhit & Co  
Chartered Certified Accountants and Tax Advisers  
80A Ashfield Street  
Unit 4, London  
E1 2BJ**

## **Newbury Park Masjid**

### **Report of the Trustees for the Year Ended 31 March 2023**

The Executive Committee present their annual report and unaudited financial statements for the year ended 31 March 2023 and confirm they comply with Charities Act 1993, as amended by Charities Act 2011, the trust deed and the Charities Statement of Recommended Practice (SORP) 2005.

#### **Reference and Administrative Information**

<b>Charity Name</b>	Newbury Park Masjid
<b>Charity Registration Number</b>	1118363
<b>Principal Office</b>	117 Oaks Lane Newbury Park Ilford, Essex IG2 7PY
<b>Chairperson</b>	Mahbub Hussain
<b>General Secretary</b>	Muhammad Baha Uddin
<b>Treasurer</b>	Mohammad Abdul Hannan
<b>Executive Committee</b>	Mahbub Hussain, Mohammad A Hannan, Muhammad B Uddin, Ali Ahmed Nasawor, Abdul H Bhuiyan, Golam Rafique, Rahman, Abdul Haque, Mohammed A Kalam.
<b>Accountants</b>	Muhit and Co, Chartered Certified Accountants and Tax Advisers  80A Ashfield Street Unit 4 London E1 2BJ
<b>Bankers</b>	HSBC 75 Whitechapel Road London E1 1DU  Al Rayan Bank 97-99 Whitechapel Road London E1 1DT

# Newbury Park Masjid

## Structure, Governance and Management

### Governing Document

Newbury Park Masjid is constituted as a charitable trust registered with Charity Commission on 13<sup>th</sup> March 2007 under charity registration number 1118363. The declaration of trust is made on the 26<sup>th</sup> February 2006. Constitution amended on 4<sup>th</sup> December 2016.

### Organizational Structure

The charity executive committee are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or any other financial benefits.

The executive committee meet as a body as per requirement and are responsible for all decisions taken in relation to running the charity and the community facilities and activities provided by the charity.

### Objectives

The objectives of the charity are set out in the charity's trust deed and are summarised as follows:

To advance the Islamic faith for the benefit of the public.

To further or benefit the residents of Newbury Park and the neighborhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the executive committee shall have power:

To establish or secure the establishment of a community center and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a center for activities promoted by the charity in furtherance of the above objects.

The promotion of religious harmony for the public benefit by:

- i) Promoting knowledge and mutual understanding between different religious groups.
- ii) Advancing education and raising awareness about different religious groups to promote good relations between persons of different racial groups.
- iii) Working towards the elimination of the religion discrimination.

## **Newbury Park Masjid**

In furtherance of the said objects but not otherwise the executive committee shall have the following powers: -

- i) To employ and pay any person or persons to supervise, organise and carry on the works authorised by the; executive committee and employers of staff to make all reasonable and necessary provision for the payment of pensions and superannuation to or on behalf of employees and their widows and dependents.
- ii) To raise funds and invite and receive contributions from any individual or organisation whatsoever by way of loan subscription, donation, gift or otherwise PROVIDED THAT the executive committee shall not undertake any permanent trading activities operating in similar charitable fields and to exchange information and advice.
- iii) To co-operate and collaborate with other voluntary bodies and statutory authorities operating in similar charitable fields and to exchange information and advice.
- iv) To establish and operate bank accounts in the name of the charity and cheque drawn on such accounts shall be signed by executive committee members.
- v) To purchase, take on lease, or in exchange hire or otherwise acquire any property and any rights and privileges necessary for the attainment of the said objects and to contract, maintain and alter any buildings or erections as necessary for the said objects.
- vi) To make regulations for the management of any property which may be acquired.
- vii) Subject to such other consents as may be required by the law to sell, let or mortgage, dispose of or turn to account all or any of the property, or assets of the charity.
- viii) To invest charity monies not immediately required for the said objects in or upon such investments or securities or property as are authorized by the terms of the deed.
- ix) To arrange and provide for on or join in arranging and providing for the holding of exhibition, meetings, lectures, seminars and training courses.
- x) To do all such other lawful things as are necessary for the attainment of the said objects.

### **Activities and Achievements**

#### **How our activities deliver public benefit**

A wide range of activities are carried out in pursuance of its charitable aims. The trustees consider that these activities, summarised below, provide benefit to those who worship at our Masjid in Newbury Park, Ilford.

#### **Religious activities**

The center provides facilities for prayers and other activities associated with the Muslim faith. During the year under review, we offer a range of religious services and activities. This is available for the community as a whole.

#### **Community activity**

The charity work with the youth in the community, offering activities, classes and promote anti-drug/gun/knife crime. This helps to reduce anti-social behavior.

To welcome all local residents (Muslim and non-Muslim) to attend classes, gatherings and conferences. This will promote interfaith and allow all people in society to accept all religions, it will also stop religious hatred, extremism and radicalisation.



## Newbury Park Masjid

### Principal Funding Sources

The principal sources of funds for the center are donations from local residents, Jumma (Friday) collection and membership fees.

### Statement of Trustees' Responsibilities

Trustees are responsible for preparing an annual report and financial statements in accordance with applicable law and United Kingdom Accounting principles (UK GAAP), that applicable to charities in England and Wales requires that, the charity's trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of incoming resources and application of resources of the charity for that year. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently. Observe the methods and principles in the Charities SORP;
- Make judgments and estimates that are responsible and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in financial statements and
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the charity will not continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that financial statements comply with the Charities Act 2011, The Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence taking responsible steps for the prevention and detection of fraud and other irregularities.

The trustees for the purpose of charity law who served during the year and up to the date of this report are set out on page 1.

Approved by the trustees and signed on its behalf by:

Mahbub Hussain

Acting Chairman of Executive Committee

Mohammad A Hannan

Treasurer

Muhammad B Uddin


Secretary

Sign.....

Date.....16/12/2023

Sign.....

Date.....16/12/23

Sign.....

Date.....16/12/2023

## Newbury Park Masjid

### **Independent Examiner's Report to Trustees/Members of Newbury Park Masjid.**

We have examined the financial statements for the year ended 31 March 2023 found on pages 6 to 12, which have been prepared on the basis of historic cost. The Trustees have confirmed that they do not hold any restricted funds and that all the funds are available to meet the charity's objectives.

### **Respective Responsibilities of Trustees and Examiner**

The charity's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011) and that an independent examination is needed.

It is our responsibility to:

- Examine the accounts;
- Follow the procedures laid down in the General Directories given by the Charity Commission; and
- State whether particular matters have come to our attention.

### **Basis of Independent Examiner's Statement**

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the accounts.

### **Independent Examiner's Statement**

In the course of our examination, no matter has come to our attention:

- o Which gives us reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that proper accounting records are kept (in accordance with section 130 of the Act) and accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act;
- o To which, in our opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

### **Opinion**

In our opinion the financial statement prepared give a true and fair view of the charity's state of affairs as at 31 March 2023 giving that the incoming resources and their application in the year then ended have been properly prepared with general direction given by the Charities Commissioner.

### **Muhit & Co.**

Chartered Certified Accountants and Tax Advisers

80A Ashfield Street, Unit 4, London, E1 2BJ

Date... 15/12/23 .....

## Newbury Park Masjid

### Statement of Financial Activities For the year ended 31 March 2023

	Unrestricted Funds (£)	Restricted Funds (£)	Total 31.03.23 (£)	Total 31.03.22 (£)
<b>Incoming Resources:</b>				
Incoming Resources from Generated Funds (Note: 3 & 14)	224,524		224,524	237,355
Profit from Al Rayan Bank	17		17	13
	224,541		224,541	237,368
<b>Total Incoming Resources</b>	224,541	-	224,541	237,368
<b>Resources Expended</b>				
Cost of Generating Funds		-		-
Charitable Activities (Note: 8 & 14)	108,254	-	108,254	90,629
Governance Costs		-		-
<b>Total Resources Expended</b>	108,254	-	108,254	90,629
<b>Net Movement in Funds</b>	116,287	-	116,287	146,740
<b>Reconciliation of Funds:</b>				
Total Funds Brought Forward	1,476,111	-	1,476,111	1,329,371
Total Funds Carried Forward (Note: 12)	1,592,398	-	1,592,398	1,476,111

# Newbury Park Masjid

## Balance Sheet as at 31 March 2023

	2023		2022	
	£	£	£	£
<b>Fixed Assets</b>				
Tangible Assets (Note: 7 & 10)		1,253,478		1,253,478
Boundary Wall with coping stones (Note: 15)		57,334		57,334
Disable Toilet and Portakabin (Note:16)		17,421		17,421
		<b>1,328,233</b>		<b>1,328,233</b>
<b>Current Assets</b>				
Cash at Bank and in Hand (Note: 13)	232,812		164,574	
Prepayments (Note: 5)	46,491		43,886	
	<b>279,303</b>		<b>208,460</b>	
<b>Current Liabilities</b>				
Creditors Falling Due Within One Year	(2,138)		(6,082)	
<b>Net Current Assets</b>		<b>277,165</b>		<b>202,378</b>
<b>Total Assets Less Current Liabilities (Note: 11)</b>		<b>1,605,398</b>		<b>1,530,611</b>
Karde E Hasana (Long Term Liability (Note: 6))		(13,000)		(54,500)
<b>Total Net Assets</b>		<b>1,592,398</b>		<b>1,476,111</b>
<b>Funds:</b>				
Unrestricted Funds b/f		1,476,111		1,329,371
Surplus/(Deficit) For the Year		116,287		146,740
		<b>1,592,398</b>		<b>1,476,111</b>
<b>Total Funds</b>		<b>1,592,398</b>		<b>1,476,111</b>

The notes on pages 9 to 14 form part of these accounts Approved by the trustees on date and signed on their behalf by:

Mahbub Hussain  
Acting Chairman of Trustees

Mohammad A Hannan  
Treasurer

Muhammad B Uddin  
Secretary

Sign.....

Sign.....

Sign.....

Date.....

Date..... 16/12/23

Date..... 16/12/2023



## Newbury Park Masjid

### Notes to the Financial Statements

#### 1. Accounting Policies

##### (a) Basis of preparation

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in 2005 and applicable UK Accounting Standards and the Charities Act 2011.

##### (b) Funds structure

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or the terms of a specific appeal at any time and under the terms for public collection of Zakat in accordance with the teachings of Islam.

##### (c) Incoming resources

All incoming resources are recognized once the charity has entitlement to the resources, it is certain that the resources will be received, and the monetary value of incoming resources can be measured with sufficient reliability. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of donations at Friday prayers and public donation and Grants and is included in full in the statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognized when the charity becomes unconditionally entitled to the grant.

Incoming resources from grants, where there are performances or services deliverables required by the terms of the grant, are accounted for as the charity earns the right to payment through its performance. Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided are in the nature of professional services where a fee would otherwise be charged, in which the donated service is valued at their chargeable rate.

Investment income is included when receivable.

Incoming resources from charitable trading activity is accounted for when earned.

##### (d) Resources expended

Liabilities are recognized as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

##### (e) Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

##### (f) Allocation of overhead and support costs

Supports costs include administrative cost for charitable activities.

## Newbury Park Masjid

(g) Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both the direct pay and non-pay costs and support costs relating to those activities.

(h) Tangible fixed assets and depreciation

All assets costing more than £500 are capitalized and at historic cost. Fixed assets are stated at cost less accumulated depreciation. The freehold property is valued at historic cost and it is not depreciated.

Asset category	Annual rate
Freehold land and buildings	0%
Improvements	0%

2. Related Party Transactions and Trustees' Remuneration. Trustees Received No Emoluments (2023 £nil)

3. Total Incoming Resources from Voluntary Income

	Unrestricted Funds (£)	Restricted Funds	Total 2023 (£)
Friday Collection	52,393.00		52,393.00
HMRC – JRS Grant for Masjid	0		0
HMRC – JRS Grant for Madrasah	0		0
Ramadan Collection	11,270.00		11,270.00
Donation Received including Friday Card Donation	114,813.00		114,813.00
Eid Donation	4,844.00		4,844.00
Membership Fee and Other	3,157.00		3,157.00
Fees from Madrasa	<u>38,064.00</u>		<u>38,064.00</u>
	<u>224,541.00</u>		<u>224,541.00</u>

4. Legal & Professional Fees

	Unrestricted Funds (£)	Restricted Funds	Total 2023 (£)
Accountancy Fees	1,500.00		1,500.00
Exon Legal	120.00		120.00
Gunner Cooke LLP	1200.00		1200.00
	<u>2,820.00</u>		<u>2,820.00</u>

## Newbury Park Masjid

### 5. Prepayment to Council:

	Unrestricted Funds (£)	Restricted Funds	Total 2023 (£)
Footpath and Transport	34,886.00		34,886.00
Traffic deposit	9,000.00		9,000.00
Kard E Hasana	<u>2,500.00</u>		<u>2,500.00</u>
	<b><u>46,491.00</u></b>		<b><u>46,491.00</u></b>

### 6. Karde-E-Hasana (on the basis of Q Hasna Schedule):

	Unrestricted Funds (£)	Restricted Funds	Total 2023 (£)
Balance b/f 1 <sup>st</sup> April	54,500.00		54,500.00
Add new Karde-E-Hasna	0		0
Total Karde-E-Hasna	54,500.00		54,500.00
Less repaid during the year	<u>41,500.00</u>		<u>41,500.00</u>
	<b><u>13,000.00</u></b>		<b><u>13,000.00</u></b>

Kard E Hasana an amount of £2,500 paid to Ashik Miah this year which was by mistake omitted from creditor list in 2015. Although, it was not paid before. However, it was paid during this year and the amount is shown as overdrawn in balance sheet. It will be adjusted in the future as per the management's decision.

### 7. Freehold Property Development:

	Unrestricted Funds (£)	Restricted Funds	Total 2023 (£)
Freehold property cost/valuation, b/f	1,217,809.00		1,217,809.00
Basement Door and Lock	1,625.00		1,625.00
Boundary Wall	57,334.00		57,334.00
Building Improvement Work	34,044.00		34,044.00
Other Improvement	17,421.00		17,421.00
	<b><u>1,328,233.00</u></b>		<b><u>1,328,233.00</u></b>

## Newbury Park Masjid

### 8. Charitable Activities Support Costs:

	Unrestricted Funds (£)	Restricted Funds	Total 2023 (£)
Bank Charge			419.00
Book printing & publicity			1,986.00
Cleaning			290.00
Donation- Collected by Human Aid for Turkey disaster			2,452.00
Entertainment			208.00
Equipment expenses			814.00
Event cost			1,141.00
Freelance Imam			1,000.00
Freelance Teacher for Madrasa			4,745.00
Insurance			2,489.00
Legal and professional			2,820.00
License & Insurance			814.00
Light & heating			8,713.00
Marquee hire			1,200.00
Meeting expenses			64.00
Repairs & maintenance			11,712.00
Wages (Masjid and Madrassa)			61,667.00
Security			810.00
Staff welfare			240.00
Stationary			470.00
Subscriptions			216.00
Sundry			500.00
Telephone, fax & internet			502.00
Temps & recruitment			1,326.00
Fuel for generator			65.00
Water			1,591.00
			<b><u>108,254.00</u></b>



## Newbury Park Masjid

### 09. Corporation tax

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

### 10. Fixed Assets: Land and Buildings:

	Land and Buildings (£)	Total (£)
Cos/Valuation: At 1 April 2022	1,217,809.00	1,217,809.00
Additions	0	0
Disposal	0	0
At 31 March 2023	1,217,809.00	1,217,809.00
Net Book Value:		
At 31 March 2023	1,217,809.00	1,217,809.00
At 31 March 2022	1,217,809.00	1,217,809.00

### 11. Analysis of total assets less current liabilities:

	Unrestricted Funds (£)	Restricted Funds (£)	Total 2023(£)
Fixed assets	1,328,233.00		1,328,233.00
Current assets	279,303.00		279,303.00
Less Current liabilities	(2,138.00)		(2,138.00)
	<b>1,605,398.00</b>		<b>1,605,398.00</b>

### 12. Analysis of charitable funds:

Analysis of fund movements	Balance b/fwd	Incoming Resources	Resources expended	Fund c/fwd (£)
Unrestricted funds				
Unrestricted general funds	1,476,111.00	224,541.00	<b>(108,254.00)</b>	<b>1,592,398.00</b>

## Newbury Park Masjid

### 13. Cash at Bank and in hand:

	Total 2023 (£)
HSBC Bank (Account number: 01626523)	0
HSBC Bank Current Account (01626515)	180,838.00
HSBC Bank (Account number: 34005090)	9,240.00
Al Rayan Bank (Saving a/c 01055450)	37,674.00
Al Rayan Bank Current Accounts (01055401)	3,387.00
Al Rayan Zakat (Acc 01055451)	(10.00)
Madrasa Bank Accounts (CA 010554)	1,675.00
Cash in hand	7.00
	<b>232,812.00</b>

### 14. Madrasa Income and Expenditure Accounts:

	Madrasa Funds (£)	Arabic Class Funds (£)	Total 2023 (£)
<b>INCOME</b>			
Fees received from students	<u>38,064.00</u>		<u>38,064.00</u>
<b>Total</b>	38,064.00		38,064.00
<b>LESS EXPENSES:</b>			
Madrasah Salary	16,963.00		16,963.00
Madrasah Freelance Tutors	<u>4,745.00</u>		<u>4,745.00</u>
<b>Total Expenses</b>	<b>21,708.00</b>		<b>21,708.00</b>
<b>SURPLUS/(DEFECIT) OVER EXPENDITURE</b>	<b><u>16,356.00</u></b>		<b><u>16,356.00</u></b>

As a subsidy toward madrasa resources, printing & stationeries, and Imams' salary for providing lesson to Madrasa students £1,000 transferred monthly from Madrasa to Masjid account which is around £12,000 per year.

## Newbury Park Masjid

### 15. Fixed Assets: Boundary Wall and Coping stones.

	Boundary Wall (£)	Total (£)
Cost/Valuation: At 1 April 2022	57,334.00	57,334.00
Additions	0	0
Disposal	0	0
At 31 March 2023	57,334.00	57,334.00
Net Book Value:		
At 31 March 2023	57,334.00	57,334.00
At 31 March 2022	57,334.00	57,334.00

### 16. Fixed Assets: Disabled Toilet, Wadu facility and Portakabin (painting, partitioning, canopy)

	Disabled Toilet (£)	Total (£)
Cos/Valuation: At 1 April 2022	17,421.00	17,421.00
Additions	0	0
Disposal	0	0
At 31 March 2023	17,421.00	17,421.00
Net Book Value:		
At 31 March 2023	17,421.00	17,421.00
At 31 March 2022	17,421.00	17,421.00

### 17. Fixed Assets: Building Improvement Work

	Building Improvement (£)	Total (£)
Cos/Valuation: At 1 April 2022	34,044.00	34,044.00
Additions	0	00
Disposal	0	0
At 31 March 2023	34,044.00	34,044.00
Net Book Value:		
At 31 March 2023	34,044.00	34,044.00
At 31 March 2022	34,044.00	34,044.00