

# THE DODDRIDGE CENTRE LIMITED

England & Wales · Charity number 1118283

## Details

|                |                                                         |
|----------------|---------------------------------------------------------|
| Status         | Registered                                              |
| Legal form     | Charitable company                                      |
| Company number | <a href="#">05830381</a>                                |
| Registered     | 2007-03-08                                              |
| Register       | <a href="#">View on the Charity Commission register</a> |

## Contact

|         |                                                                                            |
|---------|--------------------------------------------------------------------------------------------|
| Address | Doddridge Centre Ltd<br>Doddridge Building<br>109 St. James Road<br>Northampton<br>NN5 5LD |
| Phone   | 01604586384                                                                                |
| Email   | <a href="mailto:info@doddridgecentre.org.uk">info@doddridgecentre.org.uk</a>               |
| Website | <a href="http://www.doddridgecentre.org.uk">www.doddridgecentre.org.uk</a>                 |

## Activities

**Objects:** 3.1) TO PROMOTE ANY CHARITABLE PURPOSE FOR THE BENEFIT OF THE COMMUNITY IN NORTHAMPTONSHIRE AND SURROUNDING AREAS (HEREINAFTER CALLED THE AREA OF BENEFIT) BY PROVIDING CHARITABLE GROUPS OPERATING WITHIN THE AREA OF BENEFIT WITH THE NECESSARY ACCOMMODATION AND FACILITIES SO AS TO ENABLE SUCH ORGANIZATIONS TO CARRY OUT THEIR CHARITABLE WORK;3.2) TO ADVANCE THE EDUCATION OF THE PUBLIC;3.3) TO RELIEVE POVERTY BY PROVIDING SUPPORT FOR OTHER ORGANISATIONS WHICH GIVE HELP TO PEOPLE SUFFERING HARDSHIP;3.4) TO UNDERTAKE COMMUNITY DEVELOPMENT AND COMMUNITY WORK IN FURTHERANCE OF THESE CHARITABLE AIMS.

**Activities:** Mission Statement: Our aim is to provide the highest quality services to non profit organisations and communities, including room hire for them. Providing them with the best opportunities to develop their tools and strategies, to help them and us achieve a more just society that benefits all with an ethos of giving all citizens a helping hand upwards. To be an enduring asset for the community.

## Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Disability, The Prevention Or Relief Of Poverty, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

- **Area of benefit:** NORTHAMPTONSHIRE AND SURROUNDING AREAS
- Northamptonshire

## Finances

| Period end | Income   | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2025-03-31 | £361,254 | £240,247    | -      | -         |
| 2024-03-31 | £210,905 | £164,035    | -      | -         |
| 2023-03-31 | £174,126 | £185,671    | -      | -         |
| 2022-03-31 | £117,951 | £139,598    | -      | -         |
| 2021-03-31 | £143,560 | £90,494     | -      | -         |

## Trustees

| Name                          | Role | Appointed  |
|-------------------------------|------|------------|
| Julie Letts                   |      | 2018-11-12 |
| Max Edward Luke Oliver        |      | 2026-02-01 |
| Samuel Vincent Robbie Pickett |      | 2026-02-01 |
| Shankar Meembat               |      | 2017-09-14 |

**THE DODDRIDGE CENTRE LIMITED**

England & Wales - Charity number 1118283

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# Accounts

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Company registration number: 05830381  
Charity registration number: 1118283

**THE DODDRIDGE CENTRE LIMITED  
TRUSTEES' REPORT AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025**

Mukhtar & Co  
Certified Public Accountants  
1 Weedon Road  
Northampton  
NN5 5BE

The Doddridge Centre Limited  
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**The Doddridge Centre Limited**  
**Company No. 05830381**  
**Trustees' Report For The Year Ended 31 March 2025**

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The trustees present their report and the financial statements for the year ended 31 March 2025.

## **Objectives and Activities**

### **Aims and Objectives**

Our charity's purposes as set out in the objects contained in the company's Memorandum of Association are:

- Our mission is to promote any charitable purpose within Northamptonshire and the surrounding areas. (The area of benefit);
- By providing groups operating within the area of benefit with necessary accommodation and facilities to enable such organisations to carry out their charitable work.
- To advance educational opportunities to the public;
- To provide life skills opportunities that empowers people to make their own decisions and communicate their choices;
- To work to end isolation and improve wellbeing amongst community members;
- To relieve poverty by providing facilities and support for community members suffering hardship, and support for other organisations which give help to people suffering hardship;
- To undertake community development and community activities in furtherance of these charitable aims.

The aim of our charity is to continue to provide the highest quality services to non-profit organisations and community groups providing them with the best opportunities and developing their tools and strategies to help them and us achieve a more just society.

Each year we review our objectives and activities to ensure they continue to reflect our aims. We refer to the Charity Commission's general guidance on public benefit when carrying out this review and when planning our future activities. The review helps us to ensure our aim, objectives and activities remain focused on our stated purposes.

### **Significant Activities**

Each year we review our objectives and activities to ensure they continue to reflect our aims. We refer to the Charity Commission's general guidance on public benefit when carrying out this review and when planning our future activities. The review helps us to ensure our aim, objectives and activities remain focused on our stated purposes.

Our model that has, once again, allowed us to be partially self-financing is room / building hire and office rental, which has led holistically to the development of a range of capacity building services for the wider community and supporting the idea of a Community Hub. During the year ended 31 March 2025, we provided the following services.

- Accommodation for charitable and community organisations (some free or subsidised)
- Working in partnership with other organisations
- Initial advice and guidance to the local community
- Volunteering
- Office hire for small, non-profit or charitable organisations.
- Provided warm spaces for the local community to use.
- Provided a food parcel provision.
- Provided a variety of groups, activities, events and classes for the community to engage with.
- Provided a community wardrobe facility.

The two centres support organisations that use the facilities as permanent offices, as a conference venue, or as a space in which to perform dance, creative crafts and other recreational activities. In short, we act as a resource centre, providing office spaces and meeting rooms to circa 50 separate organisations as well as developing the concept of a Community Hub for local residents. This involves being able to access a range of services, advice and guidance through office users and partnership arrangements. Office hirers are encouraged to give back to the community through their own business model.

We continue to see a growing interest in room hire, proving that there is still a real need for value-for- money accommodation, in a friendly and non-threatening ambience venue such as that offered by the Doddridge Centre.

We are proud to be able to offer volunteering and student placement opportunities working closely with the University of Northampton for this purpose. We have seen a growing number of dedicated volunteers over the last year with many committing to running their own groups and activities. This has meant that we have been able to expand our offerings in relation to services and provide a variety of different support to meet the needs of the whole community. We have encouraged our volunteers to really think about what they would need or like to see in the centre, giving them the facilities to be able to offer these out to others who would benefit. We also created a role of a Community Outreach worker who was responsible for offering activities such as CV writing and interview skills, networking events, providing support to the community and working with external organisations to create partnership working opportunities.

We have been able to create a warm, welcoming community space for the whole community to use, offering Wi-Fi, refreshments and a safe space to sit and engage with others. Along with this, we have been able to continue to offer a community wardrobe which allows for individuals and families to come to the centre, swap, donate or take clothing and shoes that they require, alleviating the financial pressure on many. Thanks to funding, we have also been able to offer food parcels to local families living in the NN5 area throughout the year assisting to relieve poverty and deprivation during the difficult times.

Our groups and activities grew to include, seniors lunch club, children's crafts, breakfast club, Rhyme-time, family craft sessions, monthly community events, youth club and more.

We continue to offer a form of catering service to groups using the centres, this includes our own hosted community events such our lunch clubs for senior citizens and toddlers, with outside caterers for larger and private events where requested. We are offering an enhanced service in conjunction with various suppliers, dependant on needs, along with conference and meeting room equipment, including flip charts, a Multi-purpose DLP Projector, Laptop computer, Media TV, mobile TV, video & DVD players, and Hearing Induction Loops in every room.

## The Doddridge Centre Limited Trustees' Report (continued) For The Year Ended 31 March 2025

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### Public Benefit

Our primary purpose is to provide charitable organisations and community groups with suitable accommodation, quality services and support such that it enables them to carry out their charitable work. Inextricably linked to this purpose is the aim of contributing to the public good by promoting the work of resident agencies and regular user groups whenever possible, by offering straight forward booking procedures, by welcoming user groups and their clients to the centre and ensuring our facilities and services meet their high expectations. All our activities are undertaken to further our charitable purposed for the public benefit.

The trustees confirm that they have complied with the requirements of Section 17 of the Charities Act 2011 to have due regard to the Charity Commission's guidance on public benefit.

### Financial Review

#### Financial Position

The trustees report a surplus for the year of £121,007 compared to £46,871 in the previous year.

We received £235,298 in external grant funding, of which £130,551 was restricted. We generated £123,776 from charitable trading activities and £1,986 from investments. We received £194 in donations.

As at March 2025 we held net unrestricted funds of £97,715 in cash and £90,951 of restricted funds made up of £80,837 in energy efficient fixed assets and £10,114 in cash.

The trustees are proud of the fact that each year we continue to generate a high proportion of income from our services. Greatly appreciated financial support was received from various funders including and through Northamptonshire Community Foundation, West Northamptonshire Council and others.

#### Reserves Policy

The reserves policy of the charity is based on having free reserves at a level sufficient to provide six months cover in the event of delays in receipt of unrestricted grants or accrued legacies, together with a sum required to meet any capital commitments. As of 31st March 2025, this has been set at £40,000. The total unrestricted fund stands at £97,715. The charity has several restricted funds as detailed in note 20 totaling £90,951 (2024: £9,674) . These are where the donor has specified the purpose for which the money can be spent.

### Structure, Governance and Management

#### Trustee Selection Methods

The Memorandum & Articles of Association provides for a minimum of 3 Directors. Directors can be appointed by the charity in a general meeting as co-opted until formally ratified at the next Annual General Meeting (AGM), by the other directors. Doddridge Memorial United Reform Church (DMURC) set up the charity in 1995 with the purpose of converting existing church buildings into a multi-use, multi-agency, and multi-faith community facility. DMURC no longer uses the building for worship and ceased to use it in 2019.

The members of the Executive Committee (the Trustees) are elected annually and offer a wide range of skills in the fields of community involvement, faith-based work, finance, and law. Trustees identify and approach individuals to fill any perceived gaps in skills or knowledge and ensure the Executive Committee reflects the local community.

The Trustees seek to ensure the needs of user groups are represented by inviting existing User Groups and Resident Agencies to nominate a User Group Representative to the Executive Committee. We currently have four representatives.

Most Trustees are already familiar with the practical work of the charity, mainly being drawn from regular visitors of the centre and existing Trustee networks. New Trustees are provided with a Trustee Induction Pack which includes copies of the Policies & Procedures adopted by the charity, the latest Annual Report, Accounts and Governing Documents. They are also made aware of the history and ethos of the organisation to familiarise themselves with the charity and the context in which it operates.

#### Infrastructure

It is thanks to the wonderful funders mentioned below, that we have been able to offer these services, and these include Garfield Weston, Sports England, Northampton Community Aid, Northampton Town Council, UK Shared Prosperity Fund, National Lottery – Reaching Communities, Office of Police, Fire and Crime Commissioner, Northampton Partnership Homes, VCSE Energy Efficiency, Far Away Children's Charity and West Northamptonshire Council, who all provided funding toward core costs allowing us to continue to run the centre whilst the project work was undertaken. Without this funding, we would not have been able to continue to keep the building warm, cover additional staffing hours or continue our business-as-usual services.

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# The Doddridge Centre Limited Trustees' Report (continued) For The Year Ended 31 March 2025

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## Infrastructure - continued

We have been able to provide a wide range of services to the community, and this is ever expanding as we continue to grow and meet the needs of local individuals and families. We have continued to provide infrastructure support and advice to small start-up groups where needed. This has included signposting to models for various policies, support and advice in completing funding applications, contacts for further advice, and often the most valuable is the networking aspect with similar or like-minded organisations. Whilst this has obviously been reduced greatly, there still has been a need locally within the community. There has been increased interest in the centre, which is expected to continue indefinitely, indeed we have reached full room occupancy with one office set aside for ad-hoc per-session hire.

We continue to maintain both sites to a high standard as funds allow and have a regular group of traders who assist us in repairs, maintenance and scheduling of works. We respond quickly to any repairs tasks that become apparent, though we do have to prioritise repairs in terms of risk and importance to the function of the centre. With a large Victorian building coupled with fast increasing utility costs we are seeking funding to replace many of the windows with double glazed units and a more efficient way of heating our large hall, as we are ever mindful of reducing our costs and causing less damage to our environment. As such we have installed solar panels and secondary glazing throughout the centre as well as insulation, this was achieved through an energy efficiency grant. We have continued to engage in exploratory talks with the landlord following their request to review the lease agreement and these have been fruitful. Maintenance costs formed part of that discussion, as did purchase of the building and we continue to negotiate and liaise with the landlords regarding this with the hope of the Option Agreement being finalised imminently.

## Risk Management

The Executive Committee has assessed the major risks to which the charity is exposed, specifically those related to the operations and finances of the charity and are satisfied that systems are in place to mitigate our exposure to the major risks. The Trustees do not believe the charity is subject to any substantial risk beyond the liabilities disclosed in the Annual Report and Accounts. The organisation has public liability and employer liability insurance to protect the charity in the case of a claim. The trustees, having taken advice, have introduced risk management processes to assess risks and implement risk management strategies. These include regular risk assessments by appropriately trained members of staff.

## Organisational Structure

At present the Executive Committee consists of four Trustees who meet approximately every 6 weeks and are responsible for the strategic direction and policy of the charity. The Centre Director is also in attendance at committee meetings but has no voting rights. Other members of staff attend meetings as and when deemed appropriate by the Trustees.

The Centre Director has overall day to day responsibility of the charity; its fundraising, its profile and networks, new opportunities, premises, staff and volunteers and general day to day management of the charity and its buildings.

## Reference and Administrative Details

### Trustees

Mr Graham Croucher - Chair  
Mr Shankar Meembat - Treasurer  
Ms Julie Letts - Secretary  
Mr Ian Whippey

### Other Personnel

Rachel Bott - Senior Manager

### Charity Number

1118283

### Company Number

05830381

### Registered Office

109 St James Road  
Northampton  
Northamptonshire  
NN5 5LD

**The Doddridge Centre Limited  
Trustees' Report (continued)  
For The Year Ended 31 March 2025**

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**Independent Examiner**

Nasir Mukhtar ACPA CPFA SAIA  
Mukhtar & Co  
Certified Public Accountants  
1 Weedon Road  
Northampton  
NN5 5BE

## The Doddridge Centre Limited Trustees' Report (continued) For The Year Ended 31 March 2025

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### Other Information

#### The Future

During the year ended 31st March 2025 we have continued to move from strength to strength providing a variety of services and support to the community, aiming to meet their needs and help to reduce poverty and deprivation. With the rising costs of living, we have focused on providing support in relation to food poverty, warm spaces, clothing and providing support in relation to employment and education. Our offerings continued to grow with the success of numerous grants and donations which have allowed us to go above and beyond in our work with the community. We have become re-established as a community hub which meets the needs of not only individuals and families but also charities, voluntary groups and non-profit organisations.

We will continue to review our offer and service constantly to ensure it is consistent with our aims and articles and so that it is ethical but cost effective. We will continue to seek more income generation projects so that we can become more self-supporting. This includes constant review of our hire rates so that they cover our costs but remain competitive. In recent years we have tried to keep prices lower, with everyone's rising costs in mind, and this has helped return more bookings. We are also at the early stages of looking at setting up a further arm of the charity that will generate income for the centre such as a good quality second hand goods/charity shop of which research has shown there is a need for in the area. Research has also shown that this type of initiative can potentially return a good income for our charity, which will help with our costs and enhance the activities that we provide for the community, in line with, and augmenting our charitable aims.

As always, we are keen to listen to the needs and wants of the local community ensuring that we are meeting their needs and providing services and support that they want to engage in. It is important that the community has an active and listened to voice within the centre and their needs continue to be met by a variety of different methods. We are engaging with the community regarding the opportunity to purchase the building and will look to deliver a campaign with which they will feel valued and a key asset to the process.

The Doddridge Centre is the heart of the community and puts its centre users at the forefront of its offerings. As such, we are passionate about ensuring that the centre continues to be a safe, welcoming space for the whole community to utilise and benefit from. We are hopeful of continuing to expand our services as per the request of the community and providing spaces for local organisations to meet the needs of their own service users. We are particularly keen on expanding our partnership working, especially within the Voluntary, Community and Social Enterprise (VCSE) sector, allowing for more opportunities to be explored and developed over the coming years.

The future continues to look much brighter overall, with a continuing awareness of our brand and services, however we remain aware of the continuing financial challenge of rising costs and increased competition for less grant funding.

### Statement of Trustees' Responsibilities

The trustees (who are also the directors of The Doddridge Centre Limited for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statement unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgments and accounting estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at anytime the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

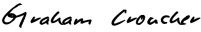
### Small Company Rules

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

**The Doddridge Centre Limited  
Trustees' Report (continued)  
For The Year Ended 31 March 2025**

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The trustees' report was approved by the board of trustees and signed on its behalf by:

DocuSigned by:  
  
2D0367410522485  
Mr Graham Croucher

Trustee  
15th December 2025

**The Doddridge Centre Limited**  
**Independent Examiner's Report to the Trustees of The Doddridge Centre Limited**  
**For The Year Ended 31 March 2025**

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I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

**Responsibilities and Basis of Report**

As the charity trustees of the Company (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent Examiner's Statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of International Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed by:

*Nasir Mukhtar*

CA252BDDCE4B4B8  
Nasir Mukhtar ACPA CPFA SAIA

17th December 2025  
1 Weedon Road  
Northampton  
NN5 5BE

**The Doddridge Centre Limited**  
**Statement of Financial Activities (including Income and Expenditure Account)**  
**For The Year Ended 31 March 2025**

|                                    |       |                      | 2025                 | 2024                  |
|------------------------------------|-------|----------------------|----------------------|-----------------------|
|                                    |       | Unrestricted funds   | Restricted funds     | Total funds           |
|                                    | Notes | £                    | £                    | £                     |
| <b>INCOME AND ENDOWMENTS FROM:</b> |       |                      |                      |                       |
| Donations and legacies             | 3     | 194                  | -                    | 194                   |
| Charitable activities:             | 4     |                      |                      |                       |
| Community Outreach                 |       | 104,747              | 130,551              | 235,298               |
| Office Space                       |       | 111,944              | -                    | 111,944               |
| Catering                           |       | 1,960                | -                    | 1,960                 |
| Other trading activities           | 5     | 9,872                | -                    | 9,872                 |
| Investments                        | 6     | 1,986                | -                    | 1,986                 |
|                                    |       | <u>230,703</u>       | <u>130,551</u>       | <u>361,254</u>        |
| <b>EXPENDITURE ON:</b>             |       |                      |                      |                       |
| Raising funds                      | 9     | 1                    | -                    | 1                     |
| Charitable activities:             | 9     |                      |                      |                       |
| Community Outreach                 |       | (190,974)            | (49,274)             | (240,248)             |
|                                    |       | <u>(190,973)</u>     | <u>(49,274)</u>      | <u>(240,247)</u>      |
| <b>NET INCOME</b>                  |       | <u>39,730</u>        | <u>81,277</u>        | <u>121,007</u>        |
| <b>NET MOVEMENT IN FUNDS</b>       |       | <u>39,730</u>        | <u>81,277</u>        | <u>121,007</u>        |
| <b>RECONCILIATION OF FUNDS:</b>    |       |                      |                      |                       |
| Total funds brought forward        |       | 57,985               | 9,674                | 67,659                |
| <b>TOTAL FUNDS CARRIED FORWARD</b> | 20    | <u><u>97,715</u></u> | <u><u>90,951</u></u> | <u><u>188,666</u></u> |

The notes on pages 11 to 19 form part of these financial statements.

**The Doddridge Centre Limited**  
**Comparative Statement of Financial Activities (including Income and Expenditure Account)**  
**For The Year Ended 31 March 2025**

|                                    |              | <b>2024</b>               |                         |                      |
|------------------------------------|--------------|---------------------------|-------------------------|----------------------|
|                                    |              | <b>Unrestricted funds</b> | <b>Restricted funds</b> | <b>Total funds</b>   |
|                                    | <b>Notes</b> | <b>£</b>                  | <b>£</b>                | <b>£</b>             |
| <b>INCOME AND ENDOWMENTS FROM:</b> |              |                           |                         |                      |
| Donations and legacies             | <b>3</b>     | 4,507                     | -                       | 4,507                |
| Charitable activities:             | <b>4</b>     |                           |                         |                      |
| Community Outreach                 |              | 63,404                    | 20,712                  | 84,116               |
| Office Space                       |              | 112,650                   | -                       | 112,650              |
| Catering                           |              | 1,802                     | -                       | 1,802                |
| Other trading activities           | <b>5</b>     | 7,361                     | -                       | 7,361                |
| Investments                        | <b>6</b>     | 470                       | -                       | 470                  |
|                                    |              | <u>190,194</u>            | <u>20,712</u>           | <u>210,906</u>       |
| <b>EXPENDITURE ON:</b>             |              |                           |                         |                      |
| Charitable activities:             | <b>9</b>     |                           |                         |                      |
| Community Outreach                 |              | (132,992)                 | (31,043)                | (164,035)            |
| <b>NET INCOME</b>                  |              | <u>57,202</u>             | <u>(10,331)</u>         | <u>46,871</u>        |
| <b>NET MOVEMENT IN FUNDS</b>       |              | <u>57,202</u>             | <u>(10,331)</u>         | <u>46,871</u>        |
| <b>RECONCILIATION OF FUNDS:</b>    |              |                           |                         |                      |
| Total funds brought forward        |              | 783                       | 20,005                  | 20,788               |
| <b>TOTAL FUNDS CARRIED FORWARD</b> | <b>20</b>    | <u><u>57,985</u></u>      | <u><u>9,674</u></u>     | <u><u>67,659</u></u> |

The notes on pages 11 to 19 form part of these financial statements.

**The Doddridge Centre Limited**  
**Statement of Financial Position**  
**As At 31 March 2025**

|                                                                |       |                    |                  | 2025        | 2024        |
|----------------------------------------------------------------|-------|--------------------|------------------|-------------|-------------|
|                                                                |       | Unrestricted funds | Restricted funds | Total funds | Total funds |
|                                                                | Notes | £                  | £                | £           | £           |
| <b>FIXED ASSETS</b>                                            |       |                    |                  |             |             |
| Tangible Assets                                                | 13    | -                  | 80,837           | 80,837      | -           |
|                                                                |       | -                  | 80,837           | 80,837      | -           |
| <b>CURRENT ASSETS</b>                                          |       |                    |                  |             |             |
| Debtors                                                        | 14    | 13,823             | -                | 13,823      | 8,494       |
| Cash at bank and in hand                                       |       | 135,168            | 10,114           | 145,282     | 67,183      |
|                                                                |       | 148,991            | 10,114           | 159,105     | 75,677      |
| <b>Creditors: Amounts Falling Due Within One Year</b>          | 15    | (50,636)           | -                | (50,636)    | (8,018)     |
| <b>NET CURRENT ASSETS (LIABILITIES)</b>                        |       | 98,355             | 10,114           | 108,469     | 67,659      |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>                   |       | 98,355             | 90,951           | 189,306     | 67,659      |
| <b>Creditors: Amounts Falling Due After More Than One Year</b> | 16    | (640)              | -                | (640)       | -           |
| <b>NET ASSETS</b>                                              |       | 97,715             | 90,951           | 188,666     | 67,659      |
| <b>FUNDS OF THE CHARITY</b>                                    |       |                    |                  |             |             |
| Restricted Funds                                               |       |                    |                  | 90,951      | 9,674       |
| Unrestricted Funds                                             |       |                    |                  | 97,715      | 57,985      |
| <b>TOTAL FUNDS</b>                                             | 20    |                    |                  | 188,666     | 67,659      |

For the year ending 31 March 2025 the charitable company was entitled to exemption from audit under section 479a of the Companies Act 2006 relating to subsidiary companies.

The members have not required the charitable company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the board of trustees on 15 December 2025 and were signed on its behalf by:

Mr Graham Croucher

Trustee

DocuSigned by:

*Graham Croucher*

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The notes on pages 11 to 19 form part of these financial statements.

Mr Shankar Meembat

Trustee

DocuSigned by:

*Shankar Meembat*

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**The Doddridge Centre Limited**  
**Notes to the Financial Statements**  
**For The Year Ended 31 March 2025**

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**1. General Information**

The Doddridge Centre Limited is a company limited by guarantee, incorporated in England & Wales, registered number 05830381 and registered charity number 1118283. The registered office is 109 St James Road, Northampton, Northamptonshire, NN5 5LD.

**2. Accounting Policies**

**2.1. Basis of Preparation of Financial Statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)", Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006.

The charitable company is a Public Benefit Entity as defined by FRS 102.

**2.2. Going Concern Disclosure**

The trustees have not identified any material uncertainties related to events or conditions that may cast significant doubt about the charitable company's ability to continue as a going concern.

**2.3. Fund Accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds comprise unrestricted funds that have been set aside by the trustees for a specific purpose.

Restricted funds are to be used for specific purposes as laid down by the donor.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**2.4. Incoming Resources**

All income is included in the financial statements when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. No amounts are included in the financial statements for services donated by volunteers. Intangible income, in the form of donated facilities and voluntary help etc., is not included in the financial statements since it is not considered practicable to quantify such income.

**2.5. Resources Expended**

Expenditure is stated inclusive of Value Added Tax (VAT) and brought into account in the year in which it is due.

**2.6. Tangible Fixed Assets and Depreciation**

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Plant & Machinery  
 Fixtures & Fittings

Straight Line Basis over 25 years  
 Straight Line Basis over 15 years

**2.7. Investments**

Grants received in advance are paid into a higher interest savings account with no restrictions on access. Funds are transferred when required to the current account. No funds are tied up in long term investments.

Interest is brought into account on a receivable basis.

**2.8. Cash and Cash Equivalents**

Cash and cash equivalents are basic financial assets and include cash in hand and deposits held at call with banks, other short-term highly liquid investments that mature in no more than three months from the date of acquisition and are readily convertible to a known amount of cash with insignificant risk of change in value, and bank overdrafts.

**2.9. Pensions**

The charitable company operates a defined pension contribution scheme. Contributions are charged to the Statement of Financial Activities as they become payable in accordance with the rules of the scheme. The charity operates a National Employment Savings Trust (NEST) defined contribution pension scheme.

**The Doddridge Centre Limited**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2025**

**2.10. Government Grant**

Government grants are recognised in the statement of financial activities in an appropriate manner that matches them with the expenditure towards which they are intended to contribute.

Grants for immediate financial support or to cover costs already incurred are recognised immediately in the statement of financial activities. Grants towards general activities of the entity over a specific period are recognised in the statement of financial activities over that period.

Grants towards fixed assets are recognised over the expected useful lives of the related assets and are treated as deferred income and released to the statement of financial activities over the useful life of the asset concerned.

All grants in the statement of financial activities are recognised when all conditions for receipt have been complied with.

**3. Income from Donations and Legacies**

|                     | <b>2025</b>         | <b>2024</b>  |
|---------------------|---------------------|--------------|
|                     | <b>Unrestricted</b> | <b>Total</b> |
|                     | <b>funds</b>        | <b>funds</b> |
|                     | <b>£</b>            | <b>£</b>     |
| Donations and gifts | 194                 | 4,507        |

**4. Income from Charitable Activities**

|                    | <b>2025</b>  | <b>2024</b>  |
|--------------------|--------------|--------------|
|                    | <b>Total</b> | <b>Total</b> |
|                    | <b>funds</b> | <b>funds</b> |
|                    | <b>£</b>     | <b>£</b>     |
| Community Outreach | 104,747      | 130,551      |
| Office Space       | 111,944      | -            |
| Catering           | 1,960        | -            |
|                    | 218,651      | 130,551      |
|                    | 349,202      | 198,568      |

**Grants, included above, are as follows:**

Reaching Communities Fund £40,000.00 (Unrestricted)

VCSE Energy Efficiency Fund £85,155.00 (Restricted)

UK Shared Prosperity Fund £20,535.00 (Restricted)

Household Support Fund £10,147.00 (Restricted)

**5. Income from Other Trading Activities**

|                    | <b>2025</b>         | <b>2024</b>        |
|--------------------|---------------------|--------------------|
|                    | <b>Unrestricted</b> | <b>Total funds</b> |
|                    | <b>funds</b>        |                    |
|                    | <b>£</b>            | <b>£</b>           |
| Fundraising events | 9,872               | 7,361              |

**6. Investment Income**

|                          | <b>2025</b>         | <b>2024</b>  |
|--------------------------|---------------------|--------------|
|                          | <b>Unrestricted</b> | <b>Total</b> |
|                          | <b>funds</b>        | <b>funds</b> |
|                          | <b>£</b>            | <b>£</b>     |
| Bank interest receivable | 1,986               | 470          |

**The Doddridge Centre Limited**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2025**

**7. Government Grants**

Government grants recognised in the accounts were as follows:

|                           |            |                          |
|---------------------------|------------|--------------------------|
| WNC HSF                   | £2,147.25  | Core costs               |
| WNC Community fund        | £9,609.60  | Core costs               |
| WNC Arts and Culture fund | £4,999.00  | Library worker           |
| WNC                       | £1,500.00  | Core costs (warm spaces) |
| Northampton Town Council  | £2,088.00  | Podcasting equipment     |
| UK Shared prosperity fund | £20,535.00 | Worker and apprentice    |

|                        | 2025   | 2024   |
|------------------------|--------|--------|
|                        | £      | £      |
| Local Authority Grants | 40,879 | 10,045 |

**8. Net Income/(Expenditure)**

The net income is stated after charging/(crediting):

|                                               | 2025  | 2024  |
|-----------------------------------------------|-------|-------|
|                                               | £     | £     |
| Bad debts                                     | -     | (736) |
| Depreciation of tangible fixed assets - owned | 4,318 | -     |

**9. Analysis of Expenditure**

|                    | 2025                           |                             |         |
|--------------------|--------------------------------|-----------------------------|---------|
|                    | Activities undertaken directly | Support costs (see note 10) | Total   |
|                    | £                              | £                           | £       |
| Raising funds      | -                              | (1)                         | (1)     |
| Community Outreach | 139,422                        | 100,826                     | 240,248 |
|                    | 139,422                        | 100,825                     | 240,247 |

|                    | 2024                           |                             |         |
|--------------------|--------------------------------|-----------------------------|---------|
|                    | Activities undertaken directly | Support costs (see note 10) | Total   |
|                    | £                              | £                           | £       |
| Community Outreach | 118,391                        | 45,644                      | 164,035 |

**10. Support Costs**

|                                                   | 2025          |                    |       |
|---------------------------------------------------|---------------|--------------------|-------|
|                                                   | Raising funds | Community Outreach | Total |
|                                                   | £             | £                  | £     |
| Employee costs:                                   |               |                    |       |
| Wages and salaries                                | -             | 7,448              | 7,448 |
| Employers pensions - defined contributions scheme | -             | 1,120              | 1,120 |
| Staff training                                    | -             | 298                | 298   |
| Premises expenses:                                |               |                    |       |
| Rent                                              | -             | 4,740              | 4,740 |

...CONTINUED

**The Doddridge Centre Limited**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2025**

|                                       |     |         |         |
|---------------------------------------|-----|---------|---------|
| Rates                                 | -   | 878     | 878     |
| Light and heat                        | -   | 30,147  | 30,147  |
| Water rates                           | -   | 2,582   | 2,582   |
| Repairs and maintenance               | -   | 16,971  | 16,971  |
| Cleaning                              | -   | 2,471   | 2,471   |
| Premises insurance                    | -   | 4,517   | 4,517   |
| General administration:               |     |         |         |
| Advertising and marketing costs       | -   | 633     | 633     |
| Telecommunications and data costs     | -   | 3,438   | 3,438   |
| Independent examiner's fees           | -   | 3,380   | 3,380   |
| Accountancy fees                      | -   | 4,800   | 4,800   |
| Professional fees                     | -   | 2,664   | 2,664   |
| Bank charges                          | -   | 1,765   | 1,765   |
| Other office costs                    | -   | 5,423   | 5,423   |
| Sundry expenses                       | (1) | 2,823   | 2,822   |
| Depreciation:                         |     |         |         |
| Depreciation of plant and machinery   | -   | 2,039   | 2,039   |
| Depreciation of fixtures and fittings | -   | 2,279   | 2,279   |
| Interest payable:                     |     |         |         |
| Bank interest payable                 | -   | 10      | 10      |
| Governance costs:                     |     |         |         |
| Independent examiner's fees           | -   | 400     | 400     |
|                                       | (1) | 100,826 | 100,825 |

|                                                   | <b>2024</b>               |
|---------------------------------------------------|---------------------------|
|                                                   | <b>Community Outreach</b> |
|                                                   | <b>£</b>                  |
| Employee costs:                                   |                           |
| Employers pensions - defined contributions scheme | 1,013                     |
| Premises expenses:                                |                           |
| Light and heat                                    | 33,764                    |
| Cleaning                                          | 2,071                     |
| General administration:                           |                           |
| Independent examiner's fees                       | 3,380                     |
| Accountancy fees                                  | 2,957                     |
| Bad debts written off                             | (736)                     |
| Governance costs:                                 |                           |
| Independent examiner's fees                       | 400                       |
| Consultancy fees                                  | 2,795                     |
|                                                   | <u>45,644</u>             |

**The Doddridge Centre Limited**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2025**

**11. Independent Examiner's Remuneration**

|                                                     | <b>2025</b>  | <b>2024</b>  |
|-----------------------------------------------------|--------------|--------------|
|                                                     | <b>£</b>     | <b>£</b>     |
| Independent examination of the financial statements | 400          | 400          |
| Other assurance services                            | -            | -            |
| Tax advisory services                               | -            | -            |
| Other financial services                            | 3,380        | 3,380        |
|                                                     | <u>3,780</u> | <u>3,780</u> |

Mukhtar & Co Accountants and Tax Advisers also received £4,800 on account of costs incurred for bookkeeping provided by a third party.

**12. Average Number of Employees**

Average number of employees during the year was: 11 (2024: 6)

**13. Tangible Assets**

|                            | <b>Plant &amp;<br/>Machinery</b> | <b>Fixtures &amp;<br/>Fittings</b> | <b>Total</b>  |
|----------------------------|----------------------------------|------------------------------------|---------------|
|                            | <b>£</b>                         | <b>£</b>                           | <b>£</b>      |
| <b>Cost</b>                |                                  |                                    |               |
| As at 1 April 2024         | -                                | -                                  | -             |
| Additions                  | 50,965                           | 34,190                             | 85,155        |
| As at 31 March 2025        | <u>50,965</u>                    | <u>34,190</u>                      | <u>85,155</u> |
| <b>Depreciation</b>        |                                  |                                    |               |
| As at 1 April 2024         | -                                | -                                  | -             |
| Provided during the period | 2,039                            | 2,279                              | 4,318         |
| As at 31 March 2025        | <u>2,039</u>                     | <u>2,279</u>                       | <u>4,318</u>  |
| <b>Net Book Value</b>      |                                  |                                    |               |
| As at 31 March 2025        | <u>48,926</u>                    | <u>31,911</u>                      | <u>80,837</u> |
| As at 1 April 2024         | <u>-</u>                         | <u>-</u>                           | <u>-</u>      |

**14. Debtors**

|                            | <b>2025</b>   | <b>2024</b>  |
|----------------------------|---------------|--------------|
|                            | <b>£</b>      | <b>£</b>     |
| <b>Due within one year</b> |               |              |
| Trade debtors              | 5,811         | -            |
| Other debtors              | 8,012         | 8,494        |
|                            | <u>13,823</u> | <u>8,494</u> |

**15. Creditors: Amounts Falling Due Within One Year**

|                              | <b>2025</b>   | <b>2024</b>  |
|------------------------------|---------------|--------------|
|                              | <b>£</b>      | <b>£</b>     |
| Trade creditors              | 42,818        | -            |
| Other loans                  | 4,328         | 1,886        |
| Other creditors              | -             | 4,920        |
| Taxation and social security | 3,490         | 532          |
| Accruals and deferred income | -             | 680          |
|                              | <u>50,636</u> | <u>8,018</u> |

**The Doddridge Centre Limited**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2025**

**16. Creditors: Amounts Falling Due After More Than One Year**

|                     | <b>2025</b> | <b>2024</b> |
|---------------------|-------------|-------------|
|                     | <b>£</b>    | <b>£</b>    |
| Payments on account | 640         | -           |

**17. Loans**

An analysis of the maturity of loans is given below:

|                                                   | <b>2025</b> | <b>2024</b> |
|---------------------------------------------------|-------------|-------------|
|                                                   | <b>£</b>    | <b>£</b>    |
| Amounts falling due within one year or on demand: |             |             |
| Other loans                                       | 4,328       | 1,886       |

**19. Pension Commitments**

The charitable company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund.

During the year the charge to the statement of financial activities in respect of defined contribution schemes was £1,120 (2024: £1,013).

At the statement of financial position date contributions of £NIL were due to the fund and are included in creditors.

**20. Movement in Funds**

|                               | <b>As at 1 April<br/>2024</b> | <b>Income</b> | <b>Expenditure</b> | <b>As at 31 March<br/>2025</b> |
|-------------------------------|-------------------------------|---------------|--------------------|--------------------------------|
|                               | <b>£</b>                      | <b>£</b>      | <b>£</b>           | <b>£</b>                       |
| <b>Unrestricted funds</b>     |                               |               |                    |                                |
| General:                      |                               |               |                    |                                |
| General unrestricted fund     | 57,985                        | 230,703       | (190,973)          | 97,715                         |
| <b>Restricted funds</b>       |                               |               |                    |                                |
| NTC Newsletters               | 339                           | -             | (333)              | 6                              |
| Warm Spaces Funding           | 2,233                         | 1,501         | (2,499)            | 1,235                          |
| Anchor Senior Lunch           | 1,926                         | -             | (1,926)            | -                              |
| Cllr Events                   | 38                            | -             | (9)                | 29                             |
| Lunch and Play 3000           | 702                           | -             | (558)              | 144                            |
| Faraway Summer 500            | 431                           | -             | (426)              | 5                              |
| Skipton YC 1500               | 1,404                         | 100           | (1,260)            | 244                            |
| National Grid Funding         | 1,228                         | -             | -                  | 1,228                          |
| Barchester Transport 500      | 350                           | -             | (105)              | 245                            |
| Locality - restricted premise | 1,023                         | -             | -                  | 1,023                          |
| Cooking on a budget           | -                             | 1,000         | -                  | 1,000                          |
| Forever Young Fitness Class   | -                             | 2,890         | (1,900)            | 990                            |
| Cooking with CYP (NCA)        | -                             | 504           | (251)              | 253                            |
| McCarthy Stone Foundation     | -                             | 1,464         | (744)              | 720                            |
| Podcast Equipment - NTC       | -                             | 2,088         | (1,448)            | 640                            |
| Household Support Fund        | -                             | 10,147        | (8,628)            | 1,519                          |
| UKSPF                         | -                             | 20,535        | (20,535)           | -                              |
| PCC                           | -                             | 2,926         | (935)              | 1,991                          |
| Festive Fun Day               | -                             | 1,300         | (1,284)            | 16                             |

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**The Doddridge Centre Limited**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2025**

|                                |                           |                |                    |                            |
|--------------------------------|---------------------------|----------------|--------------------|----------------------------|
| WNC Library                    | -                         | 941            | (2,115)            | (1,174)                    |
| VCSE Energy Efficiency Fund    | -                         | 85,155         | (4,318)            | 80,837                     |
| <b>Total restricted funds</b>  | <b>9,674</b>              | <b>130,551</b> | <b>(49,274)</b>    | <b>90,951</b>              |
| <b>Total funds</b>             | <b>67,659</b>             | <b>361,254</b> | <b>(240,247)</b>   | <b>188,666</b>             |
|                                | <b>As at 1 April 2023</b> | <b>Income</b>  | <b>Expenditure</b> | <b>As at 31 March 2024</b> |
|                                | <b>£</b>                  | <b>£</b>       | <b>£</b>           | <b>£</b>                   |
| <b>Unrestricted funds</b>      |                           |                |                    |                            |
| General:                       |                           |                |                    |                            |
| General unrestricted fund      | 783                       | 190,194        | (132,992)          | 57,985                     |
| <b>Restricted funds</b>        |                           |                |                    |                            |
| NTC Newsletters                | -                         | 339            | -                  | 339                        |
| Warm Spaces Funding            | 1,478                     | 1,750          | (995)              | 2,233                      |
| Anchor Senior Lunch            | -                         | 3,000          | (1,074)            | 1,926                      |
| Cllr Events                    | -                         | 38             | -                  | 38                         |
| Lunch and Play 3000            | -                         | 3,000          | (2,298)            | 702                        |
| Faraway Summer 500             | -                         | 431            | -                  | 431                        |
| Skipton YC 1500                | -                         | 1,404          | -                  | 1,404                      |
| Hillard Trust YC Salary        | -                         | 1,000          | (1,000)            | -                          |
| National Grid Funding          | 8,880                     | -              | (7,652)            | 1,228                      |
| Barchester Transport 500       | -                         | 500            | (150)              | 350                        |
| Locality - restricted premise  | -                         | 5,400          | (4,377)            | 1,023                      |
| Councillor Covid Fund          | 24                        | -              | (24)               | -                          |
| NFC Global Goals               | 931                       | -              | (880)              | 51                         |
| NPH Happy to help fund         | -                         | 300            | (351)              | (51)                       |
| NCF Family Food Aid            | 256                       | -              | (256)              | -                          |
| WMT Trains Fund                | 267                       | -              | (267)              | -                          |
| Tots Faraway fund              | 216                       | 250            | (466)              | -                          |
| Cooking on a budget            | 700                       | -              | (700)              | -                          |
| Northampton Community St.Giles | 4,051                     | -              | (4,051)            | -                          |
| Northampton Community Kitchen  | 684                       | -              | (684)              | -                          |
| Northampton Town Laptops       | 2,500                     | -              | (2,500)            | -                          |
| WNC Finance                    | 18                        | -              | (18)               | -                          |
| Lottery Summer Project         | -                         | 2,000          | (2,000)            | -                          |
| Toy Trust Xmas 23              | -                         | 800            | (800)              | -                          |
| Faraway Child Trust Easter     | -                         | 500            | (500)              | -                          |
| <b>Total restricted funds</b>  | <b>20,005</b>             | <b>20,712</b>  | <b>(31,043)</b>    | <b>9,674</b>               |
| <b>Total funds</b>             | <b>20,788</b>             | <b>210,906</b> | <b>(164,035)</b>   | <b>67,659</b>              |

**The Doddridge Centre Limited**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2025**

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**The funds represent restricted income and restricted expenditure relating to**

NTC Newsletters – published newsletters for the local community

Warm space funding – utilised to provide a safe, inclusive space for the local community

Anchor – utilised towards preparing and serving seniors lunch

Cllr Events – utilised for events for the local community

Lunch and Play 3000 – utilised towards providing developmental play and lunch for local children and their parent/carers

Faraway summer – utilised towards activities for the local children during the summer holidays

Skipton YC – utilised towards the running of youth club

National Grid Funding – providing warm packs and the running of the warm spaces

Barchester Transport – providing transport membership for the seniors

Locality – utilised towards the legal fees in relation to the building

Cooking on a budget – to be utilised towards ingredients for the cooking on a budget course

Forever Young Fitness – utilised towards the hire of an exercise instructor to run sessions

Cooking with CYP – utilised towards running cooking classes for children and young people

McCarthy Stone Foundation – utilised towards afternoon tea and activities for seniors

Podcasting equipment – utilised towards the purchase of podcasting equipment for building the profile

Household Support fund – utilised towards purchasing household items/food/vouchers for the local community

UKSPF – UK Shared Prosperity fund utilised towards the salary of the Community Development Worker

PCC – utilised towards the staff costs and running of the youth club

Festive Fun Day – utilised towards providing a free, fun, festive community day

WNC Library – utilised towards the salary of the Library Assistant, providing 6 hours of cover per week

VCSE Energy Efficiency Fund- Voluntary, Community and Social Enterprise funding towards energy efficiency upgrades to building

Reaching Communities Fund - Core cost funding towards running of centre

**21. Transactions with Trustees**

None of the trustees received any remuneration or any other benefits from an employment with the charity or a related entity during the current or previous year.

No trustee expenses have been incurred.

**22. Related Party Disclosures**

Key management personnel (including directors) received compensation of £40,477 (2024: £33,254)

During the year, the charitable company employed under standard terms Mr Croucher and the total remuneration was £5,175.72 for the Caretakers' role.

**Mr Croucher**

Family member of trustee

Salary of £5,175.72

**23. Controlling Parties**

The charitable company's ultimate controlling party is The Company Directors who are also the Trustees of the Charity.

**The Doddridge Centre Limited**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2025**

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**24. Company limited by guarantee**

The company is limited by guarantee and has no share capital.

Every member of the company undertakes to contribute to the assets of the company, in the event of a winding up, such an amount as may be required not exceeding £1.

**The Doddridge Centre Limited**  
**Detailed Statement of Financial Activities (including Income and Expenditure Account)**  
**For The Year Ended 31 March 2025**

|                                                   | 2025        | 2024        |
|---------------------------------------------------|-------------|-------------|
|                                                   | Total funds | Total funds |
|                                                   | £           | £           |
| <b>INCOME AND ENDOWMENTS FROM:</b>                |             |             |
| <b>Donations and legacies</b>                     |             |             |
| Donations and gifts                               | 194         | 4,507       |
|                                                   | 194         | 4,507       |
| <b>Charitable Activities:</b>                     |             |             |
| <b>Community Outreach</b>                         |             |             |
| Income from charitable activities                 | 235,298     | 84,116      |
|                                                   | 235,298     | 84,116      |
| <b>Office Space</b>                               |             |             |
| Rental income                                     | 111,944     | 112,650     |
|                                                   | 111,944     | 112,650     |
| <b>Catering</b>                                   |             |             |
| Sale of goods or services                         | 1,960       | 1,802       |
|                                                   | 1,960       | 1,802       |
| <b>Other trading activities</b>                   |             |             |
| Fundraising events                                | 9,872       | 7,361       |
|                                                   | 9,872       | 7,361       |
| <b>Investments</b>                                |             |             |
| Bank interest receivable                          | 1,986       | 470         |
|                                                   | 1,986       | 470         |
|                                                   | 361,254     | 210,906     |
| <b>EXPENDITURE ON:</b>                            |             |             |
| <b>Raising funds</b>                              |             |             |
| Sundry expenses                                   | 1           | -           |
|                                                   | 1           | -           |
| <b>Charitable Activities:</b>                     |             |             |
| <b>Community Outreach</b>                         |             |             |
| Purchases                                         | -           | (469)       |
| Charitable Project Costs                          | (44,956)    | (31,043)    |
| Tools                                             | (165)       | -           |
| Wages and salaries                                | (94,301)    | (76,833)    |
| Travel and subsistence expenses                   | -           | (102)       |
| Support and administration costs                  | -           | (6,999)     |
| Data and telecommunications costs                 | -           | (2,196)     |
| Bank charges                                      | -           | (749)       |
| Wages and salaries                                | (7,448)     | -           |
| Employers pensions - defined contributions scheme | (1,120)     | (1,013)     |
| Staff training                                    | (298)       | -           |
| Rent                                              | (4,740)     | -           |
| Rates                                             | (878)       | -           |
| Light and heat                                    | (30,147)    | (33,764)    |
| Water rates                                       | (2,582)     | -           |

...CONTINUED

**The Doddridge Centre Limited**  
**Detailed Statement of Financial Activities (including Income and Expenditure Account) (continued)**  
**For The Year Ended 31 March 2025**

|                                       |                  |                  |
|---------------------------------------|------------------|------------------|
| Repairs and maintenance               | (16,971)         | -                |
| Cleaning                              | (2,471)          | (2,071)          |
| Premises insurance                    | (4,517)          | -                |
| Advertising and marketing costs       | (633)            | -                |
| Telecommunications and data costs     | (3,438)          | -                |
| Independent examiner's fees           | (3,380)          | (3,380)          |
| Accountancy fees                      | (4,800)          | (2,957)          |
| Professional fees                     | (2,664)          | -                |
| Bank charges                          | (1,765)          | -                |
| Bad debts written off                 | -                | 736              |
| Other office costs                    | (5,423)          | -                |
| Sundry expenses                       | (2,823)          | -                |
| Depreciation of plant and machinery   | (2,039)          | -                |
| Depreciation of fixtures and fittings | (2,279)          | -                |
| Bank interest payable                 | (10)             | -                |
| Independent examiner's fees           | (400)            | (400)            |
| Consultancy fees                      | -                | (2,795)          |
|                                       | <u>(240,248)</u> | <u>(164,035)</u> |
|                                       | <u>(240,247)</u> | <u>(164,035)</u> |
| <b>NET INCOME</b>                     | <u>121,007</u>   | <u>46,871</u>    |

**THE DODDRIDGE CENTRE LIMITED**

England & Wales - Charity number 1118283

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# Accounts

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**Registered Company Number: 5830381**  
**Registered Charity Number: 1118283**

**THE DODDRIDGE CENTRE LTD**  
**(A Company Limited by Guarantee)**

**FINANCIAL STATEMENTS AND ANNUAL REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**The Doddridge Centre Limited (a company limited by guarantee)**

**Contents**

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## **The Doddridge Centre Limited (a company limited by guarantee)**

### **Directors annual report for the year ended 31st March 2024**

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The Directors present their annual report and financial statements for the year ended 31st March 2024.

#### **Reference and Administrative Information**

|                                               |                                                                                                                          |
|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|
| <b>Charity Name:</b>                          | The Doddridge Centre Limited                                                                                             |
| <b>Other Names the Charity is Known By:</b>   | Doddridge Centre                                                                                                         |
| <b>Charity Registration Number:</b>           | 1118283                                                                                                                  |
| <b>Registered Company Number:</b>             | 5830381                                                                                                                  |
| <b>Registered Office:</b>                     | 109 St James Road<br>Northampton, NN5 5LD                                                                                |
| <b>Directors:</b>                             |                                                                                                                          |
| Mr Graham Croucher                            | Chair                                                                                                                    |
| Mr Shankar Meembat                            | Treasurer                                                                                                                |
| Ms Julie Letts                                | Secretary                                                                                                                |
| Mr Ian Whippey (appointed Director on 1/4/23) | Trustee (appointed Trustee on 18/4/23)                                                                                   |
| <b>Senior Manager:</b>                        | Rachel Bott                                                                                                              |
| <b>Independent Examiner:</b>                  | Nasir mukhtar ACPA CPFA SAIA<br>Mukhtar & Co<br>Certified Public Accountants<br>1 Weedon Road<br>Northampton,<br>NN5 5BE |
| <b>Bankers:</b>                               | Barclays Bank,<br>The Northampton Group,<br>P O Box 23,<br>Northampton, NN1 4YD                                          |

#### **Governing Document**

A charitable company limited by guarantee, The Doddridge Centre Limited was incorporated on 26<sup>th</sup> May 2006 and registered as a charity on 8<sup>th</sup> March 2007. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

On 31<sup>st</sup> October 2008 all the assets of Doddridge Community Care were transferred to The Doddridge Centre Limited.

#### **Recruitment and Appointment of Trustees**

The Directors of the company are also charity Trustees for the purpose of charity law. They are also known as members of the Executive Committee.

## **The Doddridge Centre Limited (a company limited by guarantee)**

### **Directors annual report for the year ended 31st March 2024**

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The Memorandum & Articles of Association provides for a minimum of 3 Directors. Directors can be appointed by the charity in a general meeting as co-opted until formally ratified at the next Annual General Meeting (AGM), by the other directors. Doddridge Memorial United Reform Church (DMURC) set up the charity in 1995 with the purpose of converting existing church buildings into a multi-use, multi-agency, and multi-faith community facility. DMURC no longer uses the building for worship and ceased to use it in 2019.

The members of the Executive Committee (the Trustees) are elected annually and offer a wide range of skills in the fields of community involvement, faith-based work, finance, and law. Trustees identify and approach individuals to fill any perceived gaps in skills or knowledge and ensure the Executive Committee reflects the local community.

The Trustees seek to ensure the needs of user groups are represented by inviting existing User Groups and Resident Agencies to nominate a User Group Representative to the Executive Committee. We currently have four representatives.

#### **Trustee Induction and Training**

Most Trustees are already familiar with the practical work of the charity, mainly being drawn from regular visitors of the centre and existing Trustee networks. New Trustees are provided with a Trustee Induction Pack which includes copies of the Policies & Procedures adopted by the charity, the latest Annual Report, Accounts and Governing Documents. They are also made aware of the history and ethos of the organisation to familiarise themselves with the charity and the context in which it operates.

#### **Risk Management**

The Executive Committee has assessed the major risks to which the charity is exposed, specifically those related to the operations and finances of the charity and are satisfied that systems are in place to mitigate our exposure to the major risks. The Trustees do not believe the charity is subject to any substantial risk beyond the liabilities disclosed in the Annual Report and Accounts. The organisation has public liability and employer liability insurance to protect the charity in the case of a claim.

The Trustees, having taken advice, have introduced risk management processes to assess risks and implement risk management strategies. These include regular risk assessments by appropriately trained members of staff.

#### **Organisational Structure**

At present the Executive Committee consists of four Trustees who meet approximately every 6 weeks and are responsible for the strategic direction and policy of the charity. The Centre Director is also in attendance at committee meetings but has no voting rights. Other members of staff attend meetings as and when deemed appropriate by the Trustees.

The Centre Director has overall day to day responsibility of the charity; its fundraising, its profile and networks, new opportunities, premises, staff and volunteers and general day to day management of the charity and its buildings.

# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Directors annual report for the year ended 31st March 2024**

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### **Our Aims & Objectives**

#### **Purposes and Aims**

Our charity's purposes as set out in the objects contained in the company's Memorandum of Association are:

- To promote any charitable purpose for the benefit of the community in St James, Northampton, and surrounding areas by providing charitable groups with the necessary accommodation and facilities to enable such organisations to carry out their charitable work.
- To advance the education of the public.
- To relieve poverty by providing support for other organisations, which help people suffering hardship.

The aim of our charity is to continue to provide the highest quality services to non-profit organisations and community groups providing them with the best opportunities and developing their tools and strategies to help them and us achieve a more just society.

#### **Ensuring our work delivers our aims**

Each year we review our objectives and activities to ensure they continue to reflect our aims. We refer to the Charity Commission's general guidance on public benefit when carrying out this review and when planning our future activities. The review helps us to ensure our aim, objectives and activities remain focused on our stated purposes.

#### **Public Benefit Statement**

Our primary purpose is to provide charitable organisations and community groups with suitable accommodation, quality services and support such that it enables them to carry out their charitable work. Inextricably linked to this purpose is the aim of contributing to the public good by promoting the work of our resident agencies and regular user groups whenever possible, by offering straight forward booking procedures, by welcoming user groups and their clients to our centre and by ensuring our facilities and services meet their high expectations. All our activities are undertaken to further our charitable purposes for the public benefit.

#### **Our Services**

Our model that has, once again, allowed us to be self-financing is room / building hire and office rental, which has led holistically to the development of a range of capacity building services for the wider community and supporting the idea of a Community Hub. During the year ended 31 March 2024, we provided the following services.

- Accommodation for charitable and community organisations (some free or subsidised)
- Working in partnership with other organisations
- Initial advice and guidance to the local community
- Volunteering
- Office hire for small, ethical businesses that gave back to the community, and non-profit or charitable organisations.
- Provided warm spaces for the local community to use.
- Provided a food parcel provision.
- Provided a variety of groups, activities, events and classes for the community to engage with.
- Creation of a community wardrobe

The two centres support organisations that use the facilities as permanent offices, as a conference venue, or as a space in which to perform dance, creative crafts and other recreational activities. In short, we act as a resource centre, providing office spaces and meeting rooms to circa 50 separate organisations as well as developing the concept of a Community Hub for local residents. This involves being able to access

## **The Doddridge Centre Limited (a company limited by guarantee)**

### **Directors annual report for the year ended 31st March 2024**

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a range of services, advice and guidance through office users and partnership arrangements. Office hirers are encouraged to give back to the community through their own business model.

We continue to see a growing interest in room hire, proving that there is still a real need for value-for-money accommodation, in a friendly and non-threatening ambience venue such as the Doddridge Centre offers.

We are proud to be able to offer volunteering and student placement opportunities working closely with the University of Northampton for this purpose. We have seen a growing number of dedicated volunteers over the last year with many committing to running their own groups and activities. This has meant that we have been able to expand our offerings in relation to services and provide a variety of different support to meet the needs of the whole community. We have encouraged our volunteers to really think about what they would need or like to see in the centre, giving them the facilities to be able to offer these out to others who would benefit. We also created a role of a Community Outreach worker who was responsible for offering activities such as CV writing and interview skills, networking events, providing support to the community and working with external organisations to create partnership working opportunities.

We have been able to create a warm, welcoming community space for the whole community to use, offering Wi-Fi, refreshments and a safe space to sit and engage with others. Along with this, we have been able to offer a community wardrobe which allows for individuals and families to come to the centre, swap, donate or take clothing and shoes that they require, alleviating the financial pressure on many. Thanks to funding, we have also been able to offer food parcels to local families living in the NN5 area throughout the year assisting to relieve poverty and deprivation during the difficult times.

Our groups and activities grew to include, seniors lunch club, Lego club, children's crafts, breakfast club, Rhyme-time, family craft sessions, monthly community events and more.

#### **Infrastructure Support**

It is thanks to the wonderful funders mentioned below, that we have been able to offer these services, and these include Garfield Weston, Albert Hunt, West Northamptonshire Council and National Grid who all provided funding toward core costs allowing us to continue to run the centre whilst the project work was undertaken. Without this funding, we would not have been able to continue to keep the building warm, cover additional staffing hours or continue our business-as-usual services.

We have been able to provide a wide range of services to the community and this is ever expanding as we continue to grow and meet the needs of local individuals and families. We have continued to provide infrastructure support and advice to small start-up groups where needed. This has included signposting to models for various policies, support and advice in completing funding applications, contacts for further advice, and often the most valuable is the networking aspect with similar or like-minded organisations. Whilst this has obviously been reduced greatly, there still has been a need locally within the community. There has been increased interest in the centre, which is expected to continue indefinitely, indeed we have reached full room occupancy with one office set aside for ad-hoc per-session hire.

#### **Catering and equipment hire**

We continue to offer a form of catering service to groups using the centres, this includes our own hosted community events such our lunch clubs for senior citizens and toddlers, with outside caterers for larger and private events where requested. We are offering an enhanced service in conjunction with various suppliers, dependant on needs, along with conference and meeting room equipment, including flip charts, a Multi-purpose DLP Projector, Laptop computer, Media TV, mobile TV, video & DVD players, and Hearing Induction Loops in every room.

## **The Doddridge Centre Limited (a company limited by guarantee)**

### **Directors annual report for the year ended 31st March 2024**

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#### **Building Maintenance**

We continue to maintain both sites to a high standard as funds allow and have a regular group of traders who assist us in repairs, maintenance and scheduling of works. We respond quickly to any repairs tasks that become apparent, though we do have to prioritise repairs in terms of risk and importance to the function of the centre.

With a large Victorian building coupled with fast increasing utility costs we are seeking funding to replace many of the windows with double glazed units and a more efficient way of heating our large hall, as we are ever mindful of reducing our costs and causing less damage to our environment. We have continued to engage in exploratory talks with the landlord following their request to review the lease agreement and these have been fruitful. Maintenance costs formed part of that discussion, as did purchase of the building and we continue to negotiate and liaise with the landlords regarding this with the hope of the Option Agreement being finalised imminently.

#### **Financial Review**

The trustees are encouraged to report a surplus for the year of £46,871 compared to a deficit of £11,545 in the previous year.

#### **Principal Funding Sources**

We received £88,622 of external grant funding and donations this year and generated £121,814 of income from charitable services and £470 from investment activities. The Directors are proud of the fact that each year we generate a high proportion of income from our services. Greatly appreciated financial support was received from various funders including and through Northamptonshire Community Foundation, West Northamptonshire Council, and others.

#### **Assets**

The assets are held in pursuance of the charity's objectives. The net assets for each type of fund held are shown on the Statement of Financial Position.

#### **Investment Policy**

Grants received in advance are paid into a higher interest savings account with no restrictions on access. Funds are transferred when required to the current account. No funds are tied up in long term investments.

#### **Reserves Policy**

The reserves policy of the charity is based on having free reserves at a level sufficient to provide six months cover in the event of delays in receipt of unrestricted grants or accrued legacies, together with a sum required to meet any capital commitments. As of 31st March 2024, this has been set at £40,000. The total unrestricted fund stands at £57,985. The charity has several restricted funds as detailed in note

## **The Doddridge Centre Limited (a company limited by guarantee)**

### **Directors annual report for the year ended 31st March 2024**

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10. These are where the donor has specified the purpose for which the money can be spent. On the 31st March 2024, the total amount of restricted funds was £9,674 (2023: £20,005).

#### **The Future**

During the year ended 31st March 2024 we have continued to move from strength to strength providing a variety of services and support to the community, aiming to meet their needs and help to reduce poverty and deprivation. With the rising costs of living, we have focused on providing support in relation to food poverty, warm spaces, clothing and providing support in relation to employment and education. Our offerings continued to grow with the success of numerous grants and donations which have allowed us to go above and beyond in our work with the community. We have become re-established as a community hub which meets the needs of not only individuals and families but also charities, voluntary groups and non-profit organisations.

We will continue to review our offer and service constantly to ensure it is consistent with our aims and articles and so that it is ethical but cost effective. We will continue to seek more income generation projects so that we can become more self-supporting. This includes constant review of our hire rates so that they cover our costs but remain competitive. In recent years we have tried to keep prices lower, with everyone's rising costs in mind, and this has helped return more bookings. We are also at the early stages of looking at setting up a further arm of the charity that will generate income for the centre such as a good quality second hand goods/charity shop of which research has shown there is a need for in the area. Research has also shown that this type of initiative can potentially return a good income for our charity, which will help with our costs and enhance the activities that we provide for the community, in line with, and augmenting our charitable aims.

As always, we are keen to listen to the needs and wants of the local community ensuring that we are meeting their needs and providing services and support that they want to engage in. It is important that the community has an active and listened to voice within the centre and their needs continue to be met by a variety of different methods. We are engaging with the community regarding the opportunity to purchase the building and will look to deliver a campaign with which they will feel valued and a key asset to the process.

The Doddridge Centre is the heart of the community and puts its centre users at the forefront of its offerings. As such, we are passionate about ensuring that the centre continues to be a safe, welcoming space for the whole community to utilise and benefit from. We are hopeful of continuing to expand our services as per the request of the community and providing spaces for local organisations to meet the needs of their own service users. We are particularly keen on expanding our partnership working, especially within the Voluntary, Community and Social Enterprise (VCSE) sector, allowing for more opportunities to be explored and developed over the coming years.

The future looks much brighter overall, with a continuing awareness of our brand and services, however we remain aware of the continuing financial challenge of rising costs and increased competition for less grant funding.

#### **Responsibilities of the Directors**

The Executive Committee, who are also directors of The Doddridge Centre Limited for the purposes of company law, are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Executive Committee to prepare financial statements for each financial year. Under that law the Executive Committee has elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Executive Committee must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the Statement

## The Doddridge Centre Limited (a company limited by guarantee)

### Directors annual report for the year ended 31st March 2024

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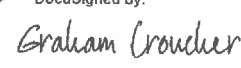
of Financial Activities, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP (FRS102),
- make judgments and estimates that are reasonable and prudent,
- state whether applicable Accounting Standards have been followed, subject to any material departures being disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Executive Committee is responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Executive Committee is responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website.

Approved by the Executive Committee on 11th December 2024 and signed on its behalf by:

DocuSigned by:  
  
D2611E8320CE47F...

**Graham Croucher** - Director/ Chair of Trustees.

## **The Doddridge Centre Limited (a company limited by guarantee)**

### **Accounting policies for the year ended 31st March 2023**

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The Doddridge Centre Limited is a company limited by guarantee with charitable status controlled and managed by the Directors who are individually named in the Annual Report.

Under the Financial Review contained within the trustees' report disclosure has been made of the significant events resulting in an operating profit and resultant positive reserves for the period under review.

#### **Fixed assets**

There are no fixed assets. It is not the charity's policy to capitalise fixed assets. This may be contrary to applicable accounting standards, but in view of its policy, it is considered by the directors that to follow this policy is to show a true and fair view of the accounts.

#### **Recognition of Income**

All income is included in the financial statements when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. No amounts are included in the financial statements for services donated by volunteers.

#### **Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the directors in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds consist of unrestricted funds that have been set aside by the directors for specific purposes. The aim and use of each designated fund is set out in the notes to the financial statements. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for specific purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

#### **Investment Income**

Interest is brought into account on a receivable basis.

#### **Intangible Income**

Intangible income, in the form of donated facilities and voluntary help etc., is not included in the financial statements since it is not considered practicable to quantify such income.

#### **Expenditure**

Expenditure is stated inclusive of Value Added Tax (VAT) and brought into account in the year in which it is due.

## **The Doddridge Centre Limited (a company limited by guarantee)**

### **Accounting policies for the year ended 31st March 2023**

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#### **Reserves**

The current reserve policy is to maintain sufficient cash flow for known commitments.

#### **Leasing commitments**

Rentals paid under operating leases are charged to income on a straight-line basis over the lease term.

#### **Pensions**

The charity operates a National Employment Savings Trust (NEST) defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities as they become payable in accordance with the rules of the scheme.

## **Independent examiner's report to the trustees of The Doddridge Centre Limited (a company limited by guarantee)**

I report to the charity trustees on my examination of the accounts of The Doddridge Centre Limited for the year ended 31st March 2024, which are set out on pages 13 to 19.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

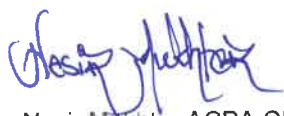
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.



Nasir Mukhtar ACPA CPFA SAIA  
Mukhtar & Co Certified Public Accountants  
1 Weedon Road  
Northampton  
NN5 5BE

16th December 2024

## The Doddridge Centre Limited (a company limited by guarantee)

### Statement of Financial Activities for the year ended 31st March 2024

|                                    | Notes | Unrestricted<br>£ | Restricted<br>£ | 2024<br>£ | 2023<br>£ |
|------------------------------------|-------|-------------------|-----------------|-----------|-----------|
| <b>Income</b>                      |       |                   |                 |           |           |
| Donations and legacies             | 1     | 4,507             |                 | 4,507     | 515       |
| Income from charitable activities  | 3     | 177,856           | 20,712          | 198,568   | 171,711   |
| Other income                       | 4     | 7,361             |                 | 7,361     | 1,767     |
| Investment income                  | 2     | 470               |                 | 470       | 133       |
| <b>Total income</b>                |       | 190,194           | 20,712          | 210,906   | 174,126   |
| <b>Expenditure</b>                 |       |                   |                 |           |           |
| Charitable activities              | 5     | 132,992           | 31,043          | 164,035   | 185,671   |
| <b>Total expenditure</b>           |       | 132,992           | 31,043          | 164,035   | 185,671   |
| <b>Net income / (expenditure)</b>  |       | 57,202            | (10,331)        | 46,871    | (11,545)  |
| <b>Total funds brought forward</b> |       | 783               | 20,005          | 20,788    | 32,333    |
| <b>Total funds carried forward</b> |       | 57,985            | 9,674           | 67,659    | 20,788    |

There were no recognised gains or losses for 2024 or 2023 other than those included in the Statement of Financial Activities.

# The Doddridge Centre Limited (a company limited by guarantee)

## Statement of Financial Position as at the 31st March 2024

|                                               | Notes | Unrestricted<br>£ | Restricted<br>£ | 2024<br>£ | 2023<br>£ |
|-----------------------------------------------|-------|-------------------|-----------------|-----------|-----------|
| <b>Current assets</b>                         |       |                   |                 |           |           |
| Debtors                                       | 8     | 8,494             |                 | 8,494     | 6,014     |
| Business premium deposit                      |       | 40,458            | 9,674           | 50,132    | 30,078    |
| Current account                               |       | 16,579            |                 | 16,579    | 16,589    |
| Cash in hand                                  |       | 472               |                 | 472       | 655       |
|                                               |       | 66,003            | 9,674           | 75,677    | 53,336    |
| <b>Creditors: falling due within one year</b> |       |                   |                 |           |           |
| Sundry creditors                              | 9     | 8,018             |                 | 8,018     | 32,548    |
| <b>Net current assets</b>                     |       | 57,985            | 9,674           | 67,659    | 20,788    |
| <b>NET ASSETS</b>                             |       | 57,985            | 9,674           | 67,659    | 20,788    |
| <b>Charity funds</b>                          |       |                   |                 |           |           |
| Restricted                                    | 10    |                   | 9,674           | 9,674     | 20,005    |
| Unrestricted                                  |       | 57,985            |                 | 57,985    | 783       |
| <b>Total charity funds</b>                    |       | 57,985            | 9,674           | 67,659    | 20,788    |

For the year ended 31st March 2024,

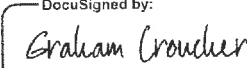
The company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS102 SORP.

The financial statements were approved by the trustees on 11th December 2024 and signed on their behalf and approved by the directors and signed on behalf of the board.

DocuSigned by:  
  
D2611E8320CB47F...  
**Graham Croucher**  
(Director & Chair of Trustees)

DocuSigned by:  
  
42FC4BB3AF1B4B2...  
**Shankar Meembat**  
(Director & Treasurer)

The notes 1 to 17 on pages 15 to 19 form part of the accounts.

# The Doddridge Centre Limited (a company limited by guarantee)

## Notes to the accounts for the year ended 31st March 2024

|                                            | Unrestricted<br>£ | Restricted<br>£ | 2024<br>£ | 2023<br>£ |
|--------------------------------------------|-------------------|-----------------|-----------|-----------|
| <b>1 Donations and legacies</b>            |                   |                 |           |           |
| Donations                                  | 4,507             |                 | 4,507     | 515       |
|                                            | 4,507             |                 | 4,507     | 515       |
| <b>2 Investment income</b>                 |                   |                 |           |           |
| Bank interest                              | 470               |                 | 470       | 133       |
|                                            | 470               |                 | 470       | 133       |
| <b>3 Income from charitable activities</b> |                   |                 |           |           |
| Grants for provision of services etc.      | 63,404            | 20,712          | 84,116    | 77,366    |
| Rental & service income                    | 112,650           |                 | 112,650   | 93,366    |
| Catering services                          | 1,802             |                 | 1,802     | 979       |
|                                            | 177,856           | 20,712          | 198,568   | 171,711   |
| <b>4 Other income</b>                      |                   |                 |           |           |
| Fundraising                                | 7,361             |                 | 7,361     | 1,767     |
|                                            | 7,361             |                 | 7,361     | 1,767     |
| <b>5 Charitable expenditure</b>            |                   |                 |           |           |
| Employee costs                             | 77,846            |                 | 77,846    | 86,955    |
| Telephones                                 | 2,196             |                 | 2,196     | 1,359     |
| General admin costs                        | 6,999             |                 | 6,999     | 6,649     |
| Bank charges                               | 749               |                 | 749       | 611       |
| Volunteer expenses                         | 102               |                 | 102       | 322       |
| Property expenses                          | 33,764            | 4,377           | 38,141    | 41,952    |
| Cleaning & general housekeeping            | 2,071             |                 | 2,071     | 4,245     |
| Catering costs                             | 469               |                 | 469       | 184       |
| Project costs                              |                   | 26,666          | 26,666    | 33,597    |
| Bad debts written off (recovered)          | (736)             |                 | (736)     | 644       |
|                                            | 123,460           | 31,043          | 154,503   | 176,518   |
| <b>Support costs</b>                       |                   |                 |           |           |
| Accountancy                                | 6,337             |                 | 6,337     | 7,025     |
|                                            | 6,337             |                 | 6,337     | 7,025     |
| <b>Governance costs</b>                    |                   |                 |           |           |
| Independent examination                    | 400               |                 | 400       | 400       |
| HR consultancy                             | 2,795             |                 | 2,795     | 1,728     |
|                                            | 3,195             |                 | 3,195     | 2,128     |
| <b>Total charitable costs</b>              | 132,992           | 31,043          | 164,035   | 185,671   |

# The Doddridge Centre Limited (a company limited by guarantee)

## Notes to the accounts for the year ended 31st March 2024

### 6 Paid employees

|  | 2024<br>No | 2023<br>No |
|--|------------|------------|
|--|------------|------------|

The average number of full-time equivalent employees during the year was 6 7

There were no employees paid £60,000 or more.

Key management personnel received remuneration of £33,254(2023: £34,950).

|                                 | Unrestricted<br>£ | Restricted<br>£ | 2024<br>£ | 2023<br>£ |
|---------------------------------|-------------------|-----------------|-----------|-----------|
| Gross salaries                  | 76,522            |                 | 76,522    | 85,069    |
| Employers pension contributions | 1,013             |                 | 1,013     | 1,208     |
| Travel training and other costs | 311               |                 | 311       | 678       |
|                                 | 77,846            |                 | 77,846    | 86,955    |

### 7 Trustee remuneration and expenses

During the year (and the previous year) the trustees received no remuneration and no benefits from an employment with their charity or a related entity.

During the year (and the previous year) no expenditure was reimbursed to trustees.

|               | Unrestricted<br>£ | Restricted<br>£ | 2024<br>£ | 2023<br>£ |
|---------------|-------------------|-----------------|-----------|-----------|
| 8 Debtors     |                   |                 |           |           |
| Other debtors | 3,962             |                 | 3,962     | 2,076     |
| Prepayments   | 4,532             |                 | 4,532     | 3,938     |
|               | 8,494             |                 | 8,494     | 6,014     |

|                                      | Unrestricted<br>£ | Restricted<br>£ | 2024<br>£ | 2023<br>£ |
|--------------------------------------|-------------------|-----------------|-----------|-----------|
| 9 Creditors                          |                   |                 |           |           |
| Amounts falling due within one year: |                   |                 |           |           |
| Other creditors                      | 6,806             |                 | 6,806     | 9,985     |
| Accruals                             | 680               |                 | 680       | 21,630    |
| Taxation and social security         | 532               |                 | 532       | 933       |
|                                      | 8,018             |                 | 8,018     | 32,548    |

## The Doddridge Centre Limited (a company limited by guarantee)

### Notes to the accounts for the year ended 31st March 2024

#### 10 Restricted funds

| Fund                         | Balance<br>01/4/2023<br>£ | Movement<br>in<br>£ | Movement<br>out<br>£ | Balance<br>31/03/2024<br>£ | Balance<br>31/03/2023<br>£ |
|------------------------------|---------------------------|---------------------|----------------------|----------------------------|----------------------------|
| NTC Newsletters              |                           | 339                 |                      | 339                        |                            |
| Warm Space Funding           | 1,478                     | 1,750               | 995                  | 2,233                      | 1,478                      |
| Anchor Senior Lunch          |                           | 3,000               | 1,074                | 1,926                      |                            |
| Cllr Events                  |                           | 38                  |                      | 38                         |                            |
| Lunch and Play 3000          |                           | 3,000               | 2,298                | 702                        |                            |
| Faraway Summer 500           |                           | 431                 |                      | 431                        |                            |
| Skipton YC 1500              |                           | 1,404               |                      | 1,404                      |                            |
| Hillard Trust YC Salary      |                           | 1,000               | 1,000                |                            |                            |
| National Grid Funding        | 8,880                     |                     | 7,652                | 1,228                      | 8,880                      |
| Barchester Transport 500     |                           | 500                 | 150                  | 350                        |                            |
| Locality -Restricted premise |                           | 5,400               | 4,377                | 1,023                      |                            |
| Councillor Covid Fund        | 24                        |                     | 24                   |                            | 24                         |
| NFC Global Goals             | 880                       |                     | 880                  |                            | 880                        |
| NPH Happy to Help Fund       | 51                        | 300                 | 351                  |                            | 51                         |
| NCF Family Food Aid          | 256                       |                     | 256                  |                            | 256                        |
| WMT Trains Fund              | 267                       |                     | 267                  |                            | 267                        |
| Tots Faraway Fund            | 216                       | 250                 | 466                  |                            | 216                        |
| Cooking on a budget          | 700                       |                     | 700                  |                            | 700                        |
| N'pton Community St.Giles    | 4,051                     |                     | 4,051                |                            | 4,051                      |
| Northant Community Kitchen   | 684                       |                     | 684                  |                            | 684                        |
| N'pton Town Laptops          | 2,500                     |                     | 2,500                |                            | 2,500                      |
| WNC Finance                  | 18                        |                     | 18                   |                            | 18                         |
| Lottery Summer Project       |                           | 2,000               | 2,000                |                            |                            |
| Toy Trust Xmas 23            |                           | 800                 | 800                  |                            |                            |
| Faraway Child Trust Easter   |                           | 500                 | 500                  |                            |                            |
|                              | 20,005                    | 20,712              | 31,043               | 9,674                      | 20,005                     |

**The funds represent restricted income and restricted expenditure relating to the:**

|                     |                                                                                |
|---------------------|--------------------------------------------------------------------------------|
| NTC Newsletters     | Provision of newsletter for local events                                       |
| Warm Space Funding  | Provision of warm space for homeless persons                                   |
| Anchor Senior Lunch | Provision of lunch meals for elderly local persons                             |
| Cllr Events         | Provision of activities and events for the local community to engage with      |
| Lunch and Play 3000 | Provision of lunch and play sessions for the under 5s and their parents/carers |

## The Doddridge Centre Limited (a company limited by guarantee)

### Notes to the accounts for the year ended 31st March 2024

|                              |                                                                                     |
|------------------------------|-------------------------------------------------------------------------------------|
| Faraway Summer 500           | Activities for children during the summer holiday                                   |
| Skipton YC 1500              | Resources for youth club providing activities for young people                      |
| Hillard Trust YC Salary      | Covering costs incurred with the running of youth club                              |
| National Grid Funding        | Provision of warm spaces for the homeless                                           |
| Barchester Transport 500     | Transport for the elderly allowing them membership of the door-to-door service      |
| Locality -Restricted premise | Provision to undertake a valuation and solicitors fees in relation to the building. |
| Councillor Covid Fund        | Provision to provide services to the community                                      |
| NFC Global Goals             | Provision to provide food parcels for those in need                                 |
| NPH Happy to Help Fund       | Costs to provide a coronation party to celebrate with the community                 |
| NCF Family Food Aid          | Provision to provide food parcels to those in need                                  |
| WMT Trains Fund              | Provision to purchase new signage and provide safety awareness of the railway       |
| Tots Faraway Fund            | Provision to fund a summer party for the under 5's.                                 |
| Cooking on a budget          | Provision to provide cooking courses                                                |
| N'pton Community St. Giles   | Provision to provide food parcels.                                                  |
| Northants Community Kitchen  | Kitchen equipment to create a community kitchen                                     |
| N'pton Town Laptops          | Provision to purchase IT equipment for the community's use                          |
| WNC Finance                  | Provision of funding to assist with respiratory project                             |
| Lottery Summer Project       | Provision to run youth activities throughout the summer period                      |
| Toy Trust Xmas 23            | Provision to run a family fun day and provide Christmas presents to families        |
| Faraway Child Trust Easter   | Provision to purchase Easter Eggs for families in need.                             |

#### 11 Ultimate controlling party

The charity is under the ultimate control of its directors and Executive Committee. The names of these parties are listed in the front of the financial statements.

#### 12 Lease

As at the 31st March 2024 the charity has commitments under non-cancellable leases as follows,

|                              | 2024          | 2023          |
|------------------------------|---------------|---------------|
|                              | £             | £             |
| Due within one year          | 4,740         | 4,740         |
| Due within two to five years | 18,960        | 18,960        |
| Due after five years         | 56,880        | 61,620        |
|                              | <b>80,580</b> | <b>85,320</b> |

#### 13 Members

The Charity is incorporated as a company limited by guarantee having no share capital. In accordance with the Memorandum of Association, each member is liable to contribute a sum of £1 in the event of the charitable company being wound up whilst being a member or within one year of ceasing to be a member.

## **The Doddridge Centre Limited (a company limited by guarantee)**

### **Notes to the accounts for the year ended 31st March 2024**

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#### **14 Government grants**

During the year ended 31st March 2024, the charitable company received a total number of five grants from local government and the total amount of grants received was £10,045.

#### **15 Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

The accounts have been prepared in accordance with:

1. the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014
2. the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) with the Charities Act 2011.

#### **16 Going concern**

At the time of approving the financial statements, the Trustees/Directors have a reasonable expectation that the Charitable Company has adequate resources to continue in operational existence for the foreseeable future. Thus, the Trustees/Directors continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **17 Related party transactions**

There were no disclosable related party transactions during the year to 31st March 2024 (2023: none).



**THE DODDRIDGE CENTRE LIMITED**

England & Wales - Charity number 1118283

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# Accounts

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**Registered Company Number: 5830381**  
**Registered Charity Number: 1118283**

**THE DODDRIDGE CENTRE LTD**  
**(A Company Limited by Guarantee)**

**FINANCIAL STATEMENTS AND ANNUAL REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

# The Doddridge Centre Limited (a company limited by guarantee)

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# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Directors annual report for the year ended 31 March 2023**

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The Directors present their annual report and financial statements for the year ended 31<sup>st</sup> March 2023.

### **Reference and Administrative Information**

**Charity Name:** The Doddridge Centre Limited

**Other Names the Charity is Known By:** Doddridge Centre

**Charity Registration Number:** 1118283

**Registered Company Number:** 5830381

**Registered Office:** 109 St James Road  
Northampton, NN5 5LD

### **Directors:**

|                                   |           |
|-----------------------------------|-----------|
| Mr Graham Croucher                | Chair     |
| Mr Shankar Meembat                | Treasurer |
| Ms Julie Letts                    | Secretary |
| Mr Ian Whippey (appointed 1/4/23) |           |

**Senior Manager:** Rachel Bott

**Independent Examiner:** Neil Sawford FCCA  
Sawford Bullard  
Accountants, taxation and business advisers  
The Old Mill  
Blisworth Hill Farm  
Stoke Road  
Blisworth  
Northampton, NN7 3DB

**Bankers:** Barclays Bank,  
The Northampton Group,  
P O Box 23,  
Northampton, NN1 4YD

# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Directors annual report for the year ended 31 March 2023**

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### **Governance, Structure and Management**

#### **Governing Document**

A charitable company limited by guarantee – The Doddridge Centre Limited – incorporated on 26<sup>th</sup> May 2006 and registered as a charity on 8<sup>th</sup> March 2007. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

On 31<sup>st</sup> October 2008 all the assets of Doddridge Community Care were transferred to The Doddridge Centre Limited.

#### **Recruitment and Appointment of Trustees**

The Directors of the company are also charity Trustees for the purpose of charity law. They are also known as members of the Executive Committee.

The Memorandum & Articles of Association provides for a minimum of 3 Directors. Directors can be appointed by the charity in a general meeting as co-opted until formally ratified at the next Annual General Meeting (AGM), by other directors. Doddridge Memorial United Reform Church set up the charity in 1995 with the purpose of converting existing church buildings into a multi-use, multi-agency and multi-faith community facility. DMURC longer use the building for worship and ceased to in 2019.

The members of the Executive Committee (the Trustees) are elected annually and offer a wide range of skills in the fields of community involvement, faith-based work, finance and law. Trustees identify and approach individuals to fill any perceived gaps in skills or knowledge and also ensure the Executive Committee reflects the local community.

The Trustees seek to ensure the needs of user groups are represented by inviting existing User Groups and Resident Agencies to nominate a User Group Representative to the Executive Committee. We currently have four representatives.

#### **Trustee Induction and Training**

Most Trustees are already familiar with the practical work of the charity, mainly being drawn from regular visitors of the centre and existing Trustee networks. New Trustees are provided with a Trustee Induction Pack which includes copies of the Policies & Procedures adopted by the charity, the latest Annual Report, Accounts and Governing Documents. They are also made aware of the history and ethos of the organisation to familiarise themselves with the charity and the context in which it operates.

#### **Risk Management**

The Executive Committee has assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity and are satisfied that systems are in place to mitigate our exposure to the major risks. The Trustees do not believe the charity is subject to any substantial risk beyond the liabilities disclosed in the Annual Report and Accounts. The organisation has public liability and employer liability insurance to protect the charity in the case of a claim.

The Trustees, having taken advice, have introduced risk management processes to assess risks and implement risk management strategies. These include regular risk assessments by appropriately trained members of staff.

#### **Organisational Structure**

At present the Executive Committee consists of 3 Trustees who meet approximately every 6 weeks and are responsible for the strategic direction and policy of the charity. The Centre Director is also in

# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Directors annual report for the year ended 31 March 2023**

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attendance at committee meetings but has no voting rights. Other members of staff attend meetings as and when deemed appropriate by the Trustees.

The Centre Director has overall responsibility of the charity; its fundraising, its profile and networks, new opportunities, premises, staff and volunteers and general management of the charity and its building(s).

### **Our Aims & Objectives**

#### **Purposes and Aims**

Our charity's purposes as set out in the objects contained in the company's Memorandum of Association are:

- To promote any charitable purpose for the benefit of the community in Northamptonshire and surrounding areas by providing charitable groups with the necessary accommodation and facilities so as to enable such organisations to carry out their charitable work.
- To advance the education of the public.
- To relieve poverty by providing support for other organisations which give help to people suffering hardship.

The aim of our charity is to continue to provide the highest quality services to non-profit organisations and community groups providing them with the best opportunities and developing their tools and strategies to help them and us achieve a more just society.

#### **Ensuring our work delivers our aims**

Each year we review our objectives and activities to ensure they continue to reflect our aims. We refer to the Charity Commission's general guidance on public benefit when carrying out this review and when planning our future activities. The review helps us to ensure our aim, objectives and activities remain focused on our stated purposes.

#### **Public Benefit Statement**

Our primary purpose is to provide charitable organisations and community groups with suitable accommodation, quality services and support such that it enables them to carry out their charitable work. Inextricably linked to this purpose is the aim of contributing to the public good by promoting the work of our resident agencies and regular user groups whenever possible, by offering straight forward booking procedures, by welcoming user groups and their clients to our centre and by ensuring our facilities and services meet their high expectations. All our activities are undertaken to further our charitable purposes for the public benefit.

#### **Our Services**

Our model that has allowed us to be self-financing is room / building hire and office rental, which has led holistically to the development of a range of capacity building services for the wider community and supporting the idea of a Community Hub. In 2021/2022, we provided the following services that have been further enhanced in the first half of 2022 with more community events and opportunities, resulting in greater revenue and grant funding, following the appointment of the Centre Director:

- Accommodation for charitable and community organisations (some free or subsidised)
- Working in partnership with other organisations
- Initial advice and guidance to the local community
- Volunteering, albeit on a much reduced basis

# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Directors annual report for the year ended 31 March 2023**

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- Office hire for small, ethical businesses that gave back to the community, and non-profit or charitable organisations.

The two centres support organisations that use the facilities as permanent offices, as a conference venue, or as a space in which to perform dance, creative crafts and other recreational activities. In short, we act as a resource centre, providing office spaces and meeting rooms to circa 40 separate organisations as well as developing the concept of a Community Hub for local residents. This involves being able to access a range of services, advice and guidance through office users and partnership arrangements. Office hirers are encouraged to give back to the community through their own business model.

The results of our hard work took a serious dent during the previous financial years due to the COVID pandemic lockdowns, government grants given due to long periods of enforced lockdown closure helped enormously to keep the doors open. Office rental also helped steady the ship. Our core activities of room hire and event hosting took a severe regression and was only enhanced sporadically during lockdown easing and with the help of our own COVID mitigation measures, which gave confidence to the residual customers during the period. Confidence was also regained from grant funders as this area saw an encouraging trend upwards, following the appointment of the Centre Director in Dec 2021. It is only in the last two years and more particularly the last six months of the financial year that activities and room hire have seen a marked increase and continue in an upward trend.

We continue to see a steady interest in room hire again, proving that there is still a real need for value-for-money accommodation, in a friendly and non-threatening ambience venue such as the Doddridge Centre offers.

We have been proud, previously, to be able to offer supported placements for volunteers. This came to an enforced halt at the start of lockdown to protect our volunteers and due to lack of meaningful opportunities forced by lockdown restrictions. It is something that we have embarked upon again, and we have already started recruiting volunteers. Actions have been taken at the start of 2022 to re-invigorate this process and we continue receive volunteers from the community and university placements but availability of volunteers is, in general, in short supply since the COVID pandemic.

### **Infrastructure Support**

Despite the lack of funding received for this work, the Centre Director continued on a low, reduced level to give infrastructure support/advice to small start-up groups where needed. This has included signposting to models for various policies, support and advice in completing funding applications, contacts for further advice, and often the most valuable is the networking aspect with similar or like-minded organisations. Whilst this has obviously been reduced greatly, there still has been a need locally within the community. The lockdown restrictions prevented formal face to face meetings, overall but electronic, telephone and impromptu, ad hoc face to face meetings have occurred and advice duly given. Prior to Dec 2021, next to none of that advice has resulted in events or tenancy within the Centre but these seeds began to germinate in early 2022, with increased interest in the centre and they were expected to continue indefinitely, indeed we have reached full room occupancy with one office set aside for ad-hoc per-session hire.

### **Catering and equipment hire**

We continue to offer a catering service to groups using the centres, (with outside caterers for larger events), where requested, and are offering an enhanced service in conjunction with differing suppliers, dependant on needs, along with conference and meeting room equipment, including flip charts, a Multi-purpose DLP Projector, Lap Top computer, Media TV, mobile TV, video & DVD players and Hearing Induction Loops in every room.

### **Building Maintenance**

We continue to maintain both sites to a high standard (as funds allow) and have a regular group of trades who assist us in repairs, maintenance and scheduling of works. We respond quickly to any repairs tasks

# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Directors annual report for the year ended 31 March 2023**

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that become apparent, though we do have to prioritise repairs in terms of risk and importance to the function of the centre.

With a large Victorian building coupled with fast increasing utility costs we are seeking funding to replace many of the windows with double glazed units and a more efficient way of heating our large hall, as we are ever mindful of reducing our costs and causing less damage to our environment. We had been engaged in exploratory talks with the landlord, in mid-2021 and early 2022, following their request to review the lease agreement. Maintenance costs formed part of that discussion, as did purchase of the building. Talks are ongoing and we are hoping to conclude with an option agreement sometime in early 2024.

### **Financial Review**

The trustees are encouraged to report a deficit for the year of £11,545 compared to a deficit of £21,647 in the previous year.

### **Principal Funding Sources**

We received £97,717 in external grant funding this year and generated £93,365 of income from charitable services. The Directors are proud of the fact that each year we generate a high proportion of income from our services. Greatly appreciated financial support was received from various funders including and through Northamptonshire Community Foundation, West Northamptonshire Council and others.

### **Assets**

The assets are held in pursuance of the charity's objectives. The net assets for each type of fund held are shown on the Balance Sheet.

### **Investment Policy**

Grants received in advance are paid into a higher interest savings account with no restrictions on access. Funds are transferred when required to the current account. No funds are tied up in long term investments.

### **Reserves Policy**

The reserves policy of the charity is based on having free reserves at a level sufficient to provide six months cover in the event of delays in receipt of unrestricted grants or accrued legacies, together with a sum required to meet any capital commitments. As at 31 March 2023, this has been set at £40,000. The total unrestricted fund stands at £800. The charity has several restricted funds as detailed in note 10. These are where the donor has specified the purpose for which the money can be spent. At 31 March 2023, restricted funds were £19,988 (2022: £21,579).

### **The Future**

During the financial year to March 2023 we have, in many respects, recovered from the aftermath of the Coronavirus Pandemic, though, some aspects linger such as people still reluctant to volunteer or take part in activities. This also affects revenue streams and funding. That said, as a charity, we remain positive as in the last financial year we have seen a marked increase in meeting room bookings, interest in our events and activities. Our brand name shows renewed interest and respect from customers old and new. We have also overhauled our brand with new external signage and updated web and social media with a new, fresh and lively look. New partnerships show promise and long term, regular bookings are on the increase though we do need to increase these even further if we are to stabilise, further, our financial position.

The financial position is being affected by the cost of living increases, in particular our energy costs have spiralled with limited help from government and local authorities to help offset these costs. Additionally, we faced much increased competition from other charities for, ever decreasing, pots of grant funding,

# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Directors annual report for the year ended 31 March 2023**

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particularly for core operating costs which underpin all of our operation. The diligence and hard work of our staff, though, help enormously to keep the doors open though at times it is a huge challenge.

Our staff are our biggest asset, as their professionalism, along with a friendly, welcoming demeanor has been one of the biggest sources of feedback from customers and centre users. Community members, from all walks of life, value and depend on our services, such as our breakfast and lunch clubs, as well as our community spaces where free hot drinks and food are available throughout the day. We do receive some funding for our “warm spaces” initiative, and we would like to expand this but staff and costs limit the scope. Other community events such as our “pensioners” and “toddlers” lunch clubs have proven to be successful with a steady demand being shown, with scope for further expansion, dependant on more funding becoming available.

We review our offer and service constantly to ensure it is consistent with our aims and articles and so that it is ethical but cost effective. We will continue to seek more income generation projects so that we can come more self-supporting. This includes constant review of our hire rates so that they cover our costs but remain competitive. In recent year's we have tried to keep prices lower, with everyone's rising costs in mind, and this has helped return more bookings. We are also at the early stages of looking at setting up a separate CIC that will generate income for the charity such as a good quality second hand goods/charity shop of which research has shown there is a need for in the area. Research has also shown that this type of initiative can potentially return a good income for our charity, which will help with our costs and enhance the activities that we provide for the community, in line with, and augmenting our charitable aims. The future looks much brighter overall, with a continuing awareness of our brand and services, that is tempered, though, by the continuing financial challenge of rising costs and increased competition for less grant funding.

### **Responsibilities of the Directors**

The Executive Committee (who are also directors of The Doddridge Centre Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Executive Committee to prepare financial statements for each financial year. Under that law the Executive Committee have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Executive Committee must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resource, including the income and expenditure account, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Executive Committee are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# The Doddridge Centre Limited (a company limited by guarantee)

## Directors annual report for the year ended 31 March 2023

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The Executive Committee are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Executive Committee on 21 December 2023 and signed on its behalf by:



*Graham Croucher*  
Signed on 22/12/23 @ 09:52

.....  
Graham Croucher - Director

# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Statement of principal accounting policies for the year ended 31 March 2023**

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The financial statements have been prepared in compliance with FRS 102. 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

The Doddridge Centre Limited is a company limited by guarantee with charitable status controlled and managed by the Directors who are individually named in the Annual Report.

Under the Financial Review contained within the trustees' report disclosure has been made of the significant events resulting in an operating deficit and resultant negative reserves for the period under review. The trustees have implemented a recovery plan and received assurances from both the Charity's landlord and largest creditor that they will provide the necessary support to allow sufficient time to allow the Charity to recover the losses sustained.

### **Fixed Assets**

There are no fixed assets. It is not the charity's policy to capitalise fixed assets. This may be contrary to applicable accounting standards, but in view of its policy, it is considered by the directors that to follow this policy is to show a true and fair view of the accounts.

### **Income**

All income is included in the financial statements when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. No amounts are included in the financial statements for services donated by volunteers.

### **Fund Accounting**

General funds are unrestricted funds which are available for use at the discretion of the directors in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise of unrestricted funds that have been set aside by the directors for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

### **Investment Income**

Interest is brought into account on a receivable basis.

### **Intangible Income**

Intangible income, in the form of donated facilities and voluntary help etc., is not included in the financial statements since it is not considered practicable to quantify such income.

### **Expenditure**

Expenditure is stated inclusive of value added tax, and brought into account in the year in which it is due.

# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Statement of principal accounting policies for the year ended 31 March 2023**

---

### **Reserves**

The current reserve policy is to maintain sufficient cash flow for known commitments, and the replacement of certain assets.

### **Leasing commitments**

Rentals paid under operating leases are charged to income on a straight-line basis over the lease term.

### **Pensions**

The charity operates a defined contribution pension scheme. Contributions are charged to the statement of financial activities as they become payable in accordance with the rules of the scheme.

### **Transition to FRS 102**

The charity transitioned from previous UK GAAP to FRS 102 as at 1 April 2015. Details of how FRS has affected the reported financial position and performance is given in note 15.

# **Independent examiner's report to the trustees of The Doddridge Centre Limited (a company limited by guarantee)**

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I report on the accounts of The Doddridge Centre Limited for the year ended 31 March 2023, which are set out on pages 14 to 18.

## **Respective responsibilities of trustees and examiner**

The trustees (who are also directors of the charitable company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charitable company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

## **Basis of independent examiner's statement**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charitable company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- i which gives me reasonable cause to believe that in any material respect, the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met; or
- ii to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Neil K Sawford FCCA  
Sawford Bullard, Accountants, Taxation and Business Advisers  
The Old Mill, Blisworth Hill Farm  
Stoke Road  
Blisworth  
Northampton NN7 3DB

21 December 2023

# The Doddridge Centre Limited (a company limited by guarantee)

## Statement of financial activities for the year ended 31 March 2023

|                                                                          | Notes | Unrestricted<br>£ | Restricted<br>£ | 2023<br>£       | 2022<br>£       |
|--------------------------------------------------------------------------|-------|-------------------|-----------------|-----------------|-----------------|
| <b>Income</b>                                                            |       |                   |                 |                 |                 |
| Donations and legacies                                                   | 1     | 515               | -               | 515             | 259             |
| Investment income                                                        | 2     | 133               | -               | 133             | 20              |
| Income from Charitable Activities                                        | 3     | 145,639           | 26,072          | 171,711         | 110,593         |
| Other income                                                             | 4     | 1,767             | -               | 1,767           | 7,079           |
| <b>Total Income</b>                                                      |       | <b>148,054</b>    | <b>26,072</b>   | <b>174,126</b>  | <b>117,951</b>  |
| <b>Expenditure</b>                                                       |       |                   |                 |                 |                 |
| Charitable activities                                                    | 5     | 163,875           | 21,796          | 185,671         | 139,598         |
| <b>Total Expenditure</b>                                                 |       | <b>163,875</b>    | <b>21,796</b>   | <b>185,671</b>  | <b>139,598</b>  |
| <b>Net Income/(Expenditure) before other recognised gains and losses</b> |       | <b>(15,821)</b>   | <b>(4,277)</b>  | <b>(11,545)</b> | <b>(21,647)</b> |
| <b>Transfers between funds</b>                                           |       | <b>5,850</b>      | <b>(5,850)</b>  | <b>-</b>        | <b>-</b>        |
| <b>Total funds brought forward</b>                                       |       | <b>10,754</b>     | <b>21,579</b>   | <b>32,333</b>   | <b>53,980</b>   |
| <b>Total funds carried forward</b>                                       |       | <b>781</b>        | <b>20,006</b>   | <b>20,788</b>   | <b>32,333</b>   |

There were no recognised gains or losses for 2023 or 2022 other than those included in the Statement of Financial Activities. All income and expenditure derives from continuing activities.

# The Doddridge Centre Limited (a company limited by guarantee)

## Statement of financial position as at 31 March 2023

|                                                       | Notes | Unrestricted<br>£ | Restricted<br>£ | 2023<br>£     | 2022<br>£     |
|-------------------------------------------------------|-------|-------------------|-----------------|---------------|---------------|
| <b>Current Assets</b>                                 |       |                   |                 |               |               |
| Debtors                                               | 8     | 6,014             | -               | 6,014         | 9,700         |
| Business Premium Deposit                              |       | 10,072            | 20,006          | 30,078        | 30,013        |
| Current Account                                       |       | 16,589            | -               | 16,589        | 21,623        |
| Cash In Hand                                          |       | 654               | -               | 654           | 53            |
|                                                       |       | <b>33,330</b>     | <b>20,006</b>   | <b>53,336</b> | <b>61,389</b> |
| <b>Creditors: Amounts falling due within one year</b> |       |                   |                 |               |               |
| Sundry Creditors                                      | 9     | 32,548            | -               | 32,548        | 29,056        |
|                                                       |       | <b>32,548</b>     | <b>-</b>        | <b>32,548</b> | <b>29,056</b> |
| <b>Net Current Assets/(liabilities)</b>               |       | <b>782</b>        | <b>20,006</b>   | <b>20,788</b> | <b>32,333</b> |
| <b>NET ASSETS/(LIABILITIES)</b>                       |       | <b>782</b>        | <b>20,006</b>   | <b>20,788</b> | <b>32,333</b> |
| <b>Charity Funds</b>                                  |       |                   |                 |               |               |
| Unrestricted                                          |       | 782               | -               | 782           | 10,754        |
| Restricted                                            | 10    | -                 | 20,006          | 20,006        | 21,579        |
| <b>Total Charity Funds</b>                            |       | <b>782</b>        | <b>20,006</b>   | <b>20,788</b> | <b>32,333</b> |

For the year ending 31<sup>st</sup> March 2023, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The directors acknowledge their responsibilities for:

- (I) Ensuring the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.
- (II) the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime. The financial statements were approved by the trustees on 21 December 2023 and signed on their behalf.



*Graham Croucher*  
Signed on 22/12/23 @ 09:52

Graham Croucher (Chair of Trustees)



*Shankar Meemba*  
Signed on 21/12/23 @ 10:18

Shankar Meemba (Treasurer)

The notes on pages 14 to 16 form part of the financial accounts.

# The Doddridge Centre Limited (a company limited by guarantee)

## Notes to the accounts for the year ended 31 March 2023

|                                            | Unrestricted<br>£ | Restricted<br>£ | 2023<br>£      | 2022<br>£      |
|--------------------------------------------|-------------------|-----------------|----------------|----------------|
| <b>1 Donations and legacies</b>            |                   |                 |                |                |
| Donations                                  | 515               | -               | 515            | 119            |
| Lottery fund                               | -                 | -               | -              | 140            |
|                                            | <b>515</b>        | <b>-</b>        | <b>515</b>     | <b>259</b>     |
| <b>2 Investment income</b>                 |                   |                 |                |                |
| Bank Interest                              | 133               | -               | 133            | 20             |
|                                            | <b>133</b>        | <b>-</b>        | <b>133</b>     | <b>20</b>      |
| <b>3 Income from Charitable Activities</b> |                   |                 |                |                |
| Grants for provision of services etc.:-    | 51,294            | 26,072          | 77,366         | 17,650         |
| Rental & Service Income                    | 93,365            | -               | 93,365         | 92,943         |
| Catering Services                          | 979               | -               | 979            | -              |
|                                            | <b>145,639</b>    | <b>26,072</b>   | <b>171,711</b> | <b>110,593</b> |
| <b>4 Other Income</b>                      |                   |                 |                |                |
| Other Grant Income                         | -                 | -               | -              | 866            |
| Fundraising                                | 1,767             | -               | 1,767          | -              |
| CJRS Income                                | -                 | -               | -              | 6,213          |
|                                            | <b>1,767</b>      | <b>-</b>        | <b>1,767</b>   | <b>7,079</b>   |
| <b>5 Charitable expenditure</b>            |                   |                 |                |                |
| Employee Costs                             | 86,955            | -               | 86,955         | 57,721         |
| Recruitment Expenses                       | -                 | -               | -              | 183            |
| Telephones                                 | 1,359             | -               | 1,359          | 2,452          |
| General Admin Costs                        | 6,649             | -               | 6,649          | 2,437          |
| Bank Charges                               | 611               | -               | 611            | 399            |
| Volunteer expenses                         | 322               | -               | 322            | -              |
| Property Expenses                          | 37,575            | 4,377           | 41,952         | 64,208         |
| Cleaning & General Housekeeping            | 4,245             | -               | 4,245          | 2,509          |
| Catering Costs                             | 183               | -               | 183            | 1,410          |
| Project Costs                              | 16,179            | 17,419          | 33,597         | 448            |
| Bad debts written off                      | 643               | -               | 643            | 263            |
|                                            | <b>154,722</b>    | <b>21,796</b>   | <b>176,517</b> | <b>132,031</b> |
| <b>Support Costs</b>                       |                   |                 |                |                |
| Accountancy                                | 7,025             | -               | 7,025          | 5,360          |
|                                            | <b>7,025</b>      | <b>-</b>        | <b>7,025</b>   | <b>5,360</b>   |
| <b>Governance Costs</b>                    |                   |                 |                |                |
| Independent Examiners                      | 400               | -               | 400            | 480            |
| HR Consultancy                             | 1,728             | -               | 1,728          | 1,728          |
|                                            | <b>2,128</b>      | <b>-</b>        | <b>2,128</b>   | <b>2,208</b>   |
| <b>Total Charitable Costs</b>              | <b>163,875</b>    | <b>21,796</b>   | <b>185,671</b> | <b>139,599</b> |

# The Doddridge Centre Limited (a company limited by guarantee)

## Notes to the accounts for the year ended 31 March 2023

### 6 Paid Employees

2023  
No

2022  
No

The average number of full time equivalent employees during the year was

7

6

There are no employees earning £60,000 or more.

Key management personnel received remuneration of £34,950, (2021: 9,808)

A Contributory Pension Scheme with The Pensions Trust - Flexible Retirement Plan is operated.

Pension contributions are also made to the Director's personal pension scheme with Prudential.

|                                 | Unrestricted<br>£ | Restricted<br>£ | 2022<br>£     | 2021<br>£     |
|---------------------------------|-------------------|-----------------|---------------|---------------|
| Gross Salaries                  | 85,069            | -               | 85,069        | 56,740        |
| Employers Pension contributions | 1,208             | -               | 1,208         | 512           |
| Travel training and other costs | 678               | -               | 678           | 468           |
|                                 | <b>86,955</b>     | <b>-</b>        | <b>86,955</b> | <b>57,721</b> |

### 7 Trustees expenses

During the year the trustees received no remuneration (2022-£nil)

The total expenditure reimbursed to trustees amounted to £Nil (2022-£Nil)

### 8 Debtors

|               |              |          |              |              |
|---------------|--------------|----------|--------------|--------------|
| Other Debtors | 2,076        | -        | 2,076        | 3,724        |
| Prepayments   | 3,938        | -        | 3,938        | 5,976        |
|               | <b>6,014</b> | <b>-</b> | <b>6,014</b> | <b>9,700</b> |

### 9 Creditors

Amounts falling due within one year:

|                              |               |          |               |               |
|------------------------------|---------------|----------|---------------|---------------|
| Other Creditors              | 9,985         | -        | 9,985         | 26,438        |
| Accruals                     | 21,630        | -        | 21,630        | 1,245         |
| Taxation and Social Security | 933           | -        | 933           | 1,372         |
|                              | <b>32,548</b> | <b>-</b> | <b>32,548</b> | <b>29,056</b> |

### 10 Restricted Funds

|                                | Balance<br>01.04.2022<br>£ | Movement<br>In<br>£ | Movement<br>Out<br>£ | Balance<br>31.03.2023<br>£ | Balance<br>31.03.2022<br>£ |
|--------------------------------|----------------------------|---------------------|----------------------|----------------------------|----------------------------|
| St James Community Centre      | 4,377                      | -                   | (4,377)              | -                          | 4,377                      |
| Constance Travis               | 6,000                      | -                   | (6,000)              | -                          | 6,000                      |
| Councillor Covid Fund          | 2,121                      | -                   | (2,097)              | 24                         | 2,121                      |
| NFC Global Goals               | 3,000                      | -                   | (2,120)              | 880                        | 3,000                      |
| NPH Happy To Help Fund         | 231                        | -                   | (180)                | 51                         | 231                        |
| STAR via Hope                  | 5,850                      | -                   | (5,850)              | -                          | 5,580                      |
| NCF Family Food Aid Fund       | -                          | 2,000               | (1,744)              | 256                        | -                          |
| WMT Trains Fund                | -                          | 2,000               | (1,733)              | 267                        | -                          |
| Tots faraway fund              | -                          | 500                 | (284)                | 216                        | -                          |
| Cooking on a budget            | -                          | 700                 | -                    | 700                        | -                          |
| Warmspace funding              | -                          | 2,000               | (522)                | 1,478                      | -                          |
| Northampton Community St Giles | -                          | 4,878               | (827)                | 4,051                      | -                          |
| NCF Kitchen                    | -                          | 1,729               | (1,045)              | 684                        | -                          |
| Northampton Town Laptops       | -                          | 2,500               | -                    | 2,500                      | -                          |

# The Doddridge Centre Limited (a company limited by guarantee)

## Notes to the accounts for the year ended 31 March 2023

|                       |               |               |                 |               |               |
|-----------------------|---------------|---------------|-----------------|---------------|---------------|
| WNC Finance           | -             | 265           | (247)           | <b>18</b>     | -             |
| National Grid Funding | -             | 9,500         | (620)           | <b>8,880</b>  | -             |
|                       | <b>21,579</b> | <b>26,072</b> | <b>(27,646)</b> | <b>20,006</b> | <b>21,579</b> |

### 11 Ultimate Controlling Party

The Charity is under the ultimate control of its directors and executive committee. The names of these parties are listed in the front of the financial statements.

### 12 Lease

At 31 March 2023 the charity has commitments under non-cancellable leases as follows:-

|                              | <b>2023</b>   | 2022   |
|------------------------------|---------------|--------|
|                              | <b>£</b>      | £      |
| Due within one year          | <b>4,740</b>  | 4,740  |
| Due within two to five years | <b>18,960</b> | 18,960 |
| Due after five years         | <b>61,620</b> | 66,360 |
|                              | <b>85,320</b> | 90,060 |

### 13 Members

The Charity is incorporated as a company limited by guarantee having no share capital. In accordance with the Memorandum of Association, each member is liable to contribute a sum of £1 in the event of the charitable company being wound up whilst being a member or within one year of ceasing to be a member.

**THE DODDRIDGE CENTRE LIMITED**

England & Wales - Charity number 1118283

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# Accounts

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**Registered Company Number: 5830381**  
**Registered Charity Number: 1118283**

**THE DODDRIDGE CENTRE LTD**  
**(A Company Limited by Guarantee)**

**FINANCIAL STATEMENTS AND ANNUAL REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2022**

# **The Doddridge Centre Limited (a company limited by guarantee)**

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# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Directors annual report for the year ended 31 March 2022**

---

The Directors present their annual report and financial statements for the year ended 31<sup>st</sup> March 2022.

### **Reference and Administrative Information**

**Charity Name:** The Doddridge Centre Limited

**Other Names the Charity is Known By:** Doddridge Centre

**Charity Registration Number:** 1118283

**Registered Company Number:** 5830381

**Registered Office:** 109 St James Road  
Northampton, NN5 5LD

### **Directors:**

|                    |           |
|--------------------|-----------|
| Mr Graham Croucher | Chair     |
| Mr Shankar Meembat | Treasurer |
| Ms Julie Letts     | Secretary |

**Senior Manager:** Rachel Bott (appointed December 2021)

**Independent Examiner:** Neil Sawford FCCA  
Sawford Bullard  
Accountants, taxation and business advisers  
The Old Mill  
Blisworth Hill Farm  
Stoke Road  
Blisworth  
Northampton, NN7 3DB

**Bankers:** Barclays Bank,  
The Northampton Group,  
P O Box 23,  
Northampton, NN1 4YD

# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Directors annual report for the year ended 31 March 2022**

---

### **Governance, Structure and Management**

#### **Governing Document**

A charitable company limited by guarantee – The Doddridge Centre Limited – incorporated on 26<sup>th</sup> May 2006 and registered as a charity on 8<sup>th</sup> March 2007. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

On 31<sup>st</sup> October 2008 all the assets of Doddridge Community Care were transferred to The Doddridge Centre Limited.

#### **Recruitment and Appointment of Trustees**

The Directors of the company are also charity Trustees for the purpose of charity law. They are also known as members of the Executive Committee.

The Memorandum & Articles of Association provides for a minimum of 3 Directors. Directors may be appointed by the charity in a general meeting, by other Directors or by the Doddridge Memorial United Reformed Church (DMURC). DMURC set up the charity in 1995 with the purpose of converting existing church buildings into a multi-use, multi-agency and multi-faith community facility.

The members of the Executive Committee (the Trustees) are elected annually and offer a wide range of skills in the fields of community involvement, faith-based work, finance and law. Trustees identify and approach individuals to fill any perceived gaps in skills or knowledge and also ensure the Executive Committee reflects the local community.

The Trustees seek to ensure the needs of user groups are represented by inviting existing User Groups and Resident Agencies to nominate a User Group Representative to the Executive Committee. We currently have three representatives.

#### **Trustee Induction and Training**

Most Trustees are already familiar with the practical work of the charity, mainly being drawn from regular visitors of the centre and existing Trustee networks. New Trustees are provided with a Trustee Induction Pack which includes copies of the Policies & Procedures adopted by the charity, the latest Annual Report, Accounts and Governing Documents. They are also made aware of the history and ethos of the organisation to familiarise themselves with the charity and the context in which it operates.

#### **Risk Management**

The Executive Committee has assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity and are satisfied that systems are in place to mitigate our exposure to the major risks. The Trustees do not believe the charity is subject to any substantial risk beyond the liabilities disclosed in the Annual Report and Accounts. The organisation has public liability and employer liability insurance to protect the charity in the case of a claim.

The Trustees, having taken advice, have introduced risk management processes to assess risks and implement risk management strategies. These include regular risk assessments by appropriately trained members of staff.

#### **Organisational Structure**

At present the Executive Committee consists of 3 Trustees who meet approximately every 6 weeks and are responsible for the strategic direction and policy of the charity. The Centre Director is also in attendance at committee meetings but has no voting rights. Other members of staff attend meetings as and when deemed appropriate by the Trustees.

# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Directors annual report for the year ended 31 March 2022**

---

The Centre Director has overall responsibility of the charity; its fundraising, its profile and networks, new opportunities, premises, staff and volunteers.

### **Our Aims & Objectives**

#### **Purposes and Aims**

Our charity's purposes as set out in the objects contained in the company's Memorandum of Association are:

- To promote any charitable purpose for the benefit of the community in Northamptonshire and surrounding areas by providing charitable groups with the necessary accommodation and facilities so as to enable such organisations to carry out their charitable work.
- To advance the education of the public.
- To relieve poverty by providing support for other organisations which give help to people suffering hardship.

The aim of our charity is to continue to provide the highest quality services to non-profit organisations and community groups providing them with the best opportunities and developing their tools and strategies to help them and us achieve a more just society.

#### **Ensuring our work delivers our aims**

Each year we review our objectives and activities to ensure they continue to reflect our aims. We refer to the Charity Commission's general guidance on public benefit when carrying out this review and when planning our future activities. The review helps us to ensure our aim, objectives and activities remain focused on our stated purposes.

#### **Public Benefit Statement**

Our primary purpose is to provide charitable organisations and community groups with suitable accommodation, quality services and support such that it enables them to carry out their charitable work. Inextricably linked to this purpose is the aim of contributing to the public good by promoting the work of our resident agencies and regular user groups whenever possible, by offering straight forward booking procedures, by welcoming user groups and their clients to our centre and by ensuring our facilities and services meet their high expectations.

All our activities are undertaken to further our charitable purposes for the public benefit.

#### **Our Services**

Our model that has allowed us to be self-financing is room / building hire and office rental, which has led holistically to the development of a range of capacity building services for the wider community and supporting the idea of a Community Hub. In 2021/2022, we provided the following services that have been further enhanced in the first half of 2022 with more community events and opportunities, resulting in greater revenue and grant funding, following the appointment of the Centre Director:

- Accommodation for charitable and community organisations (some free or subsidised)
- Working in partnership with other organisations
- Initial advice and guidance to the local community
- Volunteering, albeit on a much reduced basis
- Office hire for small, ethical businesses that gave back to the community, and non-profit or charitable organisations.

# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Directors annual report for the year ended 31 March 2022**

---

The two centres support organisations that use the facilities as permanent offices, as a conference venue, or as a space in which to perform dance, creative crafts and other recreational activities. In short, we act as a resource centre, providing office spaces and meeting rooms to circa 40 separate organisations as well as developing the concept of a Community Hub for local residents. This involves being able to access a range of services, advice and guidance through office users and partnership arrangements. Office hirers are encouraged to give back to the community through their own business model.

The results of our hard work took a serious dent during the financial year, government grants given due to long periods of enforced lockdown closure have helped enormously. Office rental also helped steady the ship. Our core activities of room hire and event hosting took a severe regression and was only enhanced sporadically during lockdown easing and with the help of our own COVID mitigation measures, which gave confidence to the residual customers during the period. Confidence was also regained from grant funders as this area saw an encouraging trend upwards, following the appointment of the Centre Director in Dec 2021.

We continue to see a steady interest in room hire again, proving that there is still a real need for value-for-money accommodation in a friendly and non-threatening ambience venue such as the Doddridge Centre offers.

We have been proud, previously, to be able to offer supported placements for volunteers. This came to an enforced halt at the start of lockdown to protect our volunteers and due to lack of meaningful opportunities forced by lockdown restrictions. It is something that we will embark upon again, and we have already started recruiting volunteers. Actions have been taken at the start of 2021 to re-invigorate this process.

### **Infrastructure Support**

Despite the lack of funding received for this work the Acting Centre Director continued on a low, reduced level to give infrastructure support/advice to small start-up groups where needed. This has included signposting to models for various policies, support and advice in completing funding applications, contacts for further advice, and often the most valuable is the networking aspect with similar or like-minded organisations. Whilst this had obviously been reduced greatly, there still has been a need locally within the community. The lockdown restrictions have prevented formal face to face meetings, overall but electronic, telephone and impromptu, ad hoc face to face meetings have occurred and advice duly given. Prior to Dec 2021, next to none of that advice has resulted in events or tenancy within the Centre but these seeds began to germinate in early 2022, with increased interest in the centre and they were expected to continue indefinitely.

### **Catering and equipment hire**

We continue to offer a catering service to groups using the centres, (with outside caterers for larger events), where requested, and are offering an enhanced service in conjunction with differing suppliers, dependant on needs, along with conference and meeting room equipment, including flip charts, a Multi-purpose DLP Projector, Lap Top computer, Media TV, mobile TV, video & DVD players and Hearing Induction Loops in every room.

### **Building Maintenance**

We continue to maintain both sites to a high standard (as funds allow) and have a regular group of trades who assist us in repairs, maintenance and scheduling of works.

With a large Victorian building coupled with fast increasing utility costs we are seeking funding to replace many of the windows with double glazed units and a more efficient way of heating our large hall, as we are ever mindful of reducing our costs and causing less damage to our environment. We had been engaged in exploratory talks with the landlord, in mid-2021 and early 2022, following their request to review the lease agreement. Maintenance costs formed part of that discussion, as did purchase of the building. Talks are on-going.

# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Directors annual report for the year ended 31 March 2022**

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### **Financial Review**

The trustees are disappointed to report a deficit for the year of £21,647 compared to a surplus of £24,286 in the previous year.

### **Principal Funding Sources**

We received £17,650 in external grant funding this year and generated £92,943 of income from charitable services. The Directors are proud of the fact that each year we generate a high proportion of income from our services. Greatly appreciated financial support was received from Constance Travis Trust

### **Assets**

The assets are held in pursuance of the charity's objectives. The net assets for each type of fund held are shown on the Balance Sheet.

### **Investment Policy**

Grants received in advance are paid in to a higher interest savings account with no restrictions on access. Funds are transferred when required to the current account. No funds are tied up in long term investments.

### **Reserves Policy**

The reserves policy of the charity is based on having free reserves at a level sufficient to provide six months cover in the event of delays in receipt of unrestricted grants or accrued legacies, together with a sum required to meet any capital commitments. As at 31 March 2022, this has been set at £40,000. The total unrestricted fund stands at 10,754. The charity has several restricted funds as detailed in note 10. These are where the donor has specified the purpose for which the money can be spent. At 31 March 2022, restricted funds were £21,579 (2021: £4,377).

### **The Future**

During the financial year to March 2022 (until December 2021) we have been managing the aftermath of the Coronavirus, the resulting restrictions, including lockdowns and social distancing measures etc with just an acting volunteer Centre Manager and one paid member of admin staff. Income from room hires had only increased in small amounts but office lettings had recovered more greatly, Office lettings have assisted stability during this period and the future will still be challenging. The fall out and recovery from COVID restrictions and lockdowns had prevented us appointing a replacement Centre Director since the 2019 resignation, but we were able to successfully appoint a suitably qualified person for the role in early December 2021. A drive towards increased community involvement/activities should assist in building a platform for future sustainability and continued delivery of our charitable articles. Already in the first month of the year and following the recent appointment of a Centre Director, coupled with an easing of COVID measures by government we have seen a marked increase in enquiries and suggestions of potential project work with partner organisations. Careful and prudent actions by the acting Centre Manager, in the intervening period, has kept the centre "ticking over" until we could achieve our objective of Centre Director replacement. We now have a new set of exciting and achievable objectives and we are confident we will see an improved performance in all areas. A supportive and pragmatic Board of Trustees is key in projected growth and this is also an area that will be strengthened with the appointment of more Trustees, something which is already in progress. To underpin all of this, a comprehensive review of all policies and compliance has already taken place in the first week of the Centre Director's employment. Our previous users are now once again looking at us and green shoots of recovery are sprouting. Awareness of our brand and mission is key and plans are well underway to develop that further. Projects and events are already programmed for the rest of the year with some grant funding already obtained. The future

# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Directors annual report for the year ended 31 March 2022**

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looks much brighter, even though it will still be challenging.

### **Responsibilities of the Directors**

The Executive Committee (who are also directors of The Doddridge Centre Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Executive Committee to prepare financial statements for each financial year. Under that law the Executive Committee have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Executive Committee must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resource, including the income and expenditure account, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Executive Committee are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Executive Committee are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Executive Committee on 13 December 2022 and signed on its behalf by:



.....  
Graham Croucher - Director

# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Statement of principal accounting policies for the year ended 31 March 2022**

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The financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

The Doddridge Centre Limited is a company limited by guarantee with charitable status controlled and managed by the Directors who are individually named in the Annual Report.

Under the Financial Review contained within the trustees' report disclosure has been made of the significant events resulting in an operating deficit and resultant negative reserves for the period under review. The trustees have implemented a recovery plan and received assurances from both the Charity's landlord and largest creditor that they will provide the necessary support to allow sufficient time to allow the Charity to recover the losses sustained.

### **Fixed Assets**

There are no fixed assets. It is not the charity's policy to capitalise fixed assets. This may be contrary to applicable accounting standards, but in view of its policy, it is considered by the directors that to follow this policy is to show a true and fair view of the accounts.

### **Income**

All income is included in the financial statements when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. No amounts are included in the financial statements for services donated by volunteers.

### **Fund Accounting**

General funds are unrestricted funds which are available for use at the discretion of the directors in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise of unrestricted funds that have been set aside by the directors for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

### **Investment Income**

Interest is brought into account on a receivable basis.

### **Intangible Income**

Intangible income, in the form of donated facilities and voluntary help etc., is not included in the financial statements since it is not considered practicable to quantify such income.

### **Expenditure**

Expenditure is stated inclusive of value added tax, and brought into account in the year in which it is due.

# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Statement of principal accounting policies for the year ended 31 March 2022**

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### **Reserves**

The current reserve policy is to maintain sufficient cash flow for known commitments, and the replacement of certain assets.

### **Leasing commitments**

Rentals paid under operating leases are charged to income on a straight-line basis over the lease term.

### **Pensions**

The charity operates a defined contribution pension scheme. Contributions are charged to the statement of financial activities as they become payable in accordance with the rules of the scheme.

### **Transition to FRS 102**

The charity transitioned from previous UK GAAP to FRS 102 as at 1 April 2015. Details of how FRS has affected the reported financial position and performance is given in note 15.

## **Independent examiner's report to the trustees of The Doddridge Centre Limited (a company limited by guarantee)**

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I report on the accounts of The Doddridge Centre Limited for the year ended 31 March 2022, which are set out on pages 14 to 18.

### **Respective responsibilities of trustees and examiner**

The trustees (who are also directors of the charitable company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charitable company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charitable company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- i which gives me reasonable cause to believe that in any material respect, the requirements:
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;
- have not been met; or
- ii to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Neil K Sawford FCCA  
Sawford Bullard, Accountants, Taxation and Business Advisers  
The Old Mill, Blisworth Hill Farm  
Stoke Road  
Blisworth  
Northampton NN7 3DB

13 December 2022

**The Doddridge Centre Limited (a company limited by guarantee)**

**Statement of financial activities for the year ended 31 March 2022**

|                                                                          | Notes | Unrestricted<br>£ | Restricted<br>£ | 2022<br>£       | 2021<br>£      |
|--------------------------------------------------------------------------|-------|-------------------|-----------------|-----------------|----------------|
| <b>Income</b>                                                            |       |                   |                 |                 |                |
| Donations and legacies                                                   | 1     | 259               | -               | 259             | 331            |
| Investment income                                                        | 2     | 20                | -               | 20              | 42             |
| Income from Charitable Activities                                        | 3     | 92,943            | 17,650          | 110,593         | 63,892         |
| Other income                                                             | 4     | 7,079             |                 | 7,079           | 79,294         |
| <b>Total Income</b>                                                      |       | <b>100,301</b>    | <b>17,650</b>   | <b>117,951</b>  | <b>143,560</b> |
| <b>Expenditure</b>                                                       |       |                   |                 |                 |                |
| Charitable activities                                                    | 5     | 139,150           | 448             | 139,598         | 90,494         |
| <b>Total Expenditure</b>                                                 |       | <b>139,150</b>    | <b>448</b>      | <b>139,598</b>  | <b>90,494</b>  |
| <b>Net Income/(Expenditure) before other recognised gains and losses</b> |       | <b>(38,849)</b>   | <b>17,202</b>   | <b>(21,647)</b> | <b>53,066</b>  |
| <b>Transfers between funds</b>                                           |       | <b>-</b>          | <b>-</b>        | <b>-</b>        | <b>-</b>       |
| <b>Total funds brought forward</b>                                       |       | <b>49,603</b>     | <b>4,377</b>    | <b>53,980</b>   | <b>914</b>     |
| <b>Total funds carried forward</b>                                       |       | <b>10,754</b>     | <b>21,579</b>   | <b>32,333</b>   | <b>53,980</b>  |

There were no recognised gains or losses for 2022 or 2021 other than those included in the Statement of Financial Activities. All income and expenditure derive from continuing activities.

# The Doddridge Centre Limited (a company limited by guarantee)

## Statement of financial position as at 31 March 2022

|                                                       | Notes | Unrestricted<br>£ | Restricted<br>£ | 2022<br>£     | 2021<br>£     |
|-------------------------------------------------------|-------|-------------------|-----------------|---------------|---------------|
| <b>Current Assets</b>                                 |       |                   |                 |               |               |
| Debtors                                               | 8     | 9,700             | -               | 9,700         | 1,584         |
| Business Premium Deposit                              |       | 8,434             | 21,579          | 30,013        | 40,006        |
| Current Account                                       |       | 21,623            | -               | 21,623        | 30,915        |
| Cash In Hand                                          |       | 53                | -               | 53            | 271           |
|                                                       |       | <b>39,810</b>     | <b>21,579</b>   | <b>61,389</b> | <b>72,776</b> |
| <b>Creditors: Amounts falling due within one year</b> |       |                   |                 |               |               |
| Sundry Creditors                                      | 9     | 29,056            | -               | 29,056        | 12,795        |
|                                                       |       | <b>29,056</b>     | <b>-</b>        | <b>29,056</b> | <b>12,795</b> |
| <b>Net Current Assets/(liabilities)</b>               |       | <b>10,754</b>     | <b>21,579</b>   | <b>32,333</b> | <b>59,980</b> |
| <b>Creditors: Amounts falling due after one year</b>  |       |                   |                 |               |               |
| Sundry Creditors                                      | 10    | -                 | -               | -             | 6,000         |
|                                                       |       | <b>-</b>          | <b>-</b>        | <b>-</b>      | <b>6,000</b>  |
| <b>NET ASSETS/(LIABILITIES)</b>                       |       | <b>10,754</b>     | <b>21,579</b>   | <b>32,333</b> | <b>53,980</b> |
| <b>Charity Funds</b>                                  |       |                   |                 |               |               |
| Unrestricted                                          |       | 10,754            | -               | 10,754        | 49,603        |
| Restricted                                            | 11    | -                 | 21,579          | 21,579        | 4,377         |
| <b>Total Charity Funds</b>                            |       | <b>10,754</b>     | <b>21,579</b>   | <b>32,333</b> | <b>53,980</b> |

For the year ending 31<sup>st</sup> March 2022, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The directors acknowledge their responsibilities for:

- (I) Ensuring the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.
- (II) the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime. The financial statements were approved by the trustees on 13 December 2022 and signed on their behalf.



Graham Croucher (Chair of Trustees)



Shankar Meemba (Treasurer)

The notes on pages 14 to 16 form part of the financial accounts.

# The Doddridge Centre Limited (a company limited by guarantee)

## Notes to the accounts for the year ended 31 March 2022

|                                            | Unrestricted<br>£ | Restricted<br>£ | 2022<br>£      | 2021<br>£     |
|--------------------------------------------|-------------------|-----------------|----------------|---------------|
| <b>1 Donations and legacies</b>            |                   |                 |                |               |
| Donations                                  | 119               | -               | 119            | 331           |
| Lottery fund                               | 140               | -               | 140            | -             |
|                                            | <b>259</b>        | <b>-</b>        | <b>259</b>     | <b>331</b>    |
| <b>2 Investment income</b>                 |                   |                 |                |               |
| Bank Interest                              | 20                | -               | 20             | 42            |
|                                            | <b>20</b>         | <b>-</b>        | <b>20</b>      | <b>42</b>     |
| <b>3 Income from Charitable Activities</b> |                   |                 |                |               |
| Grants for provision of services etc.:-    |                   |                 |                |               |
| Constance Travis                           | -                 | 6,000           | 6,000          | 6,000         |
| Other grant income                         |                   | 11,650          | 11,650         | -             |
| Rental & Service Income                    | 92,943            | -               | 92,943         | 57,892        |
|                                            | <b>92,943</b>     | <b>17,650</b>   | <b>110,593</b> | <b>63,892</b> |
| <b>4 Other Income</b>                      |                   |                 |                |               |
| Other Grant Income                         | 866               | -               | 12,516         | 63,169        |
| CJRS Income                                | 6,213             | -               | 6,213          | 16,125        |
|                                            | <b>7,079</b>      | <b>-</b>        | <b>18,729</b>  | <b>79,294</b> |
| <b>5 Charitable expenditure</b>            |                   |                 |                |               |
| Employee Costs                             | 57,721            | -               | 57,721         | 28,303        |
| Recruitment Expenses                       | 183               | -               | 183            | -             |
| Telephones                                 | 2,452             | -               | 2,452          | 2,521         |
| General Admin Costs                        | 2,437             | -               | 2,437          | 3,745         |
| Bank Charges                               | 399               | -               | 399            | 210           |
| Property Expenses                          | 64,208            | -               | 64,208         | 32,371        |
| Cleaning & General Housekeeping            | 2,509             | -               | 2,509          | 2,207         |
| Catering Costs                             | 1,410             | -               | 1,410          | 2,533         |
| Project Costs                              | -                 | 448             | 448            | -             |
| Bad debts written off                      | 263               | -               | 263            | 2,902         |
|                                            | <b>131,582</b>    | <b>448</b>      | <b>132,030</b> | <b>74,791</b> |
| <b>Support Costs</b>                       |                   |                 |                |               |
| Accountancy                                | 5,360             | -               | 5,360          | 7,080         |
| General admin costs                        | -                 | -               | -              | 6,056         |
|                                            | <b>5,360</b>      | <b>-</b>        | <b>5,360</b>   | <b>13,136</b> |
| <b>Governance Costs</b>                    |                   |                 |                |               |
| Independent Examiners                      | 480               | -               | 480            | 480           |
| Professional fees                          | -                 | -               | -              | 359           |
| HR Consultancy                             | 1,728             | -               | 1,728          | 1,728         |
|                                            | <b>2,208</b>      | <b>-</b>        | <b>2,208</b>   | <b>2,567</b>  |
| <b>Total Charitable Costs</b>              | <b>139,150</b>    | <b>448</b>      | <b>139,599</b> | <b>90,494</b> |

# The Doddridge Centre Limited (a company limited by guarantee)

## Notes to the accounts for the year ended 31 March 2022

|                         |                    |                    |
|-------------------------|--------------------|--------------------|
| <b>6 Paid Employees</b> | <b>2022<br/>No</b> | <b>2021<br/>No</b> |
|-------------------------|--------------------|--------------------|

The average number of full time equivalent employees during the year was

**6**                      **5**

There are no employees earning £60,000 or more.

Key management personnel received remuneration of £9,808, (2021: Nil)

A Contributory Pension Scheme with The Pensions Trust - Flexible Retirement Plan is operated.

Pension contributions are also made to the Director's personal pension scheme with Prudential.

|                                 | <b>Unrestricted<br/>£</b> | <b>Restricted<br/>£</b> | <b>2022<br/>£</b> | <b>2021<br/>£</b> |
|---------------------------------|---------------------------|-------------------------|-------------------|-------------------|
| Gross Salaries                  | <b>56,740</b>             | -                       | <b>56,740</b>     | 28,148            |
| Employers National Insurance    | -                         | -                       | -                 | -                 |
| Employers Pension contributions | <b>512</b>                | -                       | <b>512</b>        | 155               |
| Travel training and other costs | <b>469</b>                | -                       | <b>469</b>        | -                 |
|                                 | <b>57,721</b>             | -                       | <b>57,721</b>     | 28,303            |

### 7 Trustees expenses

During the year the trustees received no remuneration (2021-£nil)

The total expenditure reimbursed to trustees amounted to £Nil (2021-£Nil)

### 8 Debtors

|               |              |   |              |       |
|---------------|--------------|---|--------------|-------|
| Other Debtors | <b>3,724</b> | - | <b>3,724</b> | 270   |
| Prepayments   | <b>5,976</b> | - | <b>5,976</b> | 1,314 |
|               | <b>9,700</b> | - | <b>9,700</b> | 1,584 |

### 9 Creditors

Amounts falling due within one year:

|                              |               |   |               |        |
|------------------------------|---------------|---|---------------|--------|
| Other Creditors              | <b>26,438</b> | - | <b>26,438</b> | 9,907  |
| Accruals                     | <b>1,246</b>  | - | <b>1,246</b>  | 2,680  |
| Taxation and Social Security | <b>1,372</b>  | - | <b>1,372</b>  | 208    |
|                              | <b>29,056</b> | - | <b>29,056</b> | 12,795 |

### 10 Amounts falling due after 1 year

|                 |   |   |   |              |
|-----------------|---|---|---|--------------|
| Other Creditors | - | - | - | <b>6,000</b> |
|                 | - | - | - | <b>6,000</b> |

# The Doddridge Centre Limited (a company limited by guarantee)

## Notes to the accounts for the year ended 31 March 2022

| 11 Restricted Funds       | Balance<br>01.04.2021<br>£ | Movement<br>In<br>£ | Movement<br>Out<br>£ | Balance<br>31.03.2022<br>£ | Balance<br>31.03.2021<br>£ |
|---------------------------|----------------------------|---------------------|----------------------|----------------------------|----------------------------|
| St James Community Centre | 4,377                      | -                   | -                    | 4,377                      | 4,377                      |
| Constance Travis          | -                          | 6,000               | -                    | 6,000                      | -                          |
| Councillor Covid Fund     | -                          | 2,500               | (379)                | 2,121                      | -                          |
| NCF Global Goals          | -                          | 3,000               | -                    | 3,000                      | -                          |
| NPH Happy To Help Fund    | -                          | 300                 | (69)                 | 231                        | -                          |
| STAR via Hope             | -                          | 5,850               | -                    | 5,850                      | -                          |
|                           | 4,377                      | 17,650              | (448)                | 21,579                     | 4,377                      |

The St James Community Centre reserves related to money that was received from the centre when its management was handed over to the charity. This is to be used for the redecoration of the community centre. There has been no movement in this account in the current year.

The Constance Travis reserves relates to money that was received to be put towards lift repairs.

NCF Global Goals reserves relates to money received for the NCF Website.

NPH Happy to help reserves relates to money received to help towards group resources.

STAR via Hope reserve relates to money received to be put towards activities and classes at the centre.

### 12 Ultimate Controlling Party

The Charity is under the ultimate control of its directors and executive committee. The names of these parties are listed in the front of the financial statements.

### 13 Lease

At 31 March 2022 the charity has commitments under non-cancellable leases as follows:-

|                              | Total<br>2022<br>£ | Total<br>2021<br>£ |
|------------------------------|--------------------|--------------------|
| Due within one year          | 4,740              | 4,740              |
| Due within two to five years | 18,960             | 18,960             |
| Due after five years         | 66,360             | 71,100             |
|                              | 90,060             | 94,800             |

### 14 Members

The Charity is incorporated as a company limited by guarantee having no share capital. In accordance with the Memorandum of Association, each member is liable to contribute a sum of £1 in the event of the charitable company being wound up whilst being a member or within one year of ceasing to be a member.

**THE DODDRIDGE CENTRE LIMITED**

England & Wales - Charity number 1118283

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# Accounts

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Registered Company Number: 5830381  
Registered Charity Number: 1118283

**THE DODDRIDGE CENTRE LTD**  
(A Company Limited by Guarantee)

**FINANCIAL STATEMENTS AND ANNUAL REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2021**

# The Doddridge Centre Limited (a company limited by guarantee)

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# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Directors annual report for the year ended 31 March 2021**

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The Directors present their annual report and financial statements for the year ended 31<sup>st</sup> March 2021.

### **Reference and Administrative Information**

**Charity Name:** The Doddridge Centre Limited

**Other Names the Charity is Known By:** Doddridge Centre

**Charity Registration Number:** 1118283

**Registered Company Number:** 5830381

**Registered Office:** 109 St James Road  
Northampton, NN5 5LD

### **Directors:**

|                            |                         |
|----------------------------|-------------------------|
| Mr Graham Croucher         | Chair                   |
| Mr Shankar Meembat         | Treasurer               |
| Mr Christopher Elmer-Gorry | (resigned January 2021) |
| Ms Julie Letts             |                         |

**Senior Manager:** post vacant during the year

**Independent Examiner:** Neil Sawford FCCA  
Sawford Bullard  
Accountants taxation and business advisers  
The Old Mill  
Blisworth Hill Farm  
Stoke Road  
Blisworth  
Northampton, NN7 3DB

**Bankers:** Barclays Bank,  
The Northampton Group,  
P O Box 23,  
Northampton, NN1 4YD

# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Directors annual report for the year ended 31 March 2021**

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### **Governance, Structure and Management**

#### **Governing Document**

A charitable company limited by guarantee – The Doddridge Centre Limited – incorporated on 26<sup>th</sup> May 2006 and registered as a charity on 8<sup>th</sup> March 2007. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

On 31<sup>st</sup> October 2008 all the assets of Doddridge Community Care were transferred to The Doddridge Centre Limited.

#### **Recruitment and Appointment of Trustees**

The Directors of the company are also charity Trustees for the purpose of charity law. They are also known as members of the Executive Committee.

The Memorandum & Articles of Association provides for a minimum of 3 Directors. Directors may be appointed by the charity in a general meeting, by other Directors or by the Doddridge Memorial United Reformed Church (DMURC). DMURC set up the charity in 1995 with the purpose of converting existing church buildings into a multi-use, multi-agency and multi-faith community facility.

The members of the Executive Committee (the Trustees) are elected annually and offer a wide range of skills in the fields of community involvement, faith-based work, finance and law. Trustees identify and approach individuals to fill any perceived gaps in skills or knowledge and also ensure the Executive Committee reflects the local community.

The Trustees seek to ensure the needs of user groups are represented by inviting existing User Groups and Resident Agencies to nominate a User Group Representative to the Executive Committee. We currently have three representatives.

#### **Trustee Induction and Training**

Most Trustees are already familiar with the practical work of the charity, mainly being drawn from regular visitors of the centre and existing Trustee networks. New Trustees are provided with a Trustee Induction Pack which includes copies of the Policies & Procedures adopted by the charity, the latest Annual Report, Accounts and Governing Documents. They are also made aware of the history and ethos of the organisation to familiarise themselves with the charity and the context in which it operates.

#### **Risk Management**

The Executive Committee has assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity and are satisfied that systems are in place to mitigate our exposure to the major risks. The Trustees do not believe the charity is subject to any substantial risk beyond the liabilities disclosed in the Annual Report and Accounts. The organisation has public liability and employer liability insurance to protect the charity in the case of a claim.

The Trustees, having taken advice, have introduced risk management processes to assess risks and implement risk management strategies. These include regular risk assessments by appropriately trained members of staff.

#### **Organisational Structure**

At present the Executive Committee consists of 4 Trustees who meet approximately every 6 weeks and are responsible for the strategic direction and policy of the charity. The Centre Director is also in attendance at committee meetings but has no voting rights. Other members of staff attend meetings as and when deemed appropriate by the Trustees.

# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Directors annual report for the year ended 31 March 2021**

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The Centre Director has overall responsibility of the charity; its fundraising, its profile and networks, new opportunities, premises, staff and volunteers.

### **Our Aims & Objectives**

#### **Purposes and Aims**

Our charity's purposes as set out in the objects contained in the company's Memorandum of Association are:

- To promote any charitable purpose for the benefit of the community in Northamptonshire and surrounding areas by providing charitable groups with the necessary accommodation and facilities so as to enable such organisations to carry out their charitable work.
- To advance the education of the public.
- To relieve poverty by providing support for other organisations which give help to people suffering hardship.

The aim of our charity is to continue to provide the highest quality services to non-profit organisations and community groups providing them with the best opportunities and developing their tools and strategies to help them and us achieve a more just society.

#### **Ensuring our work delivers our aims**

Each year we review our objectives and activities to ensure they continue to reflect our aims. We refer to the Charity Commission's general guidance on public benefit when carrying out this review and when planning our future activities. The review helps us to ensure our aim, objectives and activities remain focused on our stated purposes.

#### **Public Benefit Statement**

Our primary purpose is to provide charitable organisations and community groups with suitable accommodation, quality services and support such that it enables them to carry out their charitable work. Inextricably linked to this purpose is the aim of contributing to the public good by promoting the work of our resident agencies and regular user groups whenever possible, by offering straight forward booking procedures, by welcoming user groups and their clients to our centre and by ensuring our facilities and services meet their high expectations.

All our activities are undertaken to further our charitable purposes for the public benefit.

#### **Our Services**

Our model that has allowed us to be self-financing is room / building hire and office rental, which has led holistically to the development of a range of capacity building services for the wider community and supporting the idea of a Community Hub. In 2020/2021, we provided the following services:

- Accommodation for charitable organisations (some free or subsidised)
- Working in partnership with other organisations
- Initial advice and guidance to the local community
- Volunteering, albeit on a much reduced basis
- Office hire for small, ethical businesses that gave back to the community

The two centres support many organisations that use the facilities as permanent offices, as a conference venue, or as a space in which to perform dance, creative crafts and other recreational activities. In short, we act as a resource centre, providing office spaces and meeting rooms to circa 40 separate organisations

# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Directors annual report for the year ended 31 March 2021**

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as well as developing the concept of a Community Hub for local residents. This involves being able to access a range of services, advice and guidance through office users and partnership arrangements. Office hirers are encouraged to give back to the community through their own business model.

The results of our hard work took a serious dent during the financial year, government grants given due to long periods of enforced lockdown closure have helped enormously. Office rental also helped steady the ship. Our core activities of room hire and event hosting took a severe regression and was only enhanced sporadically during lockdown easing and with the help of our own COVID mitigation measures which gave confidence to the residual customers during the period.

We continue to see a steady interest in room hire again, proving that there is still a real need for value-for-money accommodation in a friendly and non-threatening ambience venue such as the Doddridge Centre offers.

We have been proud, previously, to be able to offer supported placements for volunteers. This came to an enforced halt at the start of lockdown to protect our volunteers and due to lack of meaningful opportunities forced by lockdown restrictions. It is something that will be embarked upon again, and we have already started recruiting volunteers.

### **Infrastructure Support**

Despite the lack of funding received for this work the Acting Centre Director continued on a low, reduced level to give infrastructure support/advice to small start-up groups where needed. This has included signposting to models for various policies, support and advice in completing funding applications, contacts for further advice, and often the most valuable is the networking aspect with similar or like-minded organisations. Whilst this had obviously been reduced greatly, there still has been a need locally within the community. The lockdown restrictions have prevented formal face to face meetings, overall but electronic, telephone and impromptu, ad hoc face to face meetings have occurred and advice duly given. Throughout this period next to none of that advice has resulted in events or tenancy within the Centre but these are seeds for the future when restrictions ease and we are confident that these seeds will germinate in the near future.

### **Catering and equipment hire**

We continue to offer a catering service to groups using the centres, (with outside caterers for larger events) and are offering an enhanced service in conjunction with differing suppliers, dependant on needs, along with conference and meeting room equipment, including flip charts, a Multi-purpose DLP Projector, Lap Top computer, Media TV, mobile TV, video & DVD players and Hearing Induction Loops in every room.

### **Building Maintenance**

We continue to maintain both sites to a high standard (as funds allow) and have a regular group of trades who assist us in repairs, maintenance and scheduling of works.

With a large Victorian building coupled with fast increasing utility costs we are seeking funding to replace many of the windows with double glazed units and a more efficient way of heating our large hall, as we are ever mindful of reducing our costs and causing less damage to our environment.

### **Financial Review**

The trustees are pleased to report a surplus for the year of £53,066 compared to a surplus of £24,286 in the previous year.

### **Principal Funding Sources**

We received £6,000 in external grant funding this year and generated £57,892 of income from charitable services. The Directors are proud of the fact that each year we generate a high proportion of income from our services. Greatly appreciated financial support was received from:

# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Directors annual report for the year ended 31 March 2021**

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- Constance Travis Trust

### **Assets**

The assets are held in pursuance of the charity's objectives. The net assets for each type of fund held are shown on the Balance Sheet.

### **Investment Policy**

Grants received in advance are paid in to a higher interest savings account with no restrictions on access. Funds are transferred when required to the current account. No funds are tied up in long term investments.

### **Reserves Policy**

The reserves policy of the charity is based on having free reserves at a level sufficient to provide six months cover in the event of delays in receipt of unrestricted grants or accrued legacies, together with a sum required to meet any capital commitments. As at 31 March 2021, this has been set at £40,000. The total unrestricted fund stands at 49,603.

The charity has one restricted fund as detailed in note 10. These are where the donor has specified the purpose for which the money can be spent. At 31 March 2021, restricted funds were £4,377 (2020: £4,377).

### **The Future**

During the financial year to March 2021 we have been managing the impact of the Coronavirus and the resulting restrictions including lockdowns, social distancing measures etc. Income from room hires has fallen significantly, the impact of which has been mitigated via support from the furlough scheme, local authority grants etc. Office lettings have assisted stability during this period and the future will be challenging. COVID restrictions and lockdowns have prevented us appointing a replacement Centre Director since the 2019 resignation, but recently we were able to successfully appoint a suitably qualified person for the role. A drive towards increased community involvement/activities should assist in building a platform for future sustainability and continued delivery of our charitable articles. Already in the first month of the year and following the recent appointment of a Centre Director, coupled with an easement of COVID measures by government we have seen a marked increase in enquiries and suggestions of potential project work with partner organisations. Careful and prudent actions by the acting Centre Manager, in the intervening period, has kept the centre "ticking over" until we could achieve our objective of Centre Director replacement. We now have a new set of exciting and achievable objectives and we are confident we will see an improved performance in all areas. A supportive and pragmatic Board of Trustees is key in projected growth and this is also an area that will be strengthened with the appointment of more Trustees, something which is already in progress. To underpin all of this, a comprehensive review of all policies and compliance has already taken place in the first week of the Centre Director's employment.

### **Responsibilities of the Directors**

The Executive Committee (who are also directors of The Doddridge Centre Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Executive Committee to prepare financial statements for each financial year. Under that law the Executive Committee have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Executive Committee must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resource, including the income and expenditure account, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Directors annual report for the year ended 31 March 2021**

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- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Executive Committee are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Executive Committee are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Executive Committee on 28 January 2022 and signed on its behalf by:



.....  
Graham Croucher - Director

# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Statement of principal accounting policies for the year ended 31 March 2021**

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The financial statements have been prepared in compliance with FRS 102. 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

The Doddridge Centre Limited is a company limited by guarantee with charitable status controlled and managed by the Directors who are individually named in the Annual Report.

Under the Financial Review contained within the trustees' report disclosure has been made of the significant events resulting in an operating deficit and resultant negative reserves for the period under review. The trustees have implemented a recovery plan and received assurances from both the Charity's landlord and largest creditor that they will provide the necessary support to allow sufficient time to allow the Charity to recover the losses sustained.

### **Fixed Assets**

There are no fixed assets. It is not the charity's policy to capitalise fixed assets. This may be contrary to applicable accounting standards, but in view of its policy, it is considered by the directors that to follow this policy is to show a true and fair view of the accounts.

### **Income**

All income is included in the financial statements when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. No amounts are included in the financial statements for services donated by volunteers.

### **Fund Accounting**

General funds are unrestricted funds which are available for use at the discretion of the directors in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise of unrestricted funds that have been set aside by the directors for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

### **Investment Income**

Interest is brought into account on a receivable basis.

### **Intangible Income**

Intangible income, in the form of donated facilities and voluntary help etc., is not included in the financial statements since it is not considered practicable to quantify such income.

### **Expenditure**

Expenditure is stated inclusive of value added tax, and brought into account in the year in which it is due.

# **The Doddridge Centre Limited (a company limited by guarantee)**

## **Statement of principal accounting policies for the year ended 31 March 2021**

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### **Reserves**

The current reserve policy is to maintain sufficient cash flow for known commitments, and the replacement of certain assets.

### **Leasing commitments**

Rentals paid under operating leases are charged to income on a straight-line basis over the lease term.

### **Pensions**

The charity operates a defined contribution pension scheme. Contributions are charged to the statement of financial activities as they become payable in accordance with the rules of the scheme.

### **Transition to FRS 102**

The charity transitioned from previous UK GAAP to FRS 102 as at 1 April 2015. Details of how FRS has affected the reported financial position and performance is given in note 15.

# **Independent examiner's report to the trustees of The Doddridge Centre Limited (a company limited by guarantee)**

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I report on the accounts of The Doddridge Centre Limited for the year ended 31 March 2021, which are set out on pages 14 to 18.

## **Respective responsibilities of trustees and examiner**

The trustees (who are also directors of the charitable company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charitable company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

## **Basis of independent examiner's statement**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charitable company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- i which gives me reasonable cause to believe that in any material respect, the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met; or
- ii to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Neil K Sawford FCCA  
Sawford Bullard, Accountants, Taxation and Business Advisers  
The Old Mill, Blisworth Hill Farm  
Stoke Road  
Blisworth  
Northampton NN7 3DB

28 January 2022

# The Doddridge Centre Limited (a company limited by guarantee)

## Statement of financial activities for the year ended 31 March 2021

|                                                                          | Notes | Unrestricted<br>£ | Restricted<br>£ | 2021<br>£      | 2020<br>£       |
|--------------------------------------------------------------------------|-------|-------------------|-----------------|----------------|-----------------|
| <b>Income</b>                                                            |       |                   |                 |                |                 |
| Donations and legacies                                                   | 1     | 331               | -               | 331            | 320             |
| Investment income                                                        | 2     | 42                | -               | 42             | 53              |
| Income from Charitable Activities                                        | 3     | 57,892            | 6,000           | 63,892         | 132,114         |
| Other income                                                             | 4     | 79,294            | -               | 79,294         | 14,374          |
| <b>Total Income</b>                                                      |       | <b>137,560</b>    | <b>6,000</b>    | <b>143,560</b> | <b>146,860</b>  |
| <b>Expenditure</b>                                                       |       |                   |                 |                |                 |
| Charitable activities                                                    | 5     | 84,494            | 6,000           | 90,494         | 122,574         |
| <b>Total Expenditure</b>                                                 |       | <b>84,494</b>     | <b>6,000</b>    | <b>90,494</b>  | <b>122,574</b>  |
| <b>Net Income/(Expenditure) before other recognised gains and losses</b> |       | <b>53,066</b>     | <b>-</b>        | <b>53,066</b>  | <b>24,286</b>   |
| <b>Transfers between funds</b>                                           |       | <b>-</b>          | <b>-</b>        | <b>-</b>       | <b>-</b>        |
| <b>Total funds brought forward</b>                                       |       | <b>(3,463)</b>    | <b>4,377</b>    | <b>914</b>     | <b>(23,372)</b> |
| <b>Total funds carried forward</b>                                       |       | <b>49,603</b>     | <b>4,377</b>    | <b>53,980</b>  | <b>914</b>      |

There were no recognised gains or losses for 2021 or 2020 other than those included in the Statement of Financial Activities. All income and expenditure derive from continuing activities.

# The Doddridge Centre Limited (a company limited by guarantee)

## Statement of financial position as at 31 March 2021

|                                                       | Notes | Unrestricted<br>£ | Restricted<br>£ | 2021<br>£     | 2020<br>£     |
|-------------------------------------------------------|-------|-------------------|-----------------|---------------|---------------|
| <b>Current Assets</b>                                 |       |                   |                 |               |               |
| Debtors                                               | 8     | 1,548             | -               | 1,584         | 12,645        |
| Business Premium Deposit                              |       | 35,629            | 4,377           | 40,006        | 12,093        |
| Current Account                                       |       | 30,915            | -               | 30,915        | 5,849         |
| Cash In Hand                                          |       | 271               | -               | 271           | 139           |
|                                                       |       | <b>68,399</b>     | <b>4,377</b>    | <b>72,776</b> | <b>30,725</b> |
| <b>Creditors: Amounts falling due within one year</b> |       |                   |                 |               |               |
| Sundry Creditors                                      | 9     | 12,795            | -               | 12,795        | 17,811        |
|                                                       |       | <b>12,795</b>     | <b>-</b>        | <b>12,795</b> | <b>17,811</b> |
| <b>Net Current Assets/(liabilities)</b>               |       | <b>55,603</b>     | <b>4,377</b>    | <b>59,980</b> | <b>12,914</b> |
| <b>Creditors: Amounts falling due after one year</b>  |       |                   |                 |               |               |
| Sundry Creditors                                      | 10    | 6,000             | -               | 6,000         | 12,000        |
|                                                       |       | <b>6,000</b>      | <b>-</b>        | <b>6,000</b>  | <b>12,000</b> |
| <b>NET ASSETS/(LIABILITIES)</b>                       |       | <b>49,603</b>     | <b>4,377</b>    | <b>53,980</b> | <b>914</b>    |
| <b>Charity Funds</b>                                  |       |                   |                 |               |               |
| Unrestricted                                          |       | 49,603            | -               | 49,603        | (3,463)       |
| Restricted                                            | 11    | -                 | 4,377           | 4,377         | 4,377         |
| <b>Total Charity Funds</b>                            |       | <b>49,603</b>     | <b>4,377</b>    | <b>53,980</b> | <b>914</b>    |

For the year ending 31<sup>st</sup> March 2021, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The directors acknowledge their responsibilities for:

- (I) Ensuring the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.
- (II) the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime. The financial statements were approved by the trustees' on 28 January 2022 and signed on their behalf.



Graham Croucher (Chair of Trustees)

Shankar Meembat (Treasurer)

The notes on pages 14 to 16 form part of the financial accounts.

# The Doddridge Centre Limited (a company limited by guarantee)

## Notes to the accounts for the year ended 31 March 2021

|                                            | Unrestricted<br>£ | Restricted<br>£ | 2021<br>£     | 2020<br>£      |
|--------------------------------------------|-------------------|-----------------|---------------|----------------|
| <b>1 Donations and legacies</b>            |                   |                 |               |                |
| Donations                                  | 331               | -               | 331           | 320            |
|                                            | <b>331</b>        | <b>-</b>        | <b>331</b>    | <b>320</b>     |
| <b>2 Investment income</b>                 |                   |                 |               |                |
| Bank Interest                              | 42                | -               | 42            | 53             |
|                                            | <b>42</b>         | <b>-</b>        | <b>42</b>     | <b>53</b>      |
| <b>3 Income from Charitable Activities</b> |                   |                 |               |                |
| Grants for provision of services etc.:-    |                   |                 |               |                |
| Constance Travis                           | -                 | 6,000           | 6,000         | 6,000          |
| Rental & Service Income                    | 57,892            | -               | 57,892        | 120,059        |
| Catering Services                          | -                 | -               | -             | 6,055          |
|                                            | <b>57,892</b>     | <b>6,000</b>    | <b>63,892</b> | <b>132,114</b> |
| <b>4 Other Income</b>                      |                   |                 |               |                |
| Donation of Service                        | -                 | -               | -             | 14,374         |
| Other Grant Income                         | 63,169            | -               | 63,169        | -              |
| CJRS Income                                | 16,125            | -               | 16,125        | -              |
|                                            | <b>79,294</b>     | <b>-</b>        | <b>79,294</b> | <b>14,374</b>  |
| <b>5 Charitable expenditure</b>            |                   |                 |               |                |
| Employee Costs                             | 28,303            | -               | 28,303        | 39,954         |
| Telephones                                 | 2,521             | -               | 2,521         | 3,604          |
| General Admin Costs                        | 3,745             | -               | 3,745         | 4,465          |
| Bank Charges                               | 210               | -               | 210           | 460            |
| Volunteer Expenses                         | -                 | -               | -             | 4              |
| Property Expenses                          | 26,371            | 6,000           | 32,371        | 41,065         |
| Cleaning & General Housekeeping            | 2,207             | -               | 2,207         | 2,583          |
| Catering Costs                             | 2,533             | -               | 2,533         | 4,573          |
| Theft                                      | -                 | -               | -             | 300            |
| Bad debts written off                      | 2,902             | -               | 2,902         | -              |
|                                            | <b>68,791</b>     | <b>6,000</b>    | <b>74,791</b> | <b>97,009</b>  |
| <b>Support Costs</b>                       |                   |                 |               |                |
| Accountancy                                | 7,080             | -               | 7,080         | 7,350          |
| General admin costs                        | 6,056             | -               | 6,056         | 14,985         |
|                                            | <b>13,136</b>     | <b>-</b>        | <b>13,136</b> | <b>22,335</b>  |
| <b>Governance Costs</b>                    |                   |                 |               |                |
| Independent Examiners                      | 480               | -               | 480           | 580            |
| Professional fees                          | 359               | -               | 359           | 1,687          |
| HR Consultancy                             | 1,728             | -               | 1,728         | 963            |
|                                            | <b>2,567</b>      | <b>-</b>        | <b>2,567</b>  | <b>3,230</b>   |
| <b>Total Charitable Costs</b>              | <b>84,494</b>     | <b>6,000</b>    | <b>90,494</b> | <b>122,574</b> |

# The Doddridge Centre Limited (a company limited by guarantee)

## Notes to the accounts for the year ended 31 March 2021

### 6 Paid Employees

2021  
No

2020  
No

The average number of full time equivalent employees during the year was

5

4

There are no employees earning £60,000 or more.

Key management personnel received remuneration of £nil, (2020: £10,065)

A Contributory Pension Scheme with The Pensions Trust - Flexible Retirement Plan is operated.

Pension contributions are also made to the Director's personal pension scheme with Prudential.

|                                 | Unrestricted<br>£ | Restricted<br>£ | 2021<br>£     | 2020<br>£     |
|---------------------------------|-------------------|-----------------|---------------|---------------|
| Gross Salaries                  | 28,148            | -               | 28,148        | 39,551        |
| Employers National Insurance    | -                 | -               | -             | -             |
| Employers Pension contributions | 155               | -               | 155           | 223           |
| Travel training and other costs | -                 | -               | -             | 180           |
|                                 | <b>28,303</b>     | <b>-</b>        | <b>28,303</b> | <b>39,954</b> |

### 7 Trustees expenses

During the year the trustees received no remuneration (2020-£nil)

The total expenditure reimbursed to trustees amounted to £Nil (2020-£Nil)

### 8 Debtors

|               |              |          |              |               |
|---------------|--------------|----------|--------------|---------------|
| Other Debtors | 270          | -        | 270          | 10,151        |
| Prepayments   | 1,313        | -        | 1,313        | 2,494         |
|               | <b>1,584</b> | <b>-</b> | <b>1,584</b> | <b>12,645</b> |

### 9 Creditors

Amounts falling due within one year:

|                              |               |          |               |               |
|------------------------------|---------------|----------|---------------|---------------|
| Other Creditors              | 9,907         | -        | 9,907         | 16,476        |
| Accruals                     | 2,680         | -        | 2,680         | 1,311         |
| Taxation and Social Security | 208           | -        | 208           | 24            |
|                              | <b>12,795</b> | <b>-</b> | <b>12,795</b> | <b>17,811</b> |

### 10 Amounts falling due after 1 year

|                 |              |          |              |               |
|-----------------|--------------|----------|--------------|---------------|
| Other Creditors | 6,000        | -        | 6,000        | 12,000        |
|                 | <b>6,000</b> | <b>-</b> | <b>6,000</b> | <b>12,000</b> |

# The Doddridge Centre Limited (a company limited by guarantee)

## Notes to the accounts for the year ended 31 March 2021

| 11 Restricted Funds       | Balance<br>01.04.2020<br>£ | Movement<br>In<br>£ | Movement<br>Out<br>£ | Balance<br>31.03.2021<br>£ | Balance<br>31.03.2020<br>£ |
|---------------------------|----------------------------|---------------------|----------------------|----------------------------|----------------------------|
| St James Community Centre | 4,377                      | -                   | -                    | <b>4,377</b>               | 4,377                      |
|                           | <u>4,377</u>               | <u>-</u>            | <u>-</u>             | <u><b>4,377</b></u>        | <u>4,377</u>               |

The St James Community Centre reserves related to money that was received from the centre when its management was handed over to the charity. This is to be used for the redecoration of the community centre. There has been no movement in this account in the current year.

### 12 Ultimate Controlling Party

The Charity is under the ultimate control of its directors and executive committee. The names of these parties are listed in the front of the financial statements.

### 13 Lease

At 31 March 2021 the charity has commitments under non-cancellable leases as follows:-

|                              | Total<br>2021<br>£   | Total<br>2020<br>£ |
|------------------------------|----------------------|--------------------|
| Due within one year          | <b>4,740</b>         | 4,740              |
| Due within two to five years | <b>18,960</b>        | 18,960             |
| Due after five years         | <b>71,100</b>        | 75,840             |
|                              | <u><b>94,800</b></u> | <u>99,540</u>      |

### 14 Members

The Charity is incorporated as a company limited by guarantee having no share capital. In accordance with the Memorandum of Association, each member is liable to contribute a sum of £1 in the event of the charitable company being wound up whilst being a member or within one year of ceasing to be a member.