

## Charity Trustees' Annual Report for Year Ended 31 December 2024

### Friends of Lady Bankes Association

Registration number – 1118263  
Dawlish Drive, Ruislip, Middlesex, HA4 8TP

#### Trustees

Kate Needs, Headteacher (no office)	Appointed 1/1/17
Amy Doody (Co-Chair)	Appointed 3/5/22
Morgen Edwards (Co-Chair)	Appointed 3/5/22
Erin O'Shea (Co -Treasurer)	Appointed 2/11/21
Neesha Muniappa (Co -Treasurer)	Appointed 11/1/23
Rita (Secretary)	Appointed 22/1/25

#### **Structure, Governance and Management**

##### Constitution

Friends of Lady Bankes Association is an unincorporated association, governed by an adopted constitution dated 29 September 2006 and registered with the Charity Commission in England and Wales on 7 March 2007. The membership is composed of parents or legal guardians of pupils currently enrolled in Lady Bankes Primary School. However, the association is fortunate to also enlist the help and support of the wider school community – members of staff, governors, former pupils, local residents and businesses – for events and fundraising.

The charities officers are defined as two Co-Chairs, a Secretary and a Treasurer, and these members are elected at the Annual General Meeting (AGM). We have other specific roles which are: Creative Coordinator, Community Engagement Officer and Year Group Representatives, and numerous other volunteers. Each trustee automatically retires with effect from the next AGM following their appointment, but is eligible for re-election at that AGM if they are proposed and seconded by the membership and willing to stand.

##### Mission and Objectives

FOLBA's mission and objectives are to organise events and engage in activities to raise funds to support the school and other charities which enrich the experience of our children's school life. It works in partnership with our parents, carers, staff and other members of our local community to ensure the children's success and well-being.

##### Activities

With due regard for the Charity Commission's public benefit guidance and in line with our objectives, each year the PTA runs a wide range of events both to raise funds towards the school's 'Wish List' and to provide social opportunities for the pupils, parents, staff, governors and wider school community. These include events such as discos, bake sales, summer fete, Christmas fair, non-uniform days, raffles, second books and uniform sales. The committee welcomes suggestions from the membership and organizes one-off fundraising initiatives.

All activities are planned by the committee, having regard to safeguarding and risk assessment.

The work of the PTA enables the advancement of pupils' education by giving money to the school for the purchase of equipment, resources, facilities and other 'Wish List' items it would otherwise not be able to afford.

### Achievements

FOLBA plays such an important role in supporting the school funding, especially in a time when nationally schools have financial struggles. We have supported the school by providing vital resources, opportunities and experiences for the children. There is a lot of effort and commitment given by its core members and we are extremely fortunate to have an active and supportive Headteacher, as well as staff who support the events in and around the classroom, and parents and other members of the local community who all lend a hand when they can.

With all the fundraising activities (see below), we have been able to help the school with purchasing the following items:

Wellbeing workshop and assembly	£3,204	Worry boxes	£340
Quad refurbishment	£3,122	Long jump mats	£221
Book vending machine	£2,869	Mindful boxes	£221
Children's University	£1,140	New uniform	£221
Pantomime visit to school	£785	Games for Games Club	£136
Nursery resources	£531	Welcome Back balloons	£120
Sound system	£524		
Kindness bench	£518		

### Performance

Throughout the year, FOLBA runs a number of fundraising events. These not only raised funds of an amazing £17k but also brings parents/carers, teachers and the community together.

#### Enjoyment and Enrichment

This year was filled with events that the children thoroughly look forward too! FOLBA ran three themed discos (Hollywood VIP, Wild West and Superheros & Villains) which raised an astonishing £2.6k and included the use of a photo booth and a rodeo bull, that were both popular with the children.

The Summer Fair raised an impressive £2.5k and was a huge success with families who enjoyed the food, music and entertainment. Bouncy castles were a hit and were sponsored by Gibson Honey (a local Estate Agent). For Christmas, FOLBA raised another nearly £1.5k from the Children's Xmas Fair and Xmas Movie & Jumper Day.

A new addition to the list of events this year was World Book Day where FOLBA sold Golden Ticket Chocolate Bars. This was a huge success and a sell-out. Whilst raising around £250, the event was a lot of fun and we were grateful for the donation of prizes from a parent, Laura Ardouin.

An Easter bonnet competition was held as a free event and kindly sponsored by Philippa Hester, Millinery UK. This year saw the most amount of bonnets than ever before. Every child was provided with a certificate and small gift for participating and prizes were awarded to the best hats in each year group. This shows how FOLBA is in keeping with its mission of enriching the children's lives.



### **Fundraising**

To raise more funds for the school, FOLBA held two raffles this year, one at Easter which was kindly sponsored by Gibson Honey and raised nearly £800 and another at the end of term in July, which raised an amazing £1.3k! These raffles cannot be achieved without all the generous gifts and donations from local sponsors and the parent and friends of the school.

The Coin Challenge in Oct raised nearly an amazing £900, all from children bringing in loose change from home and seeing which class collected the most! The winners were awarded a movie and snacks afternoon.

We continue to generate money from encouraging members to support the PTA via online initiatives such as Easyfundraising.org.uk when they shop online (£97), Asda Cashpot (£619) and clothing collections by Astra Recycling raised over £460.

We are extremely fortunate to receive regular payments from CAF via payroll giving from one of our parents Peter Hogg. For this year we received an astonishing £1,455 via CAF – big thanks to Peter and his employer!

At the end of the year, we organized for each child to design a Christmas card which families would then have the opportunity to purchase via the IQ cards ordering system. This is an event which we run annually, and it is always very well supported. For this year we raised £396 in profit.

We continue to sell Pre Loved uniform which we know our members are grateful for as they provide all parents/carers the opportunity to dress children in school uniform at reasonable prices. We now have an online ordering system which is working well and have held sales throughout the year, generating £600.

In the run up to Christmas, in association with the Beck Theatre, we sold discounted pantomime tickets. We were thrilled to make over £610 profit, whilst giving the opportunity to families of the school to purchase discounted tickets for the pantomime.

Another trip, organised by FOLBA, saw children and their families having a great day out at Legoland Windsor, purchasing tickets at a reduced rate and raising nearly £800!

### **Community**

As members of the local community, FOLBA have a huge presence with a games stall in local events, namely the Ruislip Manor Fundays in summer and Xmas – these events are well attended by local families (although summer was a washout with rain all day). These events raised over £1600 in profit.

We also continue to work with Ruislip Roundtable at Xmas and participate in the Christmas Santa Walk. We will receive £300 as profit.

### Financial Review and Reserves Policy

Friend of Lady Bankes Association ends the financial period having funded some fantastic facilities for the school as per its mission and holds pragmatic reserves for planned events and investments in the following period.

On 31 December 2024 we held £20,016.72 in our bank account. Reserves are held where we are saving for larger investments that cannot be funded instantly. For example, in July 2024 we paid a deposit for a Circus event to be held in 2025.

Approved by the Trustees and signed on their behalf by:



Neesha Muniappa (Co-Treasurer)



Erin O'Shea (Co-Treasurer)

Treasurer

Dated : 01<sup>st</sup> April 2025

Unaudited Income and Expenditure Account for the Year Ended 31 December 2024

for

Friends of Lady Bankes Association

Friends of Lady Bankes Association

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for the Year Ended 31 December 2024

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Friends of Lady Bankes Association

General Information  
for the Year Ended 31 December 2024

**PARTNERS:**

Mrs Amy Doody – (Co-Chair)  
Mrs K Needs – Headteacher - (no Chair)  
Mrs Erin O'Shea – (Co-Treasurer)  
Mrs Morgen Edwards – (Co-Chair)  
Mrs Neesha Muniappa – (Co-Treasurer)  
Rita Prajapat – (Secretary)

**ADDRESS:**

Dawlish Drive  
Ruislip  
Middlesex  
HA4 9SF

**ACCOUNTANTS:**

M Ashton Accountants Limited  
Chartered Certified Accountants  
18 Tiverton Road  
Ruislip  
Middlesex  
HA4 0BW

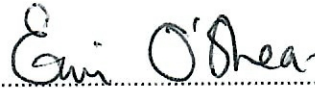
Unaudited Financial Statements  
for the Year Ended 31 December 2024  
Friends of Lady Bankes Association

Client Approval Certificate

We the Trustees approve the Income and Expenditure Account and confirm that we have made available all relevant records and information for its preparation.



Mrs K Needs



Mrs E O'Shea



Mrs N Muniappa

Date: 19 June 2025



Friends of Lady Bankes Association

Income and Expenditure Account  
for the Year Ended 31 December 2024

	2024		2023	
	£	£	£	£
<b>Income</b>				
Fundraising events	40,677		36,655	
Donations	5,981		1,636	
Recycling income	461		648	
Deposit account interest	-		1	
	<u>-</u>	47,119	<u>1</u>	38,940
<b>Expenditure</b>				
Equipment purchased	9,716		11,009	
Fees and licences	62		-	
Fundraising expenses	33,476		28,231	
Accountancy	930		450	
Bank charges	-		248	
	<u>-</u>		<u>-</u>	39,938
		<u>44,185</u>		<u>-</u>
<b>EXCESS OF INCOME OVER EXPENDITURE/ EXCESS EXPENSES OVER INCOME</b>		<u>2,935</u>		<u>-998</u>

Friends of Lady Bankes Association

Balance Sheet  
for the Year Ended 31 December 2024

	2024		2023	
	£	£	£	£
<b>CURRENT ASSETS</b>				
Bank account	20,017		16,602	
	<u>          </u>	20,017	<u>          </u>	16,602
Creditors				
Accruals	480		-	
	<u>          </u>	<u>19,537</u>	<u>          </u>	<u>16,602</u>
NET CURRENT ASSETS		19,537		16,602
		<u>          </u>		<u>          </u>
TOTAL ASSETS LESS CURRENT LIABILITIES		19,537		16,602
		<u>          </u>		<u>          </u>
NET ASSETS		19,537		16,602
		<u>          </u>		<u>          </u>
TOTAL FUNDS		<u>          </u>		<u>          </u>
Unrestricted Funds		<u>19,537</u>		<u>16,602</u>



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Friends of Lady Bankes Association

On accounts for the year  
ended

31 December 2024

Charity no  
(if any)

1118263

Set out on pages

3-4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent  
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date: 19 June 2025

Name:

Matthew Owen

Relevant professional  
qualification(s) or body  
(if any):

Association of Chartered Certified Accountants

Address:

18 Tiverton Road

Ruislip

Middlesex, HA4 0BW

**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.