

# **Accounts**

**BURY PARK EDUCATIONAL INSTITUTE**

**Reports and Accounts**

**For the Year Ended**

**31 August 2023**

**Charity number 1118199**

# BURY PARK EDUCATIONAL INSTITUTE

## Contents

	Page
Reference and Administrative Details	1
Trustees' Report & Statement of responsibilities	2 to 4
Independent Examiner Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Annual Accounts	8 to 10

**BURY PARK EDUCATIONAL INSTITUTE**  
**Reference and Administrative Details**

**Trustees**

Mr Abul Hussain	Chairman
Mr Ahmed Quazi	Trustee
Mufti Mohammed Abdul Hannan	Trustee
Mr Jainul Islam Choudhury	Trustee
Mr Muhammad Azizul Haque	Trustee
Mr Mohammed Sanaul Gazi	Trustee

**Principal Office**

82-86 Dunstable Road  
Luton  
Bedfordshire  
LU1 1EH

**Charity Registration Number** 1118199

**Bankers**

Lloyds Bank  
60 George Street  
Luton  
Beds  
LU1 2BB

**Independant Examiner**

M Akramul Haque  
HA Accountants  
26 Leagrave Road  
Luton  
LU4 8HZ

# **BURY PARK EDUCATIONAL INSTITUTE**

**The report of the trustees for the year ended 31 August 2023**

The trustees present their annual report and accounts for the year ended 31 August 2023.

## **Objectives and Activities**

### **Charitable Objectives.**

The Charitable trust is governed by the Trust Deed executed on November 2006.

### **Aims of Charity**

The objectives of the Trust set by the Trust Deed is to advance the academic as well as Islamic education and providing facilities to learn and practice Islam according to the Holy Quran and Ahadith and within the bounds of Ahle-Sunna Wal Jamaat.

The primary aim of the Charity is to provide an Islamic based education for the children.

### **Objectives for the year.**

During this year the charity sought to:

- Further improve awareness of it's existence, facilities and services offered.
- Continue to increase the number of students.
- To continually enhance the facilities provided.
- To recruit the best quality teachers within the budgetary constraints and to ensure all teachers are kept up to date in in their respective fields.
- To develop and enhance the educational curriculum.

### **Public benefit statement**

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit published by the Charity Commission for England & Wales.

### **Achievements and Performance**

- The Charity continued to improve facilities available to students.
- Raised standards, facilitating improved GCSE results.

### **Financial Review**

During the year the charity's income was £891,238 (2022: £989,124) and after expenditure of £923,589 (2022: £1,225,208) the carry forward reserves stood at -£1,546,527 (2022: -£1,514,176).

### **Reserves policy**

The Trustees have resolved to establish over the next few years reserves to provide for future activities, and to provide funding for the expected expenditure for six months ahead.

Current reserves are adequate based on our knowledge and experience.

### **Principal funding source**

The principal income was generated through the provision of education in accordance with the objectives of the charity. The principal expenditure related to the cost of providing education.

### **Plans for future periods**

The Charity will also continue to look at options to diversify in delivering the aims and objectives of the Trust.

## **BURY PARK EDUCATIONAL INSTITUTE**

**The report of the trustees for the year ended**

**31 August 2023**

### **Structure, Governance and Management**

#### **Nature of the Governing Documents**

The Charity is an unincorporated association governed by a trust deed. Eligibility for membership of the charity, and membership of the board of trustees is governed by the trust deed. There are no restrictions in the governing document on the operation of the charity or on its investment powers, other than those imposed by general charity law.

#### **Recruitment and appointment of new trustees**

New Trustees are appointed by invitation based upon the specific requirements and the skill set needed by the charity to help advance the charitable objectives.

#### **Induction and training of trustees.**

We have at the moment no policy or procedure for the training of trustees, other than the "do's and don'ts" publication provided by the charity.

#### **Organisational structure and management.**

Trustees meet regularly on a monthly basis to discuss and plan objectives and implementation thereof. Matters of general concern are raised with all members. Day to day management and responsibility for implementing policies is carried out by Head Teacher. There are 8 full time and 5 part time employees plus a number of volunteers and employment trainees.

#### **Related parties**

Other than the Trustees and those persons connected with them there are no individuals who are related parties. Details of transactions with related parties are shown in the notes to the accounts. This includes remuneration and expenses paid to Trustees.

#### **Risk Management**

The trustees acknowledge their responsibilities for establishing a risk management system and satisfied that appropriate systems and procedures are under development and continue to keep the strategic, business and operational risk under review with view to introducing, where necessary, additional procedures to mitigate these risks.



## **BURY PARK EDUCATIONAL INSTITUTE**

**The report of the trustees for the year ended**

**31 August 2023**

### **Statement of Trustees' Responsibilities**

The Trustees are responsible for preparing the trustees' report and the financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity.

In preparing those financial statements the Board is required to :-

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with regulations made under the Charities Act.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**This report was approved by the board of trustees on 17/06/2024**



**Mr Abul Hussain**  
**Chairman**

## Independent Examiners Report on the Accounts

Report to the trustees/members of: **BURY PARK EDUCATIONAL INSTITUTE**

On accounts for the year ended: **31 August 2023**

Charity no **1118199** Set out on pages: **6 to 10**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31st August 2023.

### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a member of Institute of Financial Accountants

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

18/6/2024

Name: \_\_\_\_\_

Muhammed Akramul Haque

# BURY PARK EDUCATIONAL INSTITUTE

## Statement of Financial Activities

For the Year Ended 31 August 2023

	Notes	Unrestricted funds £	Total Funds 2023 £	Last Year Total Funds 2022 £
<b>Income and Endowments from</b>				
Donations and legacies		13,260	13,260	13,393
Other Income		877,978	877,978	975,731
<b>Total incoming resources</b>	<b>2</b>	<b>891,238</b>	<b>891,238</b>	<b>989,124</b>
<b>RESOURCES EXPENDED</b>				
Cost of charitable activities		918,909	918,909	1,220,048
Governance costs		4,680	4,680	5,160
<b>Total resources expended</b>	<b>3</b>	<b>923,589</b>	<b>923,589</b>	<b>1,225,208</b>
Net movement in funds		(32,351)	(32,351)	(236,084)
Total funds brought forward		(1,514,176)	(1,514,176)	(1,278,092)
<b>Total funds carried forward</b>		<b>(1,546,527)</b>	<b>(1,546,527)</b>	<b>(1,514,176)</b>

The net movement in funds referred to above is the net incoming resources as defined in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales and is reconciled to the total funds as shown in the Balance Sheet on page 7 as required by the said statement.

All activities derive from continuing operations

The notes on pages 8 to 10 form an integral part of these accounts



**BURY PARK EDUCATIONAL INSTITUTE**  
**BALANCE SHEET**  
As at 31 August 2023

	Notes	2023 £	2022 £
<b>The assets and liabilities of the charity:</b>			
<b>Fixed Assets</b>			
Tangible assets	5	<u>1,043,596</u>	<u>1,073,838</u>
<b>Total fixed assets</b>		<u>1,043,596</u>	<u>1,073,838</u>
<b>Current Assets</b>			
Cash at bank and in hand		<u>21,663</u>	<u>8,275</u>
		21,663	8,275
<b>Creditors: amounts falling due within one year</b>	6	<u>(274,172)</u>	<u>(354,118)</u>
<b>Net Current Assets</b>		<u>(252,509)</u>	<u>(345,843)</u>
<b>Total assets less current liabilities</b>		<u>791,087</u>	<u>727,995</u>
<b>Creditors: amounts falling due after more than one year</b>	7	<u>(2,337,614)</u>	<u>(2,242,171)</u>
<b>Total Net Assets</b>		<u>(1,546,527)</u>	<u>(1,514,176)</u>
<b>The funds of the charity:</b>			
<b>Unrestricted income funds</b>	9	<u>(1,546,527)</u>	<u>(1,514,176)</u>
<b>Total charity funds</b>		<u>(1,546,527)</u>	<u>(1,514,176)</u>

Approved by the board of trustees on 17 June 2024



Mr Abul Hussain  
Chairman

The notes on pages 8 to 10 form an integral part of these accounts.

## BURY PARK EDUCATIONAL INSTITUTE

Notes to the Accounts

For the Year Ended

31 August 2023

### 1 Accounting policies

#### Statement of compliance

These accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

#### Basis of preparation

The Charity meets the definition of public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### Exemption from preparing a cash flow statement

The Charity opted to early adopt Bulletin 1 published on 2 February 2016 and therefore not included a cash flow statement in these accounts.

#### Going concern

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

#### Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when Charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

#### Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

#### Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

### EXPENDITURE AND LIABILITIES

#### Liability Recognition

Liabilities are recognised where it is more likely than not there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

#### Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

#### Fixed assets and depreciation

All tangible fixed assets are capitalised if they can be used for more than one year and are stated at cost less depreciation. Items of less than £1000 are not capitalised.

Depreciation has been provided at the following rates in order to write off the assets (less their estimated residual value) over their estimated useful economic lives.

Land & Buildings	2% straight line
Plant & Machinery	25% reducing balance
Motor Vehicles	25% reducing balance

A regular annual review of the likelihood of asset impairment is undertaken.

#### Taxation

The charity is exempt from corporation tax on its charitable activities.

#### Funds structure policy

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment. Restricted funds can only be used for particular restricted purposes within the objects of the charity.

# BURY PARK EDUCATIONAL INSTITUTE

## Notes to the Accounts

For the Year Ended

31 August 2023

<b>2 Incoming resources</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Voluntary income</b>		
General Donations	13,260	13,393
	<u>13,260</u>	<u>13,393</u>
<b>Charitable Activities</b>		
Fees	875,803	975,615
Grants	675	116
Other	1,500	0
	<u>877,978</u>	<u>975,731</u>
<b>3 Resources expended</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Charitable activities:</b>		
<b>Education</b>		
Staff Cost	699,969	887,377
Contractors	52,330	108,273
Ofsted & Exam Fees	29,995	31,131
Events & Activities	2,883	6,185
Materials & Teaching Aids	2,977	7,240
	<u>788,154</u>	<u>1,040,206</u>
<b>Premises Cost</b>		
Non Domestic & Water Rates	4,441	15,661
Cleaning	1,446	5,349
Light & Heat	25,260	23,255
Repairs & Maintenance	841	24,986
	<u>31,988</u>	<u>69,251</u>
<b>Administrative expenses</b>		
Telephone	4,165	4,154
Bank Charges	1,019	1,308
Equipment Hire	16,878	6,651
Health and Safty Costs	820	4,418
Insurance	14,682	1,720
IT & Software	3,677	3,720
Stationery and Printer Supplies	17,564	30,680
Subcriptions, Fees & Compliance	438	627
Depreciation	30,242	38,071
	<u>89,485</u>	<u>91,349</u>
<b>Support Cost</b>		
Staff Training & Welfare	0	3,776
Advertising	2,356	2,633
	<u>2,356</u>	<u>6,409</u>
<b>Others</b>		
Sport & PE	0	2,640
Sundry Expenses	0	1,502
Consultancy fees	225	3,321
Other Legal and Professional	1,367	0
Motor Expenses	346	346
Interest	4,988	5,024
	<u>6,926</u>	<u>12,833</u>
	<u>918,909</u>	<u>1,220,048</u>
<b>Governance costs:</b>		
Accountancy/ Internal Examiner	4,680	5,160
	<u>4,680</u>	<u>5,160</u>
<b>4 Staff Costs and Emoluments</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Gross Salaries	672,794	836,896
Employer's National Insurance	25,106	43,199
Employers Pension	2069	7282
	<u>699,969</u>	<u>887,377</u>
<b>Numbers of full time employees or full time equivalents</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Engaged on charitable activities	57	60
Administration	5	5
There were no fees or other remuneration paid to the trustees		
There were no employees with emoluments in excess of £60,000 per annum		



**BURY PARK EDUCATIONAL INSTITUTE**  
**Notes to the Accounts**  
**For the Year Ended 31 August 2023**

**5 Tangible fixed assets**

	Freehold Property £	Plant & Machinery	Motor & Vehicles	Total £
<b>Asset cost, valuation or revalued amount</b>				
Bal B/fwd	1,287,665	127,058	23,350	1,438,073
Additions	0	0	0	0
At 31 August 2022	<u>1,287,665</u>	<u>127,058</u>	<u>23,350</u>	<u>1,438,073</u>
<b>Accumulated depreciation and impairment provisions</b>				
Bal B/fwd	231,780	113,320	19,135	364,235
Charge for the year	25,753	3,435	1,054	30,242
At 31 August 2022	<u>257,533</u>	<u>116,755</u>	<u>20,189</u>	<u>394,477</u>
<b>Net book value</b>				
Bal B/fwd	<u>1,055,885</u>	<u>13,738</u>	<u>4,215</u>	<u>1,073,838</u>
At 31 August 2022	<u>1,030,132</u>	<u>10,303</u>	<u>3,161</u>	<u>1,043,596</u>

All assets are used for charitable purposes.

**6 Creditors: amounts falling due within one year**

	2023 £	2022 £
Trade creditors	274,172	354,118
	<u>274,172</u>	<u>354,118</u>

**7 Creditors: Amounts falling due after one year**

	2023 £	2022 £
Bank Loan	79,695	110,307
Other Loans	2,257,919	2,131,864
	<u>2,337,614</u>	<u>2,242,171</u>

Qarze Hasna is unsecured and interest free money loaned to the charity by members of the public with no fixed repayment terms.

**8 Analysis of the Net Movement in Funds**

	2023 £	2022 £
Net movement in funds from Statement of Financial Activities	-32,351	-236,084
Net movement in funds available for future activities	<u>-32,351</u>	<u>-236,084</u>

**9 Net Assets by fund**

	Unrestricted funds £	Restricted funds £	Total Funds 2023 £	Total Funds 2022 £
Tangible Fixed Assets	1,043,596	-	1,043,596	1,073,838
Current Assets	21,663	-	21,663	8,275
Current Liabilities	-274,172	-	-274,172	-354,118
Long Term Liabilities	-2,337,614	-	-2,337,614	-2,242,171
	<u>-1,546,527</u>	<u>0</u>	<u>-1,546,527</u>	<u>-1,514,176</u>

**10 Related Party Transactions**

No fee or expenses were paid to trustees or persons connected with them