

**UNAUDITED REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

FOR

THE DENBY DALE CENTRE LIMITED

**REGISTERED COMPANY NUMBER 05507412
REGISTERED CHARITY NUMBER 1118128**

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THE DENBY DALE CENTRE LIMITED

REGISTERED COMPANY NUMBER 05507412

REGISTERED CHARITY NUMBER 1118128

BUSINESS INFORMATION

DIRECTORS & TRUSTEES

R P Bedford (Chairperson)
J Lodge (Deputy Chairperson)
P Holt
M M Blanshard
W K Barraclough
R W Brook
M D Hughes
S Merry
R Dawtrey
Rev P Bee
Rev C Taylor
N McLaughlin (Resigned October 2020)

CO/SECRETARY

P Jones MBE

REGISTERED OFFICE

Unit 12B Springfield Mill
Norman Road
Denby Dale
Huddersfield
West Yorkshire
HD8 8TH

BANKERS

HSBC Bank Plc
2 Cloth Hall Street
Huddersfield
West Yorkshire
HD1 2ES

INDEPENDENT EXAMINER

D J Brownhill FCA FMAAT
Integra Advisers LLP
1 Westleigh Hall
Wakefield Road
Denby Dale
Huddersfield
West Yorkshire
HD8 8QJ

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES

The trustees are pleased to present their report together with the financial statements of the charity for the year ending 31 March 2021.

Reference and administrative details

Charity number: 1118128

Company number: 05507412

Registered Office: Unit 12B Springfield Mill
Norman Road
Denby Dale
Huddersfield
West Yorkshire
HD8 8TH

Independent Examiner: D J Brownhill FCA FMAAT
Integra Advisers LLP
1 Westleigh Hall
Wakefield Road
Denby Dale
Huddersfield
West Yorkshire
HD8 8QJ

Bankers: HSBC Bank plc
2 Cloth Hall Street
Huddersfield
West Yorkshire
HD1 2ES

Directors and trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The trustees serving during the year and since the year end were as follows:

Elected Trustees	M M Blanshard J Lodge P Holt W K Barraclough R W Brook M D Hughes S Merry R Dawtrey P Bee C Taylor R Bedford N McLaughlin (Resigned October 2020)
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THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES **Continued**

Structure, Governance and Management

Governing Document

The Denby Dale Centre Limited is a company limited by guarantee governed by its Memorandum and Articles of Association dated 13 July 2005, as amended by special resolutions dated 19 December 2006 and 3 September 2010. It is registered as a charity with the Charity Commission.

Each member agrees to contribute such amount as is required (not exceeding £1) in the event of the charity winding up.

Appointment of trustees

The trustees are appointed by the Board of Trustees and local community from suitably qualified or experienced members of the local community. They serve for four years after which period they may put themselves forward for re-appointment. The Articles of Association states that the number of trustees shall not exceed a maximum of 12 trustees.

Prior to the AGM, all members are informed of details of any person (other than a trustee retiring by rotation) who is recommended by the trustees for appointment as a trustee or in respect of whom notice has been given to the Charity of the intention to propose him at the meeting for appointment or reappointment as a trustee.

Trustee induction and training

Trustee induction is carried out by the Chairman. In addition trustees are offered externally provided training and networking opportunities as and when they arise. These include trustee networking events run by Locality (national network of community led organisations working together to help neighbourhoods thrive), of which we are a member.

Organisation

Trustees have independent control over, and legal responsibility for, the charity's management and administration.

Risk management

The trustees examine the major risks that the charity faces each financial year when preparing and updating their strategic plans. Through regular trustees meetings the charity can monitor the situation and control these risks to mitigate any impact that they may have on the charity's future. This work has not identified any major risks. A key element in the management of financial risk is the setting of a reserves policy and its regular review by trustees.

Objectives and activities for the public benefit

The objective of the Charity is "Connecting People – Relieving Isolation and Loneliness – Improving Quality of Life – by providing community activities, community transport and places to meet to promote fulfilled lives in Denby Dale and the wider area." In the opinion of the trustees the aims and objectives of the charity fall within the terms of Public Benefit in Section 4 of the Charities Act 2011.

The Denby Dale Centre was formed by members of the Denby Dale Methodist Church to relieve isolation in the local rural areas. It was set up as a separate entity from the church, registered as a company limited by guarantee in 2005 and as a charity in 2007.

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES

Continued

Staffing and Volunteers

Full time

Chief Officer (CO):	P Jones MBE	Role During Covid-19 Oversaw all Covid-19 support activities Local Anchor Chair
Time Together Manager:	C Rees	Oversaw support to vulnerable

Part time

Time Together Support Worker:	J Wibberley	Telephone contact
Transport Supervisor:	P Knight	Walkies and Chatterbox Services
Voluntary Car Service Co-ordinator:	L Holtom	Digital On-line
Voluntary Car Service Co-ordinator:	T Whitcombe	Community Help Desk
Accounts Support/Hub Supervisor/Food & Film:	A Bexon	Internal Member Co-ordinator
Training Manager:	M Clarke	Online training design and delivery
Volunteer Co-ordinator:	E Warmsley	Volunteer Co-ordination
Retail Manager:	N McLaughlin	Covid-19 Admin (from October 2020)
Covid-19 Administrator:	R Coopland	Covid-19 Admin
Hub Caretaker:	R Reynolds	Caretaker

Total number of employed staff: 12

Self Employed

Bookkeeper:	S Cutting
Payroll:	C Williamson
Drivers:	P Southwell
	M Washington

2 people, originally referred to us from Job Centre Plus, continued to carry out voluntary work during the year. Due to Covid-19 restrictions, there were no further placements during the year.

In response to the Covid-19 crisis, the charity set up the 'Up My Street' initiative and recruited 370 new volunteers for Mutual Aid Groups across Kirklees, who in addition to the existing volunteers, helped support shopping, befriending and other services in support of the community.

We greatly value the support of around our 105 volunteers and placements who have allowed us to maintain our services during the course of the year.

Achievements and performance

Premises

Covid-19 restrictions from March 2020 onwards, restricted the use of our premises in line with government guidelines. During the periods permitted, we delivered services from:

Springfield Mill – This is our Head Office site in Denby Dale, where we also operate a Charity Shop and a Drop In Centre.

Kirkburton Hub – This is our only site, which is a centre of the village community centre in Kirkburton.

Skelmanthorpe Charity Shop – This is a leased shop on the high street in the heart of Skelmanthorpe, opened in November 2020.

Community Pantry – This is a leased room in the Savoy Youth & Community Centre, in Skelmanthorpe, opened in January 2021.

Emley Dementia Group – This is a rented room in the Emley Community Centre.

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES

Continued

Community Transport

We have four fully accessible minibuses and a car. Our minibus fleet are aged 2014, 2016, 2018 and 2019. We provide training for our own drivers and drivers for other organisations who wish to use our buses. The minibus operators network halted for the duration of the pandemic.

Operating as "Valleys Community Transport" we continue to provide a membership based:

- Ring and Ride minibus service for individuals unable to access other forms of transport,
- Group Hire transport is for 'not for profit' groups and organisations, on a not for profit basis,
- Volunteer Car Service for people requiring a one to one door to door transport service.

The Charity Car is used to bring people into Centre activities and for people to make individual journeys visiting hospitals and clinics and for social purposes, such as a weekly visit to the swimming pool for exercise or to visit friends.

<u>Services during year</u>	<u>No's of participants</u>	<u>Impact examples</u>
Ring and Ride <ul style="list-style-type: none"> • Shopper Bus • Social Bus 	9	<p>The only way many of our members can get out and about and meet other people and do their own shopping, maintaining their independence.</p> <p>"It was good to get back to doing my own shopping. I had really missed it and it is the only time I go out in the week, I really look forward to it"</p> <p>M Burgin – an existing member</p>
Group Transport <ul style="list-style-type: none"> • Group Hire with driver • Self-Drive 	12	<p>Activities of local clubs, schools and residential home groups can arrange affordable outings for their members.</p> <p>Theatre trips, regular shopping trips, games competitions and educational outings are among the reasons the minibuses are hired.</p> <p>Almost all activities from these users were halted during the pandemic. The member fee was suspended for the year.</p> <p>We had one group use our buses. The booking was a local Masonic Lodge to support a coast-to-coast bicycle trip. This was during a period allowed under government guidelines, and full covid-19 security measures were taken.</p> <p>There were 13 passenger trips.</p>
Training <ul style="list-style-type: none"> • Driver familiarisation 	0	<p>An in-house driving awareness and familiarisation course which compares car driving to minibus driving. This course has reduced the cost of minibus repairs.</p> <p>This service was suspended during the financial year due to the pandemic.</p>

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES

Continued

Time Together transport	12	The only internal transport service was for the members of the two Dementia Support Groups, operating to Emley Community Centre.
Kirklees Vaccine Transport	17	We did 17 minibus vaccine trips for people who needed accessible transport in this quarter. Kirklees paid for the transport to get people to the vaccine centres across the Kirklees area. There were 34 passenger trips.
Car Services <ul style="list-style-type: none"> • Fleet Car Hire • Volunteer Car Services • Time Together VCS 	110	<p>The Volunteer Car Service is used by members to overcome one to one transport barriers, to get them to hospital appointments, dental appointments, doctor's appointments etc.</p> <p>It is often the only way some members can get to social activities or other services. During the financial year it was frequently used by members for Covid-19 vaccine appointments.</p> <p>These services empower independence, allow members to be less dependent on family and yet be accompanied by a supportive and caring 'friend'.</p> <p>Membership fees were suspended for the year in lieu of infection control, although membership registration continued.</p> <p>We had 48 users of the traditional VCS for appointments with 376 passenger trips, plus a further 62 VCS vaccine users with 126 passenger trips.</p> <p>Total of 502 passenger trips.</p>

	Passenger Trips	Miles
Ring & Ride Service	296	2823
Group Hire Service	59	1623
Fleet Car Hire Service	0	0
Volunteer Car Service	502	4380
TOTAL	857	8826

4 drivers provided driving services on a voluntary basis during the year for the charity and 1 other volunteered for member groups. We have 25 VCS drivers on board.

The Volunteer Car Service (VCS)

The VCS, in which drivers use their own cars to transport people to shops, social groups and appointments, continues to recruit new volunteer drivers. Publicity is proving effective enhanced by providing a Covid-19 Vaccine service, where new members have continued to use the service after their vaccinations.

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES

Continued

COMMUNITY PLACES

The Kirkburton Hub

Government Covid-19 restrictions closed all activities at the Kirkburton Hub between April 2020 and October 2020. The hub was made covid secure and re-opened with restrictions from October 2020, although was forced to close again with further local and national lockdowns. However, we were able to use the building as a remote office, to isolate office staff from each other as part of infection control protocols.

Although the building is not used to capacity and has no full-time employee's working there, Angie Bexon manages the hall and co-ordinates its diary and business.

Charity Shop/Drop-In centre

The Denby Dale charity shop operates on the ground floor unit in Springfield Mill and where permitted during lockdowns, continued to provide a beneficial income from the charity shop. The Denby Dale charity shop also acts as a drop in centre for local people to call in for a drink, a biscuit and a chat with one of our volunteers. An informal men's group had met regularly on a Tuesday morning throughout the year.

The Skelmanthorpe charity shop opened in November 2020, as a smaller unit than Denby Dale, however, saw a very successful launch on the high street. This shop does not have space for a drop in centre.

Community Pantry

The establishment of a community pantry follows our new work supporting families in financial difficulties which we experienced through the lockdowns, and was a concept presented at a Food Bank operators meeting hosted by the Local Welfare Provision team at Kirklees Council. We hire space in a community centre and create a shop experience for members to buy food very cheaply. It is a membership discount grocery shop for people supported with benefits in HD8.

There is interest in this pantry, as it is the only one of its kind in Kirklees, the others being a pantry cupboard offering free food: our pantry respects the dignity that people have to actually select and buy their own food.

In the final quarter of this financial year, the pantry operated as a small pilot project to best understand our customers' needs and the retail/food safety standards that we require before further funding is obtained to expand the provision to the whole area.

DDC Training Centre

The Training Centre provides training for all volunteer, placement and employed staff. As it is run as a social enterprise with the expectation that it will become a self-sustained business, it also sells the training to private enterprises when required. The Centre is community spirited, and therefore gives community groups 50% discount on the training. The training centre has developed a new e-shop on our website where, in addition to buying training, memberships, donations and payments for groups can also be made.

Training April 2020 – March 2021

With the onset of the Covid-19 pandemic we have to cease face to face training, we only ran one 3 day First Aid at Work (Blended) course in a brief window of relaxation last September for 5 people at the Hub.

However, online resources have been developed including:-

The introduction of slide shows/videos posted on the DDC and DDC training Facebook pages as well as the website –as this has grown, a dedicated YouTube channel has now been opened by DDC Training.

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES

Continued

Videos cover:-

- Various First Aid subjects,
- Working from home Top Tips,
- Moving & Handling,
- Infection control while grocery shopping (aimed at volunteer shoppers), and
- Doffing gloves (PPE), Electrical safety and information for our volunteer drivers.

The above shows have received just over 5,000 hits/views online. Several of the training/information videos, slide shows and information documents had been compiled into role specific packs to help the volunteers in their role.

We have been involved with developing several of the new risk assessments with the returning of several activities.

DDC Training are now a reseller of Highfield Online Training courses; Highfield offer courses on the National Qualification Framework – the courses we have access to are all online, enabling us to provide courses in a wide range of Health and Safety subjects including Infection Control, Covid-19 Returning to work, GDPR, Safeguarding and Fire Safety.

With the introduction of online courses, we are now able to run 'blended' First aid Courses – this is where participants can complete a third of the course online prior to attending the classroom-based sessions. This can ease logistics for the learner, reduces the amount of time in a room with other learners. We have successfully delivered a few of these as the restrictions have started to lift, these will be promoted going forward.

Moving into 2021 as the restrictions lift, we will continue to be cautious with our face-to-face training and continue to maintain a Covid-19 secure environment.

COMMUNITY ACTIVITIES

Social Groups

The charity normally provides a range of social activities including Dementia Groups, Film and Food club, Cream Teas, Coffee mornings, Tea Dances, Charity Shop Drop-in centre and Transport social activities include a Ring and Ride shopper bus.

Restrictions on social gatherings during the year have greatly reduced all activities in this area; however, we have managed to offer our dementia support groups and introduce a dementia one-to-one at home service during the middle and later restrictions.

Dementia Groups

In the previous financial year the number of dementia groups run by the Charity was increased to 7 and before the onset of the pandemic we were supporting 5 groups across the Kirklees area. The on-set of Covid-19 severely impacted the activities supported by dementia groups as detailed.

April – September

No group was able to meet during this time period with all members required to self-isolate in line with government guidelines. To support group members, we arranged daily phone calls as well as weekly activity packs. During this time all groups were merged into one virtual group, with volunteers and staff supporting as one.

In this period, we lost membership of 75% of the dementia members, who had been moved into care facilities for their own safety. None of these members have returned to groups.

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES Continued

Below are all phone calls and activity packs sent out between the beginning of April and end of September.

Daily Phone Calls	
Month	Minutes
April 2020	1182
May 2020	2890
June 2020	3748
July 2020	4162
August 2020	3728
September 2020	3987
Total: 19,697	

Weekly Activity Packs	
Month	Activity packs sent out
April 2020	71
May 2020	68
June 2020	66
July 2020	63
August 2020	59
September 2020	63
Total: 390	

October 2020 – March 2021

We restarted groups in the week commencing 12th October. This was an essential service recognised under government guidelines as one allowed to meet. Initial numbers attending the group were understandably lower than pre-pandemic and the groups commenced with two core groups at Emley one on a Monday and one on a Friday. A further service was started in March 2021. Whilst group were building back up, we continued with phone calls and packs.

Below are the call and activity pack numbers for this time.

Daily Phone Calls	
Month	Minutes
October 2020	3006
November 2020	2970
December 2020	2838
January 2021	2757
February 2021	1908
March 2021	1468
Total: 14,947	

Weekly Activity Packs	
Month	Activity packs sent out
October 2020	59
November 2020	50
December 2020	46
January 2021	35
February 2021	32
March 2021	32
Total: 254	

Below are the group numbers after re-opening.

Dementia Groups 10am – 3pm	Month restarted	Average Attendance	Volunteers Providing Support
Monday Emley Group	October 2020	4	7
Tuesday Kirkburton Group	March 2021	1	3
Friday Emley Group	October 2020	4	5

We have had 39 inquiries about the groups this past year, 17 taster sessions, with 5 joining completely and continuing with the service.

Home Visits

From September 2020 we have introduced a Home visits service. This started in March 2021, running at 1 hour and 30 minutes each session, 6 sessions have been bought.

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES

Continued

Film and Food

Did not meet.

Cream Teas

Did not meet.

Tea Dance

Did not meet.

Monthly Coffee morning

Did not meet.

Café Connect

Café Connect is a social prescribing weekly coffee morning, previously called Café Extra. This continued in the latter parts of the pandemic by appointment only, working alongside the Kirklees Council Social Prescribing Link Worker and the local Primary Care Network (PCN).

Charity Shop Drop-in Centre

Although the charity was able to open when allowed there was no drop-in facilities due to social restrictions and our own Covid rules.

Activity Funding

For the entire period of this report, the country and our charity were disrupted by the Covid-19 virus. Many of our on-going projects were suspended or severely reduced which in turn reduced our usual income stream. In response, following discussions between trustees and staff, it was agreed that we develop new projects to support those people who were shielding, self-isolating or otherwise impacted, and had no network of support. Discussions with Kirklees council and other local un-constituted groups of volunteers around Kirklees resulted in "Up My Street", a concept of coordinated neighbourliness.

Using the charity's website as point of contact, shopping, dog walking, prescription collection and telephone befriender calls were arranged for those who had no local network of family or friends to help them. We also set up a Call Centre for those isolating without online ability which proved vital to them and our services and used across Kirklees. Responding to people in need of financial assistance, and working with the council Local Welfare Provision, we established a food fund and emergency food fund, which much later developed into the concept of a Community Pantry, all funded by the council, foundations and by private and business donors.

DBS checks and references were obtained for all the many volunteers who came forward to help. 3 members of DDC staff had their hours increased to full time and 2 extra temporary staff were recruited from our regular volunteers so that with the rest of our staff they could manage this new project.

In support of the national vaccination programme, the charity's transport service provided transport to vaccination centres for those unable to make their own arrangements, including wheelchair users.

Funding for the Covid response was supported by specific grants detailed below and from small charges to users.

When allowed during the year, the charity's other activities continued, supported by charges to users and grants from several funders who recognise the importance of our work.

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES Continued

Grants and Funding specific to the Covid response have been received from:

One Community/National Emergency Trust

Funding used to establish and deliver community support during the pandemic. Specific items included additional IT, temporary staff expansion, establishing emergency food fund and food vouchers.

Kirklees Council

Funding supported the establishment of a Community Anchor forum to coordinate and direct community support across all areas of Kirklees working with multiple agencies in the community, including other charities, community groups, pop-up community groups (Mutual Aid), council and health care.

Government Covid Business Grant

Central Government funding to support ongoing maintenance of services, distributed quickly and efficiently by the local authority.

Denby Dale Ward Councillor Grant

We received funding from our local councillor's budget to expand our staffing level to be able to support the vast number of new volunteers registering and also to support the new Call Centre.

Third Sector Leaders

Further funding supported specific activities, a 'walking/befriending' service, an emergency food fund and the set-up of the Community Pantry.

Denby Dale Parish Council

A grant was provided for the establishment of a Community Food fund for residents of the Denby Dale ward.

Kirkburton Parish Council

A donation was provided and used for the establishment of a Community Food fund which we used for residents of the Kirkburton Ward.

National Lottery/Dept. for Digital, Media, Culture and Sport (DCMS)

Funding for a 'Digital Dementia' initiative to support delivery of dementia services using digital technology during the pandemic and beyond. The fund was used to purchase digital devices and fund temporary staff expansion as part of our covid response work.

CCG Kirklees

The vaccination transport service was funded by charges to Kirklees Council/CCG Kirklees (not a grant) or by charges to users, depending on ability to pay.

Grants to support ongoing activities have been received from

The National Lottery Community Fund

Starting in April 2018, this NLCF 5 year award of £301,000 was made for Kirkburton Hub Development and Staff Development. This has funded improvements to the building including for upstairs, a new entrance, a fully accessible toilet, a small kitchen for providing refreshments in the main hall, a safer staircase, and downstairs, a new office, commercial kitchen and new toilet.

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES

Continued

The National Lottery & Dept. for Digital Culture Media and Sport – Building Connections Fund

Starting in 2019, we were awarded a second NLCF grant (applied for in partnership with Kirklees Council) to fund a project to meet the vision for community transport across Kirklees. Called the Better Connections Fund, provided jointly by the Government Department for Digital, Culture, Media & Sport, National Lottery Community Fund and the Cooperative. Five projects were funded from this grant:

- Additional minibus for the fleet (purchased 2019)
- Volunteer Car Service to operate Kirklees wide
- Volunteer Supervisor to support recruitment
- Create additional Ring and Ride shopper buses in partnership with other minibus operators
- A Community Minibus Partnership

Denby Dale and Clayton West Circuit of the Methodist Church

The circuit provides an annual grant towards general operating costs of the anti-loneliness projects in the local rural community.

Consultancy

During the year the CO completed consultancy work for North Yorkshire CC to provide support to a Community Transport project and for Kirklees Council to contribute to their youth services discussions. Both consultancies have contributed to the CO's salary costs.

Private and Business Donations

A number of individuals and businesses kindly supported our work throughout the year, and a number of individuals now make regular monthly donations to our accounts and throughout the pandemic.

Future developments

2020-21 has been a year to remember for many organisations, with worries and struggles to control future output and outcomes. The Denby Dale Centre is no different to any other, other than the stronger platform that it has with repute and structure.

The skills and vision of our CO has been recognised outside the organisation with his work as a Third Sector consultant, his invitation to represent the local Methodist Circuit on the District Rural Committee and his recent acceptance of his much-deserved MBE.

The post-pandemic plan for the charity is to develop the operating name of TIME together, which has already been welcomed and seen to have a reduced barrier for people working with us. This brand change came at the time that this charity has seen its name, The Denby Dale Centre, been referred to across the region so therefore has had much debate.

The role of the charity in the local Social Prescribing provision has proved very successful and has proved to be deserving of national recognition and shortlisted as National Finalist, we are hoping for great news for the following year's report. Being the local Community Anchor, leads the charity to be a neutral supporter of other local organisations and will facilitate a community leader's group for each HD8 ward and a young person's forum.

The redevelopment of the dementia services will continue as we have seen reluctance of some community groups to restart. We are looking to restart the rest of our closed services and introduce a new Denby Dale based Games Group in the recycled office now known as a Training Room in Springfield Mill.

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES

Continued

The transport provision has seen only 25% of pre-covid business return caused by group hesitancy. However, in the short term this has been relieved by Covid Vaccine Transport and Booster Transport. There is no present requirement to change the size of fleet, or to replace a vehicle.

Places services have recently been expanded to include the aforementioned Denby Dale Training Room and the Skelmanthorpe Community Pantry. Further time is required to develop their delivery and also that of the Kirkburton Hub and Training Centre. As people's confidence to venture out improves, we will see a return of the DDC Events at the Kirkburton Hub.

The recent move to Westleigh House has been met with much welcome by staff, volunteers and visitors alike. This Head Office location overlooks the famous Denby Dale viaduct, which is a fitting background for many recent photographs.

We continue to depend heavily on volunteers to deliver our services and are very grateful to all who do offer their time and energy to promote and support what we do. We will continue to recognise the donors of the charity, who support both financially and non-financial, to help us become a better and stronger organisation.

Financial Review

Income has increased by 62.9% (£147.4K). Within this, there has been an increase in social projects of £184.1K mainly due to an increase in grants of £209.5K and due to a decrease in sales and fares of £22.8K.

Expenditure has increased by 30.9%. This is partly due to an increase of £58.7K in staff wages due to the increased number of employee's.

Net income has increased by £63.8K and this has impacted on the cash position which has increased by £46.0K from 2020.

The cash position is still healthy and although obtaining funding is getting increasingly difficult there are no going concern problems.

Investment powers and policy

The trustees, having regard to the liquidity requirements of the charity, keep some funds available in interest bearing bank accounts and seek to achieve a rate of deposit interest which matches or exceeds inflation as measured by the retail prices index. At 31 March 2021 the value of cash held in interest bearing deposit accounts was £8,898, which equates to 10.6% of cash held.

Risks

The charity has no investments other than current and deposit bank balances and has therefore no risk in this area.

The Centre's offices and shop are on a short term rental basis only requiring 3 months' notice to quit the premises and therefore there are no problems associated with a long lease.

The main area of risk is that of the charity not obtaining new funding in the future.

Reserves policy

Most of the charity's funding is obtained through restricted grants and as such cannot be transferred into a free Reserves fund. Some monies from these restricted grants are carried over from one financial year to the next.

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES

Continued

We do receive donations and carry out fundraising activities but most of this money is used to guarantee core costs as we have in the past been unable to obtain funding to pay for all the management and administration expenditure.

We understand the necessity of having reserves.

Reserves are considered necessary to:

- Maintain services, short-term, if there is a shortfall in grant funding.
- Provide redundancy payments for staff if contracts are not able to be renewed.
- Accumulate monies towards the replacement of vehicles when necessary.
- Build a fund from which to pay the salary of a centre manager.
- Build a fund to meet unexpected expenditure in relation to maintaining the Hub, Kirkburton.

The aim of the Management Committee is to accumulate unrestricted reserves equivalent to 6 months' running costs. There are currently no ongoing concerning problems. The actual reserves at 31 March 2021 were £347,312, of which £245,510 were fixed assets, including motor vehicles and land and buildings. The balance of reserves of £101,802 of which £73,506 are unrestricted reserves.

Trustees' responsibilities in relation to the financial statements

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation; and

Have been prepared in accordance with the requirements of the Charities Act 2011, Companies Act 2006 and United Kingdom Generally Accepted Accounting Practices (applicable to smaller entities).

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006, the Charity (Accounts and Reports) 2008 Regulations and the provisions of the trust deed.

The trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of the small companies' regime under part 15 of the Companies Act 2006.

Approved by order of the trustees on 18/11/2021 and signed on their behalf by



R Bedford (Chair)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

THE DENBY DALE CENTRE LIMITED

I report on the accounts of the company for the year ended 31 March 2021 which are set out on pages 17 to 26.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


D J Brownhill FCA FMAAT
Integra Advisers LLP
1 Westleigh Hall
Wakefield Road
Denby Dale
Huddersfield
HD8 8QJ

2/12/2021.....

THE DENBY DALE CENTRE LIMITED
STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
For the Year Ended 31 March 2021

	Note	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
INCOMING RESOURCES					
<i>Incoming resources from generated funds:</i>					
Activities for generating funds					
Transport projects	2	2,972	-	2,972	31,041
Social and other projects	3	149,176	227,294	376,470	192,315
Kirkburton hub	4	2,013	-	2,013	10,603
<i>Investment income:</i>					
Bank interest receivable		42	-	42	132
Total incoming resources		154,203	227,294	381,497	234,091
RESOURCES EXPENDED					
<i>Cost of generating funds</i>					
Charitable activities					
Transport projects	2	94,292	-	94,292	76,124
Social and other projects	3	19,724	198,998	218,722	135,341
Kirkburton hub	4	16,224	-	16,224	19,153
Depreciation	6	23,411	-	23,411	38,439
Total charitable giving		153,651	198,998	352,649	269,057
Governance costs	5	840	-	840	840
Total resources expended		154,491	198,998	353,489	269,897
Net incoming resources / (resources expended) before transfers		(288)	28,296	28,008	(35,806)
Total funds brought forward		319,304	-	319,304	355,110
Total funds carried forward		319,016	28,296	347,312	319,304

All income and expenditure derive from continuing activities.

The Statement of Financial Activities includes all gains and losses recognised during the year.

THE DENBY DALE CENTRE LIMITED
REGISTERED COMPANY NUMBER 05507412

BALANCE SHEET
At 31 March 2021

	Note	2021		2020	
		£	£	£	£
Fixed assets					
Tangible assets	6		245,510		268,921
Current assets					
Debtors	7	22,598		19,759	
Cash at bank and in hand		84,145		38,118	
		<u>106,743</u>		<u>57,877</u>	
Creditors : amounts falling due within one year	8	<u>(4,941)</u>		<u>(7,494)</u>	
Net current assets			101,802		50,383
Net assets			<u>347,312</u>		<u>319,304</u>
The funds of the charity:					
Unrestricted funds			319,016		319,304
Restricted funds	9		28,296		-
	10		<u>347,312</u>		<u>319,304</u>

The trustees are satisfied that the charity is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the presentation of the accounts.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small company regime under the Companies Act 2006 and the Financial Reporting Standard for Small Entities (effective 2008).



.....
R Bedford - Trustee

Approved by the Trustees on18/11/2021

THE DENBY DALE CENTRE LIMITED

NOTES TO THE ACCOUNTS

31 March 2021

1. ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The trustees have reviewed the financial position of the charity for a period covering the following 12 months and consider that it is appropriate to prepare the accounts on a going concern basis.

Incoming resources

Income represents amounts received and receivable by the charity from donations, investment income and fund raising events.

Grants

Grants are accounted for in the year in which they are approved, irrespective of the period covered by the grants. Grants awarded but not yet paid are recorded as grant commitments in the balance sheet.

Funds

Unrestricted funds

Unrestricted funds are those funds available to further the fund's charitable objectives at the discretion of the trustees.

Designated funds

Designated funds represent unrestricted funds which have been allocated or designated for a specific purpose by the charity itself.

Restricted funds

Restricted funds are funds which have been given for a particular purpose and project and are subject to specific trusts or conditions imposed by the donor and binding on the trustees.

Investments

All investment income derived from bank deposit accounts interest has been taken into account on a receivable basis.

Gifts in kind

The charity receives the benefit of work carried out by volunteers and on occasion receives the use of facilities and equipment without charge. No value is placed on these items, except where the benefit extends over several periods, in which case they are valued and included in the balance sheet at a reasonable valuation.

Resources expended

Expenditure is recognised at the point when liability is incurred. Costs of charitable activities comprises all costs incurred in the pursuit of the charitable objectives of the charity. These costs comprise both direct costs and an apportionment of overheads and support costs.

Fixed assets

All fixed assets are initially recorded at cost.

THE DENBY DALE CENTRE LIMITED

NOTES TO THE ACCOUNTS 31 March 2021

Depreciation

Depreciation is charged at rates calculated to write off the cost of an asset over its useful economic life on the following bases:

- Office furniture and equipment - 10% straight line
- Vehicles - 25% reducing balance
- Buildings - 2% straight line

THE DENBY DALE CENTRE LIMITED

NOTES TO THE ACCOUNTS
31 March 2021

2. TRANSPORT PROJECTS

	Ring and Ride (Unrestricted) 2021 £	Group Hire (Unrestricted) 2021 £	Car (Unrestricted) 2021 £	Total 2021 £	Total 2020 £
INCOMING RESOURCES					
Passenger fares	601	-	1,814	2,415	14,405
Membership	-	-	-	-	523
Group hire fees	-	557	-	557	16,113
Total incoming resources	601	557	1,814	2,972	31,041
RESOURCES EXPENDED					
<i>Direct costs</i>					
Sessional workers	-	-	-	-	6,100
Maintenance	-	-	-	-	-
Licences and permits	-	-	-	-	-
Drivers fees	412	-	-	412	5,057
Transport management	9,687	4,213	-	13,900	16,570
Vehicle insurance	-	-	-	-	-
Vehicle costs	-	-	-	-	-
Other	10,877	-	-	10,877	-
Total direct costs	20,976	4,213	-	25,189	27,727
<i>Support Costs</i>					
General salaries	29,478	29,510	5,950	64,938	40,905
Premises costs	4,165	-	-	4,165	6,996
Volunteer costs	-	-	-	-	496
Total support costs	33,643	29,510	5,950	69,103	48,397
Total resources expended	54,619	33,723	5,950	94,292	76,124

THE DENBY DALE CENTRE LIMITED

NOTES TO THE ACCOUNTS

31 March 2021

3. SOCIAL PROJECTS (RESTRICTED) AND OTHER UNRESTRICTED ACTIVITIES

	Centre (Unrestricted) 2021 £	Time Together (Unrestricted) 2021 £	Training (Unrestricted) 2021 £	Total (Unrestricted) 2021 £	Time Together (Restricted) 2021 £	Total (Restricted) 2021 £	Total 2021 £	Total 2020 £
INCOMING RESOURCES								
Donations	11,331	-	-	11,331	-	-	11,331	11,505
Fundraising	-	-	-	-	-	-	-	1,485
Grants	-	68,724	-	68,724	227,294	227,294	296,018	86,494
Transport fares	-	1,800	-	1,800	-	-	1,800	12,145
Membership	60	-	-	60	-	-	60	1,013
Sales	13,028	53,813	420	67,261	-	-	67,261	79,673
Total incoming resources	24,419	124,337	420	149,176	227,294	227,294	376,470	192,315
RESOURCES EXPENDED								
Direct costs								
Staff training	-	-	-	-	-	-	-	-
Annual subs	-	-	-	-	-	-	-	-
Insurance	-	-	-	-	-	-	-	-
Refreshments	-	-	-	-	-	-	-	-
Activity costs	-	-	440	440	71,169	71,169	71,609	16,049
General running expenses	-	-	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-	-
Stationery	1,080	-	-	1,080	-	-	1,080	1,756
Publicity	230	-	-	230	-	-	230	377
Licences and permits	-	-	-	-	-	-	-	-
Volunteer expenses	-	-	-	-	5,609	5,609	-	14,205
Total direct costs	1,310	-	440	1,750	76,778	76,778	72,919	32,387
Support costs								
Salaries	617	-	874	1,491	122,220	122,220	123,711	87,423
Premises costs	16,483	-	-	16,483	-	-	16,483	15,531
Total Support costs	17,100	-	874	17,974	122,220	122,220	140,194	102,954
Total resources expended	18,410	-	1,314	19,724	198,998	198,998	213,113	135,341

THE DENBY DALE CENTRE LIMITED

NOTES TO THE ACCOUNTS

31 March 2021

4. KIRKBURTON HUB

	Kirkburton Hub	Food and Film Club	Total	Total
	(Unrestricted) 2021	(Unrestricted) 2021	(Unrestricted) 2021	2020
INCOMING RESOURCES				
Donations	-	-	-	-
Sales	-	-	-	4,107
Room hire	2,013	-	2,013	6,496
Total incoming resources	2,013	-	2,013	10,603
RESOURCES EXPENDED				
<i>Direct costs</i>				
Salaries	10,378	-	10,378	10,437
Equipment	-	-	-	-
General running expenses	-	-	-	-
Refreshments	-	-	-	-
Licences and permits	-	-	-	-
Sessional worker	-	-	-	-
Volunteer expenses	-	1,681	1,681	577
Total direct costs	10,378	1,681	12,059	11,014
<i>Support costs</i>				
Premises costs	4,165	-	4,165	8,139
	4,165	-	4,165	8,139
Total resources expended	14,543	1,681	16,224	19,153

THE DENBY DALE CENTRE LIMITED

NOTES TO THE ACCOUNTS

31 March 2021

5. GOVERNANCE COSTS

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£
Independent examination	840	840	840
	<u>840</u>	<u>840</u>	<u>840</u>

6. FIXED ASSETS

	Land & Buildings £	Furniture & Equipment £	Vehicles £	Total £
Cost				
At 1 April 2020	260,405	26,470	166,484	453,359
Additions	-	-	-	-
Disposals	-	-	-	-
At 31 March 2021	<u>260,405</u>	<u>26,470</u>	<u>166,484</u>	<u>453,359</u>
Depreciation				
At 1 April 2020	32,563	22,308	129,567	184,438
Charge in year	5,208	1,996	16,207	23,411
On disposals	-	-	-	-
At 31 March 2021	<u>37,771</u>	<u>24,304</u>	<u>145,774</u>	<u>207,849</u>
Net Book Value at 31 March 2021	<u>222,634</u>	<u>2,166</u>	<u>20,710</u>	<u>245,510</u>
Net Book Value at 31 March 2020	<u>227,842</u>	<u>4,162</u>	<u>36,917</u>	<u>268,921</u>

7. DEBTORS

	2021 £	2020 £
Other debtors	22,598	19,759
	<u>22,598</u>	<u>19,759</u>

8. CREDITORS - Amounts falling due within one year

	2021	2020
Accruals	840	840
Trade Creditors	4,101	6,654
	<u>4,941</u>	<u>7,494</u>

THE DENBY DALE CENTRE LIMITED

NOTES TO THE ACCOUNTS

31 March 2021

9. RESTRICTED INCOME FUNDS

The income and expenditure includes restricted funds as reported in the Statement of Financial Activities as follows:

	Balance at 01.04.2020	Income	Expenditure	Transfer between funds	Balance at 31.03.2021
Third Sector Leaders	-	27,804	(26,140)	-	1,664
One Community	-	41,500	(41,500)	-	-
Big Lottery Community Fund	-	123,244	(114,112)	-	9,132
Kirkburton Parish Council	-	1,000	(1,000)	-	-
Department for Transport	-	830	(830)	-	-
Denby Dale Parish	-	7,500	(5,000)	-	2,500
Kirklees Council	-	25,416	(10,416)	-	15,000
	<u>-</u>	<u>227,294</u>	<u>(198,998)</u>	<u>-</u>	<u>28,296</u>

10. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Designated Funds £	Unrestricted Funds £	Restricted Funds £	Total 2021 £
Fixed Assets	-	245,510	-	245,510
Current debtors	-	22,598	-	22,598
Cash at bank and in hand	-	55,849	28,296	84,145
Current liabilities	-	(4,941)	-	(4,941)
Net assets as at 31 March 2021	<u>-</u>	<u>319,016</u>	<u>28,296</u>	<u>347,312</u>

11. TRANSACTIONS WITH TRUSTEES OR CONNECTED PERSONS

There have been no transactions with any trustees or connected persons during the period.

The trustees of the charity have ultimate control of the charity.

THE DENBY DALE CENTRE LIMITED

NOTES TO THE ACCOUNTS

31 March 2021

12. STAFF COSTS

The Denby Dale Centre Limited employed 13 members of staff during the year (2020: 11)

All employee time was involved in providing either support to the governance of the charity or support services to charitable activities.

	2021	2020
	£	£
Total staff costs during the year were as follows:		
Wages and salaries	185,044	130,700
National Insurance contributions	11,510	6,472
Employers pension contributions	4,789	4,410
Employment allowance claimed	(4,000)	(3,000)
	197,343	138,582

No employee received remuneration in excess of £60,000.

13. SUPPORT COSTS

Where applicable, certain costs have been allocated to projects on a suitable basis such as time spent, floor area or other appropriate activity based methods.