



Trustees' Annual Report for the period

Period start date		Period end date	
From	01 11 2022	To	31 10 2023

Section A

Reference and administration details

Charity name	Howbury Friends
Other names charity is known by	
Registered charity number (if any)	1117813
Charity's principal address	St Augustine's Church Hall Slade Green Road Erith Postcode DA8 2LW

Names of the charity trustees who manage the charity

Trustees who manage the charity				
	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Julie Clarke	Chair		
2	Debbie Hughes	Treasurer		
3	Amy Tiller			
4	Jillian O'Reilly	Secretary		
5	Dave Tiller			
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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Registered Charity
Trustee selection methods (eg. appointed by, elected by)	Vacant posts are advertised through BVSC and on Social media and newsletters. Potential members are voted on by hand at a committee member

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the **charity's** organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There are courses offered to all trustees. We review our policies every December.
We continue to work closely with St Augustine's Church PCC who manage the hall. They recognise we are a service much needed and supported by the local community.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Advance education for families and other members of the community and surrounding areas of the London Borough of Bexley by running events and activities and encouraging people in learning and education.

Promote for the benefit of the inhabitants of Slade Green and the surrounding areas of the London Borough of Bexley, without distinction of sex, sexual orientation, race or political or religious or other opinions by associating with other local inhabitants, local authorities and voluntary

organisations in a common effort to advance education, recreation and other leisure time occupations with the objective of improving the condition of life for the said inhabitants.

Promote such other charitable purposes as may from time to time be determined.

Howbury Friends delivered a foodbank to the community, serving on average 60 families per day, feeding 200 people on average a day. This is a huge logistical project needing a lot of volunteers.

Howbury Friends gives parents, carers and their children aged 5 years and over the chance for the children to attend an affordable after school club whilst the parents/carers are at work Monday-Friday, term time.

Holiday family activities are held such as cookery, arts and crafts etc.

We continue to run a lunch, breakfast and fitness clubs for the over 65s.

We continue to carry out signposting.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

Our volunteers make a huge impact with the charity and within the community. We have lots of policies including Safeguarding, confidentiality, etc. We update these every December.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Financial review

We try to ensure that we have £10,000 reserve policy to ensure for any that may arise.

Achievements and performance

We ran the Slade Green Food bank and fed over 250 per day 5 days per week this continues to be busy constantly.

We also ran breakfast and lunch clubs for over 70s which are very popular.

We ran 5 After school club activities for children from the two local schools.

We ran Swap shop 5 days per week and received donations throughout the year.

We ran a fitness class for the over 60s once a week

We held a wellbeing day

We held a job fair day

We gave out household support grants.

We also held several fun days and lots of holiday activities for families to come along to.

Section E

Financial review

Brief statement of the charity's policy on reserves

We try to ensure that we have £10,000 reserve policy to ensure for any issues that may arise.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of income is parents paying for the after school activities. We also have had main funding from BVSC and Slade Green Big Local. Also a major funding stream was for the household support grant that we have been giving out to members of the community in the form of £100.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Julie Alison Clarke

Jillian O'Reil

Full name(s)

JULIE ALISON CLARKE

JILLIAN O'REIL

Position (eg Secretary, Chair, etc)

CHAIR

Date

23/08/24.

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
Receipts					
Voluntary Service (Big Local)	-	44,798	-	44,798	56,798
and giving After School	16,428	-	-	16,428	16,120
Support Group	63	-	-	63	72
Rotary Club	120	-	-	120	2,120
and Rotary Club	1,790	-	-	1,790	-
Lottery	121	-	-	121	93
Highway	1,500	-	-	1,500	1,000
Team Bristol	-	3,000	-	3,000	-
and London Borough	-	87,500	-	87,500	-
Pay's Church	200	-	-	200	-
Salford	200	-	-	200	-
Vincent's Lodge	500	-	-	500	-
Sundowns	-	1,000	-	1,000	-
and	55	-	-	55	1,500
for Amberg	-	-	-	-	780
old Clark	-	-	-	-	2,500
Association	-	-	-	-	150
-	-	-	-	-	10,342
itable giving	-	-	-	-	1,000
ations	-	-	-	-	1,185
-	-	-	-	-	3,000
Sub	-	-	-	-	3,000
Sub total (Gross income for AR)	20,977	136,298	-	157,275	99,798
Asset and investment sales, (see table)					
-	-	-	-	-	-
-	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	20,977	136,298	-	157,275	99,798
Payments					
HMRC/Pension	10,659	38,979	-	49,638	66,697
old support Grant	-	52,000	-	52,000	-
Foodbank	-	4,341	-	4,341	10,677
Charges	-	-	-	-	385
ce	-	720	-	720	704
ving	-	-	-	-	93
inter telephone	-	-	-	-	3,308
-	-	-	-	-	15,290
-	-	-	-	-	-
Sub total	10,659	96,040	-	106,700	97,154
Asset and investment sales, (see table)					
-	-	-	-	-	-
-	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	10,659	96,040	-	106,700	97,154
Surplus/(deficit) of receipts/(payments)	10,318	40,258	-	50,576	2,644
ers between funds	-	-	-	-	-
unds last year end	15,940	6,629	-	22,569	-
unds this year end	26,258	46,887	-	73,145	2,644

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	<div>Total cash funds</div> <div>(agree balances with receipts and payments accounts)</div>	26,258	46,887	
B2 Other monetary assets				
B3 Investment assets				
B4 Assets retained for the charity's own use	<div>Filing Cabinets</div> <div>Computers x 2</div> <div>Toys</div> <div>Ipads/tablets</div> <div>Second hand clothes and toys</div>	<div>Fund to which asset belongs</div> <div>Howbury Friends</div> <div>Howbury Friends</div> <div>Howbury Friends</div> <div>Howbury Friends</div> <div>Howbury Friends</div>	<div>Cost (optional)</div> <div></div> <div></div> <div></div> <div></div> <div></div>	<div>Current value (optional)</div> <div></div> <div></div> <div></div> <div></div> <div></div>
B5 Liabilities	<div>Staff</div>	<div>Fund to which liability relates</div> <div>Howbury Friends</div>	<div>Amount due (optional)</div> <div></div>	<div>When due (optional)</div> <div></div>

ned by one or two trustees on
half of all the trustees

Signature	Print Name	Date of approval
<i>K. O'Reilly</i>	JACQUEE	23/08
<i>Jillian O'Reilly</i>	JILLIAN O'REILLY	23/08



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Howbury Friends

On accounts for the year
ended

2023

Charity no
(if any)

1117813

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 10 / 2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

01/08/24

Name:

MR J BURGESS

Relevant professional
qualification(s) or body
(if any):

Address:

93 Flemming Crescent
Lough on Sea
ESSEX SS9 4HR

Section B **Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.