



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	11	2021		31	10	2022

Section A Reference and administration details

Charity name

Howbury Friends

Other names charity is known by

Registered charity number (if any) 1117813

Charity's principal address

St Augustine's Church Hall

Slade Green Road

Erith

Postcode

DA8 2DT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Evelyn Heselden	Chair		
2	Deborah Hughes	Treasurer		
3	Jackie Taylor			
4	Amy Tiller			
5	Natalie Shaw			
6	Dave Tiller			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Registered Charity
Trustee selection methods (eg. appointed by, elected by)	Vacant posts are advertised through BVSC and on Social media and through newsletters. Potential members are voted on by hand at a committee meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees are offered courses at BVSC and other local groups. Howbury Friends reviewed all policies in December and continue to do that annually. Howbury Friends continues to work closely with St Augustines PCC who manage the hall, this is to ensure smooth operation and the best service and outcomes for the families in Slade Green. St Augustines Church recognises Howbury Friends is a service much needed and supported by the local community and we have a written agreement to occupy the premises at a regular monthly amount. Howbury Friends also works closely with Local Trust and Slade Green Big Local Partnership in delivering projects.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Advance education for families and other members of the community and surrounding areas of the London Borough of Bexley by running events and activities and encouraging people in learning and education.

Promote for the benefit of the inhabitants of Slade Green and the surrounding areas of the London Borough of Bexley, without the distinction of sex, sexual orientation, race or political or religious or other opinions by associating with other local inhabitants, local authorities and voluntary organisations in a common effort to advance education, recreation and other leisure time occupation with the objective of

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

<p>improving the condition of life for the said inhabitants.</p> <p>Promote such other charitable purposes as may from time to time be determined.</p>
<p>Howbury Friends delivered a foodbank to the community serving on average 60 families a day, feeding 200 people on average a day. Huge Logistical project and bringing in new volunteers to help achieve the aims. Although the aim was to shut it and reduce back to surplus only the cost of living crisis has hit and it is now needed more than ever.</p> <p>Howbury Friends gives parents, carers and their children aged 5 years and over the chance for the children to attend an affordable after school club whilst the parents/carers are at work Monday-Friday, term time only, for a small daily charge.</p> <p>Holiday family activities are held.</p> <p>We work to support Parents in their parenting role, providing a listening ear when needed, and signposting to relevant agencies and services when appropriate, and encouraging their involvement in other activities that the organisation runs. We also help people attending the foodbank to access help when needed.</p> <p>Arranging Social events for parents. Howbury Friends provides volunteers and staff for local events and activities run by Slade Green Big Local.</p> <p>We also carry out signposting to other community groups and services, with which we work closely, and with whom we collaborate to provide community events – in the aim of achieving better outcomes for our families, promoting Community participation and cohesion and contributing to wellbeing and health of the family unit and community as a whole. We have carried on signposting families but it has been hard work with the need becoming bigger.</p> <p>We remained part of Amazon Smile and the Bexley Community lottery. Working with other Groups and agencies to achieve the best possible outcomes in terms of service delivery for our families. This year this has included our involvement in the Northend Ward Neighbourhood Policing, Neighbourhood Watch, and in the BIG Local Partnership, planning and implementing local events. We have continued to access Impact In Action training, working with Bexley Voluntary Services Council. Our volunteers have a huge impact on the community.</p>

Additional details of objectives and activities (Optional information)

As well as the management committee members, 3 volunteers have been involved in helping to run the events at Howbury Friends and for Slade Green Big Local. We also have other volunteers who help with Swap shop. The Staff and Trustees have, this year, contributed a lot of voluntary time, over 2000 hours within Howbury Friends and for SGBL

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the year 1st November 2021 to 31st October 2022, Howbury Friends has:

- Provided a term time, daily walk from school to after school club, giving children access to a wide range of activities and experiences, led by experienced staff from 3.30pm-5.30pm.
- The cost of attendance was reviewed by the Committee, and after much consideration it was decided to keep attendance costs per child to £3.50
- Provided a wide range of arts & crafts materials and resources for Creative activities, including cooking
- Provided a food bank to residents, this included distributing free bakery products regularly to our families through the Tesco Community scheme and Fare Share and Neighbourly – where Tesco donate excess bread products to local charities.

Worked with Amazon who have collected our donations and the surplus food.

- Ran a monthly Swap Shop event where residents can donate clothes, household items etc and receive points, then on the swap shop day can use their points to buy other items.
- Coordinated and volunteered at the Football club Slade Green Knights.
- Distributed free hygiene and cleaning products through In Kind Direct • Continued to seek funding from external funders in the aim of improving our services to children & families
- Fundraised internally for the group
- Extended involvement in the Slade Green Big Local Partnership, assisting to steer our Community in this 10-year pathway and encourage local people to be involved in decision making.
- Continued to raise the profile of our group and other agencies and community groups in the local area, enabling more families to access family services
- Worked with other community groups and services, schools, BVSC, Police, Children's Centres, Social care, Local Trust, St Augustine's Church Pcc, for a joined up approach to providing the best possible services with the best possible outcomes for residents, families and children in our Community.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

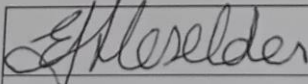
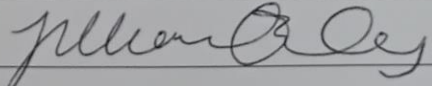
Our main source of income is daily fees paid by parents and carers for their children's attendance. We are committed to keeping this as low as possible in order that we remain accessible to families in our identified area of need - Slade Green- the most deprived area in Bexley. We also have some income from the sale of refreshments, but again, we must remain cost effective to our clients. Local Trust and Slade Green Big Local are a main source of funding but we will continue to apply for grant funding for projects and equipment, and fundraise internally to help finances. Our expenditure in its entirety supports the key objectives of our group.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	EVELYN HESELDEN	JILLIAN O'REILLY
Position (eg Secretary, Chair, etc)	CHAIRPERSON	SECRETARY
Date	27/7/2023	



Receipts and payments accounts

CC16a

For the period
from

01/11/2021

To

31/10/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Neighbourly Sainsbury's		1,000	-	1,000	-
Paypal	0	-	-	0	-
After School/donations	16,120	-	-	16,120	10,721
Bedley Lottery	91	-	-	91	119
Bedley Voluntary Service Council		56,738	-	56,738	91,436
Erith Rotary Club	2,320	-	-	2,320	2,700
Charitable Giving		1,000	-	1,000	500
Donations	1,185			1,185	530
Amazon	72			72	69
Parker Arenberg	780			780	
Arnold Clark		2,500		2,500	
Refund	1,500			1,500	
Soil Association		150		150	
CAF		10,343		10,343	4,748
Hubub		3,000		3,000	
		3,000		3,000	
Effinity Charity Donation					500
Local Giving					1,000
Mercers Company					2,500
Hmrc Job Grant					1,550
BNVC National lottery					15,000
Correction					1,000
London Borough of Bedley Covid					5,500
The Neighbourly Brewing	-	-	-	-	150
A1 Receipts	-	-	-	-	-
Sub total (Gross income for AR)	22,867	77,731	-	99,798	138,073
A2 Receipts					
I	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	22,867	77,731	-	99,798	138,073
A3 Payments					
Wages/HMRC/Pension	13,755	52,941	-	66,697	65,388
Hall Hire	5,290	10,000	-	15,290	-
service charges	385	-	-	385	827
Office/printer/telephone	1,306	2,000	-	3,306	5,873
Equipment/activities/Foodbank	798	9,879	-	10,677	1,448
Insurance	704	-	-	704	-
Local giving	-	96	-	96	-
foodbank	-	-	-	-	61,705
correction	-	-	-	-	1,000
	-	-	-	-	-
Sub total	22,238	74,916	-	97,154	136,241
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	22,238	74,916	-	97,154	136,241
Net of receipts/(payments)	- 171	2,815	-	2,644	1,832
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	16,111	3,814	-	19,925	-
Cash funds this year end	15,940	1 6,629	-	22,569	27/07/2023,832

Section B Statement of assets and liabilities at the end of the period

Categories

Details

Unrestricted
funds
to nearest £

Restricted
funds
to nearest £

Endowment
funds
to nearest £

B1 Cash funds

Money in bank	15,940	6,629	
Total cash funds	15,940	6,629	

(agree balances with receipts and payments account(s))

Unrestricted
funds
to nearest £

Restricted
funds
to nearest £

Endowment
funds
to nearest £

B2 Other monetary assets

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)

B4 Assets retained for the
charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Filing Cabinet	Local Trust		
Computers x 3	Local Trust		
Toys	Howbury Friends		
Art Equipment	Howbury Friends		
Second Hand Clothes/equipment	Howbury Friends		
Ipads and tablets x 12	Howbury Friends		
Martial Arts Mats	Howbury Friends		

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Printer	Local Trust		
Phone Line	Local Trust		
Wages	Howbury Friends		

Signed by one or two trustees on
behalf of all the trustees

Signature

Print Name

Date of
approval

E. J. Heselden
Jillian O'Reilly

E.J. HESELDEN
JILLIAN O'REILLY

27/7/23
27/7/23

27/07/2023



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Howbury Friends

On accounts for the year
ended

2022

Charity no
(if any) 1117813

Set out on pages

Remember to record the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31 / 10 / 2022.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

27/07/23

Name:

Jamie RGC

Relevant professional
qualification(s) or body
(if any):

Address:

93 Flemming Crescent
Leigh on Sea
SS9 4HR

accounts for the year 2018

Rowbury Friends

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.