

VINE COUNSELLING SERVICES

England & Wales · Charity number 1117796

Details

Other names	VINE COUNSELLING AND PASTORAL SERVICES, VINE COUNSELLING SERVICES (NORTH SOMERSET), VINE COUNSELLING
Status	Registered
Legal form	Other
Registered	2007-02-02
Register	View on the Charity Commission register

Contact

Address
The Refectory
Station Road
Congresbury
Bristol
BS49 5DX

Phone 01934876377

Email info@vinecounselling.org

Website www.vinecounselling.org

Activities

Objects: 1. TO RELIEVE THE NEEDS OF PEOPLE PREDOMINANTLY, BUT NOT EXCLUSIVELY, IN THE LOCAL NORTH SOMERSET AREA BY PROMOTING AND PROTECTING THEIR MENTAL HEALTH THROUGH THE PROVISION OF PROFESSIONAL COUNSELLING, WORKING/LIAISING WITH OTHER LOCAL AGENCIES AS REQUIRED.2. THE ADVANCEMENT OF CHRISTIAN RELIGION BY THE PROVISION OF COMMUNITY BASED PROFESSIONAL COUNSELLING TO ALL PERSONS WHO ARE DESIROUS OF RECEIVING THE SAME IRRESPECTIVE OF THEIR RELIGIOUS DENOMINATION.

Activities: Vine Counselling Services provides affordable (donation based) professional counselling services through qualified and trainee counsellors and practitioners to adults and children/young people.

Classification

- **How:** Provides Services
- **What:** The Advancement Of Health Or Saving Of Lives
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** NOT DEFINED IN PRACTICE NORTH SOMERSET
- North Somerset

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£104,502	£77,934	-	-
2024-03-31	£92,394	£76,519	-	-
2023-03-31	£105,038	£86,608	-	-
2022-03-31	£78,009	£70,108	-	-
2021-03-31	£57,917	£45,423	-	-

Trustees

Name	Role	Appointed
SARAH JANE SHEEHAN	Chair	2013-04-06
ANN PURSEY		
BARBARA HACKING		2019-03-20
CAROL BEVERIDGE		2022-06-27
Catherine Smillie		2024-04-29
Cordelia Pegge		2024-04-29
HELEN WARD		2021-10-18
IAN RUSSELL STOCKER		2017-09-27

VINE COUNSELLING SERVICES

England & Wales - Charity number 1117796

Accounts

Registered Charity Number 1117796

Vine Counselling Services

REPORT AND FINANCIAL STATEMENTS

1 APRIL 2024 to 31 MARCH 2025

VINE COUNSELLING SERVICES

Registered Charity Number 1117796

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2. Trustees' Report
3. Independent Examiner's Report
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5. Balance Sheet
6. Notes to the Accounts

VINE COUNSELLING SERVICES

Registered Charity Number 1117796

REPORT AND FINANCIAL STATEMENTS 2024-25

OFFICERS AND PROFESSIONAL ADVISERS

TRUSTEES:

Sarah Sheehan - Chair

Barbara Hacking - Vice-Chair

Ann Pursey - Trustee

Ian Stocker - Trustee

Carol Beveridge - Trustee

Helen Ward - Trustee

Cath Smillie - Trustee

Cordelia Pegge - Trustee

TREASURER:

Brendan Sheehan

REGISTERED OFFICE

The Refectory, Station Road, Congresbury, North Somerset BS49 5DX

BANKERS

NatWest Bank plc

INDEPENDENT EXAMINER

Steve Osman, 16 Wiltons, Wrington, North Somerset

VINE COUNSELLING SERVICES

Registered Charity Number 1117796

TRUSTEES ANNUAL REPORT

The Trustees present their annual report and financial statements for the year 1 April 2024 to 31 March 2025. The Trustees confirm that these accounts conform to current statutory requirements and the charity's governing documents.

Structure, Governance and Management

Vine Counselling Services (Charity Number 1117796) was formed as a charity on 15th November 2006 with the principal object to "provide qualified professional counselling" to the general public.

Vine Counselling Services is an unincorporated charity governed by its constitution under the direction of the Trustees, whose role it is to set out the overall strategy and policy of the organisation.

The implementation and day to day operation of the organisation is directed by a part-time Director who is supported by a part-time Operations Director.

Trustees are appointed by the Board as required with no set rules applying. Induction of new Trustees is carried out in a structured way by a Trustee and the Director and includes all policy documents and risk assessments.

Objectives and activities

Vine Counselling Services' charitable objectives are to provide professional counselling to individuals in need of mental health support. The service is available for 45 weeks per annum, now offering up to 78 sessions per week. The Children & Young People service which was launched in October 2021 was put on hold in September 2023.

The Charity has continued development of its counsellors by contributing to external Clinical Supervision and in house training.

Our service

At Vine Counselling Services our focus is on offering one to one face to face counselling to people in the community who need support with issues including but not limited to anxiety, depression, anxiety, low self esteem, bereavement, trauma, abuse, loneliness. Sessions are not limited to a maximum number of weeks in duration, although reviews take place every sixth session. Sessions last 50 minutes and are at the same time, same day each week. Clients are asked to make a donation towards their sessions, the cost of which is subsidised through fundraising in various forms and grant applications.

Vine Counselling Services is an organisational member of the BACP (British Association of Counselling & Psychotherapy). We operate from The Refectory, Station Road, Congresbury BS49 5DX.

Our team

The Director is currently Liz Linnitt and she is supported by Operations Director Tracy Robertson. Counsellors are volunteers, some qualified, some students on placement. A number of the qualified

Counsellors invoice on a self employed basis separately for additional hours equivalent in number to their voluntary hours. The receptionists are also volunteers.

Safeguarding

Safeguarding and risk management are integral to Vine Counselling Services and it is considered at every stage of a client's journey and in all areas of service delivery including safer recruitment.

Our Director is the Designated Safeguarding Lead. We review our policies and procedures, and training requirements annually and prioritise safeguarding.

Achievements and Performance

The Income and Expenditure Account is set out on page 8.

Clients are asked for a minimum donation of £25 per session. However, the ethos not to turn anyone away due to financial constraints has remained although discussion regarding a lesser donation, or free sessions, is had on a case by case basis.

Income for the year is shown at £104,501.50 which is an increase compared to the previous year's total of £92,394.06. Expenditure increased slightly from £76,518.79 to £77,933.95. This left a surplus for the year of £26,567.55, compared with a surplus of £15,875.27 in the previous year. Total unrestricted funds carried forward are £126,152.31 compared to £99,584.76 in 2023/4. Restricted funds carried forward are £26,972.15, the same as the previous year.

Policy on Reserves

To safeguard the charity's financial stability and secure its ability to fulfil its objectives, Vine Counselling Services should hold unrestricted financial reserves sufficient to cover the total operating costs for a period of six months – based on the average operating costs of the previous 5 years. This policy will be reviewed at 2 yearly intervals. Next review date 10 March 2027.

Responsibilities of Trustees

The Trustees are responsible for the preparation of the annual report and the financial statements in accordance with applicable law and regulations. The Trustees are required to prepare financial statements for each financial year in accordance with the United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources of the charity for that period.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity.

Approved by the Trustees and signed on their behalf by:

SIGNED

NAME SARAH SHEEHAN (CHAIR) DATE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF VINE COUNSELLING SERVICES

Year ended 31 March 2025

I report on the accounts of Vine Counselling Services for the year ended 31 March 2025 which are set out on pages 8-9.

Respective Responsibilities of Trustees and Examiner

The Trustees of Vine Counselling Services are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under Section 144(2) of The Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is the Independent Examiner's responsibility to

- examine the accounts under Section 145 of the 2011 Charities Act
- follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to their attention

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you, as Trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or:

(ii) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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STEPHEN OSMAN

Of

.....

.....

DATE.....

Vine Counselling Services Accounts for the year to 31 March 2025

Charity No. 1117796

	2024-25 Unrestricted	24-25 Restricted	2024-25 TOTAL	2023-24
INCOME				
DONATIONS & GRANTS				
Churches	£ 893.00			£ 840.00
Trusts / Grants	£ 18,300.00			£ 13,250.00
Individuals & Others	£ -			£ 1,948.00
Parish Councils	£ 750.00			£ 500.00
Friends of Vine donations	£ 3,162.02			£ 2,830.00
Corporate	£ 2,225.00			£ 3,858.15
Local Organisations	£ 20.00			£ 850.00
Client Donations	£ 59,982.78			£ 46,509.40
Gift Aid Tax	£ 12,040.76			£ 9,873.08
OTHER TRADING ACTIVITIES				
Fundraising Events	£ 4,189.50			£ 9,845.48
Other	£ -			£ 110.00
Online (Just Giving/Virgin)	£ 661.20			£ 1,017.44
Bank and Other Interest	£ 2,277.24			£ 962.51
TOTAL INCOME	£ 104,501.50		£104,501.50	£ 92,394.06
EXPENDITURE				
CHARITABLE ACTIVITIES				
Supervision	£ 8,400.00			£ 8,415.00
Director & staff salaries	£ 34,113.33			£ 40,290.37
Counsellor invoices	£ 19,870.00			£ 13,390.00
Insurance	£ 793.23			£ 895.53
Training	£ 681.96			£ 150.00
Telephone	£ 1,019.11			£ 969.92
Administration	£ 3,254.91			£ 3,566.76
Premises hire	£ 6,684.00			£ 5,261.00
Cleaner	£ 818.00			£ 362.63
Travel Expenses	£ 1,027.00			£ 1,226.25
Website	£ 648.00			£ 648.00
Other	£ 480.17			£ 272.58
FUNDRAISING EXPENDITURE				
Events Costs	£ 144.24			£ 1,070.75
TOTAL EXPENDITURE	£ 77,933.95		£77,933.95	£ 76,518.79
SURPLUS / (DEFICIT)			£26,567.55	£ 15,875.27

BALANCE SHEET FOR YEAR ENDING 31 MARCH 2025

	2025 £	2024 £
FIXED ASSETS		
Tangible assets	-	-
CURRENT ASSETS		
Cash at bank and in hand	£140,290.87	£119,343.00
Debtors and prepayments	£15,769.12	£9,873.08
	<hr/>	<hr/>
	£156,059.99	£129,216.08
CREDITORS (amounts due)	<hr/> -£2,935.53	<hr/> -£2,659.17
NET ASSETS	<u>£153,124.46</u>	<u>£126,556.91</u>
RESERVES		
Restricted Funds	£26,972.15	£26,972.15
Unrestricted Funds General	£126,152.31	£99,584.76
	<hr/>	<hr/>
	<u>£153,124.46</u>	<u>£126,556.91</u>

Vine Counselling Services Accounts for the year to 31 March 2025

Charity No. 1117796

	2024-25 Unrestricted	24-25 Restricted	2024-25 TOTAL	2023-24
INCOME				
DONATIONS & GRANTS				
Churches	£ 893.00			£ 840.00
Trusts / Grants	£ 18,300.00			£ 13,250.00
Individuals & Others	£ -			£ 1,948.00
Parish Councils	£ 750.00			£ 500.00
Friends of Vine donations	£ 3,162.02			£ 2,830.00
Corporate	£ 2,225.00			£ 3,858.15
Local Organisations	£ 20.00			£ 850.00
Client Donations	£ 59,982.78			£ 46,509.40
Gift Aid Tax	£ 12,040.76			£ 9,873.08
OTHER TRADING ACTIVITIES				
Fundraising Events	£ 4,189.50			£ 9,845.48
Other	£ -			£ 110.00
Online (Just Giving/Virgin)	£ 661.20			£ 1,017.44
Bank and Other Interest	£ 2,277.24			£ 962.51
TOTAL INCOME	£ 104,501.50		£104,501.50	£ 92,394.06
EXICHARITABLE ACTIVITIES				
Supervision	£ 8,400.00			£ 8,415.00
Director & staff salaries	£ 34,113.33			£ 40,290.37
Counsellor invoices	£ 19,870.00			£ 13,390.00
Insurance	£ 793.23			£ 895.53
Training	£ 681.96			£ 150.00
Telephone	£ 1,019.11			£ 969.92
Administration	£ 3,254.91			£ 3,566.76
Premises hire	£ 6,684.00			£ 5,261.00
Cleaner	£ 818.00			£ 362.63
Travel Expenses	£ 1,027.00			£ 1,226.25
Website	£ 648.00			£ 648.00
Other	£ 480.17			£ 272.58
FUNDRAISING EXPENDITURE				
Events Costs	£ 144.24			£ 1,070.75
TOTAL EXPENDITURE	£ 77,933.95		£77,933.95	£ 76,518.79
SURPLUS / (DEFICIT)			£26,567.55	£ 15,875.27

BALANCE SHEET FOR YEAR 1 APRIL 2024-31 MARCH 2025

	2025	2024
	£	£
FIXED ASSETS		
Tangible assets	-	-
CURRENT ASSETS		
Cash at bank and in hand	£140,290.87	£119,343.00
Debtors and prepayments	£15,769.12	£9,873.08
	<u>£156,059.99</u>	<u>£129,216.08</u>
CREDITORS (amounts due)	<u>-£2,935.53</u>	<u>-£2,659.17</u>
NET ASSETS	<u>£153,124.46</u>	<u>£126,556.91</u>
RESERVES		
Restricted Funds	£26,972.15	£26,972.15
Unrestricted Funds General	£126,152.31	£99,584.76
	<u>£153,124.46</u>	<u>£126,556.91</u>

NOTES:

FUNDRAISING EVENTS	Proceeds	Vine Costs
Marathon	£ 1,445.53	
Christmas Fayre	£ 1,055.97	£ 144.24
Pub Quizzes	£ 421.00	
Bryony Makes Event	£ 132.00	
Sponsor Money	£ 95.00	
Wrington Beer Festival	£ 500.00	
Evergreen Xmas Concert	£ 540.00	
	<u>£ 4,189.50</u>	<u>£ 144.24</u>

Net Income

£	1,445.53
£	911.73
£	421.00
£	132.00
£	95.00
£	500.00
£	540.00
£	<u>4,045.26</u>

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF VINE COUNSELLING SERVICES

Year ended 31 March 2025

I report on the accounts of Vine Counselling Services for the year ended 31 March 2025 which are set out on pages 8-9.

Respective Responsibilities of Trustees and Examiner

The Trustees of Vine Counselling Services are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under Section 144(2) of The Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under Section 145 of the 2011 Charities Act
- follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you, as Trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or:

(ii) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



STEPHEN OSMAN

Of 16 WILTONS

WRINGTON

BS40 5LS

DATE 12th August 2025

VINE COUNSELLING SERVICES

England & Wales - Charity number 1117796

Accounts

Registered Charity Number 1117796

Vine Counselling Services

TRUSTEES REPORT AND FINANCIAL STATEMENTS

1 APRIL 2023 to 31 MARCH 2024

VINE COUNSELLING SERVICES

Registered Charity Number 1117796

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5. Balance Sheet

VINE COUNSELLING SERVICES

Registered Charity Number 1117796

REPORT AND FINANCIAL STATEMENTS 2023-24

OFFICERS AND PROFESSIONAL ADVISERS

TRUSTEES:

Sarah Sheehan (Chairperson)

Barbara Hacking (Vice-Chairperson)

Ann Pursey

David Seabright (resigned 16.1.24)

Ian Stocker

Alison Norcross

Carol Beveridge

Helen Ward

Sarah Storey (resigned 29.8.23)

David Jewell (resigned 26.03.24)

TREASURER:

David Seabright (resigned 16.1.24)

Brendan Sheehan (appointed 16.1.24)

REGISTERED OFFICE

The Refectory, Station Road, Congresbury, North Somerset BS49 5DX

BANKERS

NatWest Bank plc

INDEPENDENT EXAMINER

Steve Osman, 16 Wiltons, Wrington, North Somerset

VINE COUNSELLING SERVICES

Registered Charity Number 1117796

TRUSTEES ANNUAL REPORT

The Trustees present their annual report and financial statements for the year 1 April 2023 to 31 March 2024. The Trustees confirm that these accounts conform to current statutory requirements and the charity's governing documents.

Vine Counselling Services (Charity Number 1117796) was formed as a charity on 15th November 2006 with the principal object to "provide qualified professional counselling" to the general public.

Structure, Governance and Management

Vine Counselling Services is an unincorporated charity governed by its constitution under the direction of the Trustees, whose role it is to set out the overall strategy of the organisation.

The implementation and day to day operation of the organisation is directed by a part-time Director (currently Liz Linnitt) and a part-time Operations Director (currently Tracy Robertson). A part-time Children & Young People Lead was also employed part time during part of the financial period referred to within this Report (Joanna Lawrance) and she was supported by a part time Administrator (Jodi Tivey).

Counsellors are volunteers, some qualified, some students. A number of the qualified Counsellors invoice on a self employed basis separately for additional hours equivalent in number to their voluntary hours. The receptionists are also volunteers.

Trustees are appointed by the Board as required with no set rules applying. Induction of new Trustees is carried out in a structured way by a Trustee and the Director and includes all policy documents and risk assessments.

Objectives

Vine Counselling Services' charitable objectives are to provide professional counselling to individuals in need of such assistance. The service is available for 45 weeks per annum, now offering up to 75 sessions per week. The Children & Young People service which was launched in October 2021 was put on hold in September 2023.

The Charity has continued development of its counsellors by contributing to external Clinical Supervision and in house training.

Achievements and Performance

The Income and Expenditure Account is set out on page .

In this accounting period, the charity received income from client donation contributions towards sessions and these represent a percentage of the charity annual income. Clients are

asked for a donation of £25 per session. However, the ethos not to turn anyone away due to financial constraints has remained although discussion regarding a lesser donation, or free sessions, is had on a case by case basis.

The charity also receives support from a local Church, two local Parish Councils, one off donations, regular 'Friends of Vine' supporters, individuals and corporates. Subsidised room hire for counselling sessions is provided St Andrews Church, Congresbury, who charge the charity a discounted rate for rental of premises. 2 large fundraising events were organised with other fundraising events taking place throughout the accounting period. A number of grants were applied for and received during this accounting period.

The major expenses of the company relate to employment of the part-time Director, part-time Operations Director and, for part of this account period a Children & Young People part-time Lead and a part-time Administrator. The majority of the remainder of the costs are for Counsellor self-employed invoices for matched hours, premises rental, counsellor supervision and training, and administration expenses. The Trustees confirm there are no anticipated delays or shortfalls in realising the funds of the charity in cash.

Financial Review

The charity's income amounted to £92,394.06 (compared with £105,038 in the previous financial year). This figure includes restricted funds of £685.00 for the Children & Young People service (£2,385 in the previous financial year).

Expenditure for unrestricted funds was £67,147.94, (compared with £66,077 in the previous financial year) and expenditure from restricted funds was £9,370.85 (compared with £20,531 in the previous year).

Reserves for unrestricted funds stood at £99,584.76 as at 31 March 2024 compared with £75,024 as at 31 March 2023.

Reserves for restricted funds stood at £26,972.15 as at 31 March 2024 compared with £35,658.00 as at 31 March 2023.

FUTURE DEVELOPMENTS

The Trustees are aware of the continuing need for counselling in the local community and wish to maintain the maximum number of counselling sessions being provided and the range of services available where resource constraints, both financial and personnel, allow. The Trustees continue to be aware of the growing professionalism of counselling. All of Vine Counselling Services' Counsellors work to the Code of Ethics of the British Association for Counselling and Psychotherapy (BACP).

Responsibilities of Trustees

The Trustees are responsible for the preparation of the accounts. They consider that an independent examination is required and this report is signed on their behalf by the Chair of Trustees.

SIGNED

S. Sheehan

NAME

SARAH SHEEHAN

DATE

11/12/24

Vine Counselling Services Accounts for the year to 31 March 2024

Charity No. 1117796

	2023-24	23-24	2022-23	22-23
	Unrestricted	Restricted	Unrestricted	Restricted
INCOME				
DONATIONS & GRANTS				
Churches	£ 840.00		£ 600.00	
Trusts	£ 13,250.00		£ 50,000.00	
Individuals & Others	£ 1,948.00		£ 405.00	
Parish Councils	£ 500.00			
Friends of Vine donations	£ 2,830.00		£ 3,320.00	
Corporate	£ 3,858.15		£ 3,730.00	
Local Organisations	£ 850.00		£ 800.00	£ 500.00
Client Donations	£ 45,824.40	£ 685.00	£ 35,232.00	£ 1,885.00
Gift Aid Tax	£ 9,873.08		£ 5,863.00	
OTHER TRADING ACTIVITIES				
Fundraising Events*(listed below)	£ 9,845.48		£ 2,020.00	
OTHER	£ 110.00		£ 254.00	
ON-LINE (Just Giving/Virgin)	£ 1,017.44		£ 249.00	
Bank Interest	£ 962.51		£ 180.00	
TOTAL INCOME	£ 91,709.06	£ 685.00	£ 102,653.00	£ 2,385.00
EXPENDITURE				
CHARITABLE ACTIVITIES				
Supervision	£ 8,240.00	£ 175.00	£ 6,320.00	£ 300.00
Director & staff salaries	£ 31,957.52	£ 8,332.85	£ 31,096.00	£ 19,444.00
Counsellor invoices	£ 12,835.00	£ 555.00	£ 14,647.50	
Insurance	£ 895.53		£ 265.00	
Training	£ 150.00		£ 206.00	
Telephone	£ 969.92		£ 991.00	
Administration	£ 3,258.76	£ 308.00	£ 2,617.84	£ 787.00
Premises hire	£ 5,261.00		£ 6,896.00	
Cleaner	£ 362.63		£ 300.00	
Travel Expenses	£ 1,226.25		£ 1,735.16	
Website	£ 648.00		£ 648.00	
Other	£ 272.58		£ 269.50	
FUNDRAISING EXPENDITURE				
Events Costs	£ 1,070.75		£ 85.00	
TOTAL EXPENDITURE	£ 67,147.94	£ 9,370.85	£ 66,077.00	£ 20,531.00
SURPLUS / (DEFICIT)	£ 24,561.12	-£ 8,685.85	£ 36,576.00	-£ 18,146.00

BALANCE SHEET AS AT 31/03/2023

BANK ACCOUNT	£ 107,587.00
CASH IN HAND	£ 220.00
DEBTORS	£ 7,278.00
	<u>£ 115,085.00</u>
LESS CREDITORS	£ 4,403.00
	<u>£ 110,682.00</u>

	TOTAL	RESTRICTED	UNRESTRICTED
BROUGHT FORWARD	£ 92,252.00	£ 53,804.00	£ 38,448.00
DEFICIT/SURPLUS	£ 18,430.00	-£ 18,146.00	£ 36,576.00
	<u>£ 110,682.00</u>	<u>£ 35,658.00</u>	<u>£ 75,024.00</u>

BALANCE SHEET AS AT 31/03/2024

BANK ACCOUNT	£ 119,337.24
CASH IN HAND	£ 5.76
DEBTORS	£ 9,873.08
	<u>£ 129,216.08</u>
LESS CREDITORS	£ 2,659.17
	<u>£ 126,556.91</u>

	TOTAL	RESTRICTED	RESERVES UNRESTRICTED
BROUGHT FORWARD	£ 110,681.64	£ 35,658.00	£ 75,023.64
DEFICIT/SURPLUS	£ 15,875.27	-£ 8,685.85	£ 24,561.12
	<u>£ 126,556.91</u>	<u>£ 26,972.15</u>	<u>£ 99,584.76</u>

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF VINE COUNSELLING SERVICES

I report on the accounts of Vine Counselling Services for the year ended 31 March 2024.

Respective Responsibilities of Trustees and Examiner

The Trustees of Vine Counselling Services are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under Section 144(2) of The Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under Section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention


Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you, as Trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

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- (i) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or:
- (ii) to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


.....

STEPHEN OSMAN

DATE 27th August, 2024

VINE COUNSELLING SERVICES

England & Wales - Charity number 1117796

Accounts



Vine Counselling Services

Trustees Report for the year ended 31st March 2023

The Trustees have pleasure in presenting their annual report and the accounts for the year ended 31st March 2023.

Vine Counselling Services (Charity Number 1117796) was formed as a charity on 15th November 2006 with the principal object to “provide qualified professional counselling” to the general public.

Vine Counselling Services is based at:-

The Refectory
Station Road
Congresbury
North Somerset
BS49 5DX

The Trustees who served the charity during the year were as follows:-

Mrs S Sheehan	(Chair)
Mrs B Hacking	(Vice-Chair)
Mr D Seabright	(Treasurer)
Mrs A Pursey	
Mr I Stocker	
Mrs A Norcross	
Mrs C Beveridge	
Mrs H Ward	
Mrs S Storey	

Structure, Governance and Management

Vine Counselling Services is an unincorporated charity governed by its constitution under the direction of the Trustees, whose role it is to set out the overall strategy of the organisation.

The implementation and day to day operation of the organisation is directed by a part-time Director (currently Liz Linnitt) and a part-time Operations Director (currently Tracy Robertson). A part-time Children & Young People Lead was also employed part time during the financial period referred to within this Report (Joanna Lawrance) and she was supported by a part time Administrator (Jodi Tivey).

Counsellors are volunteers, some qualified, some students. A number of the qualified Counsellors invoice on a self employed basis separately for additional hours equivalent in number to their voluntary hours. The receptionists are also volunteers. In addition, there are self employed supervisors.

Trustees are appointed by the Board as required with no set rules applying. Induction of new Trustees is carried out in a structured way by a Trustee and the Director and includes all policy documents and risk assessments.

Objectives and Activities

Vine Counselling Services' charitable objectives are to provide professional counselling to individuals in need of such assistance. The service is available for 45 weeks per annum, now offering up to 60 sessions per week. The Children & Young People service was launched in October 2021 providing 3 sessions per week (additional sessions not feasible due to staff shortages).

Active fundraising takes place through events, links with local Parish Councils, Churches, individuals and corporates. 2-3 large fundraising events are organised each year. Grants were applied for and received during this reporting period from:-

- PTL Foundation £50,000
- Co-op Community Fund £2,848.26

Achievements and Performance

Vine Counselling Services had a very busy year, adapting to post pandemic need for services within the community and many enquiries through local GPs and other agencies. Up to 60 face to face sessions were provided weekly and a small number of online sessions still took place. The waiting list was 40 potential clients at the year end. Donations continued to be received from clients and other sources, clients being asked for a donation of £20 per session. The ethos not to turn anyone away due to financial constraints has remained although discussion regarding a lesser donation is had on a case by case basis.

The CYP (children and young people) service was running alongside the adult work. Due to the resignation of one of the qualified youth counsellors, and difficulty to find a replacement, only one CYP counsellor was providing sessions for clients.

It was agreed that both the adult and children services would be reviewed on an annual basis.

Financial Review

The charity's income amounted to £105,038 (compared with £78,009 in the previous financial year). This figure includes restricted funds of £2,385 for the Children & Young People service (£11,710 in the previous financial year). An extraordinary grant of £50,000 was received from PTL Foundation in this financial year.

Expenditure for unrestricted funds was £66,077, and expenditure from restricted funds was £20,531. In comparison, £55,203 was the unrestricted expenditure for the last financial year, and £15,905 restricted funds expenditure.

Reserves for unrestricted funds stood at £75,024 as at 31 March 2023 compared with £38,448 as at 31 March 2022.

Reserves for restricted funds stood at £35,658 as at 31 March 2023 compared with £53,804 as at 31 March 2022.

Responsibilities of Trustees

The Trustees are responsible for the preparation of the accounts. They consider that an independent examination is required.

DATE: 18.12.23

Vine Counselling Services Accounts for the year to 31 March 2023

Charity No. 1117796

	2022-23 General	22-23 Restricted (Youth)	2021-22 General	21-22 Restricted (Youth)
INCOME				
DONATIONS & GRANTS				
Churches	£ 600.00		£ 700.00	
Trusts	£ 50,000.00			£ 10,000.00
Individuals & Others	£ 405.00		£ 11,370.00	£ 1,000.00
Parish Councils			£ 1,000.00	
Friends of Vine donation	£ 3,320.00		£ 3,200.00	
Corporate	£ 3,730.00		£ 1,250.00	
Local Organisations	£ 800.00	£ 500.00		
Client Donations	£ 35,232.00	£ 1,885.00	£ 30,333.00	£ 710.00
Quartet Grant			£ 5,000.00	
Gift Aid Tax	£ 5,863.00		£ 6,002.00	
OTHER TRADING ACTIVITIES				
Fundraising Events	£ 2,020.00		£ 1,643.00	
OTHER	£ 254.00		£ 5.00	
ON-LINE (Just Giving/Vir	£ 249.00		£ 5,796.00	
Bank Interest	£ 180.00			
TOTAL INCOME	£ 102,653.00	£ 2,385.00	£ 66,299.00	£ 11,710.00
EXPENDITURE				
CHARITABLE ACTIVITIES				
Supervision	£ 6,320.00	£ 300.00	£ 7,355.00	
Director & staff salaries	£ 31,096.00	£ 19,444.00	£ 24,424.00	£ 13,730.00
Counsellor invoices	£ 14,647.50			
Insurance	£ 265.00		£ 1,414.00	
Training	£ 206.00		£ 9,620.00	£ 150.00
Telephone	£ 991.00		£ 920.00	
Administration*	£ 2,617.84	£ 787.00	£ 496.00	£ 170.00
Premises hire	£ 6,896.00		£ 6,640.00	
Cleaner	£ 300.00			
Travel Expenses	£ 1,735.16		£ 255.00	
Other Costs	£ 269.50		£ 2,262.00	£ 1,855.00
Website	£ 648.00		£ 648.00	
RAISING FUNDS				
Events Costs	£ 85.00		£ 169.00	
TOTAL EXPENDITURE	£ 66,077.00	£ 20,531.00	£ 54,203.00	£ 15,905.00
SURPLUS / (DEFICIT)	£ 36,576.00	-£ 18,146.00	£ 12,096.00	-£ 4,195.00

BALANCE SHEET AS AT 31/03/2022

BANK ACCOUNT	£	89,778.00
CASH IN HAND	£	226.00
DEBTORS	£	7,360.00
	£	<u>97,364.00</u>

LESS CREDITORS	£	5,112.00
	£	<u>92,252.00</u>

	TOTAL	RESTRICTED	UNRESTRICTED
BROUGHT FORWARD	£ 84,351.00	£ 57,999.00	£ 26,352.00
DEFICIT/SURPLUS	£ 7,901.00	-£ 4,195.00	£ 12,096.00
	<u>£ 92,252.00</u>	<u>£ 53,804.00</u>	<u>£ 38,448.00</u>

BALANCE SHEET AS AT 31/03/2023

BANK ACCOUNT	£	107,587.00
CASH IN HAND	£	220.00
DEBTORS	£	7,278.00
	£	<u>115,085.00</u>

LESS CREDITORS	£	4,403.00
	£	<u>110,682.00</u>

	TOTAL	RESTRICTED	RESERVES UNRESTRICTED
BROUGHT FORWARD	£ 92,252.00	£ 53,804.00	£ 38,448.00
DEFICIT/SURPLUS	£ 18,430.00	-£ 18,146.00	£ 36,576.00
	<u>£ 110,682.00</u>	<u>£ 35,658.00</u>	<u>£ 75,024.00</u>

NOTES:

*ADMIN COSTS 2022-23 include	laptops	1038
	stationery	202

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF VINE COUNSELLING SERVICES

I report on the accounts of Vine Counselling Services for the year ended 31 March 2023.

Respective Responsibilities of Trustees and Examiner

The Trustees of Vine Counselling Services are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under Section 144(2) of The Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under Section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you, as Trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or:

- (ii) to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


.....
STEPHEN OSMAN

DATE..... 20th November, 2023

VINE COUNSELLING SERVICES

England & Wales - Charity number 1117796

Accounts



Vine Counselling Services

Trustees Report for the year ended 31st March 2021

The Trustees have pleasure in presenting their annual report and the accounts for the year ended 31st March 2021.

Vine Counselling Services (Charity Number 1117796) was formed as a charity on 15th November 2006 with the principal object to “provide qualified professional counselling” to the general public.

Vine Counselling Services is based at:-

The Refectory
Station Road
Congresbury
North Somerset
BS49 5DX

The Trustees who served the charity during the year were as follows:-

Mrs S Sheehan	(Chair)
Mr G Preston	(Vice-Chair)
Mr D Seabright	(Treasurer)
Mrs A Pursey	
Rev M J Thomson	
Mrs W Flowers	
Mr I Stocker	
Mrs J Walker	
Mrs A Norcross	
Mrs G Fraser	
Mrs B Hacking	

Structure, Governance and Management

Vine Counselling Services is an unincorporated charity governed by its constitution under the direction of the Trustees, whose role it is to set out the overall strategy of the organisation.

The implementation and day to day operation of the organisation is directed by a part-time Director (currently Liz Linnitt) and a part-time Administrator (currently Tracy Robertson). A part-time Children & Young People Lead is also employed (Joanna Lawrance).

Counsellors are volunteers, some qualified, some students. The receptionists are also volunteers. In addition, there are self employed supervisors.

Trustees are appointed by the Board as required with no set rules applying. Induction of new Trustees is carried out in a structured way by a Trustee and the Director and includes all policy documents and risk assessments.

Objectives and Activities

Vine Counselling Services' charitable objectives are to provide professional counselling to individuals in need of such assistance. The service is available for 45 weeks per annum, now offering up to 60 sessions per week, a big increase on the previous year. All preparations are taking place to launch a Children & Young People service in addition to the adult service, in October 2021.

Active fundraising takes place through events, links with local Parish Councils, Churches, individuals and corporates. Fundraising events have not been able to take place since March 2020 due to the Covid19 pandemic, therefore, emergency grants have been applied for as required and major grants received included from Quartet (Emergency Government Fund), National Lottery and the Police Community Fund. An online fundraising event also took place. Separate funds were received and restricted for the Children & Young People service.

Achievements and Performance

Vine Counselling Services has had a very busy year and had to adapt the service due to the pandemic. Face to face appointments were initially halted due to the first lockdown in March 2020 and an online (video/telephone) counselling service was established, to enable clients to be supported despite the pandemic. Face to face sessions recommenced in September 2020 although an online service was also maintained. The waiting list was 15 potential clients at the year end but this was anticipated to increase. Donations continued to be received from clients and other sources. Due to the expansion of the service to up to 60 sessions per week, client donations have increased.

The Children & Young People counselling service planning continued and hours were increased for the part time CYP Lead to enable all documentation, policies, safeguarding, risk assessments etc to take place in readiness for the launch of the new service.

Financial Review

The charity's income amounted to £52,917 (2020 - £28,991) plus an additional £5,000 restricted funds for the Children & Young People service, due to commence in October 2021.

Expenditure for unrestricted funds was £36,236 (2020 - £29,161) and expenditure from restricted funds was £9,187.

Reserves for unrestricted funds stood at £26,352 as at 31 March 2021 compared with £9,671 as at 31 March 2020.

Reserves for restricted funds stood at £57,999 as at 31 March 2021 compared with £62,186 as at 31 March 2020.

Responsibilities of Trustees

The Trustees are responsible for the preparation of the accounts. They consider that an independent examination is required.

DATE: 17.11.21

Vine Counselling Services Accounts for the year to 31 March 2021

	2020-21 General	20-21 Restricted (youth project)	2019-20 General	19-20 Restricted (youth project)
INCOME				
DONATIONS				
Churches ¹	£ 1,140.00		£ 600.00	
Trusts		£ 5,000.00		£ 11,000.00
Individuals & Others	£ 3,779.00		£ 1,451.00	£ 50,000.00
Parish Councils ²	£ 1,000.00		£ 1,650.00	
5 Year Friends	£ 3,245.00		£ 2,720.00	
Corporate	£ 4,160.00		£ 500.00	£ 2,170.00
National Lottery	£ 7,320.00			
Client Donations ³	£ 15,798.00		£ 13,398.00	
Quartet Grant	£ 5,000.00			
Events	£ 1,914.00		£ 4,179.00	
Gift Aid Tax	£ 3,330.00		£ 2,507.00	
OTHER	£ 23.00		£ 728.00	
ON-LINE (Just Giving/Virgi	£ 6,208.00		£ 1,258.00	
TOTAL INCOME	###	£ 5,000.00	£ 28,991.00	£ 63,170.00
EXPENDITURE				
Supervision	£ 5,865.00		£ 3,645.00	
Director & staff	£ 21,500.00	£ 7,500.00	£ 17,176.00	£ 874.00
Insurance	£ 827.00		£ 761.00	
Training	£ 125.00		£ 150.00	
Telephone	£ 938.00		£ 1,231.00	
General Admin.	£ 1,108.00	£ 1,687.00	£ 321.00	£ 70.00
Room hire	£ 3,040.00		£ 3,579.00	
Events Costs	£ 1,603.00		£ 880.00	
Travel Expenses	£ 254.00		£ 137.00	
Other Costs	£ 328.00		£ 705.00	£ 740.00
Website	£ 648.00		£ 576.00	
TOTAL EXPENDITURE	###	£ 9,187.00	£ 29,161.00	£ 1,684.00
SURPLUS / (DEFICIT)	###	-£ 4,187.00	-£ 170.00	£ 61,486.00

BALANCE SHEET

	3/31/2021			3/31/2020
BANK ACCOUNT	£ 80,379.00			£ 67,732.00
DEBTORS	£ 4,920.00			£ 4,739.00
	<u>£ 85,299.00</u>			<u>£ 72,471.00</u>
LESS CREDITORS	£ 948.00			£ 614.00
	<u>£ 84,351.00</u>			<u>£ 71,857.00</u>
		RESERVES		
	TOTAL	RESTRICTED	UNRESTRICTED	TOTAL
BROUGHT FORWARD	£ 71,857.00	£ 62,186.00	£ 9,671.00	£10,541.00
DEFICIT/SURPLUS	£ 12,494.00	-£ 4,187.00	£ 16,681.00	£61,316.00
	<u>£ 84,351.00</u>	£ 57,999.00	<u>£ 26,352.00</u>	<u>£71,857.00</u>
				<u>£62,186.00</u>

Notes to the Accounts for the year ended 31 March 2021

	2020-21	2019-20
1) Church Donations		
St Andrew's, Congresbury		
Banwell	£ 140.00	
Yatton Rotary	£ 400.00	
Wrington URC	£ 600.00	£ 600.00
	<u>£ 1,140.00</u>	<u>£ 600.00</u>
2) Parish Council Donations		
Congresbur	£ 1,000.00	£ 1,000.00
Backwell	£ -	£ 400.00
Wrington	£ -	£ 250.00
	<u>£ 1,000.00</u>	<u>£ 1,650.00</u>
3) Client Donations		
Counsell	£15,798.00	£13,188.00

UNRESTRICTED
£ 9,841.00
-£ 170.00
£ 9,671.00

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF VINE COUNSELLING SERVICES

I report on the accounts of Vine Counselling Services for the year ended 31 March 2021.

Respective Responsibilities of Trustees and Examiner

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- (ii) to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
STEPHEN OSMAN

DATE.....25.1.22.....