

Charity Registration Number. 1117760

Company Number. 05385670 (England and Wales)

BEACON SOUTH YORKSHIRE LTD

REPORT AND ACCOUNTS

YEAR ENDED 31 MARCH 2021

BEACON SOUTH YORKSHIRE LTD
TRUSTEES' REPORT AND ACCOUNTS
YEAR ENDED 31 MARCH 2021

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BEACON SOUTH YORKSHIRE LTD
LEGAL AND ADMINISTRATIVE INFORMATION
YEAR ENDED 31 MARCH 2021

Full name:	Beacon South Yorkshire Ltd
Registered charity number:	1117760
Registered company number:	05385670
Registered office & principal Address:	19-25 Doncaster Road Barnsley South Yorkshire S70 1TH
Trustees & Directors:	G T Andrews S Cross C Duffield R Hancock - <i>appointed 08/10/2020</i> L Holburt – <i>resigned 08/10/2020</i> H Key C Langfield - <i>appointed 08/10/2020; resigned 04/01/2021</i> S Owen
Chair:	S Owen
Treasurer:	S Cross
Bankers:	Barclays Bank Leicester LE87 2BB
Independent examiner:	Angela Hayes Community Accountant BCVS Services Limited Priory Campus Pontefract Road Lundwood Barnsley S71 5PN

Structure, governance and management

Beacon South Yorkshire Ltd is a registered charity with the Charity Commission and a company limited by guarantee, governed by its Memorandum and Articles of Association, dated March 2005, most recently amended April 2016. Formerly Barnsley Beacon Support Services, the charity changed its name on 15 December 2017, following a rebrand and expansion of services outside of Barnsley.

The company has no share capital and the liability of each member in the event of winding-up is limited to a sum not exceeding £1. The affairs of the charity are managed on a day to day basis by the trustees who may exercise all the powers of the charity.

Appointment of trustees

The trustees are also directors of the company for the purpose of company law. The trustees are elected at the Annual General Meeting.

Trustee training & induction

New trustees are given a copy of the volunteer's handbook containing information about the organisation and internal policies/ procedures. During the year all trustees completed training relevant to the role.

Risk management

The trustees keep a risk register which is reviewed regularly. A major risk is the loss of funding to pay for the manager's post and to continue the operational running of the charity. The financial position and level of reserves is reviewed at each bi-monthly trustees meeting and funding applications are ongoing. For other areas, systems are in place to manage the risks and to lessen the possible impacts.

Charitable aims and objectives

The principle objectives of the charity are to relieve the suffering and needs of parents and carers, primarily but not exclusively, of drug users by:

- i) Establishing and developing a service that provides help, support and advice.
- ii) Providing a safe, comfortable environment in which to hold a parent and family support group.
- iii) Raising awareness and educating the public about drugs and drug related issues and by offering training and education on matters such as counselling.
- iv) Offering Indian Head Massage, Hand & Foot Massage, Reflexology and Reiki as complimentary therapies.

Activities undertaken for the public benefit

In shaping the objectives for the year the trustees have paid due regard to the public benefit guidance published by the Charity Commission. Risk assessments were carried out throughout the lockdown, following guidance, as necessary.

This year has been very different for Beacon South Yorkshire (BSY), the trustees, staff and volunteers have been truly amazing throughout the pandemic from the lockdown in March 2020. There were many unanswered questions and through it all we followed government guidelines for the good of all staff, volunteers and our service users.

We were extremely fortunate to be funded through The National Lottery Community Fund from the 1st April 2020 over a five year period of which we were extremely grateful and thank Katy, the funding officer and the Funding & Services Manager for their time working on this. We also want to thank The Liz & Terry Bramall Foundation who have kindly continued their funding towards core operating costs to achieve the objectives for the carers of our community and surrounding areas. The lockdown meant we had to relook at how we deliver support to the carers and have been continually developing to meet objectives in this very difficult situation. We were extremely fortunate to receive funding from the Coronavirus Support Fund which enabled BSY to continue with a counsellor who was inundated with referrals, again due to carers feeling more isolated within their role.

All services offered were moved online including a private group named Space4Carers which has 41 members, this has continued as we move out of lockdown. The National Lottery funded equipment to enable staff and some volunteers to work from home and support the carers throughout the pandemic. Carers both in Barnsley & Rotherham have continued to access support and were offered telephone, Zoom or MS Teams support and 90% were able to access online services. For those who were unable to do this, they were offered telephone support. In addition, BSY provided activities online, namely Yoga, Mindfulness and bingo, all of these were accessed. Feedback was fantastic as everyone's mental health deteriorated during the lockdowns and we were able to stay connected with many carers. The staff providing support have been amazing and the Board of Trustees cannot thank them enough for all their hard work.

The Stepping Stones group course was taken online thanks to The Brelms Trust CIO who endeavoured to work with us to continue supporting carers to look after their own wellbeing and we thank them for their continued support. The Funding & Services Manager took over the facilitation of these online courses, after graduating with a CERTED qualification through Huddersfield University and Northern College, with the support of the Senior Support Worker. The programme is continually being developed through feedback from carers.

BSY continue to use Lamplight database thanks to Lloyds Bank Foundation for England & Wales & the National Lottery funding.

The one-to-one support sessions remain in high demand and the feedback and thanks received are very heart-warming – we thank volunteers past and present for all their hard work. The counselling service has proven invaluable throughout the pandemic, we thank the counsellor for their hard work and dedication throughout this year and these very different and challenging times, again the feedback has been fantastic. Our small, dedicated and reliable team have once again given back to the community in a kind and considerate way while coping with their own mental wellbeing, again many thanks indeed.

Training was completed through Drug Train online for Drugs Awareness for staff and volunteers. Recognising Low Level Mental Health/Early Intervention training was delivered by Humankind. Online support worker training was completed by 5 voluntary support workers, BSY retained 3 which is admirable in these difficult circumstances. 3 members of the team attended Mind over Matter via Zoom, facilitated through Barnsley CVS. 3 key staff members have completed Lean Management Techniques through Total Training Provision.

We continued to distribute food parcels to alleviate hardship with thanks to Fareshare South Yorkshire for their continued support and to the volunteers for attending the offices to ensure we were able to help as many carers as possible. 4 staff underwent health & hygiene safety training and BMBC awarded the premises with a 5-star hygiene rating. We continue to advertise and recruit by word of mouth and through our local BCVS, Facebook, website, Voluntary Action Rotherham and Indeed.

We want to thank all donors including individual donations, our fantastic volunteer fundraiser who has continue to support us through the whole pandemic. These include South Yorkshire Community Foundation, Henry Boot Construction, Shaw Lands Trust, Awards for All, the Coronavirus Support Fund and The Screwfix Foundation.

We were also a chosen charity for The Mayor Caroline Makinson along with TADS (Therapies for Anxiety, Depression & Stress), again very proud to be chosen. Unfortunately, we were unable to celebrate our 21st year anniversary and hope to celebrate later this year and will invite the Mayor to attend.

The charity's policy on reserves

As a small charity, reliant on public and charitable funding, we are susceptible to factors beyond our control. Beacon trustees recognise that a certain level of funds need to be maintained to give the organisation stability to continue the running of services for the carers of the Borough. Reserves are also needed so that the charity can meet all statutory obligations in the event of winding up. The Trustees aim to hold reserves equivalent to 3 months running costs, plus a provision of £5,000 for redundancy and other closure costs.

At the year end, the unrestricted reserve was £28,478 (2020: £6,964). The level of reserves is now in line with the agreed policy.

Statement of trustee's responsibilities

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity at the end of the year and of the surplus or deficiency for the year then ended. In preparing those financial statements, the trustees are required to: select suitable accounting policies and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity, and enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Financial Position

The financial statements are set out in pages 9 to 17. The Statement of Financial Activities shows a surplus for the year of £38,207. (2020: a deficit of £23,499).

The total funds at the year-end stand at £51,240 (2020: £13,033).

The general reserve of the charity, represented by unrestricted funds, stands at £28,478 at the year end (2020: £6,964). The financial position has improved during the year and the reserves have now reached desired level agreed by the trustees.

Small company provisions:

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Exemptions

The trustees have taken advantage of the exemptions available to small companies, including the audit exemption.

The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees:

Signed S. Owen Date: 15-6-21

S Owen, Chair/Director

BEACON SOUTH YORKSHIRE LTD
INDEPENDENT EXAMINER'S REPORT
YEAR ENDED 31 MARCH 2021

I report on the accounts of the charity, which are set out on pages 9 to 17.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed Angela Hayes

Date: 15/6/2021

Angela Hayes, FMAAT
Community Accountant
BCVS Services Limited
Priory Campus
Pontefract Road
Lundwood,
Barnsley, S71 5PN

BEACON SOUTH YORKSHIRE LTD

**STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating an Income & Expenditure Account)**

YEAR ENDED 31 MARCH 2021

		Unrestricted Funds	Restricted Funds	2021 Total Funds	2020 Total Funds
	Note	£	£	£	£
Income					
Gifts & donations	2	1,410	5,000	6,410	200
Grants received	3	12,734	106,969	119,703	44,890
Fundraising	4	2,736	-	2,736	3,140
Other income		4,134	-	4,134	-
Total incoming resources		21,014	111,969	132,983	48,230
Expenditure					
Salaries cost	9	-	63,335	63,335	35,693
Rent & Rates		-	8,768	8,768	9,610
Insurance		-	269	269	330
Telephone, computer & internet costs		-	6,684	6,684	4,155
Office supplies, printing & stationery		-	307	307	2,426
Office equipment		-	5,200	5,200	655
Repairs, maintenance & renewals		-	238	238	2,795
Therapies, services & project costs		-	235	235	1,662
Counselling		-	320	320	480
Training		-	2,490	2,490	2,870
Travel & expenses		-	304	304	876
Volunteer expenses		-	1,723	1,723	3,542
Consultancy & advice		-	-	-	3,689
Website design		-	2,154	2,154	-
Accountancy fees		-	650	650	625
Fareshare South Yorkshire		-	625	625	1,250
In-Kind Direct		-	609	609	451
Miscellaneous/other		-	865	865	620
Total resources expended		-	94,776	94,776	71,729
Net Income/(expenditure)		21,014	17,193	38,207	(23,499)
Transfer of funds	14	500	(500)	-	-
Total funds brought forward		6,964	6,069	13,033	36,532
Total funds carried forward	13	28,478	22,762	51,240	13,033

The Statement of Financial Activities includes all gains and losses recognised in the year.

All the activities of the charitable company are classed as continuing.

Comparative figures for each fund are shown in notes to the accounts.

BEACON SOUTH YORKSHIRE LTD

BALANCE SHEET

AS @ 31 MARCH 2021

	Note	£	2021 £	2020
Fixed assets				
Tangible assets		-	-	-
Total fixed assets			-	-
Current assets				
Debtors & prepayments	7	533	220	
Cash at bank and in hand		52,099	17,008	
Total current assets		52,632	17,228	
Liabilities				
Creditors & accruals	8			
amounts falling due within one year		(1,392)	(4,195)	
Net current assets			51,240	13,033
Net assets			51,240	13,033
Funds of the charity	13			
Unrestricted funds			28,478	6,964
Restricted funds			22,762	6,069
Total funds			51,240	13,033

Exemption from audit

For the year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The trustees declare that they have approved the accounts above.

Signed on behalf of the charity's trustees:

Signed S. Owen Dated: 15-6-21

S Owen, Chair/Director

BEACON SOUTH YORKSHIRE LTD
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

1. Accounting policies

Basis of the preparation of the accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities - Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) – (Charities SORP (FRS102)) and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value, unless otherwise stated in the relevant accounting policy note(s).

Income and expenditure has been analysed in the accounts using natural classification, in accordance with the provisions of Section 4.6, SORP (charities below the audit threshold). The charity also meets the requirements for exemption for preparing a statement of cash flows.

Going Concern Note

The trustees regularly review the financial position of the charity and its reserves. The charity has secured funding for 5 years from the National Lottery Community Fund, commencing 1st April 2020, which will fund all major services. Funding applications for other activities are on-going. The Covid-19 pandemic has not had an adverse impact on the financial position as grant funding has continued throughout the closure periods.

In view of the above, the trustees have reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future and deem it appropriate to adopt the going concern basis in preparing the financial statements.

Incoming resources

All material incoming resources have been included in the Statement of Financial Activities when the charity is entitled to the income, when any performance conditions attached are met, when it is probable that the income will be received and when the amount can be measured reliably.

Donated goods and services

Donated facilities and services are recognised in the accounts, at the amount the charity would pay in the open market for a service equivalent to that being donated, when the charity would otherwise have purchased them and the value can be measured reliably.

Donated goods for the charity's own use are recognised as income, at their fair value.

The contribution of general volunteers is not recognised as income in the charity accounts.

Resources Expended

All expenditure is included on an accruals basis and is recognised as a liability is incurred. The charity is not registered for VAT and accordingly resources expended are shown gross of irrecoverable VAT.

Depreciation

Depreciation is calculated to write down the cost or valuation less estimated residual value of all tangible fixed assets, with a cost exceeding £1,000, over their expected useful lives. In the year of acquisition, assets are depreciated over the full year.

The rates applicable are:

Computer Equipment	- 33.333% on a straight line basis
Office Equipment, Furniture, Fittings	- 15% on a straight line basis

BEACON SOUTH YORKSHIRE LTD
NOTES TO THE FINANCIAL STATEMENTS continued
YEAR ENDED 31 MARCH 2021

Taxation

Beacon South Yorkshire Ltd is a registered charity and is exempt from UK corporation tax on income from its charitable activities.

Funds Structure

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity.

Restricted funds have been provided to the charity for particular purposes and may only be spent for the purposes for which they were given. Any balance remaining outstanding on a restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding.

Funds relating to capital expenditure are transferred to a designated fund against which depreciation is charged.

2. Gifts & donations

	Unrestricted funds £	Restricted funds £	2021 Total funds £	Unrestricted funds £	Restricted funds £	2020 Total funds £
The Screwfix Foundation	-	5,000	5,000	-	-	-
General donations	1,410	-	1,410	200	-	200
Total	1,410	5,000	6,410	200	-	200

NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 31 MARCH 2021

3. Grants received

	2021 £	2020 £
The National Lottery Community Fund	70,203	-
The Liz & Terry Bramall Foundation	10,000	36,190
The National Lottery Coronavirus Support Fund	10,000	-
The National Lottery Awards for All	10,000	-
Barnsley Metropolitan Borough Council	10,000	-
The Freshgate Trust Foundation	-	1,700
The Brelms Trust CIO	5,000	5,000
South Yorkshire Community Foundation	4,000	-
Barnsley Chronicle	-	1,000
Shaw Lands Trust	500	1,000
Total	<u>119,703</u>	<u>44,890</u>

4. Income from fundraising

	2021 Unrestricted funds £	2020 Unrestricted funds £
General Fundraising	2,736	3,140
Total	<u>2,736</u>	<u>3,140</u>

5. Gifts in Kind

Donations of perishable and non-perishable goods were received from FairShare and In-Kind Direct, for distribution to service users and carers.

BEACON SOUTH YORKSHIRE LTD

NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 31 MARCH 2021

6. Expenditure analysis by fund

	2021	2020
	£	£
Unrestricted funds:		
Salaries cost	-	3,334
Rent & Rates	-	1,642
Telephone, computer & internet costs	-	468
Office supplies, stationery & postage	-	214
Repairs, maintenance & renewals	-	2,502
Equipment	-	373
Therapies & project costs	-	54
Counselling	-	240
Training	-	545
Volunteer expenses	-	450
Travel & Expenses	-	80
Accountancy	-	625
Fareshare	-	1,250
In-Kind Direct	-	451
Miscellaneous/other	-	129
	<u>-</u>	<u>12,357</u>
Restricted funds:		
Salaries cost	63,335	32,359
Rent & Rates	8,768	7,968
Insurance	269	330
Telephone, computer & internet costs	6,684	3,687
Office supplies, stationery & postage	307	2,212
Repairs, maintenance & renewals	238	293
Office Equipment	5,200	-
Therapies & project costs	235	1,608
Counselling	320	240
Equipment	-	282
Training	2,490	2,325
Travel & expenses	304	796
Volunteer expenses	1,723	3,092
Consultancy & advice	-	3,689
Website design	2,154	-
Accountancy fees	650	-
Fareshare	625	-
In-Kind Direct	609	-
Miscellaneous/other	865	491
	<u>94,776</u>	<u>59,372</u>

7. Debtors

	2021	2020
	£	£
Insurance - prepaid	533	220
	<u>533</u>	<u>220</u>

8. Creditors

	2021	2020
	£	£
PAYE Liability	618	233
Accruals	774	694
Other Creditors	-	3,268
	<u>1,392</u>	<u>4,195</u>

9. Staff costs and numbers

	2021	2020
	£	£
Salaries & on-costs	63,335	35,693
	<u>63,335</u>	<u>35,693</u>

The average number of employees during the year was 4 (2020: 3).

10. Trustees' remuneration, benefits and expenses

Out of pocket expenses were paid to two trustees, to a total of £452. (2020: £1,028, three trustees). There were no other payments, remuneration or benefits made to trustees in this period or the previous accounting period.

11. Related party transactions

L McDermott, a daughter of one of the trustees, was an employee of the charity during the year and received a monthly salary and fees in relation to Stepping Stones course delivery.

12. Independent examination and accountancy services

During the period, the cost of the examination and accountancy services was £650 (2020: £625).

BEACON SOUTH YORKSHIRE LTD

NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 31 MARCH 2021

13. Movements in funds

	Opening balance £	Incoming resources £	(Resources expended) £	Transfers £	Closing balance £
Unrestricted funds					
General Fund	6,964	21,014	-	500	28,478
	<u>6,964</u>	<u>21,014</u>	<u>-</u>	<u>500</u>	<u>28,478</u>
Restricted funds					
National Lottery Community Fund	-	67,469	(66,634)	-	835
National Lottery Awards for All	-	10,000	(894)	-	9,106
The Liz & Terry Bramall Foundation	-	10,000	(9,965)	-	35
National Lottery Coronavirus Support Fund	-	10,000	(10,000)	-	-
Barnsley Chronicle	261	-	(261)	-	-
Shaw Lands Trust	-	500	(500)	-	-
The Brelms Trust CIO	5,225	5,000	(2,025)	(500)	7,700
S Y Community Foundation	-	4,000	(1,499)	-	2,501
The Screwfix Foundation	-	5,000	(2,998)	-	2,002
Freshgate Trust	583	-	-	-	583
	<u>6,069</u>	<u>111,969</u>	<u>(94,776)</u>	<u>(500)</u>	<u>22,762</u>
TOTAL FUNDS	<u>13,033</u>	<u>132,983</u>	<u>(94,776)</u>	<u>-</u>	<u>51,240</u>

14. Fund Transfers

£500 was transferred from the Brelms Trust fund to the general fund during the year, this being the room rent charge in relation to the Stepping Stones courses.

BEACON SOUTH YORKSHIRE LTD
NOTES TO THE FINANCIAL STATEMENTS continued
YEAR ENDED 31 MARCH 2021

15. Restricted Funds

1. The National Lottery Community Fund
A five year grant to fund key services and activities, including salaries and on-costs, rent and Lamplight costs.
2. The National Lottery Awards for All
Grant funding to contribute to the salary and on-costs of a part-time Counsellor.
3. The Liz & Terry Bramall Foundation
A three year grant, commencing 2020, towards ongoing core costs.
4. The National Lottery Coronavirus Support Fund
Funding for counselling to assist carer's mental health.
5. Barnsley Chronicle
Funding for volunteer expenses.
6. Shaw Lands Trust
A grant towards the cost of volunteer expenses.
7. The Brelms Trust CIO
A grant towards the cost of Stepping Stones courses.
8. South Yorkshire Community Foundation
A grant for staff and volunteer expenses, including travel and childcare.
9. Screwfix Foundation
Funding for maintenance and repair costs.
10. The Freshgate Trust Foundation
A grant for respite activities.

