



Trustees' Annual Report for the period

Period start date
From 01 April 2024 To 31 March 2025
Period end date

Section A Reference and administration details

Charity name WHITTON NETWORK

Other names charity is known by WHITTON AND HEATHFIELD VOLUNTARY CARE GROUP

Registered charity number (if any) 1117627

Charity's principal address 1 Library Way

Whitton

Postcode

TW2 7AP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1.	Hugh Patterson	Chair		
2.	Linda McHugh	Secretary		
3.	Richard Hurdle	Treasurer		
4.	Rosa Sworn			
5.	David Willis			
6.	Mary Sangtabi			
7.	Agnes McCreadie		From 20/05/2024	
8.				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

N/A

Name of chief executive or names of senior staff members (Optional information)

Miss Ana Cavilla - Co-ordinator

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

Constitution

How the charity is constituted

Trust

Trustee selection methods

Trustees and officers are elected by the Charity's members at the AGM. The Trustees may appoint a trustee during the year.

Additional governance issues

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We are an independent charity; however, we form part of the London Borough of Richmond Upon Thames Council's Community Independent Living Services (CILS) which is outsourced to Age UK. Age UK manage the grant payment to us on behalf of the borough and we provide quarterly reports back to AGE UK.

All new trustees are offered training by Richmond Council for the Voluntary Sector which provides trustee induction training in addition to sharing all of our relevant documentation such as our constitution and requiring all trustees to be DBS checked. We have a volunteer's hand book and a number of policies which they have to have regard too, such as safeguarding, whistle blowing, complaints and health and safety which they sign up to as trustees. Ongoing training is provided as required.

Risks are managed through our quarterly committee meetings.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve the needs of elderly people, disabled people, one parent families and others in need, within the community of Whitton and Heathfield and the surrounding areas of Richmond upon Thames, by the provision of practical help, support, advice and care.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our main activities are:

1. To provide transport to GPs, pharmacies, hospitals, chiropodists, opticians, dentists etc.
2. To provide transport to social events, and to clubs such as day centres and AGE UK
3. To provide befriending to support those who feel lonely and isolated.
4. We run outings and tea parties each year to improve well-being and interaction, and a weekly coffee morning.

When reviewing our activities and services, our trustees have regard to the guidance issued by the Charity Commission on public benefit.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Charity only employs one part-time member of staff, the Co-Ordinator, who supervises the office, takes on new clients and new volunteers and organises Outing etc

All drivers, befrienders, shoppers and office staff are volunteers. We rely almost completely on the good will of unpaid volunteers, and during this year we had 43 active volunteers who made a significant contribution to the running of the organisation.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We finished the year with 270 clients, slightly down from 276 at the end of last year, although we had a further 32 clients register, in the same year we sadly saw 38 clients, pass away, move into care homes, or who felt no longer able to use our services.

Overall, we have supported more clients this year than last year, engaging with 124 clients during 2024/2025 which is up from 116 clients last year, in part this has been due to the popularity of the weekly coffee morning, which has helped to extend our service offer and allowed us to reach a wider range of clients

We ran smaller outings programme this year with only 4 events, but some 89 clients attended and we got some very positive feedback.

In terms of transport provided, we gave 420 lifts to medical appointments, there were 243 lifts for recreational purposes and we delivered or provided 121 shops So, in total 784 lifts compared to 907 last year, although we only actually had 40 fewer referrals during the year, sadly almost 1 in 4 appointments was cancelled by the hospitals, clinic or clients themselves due to poor health.

Our Befriending service also decreased slightly this year with 280 visits to 14 clients, compared to 342 last year for 18 clients. This role has become increasingly difficult to fill, mainly because the needs of the clients requiring befriending have become much more complex over time, and many of them are actually looking for more time than our volunteers can be expected to offer.

Our regular weekly coffee morning continues to be well attended and over the past 12 months we had 749 attendances, with 46 different clients attending over the year and an average of 18 people attending each week

We ended the year with 43 active volunteers', comprising 21 drivers, 10 office volunteers and 12 befrienders and shoppers, and we were pleased to welcome 4 new volunteers during the year.

Section E

Financial review

Brief statement of the charity's policy on reserves

We hold 6 months operating costs in our reserves

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Both London Borough of Richmond upon Thames (through AGE UK) and the Hampton Fund grant us money to cover our Co-ordinator's salary and pension costs.

Our outings programme is funded by donations from organisations such as the Hamilton Chapter, the Rotary Club, the Lloyds Foundation. We also secured £3,000 at the start of this year from the Lottery Fund which will support our outings programme, and runs for 18 months from summer 2024 to the end of 2025, additionally we received a large personal donation of £1,000 and a very generous legacy of £5,468

We do not charge our service users but their donations are used to cover some office expenses and we undertake some small-scale local fundraising too. All of our outings and engagements are purposefully free to ensure any local person in need can access our services and reduce isolation and support healthy living without needing to pay.

Being a small charity, our funds are held in cash at the bank.


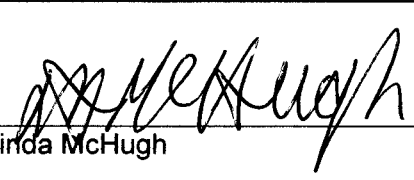
Section F Other optional information

None

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Richard Hurdle	Linda McHugh
Position (eg Secretary, Chair, etc)	Treasurer	Secretary

Date 27/10/2026

WHITTON NETWORK

Registered Charity No.1117627

ACCOUNTS FOR THE PERIOD 1ST APRIL 2024 to 31st MARCH 2025

2023/24	INCOME	2024/25	2023/24	EXPENDITURE	2024/25
£	<i>Operating Income:</i>	£	£	<i>Operating Expenditure:</i>	£
1,969	B/Fwd Salary Grants (Restricted)	0			
14,813	B/Fwd Donations and Mileage	19,341			
667	B/Fwd Outings (Restricted)	0			
861	Incorrect Rent Invoice	0			
2,478	LBRUT Rate Relief	2745	2,478	Business Rates	2745
3,210	LBRUT Rent Rebate	3210	3,210	Rent	3272
5,809	LBRUT & Age UK - Salary	6145	18,773	Salary, Tax, NI & Pension	18900
7,000	Hampton Fund - Salary	7000			
2,355	LBRUT & Age UK Mileage	2494	2,132	Mileage Payments	1804
3,000	The Albert Hunt Trust (unrestricted)	0			
10,270	Donations:				
	Mr Welch	1000	185	Marketing & Publicity	467
	Lloyds Bank Foundation	500	321	Newsletter & stamps	289
	Rotary Club - Santa collection	743	1,229	Phones & internet	1730
	Hamilton Chapter - closing donation	528	231	Office	417
	St Georges Day stall	365	433	Insurance	488
	In Mem - C Hewson	5,468	187	DBS Checks	230
			833	Staff Costs, including pension	1071
			9	Parking	
			47	Volunteers & Clients	364
	General Donations & Interest	7,082			
	National Lottery - Outings	3,000	3,023	<i>Outings (excl petrol & stamp costs):</i>	
				Late March 23 Tea Party Minibus	51
				Rottingdean	916
				Kew	422
				Connaught Opera	180
				Christmas Carols	54
				Coffee mornings	225
			19,341	<i>Excess Income over Expenditure</i>	25996
52,432	Total Income	59,621	52,432	Total Expenditure	59,621
	Bank balances at 31st March 2025:			Funds by Account at 31st March	
1,399	Cheque account	959	0	Salary (Restricted Funds)	0
27,000	Savings Account	34000	19,331	Donations and Mileage	20033
32	Cash	74	9,100	Whitton Network Reserves	15000
28,431	Total Funds	35,033	28431	Total Funds	35,033



Richard Hurdle - Hon Treasurer
02/06/2025



Lauren Murdoch - Hon Examiner
02/06/2025



Section A

Independent Examiner's Report

Report to the trustees/
members of

WHITTON NETWORK

On accounts for the year
ended

31st March 2025

Charity no
(if any)

1117627

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2025**

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 02.06.2025

Name:

Lauren Murdoch

Relevant professional
qualification(s) or body
(if any):

Address: