

Trustees' Annual Report for the period

Period start date

Period end date

From 01 April 2022 To 31 March 2023

Section A Reference and administration details

Charity name

WHITTON NETWORK

Other names charity is known by

WHITTON AND HEATHFIELD VOLUNTARY CARE GROUP

Registered charity number (if any)

1117627

Charity's principal address

1 Library Way

Whitton

Postcode

TW2 7AP

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|-----|----------------|-----------------|---|---|
| 1. | Hugh Patterson | Chair | | |
| 2. | David Willis | Secretary | | |
| 3. | Chris Bligh | Treasurer | 1 st April 2022 - 22nd May 2022 | |
| 4. | Greg Addington | | | |
| 5. | Valerie Irvin | | | |
| 6. | Mike Kerslake | | | |
| 7. | Linda McHugh | | | |
| 8. | Richard Hurdle | Treasurer | 22nd May 2022 – 31 st March 2023 | |
| 9. | Rosa Sworn | | 22 nd May 2022 – 31 st March 2023 | |
| 10. | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

N/A

Name of chief executive or names of senior staff members (Optional Information)

Miss Ana Cavilla - Co-ordinator

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

Constitution

How the charity is constituted

Trust

Trustee selection methods

Trustees and officers are elected by the Charity's members at the AGM. The Trustees may appoint a trustee during the year.

Additional governance issues

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We are an independent charity; however, we form part of the London Borough of Richmond Upon Thames Council's Community Independent Living Services (CILS) which is outsourced to Age UK. Age UK manage the grant payment to us on behalf of the borough and we provide quarterly reports back to AGE UK.

All new trustees are offered training by Richmond Council for the Voluntary Sector which provides trustee induction training in addition to sharing all of our relevant documentation such as our constitution and requiring all trustees to be DBS checked. We have a volunteer's hand book and a number of policies which they have to have regard too, such as safeguarding, whistle blowing, complaints and health and safety which they sign up to as trustees. Ongoing training is provided as required.

Risks are managed through our quarterly committee meetings.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve the needs of elderly people, disabled people, one parent families and others in need, within the community of Whitton and Heathfield and the surrounding areas of Richmond upon Thames, by the provision of practical help, support, advice and care.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our main activities are:

1. To provide transport to GPs, pharmacies, hospitals, chiropodists, opticians, dentists etc.
2. To provide transport to social events, and to clubs such as day centres and AGE UK
3. To provide befriending to support those who feel lonely and isolated.
4. We run outings and tea parties each year to improve well-being and interaction, and a weekly coffee morning.

When reviewing our activities and services, our trustees have regard to the guidance issued by the Charity Commission on public benefit.

Section D**Achievements and performance**

We ended the year with 42 active volunteers', comprising 22 drivers, 9 office volunteers and 11 befrienders and shoppers. This year we were also pleased to welcome 5 new volunteers

Section E**Financial review**

Brief statement of the charity's policy on reserves

We hold 6 months operating costs in our reserves

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Both London Borough of Richmond upon Thames (through AGE UK) and the Hampton Fund grant us money to cover our Co-ordinator's salary and pension costs.

Our outings programme is funded by donations from organisations such as the Army and Navy, the Rotary Club, and we have had some legacies, and collections from funerals of regular clients and volunteers.

We do not charge our service users but their donations are used to cover some office expenses and we undertake some small-scale local fundraising too.

Being a small charity, our funds are held in cash at the bank.

Section F**Other optional information**

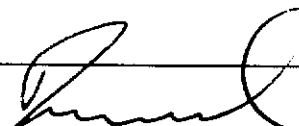

None

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Hugh Patterson

Richard Hurdle

Position (eg Secretary, Chair, etc)

Chair

Treasurer

Date

15/11/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Whitton Network

Receipts and payments accounts

CC16a

For the period
from

Apr-22

To

Mar-23

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| LBRuT Rates Relief | - | 2,202 | - | 2,202 | 2,202 |
| LBRuT Rent Relief | - | 3,274 | - | 3,274 | 6,356 |
| Age UK/LBRuT Salary | - | 4,107 | - | 4,107 | 5,345 |
| Hampton Fund Charity Salary | - | 9,000 | - | 9,000 | 4,500 |
| Age UK/LBRuT Mileage | 1,653 | - | - | 1,653 | 2,166 |
| Donations, Fundraising & Interest | 12,326 | - | - | 12,326 | 8,196 |
| Outing Donations | - | 40 | - | 40 | 210 |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 13,979 | 18,623 | - | 32,602 | 28,977 |
| A2 Asset and Investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 13,979 | 18,623 | - | 32,602 | 28,977 |
| A3 Payments | | | | | |
| LBRuT Rates | - | 2,202 | - | 2,202 | 2,202 |
| LBRuT Rent | - | 2,413 | - | 2,413 | 7,159 |
| Salary, Tax, NI, Pension | - | 15,641 | - | 15,641 | 10,306 |
| Mileage | 1,263 | - | - | 1,263 | 927 |
| Publicity & Newsletter | 1,613 | - | - | 1,613 | 413 |
| Office, phone, insurance, DBS | 2,281 | - | - | 2,281 | 4,111 |
| Staff, pension, volunteer costs, parking | 1,340 | - | - | 1,340 | 803 |
| Outings and coffee mornings | 2,285 | - | - | 2,285 | 1,420 |
| | - | - | - | - | - |
| Sub total | 8,782 | 20,256 | - | 29,038 | 27,341 |
| A4 Asset and Investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 8,782 | 20,256 | - | 29,038 | 27,341 |
| Net of receipts/(payments) | 5,197 | 1,633 | - | 3,564 | 1,636 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 19,343 | 4,503 | - | 23,846 | 23,846 |
| Cash funds this year end | 24,540 | 2,870 | - | 27,410 | 25,482 |

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| Bank account | 1,382 | - | - |
| Savings account | 23,405 | 2,595 | - |
| cash | 28 | - | - |
| Total cash funds | 24,815 | 2,595 | - |

(agree balances with receipts and payments account(s))

B2 Other monetary assets

| Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------|------------------------------------|----------------------------------|---------------------------------|
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |

B3 Investment assets

| Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---------|-----------------------------|-----------------|--------------------------|
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

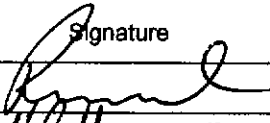

B4 Assets retained for the charity's own use

| Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---------|-----------------------------|-----------------|--------------------------|
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

B5 Liabilities

| Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|---------|---------------------------------|-----------------------|---------------------|
| | | - | |
| | | - | |
| | | - | |
| | | - | |
| | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|---|----------------|------------------|
|  | RICHARD HURDIE | 25/5/23 |
|  | HUOH PATELSON | 25/5/23 |



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

WHITTON NETWORK

**On accounts for the year
ended**

31st March 2023

**Charity no
(if any)**

1117627

Set out on pages

n/a

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

09/05/2023

Name:

Christopher Bligh

**Relevant professional
qualification(s) or body
(if any):**

n/a

Address:

14 Mayfair Avenue

Whitton

TW2 7JG

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).