NORTHCLIFFE ENVIRONMENTAL ENTERPRISES TEAM

England & Wales · Charity number 1117620

Details

Status	Registered
Legal form	Charitable company
Company number	05672008
Registered	2007-01-18
Register	View on the Charity Commission register

Contact

Address	c/o Sense Of Numbers Ltd HQ Pudsey Radley House Richardshaw Road Pudsey LS28 6LE
Phone	07976714580
Email	steve@neetpeople.org

Activities

Objects: Northcliffe Environmental Enterprises Team?s purposes are for the public benefit to advance the education and promote the growth and welfare of people with learning disabilities in order to lead an inclusive and fulfilling life. We will do this in particular but not exclusively by:a. advancing education in horticulture, cookery, woodwork and other related activities in a working environmentb. advancing education to develop physical, intellectual, emotional and social capacitiesc. developing the potential of beneficiaries to participate more fully in societyd. working with, and as part of, the community in order to further these purposes and increase connectivity.

Activities: Promote the growth and welfare of people with disabilities through practical learning opportunities in a working environment of horticulture, cookery and related activities.

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Classification

- **How:** Provides Services, Other Charitable Activities
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Disability, Economic/community Development/employment
- **Who:** People With Disabilities

Geography

- **Area of benefit:** NOT DEFINED IN PRACTICE , BRADFORD, WEST YORKSHIRE
- Bradford City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-01-31	£715,183	£606,403	£444,072	15
2024-01-31	£687,705	£610,014	£335,292	14
2023-01-31	£579,520	£513,995	£257,601	15
2022-01-31	£465,861	£473,240	-	-
2021-01-31	£473,561	£462,958	-	-

Trustees

Name	Role	Appointed
Steve Bruzzese	Chair	2017-08-09
BARBARA DRAKE		
FIONA MARGARET ANNE TIMMS		2020-12-10
Helen Jane Varey		2017-08-09

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NORTHCLIFFE ENVIRONMENTAL ENTERPRISES TEAM

England & Wales - Charity number 1117620

Accounts

Enabling Growth

Northcliffe Environmental Enterprises Team (N.E.E.T)

Annual Report & Unaudited Financial Statements for the Year End 31 January 2025



Company Number 05672008
Charity Number 1117620

Administrative Information

Company Number	05672008
Charity Number	1117620

Operational Address	Northcliffe Nurseries Off Cliffwood Avenue Shipley Bradford
Registered Address	6 Finkil Street Hove Edge Brighouse HD6 2LS

Trustees	Steve Bruzzese Barbara Drake Helen Varey Fiona Timms
Secretary	Suzanne Longley

Independent Examiner	Lesley Kendrew BHP LLP New Chartford House Centurion Way Cleckheaton BD19 3QB
Bankers	Bank of Scotland 38 St Andrews Square Edinburgh EH2 2YR

Contact Us

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Trustees' Report



The trustees present their Annual Report together with the financial statements of Northcliffe Environmental Enterprises Team for the year ending 31st January 2025.

The Annual Report serves the purposes of both a Trustees' Report and a Directors' Report under company law. The trustee confirms that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1st January 2019).

Since the charity qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report & Directors' Report) Regulations 2013 has been omitted.

Chair's Statement

Another year has flown by, and it's been one of challenges and growth. We are consistently running at capacity of 178 team members, which is a huge achievement, and there are always more people looking to join. We have also taken on three part time and one full time staff team members, one on the administration support side, and three in operations. A very warm welcome to Cathy, Leo, Hannah and Jasmine. It was another stable year board-wise, and we held our AGM in July for the second year in succession. The agenda was straightforward annual business, and both Barbara Drake and Fiona Timms were re-elected as Trustees.

We set four priorities for the year, as follows:

1. Fully review our business plan, amend accordingly and monitor progress

2. Assess the Board's capability against the duties of Trustees as laid out by the Charity Commission, analyse gaps, and plan for any capabilities that need development

To cover both of these objectives, we held a Trustee development day in June. We spent half of the day reviewing the business plan, which we felt was still current. We agreed a number of actions between ourselves and the management team in order to make further progress. We also assessed the Board's capability against the duties of Trustees as laid down by the Charity Commission, finding no significant gaps or concerns. One of the actions from the business planning meeting was to review our Articles of Association, which did not happen in the 24-25 year, but has started in 25-26 with management, starting with the fundamental question of our corporate structure.

3. Further develop our financial capability through reviewing and revising our service agreement with Sense of Numbers Ltd

4. Recruit and appoint up to four new Trustees to the Board as part of our succession planning

We made little progress on these two objectives. On the first point, this did not happen in the 24-25 year, but has started in 25-26. We decided that our Trustee recruitment should pause until we have completed the review of the Articles of Association, which we decided should include consideration of whether NEET's corporate structure is still right for the current state of the business.

We are proposing to roll over objectives 3 and 4 into the next year. For good reasons, the Board has spent much time since the last AGM concentrating on more operational matters. We took this decision during the year in order to properly discharge our duties as Trustees to act in the charity's best interests and manage the charity's resources responsibly. This included providing support in important business support activities including SharePoint implementation and administration of Atlas, our HR record system.

Chair’s Statement cont.

Therefore, for 2025-26 our three priorities will be

1. To review NEET’s corporate structure and articles of association;

2. To further develop our financial capability through reviewing and revising our service agreement with Sense of Numbers Ltd; and

3. To recruit and appoint up to four new Trustees to the Board as part of our succession planning, as soon as priority 1 is actioned.

I’d like to thank all the staff team members, volunteers and management for doing such a great job delivering the service to our team members. I’d also like to thank my fellow Trustees for their continuing dedication and objectivity in setting the direction for the Charity. As a board, we are incredibly proud of the experience team members receive every day at NEET – it’s what makes us unique.

“What an amazing facility…that brings so much meaning to everyone I encountered today” OT Student



Barney shared his feeling about us,” NEET is a massive stress reliever for me and I really enjoy being outside and coming here.”

Aims and Objectives

Northcliffe Environmental Enterprises Team's purposes are for the public benefit to advance education and promote the growth and welfare of people with learning disabilities in order to lead an inclusive and fulfilling life.

We will do this in particular but not exclusively by:

- advancing education in horticulture, cookery, woodwork and other related activities in a working environment
- advancing education to develop physical, intellectual, emotional, and social capacities developing the potential of beneficiaries to participate more fully in society
- working with, and as part of, the community in order to further these purposes and increase connectivity

Our Mission

To enable people with learning disabilities to lead an inclusive and fulfilling life

The Charity's aims are to:

- promote the growth and welfare of people with learning disabilities
- facilitate practical learning opportunities in a working environment in horticulture, cookery and other related activities
- enable participants to develop their physical, intellectual, emotional, and social capacities
- realise people's potential as individuals and participate more fully in society

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.



"I like coming here. I've got lots of friends here. We have a lot of visitors and I like meeting them"
Ajeema



Activities & Achievements

NEET GROWS



Growing together at NEET is about including everyone in a programme of activities that supports choice, learning opportunities and enables all to work to the best of their ability.
Our plant growing expertise and achievements were again recognised by Yorkshire in Bloom who visited in July this year. The judges report said “It was a pleasure to visit this beautiful, vibrant, happy site. It was full of colour from lovely container grown plants of very high quality”.

NEET have 12 fruit trees in the site orchard now coming up to 20 years old. We have a mix of cooking & eating apples, plums and a new quince tree kindly donated by a member of our local community this year.



In the new veg garden, we have planted a range of new soft fruit in raised beds built by the team.

They include thornless blackberry, Japanese wineberry, blackcurrants and even grapes. We enjoyed a bumper crop of apricots from our tree this year.



We enjoyed working with a floristry tutor Claire from Abigail Lily Florists. She shared her talents with the team producing beautiful floral displays and gifts.



Spring primula plants went to Myrtle Park Primary School for their Mother’s Day celebrations. The children gave them as a gift to the special women in their lives.

The West Yorkshire Organic Show in September was a great opportunity for the team to show a selection of their finest fruit, vegetables and produce. Patrick and Suzanne attended the show, and the team won over 15 prizes and a trophy for best exhibit of bread.

Activities & Achievements

NEET MAKES

NEET has recruited and welcomed some new Creative Tutors delivering a range of art and craft activities such as natural printing and weaving that are particularly inspired by our environment. We are researching opportunities to showcase the work and talents of our team members and have begun to look at ways in which we can engage with the Bradford 2025 City of Culture plans. We welcomed Leo to the staff team this year and he has been inspiring exciting ideas for us all to be involved in the plans.

A group of team members designed and handmade cards for Eid and Easter. They were donated to the Preparation for Adulthood and Learning Disability Service for distribution to people with disabilities across Bradford.

Thanks to a grant from Affinity Care Community Partnership, we purchased some new equipment for filmmaking and with Lola's help created a wonderful new animation called Stan the Squirrel. The short film is about friendship and inclusion. Scan the QR code to watch the film













Activities & Achievements

NEET MAKES

Site improvements were identified by the team as one of the focus areas for this year. The installation of solar panels was completed. With expert support from Eco Partners Ltd panels, the arrays were fitted to several buildings across the whole site. Eco Partners facilitated excellent opportunities for some members of our team to work alongside them in the work. They learnt about the renewable energy source and how it works, developed skills in construction and installation and helped with the groundworks for cabling.
We are discussing other ways that NEET can reduce its impact on the environment for next year.



Chris said about helping install the solar panels "It was the best day of my life"

The woodwork and construction team undertook a new project to create a new building to provide a space for quiet activity and wellbeing support. They have named it the Zen Den, and it is a lovely timber cabin with decking to the front overlooking the orchard. We plan to deliver gentle, creative, mind and body sessions.

There have also been some interesting individual woodwork projects, including an owl bookshelf, a Harry Potter CD rack and bespoke planters and coffee tables made to measure for others.







"There's so much to do at NEET and it was great to see how involved everyone is-a fabulous experience"
Student on placement

Activities & Achievements

NEET EATS

The NEET Eats sessions continue to do great work that impacts the health of the team. They have been cooking and updating healthy swaps recipes (that's swapping a not-so-healthy dish for a healthier version), helping to improve cooking skills and diet.

The team continue a positive relationship with FoodCycle, which feeds approximately 25 members of the community every week using donations of food items that NEET have shared. Sharing and enjoying food together is also an important part of our cookery activities. Abdul told us, "I really enjoyed eating together like we did at Christmas. It feels like a family".

The NEET Eats team demonstrated their culinary talents once again at the Great Yorkshire Show with a dish of wild trout paired with vegetables and herbs grown in the NEET veg garden.

Richard and Rupert's tasty food was well received on a sunny day at the York Food Festival, and the team were invited back to the Ilkley Food and Drink Festival to demonstrate their skills and share their passion for food.

"For over 20 years we've been harvesting our own produce talking about it and cooking dishes. Cooking for our health and wellbeing is something we try to do every day"
Richard Chef









Community & Events

We held two NEET fairs this year in late Spring and Christmas. The events provide an opportunity for the team to grow plants, make products and create food for members of the public to enjoy and purchase. With a wide range of bedding plants and fabulous hanging baskets for the summer, the team created handmade pizza and delicious cakes. The events were well supported with increased footfall on last year, and income raised from these enterprising activities supports new opportunities for the team.



An area of focus for the team this year was encouraging all to be as active as they can and inspired by the Olympics, NEET had its own week of games, sports and fun activities that everyone took part in. Activities ranged from mini-golf and cricket to plant-pot shot-put and big bubble-blowing. Feedback from the team was so positive that we plan on repeating the event next year.



Our children's nature activity sessions have proved popular again with 120 primary age pupils from three different schools enjoying pond-dipping and bug hunts this Spring. New staff member Cathy also joined us this Spring and brought her forest school experience, knowledge of growing and interest in the environment to our team.







"NEET is a wonderful diverse, safe space for people to explore their aspirations and wishes" Visitor to site

Community & Events



Other highlights of the year were a beautiful baby called Gracie, new daughter of a support worker at NEET and a wonderful wedding that many of us attended between our Rory and Beth who met at NEET. New member of the staff team Hannah also got married to her partner. Hannah has worked in social care for several years and her experience and creative talents are a great addition to the team.

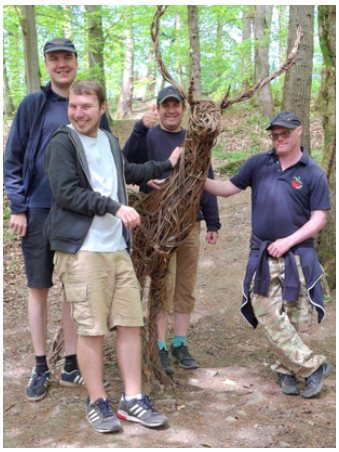
NEET continues to support good causes that are common to us all and actively enable our team to participate in shared fundraising efforts for Macmillan Cancer Care, Children in Need and Comic Relief.



Staff consulted with team members about their review meetings. They considered the format of the meetings and shared their thoughts and feedback on how and what they wanted the review to capture. Listening to their feedback led to improvements in the process for the next reviews and suggested questions will also be added to NEET surveys.

We were all very sad to lose our colleague and friend Kenny who passed away this year. He was an invaluable member of the team for over 20 years. His caring and positive attitude will be missed by us all.







"NEET is so purposeful, engaging and meeting the needs of members" Sandy from the Great British Bake Off visited NEET

THANK YOU FROM NEET



THANKS to our volunteers who regularly give their time to NEET. Their skills genuinely help to make a difference.



THANKS to all the NEET staff team for their continued commitment, care, and creativity over this year.



THANKS to all parents and carers for sharing their experience and knowledge. We appreciate and value the support partnership.



THANKS to the range of social care professionals who work with us daily and help us to be a present, consistent, quality service provider.



THANKS to the Trustees of NEET for their governance oversight, time and expertise that support the success and future of the organisation.

THANKS to our customers both new and returning. Their support has encouraged and rewarded our enterprising nature.

Reserves Policy

Reserves are set to allow NEET to meet all its general expenditures on staff salaries, payments to suppliers, utilities and providing services for 3 months from the financial year end plus the cost of redundancies and estimated costs of closure. The level of reserves required will be calculated and monitored every year by the trustees. The reserves will be built up from the unrestricted (earned) income and are ringfenced. Reserves will be reviewed annually by the trustees to ensure they are accessible and safe.

Principal Risks

NEET has and actively maintains a risk management process.

Fundraising

Fundraising Section 162a of the Charities Act 2011 requires charities to make a statement regarding fundraising activities. The legislation defines fundraising as 'soliciting or otherwise procuring money or other property for charitable purposes'. The charity does not actively raise funds from the public either directly or via the use of an agent, accordingly no such amounts are presented in the financial statements for the year under review. The charity has received no complaints in relation to fundraising activity for the year under review. Given the nature of the funding of the charity, the trustees consider that it remains appropriate not to be voluntarily bound to be regulated by the Fundraising Regulator.

Going Concern

The accounts have been prepared on a going concern basis on the assumption that the charity is able to carry on operating as a going concern in the foreseeable future, which the trustees consider appropriate.

Financial Review

The income for the year amounted to £ 715,183 (2024 £687,705) with expenditure amounting to £ 606,403 (2024 £610,014), resulting in a net surplus of £ 108,780 (2024 £77,691). It is the policy of the charity, that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six months' expenditure, equivalent of £152,000 to £305,000. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year. Unrestricted, undesignated reserves held at the year-end amounted to £ 335,106 (2024 £212,870), which meets the reserves policy.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, Governance & Management

The Charity is a Company Limited by guarantee incorporated on 11 January 2006 in England and Wales, number 05672008, and registered as a Charity on 18 January 2007, number 1117620. The Charity is governed by its memorandum and articles of association dated 11 January 2006.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr Steve Bruzzese
Mrs Barbara Drake
Mrs Helen Varey
Ms Fiona Timms

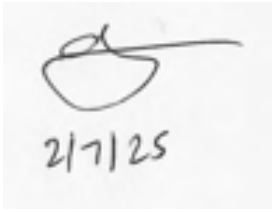
New trustees are appointed for the skills and knowledge they can give to the charity. Training will be provided if needed.

None of the trustees have any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up. At the annual general meeting, Steve Bruzzese and Helen Varey stood down and were re-appointed.

Indemnity insurance has been taken out during the year and is included in insurance costs. The charity decisions are made by the trustees. The day-to-day running of the charity is done by the Business Manager and Operations Manager, who supervise the staff and volunteers.

The Trustees' report was approved by the Board of Trustees.

Mr Steve Bruzzese
Trustee
Dated:



INDEPENDENT EXAMINER'S REPORT

FOR THE YEAR ENDED 31 JANUARY 2025

Independent Examiner's Report to the Trustees of Northcliffe Environmental Enterprises Team ('the charity')

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 January 2025.

Responsibilities and Basis of Report

As the Trustees of the charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

INDEPENDENT EXAMINER'S REPORT (CONTINUED)
FOR THE YEAR ENDED 31 JANUARY 2025

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Signed:  Dated: 21 July 2025

Lesley Kendrew BSc BFP FCA ICAEW

BHP LLP
New Chartford House
Centurion Way
Cleckheaton
BD19 3QB

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 JANUARY 2025

	Note	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income from:					
Donations and legacies	3	**4,637**	**7,900**	**12,537**	55,492
Charitable activities	4	**699,395**	**-**	**699,395**	630,873
Investments	5	**3,017**	**-**	**3,017**	837
Other income	6	**234**	**-**	**234**	503
Total income		**707,283**	**7,900**	**715,183**	687,705
Expenditure on:					
Charitable activities	7	**573,964**	**32,439**	**606,403**	610,014
Total expenditure		**573,964**	**32,439**	**606,403**	610,014
Net income/(expenditure)		**133,319**	**(24,539)**	**108,780**	77,691
Transfers between funds	15	**(11,083)**	**11,083**	**-**	-
Net movement in funds		**122,236**	**(13,456)**	**108,780**	77,691
Reconciliation of funds:					
Total funds brought forward		**212,870**	**122,422**	**335,292**	257,601
Net movement in funds		**122,236**	**(13,456)**	**108,780**	77,691
Total funds carried forward		**335,106**	**108,966**	**444,072**	335,292

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 20 to 34 form part of these financial statements.

NORTHCLIFFE ENVIRONMENTAL ENTERPRISES TEAM

(A company limited by guarantee)
REGISTERED NUMBER: 05672008

BALANCE SHEET
AS AT 31 JANUARY 2025

	Note		2025 £		2024 £
Fixed assets					
Tangible assets	12		**121,307**		111,720
			121,307		111,720
Current assets					
Debtors	13	**35,502**		48,321	
Cash at bank and in hand		**304,710**		189,531	
		340,212		237,852	
Current liabilities					
Creditors: amounts falling due within one year	14	**(17,447)**		(14,280)	
Net current assets			**322,765**		223,572
Total net assets			**444,072**		335,292
Charity funds					
Restricted funds	15		**108,966**		122,422
Unrestricted funds	15		**335,106**		212,870
Total funds			**444,072**		335,292

BALANCE SHEET (CONTINUED)
AS AT 31 JANUARY 2025

The charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

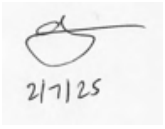
The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Mr Steve Bruzzese



Date:

The notes on pages 20 to 34 form part of these financial statements.

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 JANUARY 2025

	2025	2024
	£	£
Cash flows from operating activities		
Net cash used in operating activities	**163,206**	80,132
Cash flows from investing activities		
Purchase of tangible fixed assets	**(48,027)**	(11,103)
Net cash used in investing activities	**(48,027)**	**(11,103)**
Change in cash and cash equivalents in the year	**115,179**	**69,029**
Cash and cash equivalents at the beginning of the year	**189,531**	120,502
Cash and cash equivalents at the end of the year	**304,710**	189,531

The notes on pages 20 to 34 form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JANUARY 2025

1. General information

Northcliffe Environmental Enterprises Team (N.E.E.T) is a private company limited by guarantee incorporated in England and Wales. The registered office is 6 Finkil Street, Hove Edge, Brighouse, HD6 2LS.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Northcliffe Environmental Enterprises Team meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

The accounts have been prepared on a going concern basis on the assumption that the charity is able to carry on operating as a going concern in the foreseeable future, which the trustees consider appropriate.

2.3 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the charity, can be reliably measured.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £1,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following bases:

Leasehold land & buildings	- 20% straight line
Plant and equipment	- 20% & 25% straight line
Motor vehicles	- 20% straight line
Computers	- 20% straight line

2.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2. Accounting policies (continued)

2.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.10 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.11 Pensions

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

2.12 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

2. Accounting policies (continued)

2.13 Taxation

The charitable company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charitable company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

3. Income from donations and legacies

	Unrestricted funds 2025 £	**Restricted funds 2025 £**	**Total funds 2025 £**	Total funds 2024 £
Donations	4,637	-	**4,637**	4,127
Grants receivable (see below)	-	7,900	**7,900**	51,365
	4,637	7,900	**12,537**	55,492
Total 2024	1,127	54,365	55,492	

	2025 £	2024 £
Grants receivable for core activities		
The West Yorkshire Mayor's Climate Community Grant Scheme	**-**	26,865
Northern Powergrid	**-**	20,000
The VCS Alliance	**-**	4,500
Sovereign Health Care Board	**7,900**	-
	7,900	51,365

4. Income from charitable activities

	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Sales	37,184	**37,184**	10,331
Attendance fees	662,211	**662,211**	620,542
	699,395	**699,395**	630,873
Total 2024	630,873	630,873	

5. Investment income

	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Interest receivable	3,017	**3,017**	837
Total 2024	837	837	

6. Other incoming resources

	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Other income	234	**234**	503
Total 2024	503	503	

7. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2025 £	Restricted funds 2025 £	**Total 2025 £**	Total 2024 £
Staff costs	312,014	-	**312,014**	223,555
Project costs	54,927	407	**55,334**	65,893
Support costs (note 8)	194,867	32,032	**226,899**	308,530
Governance costs (note 9)	12,156	-	**12,156**	12,036
	573,964	32,439	**606,403**	610,014
Total 2024	569,802	40,212	610,014	

8. Analysis of expenditure by activities

	Activities undertaken directly 2025 £	Support costs 2025 £	**Total funds 2025 £**	Total funds 2024 £
Staff costs	312,014	-	**312,014**	223,555
Project costs	55,334	-	**55,334**	65,893
Support costs (see below)	-	226,899	**226,899**	308,530
Governance costs (note 9)	12,156	-	**12,156**	12,036
	379,504	226,899	**606,403**	610,014
Total 2024	301,484	308,530	610,014	

8. Analysis of expenditure by activities (continued)

Analysis of support costs

	Charitable activities 2025 £	Total funds 2025 £	Total funds 2024 £
Staff costs	80,163	**80,163**	163,838
Depreciation	38,440	**38,440**	28,964
Heat and light	13,302	**13,302**	23,230
Travel	4,745	**4,745**	5,442
Office costs	41,860	**41,860**	36,319
Training	1,804	**1,804**	1,452
Maintenance	22,905	**22,905**	28,239
General expenses	10,099	**10,099**	11,628
Insurance	6,017	**6,017**	5,208
Bank charges	31	**31**	153
Professional fees	4,670	**4,670**	3,848
Sundry	845	**845**	209
Charitable donations	1,370	**1,370**	-
Water rates	648	**648**	-
	226,899	**226,899**	308,530
Total 2024	308,530	308,530	

9. Governance costs

	2025 £	2024 £
Independent examination	**3,000**	2,890
Accountancy and payroll	**8,685**	6,350
Other governance costs	**471**	2,796
	12,156	12,036

10. Staff costs

	2025	2024
	£	£
Wages and salaries	**356,723**	352,057
Social security costs	**27,655**	27,414
Contribution to defined contribution pension schemes	**7,799**	7,922
	392,177	387,393

The average number of persons employed by the charity during the year was as follows:

	2025	2024
	No.	No.
	15	14

No employee received remuneration amounting to more than £60,000 in either year.

The remuneration of key management personnel is £95,667 (2024: £92,366).

11. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2024 - £NIL).

During the year ended 31 January 2025, no Trustee expenses have been incurred (2024 - £NIL).

12. Tangible fixed assets

	Leasehold land and buildings £	Plant and machinery £	Motor vehicles £	Computers £	Total £
Cost or valuation					
At 1 February 2024	**237,270**	**80,784**	**23,863**	**11,228**	**353,145**
Additions	**48,027**	**-**	**-**	**-**	**48,027**
At 31 January 2025	**285,297**	**80,784**	**23,863**	**11,228**	**401,172**
Depreciation					
At 1 February 2024	**145,350**	**78,634**	**6,365**	**11,076**	**241,425**
Charge for the year	**32,032**	**1,483**	**4,773**	**152**	**38,440**
At 31 January 2025	**177,382**	**80,117**	**11,138**	**11,228**	**279,865**
Net book value					
At 31 January 2025	**107,915**	**667**	**12,725**	**-**	**121,307**
At 31 January 2024	91,920	2,150	17,498	152	111,720

13. Debtors

	2025 £	2024 £
Due within one year		
Trade debtors	**8,820**	12,946
Other debtors	**5,670**	5,670
Prepayments and accrued income	**21,012**	29,705
	35,502	48,321

14. Creditors: Amounts falling due within one year

	2025	2024
	£	£
Trade creditors	**5,343**	2,996
Other taxation and social security	**7,462**	6,959
Accruals and deferred income	**4,642**	4,325
	17,447	14,280

15. Statement of funds

Statement of funds - current year

	Balance at 1 February 2024 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 January 2025 £
Unrestricted funds					
General funds	**212,870**	**707,283**	**(573,964)**	**(11,083)**	**335,106**
Restricted funds					
Outdoor Kitchen Fixed Asset	**80,838**	**-**	**(20,210)**	**-**	**60,628**
CrowdFunder	**1,050**	**-**	**-**	**-**	**1,050**
Food Growing Grant	**407**	**-**	**(407)**	**-**	**-**
Solar Panels	**46,865**	**-**	**(9,373)**	**-**	**37,492**
Wellbeing Shed	**(6,738)**	**7,900**	**(2,449)**	**11,083**	**9,796**
	122,422	**7,900**	**(32,439)**	**11,083**	**108,966**
Total of funds	**335,292**	**715,183**	**(606,403)**	**-**	**444,072**

The charity receives funding from a wide variety of sources.

CrowdFunder received from Aviva Community Fund 13.04.2022. The grant is to be spent on researching alternative energy sources and NEET is in the process of commissioning an information-gathering survey from GreenStreet.org.uk. NEET must apply the funds received solely and directly for the project and no other purposes.

Fixed assets funded from relevant restricted funds are now complete, with a suitable depreciation charge being apportioned each year.

15. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 February 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 January 2024 £
Unrestricted funds					
General funds	149,984	633,340	(569,802)	(652)	212,870
Restricted funds					
Outdoor Kitchen Fixed Asset	101,047	-	(20,209)	-	80,838
CrowdFunder	1,050	-	-	-	1,050
Food Growing Grant	3,920	-	(3,513)	-	407
Transformation Fund	1,600	-	(1,600)	-	-
Decking	-	3,000	(3,652)	652	-
Solar Panels	-	46,865	-	-	46,865
Wellbeing Shed	-	4,500	(11,238)	-	(6,738)
	107,617	54,365	(40,212)	652	122,422
Total of funds	257,601	687,705	(610,014)	-	335,292

16. Summary of funds

Summary of funds - current year

	Balance at 1 February 2024 £	**Income £**	**Expenditure £**	**Transfers in/out £**	**Balance at 31 January 2025 £**
General funds	**212,870**	**707,283**	**(573,964)**	**(11,083)**	**335,106**
Restricted funds	**122,422**	**7,900**	**(32,439)**	**11,083**	**108,966**
	335,292	**715,183**	**(606,403)**	**-**	**444,072**

16. Summary of funds (continued)

Summary of funds - prior year

	Balance at 1 February 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 January 2024 £
General funds	149,984	633,340	(569,802)	(652)	212,870
Restricted funds	107,617	54,365	(40,212)	652	122,422
	257,601	687,705	(610,014)	-	335,292

17. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 2025 £	**Restricted funds 2025 £**	**Total funds 2025 £**
Tangible fixed assets	13,391	107,916	**121,307**
Current assets	339,162	1,050	**340,212**
Creditors due within one year	(17,447)	-	**(17,447)**
Total	335,106	108,966	**444,072**

Analysis of net assets between funds - prior period

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	37,620	74,100	111,720
Current assets	189,530	48,322	237,852
Creditors due within one year	(14,280)	-	(14,280)
Total	212,870	122,422	335,292

18. Reconciliation of net movement in funds to net cash flow from operating activities

	2025 £	2024 £
Net income for the period (as per Statement of Financial Activities)	**108,780**	**77,691**
Adjustments for:		
Depreciation charges	**38,440**	28,964
Decrease/(increase) in debtors	**12,819**	(19,346)
Increase/(decrease) in creditors	**3,167**	(7,177)
Net cash provided by operating activities	**163,206**	80,132

19. Analysis of cash and cash equivalents

	2025 £	2024 £
Cash in hand	**304,710**	189,531
Total cash and cash equivalents	**304,710**	189,531

20. Analysis of changes in net debt

	At 1 February 2024 £	Cash flows £	At 31 January 2025 £
Cash at bank and in hand	**189,531**	**115,179**	**304,710**
	189,531	**115,179**	**304,710**

21. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £1 for the debts and liabilities contracted before he/she ceases to be a member.

22. Related party transactions

There were no related party transactions during the year (2024 - None).

NORTHCLIFFE ENVIRONMENTAL ENTERPRISES TEAM

England & Wales - Charity number 1117620

Accounts

Northcliffe Environmental Enterprises Team

Enabling Growth

Annual Report & Unaudited Financial Statements for the Year End 31 January 2024



Company No. 5672008
Charity No. 1117620

Administrative Information

Company Number

5672008

Charity Number

1117620

Operational Address

Northcliffe Nurseries
Off Cliffwood Avenue
Shipley
Bradford

Registered Address

6 Finkil Street
Hove Edge
Brighouse
HD6 2LS

Trustees

Steve Bruzzese
Barbara Drake
Helen Varey
Fiona Timms

Secretary

Suzanne Longley

Independent Examiner

Lesley Kendrew
BHP LLP
New Chartford House
Centurion Way
Cleckheaton
BD19 3QB

Bankers

Bank of Scotland
38 St Andrews Square
Edinburgh
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Trustees' Report



The trustees present their Annual Report together with the financial statements of Northcliffe Environmental Enterprises Team for the year ending 31st January 2024.

The Annual Report serves the purposes of both a Trustees' Report and a Directors' Report under company law. The trustee confirms that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1st January 2019).

Since the charity qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report & Directors' Report) Regulations 2013 has been omitted.

Chair’s Statement

It’s been another phenomenal year at NEET, with more excellent work being done by our team in support of our charitable objectives. My fellow trustees and I are proud of every activity and achievement you’ll read about in this report, and feel privileged to be a part of NEET.

The board has had stability during the year, functioning effectively as the governance and strategy group, and empowering our operational managers to run the business under the direction we set. We held our AGM in July for the first time in my memory, which is a testament to how well our processes are working, as we no longer need the maximum allowable nine months from year-end to submit annual reports and accounts. At the AGM, Helen Varey and I stood down and were reappointed by members after indicating our willingness to stand again. We also presented our new 2023-26 Business Plan, which members agreed reflected what was important for NEET, building on what we do well.

We set three priorities for the year, as follows:

1 - Continue to improve financial oversight through the implementation of a new service agreement with our bookkeepers

We put a new service level agreement (SLA) in place with Sense of Numbers, and Pippa, our bookkeeper, regularly attended board meetings to present reports and advise us on our financial position. The system works well and remains in a healthy financial position as a charity at a time when many other organisations are struggling.

2 - Implement and test attraction and selection approaches, and develop onboarding and induction processes for Trustees

We made good progress on attraction, holding a campaign that attracted interest, which we decided to pause so we could devote time to supporting NEET with an operational matter. We also developed an onboarding and induction pack, which is ready to be used.





Chair’s Statement cont.

3 - Recruit and appoint up to four new Trustees to the Board as part of our succession planning

As mentioned above, we decided to pause this activity and roll it forward into the next financial year.

For 2024-25, our priorities will be:

- to fully review our business plan, amend it accordingly and monitor progress;
- to further develop our financial capability through reviewing and revising our service agreement with Sense of Numbers;
- to assess the Board’s capability against the duties of trustee as laid out by the Charity Commission, analyse gaps and plan for any capabilities that need development; and
- to recruit and appoint up to four new trustees to the Board as part of our succession planning.

I remain indebted to my fellow trustees for their support, and their willingness to use their expertise and knowledge for the good of NEET. My role as Chair is made much easier through their dedication. I also thank the Team Members, volunteers, staff and management who all play a part in making NEET the amazing place it is.





Aims and Objectives

Northcliffe Environmental Enterprises Team's purposes are for the public benefit to advance education and promote the growth and welfare of people with learning disabilities in order to lead an inclusive and fulfilling life.



We will do this in particular but not exclusively by:

- advancing education in horticulture, cookery, woodwork and other related activities in a working environment
- advancing education to develop physical, intellectual, emotional and social capacities developing the potential of beneficiaries to participate more fully in society
- working with, and as part of, the community in order to further these purposes and increase connectivity

Our Mission

To enable people with learning disabilities to lead an inclusive and fulfilling life



The Charity's aims are to:

- promote the growth and welfare of people with learning disabilities
- facilitate practical learning opportunities in a working environment in horticulture, cookery and other related activities
- enable participants to develop their physical, intellectual, emotional and social capacities
- realise people's potential as individuals and participate more fully in society

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.



Our Future Plans

The trustees have concentrated this year on the current set of priorities. The aforementioned points were discussed at length by the board of trustees and the resulting agreed priorities were identified as follows:

- Engaging with parents/carers/team members with purpose
- Review the NEET governance and membership structure
- Develop a plan to maximise the community's use of NEET
- Develop a financial strategy for the organisation
- Maintenance of a great team through structure, succession planning and recruitment

Activities & Achievements

NEET GROWS

The NEET Grows team with Jackie and Holly continue to reliably produce a range of excellent plants for sale to the public. Enterprise and selling to the public are an important source of income and has a great outcome for the team members involved in all aspects of growing activities.





This year Bradford Council ordered 35,000 plants from NEET to decorate Bradford and the surrounding areas of West Yorkshire and Kirklees. They were planted out in the Autumn to flower Spring 2024. We are proud of our team and all their hard work getting the plants ready in time to help make local areas look beautiful.



This year we extended our food growing opportunities. The team have been hard at work designing and creating a beautiful new vegetable garden. This will allow us to grow more seasonal vegetables and fruits which we can cook with. It also develops the teams' skills in growing food. The raised beds were created by our amazing woodwork group and site maintenance team. The floor in the Veg Garden was made from hoggin which is a great surface for enabling members of the team with mobility and access issues to take part in growing activities.



We enjoyed a visit from a Yorkshire In Bloom judge and worked hard to make sure the site was looking great. Any plants not sold are always planted on-site in the gardens, pots and hanging baskets.

We were happy to win GOLD in the Yorkshire Rose Charitable Establishments Award.
We were very proud to receive a special award for the Best Supported Learning Project which the team received at the Yorkshire in Bloom awards ceremony in Tadcaster. This award recognises our great staff team for the work they do in enabling our achievements

"I like working as a team helping planting and my favourite flowers are called Hot Pink and Flower Fairies"

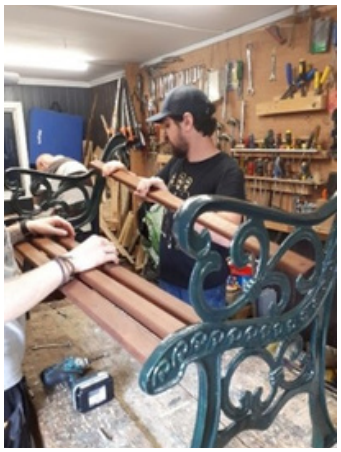
Activities & Achievements

NEET MAKES

NEET Makes includes both the woodworking groups, and the team working in crafts covering a range of activities.



In woodwork, the team have taken out the old decking and built a new composite deck that's made from recycled plastic. The decking has a sail cover for all weathers and connects to the outdoor kitchen giving a new meeting and eating area.



James, Rory, Karl, Pete and the team always come up with fantastic projects for the workshop from wooden snowmen to upcycled bike tyre shelves. There have also been more requests for bespoke projects such as planters, benches, designer bird boxes, and a goose shed! An old shed at NEET was repaired, reimagined and built into luxury accommodation for geese at a farm in Keighley.



"We have team members that are really interested and committed to woodwork projects, and I have enjoyed sharing my skills to support their achievements"
Rory



Developing their stop motion video skills Lola and the group created a short film that was used as part of a funding bid for a new wellbeing project at NEET. The film was shown to funders from the VCS Alliance and guests at the Kala Sangham Centre to great acclaim. As a result, we secured some funding to build a new building at NEET next year for some well-being and nature craft activities.

At NEET we have a very collaborative approach to working on a project, with everyone contributing in their own way.

Activities & Achievements

NEET EATS

NEET Eats continues to have a strong focus on food and cooking for health and well-being eating this year. We have cooked dishes to help with specific diets and food that promote good health. Examples include low salt and phosphate recipes for kidney health and low GI and sugar dishes to help manage diabetes and heart health. The sessions support team members with these health conditions.



Along with great events that the team enjoyed to showcase their fantastic skill and teamwork, we were also proud to help our partners Fareshare at their kitchen in South Yorkshire. We cooked and shared recipes with their top suppliers. The format for the day was a 'ready steady cook' challenge between the suppliers and NEET that really tested our team. They loved the experience, the result was amazing food from all involved. We encourage physical activity through the growing and harvesting of vegetables and fruit and have experimented with growing a range of foods. We have worked alongside community groups sharing our skills and cooking together including a group for sight-impaired adults from Bradford.



We are lucky to have Richard and Dan supporting our food activities at NEET and had fantastic winter veg grown by the team this year to harvest in the coldest of days. We have made loads of winter dishes, highlights including; handmade sausages, homemade cinnamon buns and lemon curd. Then great Christmas classics like mince pies, handmade chocolate and gingerbread. The team cooked themselves a fantastic Christmas lunch the week before Christmas and sat together. Enjoying the lunch was a great reward. A highlight of the year was cooking at Asda head office to showcase the team's amazing cooking and presentation skills.



We also hosted a special guest lunch in our fantastic outdoor kitchen to thank some of our key supporters at Bradford Council and the Shipley Area Panel. The NEET Eats team have cooked their favourite recipes on the stage showcasing their skills at the Ilkley Food & Drink Festival, Dales Festival and at The Great Yorkshire Show. We have received fantastic feedback, and we hope to take part in more events next year.



"I loved making Christmas dinner for everyone" Eve

Community & Events

We have taken an exciting step towards a sustainable future at NEET and researched the use of renewable energy on-site.

The team decided to install solar panels in 2024 and received funding from Northern Power Grid and West Yorkshire Mayors Climate Change Community Fund to make it happen. As usual, our site maintenance team will be working alongside the contractors on the project as much as possible.

Thinking of others is important to us and again the NEET team members have raised money for other charities, including Comic Relief, Children in Need and Macmillan Cancer Support. Over £500 has been raised by a site tuck shop, tombola, and the sale of buns and biscuits. Thank you so much to everyone who supported these good causes with donations!

In a joint effort with the garden maintenance team, we have been tidying and repairing benches in the local community this year, and painting planters with animal designs for the Shipley Library Garden. This secret garden behind the library will be opened as a beautiful and peaceful oasis to read and listen to the birds.

Our Wednesday walking group with Karl and Pete have been enjoying visits to Grassington and Skipton as well as more local areas such as Bingley St Ives. We are fortunate to also have volunteer Neil helping the team with his walking experience and knowledge of the area. They are a hardy bunch and walk in all weather!







THANK YOU from NEET

THANKS to all the NEET staff team for their continued commitment, care, and creativity over a brilliant year for us all.



THANKS to the excellent volunteers who have come to help at NEET - bringing their time and skills, which helps to make such a difference.



THANKS to all parents and carers for their support, love and knowledge. We wouldn't be able to do what we do without you.



THANKS to our customers both new and returning, for buying our plants this year, it was great to see you on site again!



THANKS to the social care professionals who always keep in touch and continue to further our reputation as a present, consistent, quality service provider.



THANKS to the wonderful trustees of NEET for their time, expertise, continuing support, encouragement, and friendship, making NEET a successful and sustainable organisation for the future.



Reserves Policy

Reserves are set to allow NEET to meet all its general expenditures on staff salaries, payments to suppliers, utilities and providing services for 3 months from the financial year end plus the cost of redundancies and estimated costs of closure. The level of reserves required will be calculated and monitored every year by the trustees. The reserves will be built up from the unrestricted (earned) income and are ringfenced. Reserves will be reviewed annually by the trustees to ensure they are accessible and safe.

Principal Risks

NEET has and actively maintains a risk management process.

Fundraising

Fundraising Section 162a of the Charities Act 2011 requires charities to make a statement regarding fundraising activities. The legislation defines fundraising as 'soliciting or otherwise procuring money or other property for charitable purposes'. The charity does not actively raise funds from the public either directly or via the use of an agent, accordingly no such amounts are presented in the financial statements for the year under review. The charity has received no complaints in relation to fundraising activity for the year under review. Given the nature of the funding of the charity, the trustees consider that it remains appropriate not to be voluntarily bound to be regulated by the Fundraising Regulator.

Going Concern

The accounts have been prepared on a going concern basis on the assumption that the charity is able to carry on operating as a going concern in the foreseeable future, which the trustees consider appropriate.

Financial Review

The income for the year amounted to £687,705 (2023 £579,520) with expenditure amounting to £610,014 (2023 £513,995) resulting in a net profit of £77,691 (2023 £65,525). It is the policy of the charity, that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure, equivalent of £152,000 to £305,000. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year. Unrestricted, undesignated reserves held at the year-end amounted to £212,870 which meets the reserves policy.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, Governance & Management

The Charity is a Company Limited by guarantee incorporated on 11 January 2006 in England and Wales, number 05672008, and registered as a Charity on 18 January 2007, number 1117620. The Charity is governed by its memorandum and articles of association dated 11 January 2006.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

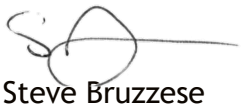
Mr Steve Bruzzese
Mrs Barbara Drake
Mrs Helen Varey
Ms Fiona Timms

New trustees are appointed for the skills and knowledge they can give to the charity. Training will be provided if needed.

None of the trustees have any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up. At the annual general meeting, Steve Bruzzese and Helen Varey stood down and were re-appointed.

Indemnity insurance has been taken out during the year and is included in insurance costs. The charity decisions are made by the trustees. The day-to-day running of the charity is done by the Business Manager and Operations Manager, who supervise the staff and volunteers.

The Trustees' report was approved by the Board of Trustees.



Mr Steve Bruzzese
Trustee
Dated: 2nd July 2024

Independent Examiner's Report

To the trustees of Northcliffe Environmental Enterprises Team (NEET)

I report to the trustees on my examination of the financial statements of Northcliffe Environmental Enterprises Team (N.E.E.T) (the charity) for the year ended 31 January 2024.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act). Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:
1 - accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2 - the financial statements do not accord with those records; or
3 - the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4 - the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts & Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Lesley Kendrew BSc BFP FCA Dated: 2nd July 2024
BHP LLP, New Chartford House, Centurion Way, Cleckheaton, BD19 3QB

Statement of Financial Activities

Incorporating income and expenditure account
For the year-end 31 January 2024

	Note	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income from:					
Donations and Legacies	3	1,127	54,365	55,492	34,567
Charitable Activities	4	630,873	-	630,873	543,993
Investments	5	837	-	837	37
Other Income	6	503	-	503	923
Total Income		633,340	54,365	687,705	579,520
Expenditure on:					
Charitable Activities	7	569,802	40,212	610,014	513,995
Total Expenditure		569,802	40,212	610,014	513,995
Net income		63,538	14,153	77,691	65,525
Transfers between funds	15	(652)	652	-	-
Net movement in funds		62,886	14,805	77,691	66,525
Reconciliation of Funds:					
Total funds brought forward		149,984	107,617	257,601	192,076
Net movement in funds		62,886	14,805	77,691	65,525
Total Funds carried forward		212,870	122,422	335,292	257,601

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 16 to 29 form part of these financial statements.

Balance Sheet

As at 31 January 2024

	Note		2024 £		2023 £
Fixed assets					
Tangible assets	12		**111,720**		129,601
			111,720		129,601
Current assets					
Debtors	13	**48,321**		28,975	
Cash at bank and in hand		**189,531**		120,502	
		237,852		149,477	
Creditors: amounts falling due within one year	14	**(14,280)**		(21,477)	
Net current assets			**223,572**		128,000
Total net assets			**335,292**		257,601
Charity funds					
Restricted funds	15		**122,422**		107,617
Unrestricted funds	15		**212,870**		149,984
Total funds			**335,292**		257,601

The charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the trustees and signed on their behalf by:



Mr Steve Bruzzese
Trustee
Dated: 2nd July 2024

The notes on pages 16 to 29 form part of these financial statements.

Statement of Cash Flows

As at 31 January 2024

	Note	2024 £	2023 £
Cash Flows from Operating Activities			
Net cash used in Operating Activities	18	**80,132**	76,724
Cash Flows from Investing Activities			
Proceeds from the sale of tangible fixed assets		**-**	19,250
Purchase of tangible fixed assets		**(11,103)**	(94,573)
Net cash used in investing activities		**(11,103)**	**(75,323)**
Change in cash and cash equivalents in the year		**69,029**	**1,401**
Cash and cash equivalents at the beginning of the year		**120,502**	119,101
Cash and cash equivalents at the end of the year	20	**189,531**	120,502

The notes on pages 16 to 29 form part of these financial statements.

Notes to the Financial Statements

1 General information

Northcliffe Environmental Enterprises Team (NEET) is a private company limited by guarantee incorporated in England & Wales. Registered office: 6 Finkil Street, Hove Edge, Brighouse, HD6 2LS.

2 Accounting Policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Northcliffe Environmental Enterprises Team meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going Concern

The accounts have been prepared on a going concern basis on the assumption that the charity is able to carry on operating as a going concern in the foreseeable future, which the trustees consider appropriate.

2.3 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the charity, can be reliably measured.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued. Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable. Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

2 Accounting Policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £1,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following bases:

Leasehold Land & Buildings	20% straight line
Plant and Equipment	20% & 25% straight line
Motor Vehicles	20% straight line
Computers	20% straight line

2 Accounting Policies (continued)

2.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.10 Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.11 Pensions

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

2.12 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund are set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

2 Accounting Policies (continued)

2.13 Taxation

The charitable company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the charitable company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

3 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Donations	1,127	3,000	**4,127**	2,641
Grants receivable (see below)	-	51,365	**51,365**	31,926
	1,127	54,365	**55,492**	34,567
Total 2023	2,306	32,261	34,567	

	2024 £	2023 £
Grants receivable for core activities		
The West Yorkshire Mayor's Climate Community Grant Scheme	**26,865**	-
Northern Powergrid	**20,000**	-
The VCS Alliance	**4,500**	-
Outdoor Kitchen Bradford MDC	**-**	29,176
Transformation Fund Bradford MDC	**-**	2,000
The Neighbourly Foundation	**-**	750
	51,365	31,926

Notes to the Financial Statements

4 Income from charitable activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Sales	10,331	-	**10,331**	22,776
Attendance fees	620,542	-	**620,542**	521,217
	630,873	-	**630,873**	543,993
Total 2023	539,598	4,395	543,993	

5 Investment income

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Interest receivable	837	**837**	37
Total 2023	37	37	

6 Other Incoming Resources

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Other income	503	**503**	923
Total 2023	**923**	**923**	

Notes to the Financial Statements

7 Analysis of Expenditure on Charitable Activities

Summary of fund type

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Staff Costs	212,297	11,258	**223,555**	200,969
Project Costs	57,148	8,745	**65,893**	48,356
Support Costs (note 9)	288,321	20,209	**308,530**	256,124
Governance costs (note 10)	12,036	-	**12,036**	8,546
	569,802	40,212	**610,014**	513,995
Total 2023	497,405	16,590	513,995	

8 Analysis of Expenditure by Activities

	Activities undertaken directly 2024 £	Support Costs 2024 £	Total funds 2024 £	Total funds 2023 £
Staff Costs	223,555	-	**223,555**	200,969
Project Costs	65,893	-	**65,893**	48,356
Support Costs (see below)	-	308,530	**308,530**	256,124
Governance costs (note 10)	12,036	-	**12,036**	8,546
	301,484	308,530	**610,014**	513,995
Total 2023	257,871	256,124	513,995	

Notes to the Financial Statements

8 Analysis of Expenditure by Activities (continued)

Analysis of Support Costs

	Charitable Activities 2024 £	Total funds 2024 £	Total funds 2023 £
Staff Costs	163,838	**163,838**	170,570
Depreciation	28,964	**28,964**	21,015
Heat and Light	23,230	**23,230**	14,416
Travel	5,442	**5,442**	7,267
Office Costs	36,319	**36,319**	15,019
Training	1,452	**1,452**	6,929
Maintenance	28,239	**28,239**	16,831
General Expense	11,628	**11,628**	6,722
Insurance	5,208	**5,208**	5,053
Bank Charges	153	**153**	64
Professional Fees	3,848	**3,848**	5,396
Sundry	209	**209**	60
Profit/Loss on disposal of tangible fixed assets	-	-	(13,218)
	308,530	**308,530**	256,124
Total 2023	256,124	256,124	

9 Governance Costs

	2024 £	2023 £
Independent Examination	**2,890**	2,750
Accountancy and Payroll	**6,350**	5,396
Trustees Training	**2,796**	400
	12,036	8,546

Notes to the Financial Statements

10 Staff Costs

	2024 £	2023 £
Wages and Salaries	**352,057**	338,852
Social Security Costs	**27,414**	25,872
Contribution to defined contribution pension schemes	**7,922**	6,815
	387,393	371,539

The average number of persons employed by the Charity during the year was a follows:

	2024 Total	2023 Total
	14	15

No employee received remuneration amounting to more than £60,000 in either year.

The remuneration of key management personnel is £92,366 (2023: £84,645)

11 Trustees' Remuneration and Expenses

During the year, no trustees received any remuneration or other benefits (2023 - £NIL).
During the year-end 31 January 2024, no trustee expenses have been incurred (2023 -£NIL).

Notes to the Financial Statements

12 Tangible Fixed Assets

	Leasehold land and buildings	Plant and machinery	Motor vehicles	Computers	Total
	£	£	£	£	£
Cost or valuation					
At 1 February 2023	226,187	80,784	23,863	11,228	342,062
Additions	11,083	-	-	-	11,083
At 31 January 2024	237,270	80,784	23,863	11,228	353,145
Depreciation					
At 1 February 2023	122,973	77,151	1,592	10,745	212,461
Charge for the year	22,377	1,483	4,773	331	28,964
At 31 January 2024	145,350	78,634	6,365	11,076	241,425
Net book value					
At 31 January 2024	91,920	2,150	17,498	152	111,720
At 31 January 2023	103,214	3,633	22,271	483	129,601

13 Debtors

	2024	2023
	£	£
Due within one year		
Trade debtors	12,946	24,797
Other debtors	5,670	891
Prepayments and accrued income	29,705	3,287
	48,321	28,975

14 Creditors: Amounts failing due within one year

	2024	2023
	£	£
Trade creditors	2,996	5,985
Other taxation and social security	6,959	7,917
Other creditors	-	931
Accruals and deferred income	4,325	6,644
	14,280	21,477

Notes to the Financial Statements

15 Statement of Funds

	Balance at 1 February 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 January 2024 £
Statement of Funds - Current Year					
Unrestricted funds					
General Funds	149,984	633,340	(569,802)	(652)	212,870
Restricted Funds					
Outdoor Kitchen Fixed Asset	101,047	-	(20,209)	-	80,838
CrowdFunder	1,050	-	-	-	1,050
Food Growing Grant	3,920	-	(3,513)	-	407
Transformation Fund	1,600	-	(1,600)	-	-
Decking	-	3,000	(3,652)	652	-
Solar Panels	-	46,865	-	-	46,865
Wellbeing Shed	-	4,500	(11,238)	-	(6,738)
	107,617	54,365	(40,212)	652	122,422
Total of Funds	257,601	687,705	(610,014)	-	335,292

The charity receives funding from a wide variety of sources.

CrowdFunder received from Aviva Community Fund 13.04.2022. The grant is to be spent on researching alternative energy sources and NEET is in the process of commissioning an information-gathering survey from GreenStreet.org.uk. NEET must apply the funds received solely and directly for the project and no other purposes.

Food Growing Grant received from Community Led Gardening and Food Growing Grants Scheme (BMDC-CNet) 26.07.2022. The grant provided must only be used for the activities specified.

Transformation Fund-Participate Projects received from BMDC 04.02.2022. The grant shall only be used for the delivery of the project.

The £3,000 for the Decking outside the Outdoor Kitchen was funded by donations that were designated to the project at the donors' request. The project was completed last Autumn 2023. The funds were fully spent for the purpose for which it was awarded and no other purpose.

£20,000 towards the purchase and installation of Solar Panels across the site is funded by the Northern Powergrid Foundation. A further £26,865 was secured towards this project (purchase and installation of Solar Panels) from The West Yorkshire Mayor’s Climate Community Grant Scheme administered by BMDCouncil.

Funding of £4,500 for the Wellbeing Shed is a Harnessing the Power of Communities PGM grant award from The VCS Alliance. This was awarded towards the purchase of the shed building. An additional grant award has been received post yearend which is in excess of the current year overspend and will return this fund to a positive position.

Notes to the Financial Statements

15 Statement of Funds (continued)

	Balance at 1 February 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 January 2023 £
Statement of Funds - Prior Year					
Unrestricted funds					
General Funds	143,456	542,864	(497,405)	(38,931)	149,984
Restricted Funds					
Box For All Project	4,025	-	(4,025)	-	-
Branching Out Project	4,940	-	(4,940)	-	-
Home Grown Project	5,000	-	(5,000)	-	-
Outdoor Kitchen Cleaner Streets	1,750	-	(1,750)	-	-
Outdoor Kitchen Fixed Asset	32,905	29,211	-	38,931	101,047
CrowdFunder	-	1,050	-	-	1,050
Food Growing Grant	-	4,395	(475)	-	3,920
Transformation Fund	-	2,000	(400)	-	1,600
	48,620	36,656	(16,590)	38,931	107,617
Total of Funds	192,076	579,520	(513,995)	-	257,601

16 Summary of Funds

	Balance at 1 February 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 January 2024 £
Summary Funds - Current Year					
General Funds	149,984	633,340	(569,802)	(652)	212,870
Restricted Funds	107,617	54,365	(40,212)	652	122,422
	257,601	687,705	(610,014)	-	335,292

	Balance at 1 February 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 January 2023 £
Summary Funds - Prior Year					
General Funds	143,456	542,864	(497,405)	(38,931)	149,984
Restricted Funds	48,620	36,656	(16,590)	38,931	107,617
	192,076	579,520	(513,995)	-	257,601

Notes to the Financial Statements

17 Analysis of Net Assets between funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Analysis of Net Assets between funds - Current Year			
Tangible Fixed Assets	37,620	74,100	**111,720**
Current Assets	189,530	48,322	**237,852**
Creditors due within one year	(14,280)	-	**(14,280)**
Total	212,870	122,422	**335,292**

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Analysis of Net Assets between funds - Prior Year			
Tangible Fixed Assets	28,554	101,047	**129,601**
Current Assets	142,907	6,570	**149,477**
Creditors due within one year	(21,477)	-	**(21,477)**
Total	149,984	107,617	**257,601**

Notes to the Financial Statements

18 Reconciliation of net movement in funds to net cash flow from operating activities

	2024	2023
	£	£
Net income for the year (as per Statement of Financial Activities)	77,691	65,525
Adjustments for:		
Depreciation charges	28,964	21,015
Loss/(profit) on the sales of fixed assets	-	(13,218)
Decrease/(increase) in debts	(19,346)	4,479
Decrease in creditors	(7,177)	(1,077)
Net cash provided by operating activities	80,132	76,724

19 Analysis of cash and cash equivalents

	2024	2023
	£	£
Cash in hand	189,531	120,502
Total cash and cash equivalents	189,531	120,502

20 Analysis of changes in net debt

	At 1 February 2023	Cash flows	At 31 January 2024
	£	£	£
Cash at bank and in hand	120,502	69,029	189,531
	120,502	69,029	189,531

Notes to the Financial Statements

21 Members' Liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £1 for the debts and liabilities contracted before he/she ceases to be a member.

22 Related Party Transactions

There were no related party transactions during the year (2023 - none).

NORTHCLIFFE ENVIRONMENTAL ENTERPRISES TEAM

England & Wales - Charity number 1117620

Accounts

NORTHCLIFFE ENVIRONMENTAL ENTERPRISES TEAM (N.E.E.T)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2023



Company Registration No. 5672008 (England & Wales)
Charity Registration No. 1117620

LEGAL & ADMINISTRATIVE INFORMATION

Trustees	Mr. Steve Bruzzese Mrs. Barbara Drake Mrs. Helen Varey Ms. Fiona Timms
Secretary	Ms S L Longley
Operational Address	Northcliffe Nurseries Off Cliffewood Avenue Shipley Bradford
Registered Address	6 Finkil Street Hove Edge Brighouse HD6 2LS
Independent examiner	Lesley Kendrew BSc BFP FCA BHP LLP New Chartford House Centurion Way Cleckheaton BD19 3QB
Bankers	Bank of Scotland 38 St Andrews Square Edinburgh EH2 2YR

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Charity Number 1117620

Company Number 5672008

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

The trustees present their Annual Report together with the financial statements of Northcliffe Environmental Enterprises Team for the year ending 31st January 2023.

The Annual Report serves the purposes of both a Trustees' Report and a Directors' Report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1st January 2019).

Since the charity qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report & Directors' Report) Regulations 2013 has been omitted.







CHAIR'S STATEMENT

The year ending January 2023 saw things back to normal at NEET, which has been a great relief for team members, volunteers and staff alike. You'll read more about the activities we've undertaken in the report that follows, but yet again, we have had an amazing year – all down to the amazing people who participate in and run NEET.

It's been another year of change for the Trustees, with Tony Welsteed, former Chair and one of the founding Trustees of NEET, announcing his retirement from the Board. Tony has been a fantastic asset, bringing deep understanding of what Team Members need through his son's attendance at NEET, but never letting this connection interfere with his judgement. His insight, wisdom and gentle good humour will be greatly missed by his fellow Trustees – thank you so much for everything you've done, Tony, and best wishes for the future.

Our AGM, originally scheduled for September, had to be adjourned until October due to not being quorate. At the reconvened meeting, we appointed a new firm of accountants, so I'd like to welcome Lesley Kendrew and her team at BHP as our new partners in producing these accounts and annual report. We bid a fond farewell to Naylor Wintersgill, who were a huge support for us at our time of greatest need. We part on the best of terms, and I would like to thank Colin Whitehead and his team for their support.

We also conducted our usual business of resignations and elections to the Board at our AGM.Alongside Tony's retirement, Fiona Timms and Barbara Drake resigned their positions. Both indicated their willingness to stand for re-election and were duly appointed.

We set the following priorities for the Board:

- Develop a business plan that incorporates financial and marketing strategies,
- Engage an external supplier to develop and maintain our policies and provide indemnity,
- Make further improvements to financial oversight through management reporting,
- Improve recruitment and succession planning of trustees.

We completed our business plan with support from Andy Spencer at Airedale Enterprise Services, and we also appointed Citation as our policy and HR advice service. We developed new attraction and recruitment approaches for Trustees, and made good strides in management reporting, although there is work left to do in both of these areas. Accordingly, our priorities for 2023-24 are to:

- Continue to improve financial oversight through the implementation of a new service agreement with our bookkeepers,
- Implement and test attraction and selection approaches, and develop onboarding and induction processes for Trustees,
- Recruit and appoint up to four new Trustees to the Board as part of our succession planning.

As always, my thanks to my fellow Trustees for their dedication, enthusiasm and support – you are playing such an important part in helping NEET fulfil its legal and statutory obligations. And my thanks to the superb band of Team Members, volunteers, staff and management, who together make NEET such a fantastic organisation to be part of.








OUR AIMS AND OBJECTIVES

Northcliffe Environmental Enterprises Team's purposes are for the public benefit to advance the education and promote the growth and welfare of people with learning disabilities in order to lead an inclusive and fulfilling life.
We will do this in particular but not exclusively by:

- advancing education in horticulture, cookery, woodwork and other related activities in a working environment
- advancing education to develop physical, intellectual, emotional and social capacities
- developing the potential of beneficiaries to participate more fully in society
- working with, and as part of, the community in order to further these purposes and increase connectivity.

Our mission: *To enable people with learning disabilities to lead an inclusive and fulfilling life.*

The Charity's aims are to:

- promote the growth and welfare of people with learning disabilities.
- facilitate practical learning opportunities in a working environment in horticulture, cookery and other related activities.
- enable participants to develop their physical, intellectual, emotional and social capacities.
- realise people's potential as individuals and participate more fully in society.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

OUR FUTURE PLANS

The aforementioned points were discussed at length by the board of trustees and the resulting agreed priorities were identified as follows:

- Engaging with parents/carers/team members with purpose.
- Review the NEET governance and membership structure.
- Develop a plan to maximise the use of NEET by the community.
- Develop a financial strategy for the organisation.
- Maintenance of a great team through structure, succession planning and recruitment.





ACTIVITIES & ACHIEVEMENTS

NEET GROWS



The NEET Grows team have been very busy this year. We grew amazing plants, made beautiful hanging baskets, and grew & ate our own veg in a year round programme of growing activities to engage the team.

Plant production & sales have been great this year, with many returning customers. The hanging baskets and wreaths were looking amazing as usual this year - a big thank you to everybody who bought one! Team members are involved in all aspects of growing activities. This involves choosing, sowing and growing a range of vegetables and flowers, including bedding plants & perennials. Enterprise and selling to the public is an important source of income, and has a great outcome for all the team.



Along with growing flowers to sell, we also made the site look beautiful for the Yorkshire In Bloom judging. This was the first year the competition had taken place since the start of COVID, and we were all very proud to win GOLD in the Yorkshire Rose Charitable Establishments Award. Chris & Michael had a great day at the awards show, and were excited to go on stage to receive our certificate. Well done team!





The team have done a brilliant job of making sure the whole site looks great, with constant colour everywhere you look. This included planting up all the pots and planters, decorating areas with hanging baskets, maintaining all the plants and taking pride in our site. We even had time to pot up some plants and make flower garlands for the events we have held at NEET!





The vegetable plot at NEET was very productive this year. We make sure we plant enough vegetables so that we can use them to make some healthy (and very tasty) meals in the kitchen, as well as selling 'ready for planting' veg to the public.
In particular we love to grow peas and beans, and we always have a fun time digging up the potatoes... it is like looking for buried treasure!
We hope to extend food growing opportunities next year, to support our health & wellbeing activities.



"My favourite flower is the Felicia, the colour is really nice"
- Patrick

NEET MAKES



NEET Makes includes both the woodworking groups, and the team working in crafts. Both sides of the site have had a great year, full of lots of creative activities.

In woodwork, we have been making a variety of different things, including planters for the flowers and quirky birdboxes! Each item the team makes is bespoke, and involves a lot of care and attention - team members take so much pride in everything they make, whether it be for sale, for someone in the community, or to take home.
We have also learnt new skills in the art of 'shou sugi ban' - a traditional Japanese wood burning technique. The wood is used to form the cladding on the side of the new kitchen building.



"We are all stars, we are a team " - Melanie

In crafts, the team had a great year, learning new skills and making decorations, gifts and one of a kind jewellery designs.



One of the skills the team learnt this year was how to create a stop motion video. They put their ideas together and created a beautiful piece of film for Christmas. This has been uploaded to our social media and YouTube channel, where it has received some fantastic reviews.

The team have been working with our Floristry tutor Claire, creating beautiful bouquets for Mother's Day and have even decorated the bandstand with a garland which can be changed for each season.

Along with learning skills in floristry, we enjoyed making decorations for Christmas and special events at NEET. We made items to sell at the Christmas Fair, and created the posters for the NEET events, including the Macmillan coffee morning.

We love it when everyone works together on site - we can make things in crafts which can then be used in an event where the NEET eats team makes the food. Everyone collaborates on a project, contributing in their own way.













NEET EATS



NEET eats have had a strong focus on healthy eating this year, they have cooked all their favourite recipes, and are enjoying using not only our original kitchen, but also our new outdoor kitchen area.

The new space has a wellbeing focus, where the team can produce fresh & wholesome food.





A big thank you to everyone who has supported us in building this space, including Fenton's Kitchens, Craig Sutcliffe for the interior ceiling, AMS Scaffolding & Jupiter Construction.

"We have looked at resources together like the NHS weight loss app and the Eatwell website. We are now going onwards and upwards in our new fantastic outdoor kitchen, where we are focusing on wellbeing through good food and taking care of our health. We are also planning a cookbook, focusing on what we have learnt, and it will definitely have recipes involving our amazing home grown produce."
Richard (Chef Tutor)

We have used the herbs and vegetables we have grown on site to make some amazing food. We have had a great time learning about food, and have shared what we have learnt with our family and friends.
The team used some of their new cooking techniques with chef consultant Steph Moon. Steph came to visit NEET and was really impressed with the skills of our budding chefs.
The team were invited to take part in some filming for Fareshare, who redistribute food that would otherwise go to waste. Team members Chris & Wayne shared a recipe for a vegetable biryani and spoke about the work that NEET does to comedian & Fareshare patron Jon Richardson. Along with filming, the team have cooked their favourite recipes on the stage at the Ilkley food & drink festival and at The Great Yorkshire Show. We have received fantastic feedback, and we hope to take part in more events soon.













COMMUNITY & EVENTS

Not only do we undertake work on site, we develop opportunities in the community - whether it be collaborating with Friends of Northcliffe on community events, or helping to create or tidy up community gardens across Bradford - we love to meet new people!





We have worked on projects which involved providing plants and baskets for Kirkgate Community Centre & producing the hanging baskets for Clayton Parish.
The team have also worked restoring the Khidmat centre garden and helped to turn an old allotment plot into a visual impairment garden and project space.



As well as the work off-site, the team have done some great community events at NEET. This year saw the return of the students from Frizinghall Primary school and Old Earth school, who were unable to visit us for the past few years due to COVID regulations. They come to site to take part in seed sowing and pond dipping. It is always a great day when the children visit, and they have fun identifying bugs and plants around the site.

We had the pleasure of Emily and her colleagues from the Royal College of Art coming to NEET to film as part of their 'Nature's Way' documentary series. They created a mini film which was then shown in Bradford, focusing on NEET and similar projects around the UK.

We have celebrated some exciting events this year, including holding an afternoon tea for the Queen's Jubilee. This involved handmade cake stands, with cakes, sandwiches and treats made by the kitchen team. Everyone took part in the Jubilee celebrations, from making bunting to serving customers, it was a day full of celebrations!



"All the days I come to NEET are the best!" - Eve

In November we held our second NEET Christmas market. It was a great success, we were able to create a fantastic sales area in the polytunnel, decorated like a winter wonderland. The team put in so much effort and it created a great atmosphere.

We made over £1000, which will all go towards resources for our activities on site.

We have also raised money for other charities, including Comic Relief, Children in Need and Macmillan cancer support. The team love coming up with fundraising ideas, and take pride in what they do.
Thank you so much to everyone who has come to our events and supported us!







A BIG THANK YOU FROM NEET!

THANKS to all the NEET staff team for their continued commitment, care, and creativity over a brilliant year for us all.



THANKS to all parents and carers for their support, love and knowledge. We wouldn't be able to do what we do without you.



THANKS to the excellent volunteers who have come to help at NEET - bringing their time and skills, which helps to make such a difference.



THANKS to our customers both new and returning, for buying our plants this year, it was great to see you on site again!



THANKS to the social care professionals who always keep in touch and continue to further our reputation as a present, consistent, quality service provider.

THANKS to the wonderful Trustees of NEET for their time, expertise, continuing support, encouragement, and friendship, making NEET a successful and sustainable organisation for the future.

RESERVES POLICY

Reserves are set to allow NEET to meet all its general expenditure on staff salaries, payments to suppliers, utilities and providing services for 3 months from the financial year end plus cost of redundancies and estimated costs of closure.

The level of reserves required will be calculated and monitored every year by the Trustees. The reserves will be built up of from the unrestricted (earned) income and are ringfenced.

Reserves will be reviewed annually by the Trustees to ensure they are accessible and safe.

PRINCIPAL RISKS

NEET has and actively maintains a risk management process.

FUNDRAISING

Fundraising Section 162a of the Charities Act 2011 requires charities to make a statement regarding fundraising activities. The legislation defines fundraising as 'soliciting or otherwise procuring money or other property for charitable purposes'. The charity does not actively raise funds from the public either directly or via use of an agent, accordingly no such amounts are presented in the financial statements for the year under review. The charity has received no complaints in relation to fundraising activity for the year under review. Given the nature of the funding of the charity the Trustees consider that it remains appropriate not to be voluntarily bound to be regulated by the Fundraising Regulator.

GOING CONCERN

The accounts have been prepared on a going concern basis on the assumption that the charity is able to carry on operating as a going concern in the foreseeable future, which the Trustees consider appropriate.

FINANCIAL REVIEW

The income for the year amounted to £579,520 (2022 £465,861) with expenditure amounting to £513,995 (2022 £473,240) resulting in a net income of £65,525 (2022 net expenditure of £7,379). It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure, equivalent of £129,000 to £257,000.
The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

Unrestricted, undesignated reserves held at the year end amounted to £149,984 which meets the reserves policy.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

STRUCTURE, GOVERNANCE & MANAGEMENT

The charity is a company limited by guarantee incorporated on 11 January 2006 in England and Wales, number 05672008, and registered as a charity on 18 January 2007, number 1117620. The charity is governed by its memorandum and articles of association dated 11 January 2006.
The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr. Steve Bruzzese
Mrs. Barbara Drake
Mrs. Helen Varey
Dr. Anthony Wellsteed (resigned 28.09.2022)
Ms. Fiona Timms

New trustees are appointed for the skills and knowledge they can give to the charity. Training will be provided if needed.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

At the annual general meeting Fiona Timms & Barbara Drake stood down and were re-appointed. Anthony Wellsteed resigned.

Indemnity insurance has been taken out during the year and is included in insurance costs.

The charity decisions are made by the Trustees. The day to day running of the charity is done by the Business Manager and Operations Manager, who supervise the staff and volunteers.

The trustees' report was approved by the Board of Trustees.

Mr. Steve Bruzzese
Trustee
Dated: 21st June 2023

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF NORTHCLIFFE ENVIRONMENTAL ENTERPRISES TEAM (N.E.E.T)

I report to the trustees on my examination of the financial statements of Northcliffe Environmental Enterprises Team (N.E.E.T) (the charity) for the year ended 31 January 2023.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2 the financial statements do not accord with those records; or
3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts & Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Lesley Kendrew BSc BFP FCA
BHP LLP, New Chartford House, Centurion Way, Cleckheaton, BD19 3QB

Dated: 5th July 2023

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 JANUARY 2023

	Note	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income from:					
Donations and legacies	3	**2,306**	**32,261**	**34,567**	27,406
Charitable activities	4	**539,598**	**4,395**	**543,993**	418,308
Investments	5	**37**	-	**37**	4
Other income	6	**923**	-	**923**	20,143
Total income		**542,864**	**36,656**	**579,520**	465,861
Expenditure on:					
Raising funds	7	-	-	-	19,051
Charitable activities	8	**497,405**	**16,590**	**513,995**	454,189
Total expenditure		**497,405**	**16,590**	**513,995**	473,240
Net income/(expenditure)		**45,459**	**20,066**	**65,525**	(7,379)
Transfers between funds	16	**(38,931)**	**38,931**	-	-
Net movement in funds		**6,528**	**58,997**	**65,525**	(7,379)
Reconciliation of funds:					
Total funds brought forward		**143,456**	**48,620**	**192,076**	199,455
Net movement in funds		**6,528**	**58,997**	**65,525**	(7,379)
Total funds carried forward		**149,984**	**107,617**	**257,601**	192,076

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 15 to 30 form part of these financial statements.

BALANCE SHEET
AS AT 31 JANUARY 2023

	Note		2023 £		2022 £
Fixed assets					
Tangible assets	13		**129,601**		62,075
			129,601		62,075
Current assets					
Debtors	14	**28,975**		33,454	
Cash at bank and in hand		**120,502**		119,101	
		149,477		152,555	
Creditors: amounts falling due within one year	15	**(21,477)**		(22,554)	
Net current assets			**128,000**		130,001
Total net assets			**257,601**		192,076
Charity funds					
Restricted funds	16		**107,617**		48,620
Unrestricted funds	16		**149,984**		143,456
Total funds			**257,601**		192,076

BALANCE SHEET (CONTINUED)
AS AT 31 JANUARY 2023

The charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Mr Steve Bruzzese

Date: 21 June 2023

The notes on pages 15 to 30 form part of these financial statements.

1. General information

Northcliffe Environmental Enterprises Team (N.E.E.T) is a private company limited by guarantee incorporated in England and Wales. The registered office is 6 Finkil Street, Hove Edge, Brighouse, HD6 2LS.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Northcliffe Environmental Enterprises Team meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

The accounts have been prepared on a going concern basis on the assumption that the charity is able to carry on operating as a going concern in the foreseeable future, which the trustees consider appropriate.

2.3 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the charity, can be reliably measured.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes and includes costs of all fundraising activities events.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £1,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following bases:

Leasehold land & buildings	- 20% straight line
Plant and equipment	- 20% & 25% straight line
Motor vehicles	- 20% straight line
Computers	- 20% straight line

2. Accounting policies (continued)

2.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.10 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.11 Pensions

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

2.12 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

2. Accounting policies (continued)

2.13 Taxation

The charitable company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charitable company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

3. Income from donations and legacies

	Unrestricted funds 2023 £	**Restricted funds 2023 £**	**Total funds 2023 £**	Total funds 2022 £
Donations	1,556	1,085	**2,641**	3,090
Grants receivable (see below)	750	31,176	**31,926**	24,316
	2,306	32,261	**34,567**	27,406
Total 2022	1,185	26,221	27,406	

	2023 £	2022 £
Grants receivable for core activities		
IPC Measures	**-**	3,316
Outdoor Kitchen Bradford MDC	**29,176**	21,000
Transformation Fund Bradford MDC	**2,000**	-
The Neighbourly Foundation	**750**	-
	31,926	24,316

4. Income from charitable activities

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Sales	22,776	-	**22,776**	27,671
Attendance fees	516,822	4,395	**521,217**	376,672
Performance related grants (See below)	-	-	**-**	13,965
	539,598	4,395	**543,993**	418,308
Total 2022	404,343	13,965	418,308	

	2023 £	2022 £
Performance related grants		
Bradford MDC - Box for All	-	4,025
Bradford MDC - Branching Out	-	4,940
Bradford MDC - Home Grown	-	5,000
	-	13,965

5. Investment income

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Interest receivable	37	**37**	4
Total 2022	4	4	

6. Other incoming resources

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Other income	923	**923**	20,143
Total 2022	20,143	20,143	

7. Expenditure on raising funds

Fundraising trading expenses

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Non-charitable trading activity	-	-	**-**	19,051
Total 2022	18,776	275	19,051	

8. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2023 £	Restricted funds 2023 £	**Total 2023 £**	Total 2022 £
Staff costs	200,969	-	**200,969**	201,966
Project costs	32,266	16,090	**48,356**	27,008
Support costs (note 9)	255,624	500	**256,124**	220,144
Governance costs (note 10)	8,546	-	**8,546**	5,071
	497,405	16,590	**513,995**	454,189
Total 2022	422,809	31,380	454,189	

9. Analysis of expenditure by activities

	Activities undertaken directly 2023 £	Support costs 2023 £	**Total funds 2023 £**	Total funds 2022 £
Staff costs	200,969	-	**200,969**	201,966
Project costs	48,356	-	**48,356**	27,008
Support costs (see below)	-	256,124	**256,124**	220,144
Governance costs (note 10)	8,546	-	**8,546**	5,071
	257,871	256,124	**513,995**	454,189
Total 2022	234,045	220,144	454,189	

9. Analysis of expenditure by activities (continued)

Analysis of support costs

	Charitable activities 2023 £	Total funds 2023 £	Total funds 2022 £
Staff costs	170,570	**170,570**	126,919
Depreciation	21,015	**21,015**	32,650
Heat and light	14,416	**14,416**	9,089
Travel	7,267	**7,267**	3,432
Office costs	15,019	**15,019**	11,166
Training	6,929	**6,929**	1,872
Maintenance	16,831	**16,831**	12,503
General expenses	6,722	**6,722**	8,331
Insurance	5,053	**5,053**	4,421
Bank charges	64	**64**	109
Professional fees	5,396	**5,396**	9,326
Sundry	60	**60**	326
Profit/loss on disposal of tangible fixed assets	(13,218)	**(13,218)**	-
	256,124	**256,124**	220,144
Total 2022	220,144	220,144	

10. Governance costs

	2023 £	2022 £
Independent examination	**2,750**	2,880
Accountancy and payroll	**5,396**	1,626
Trustees training	**400**	565
	8,546	5,071

11. Staff costs

	2023	2022
	£	£
Wages and salaries	**338,852**	303,890
Social security costs	**25,872**	19,437
Contribution to defined contribution pension schemes	**6,815**	5,558
	371,539	328,885

The average number of persons employed by the charity during the year was as follows:

	2023	2022
	No.	No.
	15	16

No employee received remuneration amounting to more than £60,000 in either year.

The remuneration of key management personnel is £84,645 (2022: £71,323).

12. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 January 2023, no Trustee expenses have been incurred (2022 - £NIL).

13. Tangible fixed assets

	Leasehold land and buildings £	Plant and machinery £	Motor vehicles £	Computers £	Total £
Cost or valuation					
At 1 February 2022	**155,477**	**80,784**	**21,289**	**11,228**	**268,778**
Additions	**70,710**	**-**	**23,863**	**-**	**94,573**
Disposals	**-**	**-**	**(21,289)**	**-**	**(21,289)**
At 31 January 2023	**226,187**	**80,784**	**23,863**	**11,228**	**342,062**
Depreciation					
At 1 February 2022	**116,600**	**66,998**	**12,774**	**10,331**	**206,703**
Charge for the year	**6,373**	**10,153**	**4,075**	**414**	**21,015**
On disposals	**-**	**-**	**(15,257)**	**-**	**(15,257)**
At 31 January 2023	**122,973**	**77,151**	**1,592**	**10,745**	**212,461**
Net book value					
At 31 January 2023	**103,214**	**3,633**	**22,271**	**483**	**129,601**
At 31 January 2022	38,877	13,786	8,515	897	62,075

14. Debtors

	2023 £	2022 £
Due within one year		
Trade debtors	**24,797**	25,117
Other debtors	**891**	300
Prepayments and accrued income	**3,287**	8,037
	28,975	33,454

15. Creditors: Amounts falling due within one year

	2023	2022
	£	£
Trade creditors	**5,985**	9,840
Other taxation and social security	**7,917**	6,332
Other creditors	**931**	704
Accruals and deferred income	**6,644**	5,678
	21,477	22,554

16. Statement of funds

Statement of funds - current year

	Balance at 1 February 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 January 2023 £
Unrestricted funds					
Designated funds					
Home Grown Project	-	-	-	-	-
Branching Out	-	-	-	-	-
	-	-	-	-	-
General funds					
General funds	**143,456**	**542,864**	**(497,405)**	**(38,931)**	**149,984**
Total Unrestricted funds	**143,456**	**542,864**	**(497,405)**	**(38,931)**	**149,984**
Restricted funds					
Box for All Project	**4,025**	-	**(4,025)**	-	-
Branching Out Project	**4,940**	-	**(4,940)**	-	-
Home Grown Project	**5,000**	-	**(5,000)**	-	-
Outdoor Kitchen Cleaner Streets	**1,750**	-	**(1,750)**	-	-
Outdoor Kitchen	-	-	-	-	-
Outdoor Kitchen Fixed Asset	**32,905**	**29,211**	-	**38,931**	**101,047**
CrowdFunder	-	**1,050**	-	-	**1,050**
Food Growing Grant	-	**4,395**	**(475)**	-	**3,920**
Transformation Fund	-	**2,000**	**(400)**	-	**1,600**
	48,620	**36,656**	**(16,590)**	**38,931**	**107,617**
Total of funds	**192,076**	**579,520**	**(513,995)**	-	**257,601**

16. Statement of funds (continued)

The charity receives funding from a wide variety of sources.

Box for All/Branching Out and Home Grown are under the umbrella of a Health and Wellbeing Day Opportunities grant received from City of Bradford Metropolitan District Council (BMDC) 01.04.2019 ending 31.03.2021 (the grant term was extended and funded until 31.03.2023 due to COVID). Grant conditions to be used for the purpose for which it was awarded and no other purpose. The grant was fully spent, and all obligations fulfilled.

Outdoor Kitchen Cleaner Streets, Parks and Open Spaces. Grant received from Shipley Area Co-ordinators Office (BMDC) 20.10.2020. Grant conditions state all aspects of the grant must only be used for the purposes of the MOA. The grant was fully spent, and all obligations fulfilled.

CrowdFunder received from Aviva Community Fund 13.04.2022. The grant is to be spent on researching alternative energy sources and NEET is in the process of commissioning an information gathering survey from GreenStreet.org.uk. NEET must apply the funds received solely and directly for the purposes of the project and no other purposes.

Food Growing Grant received from Community Led Gardening and Food Growing Grants Scheme (BMDC-CNet) 26.07.2022. The grant provided must only be used for the activities specified.

Transformation Fund-Participate Projects received from BMDC 04.02.2022. The grant shall only be used for the delivery of the project. Some of this fund is carried forward.

16. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 February 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 January 2022 £
Unrestricted funds					
Designated funds					
Home Grown Project	2,680	-	-	(2,680)	-
Branching Out	3,952	-	-	(3,952)	-
	6,632	-	-	(6,632)	-
General funds					
General funds	152,734	425,675	(441,585)	6,632	143,456
Total Unrestricted funds	159,366	425,675	(441,585)	-	143,456
Restricted funds					
Consultancy support	2,799	-	(2,799)	-	-
Box for All Project	-	4,025	-	-	4,025
Branching Out Project	17,200	4,940	(17,200)	-	4,940
Home Grown Project	6,340	5,000	(6,340)	-	5,000
Outdoor Kitchen WISHH	10,000	-	-	(10,000)	-
Outdoor Kitchen Cleaner Streets	1,750	-	-	-	1,750
IPC Measures	2,000	3,316	(5,316)	-	-
Out Door Kitchen	-	22,905	-	(20,337)	2,568
Out Door Kitchen Fixed Asset	-	-	-	30,337	30,337
	40,089	40,186	(31,655)	-	48,620
Total of funds	199,455	465,861	(473,240)	-	192,076

17. Summary of funds

Summary of funds - current year

	Balance at 1 February 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 January 2023 £
General funds	**143,456**	**542,864**	**(497,405)**	**(38,931)**	**149,984**
Restricted funds	**48,620**	**36,656**	**(16,590)**	**38,931**	**107,617**
	192,076	**579,520**	**(513,995)**	**-**	**257,601**

Summary of funds - prior year

	Balance at 1 February 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 January 2022 £
Designated funds	6,632	-	-	(6,632)	-
General funds	152,734	425,675	(441,585)	6,632	143,456
Restricted funds	40,089	40,186	(31,655)	-	48,620
	199,455	465,861	(473,240)	-	192,076

18. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	28,554	101,047	**129,601**
Current assets	142,907	6,570	**149,477**
Creditors due within one year	(21,477)	-	**(21,477)**
Total	149,984	107,617	**257,601**

18. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	31,738	30,337	62,075
Current assets	134,272	18,283	152,555
Creditors due within one year	(22,554)	-	(22,554)
Total	143,456	48,620	192,076

19. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £1 for the debts and liabilities contracted before he/she ceases to be a member.

20. Related party transactions

There were no related party transactions during the year (2022 - none).

NORTHCLIFFE ENVIRONMENTAL ENTERPRISES TEAM

England & Wales - Charity number 1117620

Accounts

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NORTHCLIFFE ENVIRONMENTAL ENTERPRISES TEAM (N.E.E.T)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022



Company Registration No. 5672008 (England & Wales)
Charity Registration No. 1117620

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LEGAL & ADMINISTRATIVE INFORMATION

Trustees	Mr. Steve Bruzzese (Chair) Mrs. Barbara Drake Mrs. Helen Varey Dr. Anthony Wellsteed Ms. Fiona Timms
Secretary	Ms S L Longley
Principal Address	Northcliffe Nurseries Off Cliffewood Avenue Shipley Bradford
Registered Address	6 Finkil Street Hove Edge Brighouse HD6 2LS
Independent examiner	Colin Whitehead FCA Naylor Wintersgill Limited Carlton House Grammar School Street Bradford BD1 4NS
Bankers	Bank of Scotland 38 St Andrews Square Edinburgh EH2 2YR

CONTACT US

Tel:
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Email:
info@neetpeople.org
suzanne@neetpeople.org

Find us on Facebook / Instagram
@northcliffepeopleandplants

Charity Number 1117620

Company Number 5672008

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

The trustees present their annual report and financial statements for the year ended 31 January 2022.

CHAIR'S STATEMENT

The year to January 2022 was a bit of a rollercoaster. We started the year in February 2021 with the third national lockdown, and ended it with 'Plan B' measures in place to combat the new Omicron variant of Covid19. Despite the constant changes, NEET team members showed their resilience and ability to deal with whatever was in front of them.

You'll notice that the format of the report has changed slightly. It starts with a wonderful look back at the year, celebrating NEET's successes. We then move into the reporting we need to do as our legal requirement. Consequently, my bit is much more concise, and you'll hear more about our team members in what follows. We hope you enjoy the new section, written by, and in the language of, our team members.

On the board front, Mark Yates stood down as a Trustee and did not wish to stand for re-election. Mark has been a stalwart member of the board for many years, and his considerable horticultural experience helped NEET to establish itself. We want to thank Mark for all the support and encouragement he has provided as a Trustee. And although reported last year, Kate Brown's resignation officially fell into this reporting year, so I would like to reiterate our thanks to Kate for a job well done since 2006 as one of the original Trustees who breathed life into NEET. Finally, Roman Haluszczak was invited to be co-opted to the board in October 2021, with the board subsequently accepting his resignation not long after his official appointment. On behalf of the board of trustees, I would like to thank Roman for the dedication and attention to detail he brought in the time he served.

We set five priorities last year, achieving four of these:
- we updated our financial procedures so they were fit for purpose,
- we revised our policy on reserves,
- we ensured we are complying with the law and our own governing documents, and
- we updated the risks to NEET's operations, with appropriate actions to reduce their impact.

We deferred the development of a new business plan to the following year, in order to take advantage of some funding we secured to allow us to engage some outside and independent help to develop the plan.

For 2022-23, we set the following priorities:
- Develop a business plan that incorporates financial and marketing strategies,
- Engage an external supplier to develop and maintain our policies and provide indemnity,
- Make further improvements to financial oversight through management reporting,
- Improve recruitment and succession planning of trustees

I would like to close by thanking my fellow trustees for all their hard work over the year - I am enjoying working with you all very much. And on behalf of the board of trustees, I would like to thank the management, staff, volunteers and team members at NEET for making it such an amazing place.



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OUR AIMS AND OBJECTIVES

Northcliffe Environmental Enterprises Team's purposes are for the public benefit to advance the education and promote the growth and welfare of people with learning disabilities in order to lead an inclusive and fulfilling life.
We will do this in particular but not exclusively by:

- advancing education in horticulture, cookery, woodwork and other related activities in a working environment
- advancing education to develop physical, intellectual, emotional and social capacities
- developing the potential of beneficiaries to participate more fully in society
- working with, and as part of, the community in order to further these purposes and increase connectivity.

Our mission: *To enable people with learning disabilities to lead an inclusive and fulfilling life.*

The Charity's aims are to:

- promote the growth and welfare of people with learning disabilities.
- facilitate practical learning opportunities in a working environment in horticulture, cookery and other related activities.
- enable participants to develop their physical, intellectual, emotional and social capacities.
- realise people's potential as individuals and participate more fully in society.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.







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ACTIVITIES & ACHIEVEMENTS

NEET GROWS



The NEET Grows team have been very busy this year. Not only did we grow some amazing plants, but we have made some beautiful hanging baskets and wreaths for our customers.

Plant sales have been great this year, with customers able to use our online click & collect service. Each order was boxed and labelled, and placed in our collection bays by the front gate for customers to collect in a safe way. The new addition of our online shop has also proved popular, as customers can view each plant before purchase.



The hanging baskets and wreaths were looking amazing as usual this year - a big thank you to everybody who bought one! Team members loved choosing the flowers, baubles and decorations to go in each one, had a great time making up all the orders, and loved making customers happy with what they had done.







The vegetable plot at NEET is looking fantastic, with our handmade scarecrows and our vegetable signs! We have been making sure we plant enough vegetables so that we can use them to make some healthy (and very tasty) meals in the kitchen.
Talk about 5-a-day fun!



We have done a brilliant job of making sure the whole site looks great, with constant colour everywhere you look. This included planting up all the pots and planters, decorating areas with hanging baskets, maintaining all the plants and taking pride in our site.
We even had time to pot up some plants and make flower garlands for the events we have held at NEET!



"My favourite flower is the Sunny Mary - the purple colour is really nice and it makes me smile!" - Jason

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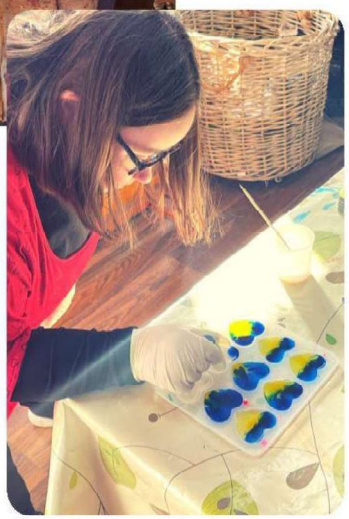
NEET MAKES



NEET makes includes both the woodworking groups, and the team working in crafts. Both sides of the site have had a great year, full of lots of creative activities.

In woodwork, we have been making a variety of different things, including tables out of pallets and quirky birdboxes! One of our new favourite things to make is a flower planter shaped like a train, we think it looks really good when it is planted up. Each item the team makes is bespoke, and involves a lot of care and attention - team members take so much pride in everything they make, whether it be for sale or to take home.

"I am learning lots of new things at NEET" - Chris



The online shop has also been used to enable us to sell items created by the craft and woodwork groups.

In crafts, the team had a great year, learning new skills and making decorations and gifts. One of the team's favourite days in crafts was when Naomi, our Pottery tutor, brought her pottery wheel to site. The team made some beautiful vases which they then painted and glazed.

Along with learning skills in pottery, we enjoyed making decorations for Christmas and special events at NEET. We made robins out of pinecones, and created the posters for the cinema event and the Macmillan coffee morning.

We love it when everyone works together on site - we can make things in crafts which can then be used in an event where the NEETeats team makes the food. Everyone has a part in the work that we do.

"Everybody looks after each other" - James











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NEET EATS

NEET eats have been cooking up some delicious food in the kitchen this year. With a strong focus on healthy eating, they have cooked all their favourite recipes, and even made a recipe book complete with pictures and quotes about the meals they love to make.



The reason we love making brandy snaps ... "Because they have brandy in!" - Richard



We have used the herbs and vegetables we have grown on site to make some amazing food. We have had a great time learning about food, and have shared what we have learnt with our family and friends.
The team were invited along to the Kirkgate centre Christmas market, where they served homemade mince pies, soup and luxury hot chocolates to customers.

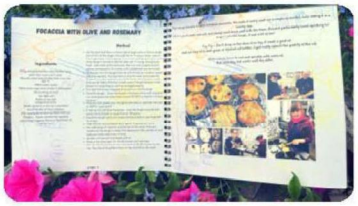
We have been able to hold events on site, including a Mamma Mia themed cinema night. We made pizzas using ingredients grown at NEET, along with canapes and ice cream for dessert! The event was a great success, and we are already planning what events we could do next.

"It was a great team event where the whole group contributed to the guest experience - from designing menus and decorating the tunnel, to making the dishes from our own produce. Just a lovely feel good celebration after a tough year. The team are inspired to do more events, working in and with the local community." - Richard (Chef Tutor)

We are very excited for the new outdoor kitchen which is been built on site. The new space will have a wellbeing focus, where the team can produce fresh & wholesome food. A big thank you to everyone who has supported us in building this space, including WISHH for their financial support via a grant and to the Shipley Area Coordinators Office for their support via the Cleaner Streets, Parks and Open Spaces grant.













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COMMUNITY & EVENTS







Happy birthday to us!! Can you believe we were 15 years old this year?! It was in 2006 that a group of interested and committed parents, carers, friends and supporters came together to form NEET, with the aim being to keep the provision intact and to develop services. We are proud to continue our mission to enable people with learning disabilities to lead an inclusive and fulfilling quality of life.

Not only do we undertake work on site, we also work with the community - whether it be planting up areas, or helping at an event - we love to meet new people!

Recently, we helped to restore the flowerbed at Hove Edge (HD6) back to it's former glory. This is the gateway to Hove Edge, and so it deserved to look great. We were helped by councillor George Robinson, and Rob & Hannah from the Dusty Miller pub. They were great with helping us planting and watering.

We have also worked on projects including Heaton Alleyways, providing plants and baskets for Kirkgate Community Centre & Clayton Parish, and producing the hanging baskets for Shipley town centre! Along with these, we did an outdoor cooking class for a group of adults from the local area, organised by The Kirkgate Community Centre Shipley... they loved meeting our team & learning new skills.

"All the days I come to NEET are the best!" - Eve



In November we decided to hold the very first NEET Christmas market. It was a great success, and the team really enjoyed working on the stalls and telling customers all about what they had been making to sell.
We made over £500, which will all go towards resources for our activities on site. Thank you so much to everyone who came and supported us!





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A BIG THANK YOU FROM NEET!

THANKS to all the NEET staff team for their commitment, adaptability, and resourcefulness over an extraordinary year for us all.



THANKS to all parents and carers for their support, patience and for keeping going through such challenging times.



THANKS to the excellent volunteers who have returned to NEET with their time and skills and made a difference.



THANKS to our customers both new and returning, for still buying our plants this year despite not being able to access the site.



THANKS to the social care professionals who kept in touch and continued to further our reputation as a present, consistent, quality service provider.

THANKS to the wonderful Trustees of NEET for their time, expertise, continuing support, encouragement, and friendship, making NEET a successful and sustainable organisation for the future.

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FUNDRAISING

Fundraising Section 162a of the Charities Act 2011 requires charities to make a statement regarding fundraising activities. The legislation defines fundraising as 'soliciting or otherwise procuring money or other property for charitable purposes'. The charity does not actively raise funds from the public either directly or via use of an agent, accordingly no such amounts are presented in the financial statements for the year under review. The charity has received no complaints in relation to fundraising activity for the year under review. Given the nature of the funding of the charity the Trustees consider that it remains appropriate not to be voluntarily bound to be regulated by the Fundraising Regulator.

FINANCIAL REVIEW

The income for the year amounted to £465,861 (2021 £473,561) with expenditure amounting to £473,240 (2021 £ 462,958) resulting in a net expenditure of £7,379 (2021 net income £10,603) It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure, equivalent of £118,000 to £236,000.
The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

Unrestricted, undesignated reserves held at the year end amounted to £143,456, which meets the reserves policy.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.



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STRUCTURE, GOVERNANCE & MANAGEMENT

The charity is a company limited by guarantee incorporated on 11 January 2006 in England and Wales, number 05672008, and registered as a charity on 18 January 2007, number 1117620. The charity is governed by its memorandum and articles of association dated 11 January 2006.
The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr. Steve Bruzzese (Chair)
Mrs. Barbara Drake
Mrs. Helen Varey
Dr. Anthony Wellsteed
Mr. Mark Yates (resigned 22.09.2021)
Ms. Fiona Timms
Ms. Kate Brown (resigned 17.2.21)
Mr. Roman Haluszczak (Appointed 27.1.21, resigned 1.2.22)

New trustees are appointed for the skills and knowledge they can give to the charity. Training will be provided if needed.

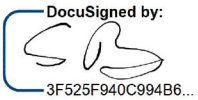
None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

At the annual general meeting Steve Bruzzese & Helen Varey stood down and were re-appointed. Mark Yates resigned.

Indemnity insurance has been taken out during the year and is included in insurance costs.

The charity decisions are made by the Trustees. The day to day running of the charity is done by the Business Manager and Operations Manager, who supervise the staff and volunteers.

The trustees' report was approved by the Board of Trustees.

DocuSigned by:

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Mr. Steve Bruzzese
Trustee
Dated: 20 July 2022

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INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF NORTHCLIFFE ENVIRONMENTAL ENTERPRISES TEAM (N.E.E.T)

I report to the trustees on my examination of the financial statements of Northcliffe Environmental Enterprises Team (N.E.E.T) (the charity) for the year ended 31 January 2022.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2 the financial statements do not accord with those records; or
3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

DocuSigned by:
Colin Whitehead
D79B9C8036E14DF...

Colin Whitehead FCA, MAAT, BA (Hons)
Naylor Wintersgill Limited

Carlton House
Grammar School Street
Bradford BD1 4NS

Dated: 20 July 2022

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STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR END 31 JANUARY 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Income and endowments from:							
Donations and legacies	3	1,185	26,221	27,406	6,934	23,191	30,125
Charitable activities	4	404,343	13,965	418,308	393,059	27,930	420,989
Investments	5	4	-	4	6	-	6
Other income	6	20,143	-	20,143	22,441	-	22,441
Total income		425,675	40,186	465,861	422,440	51,121	473,561
Expenditure on:							
Raising funds	7	18,776	275	19,051	17,774	-	17,774
Charitable activities	8	422,809	31,380	454,189	407,013	38,171	445,184
Total resources expended		441,585	31,655	473,240	424,787	38,171	462,958
Gross transfers between funds		-	-	-	(5,357)	5,357	-
Net (expenditure)/income for the year/ Net movement in funds		(15,910)	8,531	(7,379)	(7,704)	18,307	10,603
Fund balances at 1 February 2021		159,366	40,089	199,455	167,070	21,782	188,852
Fund balances at 31 January 2022		143,456	48,620	192,076	159,366	40,089	199,455

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

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BALANCE SHEET

AS AT 31 JANUARY 2022

	Notes	2022 £	2022 £	2021 £	2021 £
Fixed assets					
Tangible assets	**13**		62,075		64,388
Current assets					
Debtors	**14**	33,454		44,701	
Cash at bank and in hand		119,101		105,441	
		152,555		150,142	
Creditors: amounts falling due within one year	**15**	(22,554)		(15,075)	
Net current assets			130,001		135,067
Total assets less current liabilities			192,076		199,455
Income funds					
Restricted funds	**16**		48,620		40,089
Unrestricted funds					
Designated funds	**17**	-		6,632	
General unrestricted funds		143,456		152,734	
			143,456		159,366
			192,076		199,455

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 January 2022.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 20 July 2022

DocuSigned by:

3525F040C994B6...

Mr. Steve Bruzzese
Trustee
Company Registration No. 5672008

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1 Accounting policies

Charity information

Northcliffe Environmental Enterprises Team (N.E.E.T) is a private company limited by guarantee incorporated in England and Wales. The registered office is 6 Finkil Street, Hove Edge, Brighouse, HD6 2LS.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland(FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

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1 Accounting policies

1.5 Expenditure

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold land and buildings	20% straight line
Plant and equipment	20% and 25% straight line
Computers	20% straight line
Motor vehicles	20% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to setoff the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

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1 Accounting policies

Basic financial liabilities
Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities
Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits
The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits
Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and Legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
Donations and gifts	1,185	1,905	3,090	2,630	-	2,630
Grants receivable	-	24,316	24,316	4,304	23,191	27,495
	1,185	26,221	27,406	6,934	23,191	30,125

3 Donations and legacies

Grants receivable for core activities						
Lloyds Bank Foundation	-	-	-	-	8,441	8,441
WISHH Out Door Kitchen	-	-	-	-	10,000	10,000
Cleaner Street Out Door Kitchen	-	-	-	-	1,750	1,750
DWP	-	-	-	4,304	-	4,304
IPC Measures	-	3,316	3,316	-	3,000	3,000
Outdoor Kitchen BMDC	-	21,000	21,000	-	-	-
	-	24,316	24,316	4,304	23,191	27,495

4 Charitable activities

	Charitable Income 2022 £	Charitable Income 2021 £
Sales	27,671	9,794
Attendance fees	376,672	383,265
Performance related grants	13,965	27,930
	418,308	420,989
Analysis by fund		
Unrestricted funds	404,343	393,059
Restricted funds	13,965	27,930
	418,308	420,989
Performance related grants		
Bradford MDC - Box for All	4,025	8,050
Bradford MDC - Branching Out	4,940	9,880
Bradford MDC - Home Grown	5,000	10,000
	13,965	27,930

5 Investments

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Interest receivable	4	6

6 Other income

	Unrestricted funds 2022 £	Total 2021 £
Other income	20,143	22,441

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7 Raising funds

	Unrestricted funds	Restricted funds	Total Unrestricted funds	
	2022	2022	2022	2021
	£	£	£	£
Trading costs				
Operating trading company undertaking non-charitable trading activity	18,776	275	19,051	17,774
	18,776	275	19,051	17,774

8 Charitable activities

	Charitable Expenditure 2022	Charitable Expenditure 2021
	£	£
Staff costs	201,966	281,691
Project costs	27,008	29,427
	228,974	311,118
Share of support costs (see note 9)	220,144	129,388
Share of governance costs (see note 9)	5,071	4,678
	454,189	445,184
Analysis by fund		
Unrestricted funds	422,809	407,013
Restricted funds	31,380	38,171
	454,189	445,184

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9 Support costs

	Support costs	Governance costs	2022	Support costs	Governance costs	2021
	£	£	£	£	£	£
Staff costs	126,919	-	126,919	27,407	-	27,407
Depreciation	32,650	-	32,650	39,622	-	39,622
Heat and light	9,089	-	9,089	6,330	-	6,330
Travel	3,432	-	3,432	6,284	-	6,284
Office costs	11,166	-	11,166	11,428	-	11,428
Training	1,872	-	1,872	-	-	-
Maintenance	12,503	-	12,503	20,270	-	20,270
General expenses	8,331	-	8,331	8,708	-	8,708
Insurance	4,421	-	4,421	2,360	-	2,360
Bank charges	109	-	109	47	-	47
Professional fees	9,326	-	9,326	5,215	-	5,215
Sundry	326	-	326	1,717	-	1,717
Independent examination	-	2,880	2,880	-	2,898	2,898
Accountancy and payroll	-	1,626	1,626	-	1,780	1,780
Trustees training	-	565	565	-	-	-
	220,144	5,071	225,215	129,388	4,678	134,066
Analysed between						
Charitable activities	220,144	5,071	225,215	129,388	4,678	134,066

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the current or prior year other than those referred to in note 20.

11 Employees

Number of employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
	16	14
	16	14

Employment costs	2022 £	2021 £
Wages and salaries	303,890	278,592
Social security costs	19,437	23,012
Other pension costs	5,558	7,494
	328,885	309,098

There were no employees whose annual remuneration was £60,000 or more in the current or prior year.

12 Taxation

As a charity the company is exempt from tax on income falling within part II of the Corporation Tax Act 2010 and on gains falling within s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives. No tax charges have arisen in the charity.

13 Tangible fixed assets

	Leasehold land and buildings	Plant and equipment	Computers	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 February 2021	125,140	80,784	11,228	21,289	238,441
Additions	30,337	-	-	-	30,337
At 31 January 2022	155,477	80,784	11,228	21,289	268,778
Depreciation and impairment					
At 1 February 2021	101,981	53,827	9,729	8,516	174,053
Depreciation charged in the year	14,619	13,171	602	4,258	32,650
At 31 January 2022	116,600	66,998	10,331	12,774	206,703
Carrying amount					
At 31 January 2022	38,877	13,786	897	8,515	62,075
At 31 January 2021	23,159	26,957	1,499	12,773	64,388

14 Debtors

	2022	2021
Amounts falling due within one year:	£	£
Trade debtors	25,117	29,681
Other debtors	300	3,100
Prepayments and accrued income	8,037	11,920
	33,454	44,701

15 Creditors: amounts falling due within one year

	2022	2021
	£	£
Other taxation and social security	6,332	-
Trade creditors	9,840	8,304
Other creditors	704	1,616
Accruals and deferred income	5,678	5,155
	22,554	15,075

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in funds				Movement in funds			
	Balance at 1 February 2020	Incoming resources	Resources expended	Transfers	Balance at 1 February 2021	Incoming resources	Resources expended	Transfers	Balance at 31 January 2022
	£	£	£	£	£	£	£	£	£
Consultancy support	14,799	-	(12,000)	-	2,799	-	(2,799)	-	-
Box for All Project	2,013	8,050	(10,063)	-	-	4,025	-	-	4,025
Branching Out Project	2,470	9,880	-	4,850	17,200	4,940	(17,200)	-	4,940
Home Grown Project	2,500	10,000	(6,160)	-	6,340	5,000	(6,340)	-	5,000
Out Door Kitchen WISHH	-	10,000	-	-	10,000	-	-	(10,000)	-
Out Door Kitchen Cleaner Streets	-	1,750	-	-	1,750	-	-	-	1,750
IPC Measures	-	3,000	(1,000)	-	2,000	3,316	(5,316)	-	-
Covid Response	-	8,441	(8,948)	507	-	-	-	-	-
Out Door Kitchen	-	-	-	-	-	22,905	-	(20,337)	2,568
Out Door Kitchen Fixed Asset	-	-	-	-	-	-	-	30,337	30,337
	21,782	51,121	(38,171)	5,357	40,089	40,186	(31,655)	-	48,620

Consultancy support was funded by Lloyds Bank Foundation. Bradford Metropolitan District Council funded Box for All, Branching out and Home Grown projects.
Covid Response was funded by Lloyds Foundation and a transfer in the prior year from general funds was to cover the overspend.
A transfer was made in the prior year to branching out to align the balance to carry forward.
Out Door Kitchen and IPC Measures has been funded buy Bradford Metropolitan District Council.

17 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Transfers	Balance at 1 February 2021	Transfers	Balance at 31 January 2022
	£	£	£	£
Home Grown Project	2,680	2,680	(2,680)	-
Branching Out	3,952	3,952	(3,952)	-
	6,632	6,632	(6,632)	-

A transfer has been made in the year to general funds for expenditure made for the Home Grown and Branching Out Projects.

18 Funds

These are endowment funds funds which are material to the charity's activities made up as follows:

	Balance at 1 February 2020	Movement in funds: Incoming resources	Movement in funds: Resources expended	Movement in funds: Transfers	Balance at 1 February 2021	Movement in funds: Incoming resources	Movement in funds: Resources expended	Movement in funds: Transfers	Balance at 31 January 2022
	£	£	£	£	£	£	£	£	£
Restricted	21,782	51,121	(38,171)	5,357	40,089	40,186	(31,655)	-	48,620
Designated	-	-	-	6,632	6,632	-	-	(6,632)	-
General	167,070	422,440	(424,787)	(11,989)	152,734	425,675	(441,585)	6,632	143,456
	188,852	473,561	(462,958)	-	199,455	465,861	473,240	-	192,076

19 Analysis of net assets between funds

	Unrestricted funds 2022	Designated funds 2022	Restricted funds 2022	Total 2022	Unrestricted funds 2021	Designated funds 2021	Restricted funds 2021	Total 2021
	£	£	£	£	£	£	£	£
Fund balances at 31 January 2022 are represented by:								
Tangible assets	31,738	-	30,337	62,075	64,388	-	-	64,388
Current assets/(liabilities)	111,718	-	18,283	130,001	88,346	6,632	40,089	135,067
	143,456	-	48,620	192,076	152,734	6,632	40,089	199,455

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20 Related party transactions

Remuneration of key management personnel
The remuneration of key management personnel is as follows.

	2022 £	2021 £
Aggregate compensation	71,323	73,084

There were no disclosable related party transactions during the year (2021 - none).

NORTHCLIFFE ENVIRONMENTAL ENTERPRISES TEAM

England & Wales - Charity number 1117620

Accounts

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NORTHCLIFFE ENVIRONMENTAL ENTERPRISES TEAM (N.E.E.T)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2021

Company Registration No. 5672008 (England and Wales)

Charity Registration No. 1117620



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NORTHCLIFFE ENVIRONMENTAL ENTERPRISES TEAM (N.E.E.T)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr. Steve Bruzzese Mrs. Barbara Drake Mrs. Helen Varey Dr. Anthony Wellsteed Mr. Mark Yates Ms. Fiona Timms	 (Appointed 10 December 2020)
Secretary	S L Longley	
Charity number	1117620	
Company number	5672008	
Principal address	Northcliffe Nurseries off Cliffe Wood Avenue Shipley Bradford	
Registered office	6 Finkil Street Hove Edge Brighouse HD6 2LS	
Independent examiner	Colin Whitehead FCA Naylor Wintersgill Limited Carlton House Grammar School Street Bradford BD1 4NS	
Bankers	Bank of Scotland 38 St Andrews Square Edinburgh EH2 2YR	
Contacts	tel: 07922 580664/07810 637823 email: info@neetpeople.org Suzanne@neetpeople.org	

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NORTHCLIFFE ENVIRONMENTAL ENTERPRISES TEAM (N.E.E.T)

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NORTHCLIFFE ENVIRONMENTAL ENTERPRISES TEAM (N.E.E.T)

CHAIR'S STATEMENT

FOR THE YEAR ENDED 31 JANUARY 2021

Overview

On behalf of the Trustees, I first of all wish to thank our outgoing Chair, Kate Brown, for her hard work and dedication during what has been a very difficult time for the charity. Kate stood down as a Trustee in February 2021 – she was one of the original Trustees who breathed life into NEET, so I want to place on record our thanks to Kate for a job well done since 2006. I would also like to thank managers, staff, team members and fellow Trustees alike for the resilience, determination, and patience they have exhibited as we navigated through a very tough year.

It's an odd position I find myself in, as I'm writing a Chair's Statement for a year I did not preside over. I'll also be duplicating much of what was said in the last report, as inadvertently, there were references made to events that took place in this current reporting year, which I'll reprise for completeness.

When the accounting year began in February 2020, Covid-19 was an emerging threat. I don't think any of us anticipated exactly how big a threat it would become. When lockdown began on March 26th, NEET was forced to drastically reduce its provision to team members (our service users), although this wasn't for long, depending on individual circumstances, and full reopening was in place by September 1st. However, activity continued at pace throughout, supporting team members by delivering food parcels, running errands, and generally helping those who were shielding. We also installed a new wi-fi system that will allow multiple users to access at once, meaning tablets can be used at all points around the site. It also allowed Zoom meetings to be used for contact with team members.

Due to NEET's unique situation, we were able to welcome back team members to an increasingly diverse range of activities long before many other day opportunities across the district. Through necessity of keeping people in 'bubbles', we needed activities and opportunities that could consume a group for the best part of a day. Horticulture, cookery, and woodwork still played a large part, alongside newcomers such as pottery, brewing, music, arts, and crafts.

We closed the reporting year operating in the 'new normal' of bubbles, hygiene procedures, social distancing, and the rest. Covid safety was paramount, and the priority was (and is) maintaining the safety of our team members. In an environment where many are understandably anxious about 'returning', it is testament to management and staff at NEET that so many of our team members were settled and happy as they returned at various points.

Team Members

We continued to recruit younger team members throughout the year, and our profile is now much more inclusive in terms of an increase in the number of women.

We closed the year with 48 team members at the end of January 2021. Their attendance varies from 1 to 5 days per week, equating to an overall 120 team member days per week.

We submitted an application to be on the Bradford Council Day Time Opportunities Provider framework which will enable us to be formally contracted as a provider of services for the next 10 years. We will benefit from quality assurance monitoring and inclusion in a social care directory for Bradford.(I am pleased to say our application was successful with the contract in place from April 2021)

Staff and Volunteers

We are continuing to grow and closed the year with 16 members of staff overall, working in a mixture of full-time, part-time, and seasonal roles. Our management team comprised Ian Sutcliffe and Suzanne Longley as Operations and Business Managers respectively.

During the year, we welcomed the following people to the team:

Dan Thrippleton, Specialist Support Worker

Cait Blanchfield, Business Administrator

Pippa Forde, Bookkeeper

Naylor Wintersgill, Accountants.

We also welcomed 2 temporary members of staff Hannah Wilkinson and Conner Storey at the beginning of 2021 who provided much needed support with infection control measures.

Our volunteer base has remained a small but regular group of individuals that support us weekly with on-site maintenance and our walking group. Their time is much appreciated and they play an important role in the NEET team. We have not taken on any new volunteers this year but have enquiries that we hope to follow up.

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NORTHCLIFFE ENVIRONMENTAL ENTERPRISES TEAM (N.E.E.T)

CHAIR'S STATEMENT

FOR THE YEAR ENDED 31 JANUARY 2021

Trustees and Members

One of our serving Trustees, Margaret Barnes, passed away on 13th July 2020. Margaret held the Honorary Officer position of Treasurer, was a founder Trustee, and managed NEET's finances on a day-to-day basis.

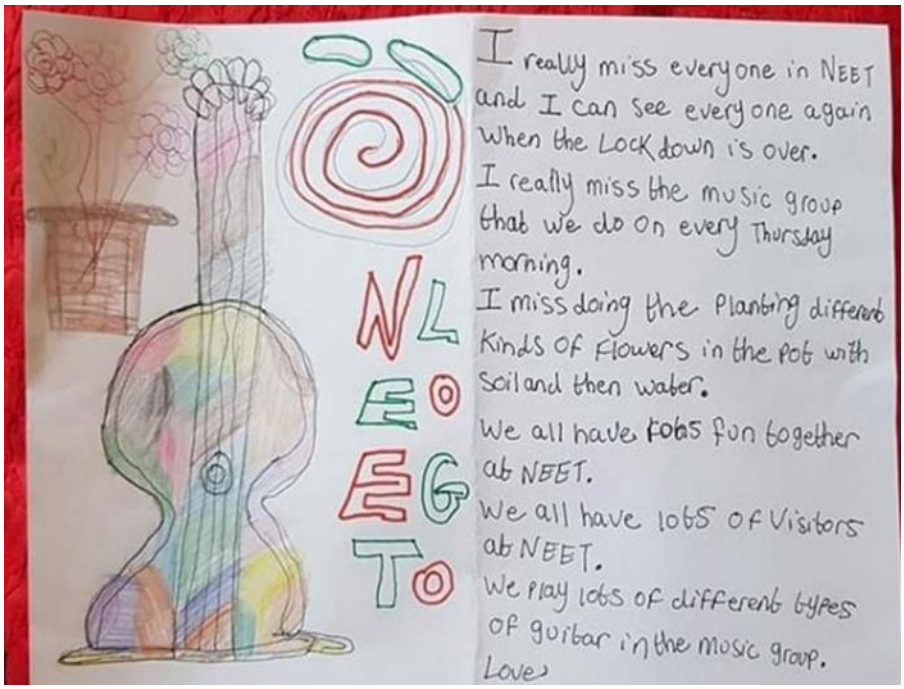
Fiona Timms was co-opted as a Trustee part way through the year and was formally voted in by members at our AGM in December. Fiona is a senior manager in Lloyds Banking Group, and brings a wealth of business experience, particularly around project management, risk management and marketing.

Our articles require some of the Trustees to stand down at the AGM (and put themselves up for re-election should they wish to continue). Kate Brown and Tony Wellsteed stood down, indicated their willingness to continue, and were subsequently re-elected by members. Members also voted for Honorary Officer positions as recommended by the Trustees. Kate Brown was elected unopposed as Chair, and Mark Yates was elected unopposed as Treasurer (to be assisted by Pippa Forde our new bookkeeper).

Our membership was 24 at year end. 16 of our members attended the AGM in December 2020, which was held virtually due to Covid.

Kate Brown's resignation is noted earlier in this statement, but actually took place as we entered the new reporting year for 21/22, so will be formally captured in next years' Chair's Statement.

We closed the reporting year with NEET in a good state of health as a charitable company, as can be seen in the following accounts. We also closed the year celebrating the milestone of 15 years since NEET's creation on the 11th of January 2006. It's an incredible organisation, and one that I'm proud to say I'm associated with as a Trustee.



From Ajeema during lockdown

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Chair 19 October 2021 | 08:09 PDT
Dated: .....

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NORTHCLIFFE ENVIRONMENTAL ENTERPRISES TEAM (N.E.E.T)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 JANUARY 2021

The trustees present their report and financial statements for the year ended 31 January 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The charity's objects are to advance the education and promote the welfare of people with learning disabilities, primarily but not exclusively through the provision of skilled training and work experience in horticulture and related activities to enable them to develop their mental, physical and spiritual capacity and realise their potential as individuals and so that they are better equipped to help meet their needs and participate more fully in society.

The Charity's aims are to:



- promote the growth and welfare of people with learning disabilities.

- facilitate practical learning opportunities in a working environment in horticulture, cookery and other related activities.

- enable participants to develop their physical, intellectual, emotional and social capacities.

- realise people's potential as individuals and participate more fully in society.

Our mission:

To enable people with learning disabilities to lead an inclusive and fulfilling life.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

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Achievements and performance

The site was developed to ensure we could separate 'bubbles' of team members and staff and allow the use of a one-way system to ensure Covid safety and comply with restrictions. We were successful in securing some grant funding from BMDC and Lloyds Bank Foundation to support our COVID safe measures.

Horticulture was the central theme, as ever, with Covid forcing the introduction of a 'phone and collect' scheme, using Facebook to market. This was a great success and thanks go to the local community for their support with this, meaning that we sold out. We also increased our range by sowing new varieties of tomatoes, mushrooms, artichokes, thyme, garlic, chives, and a new type of Darmera perennial commonly known as umbrella plant.

On the cookery front, team members continued producing their culinary delights, with the appropriate Covid safety measures in place. We also worked in partnership with FareShare, using the quality surplus food their network sources as a cost-effective way to maintain our cookery activities, as well as support another charity.

Team members carrying out woodworking activities produced bird boxes, planters, upcycling, and refurbishing donations.

Later in the year we were able to continue other activities including music sessions in the Pavilion, pottery with Naomi and creative activities with Lola inspired by nature and our environment.

The range of support that was provided to team members throughout lockdown has already been referred to in the overview. It is highly likely that the level of contact with team members was a contributory factor in the successful return of most of our team members.

Fundraising

Section 162a of the Charities Act 2011 requires charities to make a statement regarding fundraising activities. The legislation defines fundraising as 'soliciting or otherwise procuring money or other property for charitable purposes'. The charity does not actively raise funds from the public either directly or via use of an agent, accordingly no such amounts are presented in the financial statements for the year under review. The charity has received no complaints in relation to fundraising activity for the year under review.

Given the nature of the funding of the charity the Trustees consider that it remains appropriate not to be voluntarily bound to be regulated by the Fundraising Regulator.

Financial review

The income for the year amounted to £473,561 (2020 £ 365,811) with expenditure amounting to £462,958 (2020 £ 371,985) resulting in a net income of £10,603 (2020 net expenditure £6,174)

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure, equivalent of £116,000 to £233,000. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

Unrestricted, undesignated reserves held at the year end amounted to £152,734, which meets the reserves policy.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

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Trustees Aims for the next financial year

The Trustees will be concentrating on reviewing governance, using Charity Commission guidance as a framework. We will:

- Ensure our financial procedures are updated and fit for purpose,
- Develop a business plan that incorporates financial and marketing strategies,
- Revise our policy on reserves,
- Ensure we are complying with the law and our own governing documents, and
- Update the risks to NEET's operations, with appropriate actions to reduce their impact.



"My son was up at 4.30am waiting to come to NEET!"

"Got a place at NEET and cheered"

Parents

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THANKS to all the NEET staff team for their commitment, adaptability, and resourcefulness over an extraordinary year for us all.

THANKS to all parents and carers for their support, patience and for keeping going through such challenging times.

THANKS to the excellent volunteers who have returned to NEET with their time and skills and made a difference.

THANKS to our customers both new and returning for still buying our plants this year despite not being able to access the site.

THANKS to the social care professionals who kept in touch and continued to further our reputation as a present, consistent, quality service provider.

THANKS to the wonderful Trustees of NEET for their time, expertise, continuing support, encouragement, and friendship making NEET a successful and sustainable organisation for the future.

"A great local facility. Fabulous plants and wonderful people"

Customer comments





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Structure, governance and management

The charity is a company limited by guarantee incorporated on 11 January 2006 in England and Wales, number 05672008, and registered as a charity on 18 January 2007, number 1117620. The charity is governed by its memorandum and articles of association dated 11 January 2006.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mrs. Kate Brown - Chair	(Resigned 17 February 2021)
Mr. Steve Bruzzese	
Mrs. Barbara Drake	
Mrs. Helen Varey	
Dr. Anthony Wellsteed	
Mr. Mark Yates	
Mrs Margaret Barnes	(Resigned 14 July 2020)
Ms. Fiona Timms	(Appointed 10 December 2020)

New trustees are appointed for the skills and knowledge they can give to the charity. Training will be provided if needed.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

At the annual general meeting, Anthony Wellsteed and Kathleen Brown stood down and were re-appointed.

Indemnity insurance has been taken out during the year and is included in insurance costs.

The charity decisions are made by the Trustees. The day to day running of the charity is done by the Business Manager and Operations Manager, who supervise the staff and volunteers.

The trustees' report was approved by the Board of Trustees.

Mr. Steve Bruzzese
Trustee
Dated: 22 September 2021



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NORTHCLIFFE ENVIRONMENTAL ENTERPRISES TEAM (N.E.E.T)

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF NORTHCLIFFE ENVIRONMENTAL ENTERPRISES TEAM (N.E.E.T)

I report to the trustees on my examination of the financial statements of Northcliffe Environmental Enterprises Team (N.E.E.T) (the charity) for the year ended 31 January 2021.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or

2 the financial statements do not accord with those records; or

3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or

4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

DocuSigned by:
Colin Whitehead
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Colin Whitehead FCA, MAAT, BA (Hons)
Naylor Wintersgill Limited

Carlton House
Grammar School Street
Bradford
BD1 4NS

Dated: 22 September 2021

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NORTHCLIFFE ENVIRONMENTAL ENTERPRISES TEAM (N.E.E.T)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 JANUARY 2021

	Notes	**Unrestricted funds 2021 £**	**Restricted funds 2021 £**	**Total 2021 £**	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Income from:							
Donations and legacies	**3**	6,934	23,191	30,125	2,258	14,799	17,057
Charitable activities	**4**	393,059	27,930	420,989	320,749	27,930	348,679
Investments	**5**	6	-	6	75	-	75
Other income	**6**	22,441	-	22,441	-	-	-
Total income		422,440	51,121	473,561	323,082	42,729	365,811
Expenditure on:							
Raising funds	**7**	17,774	-	17,774	16,503	-	16,503
Charitable activities	**8**	407,013	38,171	445,184	324,453	20,947	345,400
Other	**13**	-	-	-	10,082	-	10,082
Total resources expended		424,787	38,171	462,958	351,038	20,947	371,985
Net (outgoing)/incoming resources before		(2,347)	12,950	10,603	(27,956)	21,782	(6,174)
Gross transfers between funds		(5,357)	5,357	-	-	-	-
Net (expenditure)/income for the year/ Net movement in funds		(7,704)	18,307	10,603	(27,956)	21,782	(6,174)
Fund balances at 1 February 2020		167,070	21,782	188,852	195,026	-	195,026
Fund balances at 31 January 2021		159,366	40,089	199,455	167,070	21,782	188,852

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

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NORTHCLIFFE ENVIRONMENTAL ENTERPRISES TEAM (N.E.E.T)

BALANCE SHEET

AS AT 31 JANUARY 2021

	Notes	2021 £	2021 £	2020 £	2020 £
Fixed assets					
Tangible assets	**14**		64,388		94,939
Current assets					
Debtors	**15**	44,701		19,107	
Cash at bank and in hand		105,441		101,851	
		150,142		120,958	
Creditors: amounts falling due within one year	**16**	(15,075)		(16,297)	
Net current assets			135,067		104,661
Total assets less current liabilities			199,455		199,600
Creditors: amounts falling due after more than one year	**17**		-		(10,748)
Net assets			199,455		188,852
Income funds					
Restricted funds	**18**		40,089		21,782
Unrestricted funds					
Designated funds	**19**	6,632		-	
General unrestricted funds		152,734		167,070	
			159,366		167,070
			199,455		188,852

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 January 2021.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 22 September 2021

DocuSigned by:
S Bruzzese
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Mr. Steve Bruzzese
Trustee
Company Registration No. 5672008

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NORTHCLIFFE ENVIRONMENTAL ENTERPRISES TEAM (N.E.E.T)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2021

1 Accounting policies

Charity information

Northcliffe Environmental Enterprises Team (N.E.E.T) is a private company limited by guarantee incorporated in England and Wales. The registered office is 6 Finkil Streeet, Hove Edge, Brighouse, WD6 2LS 6 Finkil Street, Hove Edge, Brighouse, HD6 2LS.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

During 2020 and into 2021 the Covid-19 pandemic has impacted businesses and the economy in the United Kingdom and worldwide. Measures taken to contain the spread of the virus, including travel bans, quarantines, social distancing, and closures of non-essential services have triggered significant disruptions to businesses worldwide resulting in an economic slowdown.
The duration and impact of the COVID-19 pandemic remains unclear at this time, however the company has carried out a review of the impact that Covid-19 might have on the business. Directors have undertaken research, used published Government advice and consulted with key customers, key suppliers and fellow group companies.
The directors have confidence that the company is well placed to cope with the disruption as a result of Covid-19 and believe all reasonable steps have been undertaken to safeguard the future of the business.
Accounting policy
The directors do not consider the Covid-19 pandemic to have created a material uncertainty in relation to the going concern of the company.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

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1 Accounting policies

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold land and buildings	20% straight line
Plant and equipment	20% and 25% straight line
Computers	20% straight line
Motor vehicles	20% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

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1 Accounting policies

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

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1 Accounting policies

1.12 Leases

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessees. All other leases are classified as operating leases.

Assets held under finance leases are recognised as assets at the lower of the assets fair value at the date of inception and the present value of the minimum lease payments. The related liability is included in the balance sheet as a finance lease obligation. Lease payments are treated as consisting of capital and interest elements. The interest is charged to net income/(expenditure) for the year so as to produce a constant periodic rate of interest on the remaining balance of the liability.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£
Donations and gifts	2,630	-	2,630	2,258	-	2,258
Grants receivable	4,304	23,191	27,495	-	14,799	14,799
	6,934	23,191	30,125	2,258	14,799	17,057
Grants receivable for core activities						
Lloyds Bank Foundation	-	8,441	8,441	-	14,799	14,799
WISHH Out Door Kitchen	-	10,000	10,000	-	-	-
Cleaner Street Out Door Kitchen	-	1,750	1,750	-	-	-
DWP	4,304	-	4,304	-	-	-
IPC Measures	-	3,000	3,000	-	-	-
	4,304	23,191	27,495	-	14,799	14,799

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4 Charitable activities

	Charitable Income 2021 £	Charitable Income 2020 £
Sales	9,794	10,398
Attendance fees	383,265	310,351
Performance related grants	27,930	27,930
	420,989	348,679
Analysis by fund		
Unrestricted funds	393,059	320,749
Restricted funds	27,930	27,930
	420,989	348,679
Performance related grants		
Bradford MDC - Box for All	8,050	8,050
Bradford MDC - Branching Out	9,880	9,880
Bradford MDC - Home Grown	10,000	10,000
	27,930	27,930

5 Investments

	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Interest receivable	6	75

6 Other income

	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Other income	22,441	-

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7 Raising funds

	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Trading costs		
Operating trading company undertaking non-charitable trading activity	17,774	16,503
	17,774	16,503

8 Charitable activities

	Charitable Expenditure 2021 £	Charitable Expenditure 2020 £
Staff costs	281,691	229,391
Project costs	29,427	8,545
Site accessories	-	160
	311,118	238,096
Share of support costs (see note 8)	129,388	104,819
Share of governance costs (see note 8)	4,678	2,485
	445,184	345,400
Analysis by fund		
Unrestricted funds	407,013	324,453
Restricted funds	38,171	20,947
	445,184	345,400

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9 Support costs

	Support costs	Governance costs	2021	Support costs	Governance costs	2020
	£	£	£	£	£	£
Staff costs	27,407	-	27,407	24,245	-	24,245
Depreciation	39,622	-	39,622	42,758	-	42,758
Heat and light	6,330	-	6,330	4,604	-	4,604
Travel	6,284	-	6,284	809	-	809
Office costs	11,428	-	11,428	4,071	185	4,256
Training	-	-	-	824	-	824
Maintenance	20,270	-	20,270	15,514	-	15,514
General expenses	8,708	-	8,708	7,114	-	7,114
Insurance	2,360	-	2,360	3,487	-	3,487
Bank charges	47	-	47	32	-	32
Professional fees	5,215	-	5,215	613	-	613
Sundry	1,717	-	1,717	748	-	748
Independent examination	-	2,898	2,898	-	2,300	2,300
Accountancy	-	1,780	1,780	-	-	-
	129,388	4,678	134,066	104,819	2,485	107,304
Analysed between						
Charitable activities	129,388	4,678	134,066	104,819	2,485	107,304

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the current or prior year other than those referred to in note 22.

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11 Employees

Number of employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
	14	12
	14	12

Employment costs	2021 £	2020 £
Wages and salaries	278,592	233,241
Social security costs	23,012	15,913
Other pension costs	7,494	4,482
	309,098	253,636

There were no employees whose annual remuneration was £60,000 or more.

12 Taxation

As a charity the company is exempt from tax on income falling within part II of the Corporation Tax Act 2010 and on gains falling within s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives. No tax charges have arisen in the charity.

13 Other

	Total Unrestricted funds £ 2021	2020
Unauthorised expenditure	-	10,082
	-	10,082

During the prior year a number of payments have been made without the authorisation or knowledge of the Trustees or Managers. This expenditure is not deemed to be beneficial to the Charity. As a result of the discovery of this expenditure procedures have been put in place to ensure all future expenditure is properly authorised.

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14 Tangible fixed assets

	Leasehold land and buildings	Plant and equipment	Computers	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 February 2020	125,140	73,369	9,572	21,289	229,370
Additions	-	7,415	1,656	-	9,071
At 31 January 2021	125,140	80,784	11,228	21,289	238,441
Depreciation and impairment					
At 1 February 2020	80,094	41,140	8,939	4,258	134,431
Depreciation charged in the year	21,887	12,687	790	4,258	39,622
At 31 January 2021	101,981	53,827	9,729	8,516	174,053
Carrying amount					
At 31 January 2021	23,159	26,957	1,499	12,773	64,388
At 31 January 2020	45,046	32,229	633	17,031	94,939

15 Debtors

	2021	2020
Amounts falling due within one year:	£	£
Trade debtors	29,681	9,561
Other debtors	3,100	9,546
Prepayments and accrued income	11,920	-
	44,701	19,107

16 Creditors: amounts falling due within one year

	Notes	2021	2020
		£	£
Obligations under finance leases		-	4,066
Other taxation and social security		-	4,212
Trade creditors		8,304	1,486
Other creditors		1,616	1,159
Accruals and deferred income		5,155	5,374
		15,075	16,297

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17 Creditors: amounts falling due after more than one year

	Notes	2021 £	2020 £
Obligations under finance leases		-	10,748

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18 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds			
	Incoming resources	Resources expended	Balance at 1 February 2020	Incoming resources	Resources expended	Transfers	Balance at 31 January 2021
	£	£	£	£	£	£	£
Consultancy support	14,799	-	14,799	-	(12,000)	-	2,799
Box for All Project	8,050	(6,037)	2,013	8,050	(10,063)	-	-
Branching Out Project	9,880	(7,410)	2,470	9,880	-	4,850	17,200
Home Grown Project	10,000	(7,500)	2,500	10,000	(6,160)	-	6,340
Out Door Kitchen WISHH	-	-	-	10,000	-	-	10,000
Out Door Kitchen Cleaner Streets	-	-	-	1,750	-	-	1,750
IPC Measures	-	-	-	3,000	(1,000)	-	2,000
Covid Response	-	-	-	8,441	(8,948)	507	-
	42,729	(20,947)	21,782	51,121	(38,171)	5,357	40,089

Consultancy support was funded by Lloyds Bank Foundation. Bradford Metropolitan District Council funded Box for All, Branching out and Home Grown projects.
Covid Response was funded by Lloyds Bank Foundation and a transfer in the year from general funds is to cover the overspend.
A transfer has been made to branching out to align the balance to carry forward to next year.
New funding for the Out Door Kitchen will be spent next year.

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19 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds			
	Incoming resources	Balance at 1 February 2020	Transfers	Balance at 31 January 2021
	£	£	£	£
Home Grown Project	-	-	2,680	2,680
Branching Out	-	-	3,952	3,952
	-	-	6,632	6,632

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20 Funds

These are endowment funds funds which are material to the charity's activities made up as follows:

		Movement in funds				Movement in funds		
	Balance at 1 February 2019	**Incoming resources**	**Resources expended**	**Transfers**	**Balance at 1 February 2020**	**Incoming resources**	**Resources expended**	**Transfers**	**Balance at 31 January 2021**
	£	**£**	**£**	**£**	**£**	**£**	**£**	**£**	**£**
Restricted	-	42,729	(20,947)	-	21,782	51,121	(38,171)	5,357	40,089
Designated	-	-	-	-	-	-	-	6,632	6,632
General	195,026	323,082	(351,038)	-	167,070	422,440	(424,787)	(11,989)	152,734
	195,026	365,811	(371,985)	-	188,852	473,561	(462,958)	-	199,455

21 Analysis of net assets between funds

	Unrestricted funds 2021	**Designated funds 2021**	**Restricted funds 2021**	**Total 2021**	Unrestricted funds 2020	Restricted funds 2020	Total 2020
	£	**£**	**£**	**£**	£	£	£
Fund balances at 31 January 2021 are represented by:							
Tangible assets	64,388	-	-	64,388	94,939	-	94,939
Current assets/(liabilities)	88,346	6,632	40,089	135,067	82,879	21,782	104,661
Long term liabilities	-	-	-	-	(10,748)	-	(10,748)
	148,560	6,632	40,089	195,281	167,070	21,782	188,852

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22 Related party transactions

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2021	2020
	£	£
Aggregate compensation	73,084	64,653

Transactions with related parties

During the year the charity entered into the following transactions with related parties:

During the prior year a loan to a Trustee who has since resigned, Margaret Barnes totalling £5,000 was written off because it was deemed irrecoverable.

During the prior year equipment was purchased for the benefit of the son of a Trustee who has since resigned, Margaret Barnes totalling £2,582.

During the prior year payments were made to the son of a Trustee who has since resigned, Margaret Barnes totalling £2,500, the Trustees cannot ascertain what the payments relate to.

The current Trustees are taking legal advice on the recovery of the funds.