

# GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION

England & Wales · Charity number 1117362

## Details

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**Status** Registered

**Legal form** Charitable company

**Company number** [05971309](#)

**Registered** 2006-12-21

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Great Ashby Community Centre  
Whitehorse Lane  
Stevenage  
SG1 6NH

**Phone** 01438365392

**Email** [info@greatashbycommunitycentre.org.uk](mailto:info@greatashbycommunitycentre.org.uk)

**Website** [www.greatashbycommunitycentre.org.uk](http://www.greatashbycommunitycentre.org.uk)

## Activities

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**Objects:** TO PROMOTE THE BENEFIT OF THE INHABITANTS OF GREAT ASHY AND SURROUNDING AREAS BY ASSOCIATING TOGETHER THE LOCAL AUTHORITIES, VOLUNTARY ORGANISATIONS AND INHABITANTS IN A COMMON EFFORT TO MAINTAIN AND DEVELOP A COMMUNITY CENTRE FOR THE PROVISION OF FACILITIES IN THE INTEREST OF SOCIAL WELFARE FOR RECREATION AND LEISURE- TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS

**Activities:** The aim of GACCMA is to provide a balanced and vibrant community facility which provides a wide range of community facilities to as broad and diverse a population as can be effectively achieved.

## Classification

- **How:** Provides Buildings/facilities/open Space, Acts As An Umbrella Or Resource Body
- **What:** Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- **Area of benefit:** GREAT ASHY AND SURROUNDING AREAS
- Hertfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-02-28	£89,357	£86,333	-	-
2024-02-29	£78,447	£78,455	-	-
2023-02-28	£72,792	£67,960	-	-
2022-02-28	£80,797	£47,399	-	-
2021-02-28	£50,316	£65,946	-	-

## Trustees

Name	Role	Appointed
Andrew Brockhurst		2020-09-16
David Warboys		2022-11-02
Elliot William Doughty		2020-10-14
Hayley Michelle Collins		2025-06-11
LINDSEY ANNE BROCKHURST		2007-12-12
Sarah Rhian Robinson		2020-02-11

**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**

England & Wales - Charity number 1117362

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# Accounts

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Registered number: 05971309  
Charity number: 1117362

**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee)**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 28 FEBRUARY 2025**

**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee)**

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**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee)**

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITABLE COMPANY, ITS TRUSTEES AND  
ADVISERS  
FOR THE YEAR ENDED 28 FEBRUARY 2025**

<b>Trustees</b>	L. Brockhurst, Chair A. Brockhurst E. Doughty S. Robinson D. Warboys H. Collins
<b>Company registered number</b>	05971309
<b>Charity registered number</b>	1117362
<b>Registered office</b>	Great Ashby Community Centre Whitehorse Lane Great Ashby Stevenage Herts SG1 6NH
<b>Independent examiners</b>	Wilder Coe Ltd Chartered Accountants & Statutory Auditors 143-149 Fenchurch Street London EC3M 6BL
<b>Bankers</b>	CAF Bank 25 Kings Hill Avenue West Malling Kent ME19 4TA

**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee)**

**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 28 FEBRUARY 2025**

The Trustees present their annual report together with the financial statements of the Great Ashby Community Centre Management Association ('GACCMA') for the year 1 March 2024 to 28 February 2025. The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the charitable Company qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

The Board of Trustees are satisfied with the performance of the charitable Company during the year and the position at 28th February 2025 and consider that the charity is in a strong position to continue its activities during the company year, and that the charitable Company's assets are adequate to fulfil its obligations.

### **Structure, governance and management**

#### **a. Constitution**

Great Ashby Community Centre Management Association is registered as a charitable Company limited by guarantee and was set up by a Memorandum and Articles of Association on 18 October 2006. The Company was awarded charitable status in December 2006. On 1st May 2007, we officially became lease holders, taking over responsibility from NHDC and began full operation.

The company's registered company number is 05971309, and it is also registered with the Charity Commission, charitable number 1117362.

#### **b. Appointment of Directors**

The charitable Company being limited by guarantee, there are no directors' interests in share capital.

Directors are appointed at the AGM; each year one-third of the directors must retire. The directors to retire are those that have been in office the longest. A retiring director shall be eligible for re-election. Any person may be co-opted to fill a casual vacancy or to add to the number of directors and shall retain office until the next Annual General Meeting, when they shall be eligible for re-election.

All of the directors of the charitable Company are also trustees of the charity, and their responsibilities include all of the responsibilities of directors under the Companies Act and of trustees under the Charities Act.

The Directors of the charitable Company have no interest in any contract with the charitable Company nor do they receive any remuneration for their service or personal expenses.

#### **c. Organisational structure and decision making**

The Trustees who served during the year were as follows:

L. Brockhurst (Chair)  
A. Brockhurst  
E. Doughty  
S. Robinson  
D. Warboys  
J. Szulikowski (resigned 1 January 2025)  
H. Collins (appointed 11 June 2025)

**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee)**

**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 28 FEBRUARY 2025**

**Objectives and activities**

**a. Policies and objectives**

The principal objectives of the charitable Company as set out in the governing document are:

- To benefit the inhabitants of Great Ashby by providing multi-purpose facilities for recreational and leisure activities;
- To engage with the local authorities, voluntary organisations and other bodies and organisations through the Community Centre for the benefit and further enhancement of the local community; and
- To promote the welfare and interests of the Great Ashby community through the Centre and its communication channels.

The Trustees confirm that they have, in the administration of the charity, paid due regard to the public benefit guidance published by the Charity Commission under section 4 of the Charities Act 2011.

**b. Summary of the main activities and performance of the charity in relation to its objectives**

The Great Ashby Community Centre continues to be a successful and well sought after facility in the Stevenage area. Its revenue contributes to the overall running costs of the Centre. Although run as a not-for-profit organisation, we have to generate enough income to ensure sustainability of the Community Centre. We do have to pursue additional funds for specific needs as they arise and/or determine.

**i. Fund Raising**

It is still part of our current business plan to hold fundraising events that not only add value to community life but could also contribute to the running costs of the Community Centre. During the year, we held three community Book Swaps; free events where members of the Great Ashby community and further afield donate and collect books. We were able to raise funds through sales of refreshments and charged local bakers to hold a stall at each event.

**ii. Communication**

Online - The centre has a dedicated website which provides information on the centre to the community, including details of the facilities available and the clubs and classes that take place at the centre as well as information about our Book Swaps. The Community Centre has an active Facebook page.

**iii. Facilities**

The Centre continues to be an extremely popular choice for regular hirers and one off occasions.

A wide range of groups and activities use the centre on a regular basis including; A preschool (9 sessions per week), children's educational classes, children's music and dance classes, Girl Guiding (Brownies and Guides), a slimming club, a choir, the Women's Institute, a dog obedience class, Great Ashby Community Council, Great Ashby Community Church and sports and exercise classes and clubs.

**c. Summary of main activities of the charity in relation to maintenance and improvement of its facilities**

The main building is now over 20 years old (built in 2001, opened in 2003) and still in good repair. The extension built in 2012 (Hall 2, Chaplaincy, toilets and storage room) are also in good repair. We endeavour to keep the centre well maintained and managed.

**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee)**

**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 28 FEBRUARY 2025**

**Objectives and activities (continued)**

**i. Maintenance**

During the year we changed our cleaning company from The Good Cleaning Company to Alliance. The management committee works closely with the contractor to monitor performance and holds regular review meetings.

GACCMA keep the garden borders around the front of the building and the side and back gardens, which are covered in artificial grass, tidy during their periodic Trustee Days.

We periodically utilise the services of the Government Community Payback scheme to help maintain the centre including outside tasks such as painting railings and cutting back shrubs in the gardens. The individuals are fully supervised and risk assessments are carried out prior to work being completed. The work is carried out during the school holidays.

During the Summer 2024 holidays, Hall 2 and adjacent foyer, corridor and toilets were redecorated.

We continue to work closely with North Herts Council to resolve matters impacting the boiler and hot water systems. We document issues and include these in our monthly meeting minutes to demonstrate full transparency. Under the lease agreement they are responsible for maintaining them.

**ii. Repairs and Alterations**

Routine minor maintenance was carried out as needed.

With the main kitchen showing signs of wear and tear, we replaced the main kitchen. We included elements to make the kitchen usable by wheelchair users, including a rise-and-fall sink unit and side opening oven. Installation took place in August 2024.

**iii. Future plans to improve facilities**

A full review of maintenance priorities and financial planning was completed in January 2025. From this the Trustees have agreed maintenance priorities for 2025 and 2026.

Having experienced issues with hirers not closing the external doors to Hall 3 properly, and therefore leaving the building unsecured, we decided that the best solution was to change them to fire doors. These were installed in March 2025.

A result of these new fire doors was that hirers were no longer able to open the doors for ventilation to this south-facing room on a warm day. We decided to have air conditioning installed for the comfort of our hirers prior to the hall being decorated. The air conditioning was installed in June 2025.

Hall 3 and the main entrance and foyer were due for painting in 2025 to maintain the requirement in our lease agreement with North Herts Council to redecorate at least every four years. This work, along with new flooring to both areas, was completed during August 2025.

The male and female toilets in the older part of the building are now over 20 years old. As well as showing definite signs of wear and tear, limescale is now starting to cause issues with some of the toilets' functions. We are investigating the costs of replacing the toilets and hand wash basins in both areas. With a cost expected to be in the region of £50,000, we hope to be able to do this work in 2026.

**d. Other activities - membership**

GACCMA are members of North Herts Centre for Voluntary Service.

**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee)**

**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 28 FEBRUARY 2025**

**Financial review**

**a. Reserves policy**

We recognise that reserves must be kept at a reasonable level in relation to the overall turnover of the organisation.

Costs of an ongoing nature for the 12 months from 1st March 2025 are:

Pay Costs	£22,000
Utilities - Gas, Water, Electric	£11,900
Refuse	£2,000
Cleaning	£11,600
Insurance & Security	£2,600
Communications	£1,250
Permits and Licences	£900
Bank, Accounting	£1,700
Maintenance	£8,200
	<b>£62,150</b>
Total Reserve (6 Months)	£31,075
Minimum total required for 3 months	£15,538

Notes to Reserve Policy:

- i) Based on 50% of expenses recorded in GACCMA profit and loss for the year 2024-25.
- ii) Due to the age of the building, maintenance costs have been increased.
- iii) The analysis is based on the assumption that any legal costs incurred in the closure of the Centre would be met directly by North Hertfordshire District Council.

**b. Risk policy**

Both the Risk Register and the Business Continuity Plan for the Community Centre's operation in the event of an emergency remained current but are due for review.

**c. Investment powers**

The Board has power to invest funds not immediately required for operational purposes in such concerns, securities or properties as it thinks fit, subject to any restrictions within the Memorandum and Articles of Association.

At 28th February 2025 there are no funds invested in securities or properties.

**d. Going concern**

After making appropriate enquiries, the Directors have a reasonable expectation that the charitable Company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee)**

**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 28 FEBRUARY 2025**

**e. Transactions and financial position**

The financial statements are set out later in this document. As stated in the introduction to this report, the trustees consider the financial performance by the charity during the year to have been satisfactory.

The Statement of Financial Activities shows a net movement in reserves for the year of £3,024 (2024: £(8)).

The total reserves at the year-end stand at £65,122 (2024: £62,098) of which £2,650 (2024: £2,650) was restricted. £31,075 of this excess is our 6 months reserves. The remaining balance is planned to be spent in the coming 12 months mostly on maintenance. The most significant work up coming is the replacement of flooring in the main foyer and Hall 3.

The majority of the expenditure is spent on management and administration.

There have been no additions to fixed assets in the year to 28 February 2025.

**Statement of Trustees' responsibilities**

The Trustees (who are also the directors of the charitable Company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable Company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee)**

**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 28 FEBRUARY 2025**

**Statement of Trustees' responsibilities (CONTINUED)**

**Conclusion**

The Trustees and Directors are pleased to report another successful year and continued financial strength with a positive outlook for 2025/26.

The Community Centre continues to be heavily used for a wide range of children's and young people's activities and has seen increasing demand by a broader range of age groups. Sport, health, fitness clubs and classes continue to provide a strong range of activities to the community. There continues to be steady demand for our ad hoc events, such as private family parties.

The Bunnies Pre-school, who hire the centre five mornings and four afternoons per week, are our biggest hirers as a percentage and provide us with consistent income.

We continue to receive support from North Herts District Council to support ongoing maintenance, which is very much appreciated.

Looking ahead, GACCMA intends on continuing the refurbishment of the centre as it reaches its 20 year anniversary since opening, as well as run events to generate income and offer opportunities for the community to meet and socialise.

Approved by order of the members of the board of Trustees on 12/11/2025..... and signed on their behalf by:

L. Brockhurst  
**L. Brockhurst**  
(Chair of Trustees)

**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee)**

**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 28 FEBRUARY 2025**

**Independent Examiner's Report to the Trustees of Great Ashby Community Centre Management Association ('the charitable Company')**

I report to the charity Trustees (who are also Directors for the purpose of company law) on my examination of the financial statements of the charitable Company for the year ended 28 February 2025 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed

**Responsibilities and Basis of Report**

As the Trustees of the charitable Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the financial statements present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charitable Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION  
(A Company Limited by Guarantee)**

**INDEPENDENT EXAMINER'S REPORT (CONTINUED)  
FOR THE YEAR ENDED 28 FEBRUARY 2025**

This report is made solely to the charitable Company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charitable Company's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable Company and the charitable Company's Trustees as a body, for my work or for this report.

Signed: .....

Dated: .....

Chris Gent BA FCA

Wilder Coe Limited  
Chartered Accountants  
1st Floor Sackville House  
143-149 Fenchurch Street  
London  
EC3M 6BL

**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**  
(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 28 FEBRUARY 2025**

	Note	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	<i>Total funds 2024 £</i>
<b>Income from:</b>					
Voluntary income	3	-	10,020	10,020	-
Charitable activities	4	78,211	-	78,211	77,424
Other fundraising activities	5	364	-	364	467
Investments	6	762	-	762	556
<b>Total income</b>		<u>79,337</u>	<u>10,020</u>	<u>89,357</u>	<u>78,447</u>
<b>Expenditure on:</b>					
Charitable activities	7	76,313	10,020	86,333	78,455
<b>Total expenditure</b>		<u>76,313</u>	<u>10,020</u>	<u>86,333</u>	<u>78,455</u>
<b>Net movement in funds</b>		<u>3,024</u>	<u>-</u>	<u>3,024</u>	<u>(8)</u>
<b>Reconciliation of funds:</b>					
Total funds brought forward		59,448	2,650	62,098	62,106
Net movement in funds		3,024	-	3,024	(8)
<b>Total funds carried forward</b>		<u>62,472</u>	<u>2,650</u>	<u>65,122</u>	<u>62,098</u>

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 12 to 20 form part of these financial statements.

**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee)**  
**REGISTERED NUMBER: 05971309**

**BALANCE SHEET**  
**AS AT 28 FEBRUARY 2025**

	Note	2025 £	2024 £
<b>Fixed assets</b>			
Tangible assets	11	837	1,675
<b>Current assets</b>			
Debtors	12	9,562	7,886
Cash at bank and in hand		71,409	73,995
		80,971	81,881
Creditors: amounts falling due within one year	13	(16,686)	(21,458)
		64,285	60,423
<b>Net current assets</b>		64,285	60,423
<b>Total net assets</b>		65,122	62,098
 <b>Charity funds</b>			
Restricted funds		2,650	2,650
Unrestricted funds		62,472	59,448
		65,122	62,098
<b>Total funds</b>		65,122	62,098

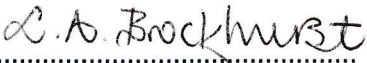
The charitable Company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 12/11/2025 and signed on their behalf by:

  
 .....  
**L. Brockhurst**  
 (Chair of Trustees)

The notes on pages 12 to 20 form part of these financial statements.

**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 28 FEBRUARY 2025**

**1. General information**

Great Ashby Community Centre Management Association (company number: 05971309), having its registered office and trading address at Great Ashby Community Centre, Whitehorse Lane, Great Ashby, Stevenage, Herts, SG1 6NH, is a private charitable company limited by guarantee, incorporated in England and Wales.

**2. Accounting policies**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charitable Company has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The charitable Company's functional and presentational currency is Pound Sterling (GBP).

Great Ashby Community Centre Management Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**2.2 Company status**

The charitable Company is a company limited by guarantee. The members of the company are the Directors named on page 1. In the event of the charitable Company being wound up, the liability in respect of the guarantee is limited to £1 per member of the charitable Company.

**2.3 Going concern**

At the time of approving the accounts, the trustees have reasonable expectation that the charitable Company has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

**2.4 Income**

All income is recognised once the charitable Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income from charitable activities comprises income relating to hall hire. This income is accounted for in the period in which it is receivable being when the hire takes place and deferred as necessary.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Investment income is included in the accounts when it is receivable.

**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 28 FEBRUARY 2025**

**2. Accounting policies (continued)**

**2.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central costs are allocated on the basis of time spent.

Expenditure on raising funds includes all expenditure incurred by the charitable Company to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charitable Company's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

**2.6 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charitable Company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

**2.7 Taxation**

The charitable Company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charitable Company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

**2.8 Tangible fixed assets and depreciation**

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Fixtures and fittings	-	25%
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**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 28 FEBRUARY 2025**

**2. Accounting policies (continued)**

**2.9 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**2.10 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**2.11 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charitable Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

**2.12 Financial instruments**

The charitable Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2.13 Pensions**

The charitable Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charitable Company to the fund in respect of the year.

**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 28 FEBRUARY 2025**

**3. Voluntary income**

	<b>Restricted funds 2025 £</b>	<b>Total funds 2025 £</b>	<i>Total funds 2024 £</i>
Grants	10,020	<b>10,020</b>	-

**4. Income from charitable activities**

	<b>Unrestricted funds 2025 £</b>	<b>Total funds 2025 £</b>	<i>Total funds 2024 £</i>
Hall hire	78,211	<b>78,211</b>	77,424

**5. Income from other trading activities**

**Income from fundraising events**

	<b>Unrestricted funds 2025 £</b>	<b>Total funds 2025 £</b>	<i>Total funds 2024 £</i>
Fundraising events	364	<b>364</b>	467

**6. Investment income**

	<b>Unrestricted funds 2025 £</b>	<b>Total funds 2025 £</b>	<i>Total funds 2024 £</i>
Bank interest receivable	762	<b>762</b>	556

**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 28 FEBRUARY 2025**

**7. Expenditure on charitable activities**

	<b>Unrestricted funds 2025 £</b>	<b>Restricted funds 2025 £</b>	<b>Total funds 2025 £</b>	<i>Total funds 2024 £</i>
<b>Staff costs</b>				
Total staff costs (see note 9)	20,271	-	<b>20,271</b>	19,523
<b>Premises costs</b>				
Insurance	1,761	-	<b>1,761</b>	1,726
Light and heat	13,824	-	<b>13,824</b>	12,561
Cleaning	10,061	-	<b>10,061</b>	21,955
General maintenance	22,809	10,020	<b>32,829</b>	14,101
Security	841	-	<b>841</b>	1,034
Trade refuse	1,400	-	<b>1,400</b>	1,404
	<hr/> 50,696	<hr/> 10,020	<hr/> <b>60,716</b>	<hr/> 52,781
<b>General support costs</b>				
Postage, printing and stationery	247	-	<b>247</b>	186
Subscriptions	1,206	-	<b>1,206</b>	882
Equipment expenses	628	-	<b>628</b>	1,389
Bank charges	60	-	<b>60</b>	60
Sundry expenses	695	-	<b>695</b>	1,296
Depreciation of assets	838	-	<b>838</b>	838
Accountancy	630	-	<b>630</b>	600
Entertainment	100	-	<b>100</b>	-
	<hr/> 4,404	<hr/> -	<hr/> <b>4,404</b>	<hr/> 5,251
<b>Governance costs</b>				
Independent examiners fees	942	-	<b>942</b>	900
	<hr/> 76,313	<hr/> 10,020	<hr/> <b>86,333</b>	<hr/> 78,455
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 28 FEBRUARY 2025**

**8. Independent examiner's remuneration**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Fees payable to the charitable Company's independent examiner for the independent examination of the charitable Company's annual accounts	<b>942</b>	900
Fees payable to the charitable Company's independent examiner in respect of:		
All other services not included above	<b>630</b>	600
	<u><u>          </u></u>	<u><u>          </u></u>

**9. Staff costs**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Wages and salaries	<b>18,899</b>	18,213
Contribution to defined contribution pension schemes	<b>1,372</b>	1,310
	<u><u>20,271</u></u>	<u><u>19,523</u></u>

The average number of persons employed by the charitable Company during the year was as follows:

	<b>2025</b>	<b>2024</b>
	<b>No.</b>	<b>No.</b>
Engaged in charitable activities	<b>1</b>	1
	<u><u>          </u></u>	<u><u>          </u></u>

No employee received remuneration amounting to more than £60,000 in either year.

**10. Trustees' remuneration and expenses**

During the year, no Trustees received any remuneration or other benefits (2024 - £Nil).

During the year ended 28 February 2025, expenses totalling £582 were reimbursed or paid directly to 3 Trustees (2024 - £295). These expenses were reimbursing costs incurred by trustees on behalf of the charity on equipment.

**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 28 FEBRUARY 2025**

**11. Tangible fixed assets**

	<b>Fixtures and fittings</b> <b>£</b>
<b>Cost or valuation</b>	
At 1 March 2024 and 28 February 2025	<b>43,884</b>
	<hr/>
<b>Depreciation</b>	
At 1 March 2024	<b>42,209</b>
Charge for the year	<b>838</b>
	<hr/>
At 28 February 2025	<b>43,047</b>
	<hr/>
<b>Net book value</b>	
At 28 February 2025	<b>837</b>
	<hr/> <hr/>
<i>At 29 February 2024</i>	<i>1,675</i>
	<hr/> <hr/>

**12. Debtors**

	<b>2025</b> <b>£</b>	<b>2024</b> <b>£</b>
<b>Due within one year</b>		
Trade debtors	<b>9,562</b>	<i>7,786</i>
Prepayments and accrued income	<b>-</b>	<i>100</i>
	<hr/>	<hr/>
	<b>9,562</b>	<i>7,886</i>
	<hr/> <hr/>	<hr/> <hr/>

**13. Creditors: Amounts falling due within one year**

	<b>2025</b> <b>£</b>	<b>2024</b> <b>£</b>
Trade creditors	<b>2,847</b>	<i>10,655</i>
Other creditors	<b>8,955</b>	<i>3,992</i>
Accruals and deferred income	<b>4,884</b>	<i>6,811</i>
	<hr/>	<hr/>
	<b>16,686</b>	<i>21,458</i>
	<hr/> <hr/>	<hr/> <hr/>

**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 28 FEBRUARY 2025**

**14. Summary of funds**

**Summary of funds - current year**

	Balance at 1 March 2024 £	Income £	Expenditure £	Balance at 28 February 2025 £
General funds	59,448	79,337	(76,313)	62,472
Restricted funds	2,650	10,020	(10,020)	2,650
	62,098	89,357	(86,333)	65,122
	62,098	89,357	(86,333)	65,122

**15. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £
Tangible fixed assets	837	-	837
Current assets	78,321	2,650	80,971
Creditors due within one year	(16,686)	-	(16,686)
<b>Total</b>	62,472	2,650	65,122
	62,472	2,650	65,122

**Analysis of net assets between funds - prior year**

	Unrestricted funds 29 February 2024 £	Restricted funds 29 February 2024 £	Total funds 29 February 2024 £
Tangible fixed assets	1,675	-	1,675
Current assets	79,231	2,650	81,881
Creditors due within one year	(21,458)	-	(21,458)
<b>Total</b>	59,448	2,650	62,098
	59,448	2,650	62,098

**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 28 FEBRUARY 2025**

**16. Pension commitments**

The charitable Company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable Company in an independently administered fund. The pension cost charge represents contributions payable by the charitable Company to the fund and amounted to £1,372 (2024: £1,310). There were no amounts payable to the fund at the Balance Sheet date.

**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**

England & Wales - Charity number 1117362

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# Accounts

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Registered Charity Number  
1117362

Registered Company Number  
05971309

**Great Ashby Community Centre  
Management Association**

**Report and Accounts**

**28 February 2023**

**Great Ashby Community Centre Management Association  
Report and accounts  
Contents**

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**Great Ashby Community Centre Management Association  
Company Information**

**Directors**

J. Szulikowski (Chair)  
L. Brockhurst  
A. Brockhurst  
E. Doughty  
N. Glazebrook (resigned July 2022)  
S. Robinson  
D. Warboys (Appointed November 2022)  
S. Johnson-Searle (Appointed November 2022)

**Secretary**

N. Glazebrook (resigned July 2022)  
E. Doughty (appointed July 2022)

**Accountants**

Hargreaves Owen Ltd  
Fairclough Hall  
Halls Green  
Weston  
Hitchin  
SG4 7DP

**Bankers**

CAF Bank  
25 Kings Hill Avenue  
West Malling  
Kent  
ME19 4TA

**Registered Office**

Great Ashby Community Centre  
Whitehorse Lane  
Great Ashby  
Stevenage  
Herts  
SG1 6NH

**Charity Number**

1117362

**Company Number**

5971309

## **REPORT OF THE TRUSTEES FOR THE PERIOD 1<sup>st</sup> MARCH 2022 TO 28<sup>th</sup> FEBRUARY 2023**

The Trustees present their annual report and accounts for the year ending 28<sup>th</sup> February 2023.

The Board of Trustees are satisfied with the performance of the charity during the year and the position at 28<sup>th</sup> February 2023 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

### **NAME, REGISTERED OFFICE AND CONSTITUTION OF THE CHARITY**

The full name of the charity is Great Ashby Community Centre Management Association.

The legal registration details are:

The Registered Office is:	Great Ashby Community Centre, Whitehorse Lane, Stevenage, SG1 6NH
Charity Registration Number:	1117362
The telephone number is:	01438 365392

### **OBJECTIVES AND ACTIVITIES OF THE CHARITY**

The Objectives of the Great Ashby Community Centre Management Association are:

- To benefit the inhabitants of Great Ashby by providing multi-purpose facilities for recreational and leisure activities;
- To engage with the local authorities, voluntary organisations and other bodies and organisations through the Community Centre for the benefit and further enhancement of the local community;
- To promote the welfare and interests of the Great Ashby community through the Centre and its communication channels.

### **SUMMARY OF THE MAIN ACTIVITIES OF THE CHARITY IN RELATION TO ITS OBJECTIVES**

The Great Ashby Community Centre continues to be a successful and well sought after facility in the Stevenage area. Its revenue contributes to the overall running costs of the Centre. Although run as a not-for-profit organisation, we have to generate enough income to ensure sustainability of the Community Centre. We do have to pursue additional funds for specific needs as they arise and/or determine.

#### **a Fund Raising**

It is still part of our current business plan to hold fundraising events that not only add value to community life but could also contribute to the running costs of the Community Centre. During the year, we held three community Book Swaps; free events where members of the Great Ashby community and further afield donate and collect books. We were able to raise funds through sales of refreshments.

**b Communication**

Online - The centre has a dedicated website which provides information on the centre to the community, including details of the facilities available and the clubs and classes that take place in the centre. The Community Centre has an active Facebook page.

**c Facilities**

The Centre continues to be an extremely popular choice for regular hirers and one off occasions. Our third hall continues to be popular to hire as a flexible space for smaller parties or meetings.

A wide range of groups and activities use the centre on a regular basis including: A preschool (8 sessions per week), children's educational classes, children's dance classes, children's music classes, Girl Guiding (Rainbows, Brownies and Guides), baby groups, slimming clubs, a choir, the Women's Institute, a dog obedience class, Great Ashby Community Council, Great Ashby Community Church and sports and exercise classes and clubs including Yoga, Karate and Pilates.

## **SUMMARY OF THE MAIN ACTIVITIES OF THE CHARITY IN RELATION TO MAINTENANCE AND IMPROVEMENT OF ITS FACILITIES**

The main building is now twenty two years old (built in 2001, opened in 2003) and still in good repair. The extension (Hall 2, Chaplaincy, toilets and storage room) are in very good repair. We endeavour to keep the centre well maintained and managed.

### **a. Maintenance**

The centre continued to be cleaned by The Good Cleaning Company and the management committee was satisfied with the contractor's performance. GACCMA keep the garden borders around the front of the building and the side and back gardens, which are covered in artificial grass, tidy during their periodic Trustee Days.

We are continuing to work closely with North Herts District Council to resolve matters impacting the boiler and hot water systems. Under the lease agreement they are responsible for maintaining them.

### **b Repairs and Alterations**

Routine minor maintenance was carried out as needed. In addition, we have added a kitchenette to Hall 3, to create a self-contained space, where users can make and serve hot and cold drinks, that has appealed to a broader range of hirers.

Tables have been replaced where signs of wear and tear have been identified.

Signage has been replaced on the front of the centre to aid users with navigating the centre with ease.

Our digital strategy has enabled fully remote alarm and CCTV monitoring making efficiencies to the way we respond. We are in the early stages of piloting a new booking system for one off events creating a smooth customer experience.

### **c Future plans to improve facilities**

We plan to refurbish Hall 1 in summer 2023 due to heavy wear and tear with plans to paint walls and relacquer the floor. The artificial grass outside of Hall 1 is due to be maintained in the summer.

We are continuing to move forward with a digital strategy of enhancing our Broadband and Internet provision. Whilst this has commenced, work has not fully completed in this financial year.

We will also be looking to improve the cosmetic appearance of the toilets in the main building and the reception area.

The main kitchen is now showing some signs of wear and tear. We have plans to investigate the costs of upgrading the kitchen to include a fully accessible kitchen; which would make us the first and only centre locally to be fully accessible to all users.

## **OTHER ACTIVITIES**

### **Membership**

GACCMA are members of North Herts Centre for Voluntary Service.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Great Ashby Community Centre Management Association (GACCMA) was legally formed as a limited registered company in October 2006. We were awarded charitable status in December 2006. On 1st May 2007, we officially became lease holders, taking over responsibility from NHDC and began full operation.

The Trustees during the period covered by this report were:

Andrew Brockhurst  
Lindsey Brockhurst  
Elliot Doughty  
Natasha Glazebrook (resigned July 2022)  
Sarah Robinson  
Joanne Szulikowski  
Sue Johnson-Searle (resigned February 2023)  
David Warboys

The management committee at the end of the reporting period was:

Directors: Joanne Szulikowski (Chair)  
Lindsey Brockhurst  
Andrew Brockhurst  
Elliot Doughty  
Natasha Glazebrook (resigned July 2022)  
Sarah Robinson  
Sue Johnson-Searle (resigned February 2023)  
David Warboys

The Company being limited by guarantee, there are no directors' interest in share capital. Directors are appointed at the AGM; each year one-third of the directors must retire. The directors to retire are those that have been in office the longest. A retiring director shall be eligible for re-election. Any person may be co-opted to fill a casual vacancy or to add to the number of directors and shall retain office until the next Annual General Meeting, when they shall be eligible for re-election.

All the directors of the company are also trustees of the charity, and their responsibilities include all the responsibilities of directors under the Companies Acts and of trustees under the Charities Act.

The directors are members of the company.

The Directors of the Company have no interest in any contract with the Company nor do they receive any remuneration for their service or personal expenses.

## **FINANCIAL REVIEW & FINANCAL STATEMENTS**

### **a Reserve Policy**

We recognise that reserves must be kept at a reasonable level in relation to the overall turnover of the organisation.

We recognise that reserves must be kept at a reasonable level in relation to the overall turnover of the organisation.

Costs of an ongoing nature for the 12 months from 1st March 2023 are:

Pay Costs	£23,000
Utilities - Gas, Water, Electric	£12,360
Refuse	£2,000
Cleaning	£14,322
Insurance & Security	£2,700
Communications	£1,250
Permits and Licences	£900
Bank, Accounting	£1,700
Maintenance	£540
	£58,772

Total Reserve (6 Months)	£29,386
Minimum total required for 3 months	£14,693

Notes to Reserve Policy:

- i) Based on 50% of expenses recorded in GACCMA profit and loss for year 2022-23.
- ii) Due to the current utilities market price volatility, we have increased predictions for utilities.
- iii) Due to the age of building maintenance costs have been increased.
- iv) The analysis is based on the assumption that any legal costs incurred in the closure of the Centre would be met directly by North Hertfordshire District Council.

### **b Risk Policy**

Both the Risk Register and the Business Continuity Plan for the Community Centre's operation in the event of an emergency remained current but will be reviewed in 2023-2024.

### **c Investment Powers**

The Board has power to invest funds not immediately required for operational purposes in such concerns, securities or properties as it thinks fit, subject to any restrictions within the Memorandum and Articles of Association.

## **AVAILABILITY AND ADEQUACY OF ASSETS OF EACH OF THE FUNDS**

At 28<sup>th</sup> February 2023 there are no funds invested in securities or properties.

### **d Transactions and Financial Position**

The financial statements are set out later in this document. The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting standard for Smaller Entities published on 16 July 2014.

As stated in the introduction to this report, the trustees consider the financial performance by the charity during the year to have been satisfactory.

The Statement of Financial Activities show net incoming resources for the year of a revenue nature of £4,832 and net realised incoming resources of a capital nature of £nil, making net overall realised incoming resources of £4,832.

The total reserves at the year-end after accounting for unrealised losses after revaluing investments of £nil stand at £62,106.

A majority of the expenditure is spent on management and administration.

In November 2022 it came to light that the previous employee had entered into two concurrent utilities arrangements. As a result of this mistake, the Charity had to pay two early exit penalties totalling £5671.02. This was split £1,187.11 to Corona Energy Company and £4483.91 to Green Energy Advice Bureau. The mistake has been rectified and all contracts reviewed by The Trustees with new tighter controls and procedures in place before new contracts are entered into.

### **e Specific changes in fixed assets**

There were no additions to Fixed Assets in the year to 28 February 2023.

### **f Share Capital**

The company is limited by guarantee and therefore has no share capital.

### **g Compliance**

Charity Law and the Companies Acts require the Board to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless, it is inappropriate to presume that the charity continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.

The trustees are also responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the auditors in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

#### **h Method of preparation of accounts**

The trustees, in their capacity as directors, state that the accounts have been prepared in accordance with the special provisions in Part 15 of the Companies Act 2006 relating to small companies.

## CONCLUSION

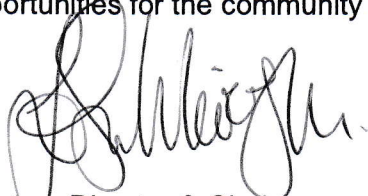
The Trustees and Directors are pleased to report another successful year and continued financial strength with a positive outlook for 2023/24.

The Community Centre continues to be heavily used for a wide range of children's and young people's activities and has seen increasing demand by a broader range of age groups. Sport, health, fitness clubs and classes continue to provide a strong range of activities to the community. There continues to be steady demand for our ad hoc events, such as private family parties.

The Bunnies Pre-school, who hire the centre five mornings and three afternoons per week, are our biggest hirers and provide us with consistent income.

We continue to receive support from North Herts District Council to support ongoing maintenance, which is very much appreciated.

Looking ahead, GACCMA intends on continuing the refurbishment of the centre as it reaches its 22 year anniversary, as well as run events to generate income and offer opportunities for the community to meet and socialise.



Trustee, Director & Chair  
On behalf of the Trustees & Directors

Great Ashby Community Centre Management Association  
Great Ashby Community Centre  
Whitehorse Lane  
Stevenage  
SG1 6NH

## **Independent examiner's report to the trustees of Great Ashby Community Centre Management Association**

I report on the accounts of the charity for the year ended 28 February 2023, which are set out on pages 13 to 21.

### **Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

## Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Trina Haggerty  
Hargreaves Owen Ltd  
Chartered Certified Accountants  
Red Sky House  
Fairclough Hall  
Halls Green  
Weston  
Herts  
SG4 7DP

The date upon which my opinion is expressed is: 08/11/2023

**Great Ashby Community Centre Management Association**  
**Statement of Financial Activities**  
**for the year ended 28 February 2023**

	Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
Notes	2023 £	2023 £	2023 £	2022 £
<b>Incoming resources</b>				
<b><i>Incoming resources from generated funds</i></b>				
Voluntary Income	3,394	-	3,394	21,578
Activities for generating funds	69,270	-	69,270	59,217
<b><i>Other Incoming Resources</i></b>	-	-	-	-
<b>Total incoming resources</b>	<b>72,792</b>	<b>-</b>	<b>72,792</b>	<b>80,795</b>
<b><i>Costs of generating funds</i></b>				
Costs of generating voluntary income	-	-	-	-
<b><i>Costs of charitable activities</i></b>	<b>67,108</b>	<b>-</b>	<b>67,108</b>	<b>46,547</b>
<b><i>Governance costs</i></b>	<b>852</b>	<b>-</b>	<b>852</b>	<b>852</b>
<b>Total resources expended</b>	<b>67,960</b>	<b>-</b>	<b>67,960</b>	<b>47,399</b>
<b>Net (outgoing) / incoming resources before transfers between funds</b>	<b>4,832</b>	<b>-</b>	<b>4,832</b>	<b>33,396</b>
<b>Gross transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net (outgoing) / incoming resources before Other recognised gains and losses</b>	<b>4,832</b>	<b>-</b>	<b>4,832</b>	<b>33,396</b>
<b>Net movement in funds</b>	<b>4,832</b>	<b>-</b>	<b>4,832</b>	<b>33,396</b>
<b>Reconciliation of funds</b>				
<b><i>Total funds brought forward</i></b>	<b>54,624</b>	<b>2,650</b>	<b>57,274</b>	<b>23,876</b>
<b>Total Funds carried forward</b>	<b>59,456</b>	<b>2,650</b>	<b>62,106</b>	<b>57,272</b>

The net movement in funds referred to above is the net outgoing resources as defined in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales and is reconciled to the total funds as shown in the Balance Sheet on page 12 as required by the said statement.

**All activities derive from continuing operations**

**The notes on pages 15 to 21 form an integral part of these accounts.**

**Great Ashby Community Centre Management Association**  
**Balance Sheet**  
**as at 28 February 2023**

	Notes	2023	2022 £
<b>The assets and liabilities of the charity :</b>			
<b>Fixed assets</b>			
Tangible assets	7	2,513	-
<b>Total fixed assets</b>		<u>2,513</u>	<u>-</u>
<b>Current assets</b>			
Debtors	8	5,433	5,185
Cash at bank and in hand		56,154	54,495
<b>Total current assets</b>		<u>61,587</u>	<u>59,680</u>
<b>Creditors:-</b>			
amounts due within one year	9	(1,994)	(2,406)
<b>Net current assets</b>		<u>59,593</u>	<u>57,274</u>
<b>Total assets less current liabilities</b>		<u>62,106</u>	<u>57,274</u>
<b>Net assets including pension asset / liability</b>		<u>62,106</u>	<u>57,274</u>
<b>The funds of the charity :</b>			
<b>Unrestricted income funds</b>			
Unrestricted revenue accumulated funds		59,456	54,624
<b>Total unrestricted funds</b>		<u>59,456</u>	<u>54,624</u>
<b>Restricted income funds</b>			
Restricted revenue accumulated funds		2,650	2,650
<b>Restricted capital funds</b>			
<b>Total restricted funds</b>		<u>2,650</u>	<u>2,650</u>
<b>Total charity funds</b>		<u>62,106</u>	<u>57,274</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 28 February 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 28 February 2023 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

(a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

*L. Brockhurst*

**L Brockhurst**  
**Trustee**

**Approved by the board of trustees on:** 8/11/2023

**The notes on pages 15 to 21 form an integral part of these accounts.**

**at Ashby Community Centre Management Association**  
**Notes to the Accounts**  
**the year ended 28 February 2023**

**Accounting policies**

***Basis of preparation of the accounts***

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The particular accounting policies adopted are set out below.

***Accounting convention***

The financial statements are prepared on a going concern basis, under the historical cost convention as modified by the revaluation of freehold land and buildings and fixed asset investments.

The charity is entirely dependent on continuing grant aid and as a consequence the going concern basis is also dependent on the continuing grant aid.

***Transition to FRS102***

No restatement of items has been required in making the transition to FRS 102. The transition date was 1 March 2016.

***Incoming Resources***

Incoming resources are accounted for on a receivable basis deferred as described below where appropriate.

***Investment Income***

Bank Interest received is included on an actual receipts basis.

***Recognition of liabilities***

Liabilities are recognised on the accruals basis in accordance with normal accounting principles, modified where necessary in accordance with the guidance given in the Statement of Recommended Practice for Accounting and Reporting (revised June 2008) issued by the Charity Commissioners for England & Wales .

***Fixed assets and depreciation***

All tangible fixed assets are stated at cost less depreciation.

Depreciation has been provided at the following rates in order to write off the assets (less their estimated residual value ) over their estimated useful economic lives.

All assets            25% straight line

**Great Ashby Community Centre Management Association**  
**Notes to the Accounts**  
**for the year ended 28 February 2023**

***Taxation***

As a registered charity, the company is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the company, and is therefore included in the relevant costs in the Statement of Financial Activities

***Funds structure policy***

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds have been provided to the charity for particular purposes, and it is the policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

There is no formal policy of transfer between funds or on the allocation of funds to designated funds, other than that described above.

Any other proposed transfer between funds would be considered on the particular circumstances.

**2 Winding up or dissolution of the charity**

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

<b>3 Surplus for the financial year</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
This is stated after crediting :-		
Revenue from ordinary activities	72,792	80,797
and after charging:-		
Depreciation of owned fixed assets	838	-
Reporting Accountant's fees	852	852

Funds belonging to the charity have not been used for the purchase of insurance to protect the charity from loss arising from the neglect or defaults of its trustees, employees or agents, or to indemnify its trustees, employees or agents, against the consequences of any neglect or default on their part.

**4 Statement that no expenses were paid to trustees or connected persons**

No expenses were paid to trustees or persons connected with them.

**Great Ashby Community Centre Management Association**  
**Notes to the Accounts**  
**for the year ended 28 February 2023**

**5 Analysis of support costs**

An analysis of support costs by activity (Appendix 2) is included in the detailed schedule to the Statement of Financial Activities.

<b>6 Staff Costs and Emoluments</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Gross Salaries	18,710	17,279

<b>Numbers of full time employees or full time equivalents</b>	<b>2023</b>	<b>2022</b>
Engaged on charitable activities	1	1

There were no fees or other remuneration paid to the trustees  
There were no employees with emoluments in excess of £60,000 per annum

**7 Tangible functional fixed assets**

	<b>Plant, Machinery &amp; Vehicles</b>
	<b>£</b>
<b>Asset cost, valuation or revalued amount</b>	
At 1 March 2022	40,533
Additions	3,351
Disposals	-
At 28 February 2023	<u>43,884</u>
<b>Accumulated depreciation and impairment provisions</b>	
At 1 March 2022	40,533
Eliminated on disposals	-
Charge for the year	838
At 28 February 2023	<u>41,371</u>
<b>Net book value</b>	
At 28 February 2023	<u>2,513</u>
At 29 February 2022	<u>-</u>

All assets are used for direct charitable purposes and there are no inalienable or heritage assets

<b>8 Debtors</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Trade debtors	4,458	4,685
Amounts due from associated and subsidiary undertakings	-	-
Other Debtors	975	250
	<u>5,433</u>	<u>4,935</u>

**Great Ashby Community Centre Management Association**  
**Notes to the Accounts**  
**for the year ended 28 February 2023**

<b>9 Creditors: amounts falling due within one year</b>	<b>2023</b>	<b>2022</b>
	£	£
Trade creditors	1,142	1,554
Accrued expenses	852	852
	<u>1,994</u>	<u>2,406</u>

<b>10 Analysis of the Net Movement in Funds</b>	<b>2023</b>	<b>2022</b>
	£	£
Net movement in funds from Statement of Financial Activities	4,832	33,398

The net resources applied on functional fixed assets represents the cost of additions.

**11 Particulars of Individual Funds and analysis of assets and liabilities representing funds**  
**At 28 February 2023**

	Unrestricted funds	Designated funds	Restricted funds	Total Funds
	£	£	£	£
Tangible Fixed Assets	2,513	-		2,513
Current Assets	58,937	-	2,650	61,587
Current Liabilities	(1,994)	-		(1,994)
	<u>59,456</u>	<u>-</u>	<u>2,650</u>	<u>62,106</u>
	£	£	£	£

**At 1 March 2022**

	Unrestricted funds	Designated funds	Restricted funds	Total Funds
Tangible Fixed Assets	-	-	-	-
Current Assets	57,030	-	2,650	59,680
Current Liabilities	(2,406)	-	-	(2,406)
	<u>54,624</u>	<u>-</u>	<u>2,650</u>	<u>57,274</u>

**Great Ashby Community Centre Management Association**  
**Notes to the Accounts**  
**for the year ended 28 February 2023**

**12 Endowment Funds**

The charity had no endowment funds in the year ended 28th February 2023 or in the year ended 28th February 2022.

**13 Share Capital**

The charity is incorporated under the Companies Act 2006 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding one pound as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter

There are 7 members of the company ( 2022 - 7 members)

Great Ashby Community Centre Management Association  
Schedule to the Statement of Financial Activities  
for the year ended 28 February 2023

	Unrestricted Funds	Restricted Funds	Total Funds	Prior Period Total Funds
	2023	2023	2023	2022
	£	£	£	£
<b>Incoming Resources</b>				
<b>Incoming Resources from generated funds</b>				
<b>Voluntary Income</b>				
<b>Grants, legacies and donations</b>				
<b>Government and public bodies</b>				
<b>Incoming resources of a revenue nature</b>				
Grant income	3,394	-	3,394	21,578
<b>Total</b>	<b>3,394</b>	<b>-</b>	<b>3,394</b>	<b>21,578</b>
<b>Total Grants, Legacies &amp; Donations Received</b>	<b>3,394</b>	<b>-</b>	<b>3,394</b>	<b>21,578</b>
<b>Gifts in kind, donated services and facilities</b>				
Gifts and Donations	-	-	-	-
<b>Total Gifts in kind, donated services and facilities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other voluntary income</b>				
Members' Subscriptions	-	-	-	-
Sponsorship income	-	-	-	-
<b>Total other voluntary income</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Voluntary Income</b>	<b>3,394</b>	<b>-</b>	<b>3,394</b>	<b>21,578</b>
<b>Activities for generating funds</b>				
Fundraising activities	69,270	-	69,270	59,209
Sales other than for the benefit of beneficiaries	-	-	-	8
<b>Total of activities for generating funds</b>	<b>69,270</b>	<b>-</b>	<b>69,270</b>	<b>59,217</b>
Bank deposit interest received	128	-	128	2
<b>Total Investment Income</b>	<b>128</b>	<b>-</b>	<b>128</b>	<b>2</b>
<b>Total Incoming Resources</b>	<b>72,792</b>	<b>-</b>	<b>72,792</b>	<b>80,797</b>
<b>Costs of generating funds</b>				
<b>Costs of generating voluntary income</b>				
<b>Support costs of charitable activities</b>				
<b>Management and administration costs in support of charitable activities</b>				
<b>Staff costs in support of charitable activities</b>				
Salaries - Administrative staff	18,710	-	18,710	17,279
Pension Contributions - administrative staff	1,388	-	1,388	1,247
Administrative assistance	-	-	-	-
<b>20,098</b>	<b>-</b>	<b>20,098</b>	<b>18,526</b>	
<b>Employee costs:</b>				
Training and welfare	-	-	-	-
<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Premises Costs</b>				
Rates, water and service charges	436	-	436	412
Insurance	1,975	-	1,975	2,255
Light and heat	15,384	-	15,384	4,823
Cleaning	13,974	-	13,974	10,255
General maintenance	9,590	-	9,590	4,625
Security	694	-	694	440
Trade Refuse	1,995	-	1,995	1,862
<b>44,048</b>	<b>-</b>	<b>44,048</b>	<b>24,672</b>	
<b>General administrative expenses:</b>				
Telephone and internet	630	-	630	1,664
Postage	3	-	3	-
Stationery and printing	67	-	67	139
Subscriptions	856	-	856	258
Equipment expenses	306	-	306	474
Legal fees	35	-	35	-
Bank charges	114	-	114	119
Sundry expenses	51	-	51	-
<b>2,062</b>	<b>-</b>	<b>2,062</b>	<b>2,654</b>	
<b>Professional fees in support of charitable activities</b>				
Licences and permits	-	-	-	682
Companies House	13	-	13	13
Bad debts	49	-	49	-
<b>62</b>	<b>-</b>	<b>62</b>	<b>695</b>	
<b>Other support costs</b>				
Depreciation of assets used for charitable purposes	838	-	838	-
Festival expenses	-	-	-	-
<b>838</b>	<b>-</b>	<b>838</b>	<b>-</b>	
<b>Total Support costs</b>	<b>67,108</b>	<b>-</b>	<b>67,108</b>	<b>46,547</b>

**Great Ashby Community Centre Management Association**  
**Schedule to the Statement of Financial Activities**  
**for the year ended 28 February 2023**

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Prior Period Total Funds 2022 £
<b>Costs of generating funds</b>				
<i>Costs of generating voluntary income</i>				
<i>Support costs of charitable activities</i>				
<i>Management and administration costs</i>				
<i>in support of charitable activities</i>				
<i>Staff costs in support of charitable activities</i>				
Salaries - Administrative staff	18,710	-	18,710	17,279
Pension Contributions - administrative staff	1,388	-	1,388	1,247
	<b>20,098</b>	<b>-</b>	<b>20,098</b>	<b>18,526</b>
<i>Employee costs:</i>				
Training and welfare	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>Premises Costs</i>				
Rates, water and service charges	436	-	436	412
Insurance	1,975	-	1,975	2,255
Light and heat	15,384	-	15,384	4,823
Cleaning	13,974	-	13,974	10,255
General maintenance	9,590	-	9,590	4,625
Security	694	-	694	440
Trade Refuse	1,995	-	1,995	1,862
	<b>44,048</b>	<b>-</b>	<b>44,048</b>	<b>24,672</b>
<i>General administrative expenses:</i>				
Telephone and internet	630	-	630	1,664
Stationery and printing	67	-	67	139
Equipment expenses	306	-	306	474
Bank charges	114	-	114	119
	<b>2,062</b>	<b>-</b>	<b>2,062</b>	<b>2,654</b>
<i>Professional fees in support of charitable activities</i>				
Licences and permits	-	-	-	682
Companies House	13	-	13	13
Bad debts	49	-	49	-
	<b>62</b>	<b>-</b>	<b>62</b>	<b>695</b>
<i>Other support costs</i>				
Depreciation of assets used for charitable purposes	838	-	838	-
Festival expenses	-	-	-	-
	<b>838</b>	<b>-</b>	<b>838</b>	<b>-</b>
<b>Total Support costs</b>	<b>67,108</b>	<b>-</b>	<b>67,108</b>	<b>46,547</b>

**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**

England & Wales - Charity number 1117362

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# Accounts

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REGISTERED CHARITY NUMBER  
1117362

REGISTERED COMPANY NUMBER  
05971309

**Great Ashby Community Centre**  
**Report and Accounts**

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28 February 2022

**Great Ashby Community Centre Management Association**  
**Report and accounts**  
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**Great Ashby Community Centre Management Association  
Company Information**

**Directors**

J Szulikowski (Chair)  
L Brockhurst  
N Glazebrook  
S Robinson  
A Brockhurst  
E Doughty

**Secretary**

N Glazebrook

**Accountants**

Hargreaves Owen Ltd  
Red Sky House  
Fairclough Hall  
Halls Green  
Herts  
SG4 7DP

**Bankers**

CAF Bank  
25 Kings Hill Avenue  
West Malling  
Kent  
ME19 4TA

**Registered office**

Great Ashby Community Centre  
Whitehorse Lane  
Great Ashby  
Stevenage  
Herts  
SG1 6NH

**Charity number**

1117362

**Company number**

05971309

**REPORT OF THE TRUSTEES  
FOR THE PERIOD 1<sup>st</sup> MARCH 2021 TO 28<sup>th</sup> FEBRUARY 2022**

The Trustees present their annual report and accounts for the year ending 28<sup>th</sup> February 2022.

The Board of Trustees are satisfied with the performance of the charity during the year and the position at 28<sup>th</sup> February 2022 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

**NAME, REGISTERED OFFICE AND CONSTITUTION OF THE CHARITY**

The full name of the charity is Great Ashby Community Centre Management Association.

The legal registration details are:

The Registered Office is:	Great Ashby Community Centre, Whitehorse Lane, Stevenage, SG1 6NH
Charity Registration Number:	1117362
The telephone number is:	01438 365392

**OBJECTIVES AND ACTIVITIES OF THE CHARITY**

The Objectives of the Great Ashby Community Centre Management Association are:

- To benefit the inhabitants of Great Ashby by providing multi-purpose facilities for recreational and leisure activities;
- To engage with the local authorities, voluntary organisations and other bodies and organisations through the Community Centre for the benefit and further enhancement of the local community;
- To promote the welfare and interests of the Great Ashby community through the Centre and its communication channels.

**SUMMARY OF THE MAIN ACTIVITIES OF THE CHARITY IN RELATION TO ITS OBJECTIVES**

The Great Ashby Community Centre continues to be a successful and well sought-after facility in the Stevenage area. Its revenue contributes to the overall running costs of the Centre. Although run as a not-for-profit organisation, we have to generate enough income to ensure sustainability of the Community Centre. We do have to pursue additional funds for specific needs as they arise and/or determine.

**a Fund Raising**

It is still part of our current business plan to hold fundraising events that not only add value to community life but could also contribute to the running costs of the Community Centre. During the year, we held two community Book Swaps, free events where members of the Great Ashby community and further afield donate and collect books. We were able to raise funds through sales of refreshments.

**b Communication**

Online - The centre has a dedicated website which provides information on the centre to the community, including details of the facilities available and the clubs and classes that take place in the centre. The Community Centre has an active Facebook page.

Community newsletter – We have decided to cease production of the newsletter to support sustainability and best use of financial resources. Users of the centre are predominantly accessing information via our website and Facebook pages.

**c Facilities**

The Centre continues to be an extremely popular choice for regular hirers and one off occasions. Since the closing of Circles during Covid, the space has been converted into a third hall for hire and is proving to be popular.

A wide range of groups and activities use the centre on a regular basis including: A preschool (8 sessions per week), children's educational classes, a number of different children's dance classes, a children's music class, Girl Guiding (Rainbows, Brownies and Guides), baby groups, slimming clubs, a choir, the Women's Institute, a dog obedience class, Great Ashby Community Council, Great Ashby Community Church and sports and exercise classes and clubs including Yoga, Karate and Pilates

## **SUMMARY OF THE MAIN ACTIVITIES OF THE CHARITY IN RELATION TO MAINTENANCE AND IMPROVEMENT OF ITS FACILITIES**

The main building is now twenty one years old (built in 2001, opened in 2003) and still in good repair. The extension (Hall 2, Chaplaincy, toilets and storage room) are in very good repair. Since the closing of Circles during Covid, the space has been converted into a third hall for hire and been redecorated this year. We endeavour to keep the centre well maintained and managed.

### **a. Maintenance**

The centre continued to be cleaned by The Good Cleaning Company and the management committee was satisfied with the contractor's performance. GACCMA keep the garden borders around the front of the building and the side and back gardens, which are covered in artificial grass, tidy during their periodic Trustee Days.

### **b Repairs and Alterations**

Routine minor maintenance was carried out as needed. Old kitchen fittings were removed from Hall 3 to create a larger, more versatile space.

### **c Future plans to improve facilities**

We plan to add a kitchenette to Hall 3, to create a self-contained space, where users can make and serve hot and cold drinks, that will appeal to a broader range of hirers.

We are continuing to move forward with a digital strategy of enhancing our Broadband, CCTV, alarm and booking systems to enable monitoring to be fully remote via internet/mobile.

We will also be looking to improve the cosmetic appearance of the toilets in the main building and the reception area.

The main kitchen is now showing some signs of wear and tear. We have plans to investigate the costs of upgrading the kitchen to include a fully accessible kitchen; which would make us the first and only centre locally to be fully accessible to all users.

We have plans to replace signage throughout the centre to aid users with navigating the centre with ease.

## **OTHER ACTIVITIES**

### **Membership**

GACCMA are members of North Herts Centre for Voluntary Service.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Great Ashby Community Centre Management Association (GACCMA) was legally formed as a limited registered company in October 2006. We were awarded charitable status in December 2006. On 1st May 2007, we officially became lease holders, taking over responsibility from NHDC and began full operation.

The Trustees during the period covered by this report were:

Andrew Brockhurst  
Lindsey Brockhurst  
Elliot Doughty  
Natasha Glazebrook  
Sarah Robinson  
Joanne Szulikowski

The management committee at the end of the reporting period was:

Directors: Joanne Szulikowski (Chair)  
Lindsey Brockhurst  
Andrew Brockhurst  
Elliot Doughty  
Natasha Glazebrook  
Sarah Robinson

The Company being limited by guarantee, there are no directors' interest in share capital. Directors are appointed at the AGM; each year one-third of the directors must retire. The directors to retire are those that have been in office the longest. A retiring director shall be eligible for re-election. Any person may be co-opted to fill a casual vacancy or to add to the number of directors and shall retain office until the next Annual General Meeting, when they shall be eligible for re-election.

All the directors of the company are also trustees of the charity, and their responsibilities include all the responsibilities of directors under the Companies Acts and of trustees under the Charities Act.

The directors are members of the company.

The Directors of the Company have no interest in any contract with the Company nor do they receive any remuneration for their service or personal expenses.

## **FINANCIAL REVIEW & FINANCAL STATEMENTS**

### **a Reserve Policy**

We recognise that reserves must be kept at a reasonable level in relation to the overall turnover of the organisation.

Costs of an ongoing nature for the 12 months to 28 February 2022 are:

Pay costs	£18600
Utilities – Gas, Water Electricity	£5200
Refuse collection	£1900
Building Cleaning Labour & Supplies	£10300
Insurance & Security	£2700
Permits & Licences	£680
Printing and Reproduction	£140
Communications	£1700
Bank. Accounting, Audit Costs	£980
Building Maintenance & Repair	£4600
	<u>£46800</u>

TOTAL RESERVE (6 Months)	£23400
(Minimum total required for 3 months)	(£11700)

#### **Notes to Reserve Policy**

- i) Based on 50% of expenses recorded in GACCMA profit and loss for year 2021-22.
- ii) The analysis is based on the assumption that any legal costs incurred in the closure of the Centre would be met directly by North Hertfordshire District Council.

### **b Risk Policy**

Both the Risk Register and the Business Continuity Plan for the Community Centre's operation in the event of an emergency remained current but will be reviewed in 2022-23.

### **c Investment Powers**

The Board has power to invest funds not immediately required for operational purposes in such concerns, securities or properties as it thinks fit, subject to any restrictions within the Memorandum and Articles of Association.

## **AVAILABILITY AND ADEQUACY OF ASSETS OF EACH OF THE FUNDS**

At 28<sup>th</sup> February 2022 there are no funds invested in securities or properties.

### **d Transactions and Financial Position**

The financial statements are set out later in this document. The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting standard for Smaller Entities published on 16 July 2014.

As stated in the introduction to this report, the trustees consider the financial performance by the charity during the year to have been satisfactory.

The Statement of Financial Activities show net incoming resources for the year of a revenue nature of £33398 and net realised incoming resources of a capital nature of £nil, making net overall realised incoming resources of £33398. The total reserves at the year-end after accounting for unrealised losses after revaluing investments of £nil stand at £57274.

A majority of the expenditure is spent on management and administration.

### **e Specific changes in fixed assets**

There were no additions to Fixed Assets in the year to 28 February 2022.

### **f Share Capital**

The company is limited by guarantee and therefore has no share capital.

### **g Compliance**

Charity Law and the Companies Acts require the Board to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless, it is inappropriate to presume that the charity continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.

The trustees are also responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the auditors in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

#### **h Method of preparation of accounts**

The trustees, in their capacity as directors, state that the accounts have been prepared in accordance with the special provisions in Part 15 of the Companies Act 2006 relating to small companies.

#### **CONCLUSION**

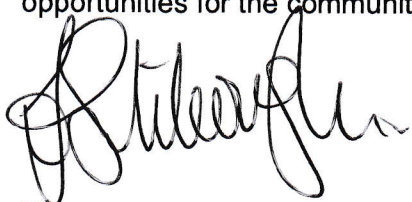
The Trustees and Directors are pleased to report another successful year and continued financial strength after Covid 19.

The Community Centre continues to be heavily used for a wide range of children's and young people's activities and has seen increasing demand by a broader range of age groups. Sport, health, fitness clubs and classes continue to provide a strong range of activities to the community. There continues to be steady demand for our ad hoc events, such as private family parties.

The Bunnies Pre-school, who hire the centre five mornings and three afternoons per week, are our biggest hirers and provide us with consistent income.

We continue to receive support from North Herts District Council to support ongoing maintenance, which is very much appreciated.

Looking ahead, GACCMA intends on continuing the refurbishment of the centre as it reaches its 21 year anniversary, as well as run events to generate income and offer opportunities for the community to meet and socialise.



Trustee, Director & Chair  
On behalf of the Trustees & Directors

Great Ashby Community Centre Management Association  
Great Ashby Community Centre  
Whitehorse Lane  
Stevenage  
SG1 6NH

## **Independent examiner's report to the trustees of Great Ashby Community Centre Management Association**

I report on the accounts of the charity for the year ended 28 February 2022, which are set out on pages 11 to 21.

### **Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

## Independent examiner's statement

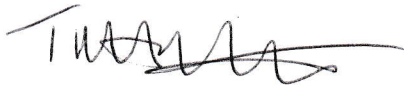
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Trina Haggerty  
Hargreaves Owen Ltd  
Chartered Certified Accountants  
Red Sky House  
Fairclough Hall  
Halls Green  
Weston  
Herts  
SG4 7DP

The date upon which my opinion is expressed is: 27th October 2022

Great Ashby Community Centre Management Association  
Statement of Financial Activities  
for the year ended 28 February 2022

	Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
Notes	2022 £	2022 £	2022 £	2021 £
<b>Incoming resources</b>				
<b><i>Incoming resources from generated funds</i></b>				
Voluntary Income	21,578	-	21,578	26,692
Activities for generating funds	59,217	-	59,217	23,624
<b><i>Other Incoming Resources</i></b>	-	-	-	-
<b>Total incoming resources</b>	<b>80,797</b>	<b>-</b>	<b>80,797</b>	<b>50,316</b>
<b><i>Costs of generating funds</i></b>				
Costs of generating voluntary income	-	-	-	-
<b><i>Costs of charitable activities</i></b>	<b>46,547</b>	<b>-</b>	<b>46,547</b>	<b>65,094</b>
<b><i>Governance costs</i></b>	<b>852</b>	<b>-</b>	<b>852</b>	<b>852</b>
<b>Total resources expended</b>	<b>47,399</b>	<b>-</b>	<b>47,399</b>	<b>65,946</b>
<b>Net (outgoing) / incoming resources before transfers between funds</b>	<b>33,398</b>	<b>-</b>	<b>33,398</b>	<b>(15,630)</b>
<b>Gross transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net (outgoing) / incoming resources before Other recognised gains and losses</b>	<b>33,398</b>	<b>-</b>	<b>33,398</b>	<b>(15,630)</b>
<b>Net movement in funds</b>	<b>33,398</b>	<b>-</b>	<b>33,398</b>	<b>(15,630)</b>
<b>Reconciliation of funds</b>				
<b><i>Total funds brought forward</i></b>	<b>21,226</b>	<b>2,650</b>	<b>23,876</b>	<b>39,506</b>
<b>Total Funds carried forward</b>	<b>54,624</b>	<b>2,650</b>	<b>57,274</b>	<b>23,876</b>

The net movement in funds referred to above is the net outgoing resources as defined in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales and is reconciled to the total funds as shown in the Balance Sheet on page 12 as required by the said statement.

All activities derive from continuing operations

The notes on pages 13 to 21 form an integral part of these accounts.

**Great Ashby Community Centre Management Association**  
**Balance Sheet**  
**as at 28 February 2022**

	Notes	2022	2021
			£
<b>The assets and liabilities of the charity :</b>			
<b>Fixed assets</b>			
Tangible assets	7	-	-
<b>Total fixed assets</b>		-	-
<b>Current assets</b>			
Debtors	8	5,185	2,493
Cash at bank and in hand		54,495	26,306
<b>Total current assets</b>		<u>59,680</u>	<u>28,799</u>
<b>Creditors:-</b>			
amounts due within one year	9	(2,406)	(4,923)
<b>Net current assets</b>		57,274	23,876
<b>Total assets less current liabilities</b>		<u>57,274</u>	<u>23,876</u>
<b>Net assets including pension asset / liability</b>		<u>57,274</u>	<u>23,876</u>
<b>The funds of the charity :</b>			
<b>Unrestricted income funds</b>			
Unrestricted revenue accumulated funds		54,624	21,226
<b>Total unrestricted funds</b>		54,624	21,226
<b>Restricted income funds</b>			
Restricted revenue accumulated funds		2,650	2,650
<b>Restricted capital funds</b>			
<b>Total restricted funds</b>		2,650	2,650
<b>Total charity funds</b>		<u>57,274</u>	<u>23,876</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 28 February 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 28 February 2022 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

(a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

*L. A. Brockhurst*

**L Brockhurst**  
**Trustee**

**Approved by the board of trustees on:** 10/11/2022

The notes on pages 13 to 21 form an integral part of these accounts.

**Great Ashby Community Centre Management Association**  
**Notes to the Accounts**  
**for the year ended 28 February 2022**

**1 Accounting policies**

***Basis of preparation of the accounts***

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The particular accounting policies adopted are set out below.

***Accounting convention***

The financial statements are prepared on a going concern basis, under the historical cost convention as modified by the revaluation of freehold land and buildings and fixed asset investments.

The charity is entirely dependent on continuing grant aid and as a consequence the going concern basis is also dependent on the continuing grant aid.

***Transition to FRS102***

No restatement of items has been required in making the transition to FRS 102. The transition date was 1 March 2016.

***Incoming Resources***

Incoming resources are accounted for on a receivable basis deferred as described below where appropriate.

***Investment Income***

Bank Interest received is included on an actual receipts basis.

***Recognition of liabilities***

Liabilities are recognised on the accruals basis in accordance with normal accounting principles, modified where necessary in accordance with the guidance given in the Statement of Recommended Practice for Accounting and Reporting (revised June 2008) issued by the Charity Commissioners for England & Wales.

***Fixed assets and depreciation***

All tangible fixed assets are stated at cost less depreciation.

Depreciation has been provided at the following rates in order to write off the assets (less their estimated residual value) over their estimated useful economic lives.

All assets            25% straight line

**Great Ashby Community Centre Management Association**  
**Notes to the Accounts**  
**for the year ended 28 February 2022**

***Taxation***

As a registered charity, the company is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the company, and is therefore included in the relevant costs in the Statement of Financial Activities

***Funds structure policy***

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds have been provided to the charity for particular purposes, and it is the policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

There is no formal policy of transfer between funds or on the allocation of funds to designated funds, other than that described above.

Any other proposed transfer between funds would be considered on the particular circumstances.

**2 Winding up or dissolution of the charity**

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

<b>3 Surplus for the financial year</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
This is stated after crediting :-		
Revenue from ordinary activities	80,797	50,316
and after charging:-		
Depreciation of owned fixed assets	-	703
Reporting Accountant's fees	852	852

Funds belonging to the charity have not been used for the purchase of insurance to protect the charity from loss arising from the neglect or defaults of its trustees, employees or agents, or to indemnify its trustees, employees or agents, against the consequences of any neglect or default on their part.

**4 Statement that no expenses were paid to trustees or connected persons**

No expenses were paid to trustees or persons connected with them.

**Great Ashby Community Centre Management Association**  
**Notes to the Accounts**  
**for the year ended 28 February 2022**

**5 Analysis of support costs**

An analysis of support costs by activity (Appendix 2) is included in the detailed schedule to the Statement of Financial Activities.

<b>6 Staff Costs and Emoluments</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Gross Salaries	17,279	17,481

<b>Numbers of full time employees or full time equivalents</b>	<b>2022</b>	<b>2021</b>
Engaged on charitable activities	1	1

There were no fees or other remuneration paid to the trustees  
There were no employees with emoluments in excess of £60,000 per annum

**7 Tangible functional fixed assets**

	<b>Plant, Machinery &amp; Vehicles</b>
	<b>£</b>
<b>Asset cost, valuation or revalued amount</b>	
At 1 March 2021	40,533
Additions	-
Disposals	-
At 28 February 2022	<u>40,533</u>
<b>Accumulated depreciation and impairment provisions</b>	
At 1 March 2021	40,533
Eliminated on disposals	-
Charge for the year	-
At 28 February 2022	<u>40,533</u>
<b>Net book value</b>	
At 28 February 2022	<u>-</u>
At 29 February 2021	<u>-</u>

All assets are used for direct charitable purposes and there are no inalienable or heritage assets

<b>8 Debtors</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Trade debtors	4,685	2,493
Other Debtors	250	-
	<u>5,185</u>	<u>2,493</u>

**Great Ashby Community Centre Management Association**  
**Notes to the Accounts**  
**for the year ended 28 February 2022**

<b>9 Creditors: amounts falling due within one year</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Trade creditors	1,554	3,221
Accrued expenses	852	1,702
	<u>2,406</u>	<u>4,923</u>

<b>10 Analysis of the Net Movement in Funds</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Net movement in funds from Statement of Financial Activities	33,398	(15,630)

The net resources applied on functional fixed assets represents the cost of additions.

**11 Particulars of Individual Funds and analysis of assets and liabilities representing funds**  
**At 28 February 2022**

	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>Total Funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Tangible Fixed Assets	-	-	-	-
Current Assets	57,030	-	2,650	59,680
Current Liabilities	(2,406)	-	-	(2,406)
	<u>54,624</u>	<u>-</u>	<u>2,650</u>	<u>57,274</u>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>At 1 March 2021</b>	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>Total Funds</b>
Tangible Fixed Assets	-	-	-	-
Current Assets	26,149	-	2,650	28,799
Current Liabilities	(4,923)	-	-	(4,923)
	<u>21,226</u>	<u>-</u>	<u>2,650</u>	<u>23,876</u>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
	<b>Funds at 2021</b>	<b>Movements in as below</b>	<b>Transfers Between</b>	<b>Funds at 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Fun Day	2,650	-	-	2,650
Unrestricted	21,226	33,398	-	54,624
	<u>23,876</u>	<u>33,398</u>	<u>-</u>	<u>57,274</u>

**Great Ashby Community Centre Management Association  
Notes to the Accounts  
for the year ended 28 February 2022**

**12 Endowment Funds**

The charity had no endowment funds in the year ended 28th February 2022 or in the year ended 28th February 2021.

**13 Share Capital**

The charity is incorporated under the Companies Act 2006 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding one pound as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter

There are 7 members of the company ( 2021 - 7 members)

**Great Ashby Community Centre Management Association**  
**Appendix 2**

**Analysis of Total Support Costs by Activity**  
**for the year ended 28 February 2022**

Nature of support costs	Fundraising		Other Activities	2022		2021	
	£	46,547		£	46,547	£	65,094
Management			-				
Finance	852			852		852	
<b>Total support costs analysed by activity</b>		<b>47,399</b>	<b>-</b>	<b>47,399</b>		<b>65,946</b>	

**Great Ashby Community Centre Management Association**  
**Appendix 2**

**Analysis of Total Support Costs by Activity**  
**for the year ended 28 February 2022**

Nature of support costs	Fundraising		Other Activities	2022		2021	
	£	46,547		£	46,547	£	65,094
Management			-				
Finance	852			852		852	
<b>Total support costs analysed by activity</b>		<b>47,399</b>	<b>-</b>	<b>47,399</b>		<b>65,946</b>	

**GREAT ASHBY COMMUNITY CENTRE MANAGEMENT ASSOCIATION**

England & Wales - Charity number 1117362

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# Accounts

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Registered Charity Number  
1117362

Registered Company Number  
05971309

Great Ashby Community Centre  
Management Association

Report and Accounts

28 February 2021

Great Ashby Community Centre Management Association  
Report and accounts  
Contents

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**Great Ashby Community Centre Management Association  
Company Information**

**Directors**

L Brockhurst (Chair)  
A Donovan - resigned 15 July 2020  
N Glazebrook  
T Skulteti - resigned 23 February 2020  
N Williams - resigned 29 February 2020  
Sarah Robinson  
Joanne Szulikowski  
A Brockhurst (appointed 16 September 2020)  
E Doughty (appointed 14 October 2020)

**Secretary**

N Glazebrook

**Accountants**

Hargreaves Owen Ltd  
Red Sky House  
Fairclough Hall  
Halls Green  
Herts  
SG4 7DP

**Bankers**

CAF Bank  
25 Kings Hill Avenue  
West Malling  
Kent  
ME19 4TA

**Registered office**

Great Ashby Community Centre  
Whitehorse Lane  
Great Ashby  
Stevenage  
Herts  
SG1 6NH

**Charity number**

1117362

**Company number**

05971309

**REPORT OF THE TRUSTEES  
FOR THE PERIOD 1<sup>st</sup> MARCH 2020 TO 28<sup>th</sup> FEBRUARY 2021**

The Trustees present their annual report and accounts for the year ending 28<sup>th</sup> February 2021.

The Board of Trustees are satisfied with the performance of the charity during the year and the position at 28<sup>th</sup> February 2021 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

**NAME, REGISTERED OFFICE AND CONSTITUTION OF THE CHARITY**

The full name of the charity is Great Ashby Community Centre Management Association.

The legal registration details are:

The Registered Office is:	Great Ashby Community Centre, Whitehorse Lane, Stevenage, SG1 6NH
Charity Registration Number:	1117362
The telephone number is:	01438 365392

**OBJECTIVES AND ACTIVITIES OF THE CHARITY**

The Objectives of the Great Ashby Community Centre Management Association are:

- To benefit the inhabitants of Great Ashby by providing multi-purpose facilities for recreational and leisure activities;
- To engage with the local authorities, voluntary organizations and other bodies and organizations through the Community Centre for the benefit and further enhancement of the local community;
- To promote the welfare and interests of the Great Ashby community through the Centre and its communication channels.

**SUMMARY OF THE MAIN ACTIVITIES OF THE CHARITY IN RELATION TO ITS OBJECTIVES**

The Great Ashby Community Centre continues to be a successful and well sought after facility in the Stevenage area. Its revenue contributes to the overall running costs of the Centre. Although run as a not-for-profit organisation, we have to generate enough income to ensure sustainability of the Community Centre. We do have to pursue additional funds for specific needs as they arise and/or determine.

**a Fund Raising**

It is still part of our current business plan to hold fund raising events that would not only add value to community life but could also contribute to the running costs of the Community Centre. Due to Covid-19 restrictions, no events were able to be held during the period covered by this report.

**b Communication**

Online - The centre has a dedicated website which provides information on the centre to the community, including details of the facilities available and the clubs and classes that take place in the centre. During this period, the website provided hirers and the wider community with a link to the government's guidance on which clubs and classes were able to take place in the centre, as well as what measures the centre was undertaking to keep users of the centre safe and socially distanced whilst using the centre. The Community Centre has a Facebook page.

Community newsletter - During 2020-2021 we did not produce any editions of GASBAG, our free newsletter. This was due to the centre being closed for much of the year or only open to a restricted number of clubs and classes. It was also felt that it would not be appropriate for volunteers to deliver newsletters to people's homes.

**c Facilities**

In the three week period before the first national lockdown in March 2020, the Centre continued to be a popular choice for both regular hirers and one-off occasions.

For the remaining part of the year, the centre was able to be open only for particular groups as allowed by government restrictions. This included the pre-school and a number of children's classes.

**d Circles Cafe Bar**

During the first lockdown, it was decided that Circles Café Bar was no longer financially viable and so the Community Interest Company was dissolved.

**e. Overall use**

Footfall in the centre was severely restricted over the twelve months due to the Covid-19 pandemic.

## SUMMARY OF THE MAIN ACTIVITIES OF THE CHARITY IN RELATION TO MAINTENANCE AND IMPROVEMENT OF ITS FACILITIES

The main building is now twenty years old (built in 2001, opened in 2003) and still in good repair. The extension (Hall 2, Chaplaincy, toilets and storage room) are in very good repair. We endeavour to keep it well maintained and managed.

### a. Maintenance

The centre continued to be cleaned by The Good Cleaning Company as required during the periods that the centre was open as well as for deeper cleans whilst the centre was shut and the management committee was satisfied with the contractor's performance. GACCMA keep the garden borders around the front of the building and the side and back gardens, which are covered in artificial grass, tidy during their periodic Trustee Days.

### b Repairs and Alterations

Whilst the centre was largely closed, due to government restrictions and lockdowns, the committee decided to use the time to make some improvements to the centre.

After 7-8 years of constant use, the kitchenette and flooring in the newer part of the centre were showing signs of wear. These were replaced and Hall 2 and the adjoining corridor were repainted.

In addition, with the absence of hirers, we were also able to replace the CCTV and alarm systems. The new systems allow the centre to be monitored remotely via mobile app and by multiple keyholders.

Both these projects were funded by Section 106 money from North Herts District Council.

Routine minor maintenance was carried out as needed.

### c Future plans to improve facilities

Following the closure of Circles Café Bar, we will be incorporating the space back into the centre's portfolio and will be known as Hall 3. It will offer a smaller space for meetings and more intimate events.

We will also be looking to improve the cosmetic appearance of the toilets in the main building and the reception area.

## OTHER ACTIVITIES

### Membership

GACCMA are members of North Herts Centre for Voluntary Service.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

Great Ashby Community Centre Management Association (GACCMA) was legally formed as a limited registered company in October 2006. We were awarded charitable status in December 2006. On 1st May 2007, we officially became lease holders, taking over responsibility from NHDC and began full operation.

The Trustees during the period covered by this report were:

Lindsey Brockhurst	
Andrew Brockhurst	(Appointed 16/09/2020)
Annu Donovan	(Resigned 15/07/2020)
Elliot Doughty	(Appointed 14/10/2020)
Natasha Glazebrook	
Sarah Robinson	
Joanne Szulikowski	

The management committee at the end of the reporting period was:

Directors: Lindsey Brockhurst (Chair)  
Andrew Brockhurst  
Elliot Doughty  
Natasha Glazebrook  
Sarah Robinson  
Joanne Szulikowski

The Company being limited by guarantee, there are no directors' interest in share capital. Directors are appointed at the AGM; each year one-third of the directors must retire. The directors to retire are those that have been in office the longest. A retiring director shall be eligible for re-election. Any person may be co-opted to fill a casual vacancy or to add to the number of directors and shall retain office until the next Annual General Meeting, when they shall be eligible for re-election.

All the directors of the company are also trustees of the charity, and their responsibilities include all the responsibilities of directors under the Companies Acts and of trustees under the Charities Act.

The directors are members of the company.

The Directors of the Company have no interest in any contract with the Company nor do they receive any remuneration for their service or personal expenses.

## FINANCIAL REVIEW & FINANCAL STATEMENTS

### **a Reserve Policy**

We recognise that reserves must be kept at a reasonable level in relation to the overall turnover of the organisation.

Costs of an ongoing nature for the 12 months to 28 February 2021 are:

Pay costs	£23340
Utilities - Gas, Water Electricity	£8700
Refuse collection	£1820
Building Cleaning Labour & Supplies	£5750
Insurance & Security	£4380
Permits & Licences	£1800
Printing and Reproduction	£1000
Communications	£490
Bank. Accounting, Audit Costs	£930
Building Maintenance & Repair	£3200
	<u>£51410</u>

TOTAL RESERVE (6 Months)	£25705
(Minimum total required for 3 months)	(£12852)

### Notes to Reserve Policy

- i) Based on 50% of expenses recorded in GACCMA profit and loss for year 2020-21.
- ii) The analysis is based on the assumption that any legal costs incurred in the closure of the Centre would be met directly by North Hertfordshire District Council.

### **b Risk Policy**

Both the Risk Register and the Business Continuity Plan for the Community Centre's operation in the event of an emergency remained current but will be reviewed in 2021-22.

### **c Investment Powers**

The Board has power to invest funds not immediately required for operational purposes in such concerns, securities or properties as it thinks fit, subject to any restrictions within the Memorandum and Articles of Association.

## AVAILABILITY AND ADEQUACY OF ASSETS OF EACH OF THE FUNDS

At 28<sup>th</sup> February 2021 there are no funds invested in securities or properties.

### d Transactions and Financial Position

The financial statements are set out later in this document. The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting standard for Smaller Entities published on 16 July 2014.

As stated in the introduction to this report, the trustees consider the financial performance by the charity during the year to have been satisfactory.

The Statement of Financial Activities show net incoming resources for the year of a revenue nature of -£15630 and net realised incoming resources of a capital nature of £nil, making net overall realised incoming resources of -£15630.

The total reserves at the year-end after accounting for unrealised losses after revaluing investments of £nil stand at £23876.

A majority of the expenditure is spent on management and administration.

### e Specific changes in fixed assets

There were no additions to Fixed Assets in the year to 28 February 2021.

### f Share Capital

The company is limited by guarantee and therefore has no share capital.

### g Compliance

Charity Law and the Companies Acts require the Board to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless, it is inappropriate to presume that the charity continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.

The trustees are also responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity

and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the auditors in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

#### **h Method of preparation of accounts**

The trustees, in their capacity as directors, state that the accounts have been prepared in accordance with the special provisions in Part 15 of the Companies Act 2006 relating to small companies.

### **CONCLUSION**

Along with many venues across the UK, this year proved challenging, with extended periods when the Community Centre was closed. During the periods when the centre could open, only particular groups were allowed to run.

The Bunnies Pre-school, who hire the centre five mornings per week and are our biggest hirers, were one such group. This provided us with some income.

We were very fortunate to receive a number of grants from North Herts District Council which undoubtedly kept the centre financially viable. Through this provision we did not need to furlough our Community Centre Administrator, who was able to manage the refurbishment projects whilst the centre was closed.

Due to the Covid-19 restrictions we were unable to run events this year.

Looking ahead, GACCMA intends on continuing the refurbishment of the centre as it reaches its 20 year anniversary, as well as run events to generate income and offer opportunities for the community to meet and socialise.

*L. A. Brockhurst*

Trustee, Director & Chair  
On behalf of the Trustees & Directors

Great Ashby Community Centre Management Association  
Great Ashby Community Centre  
Whitehorse Lane  
Stevenage  
SG1 6NH

## **Independent examiner's report to the trustees of Great Ashby Community Centre Management Association**

I report on the accounts of the charity for the year ended 28 February 2021, which are set out on pages 11 to 21.

### **Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Hargreaves Owen htd

Hargreaves Owen Ltd  
Chartered Certified Accountants  
Red Sky House  
Fairclough Hall  
Halls Green  
Weston  
Herts  
SG4 7DP

The date upon which my opinion is expressed is:

28th October 2021

Great Ashby Community Centre Management Association  
Statement of Financial Activities  
for the year ended 28 February 2021

	Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
Notes	2021 £	2021 £	2021 £	2020 £
<b>Incoming resources</b>				
<i>Incoming resources from generated funds</i>				
Voluntary Income	26,692	-	26,692	10
Activities for generating funds	23,624	-	23,624	66,011
<i>Other Incoming Resources</i>	-	-	-	-
<b>Total incoming resources</b>	<b>50,316</b>	<b>-</b>	<b>50,316</b>	<b>66,021</b>
<i>Costs of generating funds</i>				
Costs of generating voluntary income	-	-	-	-
<i>Costs of charitable activities</i>	65,094	-	65,094	54,743
<i>Governance costs</i>	852	-	852	852
<b>Total resources expended</b>	<b>65,946</b>	<b>-</b>	<b>65,946</b>	<b>55,595</b>
<b>Net (outgoing) / incoming resources before transfers between funds</b>	<b>(15,630)</b>	<b>-</b>	<b>(15,630)</b>	<b>10,426</b>
Gross transfers between funds	-	-	-	-
<b>Net (outgoing) / incoming resources before Other recognised gains and losses</b>	<b>(15,630)</b>	<b>-</b>	<b>(15,630)</b>	<b>10,426</b>
<b>Net movement in funds</b>	<b>(15,630)</b>	<b>-</b>	<b>(15,630)</b>	<b>10,426</b>
<b>Reconciliation of funds</b>				
<i>Total funds brought forward</i>	36,856	2,650	39,506	29,080
<b>Total Funds carried forward</b>	<b>21,226</b>	<b>2,650</b>	<b>23,876</b>	<b>39,506</b>

The net movement in funds referred to above is the net outgoing resources as defined in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales and is reconciled to the total funds as shown in the Balance Sheet on page 12 as required by the said statement

All activities derive from continuing operations

The notes on pages 13 to 21 form an integral part of these accounts.

Great Ashby Community Centre Management Association  
Balance Sheet  
as at 28 February 2021

	Notes	2021	2020 £
<i>The assets and liabilities of the charity :</i>			
<b>Fixed assets</b>			
Tangible assets	7	-	704
<b>Total fixed assets</b>		-	704
<b>Current assets</b>			
Debtors	8	2,493	10,653
Cash at bank and in hand		26,306	30,644
<b>Total current assets</b>		28,799	41,297
<b>Creditors:-</b>			
amounts due within one year	9	(4,923)	(2,495)
<b>Net current assets</b>		23,876	38,802
<b>Total assets less current liabilities</b>		23,876	39,506
<b>Net assets including pension asset / liability</b>		23,876	39,506
<i>The funds of the charity :</i>			
<b>Unrestricted income funds</b>			
Unrestricted revenue accumulated funds	21,226	36,856	
<b>Total unrestricted funds</b>		21,226	36,856
<b>Restricted income funds</b>			
Restricted revenue accumulated funds	2,650	2,650	
<b>Restricted capital funds</b>			
<b>Total restricted funds</b>		2,650	2,650
<b>Total charity funds</b>		23,876	39,506

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 28 February 2021

The members have not required the company to obtain an audit of its financial statements for the year ended 28 February 2021 in accordance with Section 476 of the Companies Act 2006

The directors acknowledge their responsibilities for  
(a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and  
(b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015)

*L. A. Brockhurst*

L Brockhurst

Trustee

Approved by the board of trustees on: 28/10/2021

The notes on pages 13 to 21 form an integral part of these accounts.

Great Ashby Community Centre Management Association  
Notes to the Accounts  
for the year ended 29 February 2021

1 Accounting policies

***Basis of preparation of the accounts***

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The particular accounting policies adopted are set out below

***Accounting convention***

The financial statements are prepared on a going concern basis, under the historical cost convention as modified by the revaluation of freehold land and buildings and fixed asset investments

The charity is entirely dependent on continuing grant aid and as a consequence the going concern basis is also dependent on the continuing grant aid

***Transition to FRS102***

No restatement of items has been required in making the transition to FRS 102. The transition date was 1 March 2016

***Incoming Resources***

Incoming resources are accounted for on a receivable basis deferred as described below where appropriate.

***Investment Income***

Bank interest received is included on an actual receipts basis

***Recognition of liabilities***

Liabilities are recognised on the accruals basis in accordance with normal accounting principles, modified where necessary in accordance with the guidance given in the Statement of Recommended Practice for Accounting and Reporting (revised June 2008) issued by the Charity Commissioners for England & Wales

***Fixed assets and depreciation***

All tangible fixed assets are stated at cost less depreciation

Depreciation has been provided at the following rates in order to write off the assets (less their estimated residual value) over their estimated useful economic lives

All assets            25% straight line

**Great Ashby Community Centre Management Association**  
**Notes to the Accounts**  
**for the year ended 29 February 2021**

***Taxation***

As a registered charity, the company is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the company, and is therefore included in the relevant costs in the Statement of Financial Activities

***Funds structure policy***

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment

Restricted funds have been provided to the charity for particular purposes, and it is the policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them

There is no formal policy of transfer between funds or on the allocation of funds to designated funds, other than that described above

Any other proposed transfer between funds would be considered on the particular circumstances

**2 Winding up or dissolution of the charity**

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity

**3 Surplus for the financial year**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
This is stated after crediting :-		
Revenue from ordinary activities	50,316	66,021
and after charging:-		
Depreciation of owned fixed assets	703	996
Reporting Accountant's fees	852	852

Funds belonging to the charity have not been used for the purchase of insurance to protect the charity from loss arising from the neglect or defaults of its trustees, employees or agents, or to indemnify its trustees, employees or agents, against the consequences of any neglect or default on their part.

**4 Statement that no expenses were paid to trustees or connected persons**

No expenses were paid to trustees or persons connected with them

Great Ashby Community Centre Management Association  
Notes to the Accounts  
for the year ended 29 February 2021

5 Analysis of support costs

An analysis of support costs by activity (Appendix 2) is included in the detailed schedule to the Statement of Financial Activities

<b>6 Staff Costs and Emoluments</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Gross Salaries	17,481	9,546
<b>Numbers of full time employees or full time equivalents</b>	<b>2021</b>	<b>2020</b>

Engaged on charitable activities	1	1
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There were no fees or other remuneration paid to the trustees  
There were no employees with emoluments in excess of £60,000 per annum

7 Tangible functional fixed assets

	<b>Plant, Machinery &amp; Vehicles</b>
	<b>£</b>
<b>Asset cost, valuation or revalued amount</b>	
At 1 March 2020	44,673
Additions	-
Disposals	(4,140)
At 28 February 2021	<u>40,533</u>
<b>Accumulated depreciation and impairment provisions</b>	
At 1 March 2020	43,969
Eliminated on disposals	(4,139)
Charge for the year	703
At 28 February 2021	<u>40,533</u>
<b>Net book value</b>	
At 28 February 2021	<u>-</u>
At 29 February 2020	<u>704</u>

All assets are used for direct charitable purposes and there are no inalienable or heritage assets

<b>8 Debtors</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade debtors	2,493	9,752
Prepaid expenses	-	901
	<u>2,493</u>	<u>10,653</u>

Great Ashby Community Centre Management Association  
Notes to the Accounts  
for the year ended 29 February 2021

9 Creditors: amounts falling due within one year	2021	2020
	£	£
Trade creditors	3,221	1,616
Accrued expenses	1,702	879
	<u>4,923</u>	<u>2,495</u>

10 Analysis of the Net Movement in Funds	2021	2020
	£	£
Net movement in funds from Statement of Financial Activities	(15,630)	10,426

The net resources applied on functional fixed assets represents the cost of additions.

11 Particulars of Individual Funds and analysis of assets and liabilities representing funds				
At 28 February 2021	Unrestricted funds	Designated funds	Restricted funds	Total Funds
	£	£	£	£
Tangible Fixed Assets	-	-	-	-
Current Assets	26,149	-	2,650	28,799
Current Liabilities	(4,923)	-	-	(4,923)
	<u>21,226</u>	<u>-</u>	<u>2,650</u>	<u>23,876</u>
	£	£	£	£
At 1 March 2020	Unrestricted funds	Designated funds	Restricted funds	Total Funds
Tangible Fixed Assets	704	-	-	704
Current Assets	38,647	-	2,650	41,297
Current Liabilities	(2,495)	-	-	(2,495)
	<u>36,856</u>	<u>-</u>	<u>2,650</u>	<u>39,506</u>
	£	£	£	£
	Funds at 2020	Movements in as below	Transfers Between	Funds at 2021
	£	£	£	£
Fun Day	2,650	-	-	2,650
Unrestricted	36,856	(15,630)	-	21,226
	<u>39,506</u>	<u>(15,630)</u>	<u>-</u>	<u>23,876</u>

**Great Ashby Community Centre Management Association**  
**Notes to the Accounts**  
**for the year ended 29 February 2021**

**12 Endowment Funds**

The charity had no endowment funds in the year ended 28th February 2021 or in the year ended 29th February 2020.

**13 Share Capital**

The charity is incorporated under the Companies Act 2006 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding one pound as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are 7 members of the company ( 2020 - 7 members)

Great Ashby Community Centre Management Association

Appendix 1

Analysis of Total Incoming & Outgoing Resources by Activity  
for the year ended 28 February 2021

	Fundraising		Other Activities		2021 Total		2020 Total	
	£	£	£	£	£	£	£	£
<b><i>Incoming resources from generated funds</i></b>								
Voluntary Income	26,692				26,692		10	
Activities for generating funds	23,624				23,624		66,011	
Investment Income								
<b><i>Incoming resources from charitable activities</i></b>								
<b><i>Other Incoming Resources</i></b>								
<b>Total Incoming Resources</b>	<b>50,316</b>				<b>50,316</b>		<b>66,021</b>	
<b><i>Costs of generating funds</i></b>								
Costs of generating voluntary income								
<b><i>Costs of charitable activities</i></b>								
Governance costs	65,094				65,094		54,743	
<b><i>Other resources expended</i></b>								
			852		852		852	
<b>Total resources expended</b>	<b>65,094</b>		<b>852</b>		<b>65,946</b>		<b>55,595</b>	
<b>Net Incoming Resources by activity</b>	<b>(14,778)</b>		<b>(852)</b>		<b>(15,630)</b>		<b>10,426</b>	

Great Ashby Community Centre Management Association  
Appendix 2

Analysis of Total Support Costs by Activity  
for the year ended 28 February 2021

Nature of support costs	Fundraising £	Other Activities £	2021		2020	
			£	Total	£	Total
Management	65,094	-	65,094	65,094	54,743	54,743
Finance	852		852	852	852	852
<b>Total support costs analysed by activity</b>	<b>65,946</b>	<b>-</b>	<b>65,946</b>	<b>65,946</b>	<b>55,595</b>	<b>55,595</b>

Great Ashby Community Centre Management Association  
 Schedule to the Statement of Financial Activities  
 for the year ended 28 February 2021

	Unrestricted Funds	Restricted Funds	Total Funds	Prior Period Total Funds
	2021	2021	2021	2020
	£	£	£	£
<b>Incoming Resources</b>				
<b>Incoming Resources from generated funds</b>				
<b>Voluntary Income</b>				
Grants, legacies and donations				
Government and public bodies				
Incoming resources of a revenue nature				
Grant income	26,652	-	26,652	-
<b>Total</b>	<b>26,652</b>	<b>-</b>	<b>26,652</b>	<b>-</b>
<b>Total Grants, Legacies &amp; Donations Received</b>	<b>26,652</b>	<b>-</b>	<b>26,652</b>	<b>-</b>
Gifts in kind, donated services and facilities				
Gifts and Donations	40	-	40	10
<b>Total Gifts in kind, donated services and facilities</b>	<b>40</b>	<b>-</b>	<b>40</b>	<b>10</b>
<b>Other voluntary income</b>				
Members' Subscriptions	-	-	-	-
Sponsorship income	-	-	-	-
<b>Total other voluntary income</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Voluntary Income</b>	<b>26,692</b>	<b>-</b>	<b>26,692</b>	<b>10</b>
<b>Activities for generating funds</b>				
Fundraising activities	21,080	-	21,080	65,511
Sales other than for the benefit of beneficiaries	2,544	-	2,544	500
<b>Total of activities for generating funds</b>	<b>23,624</b>	<b>-</b>	<b>23,624</b>	<b>66,011</b>
Bank deposit interest received	-	-	-	-
<b>Total Investment Income</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Incoming Resources</b>	<b>50,316</b>	<b>-</b>	<b>50,316</b>	<b>66,021</b>

Great Ashby Community Centre Management Association  
 Schedule to the Statement of Financial Activities  
 for the year ended 28 February 2021

	Unrestricted Funds	Restricted Funds	Total Funds	Prior Period Total Funds
	2021	2021	2021	2020
	£	£	£	£
<b>Costs of generating funds</b>				
<i>Costs of generating voluntary income</i>				
<i>Support costs of charitable activities</i>				
<i>Management and administration costs in support of charitable activities</i>				
<i>Staff costs in support of charitable activities</i>				
Salaries - Administrative staff	17,481	-	17,481	9,546
Pension Contributions - administrative staff	1,255	-	1,255	494
Administrative assistance	1,605	-	1,605	8,443
	<b>20,341</b>	<b>-</b>	<b>20,341</b>	<b>18,483</b>
<i>Employee costs:</i>				
Training and welfare	89	-	89	218
	<b>89</b>	<b>-</b>	<b>89</b>	<b>218</b>
<i>Premises Costs</i>				
Rates, water and service charges	2,912	-	2,912	1,277
Insurance	3,077	-	3,077	2,288
Light and heat	5,818	-	5,818	8,488
Cleaning	5,753	-	5,753	11,214
General maintenance	19,528	-	19,528	1,707
Security	1,307	-	1,307	1,234
Trade Refuse	1,820	-	1,820	1,796
	<b>40,215</b>	<b>-</b>	<b>40,215</b>	<b>28,058</b>
<i>General administrative expenses:</i>				
Telephone and internet	487	-	487	2,029
Stationery and printing	167	-	167	1,779
Equipment expenses	839	-	839	275
Training and welfare	17	-	17	60
Bank charges	66	-	66	55
	<b>1,576</b>	<b>-</b>	<b>1,576</b>	<b>4,257</b>
<i>Professional fees in support of charitable activities</i>				
Licences and permits	1,793	-	1,793	2,419
Companies House	13	-	13	13
Bad debts	364	-	364	-
	<b>2,170</b>	<b>-</b>	<b>2,170</b>	<b>2,432</b>
<i>Other support costs</i>				
Depreciation of assets used for charitable purposes	703	-	703	996
Festival expenses	-	-	-	299
	<b>703</b>	<b>-</b>	<b>703</b>	<b>1,295</b>
<b>Total Support costs</b>	<b>65,094</b>	<b>-</b>	<b>65,094</b>	<b>54,743</b>