

Papua Partners Limited
(A company limited by guarantee)



Report and Financial Statements
For the Year Ended 31 August 2021

Charity number 1117275

Company number 05539947

Papua Partners Limited
(A company limited by guarantee)

Financial Statements
For the Year Ended 31 August 2021

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Papua Partners Limited
Report of the Trustees for the year ended 31st August 2021

The Trustees present their report and financial statements for the year ended 31st August 2021

Reference and Administrative Information

Charity Name:	Papua Partners Limited
Charity registration number:	1117275
Company registration number:	05539947

Registered Office

PO Box 296
LISS
GU32 9GU

Operational Address:

131 Ballinran Road
Kilkeel
Newry
Co Down BT34 4JB

Trustees

Mr. Peter Trenier Treasurer and Secretary
Ms Alison Glasspool
Mr Jake Di Paolo
Mrs Sally Mavin

Bankers

Lloyds Bank PLC
120 - 124 High Street
Dorking
Surrey RH4 1BB

Solicitors

Barlow Robbins
Southern House
Guildford Road
Woking
Surrey
GU22 7UY

Annual Report

Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 18th August 2005 and registered as a charity on 15th December 2006. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. The company is registered as a charity with the Charity Commission. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

Recruitment and Appointment of Trustees

The members of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as Trustees. Under the requirements of the Memorandum and Articles of Association one third (or the number nearest one third) of the Trustees must retire at each AGM, those longest in office retiring first and the choice between any of equal service being made by drawing lots. A retiring Trustee who remains qualified may be reappointed.

The nature of the Charity's work is overseas development and the Trustees seek to ensure that the experience in this area is reflected in the diversity of the trustee body. To enhance the potential pool of trustees, the charity has sought to identify those experienced in overseas development, who would be willing to become members and use their own experience to assist the charity. The more traditional business skills are well represented on the Board of Trustees.

Trustee Induction and Training

All the existing trustees are already familiar with the practical work of the charity. Additionally, new trustees will be invited and encouraged to attend a series of short training sessions (of no more than an hour) to familiarise themselves with the charity and the context within which it operates. These will cover:

- The obligations of Management Committee members.
- The main documents which set out the operational framework for the charity including the Memorandum and Articles.
- Resourcing and the current financial position as set out in the latest published accounts.
- Future plans and objectives.

Risk Management

Due to the nature of the Charity's work in remote areas a risk document has been prepared including, amongst other things, emergency plans for our operatives in West Papua.

Organisational Structure

Papua Partners has a Board currently formed of at least three and not more than ten Trustees who meet quarterly and are responsible for the strategic direction and policy of the charity. At present the Board consists of four Trustees from a variety of professional backgrounds relevant to the work

of the charity. The Charity currently employs a full time Chief Executive Officer permanently based in the United Kingdom.

The Trustees are responsible for ensuring that the charity delivers the services specified and that key performance indicators are met. The Trustees continued to divide the various operational responsibilities between them.

Objectives and Aims

The company's objects and principal activities are to build the capacity of civil society in Papua, Indonesia to tackle poverty and injustice and nurture sustainable communities. This is done through partnering with local indigenous organisations and churches to empower and improve livelihoods in numerous local communities through the provision of technical support, organisational development and the funding of innovative initiatives.

Our approach

Papua Partners works in partnership with local organisations, churches, community-based groups and social entrepreneurs to help them achieve their unique vision for transformational change. We focus on building their capacity for creating change through training, mentoring, development of good practice and partnering in implementation as well as facilitating their access to information and resources. We also support in direct project management when needed.

Activities 2020/21

Partnerships

During 2020/21 we worked in partnership with seven organisations in West Papua

1. Yasumat
2. Yapelin
3. IWaTaLi
4. Womens Department of the GIDI Church
5. Eruwok
6. West Papua Council of Churches
7. West Papuan Christian Youth Forum

We continue to support our partners with training and accompaniment to support their visions for change and to help them run effective programs that are impacting the lives of individuals, families and communities as well as being change agents in wider society. The training and accompaniment that we have provided has enabled our partners to receive at least 180,000 GBP (September 2020-August 2021) from other donors. The work that these organisations have done during this year have impacted at least 50,000 people directly and at least 150,000 people indirectly in education, health, livelihoods and building bridges for peace.

During 2020/21 we have recruited a full-time technical advisor based in Papua who provides training and accompaniment as well as project management support to partners focusing on Empowering women and Community Transformation programs. We have a full-time director in the UK who provides overall management and technical support to the programs in West Papua as well as growing support for the charity and the causes of West Papua in the UK.

In the UK the COVID-19 pandemic affected our ability to fundraise through events and there was also a reduction in grants and trust funding available for small charities internationally. We were grateful that Papua Partners was able to use the HMRC Government Job Retention Scheme during 2020/21 to mitigate the impact of the COVID 19 pandemic on the charity. The CEO of the charity was furloughed for 3 months full time and 14 months part time. This income is covered by this set of Financial Statements.

In terms of services we provide to our partners we have been able to adapt well to the challenges of not being able to provide face to face training and accompaniment. We have developed more support and training remotely and partners have also adapted to the challenges with increasing connection online between organisations within Indonesia and internationally.

This year we have continued to support the advocacy work of the Papuan Council of Churches (WPCC) and the West Papuan Christian Youth Forum.

During 2020/21 we continued to focus our support on four main areas:

- Women's Empowerment and Stopping Gender Based Violence
- Church and Community Mobilisation for Change
- Peacebuilding
- Livelihoods

Some of the highlights of 2020/21

- We continue our focus on Training of trainers for youth facilitators, churches and women leaders in how to **prevent Gender Based Violence and promote equality** as well as how to equip churches to become safe spaces for victims of violence and a promotor of healthy families and communities.
- **Literacy, Trauma Healing and advocacy**– We continue to partner with the Women's Department of the GIDI church who this year have also increased their policy and advocacy work. They continue to work on building a grassroots literacy movement through the training of women literacy tutors. There are now literacy groups in at least 40 local communities. They have equipped trainers for trauma healing and carry out regular trauma healing sessions with women in rural communities. In 2021 they have started a program to support internally displaced communities with trauma healing.
- **Response to the Covid-19 pandemic** – Our partners continued to support vulnerable communities to reduce vulnerability to the pandemic. Our partners have focused on providing clear health awareness and information on how to prevent infection with Covid-19.
- **Church and Community Transformation (CCT)** – The CCT program has continued to expand during this year although many activities continue to be postponed due to the pandemic. Yapelin, Yasumat and IWaTaLi have made CCT one of their core programs to build the capacity and resilience of local communities thus bringing about positive lasting change. Both IWaTaLi and Yapelin have been focusing on developing trainers during this year in preparation for expansion of the number of communities that they will focus on in the future. Together with partners the CCT program is working with 100 local congregations and currently impacting over 8,000 people. We are also developing a Papua wide network of CCT trainers and supporting a Papua CCT leadership team which has representatives from all the partner organisations.
- **Training and support to the West Papua Council of Churches, Youth Leaders and the Youth Christian forum on Justice and Peace** with the support of discussion groups, training of trainers and activists in non-violence and theology of peace and justice. We have developed a new online course in peacebuilding which we have delivered to 12 leaders over a period of 10 weeks in the first second half of 2020. Activities facilitated by IWaTaLi have been able to build bridges and bring resolution to several long-lasting divisions between Papuan groups which is building new dynamics and potential for the future.
- In August 2021, we ran the **Walk With West Papua** fundraising event which will continue to be a yearly event. It was a great success and was able to engage with new people as well as raise awareness and increased solidarity for West Papua.
- This year we started a partnership with SOS from the Kids, a children's eco choir from the UK. We facilitated their collaboration with a childrens choir, Phuyaklah voices from Sentani in West Papua in the production of a song 'Its Time to Heal' which is to be released ahead of COP26.

Financial Review

Our base of regular individual supporters who contribute by standing orders has again remained stable.

Total donations were £109,333 and, slightly up on the previous year.

It is important that we maintain our core funding level and we are confident that we can maintain and increase our supporter base, particularly in the UK.

Funding for Future Periods

The charity plans to continue the activities, as outlined above, in the coming years subject to satisfactory funding arrangements. Commitments to the region are constantly monitored to ensure that they are sustainable in the long term.

Reserves and Financial Health

Although, as in previous years, the charity does not maintain substantial reserves, the strength and stability of our regular giving is such that with careful monitoring there is no current need to build up a free reserve.

Responsibilities of the Trustees

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently.
- make judgments and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees

The Trustees, who are directors for the purpose of company law, who served during the year and up to the date of this report, are set out on page 3.

In accordance with company law, as the Company's directors we certify that:

So far as we are aware, there is no relevant information of which the company's Independent Examiner is unaware; and

As the Directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any such relevant information and to establish that the charity's Independent Examiner is aware of the information.

Independent Examiner

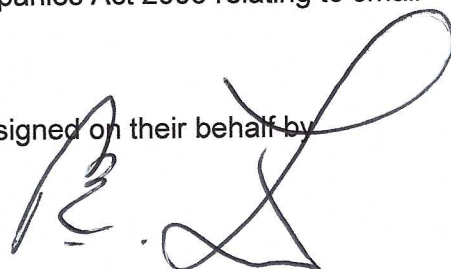
Graham Yeomans was appointed as the charitable company's examiner during the year and has expressed his willingness to act in that capacity.

This report has been prepared in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Approved by the Trustees on

5/11/2021

and signed on their behalf by

A handwritten signature in black ink, appearing to be 'P E Trenier', written over the text 'and signed on their behalf by'.

P E Trenier
Treasurer

Papua Partners Limited

**Statement of Financial Activities (including Income & Expenditure Account) for the
Year ended 31st August 2021**

				Total Funds	
		Unrestricted Funds	Restricted Funds	2021	2020
		Notes			
Incoming resources					
Donations	2	78,230	31,103	109,333	94,704
Tax Recovered	3	5,311	-	5,311	4,637
Fundraising events	4	-	-	-	-
Other incoming Resources	5	19,568	-	19,568	8,088
Total incoming resources		103,109	31,103	134,212	107,429
		Unrestricted Funds	Restricted Funds	2021	2020
Resources Expended					
Costs of Generating funds					
Activities in furtherance of Charity's objects	6	54,874	-	54,874	48,976
Grants payable in furtherance Of Charity Objects	6	10,796	11,512	22,308	28,454
Support Costs	6	5,963	-	5,963	3,355
Expenditure on managing the Charity	6	9,619	-	9,619	6,868
Total Resources Expended		81,252	11,512	92,764	87,653
Net incoming (Outgoing) resources		21,857	19,591	41,448	19,776
Other recognised gains/(losses) 7		-	-	-	-
Net movement in funds		21,857	19,591	41,448	19,776
Balances Brought forward		14,611	2,663	36,929	17,153
Balances Carried Forward		36,468	22,254	78,377	36,929

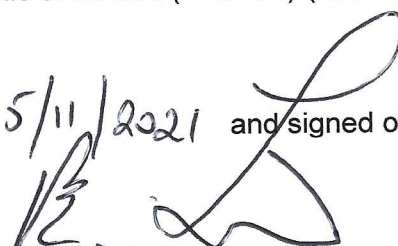
Papua Partners Limited
Balance Sheet as at 31 August 2021

	Notes	2021	2020
Fixed Assets	11	Nil	Nil
Current Assets			
Cash at bank and in hand		8,843	1,189
Deposit Account		69,534	35,740
Accounts Receivable		-	-
Total Current Assets		78,377	36,929
Current Liabilities			
Accounts Payable		-	-
Net Current Assets		78,377	36,929
Net Surplus (Deficit)		78,377	36,929
Financed by			
Year End Balances		36,929	17,153
Excess (Deficit) to date		41,448	19,776
Total financed by		78,377	36,929
Net Current Assets			
Current Assets minus creditors falling due within one year			78,377
Total Assets less current Liabilities			
Fixed Assets plus (or minus) Net Current Assets			78,377
Net Assets			
Total assets less current liabilities less Creditors falling Due after one year less provision for liabilities and charges			78,377
Represented by funds			
Unrestricted Funds General Fund		45,490	2,034
Restricted Funds		32,887	34,895
		78,377	36,929

These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities and with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

Approved by the Trustees on 5/11/2021 and signed on its behalf by

P. Trenier - Treasurer



Notes forming part of the Financial Statements for the year ended 31 August 2021

1. Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding period.

(a) Basis of preparation

After making enquiries and reviewing the company's forecasts and projections, the directors have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Accordingly, the directors consider that the going concern basis is appropriate and continue to adopt this basis in preparing the annual report and financial statements.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) and the Companies Act 2006.

(b) Fund accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes. There were no such funds during this period
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

(d) Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT. The Company is not registered for VAT.

- Costs of generating funds comprise the costs associated with attracting voluntary income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- All costs are allocated between the expenditure categories of the Sofa on a basis designed to reflect the use of the resource.

(e) Fixed assets

The costs of minor additions or those costing below £1,000 are not capitalised. On this definition there are no fixed assets in the Company.

2. Donations

			Total	
	Unrestricted	Restricted	2021	2020
Donations	78,230	31,103	109,333	94,704

78,230	31,103	109,333	94,704
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3. Tax Recovered

	Unrestricted	Restricted	2021	2020
Refund of Tax – Gift Aid	5,311	-	5,311	4,637
	5,311		5,311	4,637

4. Fund Raising events

	Unrestricted	Restricted	2021	2020
Fundraising events	-	-	-	-

5. Other incoming Resources

	Unrestricted	Restricted	2021	2020
Bank Interest	6	-	6	18
HMRC Job Retention Scheme	19,562	-	19,562	8,070
	19,568	-	19,568	8,088

6. Resources expended

6. Resources expended	2021		2020	Total
	Unrestricted	Restricted		
Activities in furtherance of Charity's objects				
Salary Gender Coordinator	2,820	-	2,820	4,284
Salary CEO (Training & Partner support)	27,115	-	27,115	30,455
Pension Contributions	4,800	-	4,800	400
National Insurance	11,678	-	11,678	11,752
Travel - Project Support	-	-	-	-
Training Costs	1,711	-	1,711	1,160
Project Equipment	750	-	750	-
Project Training Costs	-	-	-	925
Fundraising Consultancy	6,000		6,000	-
	<u>54,874</u>		<u>54,874</u>	<u>48,976</u>
Grants payable in furtherance of Charity Objects				
Funds to Local NGO – IWatali	10,384	11,512	21,896	14,242
Funds to Local NGO – Yasumat	412	-	412	4,000
Funds to Local NGO - Yapelin	-	-	-	10,212
	<u>10,796</u>	<u>11,512</u>	<u>22,308</u>	<u>28,454</u>

	2021			2020
	Unrestricted	Restricted	Total	
Support Costs				

Visa Costs	5,873	-	5,873	-
Accommodation Costs – Papua	-	-	-	-
Papua Office Expenditure	90	-	90	-
Papua Staff Equipment	-	-	-	-
Overseas Travel	-	-	-	3,355
Health Expenses	-	-	-	-
	5,963		5,963	3,355

	2021			2020
Expenditure on managing the charity	Unrestricted	Restricted	Total	
UK Administration Expenses	9,323	-	9,323	6,595
Bank Charges	296	-	296	273
	9,619	-	9,619	6,868

Other recognised gains/(losses)

There were no other recognised gains or losses in the year.

7. Staff Costs and Numbers

The charity currently employs one full time CEO and one field worker in West Papua.

Cost were as follows: -

	2021	2020
Total Remuneration CEO	27,115	30,455
Field Worker in Papua	2,820	-

8. Trustee Remuneration & Related Party Transactions

No members of the Board of Trustees received any remuneration or expenses during the year.
No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

9. Taxation

As a charity, Papua Partners Limited is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

10. Fixed Assets

The Charity has no fixed assets

Independent Examiner's report to the Trustees of Papua Partners Limited

I report on the accounts of Papua Partners Limited for the year ended 31 August 2021 which are set out on pages 3 to 13.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act;
- To follow the procedures laid down in the General Directions given by the Charities Commission under section 145(5)(b) of the Charities Act; and
- To state whether particular matters have come to my attention

Basis of Independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- Accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- The accounts do not accord with such records; or
- The accounts do not comply with the relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- The accounts have not been prepared in accordance with the Charities SORP (FRS102)

I have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



G. Yeomans FCCA
10 Bates Walk, New Haw, Addlestone, Surrey. KT15 2DQ

Date: 16th November 2021