

Charity number: 1117218
Company number: 05591920

Millom Network Centre Limited
(A company limited by guarantee)

Trustees' report and financial statements
for the year ended 31 December 2020

Millom Network Centre Limited
(A company limited by guarantee)

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Millom Network Centre Limited
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Legal and administrative information

Charity number 1117218

Company registration number 05591920

Registered office Millom Work and Skills Centre
Unit 3 Devonshire Road Industrial Estate
Devonshire Road
Millom
LA18 4JS

Trustees	D Gabbert	
	D Shepherd	
	A Dixon	Resigned 27/02/21
	A Jackson	
	D Jackson	
	R M Jackson	
	T Dixon	Appointed 17/06/20
	J B Yates	Appointed 26/06/20
	F McKeown	Appointed 26/06/20; Resigned 04/12/20
	J M Micklethwaite	Appointed 27/02/21; Resigned 30/04/21

Secretary Mr D Gabbert

Independent examiners robinson+co
Oxford Chambers
New Oxford Street
Workington
CA14 2LR

Millom Network Centre Limited
(A company limited by guarantee)

Report of the trustees (incorporating the directors' report)
for the year ended 31 December 2020

The trustees present their report and the financial statements for the year ended 31 December 2020. The trustees, who are also directors of Millom Network Centre Limited (MNC) for the purposes of company law and who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

Governing document

The charity is a private company limited by guarantee. The members of the company have guaranteed the liability of the company to a limit of £1 each.

The governing document is the charitable company's Memorandum and Articles of Association.

Recruitment and appointment of new trustees

The charitable company is governed by its directors who appoint officers responsible for the management activities.

Each member of the charitable company has the right to vote for the appointment of directors at the AGM.

At each general meeting one quarter (or the number nearest to one quarter) of the directors retire and if eligible are available for re-election.

Public benefit

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities, and how these planned activities will contribute to the aims and objectives they have set.

Objectives and activities

Objectives and aims

The objectives and aims of the charitable company are to help with the development and the sustainability of the local communities in and around the areas and communities in the Black Combe area of South Copeland. The charity will achieve this by supporting local residents businesses and partner organisations in the area.

Significant activities

Since 2019 MNC has seen a major change in direction due to the relocation of the centre and the needs of the local community during the Pandemic. These changes have seen the charity become more of a community hub where local residents have been helped with food resilience issues and budgeting problems due to the furlough scheme's limitations in some circumstances.

Many of these changes have taken place since the new CEO of the company took office in early 2021, where she has put in place a meals on wheels service for the local communities of Millom and Haverigg, a food pantry service for the communities situated in the around the Combe area, a charity shop which also supplies furniture and clothing free of charge to local residents in need, and the relocation of the Millom STEM club which is an educational organisation aiming to help local schools and organisations to teach their students and members in a more real to life way.

These new services and activities have helped the Charity become more sustainable by increasing income streams and further supporting the local communities.

Millom Network Centre Limited
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Report of the trustees (incorporating the directors' report)
for the year ended 31 December 2020

Achievements and performance

Charitable activities

The Centres charitable objectives were delivered through continuing to provide an open facility through the past two lock downs, where the local community could acquire help with general standards of living and gain advice on issues that were of a concern to them.

The charity during the periods of lock down has been preparing itself for the needs of the local communities which will occur as the nation tries to get back on a normal footing. Examples of this are Stem activities which have been developed to aid catch-up sessions for local primary schools, the development of the garden area and a new workshop area to help local residents build on practical skills they may need and continued support of local business via competitive leasing rates and support where needed.

Fundraising activities

In the first half of the year 2020 MNC continued to operate with minimum staff and still relied mainly on room and storage rental for its income. The centre did secure a grant of £32,000 from Orsted which is being paid in four installments, the first of which was received during the current financial period. MNC has also used the government furlough scheme to ensure its staff continued to be employed.

During the first lockdown period the centres new chairperson saw the need for a community hub to ensure that the local community could access specific services such as food resilience and other support in crisis situations. So at the beginning of June 2020 Millom food pantry was relocated to the centre to ensure continued support for the community.

In July 2020 after pleas to the public for household goods etc., for people in crisis, the centre started to receive many donations. This activity resulted in the centre creating a new business outlet in the community by opening a charity shop and second-hand furniture service.

In December 2020 the centre introduced another new service which is its community meals on wheels which supplies up to 30 hot meals a day five days a week to the local community. By introducing these services MNC has also created four new part time positions for new staff.

Financial review

During 2020, MNC continued to rent out office space and storage units. The food pantry was moved to the centre in June 2020 creating extra income along with the opening of the charity shop in August 2020. MNC purchased a van in 2020 to enable the collection of food for the food pantry and to collect charity shop donations of larger items. MNC still manages the 2 bungalows on Lapstone Rd on behalf of Cumbria County Council and takes 50% of the net income. MNC staff levels were increased during the year due to the extra activities but the extra staff costs have been more than met by the increase in income.

Reserves policy

MNC has an established reserves policy which is regularly reviewed. £3,000 per annum is set aside from funds received towards a reserves target of £50,000. The target figure represents 6 months revenue expenditure (estimated from Aug'19). This policy will allow MNC to source additional funds from elsewhere during periods of adversity or if need be, to implement an exit strategy. In January 2017, MNC set up a Liquidity reserves account to assist the company to reach this target, paying in £250 per month. At the end of 2020, the balance on this account was £12,437.

Millom Network Centre Limited
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Report of the trustees (incorporating the directors' report)
for the year ended 31 December 2020

Plans for future periods

MNC has much to look forward too as momentum builds as covid restrictions are lifted and our clients' needs are changing.

MNC is working to introduce new community services such a driver theory test centre, a bespoke mentoring service, and further strength links with local partner organisations such as the ICC and local businesses.

MNC also intends to continue and expand its current services such as stem to aid local primary schools by offering projects linked directly to their programmes of study in the stem subject area, and also run holiday clubs for their students.

Statement of trustees' responsibilities

The trustees (who are also directors of Millom Network Centre Limited for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

On behalf of the board



D Shepherd
Director



T Dixon
Director

27 September 2021

Millom Network Centre Limited
(A company limited by guarantee)

Independent examiner's report to the trustees on the unaudited financial statements of Millom Network Centre Limited.

I report to the charity trustees on my examination on the accounts of Millom Network Centre Limited for the year ended 31 December 2020 set out on pages 6 to 17.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011. In carrying out my examination, I have followed the directions given by the Charity Commission (under section 145(5) (b) of the Charities Act 2011.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr Peter Ellwood FCA

Independent examiner

robinson+co
Chartered Accountants
Oxford Chambers
New Oxford Street
Workington
CA14 2LR

27 September 2021

Millom Network Centre Limited
(A company limited by guarantee)

Statement of financial activities (incorporating the income and expenditure account)

For the year ended 31 December 2020

	Notes	Unrestricted funds £	Restricted funds £	2020 Total £	2019 Total £
Income					
Donations and legacies	4	22,362	2,000	24,362	1,500
Investment income	5	60	-	60	75
Income from charitable activities	6	56,509	-	56,509	71,873
Other income	7	-	-	-	11,515
Total income		<u>78,931</u>	<u>2,000</u>	<u>80,931</u>	<u>84,963</u>
Expenditure					
Costs of raising funds	8	11,175	-	11,175	117,926
Fundraising trading:					
cost of goods sold and other costs	9	5,332	-	5,332	-
Expenditure on charitable activities	10	63,484	2,219	65,703	96,797
Total expenditure		<u>79,991</u>	<u>2,219</u>	<u>82,210</u>	<u>214,723</u>
Net income/(expenditure)		(1,060)	(219)	(1,279)	(129,760)
Reconciliation of funds					
Total funds brought forward		<u>80,245</u>	<u>88,507</u>	<u>168,752</u>	<u>298,512</u>
Total funds carried forward		<u>79,185</u>	<u>88,288</u>	<u>167,473</u>	<u>168,752</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 9 to 17 form an integral part of these financial statements.

Millom Network Centre Limited
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Balance sheet
as at 31 December 2020

	Notes	2020	2019
		£	£
Fixed assets			
Tangible assets	16	138,259	128,464
Current assets			
Debtors	17	4,307	16,994
Cash at bank and in hand		28,216	25,963
		<u>32,523</u>	<u>42,957</u>
Creditors: amounts falling due within one year	18	<u>(3,309)</u>	<u>(2,669)</u>
Net current assets		29,214	40,288
Net assets		<u>167,473</u>	<u>168,752</u>
Funds	19		
Restricted income funds		88,288	88,507
Unrestricted income funds		79,185	80,245
Total funds		<u>167,473</u>	<u>168,752</u>

The Balance Sheet continues on the following page.

The notes on pages 9 to 17 form an integral part of these financial statements.

Millom Network Centre Limited
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Balance sheet (continued)

Trustees statements required by the Companies Act 1985
for the year ended 31 December 2020

In approving these financial statements as trustees of the company we hereby confirm:

(a) that for the year stated above the company was entitled to the exemption conferred by section 477 of the Companies Act 2006;

(b) that no notice has been deposited at the registered office of the company pursuant to section 476 of the Companies Act 2006 requesting that an audit be conducted for the year ended 31 December 2020.

(c) that we acknowledge our responsibilities for:

(1) ensuring that the company keeps proper accounting records which comply with section 386 of the Companies Act 2006, and

(2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of sections 394 and 395, and which otherwise comply with the requirements of the Companies Act relating to financial statements, so far as applicable to the company.

These financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies .

The financial statements were approved by the board on 27 September 2021 and signed on its behalf by

D Shepherd
Director



T Dixon
Director



Registration number 06994121

The notes on pages 9 to 17 form an integral part of these financial statements.

Millom Network Centre Limited
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Notes to financial statements
for the year ended 31 December 2020

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

1.2. Going concern

There are no material uncertainties about the charity's ability to continue.

1.3. Cashflow

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small charity.

1.4. Income

All income is included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income from investments is included in the year in which it is receivable.

Millom Network Centre Limited
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Notes to financial statements
for the year ended 31 December 2020

1.5. Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

1.6. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Leasehold properties	-	Straight line over the life of the lease
Plant and machinery	-	10% - 20% straight line
Fixtures, fittings and equipment	-	20% straight line
Motor vehicles	-	20% straight line
Computer equipment	-	33% straight line

1.7. Defined contribution pension schemes

The pension costs charged in the financial statements represent the contribution payable by the charity during the year.

Millom Network Centre Limited
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Notes to financial statements
for the year ended 31 December 2020

1.8. Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Significant judgements

The judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies and that have the most significant effect on the amounts recognised in the financial statements are as follows:

Impairment of tangible fixed assets

The company is required to review fixed assets for impairment. Management make judgments about the condition of assets and review their estimated lives.

Key sources of estimation uncertainty

Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. The key assumptions and other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are as follows:

The useful economic life of each category of fixed asset is assessed when acquired by the company. A degree of estimation is occasionally used in assessing the useful economic life of assets.

2. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Unit 3 Devonshire Road Industrial Estate, Devonshire Road, Millom, LA18 4JS.

3. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

Millom Network Centre Limited
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Notes to financial statements
for the year ended 31 December 2020

4. Donations and legacies

	Unrestricted funds £	Restricted funds £	2020 Total £	2019 Total £
Donations	4,237	1,500	5,737	-
CGP	-	500	500	500
High Sheriff Awards	-	-	-	500
Cumbria Community Foundation	10,000	-	10,000	-
Grantscape	8,125	-	8,125	-
Other grants	-	-	-	500
	<u>22,362</u>	<u>2,000</u>	<u>24,362</u>	<u>1,500</u>

In 2019 of the donations and legacies income, £500 was attributable to restricted income funds with the balance of £1,000 being added to unrestricted income funds.

5. Investment income

	Unrestricted funds £	2020 Total £	2019 Total £
Bank interest receivable	60	60	75
	<u>60</u>	<u>60</u>	<u>75</u>

In 2019 all of the investment income was attributable to unrestricted funds.

6. Income from charitable activities

	Unrestricted funds £	2020 Total £	2019 Total £
Sale of goods/services	13,982	13,982	-
Government grants	16,146	16,146	-
Facilities hire	4,283	4,283	51,776
Tuition & course fees	-	-	300
Catering	8,603	8,603	557
Printing services	34	34	599
Rental income	12,050	12,050	18,641
Miscellaneous income	1,411	1,411	-
	<u>56,509</u>	<u>56,509</u>	<u>71,873</u>

In 2019 all of the income from charitable activities was attributable to unrestricted funds.

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Notes to financial statements
for the year ended 31 December 2020

7. Other income

	2020 Total £	2019 Total £
Gain on disposal of tangible fixed assets	-	11,515
	-	11,515

In 2019 all other income was attributable to restricted funds.

8. Cost of raising funds

	Unrestricted funds £	2020 Total £	2019 Total £
Rent and service charges	4,507	4,507	4,362
Other trading activities	6,668	6,668	111,779
Support costs	-	-	1,785
	11,175	11,175	117,926

In 2019 all of the costs of raising funds were attributable to unrestricted funds.

9. Fundraising trading

	Unrestricted funds £	2020 Total £	2019 Total £
Shop costs	5,332	5,332	-
	5,332	5,332	-

10. Costs of charitable activities - by fund type

	Unrestricted funds £	Restricted funds £	2020 Total £	2019 Total £
Charitable activities	63,484	2,219	65,703	96,797
	63,484	2,219	65,703	96,797

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Notes to financial statements
for the year ended 31 December 2020

11. Analysis of support costs

	2020	2019
	Total	Total
	£	£
Staff costs	-	1,148
Rates and water	-	30
Light and heat	-	166
Repairs and maintenance	-	234
Insurance	-	45
Communication and information technology	-	75
Other office expenses	-	50
Advertising and marketing	-	7
Internet and business support	-	30
	<u>-</u>	<u>1,785</u>
	<u>-</u>	<u>1,785</u>

12. Net income/(expenditure) for the year

	2020	2019
	£	£
Net outgoing resources is stated after charging:		
Depreciation and other amounts written off tangible fixed assets	5,416	2,579
Loss on disposal of tangible assets	-	36,415
	<u>-</u>	<u>36,415</u>
and after crediting:		
Profit on disposal of tangible fixed assets	-	11,515
	<u>-</u>	<u>11,515</u>

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Notes to financial statements
for the year ended 31 December 2020

13. Employees

Employment costs	2020	2019
	£	£
Wages and salaries	25,935	22,961
Pension costs	257	379
	<u>26,192</u>	<u>23,340</u>

No employee received emoluments of more than £60,000 (2019 : None).

Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

2020	2019
Number	Number
<u>3</u>	<u>2</u>

14. Pension costs

The company operates a defined contribution pension scheme in respect of certain employees. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the company and was as follows:

	2020	2019
	£	£
Pension charge	<u>257</u>	<u>379</u>

15. Taxation

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

Millom Network Centre Limited
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Notes to financial statements
for the year ended 31 December 2020

16. Tangible fixed assets	Long leasehold property £	Plant and machinery £	Fixtures, fittings and equipment £	Motor vehicles £	Computer equipment £	Total £
Cost						
At 1 January 2020	138,438	1,287	1,307	-	53,099	194,131
Additions	-	5,761	-	6,450	3,000	15,211
At 31 December 2020	<u>138,438</u>	<u>7,048</u>	<u>1,307</u>	<u>6,450</u>	<u>56,099</u>	<u>209,342</u>
Depreciation						
At 1 January 2020	10,510	1,263	796	-	53,098	65,667
Charge for the year	2,132	834	159	1,290	1,001	5,416
At 31 December 2020	<u>12,642</u>	<u>2,097</u>	<u>955</u>	<u>1,290</u>	<u>54,099</u>	<u>71,083</u>
Net book values						
At 31 December 2020	<u>125,796</u>	<u>4,951</u>	<u>352</u>	<u>5,160</u>	<u>2,000</u>	<u>138,259</u>
At 31 December 2019	<u>127,928</u>	<u>24</u>	<u>511</u>	<u>-</u>	<u>1</u>	<u>128,464</u>

17. Debtors	2020 £	2019 £
Trade debtors	2,603	15,288
Prepayments and accrued income	1,704	1,706
	<u>4,307</u>	<u>16,994</u>

18. Creditors: amounts falling due within one year	2020 £	2019 £
Trade creditors	1,712	561
Other taxes and social security	523	308
Other creditors	54	-
Accruals and deferred income	1,020	1,800
	<u>3,309</u>	<u>2,669</u>

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Notes to financial statements
for the year ended 31 December 2020

19. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Fund balances at 31 December 2020 as represented by:			
Tangible fixed assets	50,471	87,788	138,259
Current assets	32,023	500	32,523
Current liabilities	(3,309)	-	(3,309)
	<u>79,185</u>	<u>88,288</u>	<u>167,473</u>

20. Unrestricted funds

	At 1 January 2020 £	Incoming resources £	Outgoing resources £	At 31 December 2020 £
General funds	<u>80,245</u>	<u>78,931</u>	<u>(79,991)</u>	<u>79,185</u>

21. Restricted funds

	At 1 January 2020 £	Incoming resources £	Outgoing resources £	At 31 December 2020 £
General restricted funds	<u>88,507</u>	<u>2,000</u>	<u>(2,219)</u>	<u>88,288</u>

22. Related party transactions

During the year payments were made to Mrs D Shepherd, a trustee of Millom Network Centre Limited, in respect of bookkeeping services. These transactions were at a commercial rate.

Donations made by trustees and other related parties during the year totalled £Nil (2019 - £Nil).

23. Company limited by guarantee

Millom Network Centre Limited is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.