

# **Harrop HR Missions Ltd**



Charity Registration Number

1117155

Annual Report

And

Financial Statements

For the Year End

1st March 2024

## **Harrop HR Missions Ltd**

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## Harrop HR Missions Ltd

### LEGAL AND ADMINISTRATIVE INFORMATION

Charity Number 1117155

Working Name Harrop Fund

START OF FINANCIAL YEAR 2nd March 2023

END OF FINANCIAL YEAR 1st March 2024

TRUSTEES THAT SERVED DURING Grant Leonard

THE YEAR TO 1st MARCH 2024 Suzy Wainscoat

Peter Lewis

LEGAL STATUS Company Limited by Guarantee

GOVERNING INSTRUMENT Articles of Association 18th December 2014

### OBJECTS

TO PROMOTE HUMAN RIGHTS (AS SET OUT IN THE UNIVERSAL DECLARATION OF HUMAN RIGHTS ("UDHR") AND SUBSEQUENT UNITED NATIONS CONVENTIONS AND DECLARATIONS AND IN REGIONAL CODES OF HUMAN RIGHTS WHICH INCORPORATE THE RIGHTS CONTAINED IN THE UDHR AND THOSE SUBSEQUENT CONVENTIONS AND DECLARATIONS) THROUGHOUT THE WORLD BY ALL OR ANY OF THE FOLLOWING MEANS: 3.1 MONITORING ABUSES OF HUMAN RIGHTS; 3.2 OBTAINING REDRESS FOR THE VICTIMS OF HUMAN RIGHTS ABUSE; 3.3 RELIEVING NEED AMONG THE VICTIMS OF HUMAN RIGHTS ABUSE; 3.4 RESEARCH INTO HUMAN RIGHTS ISSUES; 3.5 PROVIDING TECHNICAL ADVICE TO GOVERNMENT AND OTHERS ON HUMAN RIGHTS MATTERS; 3.6 CONTRIBUTING TO THE SOUND ADMINISTRATION OF HUMAN RIGHTS LAW; 3.7 COMMENTING ON PROPOSED HUMAN RIGHTS LEGISLATION; 3.8 RAISING AWARENESS OF HUMAN RIGHTS ISSUES; 3.9 PROMOTING PUBLIC SUPPORT FOR HUMAN RIGHTS; 3.10 PROMOTING RESPECT FOR HUMAN RIGHTS AMONG INDIVIDUALS AND CORPORATIONS; 3.11 INTERNATIONAL ADVOCACY OF HUMAN RIGHTS; 3.12 ELIMINATING INFRINGEMENTS OF HUMAN RIGHTS

CORRESPONDENCE ADDRESS

Upper Chambers, 7 Waterloo Road,

Epsom

Surrey

KT19 8AY

PRIMARY BANKERS

Metro Bank Plc

INDEPENDENT EXAMINER

Kerrie Rundle MAAT

Teignbridge Business Centre, Cavalier Road

Heathfield

Devon TQ12 6TZ

## **TRUSTEES REPORT**

FOR THE YEAR ENDED 1st MARCH 2024

The trustees present their report and account for the year ended 1st March 2024.

### **Trustees**

Peter Lewis is a former bank manager. Mr Grant Leonard is businessman and managing director of a successful publishing company and Ms Suzy Wainscoat is a practising solicitor of over 30 years experience.

### **Investment Powers**

The Articles authorises the trustees to make, and hold investments using the general funds of the charity but no such investments are presently held.

### **Constitution, Objectives and Policy**

The charity is constituted by Articles and Memorandum of Association as a company limited by guarantee, its objectives are to provide education and training in human rights and raising awareness of international human rights within the legal profession and to relieve the victims of human rights abuses. This latter object being pursued with especial vigour in connection with the humanitarian crisis unfolded following the armed intervention into Ukraine territory by Russian military forces.

The Trust raises its income exclusively from donations from the public, businesses and charitable trusts.

We are using the donated funds to supply humanitarian aid to civilians afflicted by the armed conflict in the territory of Ukraine and supporting Ukrainian refugees residing in the UK after fleeing warfare.

The operational side of the charity's humanitarian activities were largely managed by three committees operating under the names Surrey Stands With Ukraine (SSWU), Medical Life Lines Ukraine (MLLU) and Ukrainian Refugee Help (URH).

These committees answer to the Director of the Charity, solicitor Lionel Blackman, who reports to the trustees.

### **Development, Activities and Achievements in 2023/24**

Following the start of the armed conflict in the territory of Ukraine on 24th February 2022 and arising from the destruction of hospitals and equipment and the injuries to civilians is a humanitarian need for ambulances and other aid to relieve the plight of the public of Ukraine whose right to life and health has been abused by acts committed in the course of an illegal armed invasion.

In Surrey the Charity has supported Ukrainian refugees whose right to family life and privacy has been abused by the illegal invasion and attendant threats to their safety, health and education through the free provision of office space for a “Ukrainian Hub”, run by the Epsom Refugee Network Charity, providing the opportunity to socialise, be provided with donated clothing and household goods, attend free English classes provided by the local college and speak to various service providers who also attend weekly. This Hub is also attended by Hosts and is ongoing.

A summary of the core activities actioned by the committee of Surrey Stands With Ukraine under the supervision of the Director and trustees follows:

No one is paid a wage, from the trustees, committee and volunteers. So no cash from funds go to pay wages, other than a small percentage on marketing. This means that all the money raised goes to support all our projects directly.

The charity has over 30 active local volunteers from the community across all age ranges and backgrounds. These volunteers have come together and formed very real friendships and a sense of community, not just with each other but the local Ukrainian refugees that have come into the area of Epsom in Surrey where the charity is based.

The charity is provided on a peppercorn rent a large suite of offices the charity calls "The Hub". The Hub has become a community centre which delivers so much good for the area and brings many people into the town centre who spend time and money at local businesses.

The Charity has sent in 2023/2024 over 50 trucks of aid with the majority being medical equipment for hospitals to treat the civilian victims of the armed conflict.

In 2023/2024 over half-a-million of humanitarian aid provided to civilians in Ukraine:

- Medical goods (Emergency care equipment, ventilators, burns kits, hospital beds, paediatric equipment to help

treat the horrific injuries on the children caught up in this war, rehabilitation equipment for civilians that have lost their limbs.

- Generators

- Large aerial platform fire engine

- Food and warm clothes

- Baby food and clothes for the orphanages

Support of local charities and community projects:

- Any perishable food that we collected from day one until now was shared with the local food bank and the Sutton Community Pantry

- We continually support the Epsom and Ewell Refugee Network (a registered charity) with free space in our Hub and cross working on a number of projects

- Held many fundraising events at local business for example:

- Quiz nights at pubs and members clubs like Epsom Club

- Live bands playing for us at Epsom Social and other venues

- Charity auctions

- Volunteer thank you parties

- We have many thousands of followers across all our social media platforms where we promote all our events and local businesses and organisations that give us support.

Secured Work for Refugees, we work with many local businesses to link them up with refugees that are looking for work. Helping to match the right skills with the right job. For example we have helped place 12 Ukrainian refugees into a local members' club.

What Checks do we do?

We make reasonable endeavours to ensure our aid ends up in the right place

Checks before done here in the UK

- Confirmation of organisation registered status through Opendatabot
- Independent review and check by a Ukrainian Legal professional
- Confirmation in writing from direct beneficiaries about the intended use
- Regular calls with beneficiary organisations
- No dual use goods are exported to Ukraine
- All donated good are checked in the hub before dispatch

Checks at Ukraine Border

- Packing lists identifying all boxes on a van are provided to the driver (now in English and Ukrainian)
- Customs declaration completed for goods being transferred
- Letter of donation and acceptance goods provided for all van loads (English and Ukrainian)

Follow up in Ukraine

- Photos of goods being received in Ukraine and delivered to end beneficiaries (hospitals, homes, shelters etc)
- Receipts are provided for purchases made using donated funds

Selection of Recent Highlighted Projects:

Organising a 1 year and 2 year anniversary / memorial event to bring the local community together with the local Ukrainian refugees. They were held in the market square where we had a choir and singer, local MPs and councillors and the Mayor come and support us. These were attended by well over 200 people each time.

Many events where the Ukrainian choir and singers performed in the market square, in the Ashley Centre and at the Epsom Methodist Church. These mini concerts were always attended by not just our network of volunteers but many members of the general public.

Concert at the Epsom Social, we had some amazing bands play at this venue. We secured the revenue from ticket sales in return for filling the venue of Epsom Social. It was another sell out event, to quote the Epsom Social Manager "It was the best night they had had from a point for revenue across the bar and the independent food retailers since it had opened"

Aerial Platform Fire Engine, this is a long ladder with a basket for rescuing civilians from burning / bombed buildings up to 10 floors up. We raised the money to buy this engine and shipped it to a front line city in Ukraine. Before it was shipped out we brought the fire engine to Epsom and had an all day event in the market square. We had live music, news TV crews

promoting it, well over 300 members of the public and the great atmosphere of a wonderful community coming together to celebrate such a wonderful achievement.

Volunteer Fundraising, we have many volunteers that run their own fundraising initiatives, this is just a very small flavour of what some of them do.

At a undisclosed age she has run 83 marathons, the last one she has ran for us to raise money and awareness for the charity.

Local coffee mornings for friends where people bring items to donate and then spend money at the local coffee shops

Local artist painting pictures and asking for a donation for their artwork, these are displayed at various local businesses.

Various bike rides to raise money

Working with local schools – donations of Amazon Goods

### Ukrainian Refugee Help

The Ukrainian Refugee Help (URH) committee operates in the London Borough of Merton to meet the need for Ukrainian refugees of all ages in the area and to network with each other through a variety of different events and for a reliable source of accurate and focused information for the wider community of Ukrainians and their hosts.

URH organise weekly sessions for Ukrainians to meet, have English conversation classes and on occasion engage with local authority officials who may be able to help meet specific needs. We also offer help and advice where we can, using expert volunteers on CV building, job searching, seeking sponsorship, negotiating the rental market and engaging with the education sector.

Typically, the bigger sessions draw around 25 local Ukrainians with 8 – 10 for the weekly English conversation classes.

In addition, URH offer a number of opportunities for Ukrainian refugees in the area to visit different areas of cultural and recreational interest – examples in the year were Kew Gardens and Hampton Court – typical attendance being around 80-90. We also arrange for indoor all-age activities. Examples in the year were a quiz night and Ukrainian dancing with a small music band and dance leader and a specific night of children's entertainment. Feedback from participants shows that these events are good for mental wellbeing for our refugee friends fleeing war and who fear daily what may happen to those remaining in Ukraine.

As well as these activities URH produces a newsletter covering topics of interest designed to give accurate, relevant information and right up to date information, supported by translations into Ukrainian and a website that acts as a non-stop source of advice and help for refugees throughout the UK. It has over 5000 subscribers to the newsletter and c.200 for a Facebook site where there is more local information.

Ukrainian Refugee Help has received generous donations and other forms of help from a number of charities, notably: the Wimbledon District Nurses and Midwifery Society; the Wimbledon Guild; The Dons Local Action Group; Merton Giving; the Henry Smith Charity; the Community Access Scheme for Historic Royal Palaces, Worple Road Hillside Church and the Parish of Wimbledon.

On top of this Merton Council has made strenuous efforts to raise the profile of URH's work for Ukrainian refugees and to involve URH in improvements being driven by London councils in how all refugees are treated and helped and the London-wide efforts of local councils to achieve Borough of Sanctuary status with all the improvements that drives.



## **Financial Review**

The trustees consider the performance of the Charity to be satisfactory and the continuation of donations has made it sustainable. Funds have been raised through donations and attendant Gift Aid. No Government grants have been received. The local authority and business rates for the premises used by the Charity have largely been exempted.

The Director maintains a detailed bookkeeping record of all financial transactions (every item of income and expenditure) that is viewable live online (together with bank statements) by key volunteers and trustees; thus maintaining a very high degree of transparency.

## **Future Plans for 2024/25**

The Charity continues with the project of supplying humanitarian aid to civilians afflicted by the armed conflict in Ukraine. Support for Ukrainian refugees who have fled to the UK from the war-zone will be maintained. Additionally, the Charity is supporting a project documenting the abuse of the human rights of Russians that have intensified since the invasion of Ukraine by Russian military forces in February 2022.

The Charity plans to send “winter kits” for civilians whose right to light, warmth and cooking facilities will be severely strained in the winter months as a result of the illegal destruction of energy infrastructure in the armed conflict.

## **Trustees Responsibilities**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations and the provisions of the Articles of Association requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, Including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of accounting practice have been followed, subject to any departures disclosed and explained in the accounts;
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the Articles of Association. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Approval**

This report was approved by the trustees on 24th September 2024



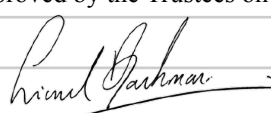
and signed on their behalf by Lionel Blackman LLB MA Solicitor  
Director and Secretary to the Charity

# Harrop HR Missions Ltd

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 1st March 2024

<b>STATEMENT OF FINANCIAL ACTIVITIES</b>		
Harrop HR Missions Ltd		
Company No. 05916493		
Charity Regn No 1117155		
<b>STATEMENT OF FINANCIAL ACTIVITIES</b>	<b>General</b>	<b>Funds</b>
FOR THE YEAR ENDED 1st March 2024	2023/2024	2022/2023
	£	£
INCOME		
Donations and Legacies	<b>581,061</b>	<b>383,187</b>
Investments	0	0
Charitable Activities	0	0
<b>TOTAL INCOME</b>	<b>581,061</b>	<b>383,187</b>
EXPENDITURE ON:		
Salaries	<b>0</b>	<b>0</b>
Charitable Activities	<b>535,352</b>	<b>284,735</b>
Investments	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURE</b>	<b>535,352</b>	<b>284,735</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>45,709</b>	<b>98,452</b>
<b>OTHER RECOGNISED GAINS/{LOSSES):</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>45,709</b>	<b>98,452</b>
All of the organisation's operations are classed as continuing		

# BALANCE SHEET AS AT 1st MARCH 2024

Balance Sheet			
Harrop HR Missions Ltd	BALANCE SHEET		
Company No. 05916493	As at 1st March 2024		
Charity Regn No 1117155			
		1 Mar-24	1 Mar-23
		Total	Total
		£	£
Fixed Assets		0	0
Tangible assets		0	0
Current Assets			
Debtors'		0	0
Cash at bank and in hand		178,058	105,117
Stock		0	0
Total Current Assets		178,058	105,117
Creditors: amounts falling due within one year		0	0
TOTAL ASSETS less current liabilities		178,058	105,117
Funds of the Charity			
General Funds		82,782	105,117
Designated Funds			0
Restricted Funds (medical aid)		95,276	0
Total Funds		178,058	105,117
Approved by the Trustees on			
			
Signed on their behalf by			
Lionel Blackman LLB MA			

## CASH FLOW STATEMENT

Cash Flow Statement					
Harrop HR Missions Ltd		Cash Flow Statement			
Company No. 05916493		For the Year Ended 1st March 2023			
Charity Regn No 1117155					
<b>Operating Activities:</b>			2023/2024	2022/2023	
Net Income			45,709	98,452	
Adjustments for:					
Depreciation and Amortization			0	0	
Changes in Working Capital:			0	0	
Increase/(Decrease) in Accounts Receivable			0	0	
Increase/(Decrease) in Accounts Payable			0	0	
(Other working capital adjustments)			0	0	
Net Cash Provided by Operating Activities			45,709	98,452	
Investing Activities:					
(Cash inflows and outflows for investing activities)			0	0	
Financing Activities:					
(Cash inflows and outflows for financing activities)			0	0	
Net Change in Cash			45,709	98,452	
Beginning Cash Balance			105,117	14,420	
Ending Cash Balance			150,826	112,872	

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

### 1. ACCOUNTING POLICIES

#### Basis of preparation:

The financial statements of the charity have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) -(Charities SORP (FRS102)) and applicable accounting standards.

Harrop Hr Missions Ltd meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy notes.

#### Preparation of accounts on a going concern basis

Preparation of the accounts is on a going concern basis. The trustees are of the view that the level of reserves will support the charity going forward.

#### Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period.

Material prior period errors and changes to previous accounts

#### Income

##### Recognition of Income

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the income;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability

#### Income with related expenditure

Where Income has related expenditure (as with fundraising or contract income) the income and related expenditure are reported gross in the SOFA.

#### Grants and Donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP).

#### Tax reclaims on Donations and Gifts

Gift Aid receivable is Included In Income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

The Trustees  
Harrop HR Missions Ltd  
7 Waterloo Road  
Epsom  
Surrey  
KT19 8AY

Monday 23<sup>rd</sup> September 2024

Dear Sir / Madam,

**Report to the trustees of Harrop HR Missions Ltd on the accounts for the year ending 1<sup>st</sup> March 2024**

**Respective responsibilities of trustees and examiner:**

The organisation's trustees are responsible for the preparation of the accounts. The organisation's trustees consider that an audit is not required for this year (under section 144 of the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the Act,);
- Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act,); and
- State whether matters have come to my attention.

**Basis of independent examiner's statement:**

My examination was carried out in accordance with General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanation from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiners statement:**

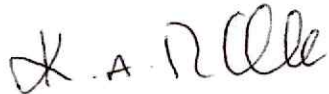
The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a member of the Association of Accounting Technicians.

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements:
  - a. To keep accounting records in accordance with section 130 of the Act; and
  - b. To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act: Have been met.

For any more information please don't hesitate to contact myself,

Yours sincerely,



Kerrie Rundle  
Proprietor  
K A Accounts Services  
Licenced by AAT under licence number: 1003707

Office 13, Teignbridge Business Centre  
Cavalier Road, Heathfield  
Newton Abbot, TQ12 6TX

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