

# **Harrop HR Missions Ltd**



Charity Registration Number

1117155

Annual Report

And

Financial Statements

For the Year End

1st March 2023

## **Harrop HR Missions Ltd**

### Contents

Page	Legal and Administrative Information
Page	Independent examiner's report to the Trustees
Pages	Trustees Report
Page	Statement of Financial Activities
Page	Balance Sheet
Pages	Notes to the Financial Statements
Page	Statement of Cashflows

## **Harrop HR Missions Ltd**

### **LEGAL AND ADMINISTRATIVE INFORMATION**

Charity Number 1117155

Working Name Harrop Fund

START OF FINANCIAL YEAR 2nd March 2022

END OF FINANCIAL YEAR 1st March 2023

TRUSTEES THAT SERVED DURING Grant Leonard

THE YEAR TO 1st MARCH 2023 Suzy Wainscoat

Peter Lewis

LEGAL STATUS Company Limited by Guarantee

GOVERNING INSTRUMENT Articles of Association 18th December 2014

### **OBJECTS**

TO PROMOTE HUMAN RIGHTS (AS SET OUT IN THE UNIVERSAL DECLARATION OF HUMAN RIGHTS ("UDHR") AND SUBSEQUENT UNITED NATIONS CONVENTIONS AND DECLARATIONS AND IN REGIONAL CODES OF HUMAN RIGHTS WHICH INCORPORATE THE RIGHTS CONTAINED IN THE UDHR AND THOSE SUBSEQUENT CONVENTIONS AND DECLARATIONS) THROUGHOUT THE WORLD BY ALL OR ANY OF THE FOLLOWING MEANS: 3.1 MONITORING ABUSES OF HUMAN RIGHTS; 3.2 OBTAINING REDRESS FOR THE VICTIMS OF HUMAN RIGHTS ABUSE; 3.3 RELIEVING NEED AMONG THE VICTIMS OF HUMAN RIGHTS ABUSE; 3.4 RESEARCH INTO HUMAN RIGHTS ISSUES; 3.5 PROVIDING TECHNICAL ADVICE TO GOVERNMENT AND OTHERS ON HUMAN RIGHTS MATTERS; 3.6 CONTRIBUTING TO THE SOUND ADMINISTRATION OF HUMAN RIGHTS LAW; 3.7 COMMENTING ON PROPOSED HUMAN RIGHTS LEGISLATION; 3.8 RAISING AWARENESS OF HUMAN RIGHTS ISSUES; 3.9 PROMOTING PUBLIC SUPPORT FOR HUMAN RIGHTS; 3.10 PROMOTING RESPECT FOR HUMAN RIGHTS AMONG INDIVIDUALS AND CORPORATIONS; 3.11 INTERNATIONAL ADVOCACY OF HUMAN RIGHTS; 3.12 ELIMINATING INFRINGEMENTS OF HUMAN RIGHTS

CORRESPONDENCE ADDRESS

Upper Chambers, 7 Waterloo Road,

Epsom

Surrey

KT19 8AY

PRIMARY BANKERS

Metro Bank Plc

INDEPENDENT EXAMINER

Kerrie Rundle MAAT

Teignbridge Business Centre, Cavalier Road

Heathfield

Devon TQ12 6TZ

## **INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS**

Report to the trustees of Harrop HR Missions Ltd on the accounts for the year ended 1st March 2023 set out on pages

Respective responsibilities of trustees and examiner:

The organisation's trustees are responsible for the preparation of the accounts. The organisation's trustees consider that an audit is not required for this year (under section 144 of the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act,);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act,); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a member of the Association of Accounting Technicians.

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kerrie Rundle MAAT

Teignbridge Business Centre

Cavalier Road

Heathfield Devon TQ12 6TZ

## **TRUSTEES REPORT**

FOR THE YEAR ENDED 1st MARCH 2023

The trustees present their report and account for the year ended 1st March 2023.

### **Trustees**

Peter Lewis joined the trustees shortly after the start of the financial year 2022/2023. A former bank manager, his financial experience complemented the business experience of the continuing trustees, Mr Grant Leonard (businessman) and Ms Suzy Wainscoat (solicitor).

### **Investment Powers**

The Articles authorises the trustees to make, and hold investments using the general funds of the charity but no such investments are presently held.

### **Constitution, Objectives and Policy**

The charity is constituted by Articles and Memorandum of Association as a company limited by guarantee, its objectives are to provide education and training in human rights and raising awareness of international human rights within the legal profession and to relieve the victims of human rights abuses. This latter object being pursued with especial vigour in connection with the humanitarian crisis unfolded following the armed intervention into Ukraine territory by Russian military forces.

The Trust raises its income exclusively from donations from the public, businesses and charitable trusts.

We are using the donated funds to supply humanitarian aid to civilians afflicted by the armed conflict in the territory of Ukraine and supporting Ukrainian refugees residing in the UK after fleeing warfare.

The humanitarian activities are managed by two committees operating under the names Surrey Stands With Ukraine and Medical Life Lines Ukraine. These committees answer to the Director of the Charity, solicitor Lionel Blackman, who reports to the trustees.

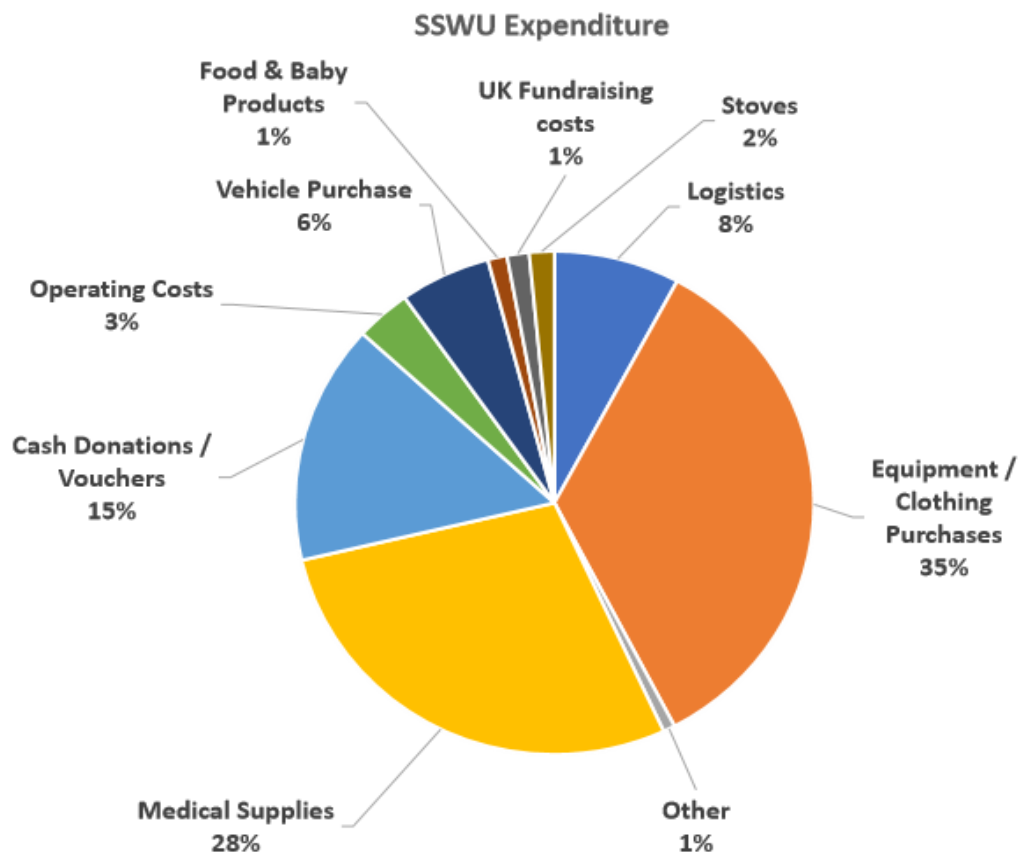
### **Development, Activities and Achievements in 2022/23**

Following the start of the armed conflict in the territory of Ukraine on 24th February 2022 and arising from the destruction of hospitals and equipment and the injuries to civilians is a humanitarian need for ambulances and other aid to relieve the plight of the public of Ukraine whose right to life and health has been abused by acts committed in the course of an illegal armed invasion.

In the year the charity sent a total of 25 ambulances with medical equipment and other humanitarian supplies from the UK to Ukraine.

In Surrey the Charity has supported Ukrainian refugees whose right to family life and privacy has been abused by the illegal invasion and attendant threats to their safety, health and education through the free provision of office space for a “Ukrainian Hub”, run by the Epsom Refugee Network Charity, providing the opportunity to socialise, be provided with donated clothing and household goods, attend free English classes provided by the local college and speak to various service providers who also attend weekly. This Hub is also attended by Hosts and is ongoing.

A summary of the core activities actioned by the committee of Surrey Stands With Ukraine under the supervision of the Director and trustees follows:



- 150+ Volunteers from all walks of life helping run operations in the hub and the collection stand in Epsom.
- £11k van purchased and delivered to a Kiev based Ukrainian beneficiary along with funds for servicing, repairs and winter tyres and used for the purpose of the delivery of aid to outlying towns and villages.
- £56k spent on medical supplies, delivered to civilian hospitals throughout Ukraine by beneficiary networks.
- £15k additional spend committed to medical supplies
- Working with Epsom and Ewell Refugee Network providing space for English lessons for refugees 5 days a week
- £30k of cash donations made to support our beneficiaries and partners organisations as well as refugees in the UK
- 72 van loads of goods despatched from the hub (circa 85 tonnes of goods)
- 74 generators sent to Ukraine with a further 5 in the Hub to be sent 2023/2024.

The Charity makes reasonable endeavours to ensure our aid is delivered to the right place.

Monitoring included three in person visits to Ukraine. Two by the Charity Director to Odesa and Kiev and an extended monitoring visit by a charity volunteer.

- Checks before done in the UK
- Confirmation of organisation registered status through Opendatabot
- Independent review and check by Ukrainian Legal professional
- Confirmation in writing from direct beneficiaries about the intended use
- Regular calls with beneficiary organisations
- No dual use goods are exported to Ukraine by SSWU
- All donated goods are checked in the hub before dispatch
- Checks at Ukraine Border
- Packing lists identifying all boxes on a van are provided to the driver (in English and Ukrainian)
- Customs declaration completed for goods being transferred
- Letter of donation and acceptance goods provided for all van loads (English and Ukrainian)
- Follow up in Ukraine
- Photos of goods being received in Ukraine and delivered to end beneficiaries (hospitals, homes, shelters etc)
- Receipts are provided to the Charity for purchases made using donated funds

## **Financial Review**

The trustees consider the performance of the Charity to be satisfactory and the continuation of donations has made it sustainable. Funds have been raised through donations and attendant Gift Aid. No Government grants have been received. The local authority and business rates for the premises used by the Charity have largely been exempted.

The Director maintains a detailed bookkeeping record of all financial transactions (every item of income and expenditure) that is viewable live online (together with bank statements) by key volunteers and trustees; thus maintaining a very high degree of transparency.

## **Future Plans for 2023/24**

The Charity continues with the project of supplying humanitarian aid to civilians afflicted by the armed conflict in Ukraine. Support for Ukrainian refugees who have fled to the UK from the war-zone will be maintained. Additionally, the Charity is to support a project documenting the abuse of the human rights of Russians that have intensified since the invasion of Ukraine by Russian military forces in February 2022.

## **Trustees Responsibilities**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations and the provisions of the Articles of Association requires the trustees to prepare financial statements for each financial year which give a true and fair



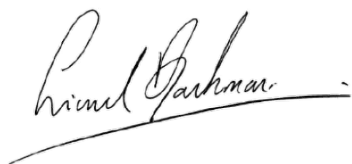
view of the state of affairs of the charity and of the incoming resources and application of resources, Including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of accounting practice have been followed, subject to any departures disclosed and explained in the accounts;
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the Articles of Association. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Approval**

This report was approved by the trustees on 30th November 2023.



and signed on their behalf by Lionel Blackman LLB MA Solicitor  
Director and Secretary to the Charity



## Harrop HR Missions Ltd

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 1st March 2023

### BALANCE SHEET AS AT 1st MARCH 2023

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

#### 1. ACCOUNTING POLICIES

##### Basis of preparation:

The financial statements of the charity have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) -(Charities SORP (FRS102)) and applicable accounting standards.

Harrop Hr Missions Ltd meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy notes.

##### Preparation of accounts on a going concern basis

Preparation of the accounts is on a going concern basis. The trustees are of the view that the level of reserves will support the charity going forward.

##### Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period.

Material prior period errors and changes to previous accounts

##### Income

##### Recognition of Income

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the income;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability

##### Income with related expenditure

Where Income has related expenditure (as with fundraising or contract income) the income and related expenditure are reported gross in the SOFA.

### Grants and Donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP).

### Tax reclaims on Donations and Gifts

Gift Aid receivable is Included In Income when there is a valid declaration from the donor.

Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise

		Harrop HR Missions Ltd			
		Company No. 05916493			
		Charity Regn No 1117155			
		<b>STATEMENT OF FINANCIAL ACTIVITIES</b>	General		
		<b>FOR THE YEAR ENDED 1st March 2023</b>	Funds		
			£		
		INCOME			
		Donations and Legacies	<b>383,187</b>		
		Investments	0		
		Charitable Activities	0		
		TOTAL INCOME	<b>383,187</b>		
		EXPENDITURE ON:			
		Salaries	<b>0</b>		
		Charitable Activities	<b>284,735</b>		
		Investments	<b>0</b>		
		TOTAL EXPENDITURE	284,735		
		NET INCOME/(EXPENDITURE)	98,452		
		OTHER RECOGNISED GAINS/{LOSSES):	0		
		TOTAL FUNDS CARRIED FORWARD	98,452		
		All of the organisation's operations are classed as continuing			

		<b>BALANCE SHEET</b>			
		<b>As at 1st March 2023</b>			
			1 Mar-23	1 Mar-22	
			Total	Total	
			£	£	
		Fixed Assets	0	0	
		Tangible assets	0	0	
		Current Assets			
		Debtors'	0	0	
		Cash at bank and in hand	105,117	14,420	
		Stock	0	0	
		Total Current Assets	105,117	14,420	
		Creditors: amounts falling due within one year	0	0	
		<b>Cash Flow Statement</b>			
		<b>For the Year Ended 1st March 2023</b>			
		<b>Operating Activities:</b>			
		Net Income	98,452		
		Adjustments for:			
		Depreciation and Amortization	0		
		Changes in Working Capital:	0		
		Increase/(Decrease) in Accounts Receivable	0		
		Increase/(Decrease) in Accounts Payable	0		
		(Other working capital adjustments)	0		
		Net Cash Provided by Operating Activities	98,452		

	Investing Activities:				
	(Cash inflows and outflows for investing activities)	0			
	Financing Activities:				
	(Cash inflows and outflows for financing activities)	0			
	Net Change in Cash	98,452			
	Beginning Cash Balance	14,420			
	Ending Cash Balance	112,872			