

# THE PONTARDDULAIS PARTNERSHIP

England & Wales · Charity number 1117151

## Details

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**Status** Registered

**Legal form** Charitable company

**Company number** [05680324](#)

**Registered** 2006-12-06

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Canolfan Y Bont  
28 Dulais Road  
Pontarddulais  
Swansea  
SA4 8PA

**Phone** 01792885532

**Email** [canolfanybont@gmail.com](mailto:canolfanybont@gmail.com)

## Activities

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**Objects:** THE PROMOTION FOR THE PUBLIC BENEFIT OF URBAN OR RURAL REGENERATION IN AREAS OF SOCIAL AND ECONOMIC DEPRIVATION (AND IN PARTICULAR THE AREA OF PONTARDDULAIS) BY ALL OR ANY OF THE FOLLOWING MEANS:A) THE CREATION OF TRAINING AND EMPLOYMENT OPPORTUNITIES BY THE PROVISION OF WORKSPACE, BUILDINGS, AND/OR LAND FOR USE ON FAVOURABLE TERMS;B) THE MAINTENANCE, IMPROVEMENT OR PROVISION OF PUBLIC AMENITIES;C) THE PRESERVATION OF BUILDINGS OR SITES OF HISTORIC OR ARCHITECTURAL IMPORTANCE;D) THE PROVISION OF RECREATIONAL FACILITIES FOR THE PUBLIC AT LARGE OR THOSE WHO BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES, HAVE NEED OF SUCH FACILITIES;E) THE PROTECTION OR CONSERVATION OF THE ENVIRONMENT;F) THE PROVISION OF PUBLIC HEALTH FACILITIES AND CHILDCARE;G) THE PROMOTION OF PUBLIC SAFETY AND PREVENTION OF CRIME;H) SUCH OTHER MEANS AS MAY FROM TIME TO TIME BE DETERMINED SUBJECT TO THE PRIOR WRITTEN CONSENT OF THE CHARITY COMMISSIONERS FOR ENGLAND AND WALES.

**Activities:** Running Canolfan y Bont- community skills/ learning centre and resource  
children/young people/learning disabled people  
Newsletter  
Supporting local producers; Supporting local organisations/community groups/individuals  
Working to help employability  
Heritage Food Bank & food/nutrition project  
Tackling Poverty through various activities  
Warm Space

## Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Disability, The Prevention Or Relief Of Poverty, Arts/culture/heritage/science, Environment/conservation/heritage, Economic/community Development/employment, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- **Area of benefit:** PONTARDDULAI, DULAI EAST, DULAI WEST, GOPPA, PENTREBACH AND TALYBONT
- City Of Swansea

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£81,727	£104,908	-	-
2023-12-31	£119,514	£119,597	-	-
2022-12-31	£107,894	£164,383	-	-
2021-12-31	£167,498	£114,729	-	-
2020-12-31	£118,858	£79,414	-	-

## Trustees

Name	Role	Appointed
ALISON ELIZABETH WILSON	Chair	2017-11-04
BERYL RHONA ELLIS-DAVIS		2018-03-27
Elyzabeth Jayne McDowall		2024-10-07
Lilian Mary Downing		2024-10-07
PHILIP DOWNING		
Rev Ian David Morris		2015-04-04
Rev JOHN GILLIBRAND		2017-11-04
Wendy John		2024-10-07



**THE PONTARDDULAIS PARTNERSHIP**

England & Wales - Charity number 1117151

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# Accounts

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Company registration number: 05680324

Charity registration number: 1117151

# The Pontarddulais Partnership

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 December 2024

# **The Pontarddulais Partnership**

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## **The Pontarddulais Partnership**

### **Reference and Administrative Details**

**Chairman** Mrs Alison Elizabeth Wilson

**Trustees** Mrs Jane Eleanor Harris  
Reverend John Gillibrand  
Mr Andrew Edwards  
Reverend Ian Morris  
Mrs Beryl Rona Ellis-Davis  
Mr Philip Downing  
Mr John Howard Evans C Eng  
Wendy John  
Elyzabeth Jayne McDowall  
Lilian Mary Downing

**Secretary** Mrs Beryl Rona Ellis-Davis

**Charity Registration Number** 1117151

**Company Registration Number** 05680324

**Registered Office** The charity is incorporated in Wales.  
Canolfan Y Bont  
28 Dulais Road  
Pontarddulais  
Swansea  
SA4 8PA

**Independent Examiner** A&L Accountancy Limited  
196 St Teilo Street  
Pontarddulais  
SWANSEA  
SA4 8LQ

# **The Pontarddulais Partnership**

## **Trustees' Report**

### **Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

Trustees:

- Mrs Jane Eleanor Harris
- Reverend John Gillibrand
- Mr Andrew Edwards
- Reverend Ian Morris
- Mrs Beryl Rona Ellis-Davis
- Mr Philip Downing
- Mrs Lisa Hayward-Scutt (resigned 1 June 2025)
- Mr John Howard Evans C Eng
- Wendy John (appointed 7 October 2024)
- Elyzabeth Jayne McDowall (appointed 7 October 2024)
- Lilian Mary Downing (appointed 7 October 2024)

Chairman: Mrs Alison Elizabeth Wilson

Secretary: Mrs Beryl Rona Ellis-Davis

Senior Management / Leadership Team: Ms Catherine Harris, Centre Manager

The Trustees, who are also directors of the charity for the purposes of the Companies Act, submit their report and financial statements for the year ended 31 December 2024 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes. The financial statements comply with the Charities Act 2011, the Companies Act 2006 and Reporting by Charities: Statement of Recommended Practice applicable to charities, preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

### **Foreword from the Chair**

As Chair of the Pontarddulais Partnership, I am proud to present this Annual Report for the year ending 31 December 2024, a year in which our community spirit, resilience, and collective determination were more evident than ever.

Despite continued challenges across our communities, from the cost-of-living crisis to the pressures on public services, we have worked tirelessly to meet local needs with dignity, compassion, and creativity. Whether through the expansion of our food bank and warm hubs, the development of volunteering and work opportunities, or our ongoing support for vulnerable individuals, the Partnership has remained true to its mission: working to reduce poverty, championing inclusion, and strengthening grassroots efforts.

We have continued to grow our support for small organisations and local groups, helping them access funding, build capacity, and serve others. We've maintained a steady focus on our core values of equity, community, and sustainability, and we've done so while safeguarding the long-term future of Canolfan y Bont, a vital hub at the heart of Pontarddulais.

I am deeply grateful to our staff, volunteers, trustees, funders, and community partners. Your time, energy, and generosity make all of this possible.

# **The Pontarddulais Partnership**

## **Trustees' Report**

As we look ahead, our focus will remain on listening, responding, and building lasting change — together.

**Alison Wilson** Chair of Trustees The Pontarddulais Partnership

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing Document**

The charity is a charitable company limited by guarantee and was incorporated on 19 January 2006. It is governed by its Memorandum and Articles of Association as amended by special resolution dated 7 November 2006. In the event of the company being wound up, members are required to contribute an amount not exceeding £10. The company acquired charitable status on 6 December 2006.

#### **Recruitment and Appointment of Management Committee**

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Any expenses reclaimed from the charity are set out in the accounts. In an effort to maintain a broad skill mix, members of the Management Committee are requested to provide a list of their skills.

#### **Trustee Induction and Training**

Most trustees are already familiar with the practical work of the charity because of their local experience. New trustees are expected to familiarise themselves with the documentation and are invited and encouraged to attend training sessions as identified and required.

Charity Commission publications signposted through the Commission's guide "The Essential Trustee" are used as a follow up to these sessions. This is available to all new trustees along with the Memorandum and Articles, the latest financial statements and policies. Trustees are expected to attend training on issues such as safeguarding, health and safety, employment legislation, equality and diversity, and finance if appropriate.

#### **Obligations of Management Committee Members**

The main documents, which set out the operational framework for the charity include the Memorandum of Agreement and Articles of Association, and the current financial position as set out in the latest published accounts.

#### **Risk Management**

A risk register has been established and is updated as required and at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the centre.

#### **Organisational Structure**

The Management Committee is responsible for the strategic direction and policy of the charity. At present the Committee has nine members from a variety of backgrounds relevant to the work of the charity. Day to day responsibility for the provision of the services rest with the Manager and the Chair. The Chair is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met. The Manager is responsible for the day to day operational management of the Partnership and its projects including the submission of funding applications, monitoring of projects, management of volunteers, service delivery and to ensure that skills and working practices are developed in line with good practice. The Manager also considers ways in which all projects undertaken by the Partnership can remain sustainable.

# The Pontarddulais Partnership

## Trustees' Report

### Related Parties

Insofar as it is complimentary to the charity's objectives; the charity is guided by both local and national policy. The representation of local organisations within a range of groups has proved invaluable to the charity in establishing links across the wider community and identifying relevant national and local policy initiatives and the potential and range of funding.

### VISION

"Our mission is to reduce poverty through inclusive action and equality of opportunity, while strengthening smaller organisations through guidance and support. We strive for a community where every person and organisation has the capacity to succeed."

### AIMS

To reduce the impact of poverty and improve quality of life by providing inclusive, accessible services that foster pride, wellbeing, and a strong sense of community.

To support a thriving, resilient local economy by improving employability, particularly for young adults with learning disabilities, and by creating opportunities for meaningful work and skills development.

To champion inclusivity by engaging and empowering vulnerable or isolated individuals – including older people, those with learning disabilities, and others facing social exclusion – to participate fully in community life.

To operate and develop Canolfan y Bont as a welcoming, multi-use community hub that houses essential services including the Pontarddulais Area Food Bank.

To build strong communication networks within Pontarddulais and across the wider area, ensuring that residents, partners and organisations stay informed, connected, and engaged.

To collaborate with local organisations and small groups, offering guidance and support in policy and organisational development to help them grow and thrive.

To commit to continuous evaluation and learning, using evidence and feedback to guide the development and improvement of all projects and services.

To protect and enhance the local environment in ways that support community wellbeing and resilience, ensuring that Pontarddulais remains a welcoming and sustainable place to live and visit.

### DELIVERY IN ACCORDANCE WITH AIMS

We review our aims, objectives and activities each year. This review looks at what we achieved against our aims and objectives, and the outcomes of our work in the previous 12 months. The Trustees consider how planned activities will contribute to the aims and objectives they have set.

### ACHIEVEMENTS

Over the past year, we've responded to rising community needs with practical, inclusive support and continued to grow our role as a trusted anchor organisation in Pontarddulais. Key achievements include:

**Expanded Community Support Services:** We continued to operate our independent food bank, adapting to meet the increasing cost-of-living pressures. We also continued a Warm Hub and Warm Home Scheme, offering warm packs and a safe space for companionship during the winter months.

# The Pontarddulais Partnership

## Trustees' Report

**Supporting Vulnerable Residents:** Our volunteers, alongside our café, provided warm meals to elderly and isolated residents, helping to tackle food insecurity and social isolation. We also offered emotional and wellbeing-focused support across the community, helping individuals stay connected and resilient.

**Opportunities Through Volunteering and Work:** We provided volunteering placements, particularly aimed at those facing barriers to employment, including young adults with learning disabilities.

**Digital and Remote Engagement:** Through online support, we enabled learning, connection, and activity among small community groups and friendship circles, ensuring continuity of support even outside traditional in-person models.

**Capacity Building for Local Groups:** We supported small organisations and groups with advice and guidance and support to gain funding. This included grant consultancy services for the local Town Council and tailored advice for grassroots projects.

**Sustained Core Capacity:** We maintained the full-time employment of a core staff member, ensuring consistency, coordination, and ongoing community presence.

### PROJECTS AND ACTIVITIES

This year, we delivered a wide range of projects and services aimed at reducing poverty, tackling social isolation, promoting inclusion, and strengthening the fabric of the Pontarddulais community.

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#### Supporting Vulnerable Individuals and Promoting Independence

We provided a dedicated space at Canolfan y Bont for one-to-one support with completing documentation, getting online, and accessing essential services — helping individuals increase independence and digital confidence.

We provided a dedicated space at Canolfan y Bont for one-to-one support with completing documentation, getting online, and accessing essential services — helping individuals increase independence and digital confidence.

We continued to offer volunteering and supported work opportunities, both within Canolfan y Bont and in the wider community, with a focus on those facing barriers to employment or social connection.

#### Reducing Poverty and Fuel Insecurity

Our independent food bank continued to play a central role in reducing poverty in the community. Alongside food support, we provided:

Our independent food bank continued to play a central role in reducing poverty in the community. Alongside food support, we provided:

Energy advice and fuel vouchers for people in crisis using prepayment meters.

A Christmas voucher scheme, enabling families to purchase toys from Smyths Toy Superstore with dignity and choice.

We also expanded our Warm Packs initiative and operated Canolfan y Bont as a Warm Hub, providing meals, companionship, and warmth to those most in need.

#### Education and Inclusion

We supported disengaged children and young people, offering Canolfan y Bont as a quiet, supportive space for lessons and exams.

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# **The Pontarddulais Partnership**

## **Trustees' Report**

We facilitated 'Learn Welsh' adult classes to encourage cultural learning and language preservation within the community.

We took steps toward a 'One Bont' ethos through an Asset-Based Community Development (ABCD) approach, aiming to mobilise local strengths for long-term change.

### **Community Wellbeing and Connection**

We organised coffee mornings, friendship groups, and weekly warm hubs, designed to reduce isolation and encourage social connections among residents of all ages.

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The Knit and Natter group, which began with a community Christmas tree project, has evolved into a regular weekly meet-up that contributes to causes such as making items for premature babies and dementia patients (twiddle muffs). A few members of the group also made 'worry worms' which were given to each child attending schools in Pontarddulais, Hendy and in Loughor.

We continued our commitment to addressing period poverty, offering freely available period products — with a growing focus on sustainable, reusable options.

### **Outdoor Community Spaces**

In partnership with a local councillor, we supported the development of new outdoor facilities at Coed Bach Park, including:

A planned Skateboard/BMX facility

A planned Skateboard/BMX facility

Planned enhancement of a second play area for children

A freely accessible outdoor gym, promoting health and fitness for all.

### **Men's and Women's Shed Projects**

We launched Men's and Women's Shed initiatives, ensuring that all relevant policies and procedures were developed to support safe and inclusive participation. These projects promote mental wellbeing, skills sharing, and social inclusion.

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## **PARTNERSHIP WORKING**

Working in partnership with other agencies to ensure that the widest range of services is available locally which meets the needs of local people including:

Friends of Coed Bach Park Pontarddulais Cricket Club Pontarddulais Town Council

Schools (3) Methodist Church Swansea Council

Our Place Age Concern Pontarddulais National Grid

The Ivy's Men's & Women's Shed Job Centre Plus

Pontarddulais Library Women's Institute Merched Y Wawr

Tesco Pontarddulais MacMillan Distribution Bont Big Bocs Bwyd

Pontarddulais Football Club Bont Elim Community Church Pontarddulais Rugby Club

# **The Pontarddulais Partnership**

## **Trustees' Report**

Swansea Lifelong Learning Local Area Co-ordination Team Gower College

Pontarddulais Senior Citizens SCVS U3A Pontarddulais

Royal British Legion 4th Lliw Valley Scouts Church in Wales

Pontarddulais Family History Group South Wales Police

MP & Assembly Member Neighbourly Fare Share Cymru

Discretionary Assistance Fund Fuel Bank Foundation The Good Things Foundation

Cwtch Mawr Llys Nini Animal Centre The Hollies Residential Home

Dian Smith Quilts The Craft Lady Bont

### **WHO BENEFITED FROM OUR SERVICES: PROJECT ACTIVITY & IMPACT**

Over the past year, Pontarddulais Partnership has delivered targeted projects that directly support individuals, families, and organisations across our community. Each initiative is designed to improve quality of life, promote inclusion, and build a more resilient local infrastructure.

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#### **Railway Station**

We continued our collaborative work with local groups including U3A and Merched y Wawr to maintain planters and enhance the entrance to Pontarddulais Railway Station — a project that improves community pride and creates a welcoming space for residents and visitors alike.

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#### **Food Bank and Emergency Support**

The Pontarddulais Area Food Bank, operated through Canolfan y Bont, addressed urgent need by:

- Providing 3,182 food parcels to vulnerable residents
- Delivering over 3,000 warm meals to community members
- Supporting those experiencing fuel poverty with emergency energy vouchers and advice
- Offering free period dignity products, with a focus on sustainable, reusable options.

#### **Coed Bach Park and Environmental Projects**

We invested in outdoor spaces to benefit children, young people, and the wider community by continuing to support the Friends of Coed Bach Park group and Our Place with grant applications to enhance local biodiversity and environmental quality to promote health, wellbeing and community stewardship.

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#### **Wider Community Support**

Our team offered personalised support to individuals seeking to:

# The Pontarddulais Partnership

## Trustees' Report

Our team offered personalised support to individuals seeking to:

- Improve employability and financial independence
- Navigate benefits applications, including Attendance Allowance, PIP, and DLA
- Access training, form-filling assistance, and welfare guidance
- Provided funding advice and development support to small organisations to help them grow
- Assistance with Disabled Parking, Bus Pass, Passport, and Driving Licence applications

### **Income Generation and Sustainability**

In 2024, we strengthened our financial sustainability by:

In 2024, we strengthened our financial sustainability by:

- Hiring out rooms and co-working spaces within Canolfan y Bont
- Securing grant funding, and generating income through raffles and donations

### **Canolfan y Bont: A Vital Community Hub**

Throughout 2024, Canolfan y Bont remained a cornerstone of support for Pontarddulais. The Centre:

Throughout 2024, Canolfan y Bont remained a cornerstone of support for Pontarddulais. The Centre:

- Continued to adapt, ensuring the most vulnerable had access to essential services
- Provided a base for learning, wellbeing, digital inclusion, and community engagement
- Provided work space for 5 local businesses:
  - Bec the Bake
  - Pauly's Tea Room
  - Growing Wings (counselling)
  - Coron Projects (community project management)
  - Modern Mind (HR Consultancy)

As a central community hub, Canolfan y Bont not only delivers direct support, but also strengthens the local economy, creates partnerships, and empowers grassroots activity.

### **FINANCIAL REVIEW**

The Partnership continues to maintain a strong focus on financial sustainability while responding to increasing community need. Our income is generated through a blend of room hire, grants, and donations — all of which contribute to the operation of Canolfan y Bont and the delivery of vital community services.

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### **INCOME GENERATION**

A significant portion of our income is derived from the hire of rooms and shared working spaces at Canolfan y Bont. These earnings contribute directly to the cost of staffing and maintaining the Centre, helping ensure that it remains a vibrant and accessible hub for the local community.

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# **The Pontarddulais Partnership**

## **Trustees' Report**

We continue to access grant funding with the valued support of Swansea Council for Voluntary Services (SCVS) and Swansea Council.

### **INVESTMENT POLICY**

In line with our commitment to responsible financial management, the Partnership retains a prudent level of unrestricted funds in reserves. The majority of funds received are restricted for specific projects and are managed accordingly, ensuring transparency and accountability.

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### **RESERVES POLICY**

The Management Committee has carefully considered the charity's risk profile and operational needs. As a result, we have implemented a reserves policy that designates six months' worth of operational costs as restricted reserves. This policy is designed to ensure the stability of our core services in the face of unexpected financial challenges.

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### **PRINCIPLE FUNDING SOURCES**

During the year, our work was made possible thanks to generous grants and donations from the following funders and supporters:

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Neighbourly

Tesco Bags for Help

Pontarddulais Town Council

Swansea Council for Voluntary Services (SCVS)

National Grid

Swansea City Council, through:

Period Dignity Fund

Direct Food Support Fund

COAST (Creating Opportunities Across Swansea Together)

Holiday Food Funds

Winter Wellbeing Fund

Enabling Communities Fund

We are also grateful to the many local businesses, churches and individual donors who contributed to our work throughout the year.

### **PLANS FOR THE FUTURE**

Looking ahead, the Pontarddulais Partnership remains committed to evolving in response to the needs of the local community. Building on our successes, we will focus on the following strategic priorities to deepen our impact and broaden our reach:

# **The Pontarddulais Partnership**

## **Trustees' Report**

Looking ahead, the Pontarddulais Partnership remains committed to evolving in response to the needs of the local community. Building on our successes, we will focus on the following strategic priorities to deepen our impact and broaden our reach:

### **Strengthening Canolfan y Bont as a Community Hub**

We will continue to develop Canolfan y Bont as a welcoming and inclusive space that delivers a wide range of high-quality services for all generations. The Centre will act as a focal point for community connection, learning, wellbeing, and access to essential support.

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### **Promoting Pontarddulais as a Vibrant Community and Retail Centre**

Working collaboratively with local businesses and the surrounding rural population, we aim to help position Pontarddulais as a thriving retail centre. This includes encouraging the use of local Welsh produce, supporting sustainable economic development, and nurturing local enterprise.

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### **Expanding Access to Education, Skills & Employment**

We will enhance our educational and training offer by providing accessible learning opportunities, skills development programmes, and confidence-building support. Our aim is to ensure that people of all ages feel empowered to shape their future and pursue meaningful employment.

We will enhance our educational and training offer by providing accessible learning opportunities, skills development programmes, and confidence-building support. Our aim is to ensure that people of all ages feel empowered to shape their future and pursue meaningful employment.

### **Growing Volunteering and Local Employment**

We plan to expand opportunities for volunteering and local employment within the Partnership and our wider network. By doing so, we hope to foster greater community ownership, build resilience, and strengthen grassroots capacity across the area.

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### **Supporting Inclusion for All**

Inclusivity remains at the heart of everything we do. We will continue to develop schemes that welcome and support adults with learning disabilities, as well as those who may face barriers due to isolation, poverty, or other vulnerabilities. Our focus is on ensuring that no one is left behind.

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### **Tackling Poverty and Promoting Wellbeing**

We are committed to improving the lives of those experiencing hardship. Plans include:

We are committed to improving the lives of those experiencing hardship. Plans include:

Expanding the food bank and associated services

# The Pontarddulais Partnership

## Trustees' Report

Continuing to support period dignity through free provision of products

Enhancing our work around mental health and wellbeing, recognising its importance in building healthier, happier communities

### ACTIVITIES FOR THE FORTHCOMING YEAR

Over the next 12 months, the Pontarddulais Partnership will continue to deliver community-driven work. Our planned activities include:

Over the next 12 months, the Pontarddulais Partnership will continue to deliver community-driven work. Our planned activities include:

**Encouraging Community-Led Ideas and Initiatives**We will support residents and volunteers to bring forward new ideas that enhance life in both town and countryside, fostering a shared sense of ownership and creativity.

**Maintaining Compliance and Good Governance**We will ensure all of our systems, policies, and practices remain compliant with current legislation and best practice in the third sector.

**Creating Opportunities for Young People**We will actively seek funding to support youth-focused activities within Pontarddulais and explore new ways to expand these services based on identified needs.

**Embedding Sustainability in Our Work**We will promote a “reduce, reuse, recycle” ethos across all Partnership projects and activities, ensuring that environmental responsibility underpins our operations.

**Promoting Welfare Support Through the Food Bank**The Food Bank will continue to serve as more than just a food distribution point — we will increase awareness of its welfare support services and provide additional signposting where needed.

**Supporting Smaller, Grassroots Organisations**We will offer advice and guidance to local groups on income generation and sustainability, helping to strengthen the broader community sector in our area.

**Building on Local Strengths and Talents**We will continue to develop projects that harness the skills, experiences, and abilities of local people, creating opportunities for participation, employment, and confidence-building

### Statement of trustee’s responsibilities in relation to the financial statements

The Charity’s trustees are responsible for preparing a Trustee’s annual report and financial statements in accordance with applicable law and United Kingdom Accounting standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to Charities in England and Wales requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing these financial statements the trustees have:

- Selected suitable accounting policies and then applied them consistently;
- Observed the methods and principles in the Charities SORP;
- Made judgements and estimates that are reasonable and prudent;
- Stated whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements; and
- Prepared the financial statements on the going concern basis, unless it is inappropriate to assume the company will continue on that basis.
- The charity is operating efficiently and effectively;
- Its assets are safeguarded against unauthorized use or disposition;

# The Pontarddulais Partnership

## Trustees' Report

- Proper records are maintained and financial information used within the charity or for publication is reliable;
- The charity complies with relevant laws and regulations.

The trustees have overall responsibility for ensuring that the charity has appropriate systems of control, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006 and Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for prevention and detection of fraud and other irregularities and to provide reasonable assurance that:

The business of the company is managed by the trustees.

This report is prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to the smaller company.

### **Disclosure of information to auditor**

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

The annual report was approved by the trustees of the charity on 29 September 2025 and signed on its behalf by:

.....  
Mrs Alison Elizabeth Wilson  
Chairman

## **The Pontarddulais Partnership**

### **Independent Examiner's Report to the trustees of The Pontarddulais Partnership ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2024.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of The Pontarddulais Partnership as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
A&L Accountancy Ltd

196 St Teilo Street  
Pontarddulais  
SWANSEA  
SA4 8LQ

29 September 2025

## The Pontarddulais Partnership

### Statement of Financial Activities for the Year Ended 31 December 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
<b>Income and Endowments from:</b>				
Donations and legacies	3	3,455	46,136	49,591
Investment income	4	2,135	-	2,135
Other income	5	30,001	-	30,001
Total income		<u>35,591</u>	<u>46,136</u>	<u>81,727</u>
<b>Expenditure on:</b>				
Raising funds	6	(36,320)	-	(36,320)
Charitable activities	7	(30,726)	(36,863)	(67,589)
Other expenditure	8	(999)	-	(999)
Total expenditure		<u>(68,045)</u>	<u>(36,863)</u>	<u>(104,908)</u>
Net (expenditure)/income		<u>(32,454)</u>	<u>9,273</u>	<u>(23,181)</u>
Net movement in funds		(32,454)	9,273	(23,181)
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>121,691</u>	<u>21,025</u>	<u>142,716</u>
Total funds carried forward	18	<u><u>89,237</u></u>	<u><u>30,298</u></u>	<u><u>119,535</u></u>

The notes on pages 18 to 28 form an integral part of these financial statements.

## The Pontarddulais Partnership

### Statement of Financial Activities for the Year Ended 31 December 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2023 £
<b>Income and Endowments from:</b>					
Donations and legacies	3	48,146	52,046	-	100,192
Investment income	4	2,238	-	-	2,238
Other income	5	17,084	-	-	17,084
Total income		<u>67,468</u>	<u>52,046</u>	<u>-</u>	<u>119,514</u>
<b>Expenditure on:</b>					
Raising funds	6	(46,486)	-	-	(46,486)
Charitable activities	7	(25,534)	(46,245)	-	(71,779)
Other expenditure	8	(1,332)	-	-	(1,332)
Total expenditure		<u>(73,352)</u>	<u>(46,245)</u>	<u>-</u>	<u>(119,597)</u>
Net (expenditure)/income		(5,884)	5,801	-	(83)
Transfers between funds		<u>2,068</u>	<u>-</u>	<u>(2,068)</u>	<u>-</u>
Net movement in funds		(3,816)	5,801	(2,068)	(83)
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>125,507</u>	<u>15,224</u>	<u>2,068</u>	<u>142,799</u>
Total funds carried forward	18	<u><u>121,691</u></u>	<u><u>21,025</u></u>	<u><u>-</u></u>	<u><u>142,716</u></u>

All of the charity's activities derive from continuing operations during the above two periods.  
The funds breakdown for 2023 is shown in note 18.

The notes on pages 18 to 28 form an integral part of these financial statements.

**The Pontarddulais Partnership**  
**(Registration number: 05680324)**  
**Balance Sheet as at 31 December 2024**

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	13	2,997	3,996
Investments	14	<u>43,873</u>	<u>43,873</u>
		<u>46,870</u>	<u>47,869</u>
<b>Current assets</b>			
Debtors	15	482	462
Cash at bank and in hand	16	<u>72,660</u>	<u>98,374</u>
		73,142	98,836
<b>Creditors: Amounts falling due within one year</b>	17	<u>(477)</u>	<u>(3,989)</u>
<b>Net current assets</b>		<u>72,665</u>	<u>94,847</u>
<b>Net assets</b>		<u>119,535</u>	<u>142,716</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds		30,298	21,025
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>89,237</u>	<u>121,691</u>
<b>Total funds</b>	18	<u>119,535</u>	<u>142,716</u>

For the financial year ending 31 December 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 14 to 28 were approved by the trustees, and authorised for issue on 29 September 2025 and signed on their behalf by:

.....  
Mrs Alison Elizabeth Wilson  
Chairman

The notes on pages 18 to 28 form an integral part of these financial statements.

## The Pontarddulais Partnership

### Statement of Cash Flows for the Year Ended 31 December 2024

	Note	2024 £	2023 £
<b>Cash flows from operating activities</b>			
Net cash expenditure		(23,181)	(83)
<b>Adjustments to cash flows from non-cash items</b>			
Depreciation	6, 8	999	1,332
Investment income	4	<u>(2,135)</u>	<u>(2,238)</u>
		(24,317)	(989)
<b>Working capital adjustments</b>			
Increase in debtors	15	(20)	(13)
(Decrease)/increase in creditors	17	<u>(3,512)</u>	<u>2,404</u>
Net cash flows from operating activities		(27,849)	1,402
<b>Cash flows from investing activities</b>			
Interest receivable and similar income	4	<u>2,135</u>	<u>2,238</u>
Net (decrease)/increase in cash and cash equivalents		(25,714)	3,640
Cash and cash equivalents at 1 January		<u>98,374</u>	<u>94,734</u>
Cash and cash equivalents at 31 December		<u><u>72,660</u></u>	<u><u>98,374</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 18 to 28 form an integral part of these financial statements.

# The Pontarddulais Partnership

## Notes to the Financial Statements for the Year Ended 31 December 2024

### 1 Charity status

The charity is limited by guarantee, incorporated in Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £Nil towards the assets of the charity in the event of liquidation.

The address of its registered office is:

Canolfan Y Bont  
28 Dulais Road  
Pontarddulais  
Swansea  
SA4 8PA

These financial statements were authorised for issue by the trustees on 29 September 2025.

### 2 Accounting policies

#### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

#### Basis of preparation

The Pontarddulais Partnership meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

#### Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

#### Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2024

#### *Investment income*

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### *Raising funds*

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

#### *Charitable activities*

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Support costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

#### **Government grants**

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### **Tangible fixed assets**

Individual fixed assets costing £50.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Office equipment	25% reducing balance

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2024

#### Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

#### Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### Foreign exchange

Transactions in foreign currencies are recorded at the rate of exchange at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies at the balance sheet date are reported at the rates of exchange prevailing at that date.

The results of overseas operations are translated at the average rates of exchange during the period and their balance sheets at the rates ruling at the balance sheet date. Exchange differences arising on translation of the opening net assets and results of overseas operations are reported in other comprehensive income and accumulated in equity (attributed to non-controlling interests as appropriate).

Other exchange differences are recognised in the Statement of Financial Activities in the period in which they arise except for:

- 1) exchange differences on transactions entered into to hedge certain foreign currency risks (see above);
- 2) exchange differences arising on gains or losses on non-monetary items which are recognised in other comprehensive income; and
- 3) in the case of the consolidated financial statements, exchange differences on monetary items receivable from or payable to a foreign operation for which settlement is neither planned nor likely to occur (therefore forming part of the net investment in the foreign operation), which are recognised in other comprehensive income and reported under equity.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2024

#### 3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total funds £
Donations and legacies;			
Donations from individuals	2,080	17,351	19,431
Grants, including capital grants;			
Government grants	-	22,310	22,310
Grants from other charities	1,375	6,475	7,850
<b>Total for 2024</b>	3,455	46,136	49,591
<b>Total for 2023</b>	48,146	52,046	100,192

#### 4 Investment income

	Unrestricted funds General £	Total funds £
Interest receivable and similar income;		
Interest receivable on bank deposits	2,135	2,135
<b>Total for 2024</b>	2,135	2,135
<b>Total for 2023</b>	2,238	2,238

#### 5 Other income

	Unrestricted funds General £	Total funds £
Fees and supplies	5,812	5,812
Rental income	24,189	24,189
<b>Total for 2024</b>	30,001	30,001
<b>Total for 2023</b>	17,084	17,084

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2024

#### 6 Expenditure on raising funds

##### a) Costs of generating donations and legacies

	Note	Unrestricted funds General £	Total funds £
Allocated support costs	9	<u>1,811</u>	<u>1,811</u>
<b>Total for 2024</b>		<u>1,811</u>	<u>1,811</u>
<b>Total for 2023</b>		<u>46,486</u>	<u>46,486</u>
			<b>Total costs £</b>

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2024

#### 7 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total funds £
Food Bank		10,762	31,889	42,651
Tackling Poverty		-	4,974	4,974
Allocated support costs	9	12,971	-	12,971
Governance costs	9	6,993	-	6,993
<b>Total for 2024</b>		30,726	36,863	67,589
<b>Total for 2023</b>		25,534	46,245	71,779
				<b>Total expenditure £</b>

In addition to the expenditure analysed above, there are also governance costs of £6,993 (2023 - £1,582) which relate directly to charitable activities. See note 9 for further details.

#### 8 Other expenditure

	Note	Unrestricted funds General £	Total funds £
Depreciation, amortisation and other similar costs		999	999
<b>Total for 2024</b>		999	999
<b>Total for 2023</b>		1,332	1,332

#### 9 Analysis of governance and support costs

##### Governance costs

	Unrestricted funds General £	Total funds £
Other governance costs	5,443	5,443
Allocated support costs	1,550	1,550
<b>Total for 2024</b>	6,993	6,993
<b>Total for 2023</b>	1,582	1,582

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2024

#### 10 Net incoming/outgoing resources

Net outgoing resources for the year include:

	2024	2023
	£	£
Depreciation of fixed assets	<u>999</u>	<u>1,332</u>

#### 11 Staff costs

The aggregate payroll costs were as follows:

	2024
	£
<b>Staff costs during the year were:</b>	
Wages and salaries	<u>34,509</u>

No employee received emoluments of more than £60,000 during the year.

#### 12 Taxation

The charity is a registered charity and is therefore exempt from taxation.

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2024

#### 13 Tangible fixed assets

	<b>Furniture and equipment £</b>	<b>Total £</b>
<b>Cost</b>		
At 1 January 2024	16,944	16,944
At 31 December 2024	16,944	16,944
<b>Depreciation</b>		
At 1 January 2024	12,948	12,948
Charge for the year	999	999
At 31 December 2024	13,947	13,947
<b>Net book value</b>		
At 31 December 2024	2,997	2,997
At 31 December 2023	3,996	3,996

#### 14 Fixed asset investments

	<b>2024 £</b>	<b>2023 £</b>
Other investments	43,873	43,873

#### Other investments

	<b>Listed investments £</b>	<b>Total £</b>
<b>Cost or Valuation</b>		
At 1 January 2024	43,873	43,873
At 31 December 2024	43,873	43,873
<b>Net book value</b>		
At 31 December 2024	43,873	43,873
At 31 December 2023	43,873	43,873

## The Pontarddlais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2024

#### 15 Debtors

	2024 £	2023 £
Prepayments	482	462

#### 16 Cash and cash equivalents

	2024 £	2023 £
Cash on hand	215	793
Cash at bank	72,445	97,581
	<u>72,660</u>	<u>98,374</u>

#### 17 Creditors: amounts falling due within one year

	2024 £	2023 £
Other taxation and social security	187	3,183
Other creditors	(287)	229
Accruals	577	577
	<u>477</u>	<u>3,989</u>

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2024

#### 18 Funds

	Balance at 1 January 2024 £	Incoming resources £	Resources expended £	Balance at 31 December 2024 £
<b>Unrestricted funds</b>				
General	121,691	35,591	(68,045)	89,237
<b>Restricted funds</b>	<u>21,025</u>	<u>46,136</u>	<u>(36,863)</u>	<u>30,298</u>
<b>Total funds</b>	<u><u>142,716</u></u>	<u><u>81,727</u></u>	<u><u>(104,908)</u></u>	<u><u>119,535</u></u>

	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2023 £
<b>Unrestricted funds</b>					
General	125,507	67,468	(73,352)	2,068	121,691
<b>Restricted funds</b>	15,224	52,046	(46,245)	-	21,025
Expendable	<u>2,068</u>	<u>-</u>	<u>-</u>	<u>(2,068)</u>	<u>-</u>
<b>Total funds</b>	<u><u>142,799</u></u>	<u><u>119,514</u></u>	<u><u>(119,597)</u></u>	<u><u>-</u></u>	<u><u>142,716</u></u>

#### 19 Analysis of net assets between funds

	Unrestricted funds General £	Total funds at 31 December 2024 £
Tangible fixed assets	2,997	2,997
Fixed asset investments	43,873	43,873
Current assets	73,142	73,142
Current liabilities	<u>(477)</u>	<u>(477)</u>
<b>Total net assets</b>	<u><u>119,535</u></u>	<u><u>119,535</u></u>

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2024

	<b>Unrestricted funds General £</b>	<b>Total funds at 31 December 2023 £</b>
Tangible fixed assets	3,996	3,996
Fixed asset investments	43,873	43,873
Current assets	98,836	98,836
Current liabilities	<u>(3,989)</u>	<u>(3,989)</u>
Total net assets	<u>142,716</u>	<u>142,716</u>

## The Pontarddulais Partnership

### Detailed Statement of Financial Activities for the Year Ended 31 December 2024

	<b>Total 2024 £</b>	<b>Total 2023 £</b>
<b>Income and Endowments from:</b>		
Donations and legacies (analysed below)	49,591	100,192
Investment income (analysed below)	2,135	2,238
Other income (analysed below)	30,001	17,084
Total income	<u>81,727</u>	<u>119,514</u>
<b>Expenditure on:</b>		
Raising funds (analysed below)	(36,320)	(46,486)
Charitable activities (analysed below)	(67,589)	(71,779)
Other expenditure (analysed below)	(999)	(1,332)
Total expenditure	<u>(104,908)</u>	<u>(119,597)</u>
Net expenditure	<u>(23,181)</u>	<u>(83)</u>
Net movement in funds	(23,181)	(83)
<b>Reconciliation of funds</b>		
Total funds brought forward	<u>142,716</u>	<u>142,799</u>
Total funds carried forward	<u><u>119,535</u></u>	<u><u>142,716</u></u>

This page does not form part of the statutory financial statements.

## The Pontarddulais Partnership

### Detailed Statement of Financial Activities for the Year Ended 31 December 2024

	<b>Total 2024 £</b>	<b>Total 2023 £</b>
<b><i>Donations and legacies</i></b>		
Appeals and donations	17,351	2,705
Appeals and donations	2,080	23,434
UK Government grants	-	3,760
UK Government grants	9,886	15,099
UK Government grants	12,424	-
UK Government grants	-	15,000
Grants - other agencies	-	1,500
Grants - other agencies	5,475	19,145
Grants - other agencies	1,000	9,837
Grants - other agencies	1,375	9,712
	<u>49,591</u>	<u>100,192</u>
<b><i>Investment income</i></b>		
Interest on cash deposits	2,135	2,238
	<u>2,135</u>	<u>2,238</u>
<b><i>Other income</i></b>		
Fees and supplies	5,812	-
Rental income	24,189	17,084
	<u>30,001</u>	<u>17,084</u>
<b><i>Raising funds</i></b>		
Wages and salaries	(34,509)	-
Wages and salaries	-	(44,537)
Water rates	(1,007)	(499)
Computer software and maintenance costs	(335)	(92)
Printing, postage and stationery	(469)	(286)
Hire of plant and machinery (Operating leases)	-	(496)
Accountancy fees	-	(576)
	<u>(36,320)</u>	<u>(46,486)</u>
<b><i>Charitable activities</i></b>		
Direct costs	(4,974)	(20,071)
Direct costs	(10,411)	(1,398)
Direct costs	-	(9,347)
Direct costs	(10,762)	(411)
Charitable donations	(21,478)	(14,885)
Charitable donations	-	(9,891)
Light, heat and power	(7,590)	(6,557)
Repairs and maintenance	(1,331)	(2,465)

This page does not form part of the statutory financial statements.

## The Pontarddulais Partnership

### Detailed Statement of Financial Activities for the Year Ended 31 December 2024

	<b>Total 2024 £</b>	<b>Total 2023 £</b>
Telephone and fax	(3,237)	(1,617)
Office expenses	(124)	(3,491)
Printing, postage and stationery	(689)	-
Advertising	-	(64)
Charitable donations	(4,500)	-
Insurance	(943)	(911)
Travel and subsistence	(831)	(617)
Accountancy fees	(719)	(54)
	<u>(67,589)</u>	<u>(71,779)</u>
<b><i>Other expenditure</i></b>		
Depreciation of office equipment	<u>(999)</u>	<u>(1,332)</u>
	<u>(999)</u>	<u>(1,332)</u>

This page does not form part of the statutory financial statements.

**THE PONTARDDULAIS PARTNERSHIP**

England & Wales - Charity number 1117151

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# Accounts

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Company registration number: 05680324

Charity registration number: 1117151

# The Pontarddulais Partnership

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 December 2023

# **The Pontarddulais Partnership**

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## **The Pontarddulais Partnership**

### **Reference and Administrative Details**

**Chairman** Mrs Alison Elizabeth Wilson

**Trustees** Mrs Jane Eleanor Harris  
Reverend John Gillibrand  
Mr Andrew Edwards  
Reverend Ian Morris  
Mrs Beryl Rona Ellis-Davis  
Mr Philip Downing  
Mrs Lisa Hayward-Scutt  
Mr John Howard Evans C Eng

**Secretary** Mrs Beryl Rona Ellis-Davis

**Charity Registration Number** 1117151

**Company Registration Number** 05680324

**Registered Office** The charity is incorporated in Wales.  
Canolfan Y Bont  
28 Dulais Road  
Pontarddulais  
Swansea  
SA4 8PA

**Independent Examiner** A&L Accountancy Limited  
196 St Teilo Street  
Pontarddulais  
SWANSEA  
SA4 8LQ

# **The Pontarddulais Partnership**

## **Trustees' Report**

### **Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

Trustees:

- Mrs Jane Eleanor Harris
- Reverend John Gillibrand
- Mr Andrew Edwards
- Reverend Ian Morris
- Mrs Beryl Rona Ellis-Davis
- Mr Philip Downing
- Mrs Lisa Hayward-Scutt
- Mr John Howard Evans C Eng

Chairman: Mrs Alison Elizabeth Wilson

Secretary: Mrs Beryl Rona Ellis-Davis

Senior Management / Leadership Team: Ms Catherine Harris, Centre Manager

The trustees, who are also directors of the charity for the purposes of the Companies Act, submit their report and financial statements for the year ended 31 December 2023 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes. The financial statements comply with the Charities Act 2011, the Companies Act 2006 and Reporting by Charities: Statement of Recommended Practice applicable to charities, preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

### **Structure, Governance and Management**

#### **Governing Document**

The charity is a charitable company limited by guarantee and was incorporated on 19 January 2006. It is governed by its Memorandum and Articles of Association as amended by special resolution dated 7 November 2006. In the event of the company being wound up, members are required to contribute an amount not exceeding £10. The company acquired charitable status on 6 December 2006.

#### **Recruitment and Appointment of Management Committee**

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Any expenses reclaimed from the charity are set out in the accounts. In an effort to maintain a broad skill mix, members of the Management Committee are requested to provide a list of their skills.

#### **Trustee Induction and Training**

Most trustees are already familiar with the practical work of the charity because of their local experience. New trustees are expected to familiarise themselves with the documentation and are invited and encouraged to attend training sessions as identified and required.

# **The Pontarddulais Partnership**

## **Trustees' Report**

Charity Commission publications signposted through the Commission's guide "the Essential Trustee" are used as a follow up to these sessions. This is available to all new trustees along with the Memorandum and Articles, the latest financial statements and policies. Trustees are expected to attend training on issues such as safeguarding, health and safety, employment legislation, equality and diversity, and finance if appropriate.

### **The Obligations of Management Committee members**

The main documents, which set out the operational framework for the charity include the Memorandum of Agreement and Articles of Association, and the current financial position as set out in the latest published accounts.

### **Risk Management**

A risk register has been established and is updated as required and at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the centre.

### **Organisational Structure**

The Management Committee is responsible for the strategic direction and policy of the charity. At present the Committee has nine members from a variety of backgrounds relevant to the work of the charity. Day to day responsibility for the provision of the services rest with the Manager and the Chair. The Chair is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met. The Manager is responsible for the day to day operational management of the Partnership and its projects including the submission of funding applications, monitoring of projects, management of volunteers, service delivery and to ensure that skills and working practices are developed in line with good practice. The Manager also considers ways in which all projects undertaken by the Partnership can remain sustainable.

### **Related Parties**

Insofar as it is complimentary to the charity's objectives; the charity is guided by both local and national policy. The representation of local organisations within a range of groups has proved invaluable to the charity in establishing links across the wider community and identifying relevant national and local policy initiatives and the potential and range of funding.

### **Vision:**

To develop Pontarddulais as an attractive place where people have a good quality of life and where people choose to visit.

### **Aims**

To improve the quality of life for the community, developing inclusive quality services and promoting a sense of pride and community spirit.

To improve the environment so that Pontarddulais is an attractive place to live, that recognises the historical influences, offers a range of quality services and is a place that people choose to visit.

To support and promote economic development locally to ensure that there are adequate job prospects and to support the employability of local people, working towards funding suitable placements for young adults with learning disabilities.

Improve communication both within the town and the wider area.

# **The Pontarddulais Partnership**

## **Trustees' Report**

Encourage and nurture vulnerable members of the Community to get involved, particularly those who are socially isolated, elderly, and those with learning disabilities who find it difficult to fit in with mainstream activities.

Operate and maintain the Canolfan y Bont community centre and hub including the Pontarddulais Area Food Bank.

Develop and communicate an ongoing evaluation for all activities undertaken by the Partnership.

### **Ensuring our work delivers our aims**

We review our aims, objectives and activities each year. This review looks at what we achieved against our aims and objectives, and the outcomes of our work in the previous 12 months. The trustees consider how planned activities will contribute to the aims and objectives they have set.

### **The main objectives that were achieved for the year:**

As aforementioned, our work was repurposed due to the pandemic however we achieved the following:

- Continuation and repurposing of an independent food bank
- Volunteering and work opportunities
- Online support to learning and small community and friendship groups
- Emotional and work-based support throughout the community to encourage mental wellbeing
- Community café provided warm meals delivered to elderly members of the community on a weekly basis
- Online advice on projects and funding
- Grant consultancy work provided to local Town Council
- Implementation of a Warm Hub and Warm Home Scheme to assist vulnerable community members with companionship and warm packs over the winter months
- Continuation of the Covid-19 recovery programme to reconnect the community
- Continued full-time employment of core member of staff, with a further member of staff retained on a part-time basis.

### **Projects this year included;**

- working with local organisations, providing support where necessary following the pandemic and helping support the reestablishment of face to face meetings;
- the provision of a space for a dedicated person to support vulnerable people with access to completing documentation; getting online, and promotion of independence;
- the provision of volunteering work opportunities for vulnerable people within Canolfan Y Bont and further afield.
- Continuation of the food bank and its associated projects to reduce poverty in the town; this includes the provision of energy advice, provision of energy vouchers to those people in fuel crisis and being supplied via prepayment meters, and a voucher scheme to allow parents to purchase toys (from Smyths Toy Superstore) for their children at Christmas time.
- Support for disengaged children and young people to use Canolfan y Bont as a learning space for lessons and exams;
- Working with members of the community to establish small friendship groups to encourage socialisation; providing coffee mornings and weekly warm space hubs to facilitate this;

# The Pontarddulais Partnership

## Trustees' Report

- Formulation of an Asset Based Community Development approach with a view to taking forward a 'One Bont' ethos and implementing this throughout the community;
- Introducing a project to provide Warm-Packs to vulnerable community members. Promotion of Canolfan y Bont as a warm hub with a warm meal provided to those most in need at various points each week.
- Facilitation of 'Learn Welsh' classes to raise awareness and teach Welsh to adults.
- Provision of a new play-area for children in Coed Bach Park and working with a local councillor to provide a small scale basketball practice area.
- Provision of an outdoor gym at Coed Bach Park in collaboration with a local councillor to improve fitness within the community and making the provision freely available to all.
- Development and implementation of a Men's and Women's Shed ensuring all relevant documentation is in place.
- Introduction of a Knit and Natter group. Initially formed to work on a Community Christmas Tree project however this group now meet weekly and get involved in various charitable work, often knitting for premature babies or for people suffering with dementia (twiddle muffs).
- Over the past few years we have focused on the prevention of period poverty by ensuring that period products are freely available to all those that need them. This project continues to grow and, in the main, we provide reusable products to ensure environmental sustainability.

Working in partnership with other agencies to ensure that the widest range of services is available locally which meets the needs of local people including:

Friends of Coed Bach Park Pontarddulais Cricket Club Pontarddulais Town Council

Schools (3) Methodist Church Swansea Council

Our Place Age Concern Pontarddulais National Grid

The Ivy's Men's & Women's Shed Job Centre Plus

Pontarddulais Library Women's Institute Merched Y Wawr

Tesco Pontarddulais MacMillan Distribution Bont Big Bocs Bwyd

Pontarddulais Football Club Bont Elim Community Church Pontarddulais Rugby Club

Swansea Lifelong Learning Local Area Co-ordination Team Gower College

Pontarddulais Senior Citizens SCVS U3A Pontarddulais

Royal British Legion 4th Lliw Valley Scouts Church in Wales

Pontarddulais Family History Group St John's Ambulance

South Wales Police MP & Assembly Member Pontlliw & Tircoed Comm Council Mawr Community Council Neighbourly Fare Share Cymru

Discretionary Assistance Fund Fuel Bank Foundation The Good Things Foundation

# The Pontarddulais Partnership

## Trustees' Report

### How our activities deliver public benefit

All our charitable activities focus on promoting communication and involvement so that any development/initiatives reflect the views and needs of the community. We continue working towards an Asset Based Community Development approach to identify and gather information to provide community cohesion.

### Project Activity Delivered and who benefited from our services:

**Railway Station:** Work with U3A and Merched y Wawr to maintain the planters and entrance to the station.

**Food Bank:** Giving people an opportunity to deal with emergency situations as they arise, dealing with food poverty, fuel poverty and implementing a period dignity project.

**Coed Bach Park:** provision of a new playground for children at Coed Bach Park, completion of the Our Place Nature Trail (a collaborative project with Our Place), provision of match funding for a 1-2-1 basketball area in the young people's facility at the park. Continued support to the Friends of Coed Bach Park group in applying for funding for new environmental developments and ecological improvements.

**Wider community support:** provision of support to people seeking employment or wishing to improve their quality of life and financial situation. Support to other organisations in obtaining for funding for projects and their sustainability. Help provided to community members with completion of forms for welfare benefits such as Attendance Allowance and Personal Independence Payments (including Disability Living Allowance for disabled children).

**Finance:** Throughout 2023 the Partnership have worked to generate much needed income through the hire of rooms and space in Canolfan y Bont including co-working spaces. Grant funding, raffles and donations continue to bolster the organisation.

**Canolfan Y Bont Centre:** Because of the pandemic a decision was taken by the Manager in consultation with the Management Team to close the charity shop. During the pandemic Canolfan y Bont was repurposed to house the services needed by the Emergency Community Response to the pandemic. Throughout the recovery period from the pandemic, staff, volunteers and the management team ensured that Canolfan y Bont remained open to deliver essential services including the food bank which, at the height of the pandemic, delivered over 5,000 meals throughout the community. During 2023 a total of 3,120 food parcels were provided to vulnerable community members.

Canolfan y Bont has, in the past 12 years, expanded its range of activities helping it towards sustainability. Work is ongoing to raise the profile of the Centre which will continue to offer a diverse range of activities including learning opportunities for adults of all ages, and the promotion of digital inclusion for all. Work is focused on engaging the entire demographic that is Pontarddulais and the surrounding area and responding to community need. Promotion and marketing activities continue and will develop further through the use of social media; the internet and leaflets.

The main impact of Canolfan y Bont is the retention of a local community resource centre for Pontarddulais which offers a variety of agencies an excellent facility in which to meet the needs of the population. It provides local people with easier access to training and learning opportunities to improve the health and wellbeing of local people and provides accessibility to work. It hosts a food bank and provides welfare support to the community on a daily basis. It also hosts 4 small businesses, namely Bec the Bake, Pauly's Tea Room, Growing Wings (counselling for all), and Coron Projects, an exciting new project management company.

### Financial review

The hire of rooms generates a good proportion of the income needed to sustain staff and the Canolfan y Bont building. The Partnership continues to develop and access grant funding supported by Swansea Council for Voluntary Services and Swansea Council.

# **The Pontarddulais Partnership**

## **Trustees' Report**

### **Principal Funding Sources**

The principle funding sources for the charity throughout the pandemic have been grants and donations from Mynydd y Gwair (Wind Farm); Neighbourly; Tesco Bags for Help; Pontarddulais Town Council, SCVS; Garfield Weston; National Grid; Mawr Community Council; Swansea City Council (Period Dignity; Direct Food Support Fund; COAST; Summer Food Fund; Enabling Communities) and the Big Lottery Community Fund. We also received monetary donations from a number of local businesses and community members.

### **Investment Policy**

Aside from retaining a prudent amount of unrestricted funds in reserves each year, most of the charity's funds are restricted by the projects identified in the short term.

### **Reserves Policy**

The Management Committee have examined the charity's requirements for reserves in light of the main risks to the organisation and decided a policy was required to agree how funds not committed by grant funders or invested in tangible fixed assets held by the charity should be managed. A reserves policy has been developed and implemented whereby 6-months of operational reserves are restricted.

### **Plans for Future Periods**

The Partnership needs to continue to develop:

- Canolfan y Bont as a community hub providing a range of quality services for all generations.
- Pontarddulais as a community retail centre which works with the local rural population to develop and use local Welsh produce where possible.
- Canolfan y Bont where there is a range of quality educational support, training and skills development that ensures people feel confident that they have a choice for their future lives and employment opportunities.
- Opportunities within all agencies including the Partnership for engaging volunteers from the community and employing people.
- Schemes that are all inclusive and that support people who are vulnerable and adults with learning disabilities.
- To improve facilities for people who are impoverished, growing the food bank, supporting period dignity, working to improve wellbeing and in turn health.

### **Activities for the forthcoming year**

We will continue to encourage community members and volunteers to identify potential new initiatives that will enhance to town and country.

1. **Maintain systems to ensure compliance with current legislation.**
2. **Seek funding and deliver opportunities for young people's activities within the town and identify further areas for development.**
3. **Promote a reduce, reuse and recycle approach for all Partnership projects and activities.**
4. **Promote the welfare support element of the Food Bank.**
5. **Work with Pontarddulais Town Council to provide grant consultancy to generate income for both the Partnership and wider community.**
6. **Implementation of a Volunteer Bank to promote volunteering with community projects throughout Pontarddulais.**

# The Pontarddulais Partnership

## Trustees' Report

7. **Promote work and projects to benefit young families and older people, including access to the internet and digital technologies.**
8. **Continue to develop projects which utilise the skills and abilities of people within the community.**

### Statement of trustee's responsibilities in relation to the financial statements

The Charity's trustees are responsible for preparing a Trustee's annual report and financial statements in accordance with applicable law and United Kingdom Accounting standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to Charities in England and Wales requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing these financial statements the trustees have:

- Selected suitable accounting policies and then applied them consistently;
- Observed the methods and principles in the Charities SORP;
- Made judgements and estimates that are reasonable and prudent;
- Stated whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements; and
- Prepared the financial statements on the going concern basis, unless it is inappropriate to assume the company will continue on that basis.
- The charity is operating efficiently and effectively;
- Its assets are safeguarded against unauthorized use or disposition;
- Proper records are maintained and financial information used within the charity or for publication is reliable;
- The charity complies with relevant laws and regulations.

The trustees have overall responsibility for ensuring that the charity has appropriate systems of control, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006 and Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for prevention and detection of fraud and other irregularities and to provide reasonable assurance that:

The business of the company is managed by the trustees.

This report is prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to the smaller company.

The annual report was approved by the trustees of the charity on 27 September 2024 and signed on its behalf by:

.....  
Mrs Alison Elizabeth Wilson  
Chairman

## The Pontarddulais Partnership

### Independent Examiner's Report to the trustees of The Pontarddulais Partnership ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2023.

#### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of The Pontarddulais Partnership as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*A Brindley*

.....  
A&L Accountancy Ltd

196 St Teilo Street  
Pontarddulais  
SWANSEA  
SA4 8LQ

27 September 2024

## The Pontarddulais Partnership

### Statement of Financial Activities for the Year Ended 31 December 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2023 £
<b>Income and Endowments from:</b>					
Donations and legacies	3	48,146	52,046	-	100,192
Investment income	4	2,238	-	-	2,238
Other income	5	17,084	-	-	17,084
Total income		<u>67,468</u>	<u>52,046</u>	<u>-</u>	<u>119,514</u>
<b>Expenditure on:</b>					
Raising funds	6	(46,486)	-	-	(46,486)
Charitable activities	7	(25,534)	(46,245)	-	(71,779)
Other expenditure	8	(1,332)	-	-	(1,332)
Total expenditure		<u>(73,352)</u>	<u>(46,245)</u>	<u>-</u>	<u>(119,597)</u>
Net (expenditure)/income		(5,884)	5,801	-	(83)
Transfers between funds		<u>2,068</u>	<u>-</u>	<u>(2,068)</u>	<u>-</u>
Net movement in funds		(3,816)	5,801	(2,068)	(83)
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>125,507</u>	<u>15,224</u>	<u>2,068</u>	<u>142,799</u>
Total funds carried forward	18	<u><u>121,691</u></u>	<u><u>21,025</u></u>	<u><u>-</u></u>	<u><u>142,716</u></u>

The notes on pages 14 to 24 form an integral part of these financial statements.

## The Pontarddulais Partnership

### Statement of Financial Activities for the Year Ended 31 December 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2022 £
<b>Income and Endowments from:</b>					
Donations and legacies	3	21,565	67,235	-	88,800
Investment income	4	-	-	2,068	2,068
Other income	5	17,026	-	-	17,026
<b>Total income</b>		<u>38,591</u>	<u>67,235</u>	<u>2,068</u>	<u>107,894</u>
<b>Expenditure on:</b>					
Raising funds	6	(27,400)	-	-	(27,400)
Charitable activities	7	(25,046)	(110,160)	-	(135,206)
Other expenditure	8	(1,777)	-	-	(1,777)
<b>Total expenditure</b>		<u>(54,223)</u>	<u>(110,160)</u>	<u>-</u>	<u>(164,383)</u>
Net (expenditure)/income		(15,632)	(42,925)	2,068	(56,489)
Transfers between funds		82,377	66,000	(148,377)	-
Net movement in funds		66,745	23,075	(146,309)	(56,489)
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>58,762</u>	<u>(7,851)</u>	<u>148,377</u>	<u>199,288</u>
Total funds carried forward	18	<u><u>125,507</u></u>	<u><u>15,224</u></u>	<u><u>2,068</u></u>	<u><u>142,799</u></u>

All of the charity's activities derive from continuing operations during the above two periods.  
The funds breakdown for 2022 is shown in note 18.

The notes on pages 14 to 24 form an integral part of these financial statements.

**The Pontarddulais Partnership**  
**(Registration number: 05680324)**  
**Balance Sheet as at 31 December 2023**

	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	13	3,996	5,328
Investments	14	43,873	43,873
		47,869	49,201
<b>Current assets</b>			
Debtors	15	462	449
Cash at bank and in hand	16	98,374	94,734
		98,836	95,183
<b>Creditors: Amounts falling due within one year</b>	17	(3,989)	(1,585)
<b>Net current assets</b>		94,847	93,598
<b>Net assets</b>		142,716	142,799
<b>Funds of the charity:</b>			
<b>Endowment funds</b>		-	2,068
<b>Restricted income funds</b>			
Restricted funds		21,025	15,224
<b>Unrestricted income funds</b>			
Unrestricted funds		121,691	125,507
<b>Total funds</b>	18	142,716	142,799

For the financial year ending 31 December 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 10 to 24 were approved by the trustees, and authorised for issue on 27 September 2024 and signed on their behalf by:

.....  
Mrs Alison Elizabeth Wilson  
Chairman

The notes on pages 14 to 24 form an integral part of these financial statements.

## The Pontarddulais Partnership

### Statement of Cash Flows for the Year Ended 31 December 2023

	Note	2023 £	2022 £
<b>Cash flows from operating activities</b>			
Net cash expenditure		(83)	(56,489)
<b>Adjustments to cash flows from non-cash items</b>			
Depreciation	6, 8	1,332	1,777
Investment income	4	<u>(2,238)</u>	<u>(2,068)</u>
		(989)	(56,780)
<b>Working capital adjustments</b>			
(Increase)/decrease in debtors	15	(13)	563
Increase/(decrease) in creditors	17	<u>2,404</u>	<u>(616)</u>
Net cash flows from operating activities		1,402	(56,833)
<b>Cash flows from investing activities</b>			
Interest receivable and similar income	4	<u>2,238</u>	<u>2,068</u>
Net increase/(decrease) in cash and cash equivalents		3,640	(54,765)
Cash and cash equivalents at 1 January		<u>94,734</u>	<u>149,499</u>
Cash and cash equivalents at 31 December		<u><u>98,374</u></u>	<u><u>94,734</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 14 to 24 form an integral part of these financial statements.

# The Pontarddulais Partnership

## Notes to the Financial Statements for the Year Ended 31 December 2023

### 1 Charity status

The charity is limited by guarantee, incorporated in Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £Nil towards the assets of the charity in the event of liquidation.

The address of its registered office is:

Canolfan Y Bont  
28 Dulais Road  
Pontarddulais  
Swansea  
SA4 8PA

These financial statements were authorised for issue by the trustees on 27 September 2024.

### 2 Accounting policies

#### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

#### Basis of preparation

The Pontarddulais Partnership meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

#### Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

#### Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2023

#### *Investment income*

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### *Raising funds*

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

#### *Charitable activities*

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Support costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

#### **Government grants**

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### **Tangible fixed assets**

Individual fixed assets costing £50.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Office equipment	25% reducing balance

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2023

#### Research and development

Research and development expenditure is written off as incurred.

#### Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

#### Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### Foreign exchange

Transactions in foreign currencies are recorded at the rate of exchange at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies at the balance sheet date are reported at the rates of exchange prevailing at that date.

The results of overseas operations are translated at the average rates of exchange during the period and their balance sheets at the rates ruling at the balance sheet date. Exchange differences arising on translation of the opening net assets and results of overseas operations are reported in other comprehensive income and accumulated in equity (attributed to non-controlling interests as appropriate).

Other exchange differences are recognised in the Statement of Financial Activities in the period in which they arise except for:

- 1) exchange differences on transactions entered into to hedge certain foreign currency risks (see above);
- 2) exchange differences arising on gains or losses on non-monetary items which are recognised in other comprehensive income; and
- 3) in the case of the consolidated financial statements, exchange differences on monetary items receivable from or payable to a foreign operation for which settlement is neither planned nor likely to occur (therefore forming part of the net investment in the foreign operation), which are recognised in other comprehensive income and reported under equity.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2023

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### 3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total funds £
Donations and legacies;			
Donations from individuals	23,434	2,705	26,139
Grants, including capital grants;			
Government grants	15,000	18,859	33,859
Grants from other charities	9,712	30,482	40,194
<b>Total for 2023</b>	48,146	52,046	100,192
<b>Total for 2022</b>	21,565	67,235	88,800

#### 4 Investment income

	Unrestricted funds General £	Endowment funds Expendable £	Total funds £
Interest receivable and similar income;			
Interest receivable on bank deposits	2,238	-	2,238
<b>Total for 2023</b>	2,238	-	2,238
<b>Total for 2022</b>	-	2,068	2,068

#### 5 Other income

	Unrestricted funds General £	Total funds £
Rental income	17,084	17,084
<b>Total for 2023</b>	17,084	17,084
<b>Total for 2022</b>	17,026	17,026

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2023

#### 6 Expenditure on raising funds

##### a) Costs of generating donations and legacies

	Note	Unrestricted funds General £	Total funds £
Allocated support costs	9	<u>46,486</u>	<u>46,486</u>
<b>Total for 2023</b>		<u>46,486</u>	<u>46,486</u>
<b>Total for 2022</b>		<u>27,400</u>	<u>27,400</u>
			<b>Total costs £</b>

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2023

#### 7 Expenditure on charitable activities

		Unrestricted funds General £	Restricted funds £	Total funds £
Food Bank		9,758	16,283	26,041
Tackling Poverty		-	20,071	20,071
Warm Home Western Power		-	9,891	9,891
Allocated support costs	9	14,194	-	14,194
Governance costs	9	1,582	-	1,582
<b>Total for 2023</b>		25,534	46,245	71,779
<b>Total for 2022</b>		25,046	110,160	135,206

**Total  
expenditure  
£**

In addition to the expenditure analysed above, there are also governance costs of £1,582 (2022 - £862) which relate directly to charitable activities. See note 9 for further details.

#### 8 Other expenditure

		Unrestricted funds General £	Total funds £
Depreciation, amortisation and other similar costs	Note	1,332	1,332
<b>Total for 2023</b>		1,332	1,332
<b>Total for 2022</b>		1,777	1,777

#### 9 Analysis of governance and support costs

##### Governance costs

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2023

	<b>Unrestricted funds General £</b>	<b>Total funds £</b>
Other governance costs	911	911
Allocated support costs	671	671
<b>Total for 2023</b>	<u>1,582</u>	<u>1,582</u>
<b>Total for 2022</b>	<u>862</u>	<u>862</u>

#### 10 Net incoming/outgoing resources

Net outgoing resources for the year include:

	<b>2023 £</b>	<b>2022 £</b>
Depreciation of fixed assets	<u>1,332</u>	<u>1,777</u>

#### 11 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

#### 12 Taxation

The charity is a registered charity and is therefore exempt from taxation.

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2023

#### 13 Tangible fixed assets

	<b>Furniture and equipment £</b>	<b>Total £</b>
<b>Cost</b>		
At 1 January 2023	16,944	16,944
At 31 December 2023	16,944	16,944
<b>Depreciation</b>		
At 1 January 2023	11,616	11,616
Charge for the year	1,332	1,332
At 31 December 2023	12,948	12,948
<b>Net book value</b>		
At 31 December 2023	3,996	3,996
At 31 December 2022	5,328	5,328

#### 14 Fixed asset investments

	<b>2023 £</b>	<b>2022 £</b>
Other investments	43,873	43,873

#### Other investments

	<b>Listed investments £</b>	<b>Total £</b>
<b>Cost or Valuation</b>		
At 1 January 2023	43,873	43,873
At 31 December 2023	43,873	43,873
<b>Net book value</b>		
At 31 December 2023	43,873	43,873
At 31 December 2022	43,873	43,873

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2023

#### 15 Debtors

	2023 £	2022 £
Prepayments	<u>462</u>	<u>449</u>

#### 16 Cash and cash equivalents

	2023 £	2022 £
Cash on hand	793	802
Cash at bank	<u>97,581</u>	<u>93,932</u>
	<u>98,374</u>	<u>94,734</u>

#### 17 Creditors: amounts falling due within one year

	2023 £	2022 £
Other taxation and social security	3,183	1,056
Other creditors	229	98
Accruals	<u>577</u>	<u>431</u>
	<u>3,989</u>	<u>1,585</u>

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2023

#### 18 Funds

	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2023 £
<b>Unrestricted funds</b>					
General	125,507	67,468	(73,352)	2,068	121,691
<b>Restricted funds</b>	15,224	52,046	(46,245)	-	21,025
<b>Endowment funds</b>					
Expendable	2,068	-	-	(2,068)	-
<b>Total funds</b>	<u>142,799</u>	<u>119,514</u>	<u>(119,597)</u>	<u>-</u>	<u>142,716</u>
	Balance at 1 January 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2022 £
<b>Unrestricted funds</b>					
General	58,762	38,591	(54,223)	82,377	125,507
<b>Restricted funds</b>	(7,851)	67,235	(110,160)	66,000	15,224
<b>Endowment funds</b>					
Expendable	148,377	2,068	-	(148,377)	2,068
<b>Total funds</b>	<u>199,288</u>	<u>107,894</u>	<u>(164,383)</u>	<u>-</u>	<u>142,799</u>

#### 19 Analysis of net assets between funds

	Unrestricted funds General £	Total funds at 31 December 2023 £
Tangible fixed assets	3,996	3,996
Fixed asset investments	43,873	43,873
Current assets	98,836	98,836
Current liabilities	(3,989)	(3,989)
<b>Total net assets</b>	<u>142,716</u>	<u>142,716</u>

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2023

	<b>Unrestricted funds General £</b>	<b>Total funds at 31 December 2022 £</b>
Tangible fixed assets	5,328	5,328
Fixed asset investments	43,873	43,873
Current assets	95,183	95,183
Current liabilities	(1,585)	(1,585)
Total net assets	<u>142,799</u>	<u>142,799</u>

## The Pontarddulais Partnership

### Detailed Statement of Financial Activities for the Year Ended 31 December 2023

	<b>Total 2023 £</b>	<b>Total 2022 £</b>
<b>Income and Endowments from:</b>		
Donations and legacies (analysed below)	100,192	88,800
Investment income (analysed below)	2,238	2,068
Other income (analysed below)	17,084	17,026
	<u>119,514</u>	<u>107,894</u>
Total income	<u>119,514</u>	<u>107,894</u>
<b>Expenditure on:</b>		
Raising funds (analysed below)	(46,486)	(27,400)
Charitable activities (analysed below)	(71,779)	(135,206)
Other expenditure (analysed below)	(1,332)	(1,777)
	<u>(119,597)</u>	<u>(164,383)</u>
Total expenditure	<u>(119,597)</u>	<u>(164,383)</u>
Net expenditure	<u>(83)</u>	<u>(56,489)</u>
Net movement in funds	(83)	(56,489)
<b>Reconciliation of funds</b>		
Total funds brought forward	<u>142,799</u>	<u>199,288</u>
Total funds carried forward	<u><u>142,716</u></u>	<u><u>142,799</u></u>

## The Pontarddulais Partnership

### Detailed Statement of Financial Activities for the Year Ended 31 December 2023

	Total 2023 £	Total 2022 £
<b><i>Donations and legacies</i></b>		
Appeals and donations	2,705	7,590
Appeals and donations	23,434	20,565
UK Government grants	3,760	-
UK Government grants	-	3,841
UK Government grants	15,099	33,549
UK Government grants	-	8,853
UK Government grants	-	3,406
UK Government grants	15,000	-
Grants - other agencies	1,500	-
Grants - other agencies	19,145	-
Grants - other agencies	-	9,996
Grants - other agencies	9,837	-
Grants - other agencies	9,712	1,000
	<u>100,192</u>	<u>88,800</u>
<b><i>Investment income</i></b>		
Interest on cash deposits	-	2,068
Interest on cash deposits	2,238	-
	<u>2,238</u>	<u>2,068</u>
<b><i>Other income</i></b>		
Rental income	17,084	17,026
	<u>17,084</u>	<u>17,026</u>
<b><i>Raising funds</i></b>		
Wages and salaries	(44,537)	(14,019)
Water rates	(499)	(403)
Computer software and maintenance costs	(92)	(1,071)
Printing, postage and stationery	(286)	(1,118)
Charitable donations	-	(9,322)
Hire of plant and machinery (Operating leases)	(496)	(982)
Accountancy fees	(576)	(485)
	<u>(46,486)</u>	<u>(27,400)</u>
<b><i>Charitable activities</i></b>		
Direct costs	(20,071)	(22,892)
Direct costs	-	(3,140)
Direct costs	(1,398)	-
Direct costs	(9,347)	(11,394)
Direct costs	(411)	-

This page does not form part of the statutory financial statements.

## The Pontarddulais Partnership

### Detailed Statement of Financial Activities for the Year Ended 31 December 2023

	<b>Total 2023 £</b>	<b>Total 2022 £</b>
Wages and salaries	-	(11,345)
Wages and salaries	-	(12,782)
Wages and salaries	-	(5,874)
Projects	-	(37,259)
Charitable donations	(14,885)	(7,678)
Charitable donations	(9,891)	(9,190)
Light, heat and power	(6,557)	(5,386)
Repairs and maintenance	(2,465)	(4,039)
Telephone and fax	(1,617)	(1,388)
Office expenses	(3,491)	(1,320)
Printing, postage and stationery	-	(7)
Advertising	(64)	(650)
Insurance	(911)	(862)
Travel and subsistence	(617)	-
Accountancy fees	(54)	-
	<b>(71,779)</b>	<b>(135,206)</b>
<b><i>Other expenditure</i></b>		
Depreciation of office equipment	(1,332)	(1,777)
	<b>(1,332)</b>	<b>(1,777)</b>

This page does not form part of the statutory financial statements.

**THE PONTARDDULAIS PARTNERSHIP**

England & Wales - Charity number 1117151

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# Accounts

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Company registration number: 05680324

Charity registration number: 1117151

# The Pontarddulais Partnership

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 December 2022

# **The Pontarddulais Partnership**

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## **The Pontarddulais Partnership**

### **Reference and Administrative Details**

**Chairman** Mrs Alison Elizabeth Wilson

**Trustees** Mrs Jane Eleanor Harris  
Reverend John Gillibrand  
Mr Andrew Edwards  
Reverend Ian Morris  
Mrs Beryl Rona Ellis-Davis  
Mr Philip Downing  
Mrs Lisa Hayward-Scutt  
Mr John Howard Evans C Eng

**Secretary** Mrs Beryl Rona Ellis-Davis

**Charity Registration Number** 1117151

**Company Registration Number** 05680324

**Registered Office** The charity is incorporated in Wales.  
Canolfan Y Bont  
28 Dulais Road  
Pontarddulais  
Swansea  
SA4 8PA

**Independent Examiner** A&L Accountancy Limited  
196 St Teilo Street  
Pontarddulais  
SWANSEA  
SA4 8LQ

# **The Pontarddulais Partnership**

## **Trustees' Report**

### **Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Mrs Jane Eleanor Harris Reverend John Gillibrand Mr Kelvin Williams (resigned 20 July 2022) Mr Andrew Edwards Reverend Ian Morris Mrs Beryl Rona Ellis-Davis Ms Georgina Horne (resigned 20 July 2022) Mr Philip Downing Ms Victoria Morgan-Beattie (resigned 20 July 2022) Mrs Lisa Hayward-Scutt Mr John Howard Evans C Eng Mrs Norma Elizabeth Davies (resigned 20 July 2022)
Chairman:	Mrs Alison Elizabeth Wilson
Secretary:	Mrs Beryl Rona Ellis-Davis
Senior Management / Leadership Team:	Ms Catherine Harris, Centre Manager

### **Trustees' Report for the year ended 31 December 2022**

The trustees, who are also directors of the charity for the purposes of the Companies Act, submit their report and financial statements for the year ended 31 December 2022 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes. The financial statements comply with the Charities Act 2011, the Companies Act 2006 and Reporting by Charities: Statement of Recommended Practice applicable to charities, preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

### **Structure, Governance and Management**

#### **Governing Document**

The charity is a charitable company limited by guarantee and was incorporated on 19 January 2006. It is governed by its Memorandum and Articles of Association as amended by special resolution dated 7 November 2006. In the event of the company being wound up, members are required to contribute an amount not exceeding £10. The company acquired charitable status on 6 December 2006.

#### **Recruitment and Appointment of Management Committee**

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Any expenses reclaimed from the charity are set out in the accounts. In an effort to maintain a broad skill mix, members of the Management Committee are requested to provide a list of their skills.

# **The Pontarddulais Partnership**

## **Trustees' Report**

### **Trustee Induction and Training**

Most trustees are already familiar with the practical work of the charity because of their local experience. New trustees are expected to familiarise themselves with the documentation and are invited and encouraged to attend training sessions as identified and required.

Charity Commission publications signposted through the Commission's guide "the Essential Trustee" are used as a follow up to these sessions. This is available to all new trustees along with the Memorandum and Articles, the latest financial statements and policies. Trustees are expected to attend training on issues such as safeguarding, health and safety, employment legislation, equality and diversity, and finance if appropriate.

### **The Obligations of Management Committee members**

The main documents, which set out the operational framework for the charity include the Memorandum of Agreement and Articles of Association, and the current financial position as set out in the latest published accounts.

### **Risk Management**

A risk register has been established and is updated as required and at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the centre.

### **Organisational Structure**

The Management Committee is responsible for the strategic direction and policy of the charity. At present the Committee has nine members from a variety of backgrounds relevant to the work of the charity. Day to day responsibility for the provision of the services rest with the Manager and the Chair. The Chair is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met. The Manager is responsible for the day to day operational management of Canolfan y Bont and the Partnership including the submission of funding applications, monitoring of projects, management of volunteers, service delivery and to ensure that skills and working practices are developed in line with good practice. The Manager also considers ways in which all projects undertaken by the Partnership can remain sustainable.

### **Related Parties**

Insofar as it is complimentary to the charity's objectives; the charity is guided by both local and national policy. The representation of local organisations within a range of groups has proved invaluable to the charity in establishing links across the wider community and identifying relevant national and local policy initiatives and the potential and range of funding.

### **Vision:**

To develop Pontarddulais as an attractive place where people have a good quality of life and where people choose to visit.

### **Aims:**

To improve the quality of life for the community, developing inclusive quality services and promoting a sense of pride and community spirit.

To improve the environment so that Pontarddulais is an attractive place to live, that recognises the historical influences, offers a range of quality services and is a place that people choose to visit.

# **The Pontarddulais Partnership**

## **Trustees' Report**

To support and promote economic development locally to ensure that there are adequate job prospects and to support the employability of local people, working towards funding suitable placements for young adults with learning disabilities.

Improve communication both within the town and the wider area.

Encourage and nurture vulnerable members of the Community to get involved, particularly those who are socially isolated, elderly, and those with learning disabilities who find it difficult to fit in with mainstream activities.

Improve evaluation activities for all projects undertaken by the Partnership.

### **Ensuring our work delivers our aims:**

We review our aims, objectives and activities each year. This review looks at what we achieved against our aims and objectives, and the outcomes of our work in the previous 12 months. The trustees consider how planned activities will contribute to the aims and objectives they have set.

### **The main objectives that were achieved for the year:**

This year much of our work focused on recovery from the Covid-19 pandemic however we achieved the following:

- Post pandemic evaluation and change to emergency response service. Recovery programme to reconnect the community.
- Enhancement of our independent food bank.
- Volunteering and work opportunities.
- Online support to learning and small friendship groups.
- Provision of a warm hub and warm home projects.
- Emotional support throughout the community to encourage mental wellbeing.
- On site café supporting all project relating to the prevention of poverty in the community.
- Online advice on projects and funding.
- Provision of funding for full refurbishment of the children's play area in Coed Bach park.
- Continued employment of Core member of staff, with a further member of staff employed into a part-time post.
- Development of a Men's Shed.
- Fundraising activities to secure the sustainability of the organisation

### **Projects this year included;**

- working with local organisations, providing support where necessary to recover from the pandemic and helping support the reestablishment of face to face meetings;
- the provision of a space for a dedicated person to support vulnerable people with access to completing documentation; getting online, and promotion of independence;
- the provision of volunteering work opportunities for vulnerable people within Canolfan Y Bont and further afield.
- Extension of the food bank to provide additional storage to facilitate the increase in numbers
- Support for disengaged children and young people to use Canolfan y Bont as a learning space for lessons and exams;

# The Pontarddulais Partnership

## Trustees' Report

- Working with members of the community to establish small friendship groups to support them through the pandemic; at the point that restrictions began to be relaxed providing coffee mornings to encourage people to begin contemplating their new normal;
- A comprehensive survey of young people to gain their views on community activity available to them;
- Formulation of an Asset Based Community Development approach with a view to taking forward a 'One Bont' ethos and implementing this throughout the community;
- Secured funding and provided a refurbished play area in Coed Bach for children to enjoy.
- Working with a local councillor to secure funding to provide an outdoor gym facility in Coed Bach park which includes 12 inclusive pieces of exercise equipment.

Working in partnership with other agencies to ensure that the widest range of services is available locally which meets the needs of local people including:

Friends of Coed Bach Park Pontarddulais Cricket Club Pontarddulais Town Council

Schools (3) Methodist Church Swansea Council

Our Place Age Concern Pontarddulais Job Centre Plus

Pontarddulais Library Women's Institute Merched Y Wawr

Tesco Pontarddulais Pontarddulais Football Club Bont Elim Community Church

Pontarddulais Rugby Club Swansea Lifelong Learning Local Area Co-ordination Team

Gower College Pontarddulais Senior Citizens SCVS

U3A Pontarddulais Royal British Legion – Pontarddulais Church in Wales

Pontarddulais Family History Group South Wales Police

MP & Assembly Member Coed Bach Bowls Club

### How our activities deliver public benefit

All our charitable activities focus on promoting communication and involvement so that any development/initiatives reflect the views and needs of the community. We are working towards an Asset Based Community Development approach to identify and gather information to provide community cohesion.

### Project Activity Delivered and who benefited from our services:

**Railway Station:** Work with U3A and Merched y Wawr to maintain the planters and entrance to the station as and when Covid-19 restrictions allowed.

**Coed Bach Park:** refurbishment of the children's play area; provision of an outdoor multi-gym featuring 12 individual pieces of inclusive equipment; provision of match funding for a 1-2-1 basketball area in the young people's facility at the park. Continued support to the Friends of Coed Bach Park group in applying for funding for new environmental developments and ecological improvements.

**Food Bank:** Giving people an opportunity to deal with emergency situations as they arise and working with people to prevent food poverty and encourage food security. Provision of assistance to those people using pre-payment meters for energy via a partnership with the Fuel Bank Foundation.

# The Pontarddulais Partnership

## Trustees' Report

**Wider community support:** provision of support to people seeking employment or wishing to improve their quality of life and financial situation. Support to other organisations in obtaining for funding for projects and their sustainability.

**Finance:** Throughout 2022 the Partnership have begun the recovery from the pandemic which has included income generation opportunities. Grant funding, raffles, room hire and donations throughout the year have helped towards the long-term sustainability of the organisation.

**Canolfan Y Bont Centre:** Canolfan y Bont over the past 13 years has undergone significant expansion and diversification of its activities, all aimed at achieving sustainability and serving the local community of Pontarddulais and the surrounding area. Here are some key points about the centre's activities and impact:

**Diverse Range of Activities:** Canolfan y Bont has broadened its scope of activities, offering a wide variety of programmes and services. These include learning opportunities for adults of all ages and a strong emphasis on promoting digital inclusion to ensure that everyone in the community has access to digital resources and skills.

**Community Engagement:** The centre is actively engaged with the entire demographic of Pontarddulais and its surrounding areas. It is responsive to the evolving needs of the community, which ensures that its services remain relevant and beneficial.

**Promotion and Marketing:** Canolfan y Bont uses various marketing strategies to raise its profile and reach a wider audience. This includes social media, internet platforms and traditional marketing materials like leaflets.

**Local Community Resource:** One of the main impacts of the centre is its role as a local community resource. It provides a valuable facility for various agencies to meet the needs of the local population efficiently.

**Access to Training and Learning:** The centre plays a vital role in improving the health and well-being of local residents by offering access to training and learning opportunities. This can enhance skills and employability, contributing to the overall quality of life for the community.

**Accessibility to Work:** Canolfan y Bont facilitates accessibility to work, which is crucial for economic stability and personal development. This may involve job training, employment support, or other related services.

**Support Services:** The centre also serves as a hub for essential support services. It hosts a food bank, ensuring that those in need have access to food resources, and it provides ongoing welfare support to the community.

**Supporting Local Businesses:** Canolfan y Bont accommodates several small businesses within its premises. These businesses, including a tea room, mental health support, accountancy services, beautician, cleaning services, celebration cake maker, not only contribute to the local economy but also offer convenience and variety to the community.

In summary, Canolfan y Bont has evolved into a multi-faceted community centre that plays a vital role in the well-being and development of Pontarddulais and its surrounding areas. Its diverse range of activities, commitment to community engagement, and support for local businesses make it a significant asset to the region.

### Financial review

Funding generally is centred around the provision of grants from a variety of agencies together with income generation activities. It must be said that grants appear to be harder to come by and many of the seemingly local grant providers do not see the benefit of our projects and organisation and as a result we are often unsuccessful in gaining funds from these sources. Swansea Council are a major supporter of the Partnership and the work it does for the community together with smaller, independent grant making trusts.

### Principal Funding Sources

# **The Pontarddulais Partnership**

## **Trustees' Report**

The principle funding sources for the charity in 2022 have been grants and donations from the following trusts: Western Power Distribution; Communities Aid Foundation; Swansea Council; Tesco Bags for Help; The Good Things Foundation; and the Fuel Bank Foundation. We also receive donations from a number of local businesses and community members.

### **Investment Policy**

Aside from retaining a prudent amount of unrestricted funds in reserves each year, most of the charity's funds are restricted by the projects identified in the short term.

### **Reserves Policy**

The Management Committee have examined the charity's requirements for reserves in light of the main risks to the organisation and decided a policy was required to agree how funds not committed by grant funders or invested in tangible fixed assets held by the charity should be managed. A reserves policy has been developed and implemented whereby 6-months of operational reserves are restricted.

### **Plans for Future Periods**

The Partnership needs to continue to develop:

- Canolfan y Bont as a community hub providing a range of quality services for all generations.
- Pontarddulais as a community retail centre which works with the local rural population to develop and use local Welsh produce where possible.
- Pontarddulais as a vibrant business centre with employers and employees that feel that they can build a sustainable future and where a greater range of work opportunities exist.
- Canolfan y Bont providing a range of quality educational support, training and skills development that ensures people feel confident that they have a choice for their future lives and employment opportunities.
- Opportunities within all agencies including the Partnership for engaging volunteers from the community and employing people.
- Schemes that improve tourism and the rural economy including: accommodation; development of materials offering information on local heritage; an information network and web site about what is provided in Pontarddulais; a forum for businesses and local employers.
- Schemes that are all inclusive and that support people who are vulnerable and adults with learning disabilities.
- To improve facilities for people who are impoverished.
- To improve food and energy security throughout the local area.
- Continue our quest to alleviate period poverty by the provision of free period protection for all.

### **Activities for the forthcoming year**

We will continue to encourage community members and volunteers to identify potential new initiatives that will enhance to town and country.

1. **Maintain systems to ensure compliance with current legislation.**
2. **Seek funding and deliver opportunities for young people's activities within the town.**
3. **Promote a reduce, reuse and recycle approach for all Partnership projects and activities.**
4. **Promote the welfare support element of the Food Bank and work towards ensuring people can achieve food and energy security.**

# The Pontarddulais Partnership

## Trustees' Report

5. **Enhance the Coed Bach Nature Trail and pathway.**
6. **Implement a Volunteer Bank to promote volunteering throughout Pontarddulais.**
7. **Promote work and projects to benefit young families and older people, including access to the internet.**
8. **Continue to develop projects which utilise the skills of people within the community.**

### Statement of trustee's responsibilities in relation to the financial statements

The Charity's trustees are responsible for preparing a Trustee's annual report and financial statements in accordance with applicable law and United Kingdom Accounting standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to Charities in England and Wales requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing these financial statements the trustees have:

- Selected suitable accounting policies and then applied them consistently;
- Observed the methods and principles in the Charities SORP;
- Made judgements and estimates that are reasonable and prudent;
- Stated whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements; and
- Prepared the financial statements on the going concern basis, unless it is inappropriate to assume the company will continue on that basis.
- The charity is operating efficiently and effectively;
- Its assets are safeguarded against unauthorized use or disposition;
- Proper records are maintained and financial information used within the charity or for publication is reliable;
- The charity complies with relevant laws and regulations.

The trustees have overall responsibility for ensuring that the charity has appropriate systems of control, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006 and Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for prevention and detection of fraud and other irregularities and to provide reasonable assurance that:

The business of the company is managed by the trustees.

This report is prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to the smaller company.

This report was approved by the Board on and signed on its behalf by

.....

## **The Pontarddulais Partnership**

### **Trustees' Report**

The annual report was approved by the trustees of the charity on ..... and signed on its behalf by:

.....  
Mrs Alison Elizabeth Wilson  
Chairman

**Accountants' Report to the Trustees on the Preparation of the Unaudited Statutory  
Accounts of  
The Pontarddulais Partnership  
for the Year Ended 31 December 2022**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of The Pontarddulais Partnership for the year ended 31 December 2022 as set out on pages 11 to 25 from the company's accounting records and from information and explanations you have given us.

It is your duty to ensure that The Pontarddulais Partnership has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and of The Pontarddulais Partnership. You consider that The Pontarddulais Partnership is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of The Pontarddulais Partnership. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

.....

Date:.....

## The Pontarddulais Partnership

### Statement of Financial Activities for the Year Ended 31 December 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2022 £
<b>Income and Endowments from:</b>					
Donations and legacies	3	21,565	67,235	-	88,800
Investment income	5	-	-	2,068	2,068
Other income	6	17,026	-	-	17,026
<b>Total income</b>		<u>38,591</u>	<u>67,235</u>	<u>2,068</u>	<u>107,894</u>
<b>Expenditure on:</b>					
Raising funds	7	(29,177)	-	-	(29,177)
Charitable activities	8	(25,046)	(110,160)	-	(135,206)
<b>Total expenditure</b>		<u>(54,223)</u>	<u>(110,160)</u>	<u>-</u>	<u>(164,383)</u>
Net (expenditure)/income		(15,632)	(42,925)	2,068	(56,489)
Transfers between funds		82,377	66,000	(148,377)	-
Net movement in funds		66,745	23,075	(146,309)	(56,489)
<b>Reconciliation of funds</b>					
Total funds brought forward		58,762	(7,851)	148,377	199,288
Total funds carried forward	19	<u>125,507</u>	<u>15,224</u>	<u>2,068</u>	<u>142,799</u>

The notes on pages 15 to 25 form an integral part of these financial statements.

## The Pontarddulais Partnership

### Statement of Financial Activities for the Year Ended 31 December 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2021 £
<b>Income and Endowments from:</b>					
Donations and legacies	3	146,956	13,180	-	160,136
Other trading activities	4	144	-	-	144
Investment income	5	-	-	1,858	1,858
Other income	6	5,360	-	-	5,360
Total income		<u>152,460</u>	<u>13,180</u>	<u>1,858</u>	<u>167,498</u>
<b>Expenditure on:</b>					
Raising funds	7	(2,607)	(18,031)	-	(20,638)
Charitable activities	8	(88,724)	(3,000)	-	(91,724)
Other expenditure	9	(2,367)	-	-	(2,367)
Total expenditure		<u>(93,698)</u>	<u>(21,031)</u>	<u>-</u>	<u>(114,729)</u>
Net income/(expenditure)		<u>58,762</u>	<u>(7,851)</u>	<u>1,858</u>	<u>52,769</u>
Net movement in funds		58,762	(7,851)	1,858	52,769
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>-</u>	<u>-</u>	<u>146,519</u>	<u>146,519</u>
Total funds carried forward	19	<u><u>58,762</u></u>	<u><u>(7,851)</u></u>	<u><u>148,377</u></u>	<u><u>199,288</u></u>

All of the charity's activities derive from continuing operations during the above two periods.  
The funds breakdown for 2021 is shown in note 19.

**The Pontarddulais Partnership**  
**(Registration number: 05680324)**  
**Balance Sheet as at 31 December 2022**

	Note	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	14	5,328	7,105
Investments	15	<u>43,873</u>	<u>43,873</u>
		<u>49,201</u>	<u>50,978</u>
<b>Current assets</b>			
Debtors	16	449	1,012
Cash at bank and in hand	17	<u>94,734</u>	<u>149,499</u>
		95,183	150,511
<b>Creditors: Amounts falling due within one year</b>	18	<u>(1,585)</u>	<u>(2,201)</u>
<b>Net current assets</b>		<u>93,598</u>	<u>148,310</u>
<b>Net assets</b>		<u>142,799</u>	<u>199,288</u>
<b>Funds of the charity:</b>			
<b>Endowment funds</b>		2,068	148,377
<b>Restricted income funds</b>			
Restricted funds		15,224	(7,851)
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>125,507</u>	<u>58,762</u>
<b>Total funds</b>	19	<u>142,799</u>	<u>199,288</u>

For the financial year ending 31 December 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 11 to 25 were approved by the trustees, and authorised for issue on ..... and signed on their behalf by:

.....  
Mrs Alison Elizabeth Wilson  
Chairman

The notes on pages 15 to 25 form an integral part of these financial statements.

## The Pontarddulais Partnership

### Statement of Cash Flows for the Year Ended 31 December 2022

	Note	2022 £	2021 £
<b>Cash flows from operating activities</b>			
Net cash (expenditure)/income		(56,489)	52,769
<b>Adjustments to cash flows from non-cash items</b>			
Depreciation	7, 9	1,777	2,367
Investment income	5	<u>(2,068)</u>	<u>(1,858)</u>
		(56,780)	53,278
<b>Working capital adjustments</b>			
Decrease/(increase) in debtors	16	563	(527)
(Decrease)/increase in creditors	18	<u>(616)</u>	<u>440</u>
Net cash flows from operating activities		<u>(56,833)</u>	<u>53,191</u>
<b>Cash flows from investing activities</b>			
Interest receivable and similar income	5	2,068	1,858
Purchase of tangible fixed assets	14	<u>-</u>	<u>(5,416)</u>
Net cash flows from investing activities		<u>2,068</u>	<u>(3,558)</u>
Net (decrease)/increase in cash and cash equivalents		(54,765)	49,633
Cash and cash equivalents at 1 January		<u>149,499</u>	<u>99,868</u>
Cash and cash equivalents at 31 December		<u><u>94,734</u></u>	<u><u>149,501</u></u>
<b>Out of balance to Cash at bank and in hand category</b>		-	<b>2</b>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 15 to 25 form an integral part of these financial statements.

# The Pontarddulais Partnership

## Notes to the Financial Statements for the Year Ended 31 December 2022

### 1 Charity status

The charity is limited by guarantee, incorporated in Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £Nil towards the assets of the charity in the event of liquidation.

The address of its registered office is:

Canolfan Y Bont

28 Dulais Road

Pontarddulais

Swansea

SA4 8PA

[Authorised for issue date](#)

### 2 Accounting policies

#### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

#### Basis of preparation

The Pontarddulais Partnership meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

#### Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

#### Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2022

#### *Investment income*

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### *Raising funds*

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

#### *Charitable activities*

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Support costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

#### **Government grants**

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### **Tangible fixed assets**

Individual fixed assets costing £50.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Office equipment	25% reducing balance

## **The Pontarddulais Partnership**

### **Notes to the Financial Statements for the Year Ended 31 December 2022**

#### **Research and development**

Research and development expenditure is written off as incurred.

#### **Fixed asset investments**

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

#### **Trade creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Foreign exchange**

Transactions in foreign currencies are recorded at the rate of exchange at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies at the balance sheet date are reported at the rates of exchange prevailing at that date.

The results of overseas operations are translated at the average rates of exchange during the period and their balance sheets at the rates ruling at the balance sheet date. Exchange differences arising on translation of the opening net assets and results of overseas operations are reported in other comprehensive income and accumulated in equity (attributed to non-controlling interests as appropriate).

Other exchange differences are recognised in the Statement of Financial Activities in the period in which they arise except for:

- 1) exchange differences on transactions entered into to hedge certain foreign currency risks (see above);
- 2) exchange differences arising on gains or losses on non-monetary items which are recognised in other comprehensive income; and
- 3) in the case of the consolidated financial statements, exchange differences on monetary items receivable from or payable to a foreign operation for which settlement is neither planned nor likely to occur (therefore forming part of the net investment in the foreign operation), which are recognised in other comprehensive income and reported under equity.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2022

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### 3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total funds £
Donations and legacies;			
Donations from individuals	20,565	7,590	28,155
Grants, including capital grants;			
Government grants	-	49,649	49,649
Grants from other charities	1,000	9,996	10,996
<b>Total for 2022</b>	<b>21,565</b>	<b>67,235</b>	<b>88,800</b>
<b>Total for 2021</b>	<b>146,956</b>	<b>13,180</b>	<b>160,136</b>

#### 4 Income from other trading activities

	Unrestricted funds General £	Total funds £
<b>Total for 2022</b>	-	-
<b>Total for 2021</b>	144	144

#### 5 Investment income

	Endowment funds Expendable £	Total funds £
Interest receivable and similar income;		
Interest receivable on bank deposits	2,068	2,068
<b>Total for 2022</b>	<b>2,068</b>	<b>2,068</b>
<b>Total for 2021</b>	<b>1,858</b>	<b>1,858</b>

#### 6 Other income

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2022

	<b>Unrestricted funds General £</b>	<b>Total funds £</b>
Rental income	17,026	17,026
<b>Total for 2022</b>	17,026	17,026
<b>Total for 2021</b>	5,360	5,360

#### 7 Expenditure on raising funds

##### a) Costs of generating donations and legacies

	<b>Note</b>	<b>Unrestricted funds General £</b>	<b>Total funds £</b>
Allocated support costs	10	27,400	27,400
<b>Total for 2022</b>		27,400	27,400
<b>Total for 2021</b>		244	244

##### b) Costs of trading activities

	<b>Note</b>	<b>Unrestricted funds General £</b>	<b>Restricted funds £</b>	<b>Total funds £</b>
<b>Total for 2022</b>		-	-	-
<b>Total for 2021</b>		2,363	18,031	20,394

##### c) Investment management costs

	<b>Note</b>	<b>Unrestricted funds General £</b>	<b>Total funds £</b>
Allocated support costs	10	1,777	1,777
<b>Total for 2022</b>		1,777	1,777

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2022

#### 8 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total funds £
Projects		11,394	7,678	19,072
		-	37,259	37,259
		-	11,345	11,345
		-	35,674	35,674
		-	9,014	9,014
		-	9,190	9,190
Allocated support costs	10	12,790	-	12,790
Governance costs	10	862	-	862
<b>Total for 2022</b>		<u>25,046</u>	<u>110,160</u>	<u>135,206</u>
<b>Total for 2021</b>		<u>88,724</u>	<u>3,000</u>	<u>91,724</u>

In addition to the expenditure analysed above, there are also governance costs of £862 (2021 - £58,756) which relate directly to charitable activities. See note 10 for further details.

#### 9 Other expenditure

	Note	Unrestricted funds General £	Total funds £
<b>Total for 2022</b>		<u>-</u>	<u>-</u>
<b>Total for 2021</b>		<u>2,367</u>	<u>2,367</u>

#### 10 Analysis of governance and support costs

##### Governance costs

	Unrestricted funds General £	Total funds £
Other governance costs	862	862
<b>Total for 2022</b>	<u>862</u>	<u>862</u>
<b>Total for 2021</b>	<u>58,756</u>	<u>58,756</u>

#### 11 Net incoming/outgoing resources

Net (outgoing)/incoming resources for the year include:

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2022

	2022 £	2021 £
Depreciation of fixed assets	<u>-</u>	<u>2,367</u>

#### 12 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

#### 13 Taxation

The charity is a registered charity and is therefore exempt from taxation.

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2022

#### 14 Tangible fixed assets

	<b>Furniture and equipment £</b>	<b>Total £</b>
<b>Cost</b>		
At 1 January 2022	16,944	16,944
At 31 December 2022	16,944	16,944
<b>Depreciation</b>		
At 1 January 2022	9,839	9,839
Charge for the year	1,777	1,777
At 31 December 2022	11,616	11,616
<b>Net book value</b>		
At 31 December 2022	5,328	5,328
At 31 December 2021	7,105	7,105

#### 15 Fixed asset investments

	<b>2022 £</b>	<b>2021 £</b>
Other investments	43,873	43,873

#### Other investments

	<b>Listed investments £</b>	<b>Total £</b>
<b>Cost or Valuation</b>		
At 1 January 2022	43,873	43,873
At 31 December 2022	43,873	43,873
<b>Net book value</b>		
At 31 December 2022	43,873	43,873
At 31 December 2021	43,873	43,873

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2022

#### 16 Debtors

	2022 £	2021 £
Trade debtors	-	600
Prepayments	449	412
	<u>449</u>	<u>1,012</u>

Debtors includes £Nil (2021: £600) receivable after more than one year.

	2022 £	2021 £
Trade debtors	<u>-</u>	<u>600</u>

#### 17 Cash and cash equivalents

	2022 £	2021 £
Cash on hand	802	330
Cash at bank	93,932	149,169
	<u>94,734</u>	<u>149,499</u>

#### 18 Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	-	26
Other taxation and social security	1,056	1,601
Other creditors	98	231
Accruals	431	343
	<u>1,585</u>	<u>2,201</u>

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2022

#### 19 Funds

	Balance at 1 January 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2022 £
<b>Unrestricted funds</b>					
General	58,762	38,591	(54,223)	82,377	125,507
<b>Restricted funds</b>	(7,851)	67,235	(110,160)	66,000	15,224
<b>Endowment funds</b>					
Expendable	<u>148,377</u>	<u>2,068</u>	<u>-</u>	<u>(148,377)</u>	<u>2,068</u>
<b>Total funds</b>	<u><u>199,288</u></u>	<u><u>107,894</u></u>	<u><u>(164,383)</u></u>	<u><u>-</u></u>	<u><u>142,799</u></u>

	Balance at 1 January 2021 £	Incoming resources £	Resources expended £	Balance at 31 December 2021 £
<b>Unrestricted funds</b>				
General	-	152,460	(93,698)	58,762
<b>Restricted funds</b>	-	13,180	(21,031)	(7,851)
<b>Endowment funds</b>				
Expendable	<u>146,519</u>	<u>1,858</u>	<u>-</u>	<u>148,377</u>
<b>Total funds</b>	<u><u>146,519</u></u>	<u><u>167,498</u></u>	<u><u>(114,729)</u></u>	<u><u>199,288</u></u>

#### 20 Analysis of net assets between funds

	Unrestricted funds General £	Total funds at 31 December 2022 £
Tangible fixed assets	5,328	5,328
Fixed asset investments	43,873	43,873
Current assets	95,183	95,183
Current liabilities	<u>(1,585)</u>	<u>(1,585)</u>
<b>Total net assets</b>	<u><u>142,799</u></u>	<u><u>142,799</u></u>

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2022

	<b>Unrestricted funds General £</b>	<b>Total funds at 31 December 2021 £</b>
Tangible fixed assets	7,105	7,105
Fixed asset investments	43,873	43,873
Current assets	150,511	150,511
Current liabilities	<u>(2,201)</u>	<u>(2,201)</u>
Total net assets	<u>199,288</u>	<u>199,288</u>

## The Pontarddulais Partnership

### Detailed Statement of Financial Activities for the Year Ended 31 December 2022

	<b>Total 2022 £</b>	<b>Total 2021 £</b>
<b>Income and Endowments from:</b>		
Donations and legacies (analysed below)	88,800	160,136
Other trading activities (analysed below)	-	144
Investment income (analysed below)	2,068	1,858
Other income (analysed below)	<u>17,026</u>	<u>5,360</u>
Total income	<u>107,894</u>	<u>167,498</u>
<b>Expenditure on:</b>		
Raising funds (analysed below)	(29,177)	(20,638)
Charitable activities (analysed below)	(135,206)	(91,724)
Other expenditure (analysed below)	<u>-</u>	<u>(2,367)</u>
Total expenditure	<u>(164,383)</u>	<u>(114,729)</u>
Net (expenditure)/income	<u>(56,489)</u>	<u>52,769</u>
Net movement in funds	(56,489)	52,769
<b>Reconciliation of funds</b>		
Total funds brought forward	<u>199,288</u>	<u>146,519</u>
Total funds carried forward	<u><u>142,799</u></u>	<u><u>199,288</u></u>

## The Pontarddulais Partnership

### Detailed Statement of Financial Activities for the Year Ended 31 December 2022

	<b>Total 2022 £</b>	<b>Total 2021 £</b>
<b><i>Donations and legacies</i></b>		
Appeals and donations	7,590	13,180
Appeals and donations	20,565	25,642
UK Government grants	3,841	-
UK Government grants	33,549	-
UK Government grants	8,853	-
UK Government grants	3,406	-
UK Government grants	-	57,713
Grants - other agencies	9,996	-
Grants - other agencies	1,000	63,601
	<u>88,800</u>	<u>160,136</u>
<b><i>Other trading activities</i></b>		
Sales of donated goods	-	144
	<u>-</u>	<u>144</u>
<b><i>Investment income</i></b>		
Interest on cash deposits	2,068	1,858
	<u>2,068</u>	<u>1,858</u>
<b><i>Other income</i></b>		
Rental income	17,026	5,360
	<u>17,026</u>	<u>5,360</u>
<b><i>Raising funds</i></b>		
Cafe Canolfan Purchases	-	(18,031)
Cafe Canolfan Purchases	-	(419)
Wages and salaries	(14,019)	-
Water rates	(403)	-
Computer software and maintenance costs	(1,071)	-
Printing, postage and stationery	(1,118)	-
Charitable donations	(9,322)	(244)
Hire of plant and machinery (Operating leases)	(982)	-
Hire of plant and machinery (Operating leases)	-	(894)
Advertising	-	(1,050)
Accountancy fees	(485)	-
Depreciation of office equipment	(1,777)	-
	<u>(29,177)</u>	<u>(20,638)</u>
<b><i>Charitable activities</i></b>		
Direct costs	(22,892)	-

This page does not form part of the statutory financial statements.

## The Pontarddulais Partnership

### Detailed Statement of Financial Activities for the Year Ended 31 December 2022

	<b>Total 2022 £</b>	<b>Total 2021 £</b>
Direct costs	(3,140)	-
Direct costs	(11,394)	(10,650)
Wages and salaries	(11,345)	-
Wages and salaries	(12,782)	-
Wages and salaries	(5,874)	-
Projects	-	(18,771)
Projects	(37,259)	-
Projects	-	(3,000)
Projects	-	(547)
Charitable donations	(7,678)	-
Charitable donations	(9,190)	-
Light, heat and power	(5,386)	-
Repairs and maintenance	(4,039)	-
Telephone and fax	(1,388)	-
Office expenses	(1,320)	-
Printing, postage and stationery	(7)	-
Advertising	(650)	-
Wages and salaries	-	(39,594)
Water rates	-	(99)
Light, heat and power	-	(4,797)
Insurance	-	(794)
Insurance	(862)	-
Repairs and maintenance	-	(4,059)
Telephone and fax	-	(1,052)
Office expenses	-	(2,317)
Computer software and maintenance costs	-	(1,468)
Printing, postage and stationery	-	(3,941)
Travel and subsistence	-	(148)
Accountancy fees	-	(475)
Bank charges	-	(12)
	<u>(135,206)</u>	<u>(91,724)</u>
<b><i>Other expenditure</i></b>		
Depreciation of office equipment	-	(2,367)
	<u>-</u>	<u>(2,367)</u>

This page does not form part of the statutory financial statements.

**THE PONTARDDULAIS PARTNERSHIP**

England & Wales - Charity number 1117151

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# Accounts

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Company registration number: 05680324

Charity registration number: 1117151

# The Pontarddulais Partnership

(A company limited by share capital)

Annual Report and Financial Statements

for the Year Ended 31 December 2021

# The Pontarddulais Partnership

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# **The Pontarddulais Partnership**

## **Reference and Administrative Details**

<b>Chairman</b>	Mrs Alison Elizabeth Wilson
<b>Trustees</b>	Mrs Jane Eleanor Harris Reverend John Gillibrand Mr Kelvin Williams Mr Andrew Edwards Reverend Ian Morris Mrs Beryl Rona Ellis-Davis Ms Georgina Horne Mr Philip Downing Ms Victoria Morgan-Beattie Mrs Lisa Hayward-Scutt Mr John Howard Evans C Eng Mrs Norma Elizabeth Davies Mrs Beryl Rona Ellis-Davis
<b>Secretary</b>	
<b>Principal Office</b>	Canolfan Y Bont 28 Dulais Road Pontarddulais Swansea SA4 8PA The charity is incorporated in Wales.
<b>Company Registration Number</b>	05680324
<b>Charity Registration Number</b>	1117151
<b>Independent Examiner</b>	A&L Accountancy Limited 196 St Teilo Street Pontarddulais SWANSEA SA4 8LQ

# **The Pontarddulais Partnership**

## **Trustees' Report**

### **Structure, Governance and Management**

#### **Governing Document**

The charity is a charitable company limited by guarantee and was incorporated on 19 January 2006. It is governed by its Memorandum and Articles of Association as amended by special resolution dated 7 November 2006. In the event of the company being wound up, members are required to contribute an amount not exceeding £10. The company acquired charitable status on 6 December 2006.

#### **Recruitment and Appointment of Management Committee**

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Any expenses reclaimed from the charity are set out in the accounts. In an effort to maintain a broad skill mix, members of the Management Committee are requested to provide a list of their skills.

#### **Trustee Induction and Training**

Most trustees are already familiar with the practical work of the charity because of their local experience. New trustees are expected to familiarise themselves with the documentation and are invited and encouraged to attend training sessions as identified and required.

Charity Commission publications signposted through the Commission's guide "the Essential Trustee" are used as a follow up to these sessions. This is available to all new trustees along with the Memorandum and Articles, the latest financial statements and policies. Trustees are expected to attend training on issues such as safeguarding, health and safety, employment legislation, equality and diversity, and finance if appropriate.

#### **The Obligations of Management Committee members**

The main documents, which set out the operational framework for the charity include the Memorandum of Agreement and Articles of Association, and the current financial position as set out in the latest published accounts.

#### **Risk Management**

A risk register has been established and is updated as required and at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the centre.

#### **Organisational Structure**

The Management Committee is responsible for the strategic direction and policy of the charity. At present the Committee has thirteen members from a variety of backgrounds relevant to the work of the charity. Day to day responsibility for the provision of the services rest with the Manager and the Chair. The Chair is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met. The Manager is responsible for the day to day operational management of Canolfan y Bont and the Partnership including the submission of funding applications, monitoring of projects, management of volunteers, service delivery and to ensure that skills and working practices are developed in line with good practice. The Manager also considers ways in which all projects undertaken by the Partnership can remain sustainable.

# **The Pontarddulais Partnership**

## **Trustees' Report**

### **Related Parties**

Insofar as it is complimentary to the charity's objectives; the charity is guided by both local and national policy. The representation of local organisations within a range of groups has proved invaluable to the charity in establishing links across the wider community and identifying relevant national and local policy initiatives and the potential and range of funding.

### **Covid-19 Crisis**

For the most part of 2020/21 we, alongside the entire country, were presented with significant challenges associated with Covid-19. As an organisation we rapidly adapted to new ways of working to meet the Covid-19 related needs for support and assistance within our community. Our staff and volunteers rose to the challenge of putting in place an emergency response project to provide support to all those who were shielding, isolating or generally vulnerable. A heartfelt thank you goes out to our staff, volunteers and trustees for their dedication and commitment to supporting people through such difficult circumstances.

### **Vision:**

To develop Pontarddulais as an attractive place where people have a good quality of life and where people choose to visit.

### **Aims**

To improve the quality of life for the community, developing inclusive quality services and promoting a sense of pride and community spirit.

To improve the environment so that Pontarddulais is an attractive place to live, that recognises the historical influences, offers a range of quality services and is a place that people choose to visit.

To support and promote economic development locally to ensure that there are adequate job prospects and to support the employability of local people, working towards funding suitable placements for young adults with learning disabilities.

Improve communication both within the town and the wider area.

Encourage and nurture vulnerable members of the Community to get involved, particularly those who are socially isolated, elderly, and those with learning disabilities who find it difficult to fit in with mainstream activities.

Develop and communicate an ongoing evaluation for all activities undertaken by the Partnership.

### **Ensuring our work delivers our aims**

We review our aims, objectives and activities each year. This review looks at what we achieved against our aims and objectives, and the outcomes of our work in the previous 12 months. The trustees consider how planned activities will contribute to the aims and objectives they have set.

### **The main objectives that were achieved for the year:**

As aforementioned, our work was repurposed due to the pandemic however we achieved the following:

- Implementation of an emergency response service to support the community through the Covid-19 pandemic
- Continuation and repurposing of an independent food bank

## The Pontarddulais Partnership

### Trustees' Report

- Volunteering and work opportunities
- Online support to learning and small friendship groups
- Emotional and work-based support throughout the community to encourage mental wellbeing
- Community café provided warm meals delivered to elderly members of the community on a weekly basis
- Online advice on projects and funding
- Covid-19 recovery programme to reconnect the community
- Continued employment of Core member of staff, with a further member of staff employed into a newly created post.

#### Projects this year included;

- working with local organisations, providing support where necessary throughout the pandemic and helping support the reestablishment of face to face meetings;
- the provision of a space for a dedicated person to support vulnerable people with access to completing documentation; getting online, and promotion of independence (50/50 online and face to face due to the restrictions imposed by Covid-19);
- the provision of volunteering work opportunities for vulnerable people within Canolfan Y Bont and further afield.
- Extension of the food bank to provide additional storage to facilitate the increase in numbers
- Support for disengaged children and young people to use Canolfan y Bont as a learning space for lessons and exams;
- Working with members of the community to establish small friendship groups to support them through the pandemic; at the point that restrictions began to be relaxed providing coffee mornings to encourage people to begin contemplating their new normal;
- At the onset of the Covid-19 pandemic, the establishment of an Emergency Community Response project to the pandemic within the town and outlying areas of Pontlliw and Tircoed;
- A comprehensive survey of young people to gain their views on community activity available to them;
- Making and distributing re-usable PPE in the form of face-coverings, distributed nationally and internationally;
- Formulation of an Asset Based Community Development approach with a view to taking forward a 'One Bont' ethos and implementing this throughout the community;
- Coed Bach Park Nature Trail – project completed and opened by civic dignitaries. This project was a partnership approach with Our Place who support people with profound learning disabilities.
- A fund-raising initiative to raise monies to help towards the costs of refurbishing the play area in Coed Bach Park.

Working in partnership with other agencies to ensure that the widest range of services is available locally which meets the needs of local people including:

Friends of Coed Bach Park Pontarddulais Cricket Club Pontarddulais Town Council

Schools (3) Methodist Church Swansea Council

Our Place Age Concern Pontarddulais Social Services

Cor Meibion Pontarddulais Job Centre Plus Pontarddulais Library

# The Pontarddulais Partnership

## Trustees' Report

Women's Institute Merched Y Wawr Tesco Pontarddulais

Pontarddulais Football Club Bont Elim Community Church Pontarddulais Rugby Club

Swansea Lifelong Learning Local Area Co-ordination Team Gower College

Pontarddulais Senior Citizens SCVS U3A Pontarddulais

Royal British Legion – Pontarddulais Llŵchwr Patient Carer Forum

4th Lliw Valley Scouts Dance to Health (Falls Prevention) Historical Association - Swansea

Church in Wales Pontarddulais Family History Group St John's Ambulance

South Wales Police MP & Assembly Member Pontlliw & Tircoed Comm Council Mawr Community Council

### How our activities deliver public benefit

All our charitable activities focus on promoting communication and involvement so that any development/initiatives reflect the views and needs of the community. We are working towards an Asset Based Community Development approach to identify and gather information to provide community cohesion.

### Project Activity Delivered and who benefited from our services:

**Railway Station:** Work with U3A and Merched y Wawr to maintain the planters and entrance to the station as and when Covid-19 restrictions allowed

**Coed Bach Park:** fundraising to provide a new playground for children at Coed Bach Park, completion of the Our Place Nature Trail (a collaborative project with Our Place), provision of match funding for a 1-2-1 basketball area in the young people's facility at the park. Continued support to the Friends of Coed Bach Park group in applying for funding for new environmental developments and ecological improvements.

**Cooking & Nutrition Project:** Employing staff to work with vulnerable people including children to improve their cooking and budgeting skills and have some fun (this project was curtailed at the end of February 2020 due to the pandemic).

**Food Bank:** Giving people an opportunity to deal with emergency situations as they arise.

**Wider community support:** provision of support to people seeking employment or wishing to improve their quality of life and financial situation. Support to other organisations in obtaining for funding for projects and their sustainability.

**Finance:** Throughout 2020 and for much of 2021 the Partnership were unable to generate income due to the pandemic. We are hopeful that as we move forward into 2022 that our income generation activities can continue. Grant funding, raffles and donations throughout both years have bolstered the organisation throughout the pandemic.

**Canolfan Y Bont Centre:** Because of the pandemic a decision was taken by the Manager in consultation with the Management Team to close the charity shop. During the pandemic Canolfan y Bont was repurposed to house the services needed by the Emergency Community Response to the pandemic. For most of 2020/21, the Centre was closed to the general public however staff, volunteers and the Management Team ensured that it remained open to deliver essential services including the food bank which, at the height of the pandemic, delivered over 5,000 meals throughout the community. New LED lighting panels were installed throughout the ground floor of the building together with general redecoration in preparation for the re-opening of the Centre.

# The Pontarddulais Partnership

## Trustees' Report

Canolfan y Bont has, in the past 12 years, expanded its range of activities helping it towards sustainability. Work is ongoing to raise the profile of the Centre which will continue to offer a diverse range of activities including learning opportunities for adults of all ages, and the promotion of digital inclusion for all. Work is focused on engaging the entire demographic that is Pontarddulais and the surrounding area and responding to community need. Promotion and marketing activities continue and will develop further through the use of social media; the internet and leaflets.

The main impact of Canolfan y Bont is the retention of a local community resource centre for Pontarddulais which offers a variety of agencies an excellent facility in which to meet the needs of the population. It provides local people with easier access to training and learning opportunities to improve the health and wellbeing of local people and provides accessibility to work. It hosts a food bank and provides welfare support to the community on a daily basis. It also hosts 4 small businesses, namely Bec the Bake Tea Room, A&L Accountancy, Beautiful Beauty, and Mental Health Connections.

### Financial review

Against the backdrop of Covid-19 and a reduction in the opportunity to generate income, the Pontarddulais Partnership has continued to develop and access grant funding supported by Swansea Council for Voluntary Services and Swansea Council.

### Principal Funding Sources

The principle funding sources for the charity throughout the pandemic have been grants and donations from Mynydd y Gwair (Wind Farm), Communities Aid Foundation, Western Power Distribution, Welsh Government Food Poverty Fund, Neighbourly, Masonic Benevolent Fund, Tesco Bags for Help, Admiral Insurance, St Bride's Catholic Church, Independent Food Aid Network, Pontlliw & Tircoed Community Council, Pontarddulais Town Council, SCVS, Mawr Community Council, and Swansea City Council. We also received monetary donations from a number of local businesses and community members.

### Investment Policy

Aside from retaining a prudent amount of unrestricted funds in reserves each year, most of the charity's funds are restricted by the projects identified in the short term.

### Reserves Policy

The Management Committee have examined the charity's requirements for reserves in light of the main risks to the organisation and decided a policy was required to agree how funds not committed by grant funders or invested in tangible fixed assets held by the charity should be managed. A reserves policy has been developed and implemented whereby 6-months of operational reserves are restricted.

### Plans for Future Periods

The Partnership needs to continue to develop:

- Pontarddulais as a community hub providing a range of quality services for all generations.
- Pontarddulais as a community retail centre which works with the local rural population to develop and use local Welsh produce where possible.
- Pontarddulais as a vibrant business centre with employers and employees that feel that they can build a sustainable future and where a greater range of work opportunities exist.
- Pontarddulais where there is a range of quality educational support, training and skills development that ensures people feel confident that they have a choice for their future lives and employment opportunities.

# **The Pontarddulais Partnership**

## **Trustees' Report**

- Opportunities within all agencies including the Partnership for engaging volunteers from the community and employing people.
- Schemes that improve tourism and the rural economy including: accommodation; development of materials offering information on local heritage; an information network and web site about what is provided in Pontarddulais; a forum for businesses and local employers.
- Schemes that are all inclusive and that support people who are vulnerable and adults with learning disabilities.
- To improve facilities for people who are impoverished.

### **Activities for the forthcoming year**

We will continue to encourage community members and volunteers to identify potential new initiatives that will enhance to town and country.

1. **Maintain systems to ensure compliance with current legislation.**
2. **Seek funding and deliver opportunities for young people's activities within the town and complete the new children's play area in Coed Bach Park.**
3. **Promote a reduce, reuse and recycle approach for all Partnership projects and activities.**
4. **Promote the welfare support element of the Food Bank.**
5. **Complete the Coed Bach Nature Trail and pathway.**
6. **Consider the implementation of a Volunteer Bank to promote volunteering throughout Pontarddulais.**
7. **Promote work and projects to benefit young families and older people, including access to the internet.**
8. **Continue to develop projects which utilise the skills of people within the community.**

### **Independent examiner's report to the Trustees of The Pontarddulais Partnership**

#### **Statement of trustee's responsibilities in relation to the financial statements**

The Charity's trustees are responsible for preparing a Trustee's annual report and financial statements in accordance with applicable law and United Kingdom Accounting standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to Charities in England and Wales requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing these financial statements the trustees have:

- Selected suitable accounting policies and then applied them consistently;
- Observed the methods and principles in the Charities SORP;
- Made judgements and estimates that are reasonable and prudent;
- Stated whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements; and
- Prepared the financial statements on the going concern basis, unless it is inappropriate to assume the company will continue on that basis.
- The charity is operating efficiently and effectively;
- Its assets are safeguarded against unauthorized use or disposition;

## The Pontarddulais Partnership

### Trustees' Report

- Proper records are maintained and financial information used within the charity or for publication is reliable;
- The charity complies with relevant laws and regulations.

The trustees have overall responsibility for ensuring that the charity has appropriate systems of control, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006 and Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for prevention and detection of fraud and other irregularities and to provide reasonable assurance that:

The business of the company is managed by the trustees.

This report is prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to the smaller company.

This report was approved by the Board on and signed on its behalf by

*A E Wilson*

Trustee/Director

*21st September 2022*

Date

## The Pontarddulais Partnership

### Independent Examiner's Report to the trustees of The Pontarddulais Partnership

I report on the accounts of the charity for the year ended 31 December 2021 which are set out on pages 10 to 24

#### Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



A&L Accountancy Ltd

196 St Teilo Street  
Pontarddulais  
SWANSEA  
SA4 8LQ

21 September 2022

## The Pontarddulais Partnership

### Statement of Financial Activities for the Year Ended 31 December 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2021 £
<b>Income and Endowments from:</b>					
Donations and legacies	3	146,956	13,180	-	160,136
Other trading activities	4	144	-	-	144
Investment income	5	-	-	1,858	1,858
Other income	6	5,360	-	-	5,360
Total income		<u>152,460</u>	<u>13,180</u>	<u>1,858</u>	<u>167,498</u>
<b>Expenditure on:</b>					
Raising funds	7	(2,607)	(18,031)	-	(20,638)
Charitable activities	8	(88,724)	(3,000)	-	(91,724)
Other expenditure	9	(2,367)	-	-	(2,367)
Total expenditure		<u>(93,698)</u>	<u>(21,031)</u>	<u>-</u>	<u>(114,729)</u>
Net income/(expenditure)		<u>58,762</u>	<u>(7,851)</u>	<u>1,858</u>	<u>52,769</u>
Net movement in funds		58,762	(7,851)	1,858	52,769
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>-</u>	<u>-</u>	<u>146,519</u>	<u>146,519</u>
Total funds carried forward	19	<u>58,762</u>	<u>(7,851)</u>	<u>148,377</u>	<u>199,288</u>

## The Pontarddulais Partnership

### Statement of Financial Activities for the Year Ended 31 December 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2020 £
<b>Income and Endowments from:</b>					
Donations and legacies	3	49,109	51,034	-	100,143
Other trading activities	4	1,710	-	-	1,710
Investment income	5	-	-	1,847	1,847
Other income	6	15,158	-	-	15,158
<b>Total income</b>		<b>65,977</b>	<b>51,034</b>	<b>1,847</b>	<b>118,858</b>
<b>Expenditure on:</b>					
Raising funds	7	(5,055)	(16,033)	-	(21,088)
Charitable activities	8	(56,973)	-	-	(56,973)
Other expenditure	9	(1,353)	-	-	(1,353)
<b>Total expenditure</b>		<b>(63,381)</b>	<b>(16,033)</b>	<b>-</b>	<b>(79,414)</b>
Net income		2,596	35,001	1,847	39,444
Transfers between funds		31,300	-	(31,300)	-
Net movement in funds		33,896	35,001	(29,453)	39,444
<b>Reconciliation of funds</b>					
Total funds brought forward		62,956	10,925	33,196	107,077
Total funds carried forward	19	96,852	45,926	3,743	146,521

All of the charity's activities derive from continuing operations during the above two periods.  
The funds breakdown for 2020 is shown in note 19.

**The Pontarddulais Partnership**  
**(Registration number: 05680324)**  
**Balance Sheet as at 31 December 2021**

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	14	7,105	4,056
Investments	15	<u>43,873</u>	<u>43,873</u>
		<u>50,978</u>	<u>47,929</u>
<b>Current assets</b>			
Debtors	16	1,012	485
Cash at bank and in hand	17	<u>149,499</u>	<u>99,868</u>
		150,511	100,353
<b>Creditors: Amounts falling due within one year</b>	18	<u>(2,201)</u>	<u>(1,761)</u>
<b>Net current assets</b>		<u>148,310</u>	<u>98,592</u>
<b>Net assets</b>		<u>199,288</u>	<u>146,521</u>
<b>Funds of the charity:</b>			
<b>Endowment funds</b>		148,377	3,743
<b>Restricted income funds</b>			
Restricted funds		(7,851)	45,926
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>58,762</u>	<u>96,852</u>
<b>Total funds</b>	19	<u>199,288</u>	<u>146,521</u>

For the financial year ending 31 December 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

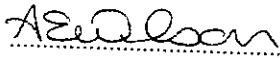
- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

**The Pontarddulais Partnership**

**(Registration number: 05680324)**  
**Balance Sheet as at 31 December 2021**

The financial statements on pages 10 to 24 were approved by the trustees, and authorised for issue on 21 September 2022 and signed on their behalf by:



Mrs Alison Elizabeth Wilson  
Chairman

# The Pontarddulais Partnership

## Notes to the Financial Statements for the Year Ended 31 December 2021

### 1 Charity status

The charity is limited by share capital, incorporated in Wales.

The address of its registered office is:

Canolfan Y Bont  
28 Dulais Road  
Pontarddulais  
Swansea  
SA4 8PA

These financial statements were authorised for issue by the trustees on 21 September 2022.

### 2 Accounting policies

#### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

#### Basis of preparation

The Pontarddulais Partnership meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

#### Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

#### Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2021

#### *Grants receivable*

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

#### *Investment income*

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### *Raising funds*

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

#### *Charitable activities*

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Support costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

#### **Government grants**

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### **Tangible fixed assets**

Individual fixed assets costing £50.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2021

#### Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Office equipment	25% reducing balance

#### Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

#### Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### Foreign exchange

Transactions in foreign currencies are recorded at the rate of exchange at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies at the balance sheet date are reported at the rates of exchange prevailing at that date.

The results of overseas operations are translated at the average rates of exchange during the period and their balance sheets at the rates ruling at the balance sheet date. Exchange differences arising on translation of the opening net assets and results of overseas operations are reported in other comprehensive income and accumulated in equity (attributed to non-controlling interests as appropriate).

Other exchange differences are recognised in the Statement of Financial Activities in the period in which they arise except for:

- 1) exchange differences on transactions entered into to hedge certain foreign currency risks (see above);
- 2) exchange differences arising on gains or losses on non-monetary items which are recognised in other comprehensive income; and
- 3) in the case of the consolidated financial statements, exchange differences on monetary items receivable from or payable to a foreign operation for which settlement is neither planned nor likely to occur (therefore forming part of the net investment in the foreign operation), which are recognised in other comprehensive income and reported under equity.

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2021

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### 3 Income from donations and legacies

	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	General £	£	£	£
Donations and legacies;				
Donations from individuals	25,642	13,180	38,822	21,925
Grants, including capital grants;				
Government grants	57,713	-	57,713	35,400
Grants from other charities	63,601	-	63,601	42,818
	146,956	13,180	160,136	100,143

#### 4 Income from other trading activities

	Unrestricted funds	Total 2021	Total 2020
	General £	£	£
Trading income;			
Shop income from sale of donated goods and services	144	144	346
Sales of goods and services	-	-	1,364
	144	144	1,710

#### 5 Investment income

	Endowment funds	Total 2021	Total 2020
	Expendable £	£	£
Interest receivable and similar income;			
Interest receivable on bank deposits	1,858	1,858	1,847
	1,858	1,858	1,847

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2021

#### 6 Other income

	<b>Unrestricted funds</b>	<b>Total 2021</b>	<b>Total 2020</b>
	<b>General</b>		
	<b>£</b>	<b>£</b>	<b>£</b>
Rental income	5,360	5,360	15,158
	5,360	5,360	15,158

#### 7 Expenditure on raising funds

##### a) Costs of generating donations and legacies

		<b>Unrestricted funds</b>	<b>Total 2021</b>	<b>Total 2020</b>
	<b>Note</b>	<b>General</b>		
		<b>£</b>	<b>£</b>	<b>£</b>
Allocated support costs	10	244	244	13,269
		244	244	13,269

##### b) Costs of trading activities

		<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total 2021</b>	<b>Total 2020</b>
	<b>Note</b>	<b>General</b>	<b>funds</b>		
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Costs of goods sold		419	18,031	18,450	6,816
Allocated support costs	10	1,944	-	1,944	1,003
		2,363	18,031	20,394	7,819

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2021

#### 8 Expenditure on charitable activities

	Note	Unrestricted funds		Total 2021 £	Total 2020 £
		General £	Restricted funds £		
Projects		29,968	3,000	32,968	9,195
Governance costs	10	58,756	-	58,756	47,778
		<u>88,724</u>	<u>3,000</u>	<u>91,724</u>	<u>56,973</u>

#### 9 Other expenditure

	Note	Unrestricted funds		Total 2021 £	Total 2020 £
		General £	Restricted funds £		
Depreciation, amortisation and other similar costs		2,367	-	2,367	1,353
		<u>2,367</u>	<u>-</u>	<u>2,367</u>	<u>1,353</u>

#### 10 Analysis of governance and support costs

##### Governance costs

	Unrestricted funds		Total 2021 £	Total 2020 £
	General £	Restricted funds £		
Other governance costs	-	-	-	2,455
Allocated support costs	58,756	-	58,756	45,323
	<u>58,756</u>	<u>-</u>	<u>58,756</u>	<u>47,778</u>

#### 11 Net incoming/outgoing resources

Net incoming resources for the year include:

	2021 £	2020 £
Depreciation of fixed assets	<u>2,367</u>	<u>1,353</u>

#### 12 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

## **The Pontarddulais Partnership**

### **Notes to the Financial Statements for the Year Ended 31 December 2021**

#### **13 Taxation**

The charity is a registered charity and is therefore exempt from taxation.

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2021

#### 14 Tangible fixed assets

	<b>Furniture and equipment £</b>	<b>Total £</b>
<b>Cost</b>		
At 1 January 2021	11,528	11,528
Additions	5,416	5,416
At 31 December 2021	16,944	16,944
<b>Depreciation</b>		
At 1 January 2021	7,472	7,472
Charge for the year	2,367	2,367
At 31 December 2021	9,839	9,839
<b>Net book value</b>		
At 31 December 2021	7,105	7,105
At 31 December 2020	4,056	4,056

#### 15 Fixed asset investments

	<b>2021 £</b>	<b>2020 £</b>
Other investments	43,873	43,873
	43,873	43,873

#### Other investments

	<b>Listed investments £</b>	<b>Total £</b>
<b>Cost or Valuation</b>		
At 1 January 2021	43,873	43,873
At 31 December 2021	43,873	43,873
<b>Net book value</b>		
At 31 December 2021	43,873	43,873
At 31 December 2020	43,873	43,873

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2021

#### 16 Debtors

	2021 £	2020 £
Trade debtors	600	-
Prepayments	412	382
Other debtors	-	103
	1,012	485

Debtors includes £600 (2020: £Nil) receivable after more than one year.

	2021 £
Trade debtors	600

#### 17 Cash and cash equivalents

	2021 £	2020 £
Cash on hand	330	231
Cash at bank	149,169	99,637
	149,499	99,868

#### 18 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	26	-
Other taxation and social security	1,601	1,294
Other creditors	231	167
Accruals	343	300
	2,201	1,761

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2021

#### 19 Funds

	Incoming resources £	Resources expended £	Balance at 31 December 2021 £
<b>Unrestricted funds</b>			
General	152,460	(93,698)	58,762
<b>Restricted funds</b>			
	13,180	(21,031)	(7,851)
<b>Endowment funds</b>			
Expendable	<u>148,377</u>	<u>-</u>	<u>148,377</u>
<b>Total funds</b>	<u>314,017</u>	<u>(114,729)</u>	<u>199,288</u>

	Balance at 1 January 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2020 £
<b>Unrestricted funds</b>					
General	62,956	65,977	(63,381)	31,300	96,852
<b>Restricted funds</b>					
	10,925	51,034	(16,033)	-	45,926
<b>Endowment funds</b>					
Expendable	<u>-</u>	<u>3,743</u>	<u>-</u>	<u>-</u>	<u>3,743</u>
<b>Total funds</b>	<u>73,881</u>	<u>120,754</u>	<u>(79,414)</u>	<u>31,300</u>	<u>146,521</u>

#### 20 Analysis of net assets between funds

	Unrestricted funds General £	Total funds £
Tangible fixed assets	7,105	7,105
Fixed asset investments	43,873	43,873
Current assets	150,511	150,511
Current liabilities	<u>(2,201)</u>	<u>(2,201)</u>
<b>Total net assets</b>	<u>199,288</u>	<u>199,288</u>

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2021

	<b>Unrestricted funds General £</b>	<b>Total funds £</b>
Tangible fixed assets	4,056	4,056
Fixed asset investments	43,873	43,873
Current assets	100,353	100,353
Current liabilities	(1,761)	(1,761)
Total net assets	<u>146,521</u>	<u>146,521</u>

## The Pontarddulais Partnership

### Detailed Statement of Financial Activities for the Year Ended 31 December 2021

	2021		2021		Total 2020 £
	Unrestricted funds  General £	Restricted funds £	Endowment funds  Expendable £	Total £	
<b>Income and Endowments from:</b>					
Donations and legacies (analysed below)	146,956	13,180	-	160,136	100,143
Other trading activities (analysed below)	144	-	-	144	1,710
Investment income (analysed below)	-	-	1,858	1,858	1,847
Other income (analysed below)	5,360	-	-	5,360	15,158
<b>Total income</b>	<b>152,460</b>	<b>13,180</b>	<b>1,858</b>	<b>167,498</b>	<b>118,858</b>
<b>Expenditure on:</b>					
Raising funds (analysed below)	(2,607)	(18,031)	-	(20,638)	(21,088)
Charitable activities (analysed below)	(88,724)	(3,000)	-	(91,724)	(56,973)
Other expenditure (analysed below)	(2,367)	-	-	(2,367)	(1,353)
<b>Total expenditure</b>	<b>(93,698)</b>	<b>(21,031)</b>	<b>-</b>	<b>(114,729)</b>	<b>(79,414)</b>
Net income/(expenditure)	<b>58,762</b>	<b>(7,851)</b>	<b>1,858</b>	<b>52,769</b>	<b>39,444</b>
Net movement in funds	58,762	(7,851)	1,858	52,769	39,444
<b>Reconciliation of funds</b>					
Total funds brought forward	-	-	146,519	146,519	107,077
Total funds carried forward	<b>58,762</b>	<b>(7,851)</b>	<b>148,377</b>	<b>199,288</b>	<b>146,521</b>

## The Pontarddulais Partnership

### Detailed Statement of Financial Activities for the Year Ended 31 December 2021

	Total 2021 £	Total 2020 £
<b><i>Donations and legacies</i></b>		
Appeals and donations	13,180	12,806
Appeals and donations	25,642	9,119
UK Government grants	-	5,400
UK Government grants	57,713	30,000
Grants - other agencies	-	2,250
Grants - other agencies	-	14,266
Grants - other agencies	-	1,166
Grants - other agencies	-	14,200
Grants - other agencies	-	946
	63,601	9,990
	160,136	100,143
<b><i>Other trading activities</i></b>		
Sales of donated goods	144	346
Sales of purchased goods	-	1,364
	144	1,710
<b><i>Investment income</i></b>		
Interest on cash deposits	1,858	1,847
	1,858	1,847
<b><i>Other income</i></b>		
Rental income	5,360	15,158
	5,360	15,158
<b><i>Raising funds</i></b>		
Cafe Canolfan Purchases	(18,031)	(3,963)
Cafe Canolfan Purchases	(419)	(2,853)
Wages and salaries	-	(6,670)
Wages and salaries	-	(5,400)
Charitable donations	(244)	(1,199)
Hire of plant and machinery (Operating leases)	(894)	(1,003)
Advertising	(1,050)	-
	(20,638)	(21,088)
<b><i>Charitable activities</i></b>		
Direct costs	(10,650)	-
Projects	(18,771)	(5,521)
Projects	-	(3,237)
Projects	(3,000)	-
Projects	(547)	(437)

## The Pontarddulais Partnership

### Detailed Statement of Financial Activities for the Year Ended 31 December 2021

	Total 2021 £	Total 2020 £
(Gain)/loss on programme related investments	-	(2,455)
Wages and salaries	(39,594)	(27,371)
Water rates	(99)	(265)
Light, heat and power	(4,797)	(4,439)
Insurance	(794)	(829)
Repairs and maintenance	(4,059)	(8,585)
Telephone and fax	(1,052)	(1,610)
Office expenses	(2,317)	(398)
Computer software and maintenance costs	(1,468)	-
Printing, postage and stationery	(3,941)	(1,094)
Travel and subsistence	(148)	(223)
Accountancy fees	(475)	(509)
Bank charges	(12)	-
	<u>(91,724)</u>	<u>(56,973)</u>
<b><i>Other expenditure</i></b>		
Depreciation of office equipment	<u>(2,367)</u>	<u>(1,353)</u>
	<u>(2,367)</u>	<u>(1,353)</u>

**THE PONTARDDULAIS PARTNERSHIP**

England & Wales - Charity number 1117151

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# Accounts

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Company registration number: 05680324

Charity registration number: 1117151

# The Pontarddulais Partnership

(A company limited by share capital)

Annual Report and Financial Statements

for the Year Ended 31 December 2020

# **The Pontarddulais Partnership**

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## **The Pontarddulais Partnership**

### **Reference and Administrative Details**

**Chairman** Mrs Alison Elizabeth Wilson

**Trustees** Mrs Jane Eleanor Harris  
Reverend John Gillibrand  
Mrs Christine Thomas  
Mr Kelvin Williams  
Mr Andrew Edwards  
Reverend Ian Morris  
Mrs Beryl Rona Ellis-Davis  
Ms Georgina Horne  
Mr Philip Downing  
Ms Victoria Morgan-Beattie  
Mrs Lisa Hayward-Scutt  
Mr John Howard Evans C Eng  
Mrs Norma Elizabeth Davies  
**Secretary** Mrs Beryl Rona Ellis-Davis

**Principal Office** Canolfan Y Bont  
28 Dulais Road  
Pontarddulais  
Swansea  
SA4 8PA  
The charity is incorporated in Wales.

**Company Registration Number** 05680324

**Charity Registration Number** 1117151

**Independent Examiner** A&L Accountancy Limited  
196 St Teilo Street  
Pontarddulais  
SWANSEA  
SA4 8LQ

# **The Pontarddulais Partnership**

## **Trustees' Report**

The trustees, who are also directors of the charity for the purposes of the Companies Act, submit their report and financial statements for the year ended 31 December 2020 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes. The financial statements comply with the Charities Act 2011, the Companies Act 2006 and Reporting by Charities: Statement of Recommended Practice applicable to charities, preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

### **Structure, Governance and Management**

#### **Governing Document**

The charity is a charitable company limited by guarantee and was incorporated on 19 January 2006 and is governed by its Memorandum and Articles of Association as amended by special resolution dated 7 November 2006. In the event of the company being wound up, members are required to contribute an amount not exceeding £10. The company acquired charitable status on 6 December 2006.

#### **Recruitment and Appointment of Management Committee**

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Any expenses reclaimed from the charity are set out in the accounts. In an effort to maintain a broad skill mix, members of the Management Committee are requested to provide a list of their skills.

#### **Trustee Induction and Training**

Most trustees are already familiar with the practical work of the charity because of their local experience. New trustees are expected to familiarise themselves with the documentation and invited and encouraged to attend training sessions as identified and required.

Charity Commission publications signposted through the Commission's guide "the Essential Trustee" are used as a follow up to these sessions. This is available to all new trustees along with the Memorandum and Articles, the latest financial statements and policies. Trustees are expected to attend training on issues such as safeguarding, health and safety, employment legislation, equality and diversity, and finance if appropriate.

#### **The Obligations of Management Committee members**

The main documents, which set out the operational framework for the charity include the Memorandum of Agreement and Articles of Association, and the current financial position as set out in the latest published accounts and future plans and objectives.

#### **Risk Management**

A risk register has been established and is updated as required and at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Significant external risks to funding have highlighted the need to develop a strategic business plan which will emphasise the need for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the centre.

# **The Pontarddulais Partnership**

## **Trustees' Report**

### **Organisational Structure**

The Management Committee is responsible for the strategic direction and policy of the charity. At present the Committee has fourteen members from a variety of backgrounds relevant to the work of the charity. Day to day responsibility for the provision of the services rest with the Chair and the Manager. The Chair is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met. The Manager is responsible for the day to day operational management of Canolfan y Bont and the Partnership including the submission of funding applications, monitoring of projects, management of volunteers, service delivery and to ensure that skills and working practices are developed in line with good practice. The Manager also considers ways in which all projects undertaken by the Partnership can remain sustainable.

### **Related Parties**

Insofar as it is complimentary to the charity's objectives; the charity is guided by both local and national policy. The representation of local organisations within a range of groups has proved invaluable to the charity in establishing links across the wider community and identifying relevant national and local policy initiatives and the potential and range of funding.

### **Covid-19 Crisis**

For the most part of 2020 we, alongside the entire country, were presented with significant challenges associated with Covid-19. As an organisation we rapidly adapted to new ways of working to meet the Covid-19 related needs for support and assistance within our community. Our staff and volunteers rose to the challenge of putting in place an emergency response project to provide support to all those who were shielding, isolating or generally vulnerable. At this point, and as Chair of the organisation, I would like to thank our staff and volunteers and Trustees and note their dedication and commitment to supporting people in such difficult circumstances.

### **Vision:**

To develop Pontarddulais as an attractive place where people have a good quality of life and where people choose to visit.

### **Aims**

To improve the quality of life for the community, developing inclusive quality services and promoting a sense of pride and community spirit.

To improve the environment so that Pontarddulais is an attractive place to live, that recognises the historical influences, offers a range of quality services and is a place that people choose to visit.

To support and promote economic development locally to ensure that there are adequate job prospects and to support the employability of local people, working towards funding suitable placements for young adults with learning disabilities.

Improve communication both within the town and the wider area.

Encourage and nurture vulnerable members of the Community to get involved, particularly those who are socially isolated, elderly, and those with learning disabilities who find it difficult to fit in with mainstream activities.

Develop and communicate an ongoing evaluation for all activities undertaken by the Partnership.

### **Ensuring our work delivers our aims**

# **The Pontarddulais Partnership**

## **Trustees' Report**

We review our aims, objectives and activities each year. This review looks at what we achieved against our aims and objectives, and the outcomes of our work in the previous 12 months. The trustees consider how planned activities will contribute to the aims and objectives they have set.

### **The main objectives that were achieved for the year:**

As aforementioned, our work was repurposed due to the pandemic however we achieved the following:

- Implementation of an emergency response service to support the community through the Covid-19 pandemic
- Continuation and repurposing of an independent food bank
- Volunteering and work opportunities
- Online support to learning and small friendship groups
- Emotional and work-based support throughout the community to encourage mental wellbeing
- Community café provided warm meals delivered to elderly members of the community on a once weekly basis
- Online advice on projects and funding
- Covid-19 recovery programme
- Continued employment of Core member of staff, and temporary employment for a further full time equivalent covered by 3 individuals

### **Projects this year included;**

- working with local organisations, providing support where necessary throughout the pandemic;
- the provision of a space for a dedicated person to support vulnerable people with access to completing documentation; computers, and promotion of independence (in the main carried out online during the year due to the restrictions imposed by Covid-19);
- the provision of volunteering work opportunities for vulnerable people within Canolfan Y Bont.
- Extension to the food bank to provide additional storage
- Support for disengaged children and young people to use Canolfan y Bont as a learning space for lessons and exams;
- Working with members of the community to establish small friendship groups to support them through the pandemic;
- At the onset of the Covid-19 pandemic, the establishment of an Emergency Community Response project to the pandemic within the town and outlying areas of Pontlliw and Tircoed;
- A comprehensive survey of young people to gain their views on community activity available to them;
- Making and distributing re-usable PPE in the form of face-coverings, distributed nationally and internationally;
- Formulation of an Asset Based Community Development with a view to taking forward a 'One Bont' ethos and implementing this throughout the community;
- Coed Bach Park Nature Trail - this is a joint project with Our Place who support people with profound learning disabilities.

Working in partnership with other agencies to ensure that the widest range of services is available locally which meets the needs of local people including:

## The Pontarddulais Partnership

### Trustees' Report

Friends of Coed Bach Park Pontarddulais Cricket Club Swansea University Pontarddulais Town Council  
Methodist Church Swansea Council

Our Place Age Concern Pontarddulais Schools (3)

Cor Meibion Pontarddulais Job Centre Plus Pontarddulais Library Women's Institute Merched Y Wawr Tesco  
Pontarddulais

Pontarddulais Football Club Friends of LT Old Church Bont Elim Community Church

Pontarddulais Rugby Club Swansea Lifelong Learning Local Area Co-ordination Team

Gower College Pontarddulais Senior Citizens SCVS

U3A Pontarddulais Royal British Legion – Pontarddulais Llwehwr Patient Carer Forum

4th Lliw Valley Scouts Dance to Health (Falls Prevention) Historical Association - Swansea

Church in Wales Pontarddulais Family History Group St John's Ambulance

South Wales Police MP & Assembly Member Pontlliw & Tircoed Comm Council Mawr Community Council  
Social Services

#### How our activities deliver public benefit

All our charitable activities focus on promoting communication and involvement so that any development/initiatives reflect the views and needs of the community. We are working towards an Asset Based Community Development approach to identify and gather information to provide community cohesion.

#### Project Activity Delivered and who benefited from our services:

**Railway Station:** Work with U3A and Merched y Wawr to maintain the planters and entrance to the station as and when Covid-19 restrictions allowed

**MUGA:** The MUGA, whilst in situ, is in need of upgrading and grants will be sought to facilitate this in the 2021/22 period. Other new projects and developments will also be considered.

**Coed Bach Park:** support to the Friends of Coed Bach Park group in applying for funding for new environmental developments and ecological improvements and the provision of improved areas for children and the disabled.

**Cooking & Nutrition Project:** Employing staff to work with vulnerable people including children to improve their cooking and budgeting skills and have some fun (this project was curtailed at the end of February 2020 due to the pandemic).

**Food Bank:** Giving people an opportunity to deal with emergency situations as they arise.

**Wider community support:** provision of support to people seeking employment or wishing to improve their quality of life and financial situation. Support to other organisations in their quest for funding towards sustainability.

**Finance:** Throughout 2020 the Partnership were unable to generate income due to the pandemic. We are hopeful that 2021 will be a more prosperous year and that our income generation activities can continue. Grant funding and donations throughout the year have bolstered the organisation throughout the pandemic.

# **The Pontarddulais Partnership**

## **Trustees' Report**

**Canolfan Y Bont Centre:** Because of the pandemic a decision was taken by the Manager in consultation with the Management Team to close the charity shop. Consideration as to how the facility can re-open safely in the future are currently being progressed. During the pandemic Canolfan y Bont was repurposed to house the services needed by the Emergency Community Response to the pandemic. For most of the year, the Centre was closed to the general public however staff, volunteers and the Management Team ensured that it remained open to deliver essential services including the food bank which, at the height of the pandemic, delivered over 3,000 emergency food parcels. Prior to the pandemic, new LED lighting panels were installed throughout the ground floor of the building together with general redecoration in preparation for the possible re-opening of the Centre.

Canolfan y Bont has, in the past 10 years, expanded its range of activities helping it to become self-sustaining. Work is ongoing to raise the profile of the Centre which will continue to offer a diverse range of activities including learning opportunities for adults of all ages, and the promotion of digital inclusion for all ages. Work is focused on engaging the entire demographic that is Pontarddulais and the surrounding area. Promotion and marketing activities continue and will develop further through the use of social media; the internet; leaflets and a website.

The main impact of Canolfan y Bont is the retention of a local skills, learning and community resource centre for Pontarddulais which offers a variety of agencies an excellent facility in which to meet the needs of the population. It provides local people with easier access to training and learning opportunities to improve the health and wellbeing of local people and provides accessibility to work. It hosts a food bank and provides welfare support to the community.

### **Financial review**

Against the backdrop of Covid-19 and a reduction in the opportunity to generate income, the Pontarddulais Partnership has continued to develop and access grant funding supported by Swansea Council for Voluntary Services.

### **Principal Funding Sources**

The principle funding sources for the charity have been by way of grants and donations from the Baily Thomas Foundation, Mynydd y Gwair (Wind Farm), Communities Aid Foundation, Western Power Distribution, Welsh Government Food Poverty Fund, Neighbourly, Masonic Benevolent Fund, Tesco Bags for Help, Admiral Insurance, St Bride's Catholic Church, Independent Food Aid Network, Pontlliw & Tircoed Community Council, Pontarddulais Town Council, SCVS, Mawr Community Council, and Swansea City Council. We also benefitted from monetary donations from a number of local businesses and community members.

### **Investment Policy**

Aside from retaining a prudent amount of unrestricted funds in reserves each year, most of the charity's funds are restricted by the projects identified in the short term.

### **Reserves Policy**

The Management Committee did examine the charity's requirements for reserves in light of the main risks to the organisation and decided a policy was required to agree how funds not committed by grant funders or invested in tangible fixed assets held by the charity should be managed. A reserves policy has been developed and implemented whereby 6-months of operational reserves are restricted.

### **Plans for Future Periods**

The Partnership needs to continue to develop:

- Pontarddulais as a community hub providing a range of quality services for all generations.

# **The Pontarddulais Partnership**

## **Trustees' Report**

- Pontarddulais as a community retail centre which works with the local rural population to develop and use local Welsh produce where possible.
- Pontarddulais as a vibrant business centre with employers and employees that feel that they can build a sustainable future and where a greater range of work opportunities exist.
- Pontarddulais where there is a range of quality educational support, training and skills development that ensures people feel confident that they have a choice for their future lives and employment opportunities.
- Opportunities within all agencies including the Partnership for engaging volunteers from the community and employing people.
- Schemes that improve tourism and the rural economy including: accommodation; development of materials offering information on local heritage; an information network and web site about what is provided in Pontarddulais; a forum for businesses and local employers.
- Schemes that are all inclusive and that supports people who are vulnerable and adults with learning disabilities.
- To improve facilities for people who are impoverished.

### **Activities for the forthcoming year**

We will continue to encourage community members and volunteers to identify potential new initiatives that will enhance to town and country.

1. **Maintain the café and maintain systems to ensure compliance with current legislation.**
2. **Seek funding and deliver a new children's play area in Coed Bach Park and consider development of further play areas and/or young peoples facilities within the town.**
3. **Promote a reduce, reuse and recycle approach for all Partnership projects and activities.**
4. **Promote the welfare support element of the Food Bank.**
5. **Complete the Coed Bach Nature Trail and pathway.**
6. **Review the Canolfan y Bont building and develop a 'hot-desk' facility for those people working from home who would benefit from the companionship provided by others.**
7. **Promote work and projects to benefit young families and older people, including access to the internet.**
8. **Continue to develop projects which utilise the skills of people within the community.**

### **Independent examiner's report to the Trustees of The Pontarddulais Partnership**

#### **Statement of trustee's responsibilities in relation to the financial statements**

The Charity's trustees are responsible for preparing a Trustee's annual report and financial statements in accordance with applicable law and United Kingdom Accounting standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to Charities in England and Wales requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing these financial statements the trustees have:

- Selected suitable accounting policies and then applied them consistently;
- Observed the methods and principles in the Charities SORP;
- Made judgements and estimates that are reasonable and prudent;

# The Pontarddulais Partnership

## Trustees' Report

- Stated whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements; and
- Prepared the financial statements on the going concern basis, unless it is inappropriate to assume the company will continue on that basis.
- The charity is operating efficiently and effectively;
- Its assets are safeguarded against unauthorized use or disposition;
- Proper records are maintained and financial information used within the charity or for publication is reliable;
- The charity complies with relevant laws and regulations.

The trustees have overall responsibility for ensuring that the charity has appropriate systems of control, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006 and Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for prevention and detection of fraud and other irregularities and to provide reasonable assurance that:

The business of the company is managed by the trustees.

This report is prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to the smaller company.

This report was approved by the Board on and signed on its behalf by

.....

Trustee/Director

.....

Date

## The Pontarddulais Partnership

### Independent Examiner's Report to the trustees of The Pontarddulais Partnership

I report on the accounts of the charity for the year ended 31 December 2020 which are set out on pages 10 to 24

.

#### Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....  
A&L Accountancy Ltd

196 St Teilo Street  
Pontarddulais  
SWANSEA  
SA4 8LQ

24 August 2021

## The Pontarddulais Partnership

### Statement of Financial Activities for the Year Ended 31 December 2020 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2020 £
<b>Income and Endowments from:</b>					
Donations and legacies	3	49,109	51,034	-	100,143
Other trading activities	4	1,710	-	-	1,710
Investment income	5	-	-	1,847	1,847
Other income	6	15,158	-	-	15,158
Total income		<u>65,977</u>	<u>51,034</u>	<u>1,847</u>	<u>118,858</u>
<b>Expenditure on:</b>					
Raising funds	7	(5,055)	(16,033)	-	(21,088)
Charitable activities	8	(56,973)	-	-	(56,973)
Other expenditure	9	(1,353)	-	-	(1,353)
Total expenditure		<u>(63,381)</u>	<u>(16,033)</u>	<u>-</u>	<u>(79,414)</u>
Net income		2,596	35,001	1,847	39,444
Transfers between funds		<u>31,300</u>	<u>-</u>	<u>(31,300)</u>	<u>-</u>
Net movement in funds		33,896	35,001	(29,453)	39,444
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>62,956</u>	<u>10,925</u>	<u>33,196</u>	<u>107,077</u>
Total funds carried forward	19	<u><u>96,852</u></u>	<u><u>45,926</u></u>	<u><u>3,743</u></u>	<u><u>146,521</u></u>

## The Pontarddulais Partnership

### Statement of Financial Activities for the Year Ended 31 December 2020 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2019 £
<b>Income and Endowments from:</b>					
Donations and legacies	3	1,102	3,435	31,300	35,837
Other trading activities	4	10,617	-	-	10,617
Investment income	5	-	-	1,896	1,896
Other income	6	15,267	-	-	15,267
Total income		<u>26,986</u>	<u>3,435</u>	<u>33,196</u>	<u>63,617</u>
<b>Expenditure on:</b>					
Raising funds	7	(6,275)	(1,731)	-	(8,006)
Charitable activities	8	(62,083)	-	-	(62,083)
Other expenditure	9	(1,808)	(3,672)	-	(5,480)
Total expenditure		<u>(70,166)</u>	<u>(5,403)</u>	<u>-</u>	<u>(75,569)</u>
Net (expenditure)/income		<u>(43,180)</u>	<u>(1,968)</u>	<u>33,196</u>	<u>(11,952)</u>
Net movement in funds		(43,180)	(1,968)	33,196	(11,952)
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>106,136</u>	<u>12,893</u>	<u>-</u>	<u>119,029</u>
Total funds carried forward	19	<u><u>62,956</u></u>	<u><u>10,925</u></u>	<u><u>33,196</u></u>	<u><u>107,077</u></u>

All of the charity's activities derive from continuing operations during the above two periods.  
The funds breakdown for 2019 is shown in note 19.

**The Pontarddulais Partnership**  
**(Registration number: 05680324)**  
**Balance Sheet as at 31 December 2020**

	Note	2020 £	2019 £
<b>Fixed assets</b>			
Tangible assets	14	4,056	5,409
Investments	15	<u>43,873</u>	<u>46,328</u>
		<u>47,929</u>	<u>51,737</u>
<b>Current assets</b>			
Debtors	16	485	777
Cash at bank and in hand	17	<u>99,868</u>	<u>54,494</u>
		100,353	55,271
<b>Creditors: Amounts falling due within one year</b>	18	<u>(1,761)</u>	<u>69</u>
<b>Net current assets</b>		<u>98,592</u>	<u>55,340</u>
<b>Net assets</b>		<u>146,521</u>	<u>107,077</u>
<b>Funds of the charity:</b>			
<b>Endowment funds</b>		3,743	33,196
<b>Restricted income funds</b>			
Restricted funds		45,926	10,925
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>96,852</u>	<u>62,956</u>
<b>Total funds</b>	19	<u>146,521</u>	<u>107,077</u>

For the financial year ending 31 December 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

**The Pontarddulais Partnership**  
**(Registration number: 05680324)**  
**Balance Sheet as at 31 December 2020**

The financial statements on pages 10 to 24 were approved by the trustees, and authorised for issue on 24 August 2021 and signed on their behalf by:

.....  
Mrs Alison Elizabeth Wilson  
Chairman

# The Pontarddulais Partnership

## Notes to the Financial Statements for the Year Ended 31 December 2020

### 1 Charity status

The charity is limited by share capital, incorporated in Wales.

The address of its registered office is:

Canolfan Y Bont  
28 Dulais Road  
Pontarddulais  
Swansea  
SA4 8PA

These financial statements were authorised for issue by the trustees on 24 August 2021.

### 2 Accounting policies

#### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

#### Basis of preparation

The Pontarddulais Partnership meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

#### Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

#### Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

## **The Pontarddulais Partnership**

### **Notes to the Financial Statements for the Year Ended 31 December 2020**

#### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

#### ***Investment income***

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### ***Raising funds***

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

#### ***Charitable activities***

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Support costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

#### **Government grants**

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### **Tangible fixed assets**

Individual fixed assets costing £50.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2020

#### Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Office equipment	25% reducing balance

#### Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

#### Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### Foreign exchange

Transactions in foreign currencies are recorded at the rate of exchange at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies at the balance sheet date are reported at the rates of exchange prevailing at that date.

The results of overseas operations are translated at the average rates of exchange during the period and their balance sheets at the rates ruling at the balance sheet date. Exchange differences arising on translation of the opening net assets and results of overseas operations are reported in other comprehensive income and accumulated in equity (attributed to non-controlling interests as appropriate).

Other exchange differences are recognised in the Statement of Financial Activities in the period in which they arise except for:

- 1) exchange differences on transactions entered into to hedge certain foreign currency risks (see above);
- 2) exchange differences arising on gains or losses on non-monetary items which are recognised in other comprehensive income; and
- 3) in the case of the consolidated financial statements, exchange differences on monetary items receivable from or payable to a foreign operation for which settlement is neither planned nor likely to occur (therefore forming part of the net investment in the foreign operation), which are recognised in other comprehensive income and reported under equity.

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2020

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### 3 Income from donations and legacies

	Unrestricted funds		Total 2020 £	Total 2019 £
	General £	Restricted funds £		
Donations and legacies;				
Donations from individuals	9,119	12,806	21,925	4,537
Grants, including capital grants;				
Government grants	30,000	5,400	35,400	-
Grants from other charities	9,990	32,828	42,818	31,300
	<u>49,109</u>	<u>51,034</u>	<u>100,143</u>	<u>35,837</u>

#### 4 Income from other trading activities

	Unrestricted funds		Total 2020 £	Total 2019 £
	General £			
Trading income;				
Shop income from sale of donated goods and services		346	346	4,448
Sales of goods and services		1,364	1,364	6,169
		<u>1,710</u>	<u>1,710</u>	<u>10,617</u>

#### 5 Investment income

	Endowment funds		Total 2020 £	Total 2019 £
	Expendable £			
Interest receivable and similar income;				
Interest receivable on bank deposits		1,847	1,847	1,896
		<u>1,847</u>	<u>1,847</u>	<u>1,896</u>

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2020

#### 6 Other income

	<b>Unrestricted funds</b>	<b>Total 2020</b>	<b>Total 2019</b>
	<b>General</b>	<b>£</b>	<b>£</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Rental income	15,158	15,158	15,267

#### 7 Expenditure on raising funds

##### a) Costs of generating donations and legacies

		<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total 2020</b>
	<b>Note</b>	<b>General</b>	<b>£</b>	<b>£</b>
		<b>£</b>	<b>£</b>	<b>£</b>
Allocated support costs	10	1,199	12,070	13,269

##### b) Costs of trading activities

		<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total 2020</b>	<b>Total 2019</b>
	<b>Note</b>	<b>General</b>	<b>£</b>	<b>£</b>	<b>£</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Costs of goods sold		2,853	3,963	6,816	7,325
Allocated support costs	10	1,003	-	1,003	681
		<u>3,856</u>	<u>3,963</u>	<u>7,819</u>	<u>8,006</u>

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2020

#### 8 Expenditure on charitable activities

	Note	Unrestricted funds		
		General £	Total 2020 £	Total 2019 £
Projects		9,195	9,195	9,854
Governance costs	10	47,778	47,778	52,229
		<u>56,973</u>	<u>56,973</u>	<u>62,083</u>

#### 9 Other expenditure

	Note	Unrestricted funds		
		General £	Total 2020 £	Total 2019 £
Depreciation, amortisation and other similar costs		1,353	1,353	5,480
		<u>1,353</u>	<u>1,353</u>	<u>5,480</u>

#### 10 Analysis of governance and support costs

##### Governance costs

	Unrestricted funds		
	General £	Total 2020 £	Total 2019 £
Other governance costs	2,455	2,455	684
Allocated support costs	45,323	45,323	51,545
	<u>47,778</u>	<u>47,778</u>	<u>52,229</u>

#### 11 Net incoming/outgoing resources

Net incoming/(outgoing) resources for the year include:

	2020 £	2019 £
Depreciation of fixed assets	<u>1,353</u>	<u>1,808</u>

#### 12 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

## **The Pontarddulais Partnership**

### **Notes to the Financial Statements for the Year Ended 31 December 2020**

#### **13 Taxation**

The charity is a registered charity and is therefore exempt from taxation.

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2020

#### 14 Tangible fixed assets

	<b>Furniture and equipment £</b>	<b>Total £</b>
<b>Cost</b>		
At 1 January 2020	11,528	11,528
At 31 December 2020	11,528	11,528
<b>Depreciation</b>		
At 1 January 2020	6,119	6,119
Charge for the year	1,353	1,353
At 31 December 2020	7,472	7,472
<b>Net book value</b>		
At 31 December 2020	4,056	4,056
At 31 December 2019	5,409	5,409

#### 15 Fixed asset investments

	<b>2020 £</b>	<b>2019 £</b>
Other investments	43,873	46,328

#### Other investments

	<b>Listed investments £</b>	<b>Total £</b>
<b>Cost or Valuation</b>		
At 1 January 2020	46,328	46,328
Revaluation	(2,455)	(2,455)
At 31 December 2020	43,873	43,873
<b>Net book value</b>		
At 31 December 2020	43,873	43,873
At 31 December 2019	46,328	46,328

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2020

#### 16 Debtors

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Trade debtors	-	280
Prepayments	382	447
Other debtors	103	50
	<u>485</u>	<u>777</u>

Debtors includes £Nil (2019: £280) receivable after more than one year.

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Trade debtors	<u>-</u>	<u>280</u>

#### 17 Cash and cash equivalents

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Cash on hand	231	203
Cash at bank	99,637	54,291
	<u>99,868</u>	<u>54,494</u>

#### 18 Creditors: amounts falling due within one year

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Trade creditors	-	161
Other taxation and social security	1,294	(603)
Other creditors	167	85
Accruals	300	288
	<u>1,761</u>	<u>(69)</u>

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2020

#### 19 Funds

	Balance at 1 January 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2020 £
<b>Unrestricted funds</b>					
General	62,956	65,977	(63,381)	31,300	96,852
<b>Restricted funds</b>	10,925	51,034	(16,033)	-	45,926
<b>Endowment funds</b>					
Expendable	-	3,743	-	-	3,743
<b>Total funds</b>	<u>73,881</u>	<u>120,754</u>	<u>(79,414)</u>	<u>31,300</u>	<u>146,521</u>

	Balance at 1 January 2019 £	Incoming resources £	Resources expended £	Balance at 31 December 2019 £
<b>Unrestricted funds</b>				
General	106,136	26,986	(70,166)	62,956
<b>Restricted funds</b>	12,893	3,435	(5,403)	10,925
<b>Endowment funds</b>				
Expendable	-	33,196	-	33,196
<b>Total funds</b>	<u>119,029</u>	<u>63,617</u>	<u>(75,569)</u>	<u>107,077</u>

#### 20 Analysis of net assets between funds

	Unrestricted funds General £	Total funds £
Tangible fixed assets	4,056	4,056
Fixed asset investments	43,873	43,873
Current assets	100,353	100,353
Current liabilities	(1,761)	(1,761)
<b>Total net assets</b>	<u>146,521</u>	<u>146,521</u>

## The Pontarddulais Partnership

### Notes to the Financial Statements for the Year Ended 31 December 2020

	<b>Unrestricted funds General £</b>	<b>Total funds £</b>
Tangible fixed assets	5,409	5,409
Fixed asset investments	46,328	46,328
Current assets	55,271	55,271
Current liabilities	69	69
Total net assets	<u>107,077</u>	<u>107,077</u>

## The Pontarddulais Partnership

### Detailed Statement of Financial Activities for the Year Ended 31 December 2020

	2020			2020	
	Unrestricted funds	Endowment funds		Total £	Total 2019 £
	General £	Restricted funds £	Expendable £		
<b>Income and Endowments from:</b>					
Donations and legacies (analysed below)	49,109	51,034	-	100,143	35,837
Other trading activities (analysed below)	1,710	-	-	1,710	10,617
Investment income (analysed below)	-	-	1,847	1,847	1,896
Other income (analysed below)	15,158	-	-	15,158	15,267
<b>Total income</b>	<b>65,977</b>	<b>51,034</b>	<b>1,847</b>	<b>118,858</b>	<b>63,617</b>
<b>Expenditure on:</b>					
Raising funds (analysed below)	(5,055)	(16,033)	-	(21,088)	(8,006)
Charitable activities (analysed below)	(56,973)	-	-	(56,973)	(62,083)
Other expenditure (analysed below)	(1,353)	-	-	(1,353)	(5,480)
<b>Total expenditure</b>	<b>(63,381)</b>	<b>(16,033)</b>	<b>-</b>	<b>(79,414)</b>	<b>(75,569)</b>
Net income/(expenditure)	2,596	35,001	1,847	39,444	(11,952)
Transfers between funds (analysed below)	31,300	-	(31,300)	-	-
Net movement in funds	33,896	35,001	(29,453)	39,444	(11,952)
<b>Reconciliation of funds</b>					
Total funds brought forward	62,956	10,925	33,196	107,077	119,029
Total funds carried forward	96,852	45,926	3,743	146,521	107,077

## The Pontarddulais Partnership

### Detailed Statement of Financial Activities for the Year Ended 31 December 2020

	Total 2020 £	Total 2019 £
<b><i>Donations and legacies</i></b>		
Appeals and donations	12,806	3,435
Appeals and donations	9,119	1,102
UK Government grants	5,400	-
UK Government grants	30,000	-
Grants - other agencies	-	31,300
Grants - other agencies	2,250	-
Grants - other agencies	14,266	-
Grants - other agencies	1,166	-
Grants - other agencies	14,200	-
Grants - other agencies	946	-
Grants - other agencies	9,990	-
	<u>100,143</u>	<u>35,837</u>
<b><i>Other trading activities</i></b>		
Sales of donated goods	346	4,448
Sales of purchased goods	1,364	6,169
	<u>1,710</u>	<u>10,617</u>
<b><i>Investment income</i></b>		
Interest on cash deposits	1,847	1,896
	<u>1,847</u>	<u>1,896</u>
<b><i>Other income</i></b>		
Rental income	15,158	15,267
	<u>15,158</u>	<u>15,267</u>
<b><i>Raising funds</i></b>		
Cafe Canolfan Purchases	(3,963)	(1,731)
Cafe Canolfan Purchases	(2,853)	(5,594)
Wages and salaries	(6,670)	-
Wages and salaries	(5,400)	-
Charitable donations	(1,199)	-
Hire of plant and machinery (Operating leases)	(1,003)	(681)
	<u>(21,088)</u>	<u>(8,006)</u>
<b><i>Charitable activities</i></b>		
Projects	(5,521)	-
Projects	(3,237)	-
Projects	(437)	(9,854)
Kitchen/Food Prep Set Up	-	(684)
(Gain)/loss on programme related investments	(2,455)	-

## The Pontarddulais Partnership

### Detailed Statement of Financial Activities for the Year Ended 31 December 2020

	<b>Total 2020 £</b>	<b>Total 2019 £</b>
Wages and salaries	(27,371)	(36,661)
Water rates	(265)	(945)
Light, heat and power	(4,439)	(4,143)
Insurance	(829)	(702)
Repairs and maintenance	(8,585)	(2,978)
Telephone and fax	(1,610)	(1,296)
Office expenses	(398)	(2,279)
Computer software and maintenance costs	-	(1,378)
Printing, postage and stationery	(1,094)	(402)
Travel and subsistence	(223)	(120)
Accountancy fees	(509)	(641)
	<b>(56,973)</b>	<b>(62,083)</b>
 <i><b>Other expenditure</b></i>		
(Gain)/loss on programme related investments	-	(3,672)
Depreciation of office equipment	(1,353)	(1,808)
	<b>(1,353)</b>	<b>(5,480)</b>