

# Hue Help



## Annual Report and Accounts

2020-2021

## **Introduction**

The trustees present their annual report for the financial year ended 1<sup>st</sup> July 2021. This is the 15<sup>th</sup> annual report of the Trustees of Hue Help, Charity Registration Number 1117116.

Hue Help was founded by international volunteers and local Vietnamese professionals to improve the health, education and future prospects of disadvantaged children in central Vietnam. The charity operates in conjunction with local partners in Vietnam to ensure sustainability and compatibility with local beliefs, customs and traditions. The charity currently operates several programmes to achieve these aims, the details of which are provided within this report.

The Trustees consider that the Charity has successfully worked towards achieving its aims during the year covered by this Annual Report. The Charity has significantly expanded its operations and has many developments planned for the coming year. The Charity has sufficient resources to fulfil its obligations.

## **Name and registered office of the charity**

The full name of the charity is Hue Help. The charity does not make itself known by any other name.

The legal registration details are:

Hue Help  
46 Garnet Street  
Saltburn  
Cleveland  
TS12 1EN

Charity Registration Number 1117116

## **Structure, governance and management**

The charity is governed by a Trust Deed dated 2nd November 2006, as amended by supplemental deed dated 20 January 2008.

## **The charity trustees**

Mr. Graham Buckley  
Trustee

Mr. Joshua Zukas  
Vice-Chair

Mr Kim Megson  
Trustee

David Burt  
Trustee

Gill Lever  
Chair

## **Recruitment methods**

Trustees are recruited and appointed by the existing trustees in accordance with procedures outlined in the governing document.

## **Objectives and Activities of the Charity**

The objects as defined in the governing document are:

- To support the work of Hearts for Hue and Global Volunteer Network in Vietnam in ways that are charitable according to the laws of England and Wales.

- To relieve poverty, distress and suffering in central Vietnam.

### **Summary of the main activities in relation to the objects**

The Charity has the following principal activities that fulfil the objects:

- Assisting local authorities in Thua Thien Hue, Vietnam, to provide a safe home and education to children without parents or with parents that are unable to care for them;
- Providing swimming tuition and water safety education to primary school aged children;

### **Policy on reserves**

Hue Help has a policy to use reserves for the following purposes:

1. To provide a degree of short term protection against unplanned events that may threaten the provision of existing services;
2. To enable the organisation to manage fluctuations in income and expenditure;
3. To increase the scope or scale of activities, including developing or promoting the development of new or additional programs to meet the objectives of the Charity.

The Trustees believe that it is prudent to operate with a level of reserves, to provide a cushion against short-term threats or unforeseen financial demands. This may include such things as unexpected loss of contract income or unplanned major expenditure. The Trustees have deemed that reserves should not fall below the required amount for three months of operations.

The Trustees, taking into account the nature and size of the Charity, income and expenditure projections, external guidelines, such as the Charity Commission, and the potential use to which reserves may be put, annually review the appropriate level of reserves.

### **Risk Management**

The Trustees continue to monitor and act upon the risk management processes to assess business risks and implement risk management strategies. This involves identifying the major strategic, business and operational risks the charity faces, prioritising them in terms of potential impact and likelihood of occurrence and identifying means of mitigating the risks.

### **Volunteer help**

Hue Help receives support from a range of unpaid volunteers in the UK and in Vietnam who help assist with the day to day running of the Charity. Without the support of these volunteers, our work would not be possible. On behalf of all of our beneficiaries and partners, we would like to thank all the individuals who have contributed their time to support the continued development of the charity.

### **Administrative information**

The registered address of Hue Help is Hue Help, 46 Garnet Street, Saltburn, Cleveland TS12 1EN, England.

The main operational office is located in Vietnam at: Hue Help, 140 Ta Quang Buu Street, Hue City, Thua Thien Hue.

## **Achievements and Performance**

### **Hue Children's Shelter**

This programme provides funding and management support to Hue Children's Shelter. The shelter is managed by Thua Thien Hue DOLISA (Department of Labour, Invalids and Social Affairs) and provides a home to children who have no parents, or have family that are unable to look after them.

During this financial year, the following items have been a focus of our work at the shelter:

- Providing additional tutors to assist to reach and exceed national average grades in school;
- Creating a programme of recreational activities, including trips to local beaches and sites of interest. Included in these activities are trips out to markets, shopping centres and restaurants;
- Providing additional staff to care for children;
- Supporting children who previously lived in the shelter with core living costs and education;

- Providing clothing and educational equipment.

Our commitment to providing these services at Hue Children's Shelter will continue in the next financial year.

## Swimming for Safety

Swimming for Safety is a drowning prevention initiative created by Hue Help in partnership with the Swimming Teacher's Association, (STA UK). The programme trains primary school children as swimming teachers, who then go on to train the children in their schools to in survival swimming, land-based rescue and water safety awareness. Since beginning in 2011, it has trained approximately 13,000 children and 600 teachers.

In this year, the programme was operational in Thua Thien Hue province.

We intend to continue to expand this programme in the coming financial year.

## Independent Examiner's Report to the Trustees of Hue Help

I report to the trustees on my examination of the accounts of Hue Help ("the Charity") for the year ended 01/07/2021 set out on pages 6 and 7.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Nguyen*

Full Name: Lê Thị Như Nguyễn

Address: 8128 Lý Thái Tổ, Huế

Date: 4/5/2023

**Hue Help**  
**Receipts and Payments Account**

For the period from 02 July 2020 to 01 July 2021

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Receipts</b>					
Receipts from generated funds					
Voluntary income	18,921	45,961	—	64,882	23,755
Activities for generating funds	—	—	—	—	445
Investment income	579	—	—	579	72
Other receipts	—	—	—	—	—
<b>Total receipts</b>	<b>19,500</b>	<b>45,961</b>	<b>—</b>	<b>65,462</b>	<b>24,272</b>
<b>Payments</b>					
Cost of generating funds	—	—	—	—	216
Cost of generating voluntary income	—	—	—	—	—
Charitable activities	14,353	23,346	—	37,699	14,394
Governance costs	3,129	—	—	2,913	3,295
Other payments	—	—	—	—	470
<b>Total payments</b>	<b>17,482</b>	<b>23,346</b>	<b>—</b>	<b>40,828</b>	<b>18,375</b>
<b>Excess of receipts over payments/ (payments over receipts)</b>	<b>2,018</b>	<b>22,615</b>	<b>—</b>	<b>24,634</b>	<b>5,897</b>

**Statement of Assets and Liabilities**

As of: 01 July 2021

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Fixed Assets</b>					
Tangible Assets	1,428	—	—	1,428	1,428
<b>Current assets</b>					
Cash at bank and in hand	12,090	30,284	—	42,374	17,740
<b>Total net assets less liabilities</b>	<b>13,518</b>	<b>30,284</b>	<b>—</b>	<b>43,802</b>	<b>19,186</b>
<b>Funds of the charity</b>	<b>13,518</b>	<b>30,284</b>	<b>—</b>	<b>43,802</b>	<b>11,500</b>

# NOTES

## 1. Basis of Preparation

The financial statements have been prepared using the Receipts and Payments basis.

## 2. Declarations

### A. Adequacy of assets to meet fund restrictions

Sufficient resources are held in an appropriate form to enable each fund to be applied in accordance with the restrictions imposed.

### B. Branches

The financial activities, assets and liabilities for all the charity's branches have been included.

### C. Change in year end

The trustees have not changed the year end date nor has the length of the charity's financial year.

### D. Designated funds

The charity does have designated funds, which are indicated in the accounts.

### E. Funds in deficit

No funds (unrestricted, designated, restricted or endowment) are in deficit at the balance sheet date.

### F. Inter-fund loans

There were no inter-fund loans outstanding at the balance sheet date.

## 3. Accounting Policies

### A. Foreign exchange

Monetary assets and liabilities denominated in currencies other than GBP are translated into GBP at rates of exchange ruling at the balance sheet date. Transactions in currencies other than GBP during the year have been translated into GBP at the average monthly rate for the month in which the transaction took place.

### B. Incoming Resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the accounts.

### C. Grants and donations

Grants and donations only included in the accounts on receipt of the resources.