



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From **1st April 2022** To **31st March 2023**

Charity name: FastAid

Charity registration number: 1117114

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objective of the Association is to: 1. Provide the relief of injury, sickness and the preservation of good health to persons in Birmingham, Solihull and surrounding areas by providing trained and equipped volunteers to attend emergencies as directed by West Midlands Ambulance Service NHS Foundation Trust. 2. Provide training and education to further the object and engage with the local community in health promotion activities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<u>Activities</u> 1. Respond to 999 calls as directed by West Midlands Ambulance Service NHS Foundation Trust 2. Training and supporting other responder groups, organisations and the general public 3. Increasing public awareness of heart and general health problems and prevention. 4. Providing Awareness courses to educate individuals within the community on lifesaving skills. 5. Supporting other charities & community events with first aid cover.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees confirm that they have regarded the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	FastAid does not provide Grants

Policy on social investment including program related investment	Para 1.38	FastAid does not make any social investments apart from training members of the public in life-saving skills.
Contribution made by volunteers	Para 1.38	100% - FastAid is a charity entirely managed by volunteers, there are no employed or paid members; all members are Volunteers who give their time to carry out the charity objectives of supporting public health, wellbeing, education & fundraising.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Training in lifesaving skills: An average of 1.5 Community Training session were run by our members per month, training well in excess of 420 members of the community in CPR and lifesaving skills through the year.</p> <p>West Midlands Ambulance and other Public Service initiatives were supported, as requested, including supporting WMAS Re-Start a Heart day in schools throughout the region;</p> <p>Our members supported the WMAS effort covering the Commonwealth Games in Birmingham.</p> <p>Our responders logged 3060 attendances to emergency calls, we arrived on scene first in around 90% of these; so our volunteers gave over 7080 hours of on-call service.</p> <p>6 new Community Public Access Defibrillator sites were set up with our support.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	16 new recruits joined, were trained, received mentoring and 10 became operational in the year.
Performance of fundraising activities against objectives set	Para 1.41	Fundraising activities were set to cover the target number of new recruits in our area for West Midlands Ambulance Service. The Fundraising team had a successful year with a clear objective which was met, funding was obtained to ensure our vehicles could remain operational and equipment be replaced when needed.
Investment performance against objectives	Para 1.41	

Other		
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Financial position as at 31/03/23: £22,422 £12,343 current and £10,078 sub account
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held against restricted donations and to cover one year's expected financial obligations relating largely to maintaining and supplying scheme vehicles, a critical expense.
Amount of reserves held	Para 1.22	£10,078
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>We are grateful for the regular support of charitable organisations across our districts, including a number of Lions Groups, Rotary, Masonic Groups, Balsall Common Festival, Barston Charitable fund, and others; We receive ongoing support from many Residents' Associations, especially Knowle & Dorridge District, Burton Green, and from Community events and initiatives across the area. We are able to support small community/charitable events with first-aid cover within our scope of practice, enabling funds to be donated to more good causes, and we generally benefit with a donation from the totals raised.</p> <p>Donations are collected during Community Training sessions, after talks, during community fun-days, Public CPR demonstrations, supporting Public Service open days or from grants from public or private sector organisations.</p> <p>This period we have been grateful for £2000 from ASDA Community Fund and we have benefited from a £5,000 grant from the Heart of England Community Foundation, Solihull Wellbeing & Recovery Fund. This has covered all expenses relating to running our 3 Solihull area Scheme vehicles.</p> <p>Significant donations from the following donors funded 6 new Public Access Defibrillators: Belloball Charity fund x3, National Grid x1, Shirley Parish of St James x1, Dorridge District Residents Assoc x1.</p> <p>A c£3000 grant from Browne Jacobson Charitable Fund covered high quality training equipment.</p>
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Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<p>Economic strain on individuals owing to worsening economic climate & increased pressure within healthcare & all public services.</p> <p>Lower volunteer availability, higher attrition & loss of interest in the role / less time to commit. This is a volunteering activity which makes great demands for its volunteers' time in terms of CPD, recreditation, evidenced learning, fundraising, community engagement and active service.</p> <p>Meetings were largely virtual, a large geographical coverage & high proportion of healthcare shift workers making face-to-face challenging.</p> <p>Frequent rotations in key positions in recent years has led to an overall loss of continuity and experience in some key roles. Governance and communication suffered. Unfortunately it has come to light that financial transactions were not scrutinised adequately, compounded by virtual meetings & lack of availability of key personnel. Overarching trust meant financial irregularities over the year were not identified, resulting in lack of auditability and possible financial losses. Control was re-established. A full SI disclosure was made to the CC & financial governance reinforced. The matter was reported to the Police. Professional oversight of finances is now in place.</p> <p>There was a significant influx of new recruits needing volunteer support for mentoring, this further stretched available volunteer resources.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		None
Type of governing document (trust deed, royal charter)	Para 1.25	Charitable Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Incorporated Charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected by the membership; posts have a 3 year rotation. Trustees have the right to appoint replacement for a mid-term vacancy until the next AGM when that post is up for election.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are referred to the Charity Commission's guidance. Trustee Declarations are signed.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity is managed by an elected Committee including Chairman, Vice Chair, Secretary, Equipment Manager, Events Coordinator, Training & Recruitment Manager; Clinical Governance & oversight is provided by West Midlands Ambulance Service. Local Area Coordinators maintain contact in their local area taking responsibility for mentoring and reporting.
Relationship with any related parties	Para 1.51	Arrive Alive Charity fundraises to provide Emergency Responder Scheme Vehicles for use by Community Responder groups within the West Midlands Ambulance Service Area. Their vehicles are on loan but fully maintained by the user group. The charities are otherwise not affiliated.
Other		

Reference and Administrative details

Charity name	FastAid
Other name the charity uses	FastAid Birmingham & Solihull
Registered charity number	1117114
Charity's principal address	Arden Storage, Friday Lane, Barston, Solihull, West Midlands B92 0HY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Simon Moss	Chairman		Whole membership by election
2	Mike Smith	Secretary		
3	Matthew McNally	Events Coordinator	to 13 Feb 23	
4	Alfie Bartlett	Vice Chair	to 14 Nov 22	
5	Jon Harrison	Treasurer	to 13 March 23	
6	Alice Hawkins	Treasurer	from 13 March 2023	Committee vote until AGM
7				
8				
9				
10				
11				
12				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mike Smith	Alice Hawkins
Position (eg Secretary, Chair, etc)	Secretary	
Date	28/01/2023	



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Fastaid

On accounts for the year
ended

31st March 2023

Charity no
(if any)

1117114

Set out on pages

3 and 4 attached

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2023**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Martine McAuliffe

Date: 31/01/2024

Name: Martine McAuliffe

Relevant professional
qualification(s) or body
(if any):

Institute of Chartered Accountants of Scotland (ICAS)

Address: 62 Redhouse Road, Wolverhampton, WV6 8SP

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

I have completed my examination. As part of the preparation of these accounts, you as trustees identified and reported to me as independent examiner, and the charity commission (CC), material expenditure that had no audit trail by a previous treasurer. The trustees have reported a Serious Incident disclosure to the CC, with details of how financial control has been sufficiently re-established. I have reviewed both the submission and the outcome from the CC and am satisfied that this issue has been sufficiently dealt with.

I confirm that no other matters have come to my attention that are giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

No (if any)

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2022



To

Period end date
31/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
CPAD Funding	-	8,195	-	8,195	-
Donations	7,478	-	-	7,478	-
Donations Equipment	-	3,624	-	3,624	-
Grant Equipment	-	5,000	-	5,000	-
Grant Vehicle maintenance	-	5,000	-	5,000	-
WMAS Fuel cost recovery	-	4,002	-	4,002	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	7,478	25,821	-	33,299	18,321
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	7,478	25,821	-	33,299	18,321
A3 Payments					
Consumables	-	2,823	-	2,823	-
CPAD Purchase	-	8,195	-	8,195	-
Equipment	-	2,050	-	2,050	-
Fees	65	-	-	65	-
Fuel	2,203	4,002	-	6,205	-
Insurance	1,894	2,338	-	4,232	-
Other costs	236	-	-	236	-
Unauditable payments /losses	13,479	-	-	13,479	-
Storage facility	2,078	-	-	2,078	-
Uniform	-	495	-	495	-
Vehicle costs	-	2,164	-	2,164	-
Sub total	19,955	22,067	-	42,022	22,143
A4 Asset and investment purchases, (see table)					
Training Equipment	-	2,535	-	2,535	-
	-	-	-	-	-
Sub total	-	2,535	-	2,535	-
Total payments	19,955	24,602	-	44,557	22,143
Net of receipts/(payments)	- 12,477	1,219	-	- 11,258	- 3,822
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	23,603	10,034	-	33,637	-
Cash funds this year end	11,126	11,253	-	22,379	- 3,822

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		11,126	11,253	-
		-	-	-
		-	-	-
	Total cash funds	11,126	11,253	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities			-	
	Text		-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Alice Hawkins	31/01/2024	
		Mike Smith	31/01/2024	