



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 09	Year 2019		Day 31	Month 08	Year 2020

Reference and administration details

Charity name Polish Parents' Association of Tadeusz Kosciuszko Polish Saturday School

Other names charity is known by Polish Parents' Association

Registered charity number (if any) 1116993

Charity's principal address

PO Box 54155	
Ealing	
London	
Postcode	W5 9DP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jaroslaw Skreta	Chairman		
2	Natasha Gavin		Until 23/11/2019	
3	Marzena Konarzewska	Secretary	Until 23/11/2019	
4	Elzbieta Rutkowska			
5	Pawel Rutkowski	Vice chairman		
6	Krystyna Lukasiewicz			
7	Agnieszka Jaslar			
8	Ania Smolkowska		Until 13/10/2019	
9	Adam Krynski			
10	Anna Sobania		From 16/09/2019	
11	Ewa Cross		From 23/11/2019	
12	Katarzyna Smoktunowicz		Until 23/11/2019	
13	Katarzyna Malinowska		Until 10/10/2019	
14	Agnieszka Szalankiewicz		Until 23/11/2019	
15	Joanna Zbrzyzna		Until 23/11/2019	
16	Anna Justkowska			
17	Iwona Szyszko		From 23/11/2019	
18	Marta Bubacz-Matera			
19	Adam Wojcik		From 23/11/2019	
22				
23				

24				
25				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
n/a	

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address
n/a		

Name of chief executive or names of senior staff members (Optional information)

Mrs Sylwia Spek (headteacher)

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected at AGM, appointed by Trustees (co-opted)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

The charity's strategic management is carried out by the Trustees. A head teacher, deputy heads, teachers and classroom assistants are employed to deliver the teaching curriculum. Administrative staff (including accounts staff) assist in the running of the school.

The PPA has good links with the Polish Educational Society (Polska Macierz Szkolna) and shares information about the administration and running of a Polish school with other similar schools in London and elsewhere in the UK. The charity also works with the Polish scouts and guides, the Polish parish in Ealing and other Polish youth groups in the local area.

Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance education of children attending the Polish School of Tadeusz Kosciuszko in Ealing, in particular but not exclusively by maintaining and developing the school and providing resources and teaching, where necessary.

Summary of the main activities in relation to these objects

Teaching of children aged 4-18 with the curriculum preparing for GCSE and "A Level" examinations; fundraising in order to provide the necessary environment and conditions for the above.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grant making
- Policy programme related investment
- Contribution made by Volunteers

The school relies heavily on volunteers and parents to help with the day to day running of activities, including administrative tasks, playground duties and fundraising activities.

Achievements and performance

Summary of the main achievements of the charity during the year

- Once again, the School achieved the highest examination results nationally in Polish GCSE and A level exams.
- The School is currently the largest Polish Saturday school in the UK with attendance approaching 600 pupils. The Trustees continue to strive to improve operating procedures to cater for such large numbers;
- Fundraising activities were organised throughout the year to increase income and involve all parents and pupils in School's activities;
- Significant efficiency improvements were made to School's administrative functions.

Financial review

Brief statement of the charity's policy on reserves

The School's reserves policy is to maintain sufficient working capital to protect the medium-term operational capacity of the school, including the potential to pay future lease premiums.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

The charity's principal funds are from school fees. Fundraising activities such as cake sales and social events raise additional funds which are used to finance extra-curricular activities, school trips, competitions etc.

The main expenditure of the charity is on the salaries of teaching staff to deliver the educational curriculum, which includes specialist subject teachers in history, geography and music as well as class teachers. Other high expenditure areas are: rental of school premise, books and teaching aids.

Other optional information

The school is a non-selective fee-paying school for pupils mainly of Polish origin who wish to be educated in Polish language, culture and traditions.

Our charity actively promotes Polish language and culture to all.

Our fee structure is designed to help families with more than one child. The Trustees give discretionary help for families who are in financial difficulties.

Families whose previous generations came to live in the UK can learn about Polish culture and language.

With this group in mind, we have two Polish/English classes.

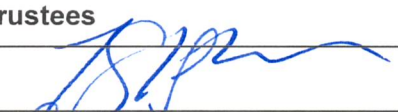

Our teachers gain experience of teaching in the UK which in turn helps them to move into careers in education.

The school is a thriving Polish community and provides a means of social support for families who have recently immigrated from Poland.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JAREK SKRZETA	Pawel Rutkowski
Position (secretary, chair, etc)	Chair	Vice -Chair
Date	25/02/2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

POLISH PARENTS ASSOCIATION

On accounts for the year
ended

31.08.2020

Charity no
(if any)

116993

Set out on pages

1-14

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 08 2020

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Piotr Kubalka

Date:

25.02.2021

Name:

PIOTR KUBALKA

Relevant professional
qualification(s) or body

ACCA (FCCA reg. 0844358)

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.