



**PARADIGM NORTON TRUST
(A COMPANY LIMITED BY GUARANTEE)**

DIRECTORS REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

Registered Charity Number: 1116837

Company Registered Number: 5875654

PARADIGM NORTON TRUST
Report and Financial Statements
Contents

	Page
Legal and administrative information	1
Trustees/Directors Report	2 - 5
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Accounts	9-13

PARADIGM NORTON TRUST

Legal and Administrative Information

Reference and administrative information

Charity name:	Paradigm Norton Trust
Charity registration number:	1116837
Company registration number:	5875654 (Incorporated 13 July 2006)

Registered office

Paradigm House
Macrae Road
Ham Green
Bristol
BS20 0DD

Trustees/Directors

Mr M Goddard (Chairman)
Ms S Groves
Mrs C Hughes (resigned 23/02/2024)
Mrs N Baker (resigned 23/02/2024)
Miss L Bennett (appointed 23/02/2024)
Miss T Chaplin (appointed 23/02/2024)

Independent examiner

Alison Saunders BSc (Hons) ACA
c/o Paradigm House
Macrae Road
Ham Green
Bristol
BS20 0DD

Bankers

HSBC Bank plc
62 George White Street
Cabot Circus
Bristol
BS1 3BA

PARADIGM NORTON TRUST
Trustees/Directors Report
For the year ended 31 March 2023

The Trustees are pleased to present their annual report together with the independently examined financial statements of the charity for the year ended 31 March 2023. This report forms the Trustees' report for the purposes of Section 162 of the Charities Act 2011 and the directors' report for the purposes of Chapter 5 of Part 15 of the Companies Act 2006.

Legal and administrative information set out on page 1 forms part of this report. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2022).

Members of the Board

The directors of the charitable company (the charity) are its Trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees.

The Trustees serving during the period were as follows:

Mr M Goddard (Chairman)

Mrs C Hughes

Mrs N Baker

Ms S Groves

We certify that so far as we are aware, the independent examiner has been made aware of all relevant information.

Structure, Governance and Management

Governing document

The Paradigm Norton Trust is a company limited by guarantee and is governed by its Memorandum and Articles of Association dated 13 July 2006. It is registered as a charity with the Charity Commission. The Company currently has 4 members (as at March 2022), each of whom agrees to contribute £1 in the event of the charity winding up.

Appointment of Trustees

Trustees are appointed at the Annual General Meeting. However, the Trustees may at any time co-opt any individual who is qualified to be a Trustee to fill a vacancy or as an additional Trustee, but a co-opted Trustee only holds office until the next AGM. Trustees will serve a three year term of office which can be renewed.

Trustee induction and training

Any new Trustees will be formally briefed on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the decision making processes and the recent financial performance of the charity by the existing Trustees. They will also be encouraged to attend appropriate external training events where these will facilitate the undertaking of their role, and also to review the information available on the Charity Commission's website.

PARADIGM NORTON TRUST
Trustees/Directors Report
For the year ended 31 March 2023

Organisation

The board of Trustees may have a minimum of two members and a maximum of six. There is a "Governing Council" selected from the employees of Paradigm Norton Financial Planning Ltd, who assist the Trustees in the decisions regarding the distribution of the available funds.

The Trustees are required to hold at least four meetings a year.

Related parties

There are currently no related parties.

Risk management

The Trustees have a risk management strategy which comprises:

- an annual review of the risks the charity may face;
- the establishment of systems and procedures to mitigate those risks identified in the plan;
- and the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

Objectives and Activities for the public benefit

The objects of the charity are:

- to further any charitable purpose, whether or not the purpose is carried out within England and Wales or elsewhere or,
- to benefit any charitable institution, whether or not its works are carried out within England and Wales or elsewhere.

The Trustees continue to ensure that the Trust keeps within its stated objectives and to carry out the charity's aims for the public benefit and have complied with the duty in section 4 of the 2006 Charities Act to have due regard to public benefit guidance published by the Charity Commission.

Within the forum of the Governing Council, decisions were reached to support a range of causes, situated mainly in London, the South West of England or in the developing world.

Achievements and Performance

The Chairman of the Trust continued to be assisted by Sue Groves as both the Administrator and Financial administrator. Sue Groves has helped by identifying and liaising with potential beneficiaries and looking after the accounting records on a day to day basis.

The Trust supports charities with an emphasis on smaller charities with lower income rather than those further established. There continues to be no restriction on the number of members in the Governing Council. These members will be asked to commit 12 months and attend the three Governing Council meetings with prepared and well researched suggestions/ideas to present.

Our giving remains focused mainly on charities working in the developing world and in those parts of England where Paradigm Norton Financial Planning Ltd staff and former staff reside (London, South West and East Anglia).

Wherever possible grants are made to organisations working in the appropriate field which themselves hold charitable status and therefore have their own accountability procedures. Grants to other organisations, or to overseas non-profit organisations are made only when the Trust has personal contact and is able to verify the correct accountability for the use of the grant.

PARADIGM NORTON TRUST
Trustees/Directors Report
For the year ended 31 March 2023

Involvement with the local community

The Trustees continue to keep volunteering opportunities emanating from the Trust.

Financial review

The monthly standing order from PNFP increased from £4,000 to £5,000 from 1 April 2022.

Monthly standing orders were made to:

- Friends of ACET-Uganda	£250
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The Trustees agreed to automatically authorise any requests from staff members or immediate family members to the value of £200. Any external requests need to be considered to see if they match the funding criteria of the Trust. If not, the Trustees then to consider whether funds would come from PNFP Sponsorship Fund.

Investment policy

Under the Memorandum and Articles of Association, the charity has the power to invest in any way the Trustees wish (after obtaining such advice from a financial expert as the Trustees consider necessary).

Reserves policy

The Trustees continue to operate a Reserves Policy where the intention is to build up and maintain a reserve to enable us to respond with a lump sum should an urgent or appropriate cause be identified. The reserve amount should be maintained at 50% of present income capped at a limit of £30,000. However, the Trustees are comfortable with the fact that there are times over the course of the year when our balance dips below this figure.

Future plans

Regular monthly payments will continue to be made where appropriate to core charities, but such commitments will be reviewed annually. We do recognise the importance of giving advance warning to an organisation should a decision be made to reduce or cease such a regular commitment.

Although we remain open to the idea of alerting clients to the activities of the Trust, should they wish to direct some of their charitable giving towards it, this is not established practice.

PARADIGM NORTON TRUST
Trustees/Directors Report
For the year ended 31 March 2023

Statement of Trustees' responsibilities

Charity law requires the Trustees to prepare financial statements for each financial year, which show a true and fair view of the state of affairs of the charity, and its financial activities for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies that are reasonable and prudent;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

Approved by the Trustees and signed on 7/3/2024 | 7:58 AM GMT

DocuSigned by:

Matt Goddard

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Mr M Goddard

Chairman

PARADIGM NORTON TRUST
Independent Examiner's Report
For the year ended 31 March 2023

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

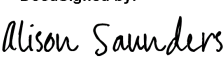
Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Alison Saunders BSc (Hons) ACA
Chartered Accountant

Date: 6/3/2024 | 11:19 AM GMT

PARADIGM NORTON TRUST
Statement of Financial Activities
For the year ended 31 March 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Income from:					
Donations and legacies	3	60,063	-	60,063	70,093
Investment income	4	76	-	76	3
Total income		60,139	-	60,139	70,096
Expenditure on:					
Charitable activities	5	75,469	-	75,469	49,145
Total expenditure		75,469	-	75,469	49,145
Net income/(expenditure) and net movement in funds for the year		(15,330)	-	(15,330)	20,951
Reconciliation of funds					
Total funds brought forward		53,107	-	53,107	32,156
Total funds carried forward		£ 37,777	£ -	£ 37,777	£ 53,107

PARADIGM NORTON TRUST
Registered number: 5875654
Balance Sheet
as at 31 March 2023

	Notes	2023 £	2022 £
Current assets			
Cash at bank and in hand		<u>37,777</u>	<u>53,107</u>
		<u>37,777</u>	<u>53,107</u>
Total assets less current liabilities		37,777	53,107
Net assets		£ <u>37,777</u>	£ <u>53,107</u>
The funds of the charity			
Restricted income funds		-	-
Unrestricted income funds		37,777	53,107
Total charity funds	12	£ <u>37,777</u>	£ <u>53,107</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006 .

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 7/3/2024 | 7:58 AM GMT

DocuSigned by:

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Mr M Goddard
Chair of the Trustees on behalf of the Trustees

PARADIGM NORTON TRUST
Notes to the Accounts
For the year ended 31 March 2023

1 Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the previous year.

Basis of accounting

The financial statements have been prepared under the historical cost or transaction value unless otherwise stated in the relevant accounting policy note. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2022) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Companies Act 2006 and the Charities Act 2011.

The Trust constitutes a public benefit entity as defined by FRS 102.

Preparation of the accounts on a going concern basis

The Trustees have assessed the financial position of the charity at the balance sheet date and feel there are adequate resources to cover the immediate future for the next 12 to 18 months and that on this basis the charity is a going concern.

Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Restricted funds are donations which the donor has specified are to be solely used for a particular charitable purpose.

Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

All incoming resources are accounted for gross.

Resources expended and irrecoverable VAT

Expenditure is recognised on an accruals basis once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure includes VAT which cannot be recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in its grant-making activities for its beneficiaries. It includes both costs that can be allocated directly to such activities and those of an indirect nature necessary to support them.

PARADIGM NORTON TRUST
Notes to the Accounts
For the year ended 31 March 2023

Governance and support costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the statement of financial activities on a basis designed to reflect the use of the resource.

Volunteers and donated services and facilities

The Trust benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with FRS 102 and the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised in the accounts.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Financial instruments

The Trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2 Legal status of the Trust

Paradigm Norton Trust was incorporated in England. The Trust is a private company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The members of the company are the Trustees named on page 1. Its registered office is Paradigm House, Macrae Road, Ham Green, Bristol, BS20 0DD.

3 Donations and legacies

	2023	2022
	£	£
Paradigm Norton Financial Planning Ltd	60,013	48,578
PN Hardship fund balance	-	21,421
Other donations (inc gift aid)	50	94
	<u>60,063</u>	<u>70,093</u>

The income from donations and legacies was £60,063 (2022: £70,093) of which £60,063 was unrestricted (2022: £70,093) and £Nil restricted (2022: £Nil). There was no deferred income for the year (2022: £Nil).

4 Investment income

	2023	2022
	£	£
Money Manager account	76	3
	<u>76</u>	<u>3</u>

All of the charity's investment income arises from interest bearing HSBC accounts (deposit and current).

PARADIGM NORTON TRUST
Notes to the Accounts
For the year ended 31 March 2023

5 Analysis of expenditure on charitable activities

	Grant- making £	Gover- nance £	2023 Total £	2022 Total £
Donations and grants (see note 6)	75,387	-	75,387	49,114
Governance costs (see note 7)	-	82	82	31
Total	75,387	82	75,469	49,145

Expenditure on charitable activities was £75,469 (2022: £49,145) of which £75,469 was unrestricted (2022: £49,145) and £Nil was restricted (2022: £Nil).

6 Analysis of expenditure on donations and grants

	2023 £	2022 £
<i><u>Unrestricted Funds: Grants to UK Institutions</u></i>		
Able Kidz	-	1,000
Aid Box Community	1,000	-
APE Project	1,500	-
Buddys	1,000	-
Circus Starr	-	200
Cancer Research	200	-
Disabled Sailors Association	1,000	750
Dolphin Society	1,000	750
Eastside Community Trust	-	1,920
Educate for Life	-	1,200
Enthuse	300	-
ENYP	1,000	-
Exeter Food Bank	307	-
Filwood & Villages Group	1,300	-
Footprints	2,000	-
Gympanzees	-	1,500
Hospice Ethiopia	500	-
Kingsbridge Area Foodbank	1,000	-
Lawrence Weston Farm	1,500	-
Mazi	2,500	-
Mothers for Mothers	-	1,000
Murmuration Community	2,930	1,380
Network Community	500	-
Network Counselling and Training (Bristol)	-	2,000
Noah's Place Care Farm	500	-
Physionet	-	1,000
PNFP - re Mintivo Springboard	-	200
Pill Food Bank	322	-
PNFP - re various	12,290	11,714
Simien	1,000	-

PARADIGM NORTON TRUST
Notes to the Accounts
For the year ended 31 March 2023

Soundabout	2,000	1,500
Sustainable	2,500	-
The Hackney Food Bank	638	-
The Vale Pantry	-	2,000
Together We Learn	-	500
Turning Point Trust	-	3,000
Wellspring Counselling Limited	500	-
Willow Trust	1,000	-
Word Forest	-	2,000
Yorkshire Childrens Trust	1,000	-
You Can Free Us	2,500	-
Young & Free (Bristol)	1,500	-
	45,287	33,614

Unrestricted Funds: Grants to overseas Institutions

Friends of ACET (Uganda)	3,000	3,000
Aid Africa (Malawi)	1,500	-
Arms Around the Child (Ghana, India & South Africa)	1,600	-
Children of the Dump (Philippines)	2,500	3,000
Deki (Togo)	3,000	-
East Africa Childrens Project (Uganda)	-	1,500
Frank Water (India)	1,500	-
Hope International (Bangladesh)	3,000	-
Mosaik (Jordan & Lebanon)	1,000	-
New Life Nyambene (Kenya)	1,500	-
Path to Prosper (Uganda)	3,000	-
Pipal Tree (Nepal)	2,500	-
Serendip Children's Home (Sri Lanka)	1,500	-
Simien Mountains Mobile Medical Service (Ethiopia)	500	-
Starfish Malawi (Malawi)	-	1,000
Sustainable Global Gardens (Kenya)	-	2,000
Temwa UK (Malawi)	1,000	-
Third Hope (Uganda)	-	3,000
WaterHarvest (India)	-	2,000
Za Foundation (South Africa)	3,000	-
	30,100	15,500

<u>Total Unrestricted funds</u>	75,387	49,114
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<u>Total Restricted funds</u>	-	-
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Total	75,387	49,114
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PARADIGM NORTON TRUST
Notes to the Accounts
For the year ended 31 March 2023

7 Analysis of governance costs

	2023	2022
	£	£
Companies House confirmation statement	13	13
Bank charges	69	18
	<u>82</u>	<u>31</u>

8 Trustee remuneration

The charity Trustees were not paid or received any other benefits from employment with the Trust in the year (2022: £nil) neither were they reimbursed expenses during the year (2022: £nil). No charity Trustee received payment for professional or other services supplied to the charity (2022: £nil).

9 Staff remuneration and numbers

There were no employees of the Trust during the year (2022: 0). There were no employees who were paid or received any benefit from the Trust during the year (2022: £nil).

10 Related party transactions

There were no related party transactions in the year that require disclosure (2022: £nil).

11 Taxation

As a registered charity, Paradigm Norton Trust is exempt from tax on income and gains under Part 10 of the Income Tax Act 2007 to the extent that these are applied to its charitable objects. No tax charges have arisen in the year (2022: £nil).

The charity is registered for Gift Aid with HM Revenue & Customs under reference number XT03136.

12 Analysis of charitable funds

Analysis of movement in funds

	At 1 April 2022	Income	Expenditure	Transfers	At 31 March 2023
	£	£	£	£	£
Unrestricted funds:					
General funds	53,107	60,139	(75,469)	-	37,777

Analysis of movement in funds - previous year

	At 1 April 2021	Income	Expenditure	Transfers	At 31 March 2022
	£	£	£	£	£
Unrestricted funds:					
General funds	32,156	70,096	(49,145)	-	53,107