

**REGISTERED COMPANY NUMBER: 05093332 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1116774**

**REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021  
FOR  
CYMORTH (CYMRU)**

Watts Gregory LLP  
Chartered Accountants & Statutory Auditors  
Elfed House  
Oak Tree Court  
Cardiff Gate Business Park  
CARDIFF  
County of Cardiff  
CF23 8RS

**CYMORTH (CYMRU)**

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FOR THE YEAR ENDED 31 MARCH 2021**

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The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## OBJECTIVES AND ACTIVITIES

### Our vision:

A Wales where everyone can live safely and independently in their own homes, realise their aspirations and thrive in their communities.

### Our mission:

Connect, strengthen, influence and inspire service providers, policy makers and partners to:

- Prevent homelessness
- Support people to live safely and independently in their own homes
- Enable people to realise their aspirations and thrive in their communities.

### Our values:

- **Compassion and respect:** We will demonstrate and promote compassion and respect in all aspects of our work.
- **Independence:** We will be politically independent to ensure that we can act with integrity and for the benefit of our members.
- **Partnership:** We will continue to build effective partnerships across different sectors and policy areas to achieve the greatest impact.
- **Transparency and accountability:** We will be open, transparent and honest in all that we do and we will be accountable to our members for our actions.
- **Making a difference:** Above all, we will strive to ensure that the work we do, and that of our members, has a positive impact on people and communities in Wales.

### Our objectives:

- **Influence:** We will provide a strong, national voice for our members and the people they support. We will campaign for improvements in public perception, policy, legislation and practice to help prevent homelessness and support people to live independently in their own homes and communities.
- **Strengthen:** We will support our members to develop their skills, knowledge and expertise so they can deliver high quality, person-centred, psychologically-informed services that have the greatest possible impact on people's lives.
- **Connect:** We will provide opportunities for our members to connect with each other, people who use services, government and other decision makers through our events, networks and communications.
- **Sustain:** We will ensure that Cymorth is financially sustainable and can continue to deliver a high quality service for our members. We will use our influence to ensure that high quality housing and support continues to be available for as long as people need it.

## Significant activities

### Shaping future services

- **Influence:** We have been at the heart of the work to develop the Housing Support Grant and ensure our members' have the opportunities to influence it. We have championed the development of policy, service models and commissioning practices which are high quality, person-centred, psychologically and trauma informed, evidence based, innovative, collaborative and based on strong values, compassion and kindness.
- **Strengthen:** We have shared evidence and good practice to support improvements to services. We have delivered training and support to our members to help them to embed PIE. We have supported the roll-out of evidence-based interventions such as Housing First to reduce homelessness and rough sleeping.
- **Connect:** Our events and briefings have showcased good practice from across the UK and Europe and provide an environment for providers, landlords and local authorities to connect with experts and each other.
- **Sustain:** We have continued to campaign and lobby for homelessness and housing-related support funding to be increased, ring-fenced and protected from cuts.

## OBJECTIVES AND ACTIVITIES

### Working with and for our members

- **Influence:** We have listened to and valued our members' views and expertise. We have represented their views to decision makers, championed their work, and advocated on behalf of them and the people they support.
- **Strengthen:** We have supported our members and strengthened their skills and knowledge through our events, research and training. We have also been a critical friend and challenged our members to be the best they can.
- **Connect:** We have connected our members with experts and decision makers through our events and communications. We have run regular networks on key issues such as housing related support, learning disabilities, rough sleeping and Housing First. We have visited and supported our members in north and west Wales.
- **Sustain:** We have worked hard to maintain the confidence and support of our members, by delivering a high-quality service that provides value for money.

### Experts by Experience

- **Influence:** We have supported people to have a voice in our events, policy and campaigns work, so that their experiences help to shape policy, legislation and practice.
- **Strengthen:** We have supported people to develop their skills and confidence during their involvement and ensured that they feel valued and empowered.
- **Connect:** We have involved people with lived experience of homelessness and housing related support services in a variety of ways so that they can connect with decision makers, the media and people who deliver services.
- **Sustain:** We have encouraged our members and partners to involve people who have used services in the design and development of policy and services, locally and nationally, for the long term.

### Partnership and collaboration

- **Influence:** We have worked with partners within and outside of the housing and support sector to strengthen our calls for changes to policy, legislation or funding.
- **Strengthen:** We have strengthened our links with health, social services and justice in order to promote collaborations with the housing sector.
- **Connect:** We have worked with our sister organisations across the UK and in Europe and formed strategic partnerships with organisations who can help us to achieve our objectives.
- **Sustain:** We have continued to work in partnership with Tai Pawb and other partners to reduce our expenditure and deliver value for our members.

### Working with the Welsh Government

- **Influence:** We have developed a positive and constructive relationship with Ministers and officials - but we have maintained our independence and have not been afraid to challenge policy or legislation that will have a negative impact on the people our members support.
- **Strengthen:** We have worked with, scrutinised and lobbied the Welsh Government to strengthen policy and legislation so it has a positive impact on people's lives.
- **Connect:** We have connected our members' priorities to Welsh Government priorities, identifying opportunities to influence the national agenda. We have highlighted the positive impact our members have on Wales.
- **Sustain:** We have worked hard to demonstrate our value and continue to be viewed as a key and invaluable partner in the development of policy and practice to end homelessness and support people to live independently in Wales.

### A strong and sustainable future

The delivery of this plan is dependent on Cymorth Cymru being strong and sustainable into the future.

#### Financial sustainability:

- We have demonstrated value for money for our members and existing funders.
- We have diversified income streams where this will help us to achieve our strategic objectives.
- We have balanced the need to diversify income with the need to maintain our focus and deliver value for our members.

#### A strong, effective Board and staff team:

- We have recruited high quality people who demonstrate their commitment to our values.
- We have ensured our Board operates in the spirit of openness and transparency, providing good support and challenge to the staff team.
- We have supported people with their mental health and wellbeing and create a positive work environment where people can develop and flourish.
- We have promoted equality and diversity at work and in all we do.

## ACHIEVEMENT AND PERFORMANCE

### Public benefit

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous twelve months. The review also helps us to ensure our aims, objectives and activities remained focused on our stated objectives. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities thus ensuring that it continues in its purpose in providing advice and support to voluntary and other agencies in promoting the relief of persons who are in poverty, sickness and distress.

### Charitable activities

#### Influence:

- **COVID-19 - Representation:** Throughout the pandemic we have provided a strong voice for our members on a variety of Welsh Government and Public Health Wales strategic groups, raising key issues and informing government priorities and guidance. These include:
  - Housing Directorate COVID stakeholder group
  - Social Services COVID-19 Planning and Response Group
  - VAWDASV COVID-19 Strategic Group
  - COVID-19 Vaccine stakeholder meeting
  - Vaccine Equity Committee (and the homelessness, mental health and substance misuse sub-group)
  - COVID Hardship Fund reference group
  - Social Care Visitor Guidance stakeholder group
  - Social Care Flu Jab and COVID group
- **COVID-19 - Information and support:** During 2020/21 we sent over 70 iterations of our COVID-19 email updates to members and partners, which kept them informed of the latest changes to legislation, policy and guidance from the Welsh Government and Public Health Wales. During the first six to nine months of the pandemic we also contacted our members every week to ask for key issues affecting their services, raising these in the Welsh Government strategic COVID meetings and writing weekly reports for Welsh Government officials to ensure they were aware of emerging issues. We also responded to countless queries and provided advice to individual members throughout the pandemic.
- **COVID-19 guidance:** We have helped the Welsh Government to draft several pieces of COVID-19 guidance, enabling our members to deliver services safely and ensuring that issues and concerns affecting our sector could be addressed as swiftly and effectively as possible. This included:
  - Guidance for substance misuse and homelessness services: COVID-19
  - Guidance for local authorities and providers in supported accommodation settings
  - Local authority support for rough sleepers: coronavirus (COVID-19)
  - Guidance for dealing with people who are unwilling or unable to self-isolate or follow coronavirus lockdown instructions
  - Managing challenging and anti-social behaviour in temporary accommodation: COVID-19
  - Self-isolating in a hostel, night shelter or supported accommodation
  - Continuing to support homeless people during the coronavirus pandemic
- **COVID-19 - Recognition:** We have consistently argued for homelessness, housing and support staff to be recognised as key workers and therefore qualify for childcare, PPE and access to testing. We also secured the inclusion of these workers in the Statutory Sick Pay Enhancement Scheme, vaccine priority group 2 and the second iteration of the NHS and social care financial recognition scheme.
- **COVID-19 - Personal Protective Equipment:** Since the start of the pandemic, we have called for homelessness, housing and support workers to have access to PPE to protect themselves and the people they support. When supplies were precarious, we worked with the Welsh Government, Community Housing Cymru and Swansea University to secure large quantities of hand sanitiser for our members. We then worked with Community Housing Cymru to establish a supply of fluid resistant face masks for our members. We also worked with Public Health Wales to develop a specific advisory note for our sector, to help staff to understand which type of PPE they should be using and in which circumstances.

## ACHIEVEMENT AND PERFORMANCE

- **COVID-19 - Funding:** At the start of the pandemic, we called for action to be taken to protect people with experience of homelessness from the virus and for funding to be made available for emergency accommodation and multi-agency support. The Welsh Government provided £10million for the initial crisis response to homelessness and further funding was made available to continue the provision of emergency accommodation and support into 2021. As we entered the summer, we highlighted the need for the Welsh Government and the sector to support people from emergency accommodation into more permanent homes. The Welsh Government provided £40million capital funding and £10million revenue funding to support what became known as 'phase 2'. We also worked with our learning disability support providers to inform decisions and guidance about the allocation of additional funding to support the social care sector to deal with the additional costs of COVID-19.
- **COVID-19 - Phase 2:** Following discussions with Welsh Government about the need to find more permanent homes and support for the thousands of people in emergency accommodation, we helped the Welsh Government to write the 'Phase 2' guidance, which encouraged local authorities and their partners to plan and develop options to transform existing accommodation and build new homes for people experiencing homelessness. We also spoke alongside the Minister and other sector representatives at a Welsh Government webinar to promote the 'Phase 2' plans.
- **COVID-19 - Vaccine:** In early 2021 we campaigned for people with experience of homelessness to be included in vaccine priority group 6. We wrote papers and delivered presentations at a series of Welsh Government and Public Health Wales vaccine meetings, highlighting the health inequalities and risk factors facing people in this group and offering advice on how to overcome barriers to vaccination. The Welsh Government announced that people with recent experience of homelessness would be included in priority group 6, becoming the first UK nation to do so. We also helped develop the Welsh Government guidance to accompany this decision.
- **Housing Matters campaign:** We worked with Community Housing Cymru to develop and lead the #HousingMattersWales campaign, calling for an increase in the Housing Support Grant. We published a report which set out the case for an increase, including reference to our financial impact research, the Homelessness Action Group recommendations and the response to COVID-19. The Housing Support Grant was increased by £40million in the Welsh Government's budget for 2021/22.
- **Homelessness Action Group:** We continued to be an active member of the Homelessness Action Group during 2020/21, contributing to the third and final report and recommendations to the Minister. We continued to work with the Welsh Government and other sector representatives to help to inform a series of policy papers and an action plan for the delivery of the Homelessness Action Group recommendations. This work will now be overseen by the Housing Support National Advisory Board, of which we are a member.
- **AST Service Charges:** In late 2020 an unintended consequence of Welsh housing legislation was uncovered, which could have significant negative impacts on supported housing providers and their tenants. We supported our members to understand the implications and worked with Community Housing Cymru to provide a series of written and online briefings for our members. We also worked with the Welsh Government and opposition Members to ensure that legislation to rectify the issue was developed and passed through the Senedd.
- **Housing First:** We have continued to influence and support the development of Housing First policy and practice in Wales, predominantly through the Housing First Network and its subgroups. During 2020/21 we worked with Welsh Women's Aid to establish the Housing First for Women subgroup and have continued to work with the Welsh Government and Housing First providers to maintain a focus on fidelity during the pandemic.
- **Frontline Network Wales:** During 2020/21 we established the Frontline Network Wales, with the support of St Martin in the Fields, which co-ordinates a number of frontline networks across the UK. We launched the network at an online event in December 2020 and invited the Minister for Housing and Local Government to speak and answer questions from frontline workers. We held our first round of regional online 'meet-ups' in February, which provided a space for frontline workers to discuss their health and wellbeing during the pandemic. This has resulted in a report and several recommendations for Welsh Government, commissioners and service providers.
- **Welsh Government consultations:** During 2020/21 we responded to a variety of Welsh and UK Government consultations on behalf of our members and the people they support. These included consultations about COVID-19, housing quality standards and fuel poverty.

## ACHIEVEMENT AND PERFORMANCE

### Public benefit

- **Representation in the media:** We have continued to appear on radio and television, highlighting the issues affecting our members and people they support, informing public perception and influencing political debate. During 2020/21 this has focused predominantly on COVID-19, the impact on people with experience of homelessness, the emergency response, and the extraordinary work of homelessness, housing and support staff to keep people safe. We have also introduced journalists to our members and encouraged them to share their views and experiences. In particular, we have worked hard to highlight the incredible work undertaken by frontline homelessness, housing and support workers during this pandemic.
- **Cross-government influence:** We provided a strong voice for our members on a number of government groups across multiple policy areas, advocating on behalf of people using services and encouraging a cross-departmental approach to ending homelessness and ensuring people have the support they need. This includes government groups on housing, social care, VAWDASV, mental health, substance misuse and welfare.

### Strengthen:

- **Conferences:** COVID-19 prevented us from being able to run in-person events, but we recognised the need to continue informing and supporting our members during an extremely challenging time. We provided a series of short webinars on a variety of issues and held a 3-day online annual conference in March 2021. In total, over 1,000 delegates attended these online events, including:
  - Housing First: maintaining principles during the COVID-19 pandemic (77 attendees)
  - A Traumatized System: Commissioning Homelessness Services (71 attendees)
  - Housing First Wales Accreditation (81 attendees)
  - Talking about Homelessness: Introduction to Framing (75 attendees)
  - Evidencing the Impact: Housing Support Services in Wales (64 attendees)
  - Rapid Rehousing: Learning from Scotland (134 attendees)
  - Climate crisis: implications for homelessness, housing and support in Wales (40 attendees)
  - Psychologically-informed support during a pandemic (215 attendees)
  - Frontline Network Wales launch (194 attendees)
  - Annual Conference (105 attendees).
- **PATH Training:** COVID restrictions prevented us from being able to deliver face-to-face training but we worked with our trainers to adapt the PIE Foundation for online delivery and were able to deliver this to over 400 homelessness, housing and support workers in Wales. Although there are a number of challenges associated with online delivery, from technological issues to the sensitivity of the subject matter, we have received positive feedback and there continues to be demand for this training.
- **COVID-19 best practice report:** Compliance with government advice on social distancing, hygiene practices and self-isolation became one of the biggest challenges for our members during the pandemic, particularly in hostels, supported housing and temporary accommodation. As a result, we collected best practice from across the sector and published the report 'COVID-19 - Compliance with social distancing and self-isolation' to help our members to manage these issues.
- **Housing First Accreditation:** Following the development of the Housing First accreditation, we embarked on the process with a number of projects during 2020/21. The accreditation supports Housing First projects to maintain the fidelity of the service in line with the Housing First Wales Principles, which strengthens the project. Despite the challenges of the pandemic the second accreditation was completed at the end of 2020/21.
- **Housing First reports:** During 2020/21 we published a series of reports which aimed to improve and strengthen Housing First services in Wales, including:
  - Housing First for Youth principles
  - Housing First Best Practice Report - Learning from Projects in their First Year
  - Housing First in a Covid and post-Covid World
  - In Brief - Housing First in Small Towns
  - Housing First PRS Leasing Scheme Guide
  - HF PRS Landlord Guide
  - Housing First Wales Accreditation Report: Conwy and Denbighshire Housing First Project
  - Housing First Wales Accreditation Action Plan Follow Up - Conwy Denbighshire Housing First Project

## ACHIEVEMENT AND PERFORMANCE

### Connect:

- **Networks:** We organised and ran a number of networks to inform our members of the latest policy developments, create a space for people to debate and discuss issues, and connect with each other. These took place online due to the pandemic, and included our six Regional Provider Forums, the Third Sector Substance Misuse Network, our Learning Disability Interest Group and the Housing First Network and its subgroups. This year we also established the Frontline Network Wales, which enables frontline workers to come together and share their views and experiences, access training and funding opportunities, and influence policy and practice.
- **Communication:** We have sent over 70 iterations of our COVID-19 email updates to members and partners, which have kept them informed of the latest changes to legislation, policy and guidance from the Welsh Government and Public Health Wales. During the first six to nine months of the pandemic we also contacted our members every week to ask for key issues affecting their services, raising these in the Welsh Government strategic COVID meetings and writing weekly reports for Welsh Government officials to ensure they were aware of emerging issues. We've kept our members informed of other developments through our fortnightly e-newsletter, network and forum meetings, and on social media. We've also been there to support our members with individual issues whenever they arise.
- **Connecting policy areas:** We have continued to work across a number of policy areas to encourage more joined up approaches to ending homelessness and ensuring people have the person-centred multi-agency support they need. This includes work with officials and organisations working in housing, VAWDASV, mental health, substance misuse, social care, welfare and criminal justice, as well as responding to consultations across these policy areas. Throughout the pandemic we have sat on a number of key strategic Welsh Government groups for housing, social care and VAWDASV.

### Sustain:

- **Oak Foundation research:** We have conducted research into the impact of homelessness and housing-related support services in Wales, in order to strengthen the case for increased investment and therefore the sustainability of these services in Wales. The report will be published in the autumn of 2020 and showed that housing support services deliver £300 million gross annual savings to public services in Wales by preventing homelessness, easing pressure on health and social care, and reducing interaction with the criminal justice system. Alongside demonstrating a clear financial benefit, this research differs from previous studies by evidencing the social impact of services on people's lives. Following over one hundred interviews with people using housing support services in Wales, the results show a sustained positive impact on people's health, wellbeing, confidence and optimism for the future. This has helped us to make the case to increase the Housing Support Grant in the Welsh Government's budget for 2021/22 and argue for political parties to commit to protect and increase the Housing Support Grant as part of our the Senedd elections campaign.
- **Sector funding:** We campaigned to increase funding for homelessness, housing and support services in Wales in the lead up to the Welsh budget and during the COVID-19 pandemic. £10million was made available for the initial pandemic response to homelessness followed by £50million to support the 'phase 2' response. We worked with Community Housing Cymru to develop and lead the #HousingMattersWales campaign, calling for an increase in the Housing Support Grant. We published a report which set out the case for an increase, including reference to our financial impact research, the Homelessness Action Group recommendations and the response to COVID-19. The Housing Support Grant was increased by £40million in the Welsh Government's budget for 2021/22.
- **Financial sustainability:** At the end of 2020/21 we had a surplus of £16,872. This is as a result of a team effort to reduce expenditure, attract external funding and deliver value for money to our members. We also exceeded the financial target for membership income and attracted new members. Our efforts to keep our members updated during the pandemic, and our ability to provide a strong voice and influence policy and funding, have been key factors in member satisfaction during a challenging year. We also attracted grant funding mid-way through the year to establish the Frontline Network Wales. While events income fell due to the pandemic, we were also able to reduce some costs due to COVID-19.

### Governance and staffing

In 2019 we published our new strategic plan for 2019-22, following engagement with our members about their priorities. We recruited three new member trustees at our last AGM, strengthening our representation in terms of geographical representation and diversity. We continue to have two independent Board members with experience in finance and academia, who provide extremely useful scrutiny and challenge. Our Board currently includes five members who deliver services in north Wales and a number who deliver services in mid and west Wales.



### ACHIEVEMENT AND PERFORMANCE

During 2020/21 we recruited three new staff members, including a new Finance Manager, Policy and External Affairs Manager, and Policy and Communications Officer. We have continued to provide training opportunities for our staff, and continued to invest in a staff wellbeing programme, which provides a range of wellbeing advice and access to counselling for our employees.

### FINANCIAL REVIEW

#### Overview of results

Net income for the year amounted to £16,872.

At 31 March 2021 the charity had unrestricted funds of £409,676. The Board had designated £23,400 of funds in 2019/20 for the purpose of extending the Research Officer's role for a further 9 months beyond the end of the Oak Foundation project, however this was not required due to the positive membership income, reduced expenditure and additional funding secured to support this role. After taking into account the net book value of fixed assets, the charity has free reserves of £407,733.

#### Principal funding sources

Cymorth has three principal funding sources: government funding, membership income and events income.

Cymorth has traditionally received funding from the Welsh Government's Housing Directorate to support its work with the sector and help to deliver government priorities for homelessness and housing related support. The impact of COVID-19 could lead to reduced public spending in the future, which may in turn affect the amount of funding available to Cymorth Cymru. However, during the pandemic Cymorth Cymru has worked in close partnership with the Welsh Government to support their response and has therefore strengthened its reputation as a key stakeholder in shaping and supporting the delivery of government policy.

Cuts to public spending could also affect our members, and therefore their ability to pay membership fees. However, feedback from our members suggested our work to represent and support our members during the pandemic has been highly valued and confidence in our role as the representative body is high.

We were unable to hold any physical events during 2020/21 due to the impact of COVID-19, however we were able to deliver an annual conference, for which we secured sponsorship and income from ticket sales. We hope to build on this during 2021/22 through the delivery of further paid-for online conferences. The Board has agreed a smaller events budget for 2021/22 to reflect the limited opportunities for in-person events. While our reserves can absorb this, Cymorth's Board will need to continue to monitor the impact of social distancing and people's confidence to gather in large numbers.

#### Reserves policy

The trustees are fully aware of the need to retain a reasonable level of available reserves to ensure the continuance of service delivery through challenging economic times. They oversee an annual review of financial risks and identify a sufficient level of reserves to ensure any unforeseen or unavoidable costs incurred can be met whilst at the same time making the most of available reserves to invest in developing the organisation. At the Board meeting on 12 December 2017 the trustees agreed to set aside £96,000 (which is approximately 4 months of operating costs) from 2018/19 onward. This is reviewed annually and in 2019/20 the Board discussed the need to utilise some of the reserves to support the delivery of our strategic plan, following successive years of delivering a surplus. As a result, the trustees decided to invest some of its reserves to extend the Research Officer's role for an additional nine months. Since the start of the COVID-19 pandemic, the Board have restated the importance of having a good level of reserves to help us to overcome the financial impact on Cymorth Cymru. The Board of Trustees are therefore satisfied with the level of reserves held.

### **FUTURE PLANS**

Our organisational priority remains ensuring that our strategy is sound, and we are able to maximise our impact on behalf of our members and people who rely on homelessness and housing related support services in Wales.

We shall do this by:

- Delivering our strategic plan for 2019-22
- Continuing to provide a high quality, cost-effective, value for money service to our funders and members.
- Ensuring we maximise the opportunities for members to share and learn from each other and others outside the sector through a focused programme of events and policy briefings.
- Continuing to act as a 'critical friend' to Welsh Government, as part of the third sector's role in holding government to account.
- Seek additional funding to continue the delivery of psychological informed environment training to our members and partners.
- Reviewing our finance, data and communications systems to ensure we are operating in the most efficient and cost-effective way.
- Continuing to manage and mitigate the risk of COVID-19 to Cymorth Cymru, our members and the people our members support

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing document**

Cymorth Cymru is both a company limited by guarantee (no: 05093332) and a registered charity (no: 1116774). It is governed by its Memorandum and Articles of Association. Members of the Board are the charity trustees and the directors in company law.

#### **Recruitment and appointment of new trustees**

The Board of Cymorth is made up of a number of trustees (currently 12), including member trustees and independent trustees. Member trustees must make up a minimum of 66% of the total Board. There are currently ten member trustees and two independent trustees.

New member trustees are nominated from and by organisations which hold full membership of Cymorth Cymru. Nominations are welcomed from individuals who have the necessary skills, experience and knowledge to maintain a balanced and effective Board. Member trustees are appointed by the members at the Annual General Meeting.

The charity appointed its first three independent trustees in early 2016 through an open and transparent recruitment process. They were invited to join the Board with a view to ensuring that the Board contains an appropriate balance of skills, knowledge and experience relevant to the governance requirements of the organisation. The appointment of independent members is approved by members at the Annual General Meeting.

#### **Organisational structure**

The Cymorth Board has overall responsibility for the strategic leadership, governance and appropriate management control of the organisation. The Board is also responsible for ensuring that Cymorth fulfils its legal duties.

It has three primary functions:

- To set and ensure the organisation stays focused on delivering its mission and strategy;
- To ensure that the charity complies with its governing document, charity law and other legal requirements
- As part of its scrutiny and stewardship function, to provide support and constructive challenge to the management team, in particular the Director.

#### **Induction and training of new trustees**

The Chair and Director are responsible for planning trustee recruitment, induction, training and review. A comprehensive induction for all new trustees provides guidance on their legal responsibilities and obligations. The induction also provides an overview of the operations and practices of Cymorth Cymru.

With the notable exception of trustees, the charity does not rely on the services of unpaid volunteers or donations from the general public. The day to day running of the charity is delegated by the Board to the Director and staff team.

#### **Risk management**

As a result of years of public spending cuts and the impact of COVID-19, all organisations wholly or partly, directly or indirectly dependent on government funding are facing an increasingly uncertain future. As described above, Cymorth Cymru is affected by this in two ways: by the direct funding received from Welsh Government and the fact that the majority of our members receive public funding to deliver frontline services.

## **CYMORTH (CYMRU)**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**

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#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Within this context the Board carefully monitors key risks that need to be mitigated and consequently the level of reserves required to ensure should public funding, membership fees or other income streams reduce, service delivery to members can be maintained whilst contingency plans are put in place. This risk and reserves policy is reviewed on at least an annual basis.

Last year the Board embarked on a review of its business strategy, with the aim of ensuring that Cymorth Cymru is as strong and sustainable as possible into the future. This has resulted in a new strategic plan and a new membership fees structure which both took effect from 2019/20.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

05093332 (England and Wales)

##### **Registered Charity number**

1116774

##### **Registered office**

Temple of Peace  
King Edward VII Avenue  
Cathays Park  
Cardiff  
CF10 3AP

##### **Trustees**

Ms S Austin	Chair
Mrs S Morgan	Vice Chair
Me M Dar	Treasurer
Dr H Taylor	
Ms K Grunhut	
Mr R Kennedy	
Mr A Belcher	Resigned 29.01.2021
Ms K Howells	Resigned 29.01.2021
Ms K Wood	Resigned 29.01.2021
Ms C Davies	
Mr J Smith	
Mr N Taylor	
Ms S Aldridge	Appointed 29.01.2021
Ms L Evans	Appointed 29.01.2021
Ms N Lidubwi	Appointed 29.01.2021

##### **Director**

Ms K Dalton

##### **Company Secretary**

Ms K Dalton

##### **Auditors**

Watts Gregory LLP  
Chartered Accountants & Statutory Auditors  
Elfed House  
Oak Tree Court  
Cardiff Gate Business Park  
CARDIFF  
County of Cardiff  
CF23 8RS

##### **Bankers**

The Co-Operative Bank  
PO Box 250  
Skelmersdale  
WN8 6WT

## CYMORTH (CYMRU)

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

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#### REFERENCE AND ADMINISTRATIVE DETAILS

Redwood Bank  
The Nexus Building  
Broadway  
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Flagstone Investment Management  
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26-27 Oxendon Street  
London  
SW1Y 4EL

#### Advisers

Geldards LLP  
Dumfries House  
Dumfries Place  
CARDIFF  
CF10 3ZF

#### STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Cymorth (Cymru) for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

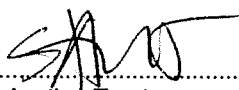
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Approved by order of the Board of Trustees on 21/10/21 and signed on its behalf by:

  
S J Austin - Trustee

## **REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF CYMORTH (CYMRU)**

---

### **Opinion**

We have audited the financial statements of Cymorth (Cymru) (the 'charitable company') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue. However, because not all future events or conditions can be predicted, this statement is not a guarantee as to the company's ability to continue as a going concern in exceptional or unforeseen circumstances.

### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or

## REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF CYMORTH (CYMRU)

---

### **Matters on which we are required to report by exception**

- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the directors' report.

### **Responsibilities of trustees**

As explained more fully in the Statement of Trustees Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of both the company and industry, we identified the principal risks of non-compliance with laws and regulations, including those related to UK tax legislation and considered the extent to which any non-compliance might have on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006 and ensured that all those involved in the audit undergo regular update training, including on how to identify or recognise fraud and non-compliance with laws and regulations.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls) and determined that the principal risks were related to posting inaccurate journals. We addressed these risks by carrying out specifically targeted procedures, which included:

- discussions with management, including consideration of any known or suspected instances of non-compliance with laws and regulations and/or fraud;
- reading minutes of meetings of those charged with governance;
- the appropriateness of journal entries and other adjustments;
- evaluating the reasons for any large or unusual transactions;
- reviewing disclosures in the financial statements to underlying supporting documentation

As outlined above, reasonable assurance is a high level of assurance, but is not a guarantee that a material misstatement may always be detected. The extent to which our procedures are capable of detecting material misstatements or irregularities, including fraud, is therefore subject to the inherent limitations of an audit. There is therefore, an unavoidable risk that a material misstatement may not come to light, in particular, where non-compliance with laws and regulations are remote from events and transactions reflected in the financial statements or where fraud or errors arise due to intentional misrepresentation, forgery, concealment, management override and/or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

## REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF CYMORTH (CYMRU)

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### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Julia Mortimer (Senior Statutory Auditor)  
for and on behalf of Watts Gregory LLP  
Chartered Accountants & Statutory Auditors  
Elfed House  
Oak Tree Court  
Cardiff Gate Business Park  
CARDIFF  
County of Cardiff  
CF23 8RS

24 October 2021

## CYMORTH (CYMRU)

STATEMENT OF FINANCIAL ACTIVITIES  
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted funds	Restricted funds	2021 Total funds	2020 Total funds
	Notes	£	£	£	£
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	3	245	-	245	500
<b>Charitable activities</b>	6				
Membership		101,700	-	101,700	100,175
Research, policy and practice		186,212	60,650	246,862	229,276
Training and events		40,843	-	40,843	129,913
Other trading activities	4	-	-	-	1,345
Investment income	5	2,262	-	2,262	3,191
Other income		<u>15,006</u>	<u>-</u>	<u>15,006</u>	<u>15,764</u>
<b>Total</b>		<b>346,268</b>	<b>60,650</b>	<b>406,918</b>	<b>480,164</b>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>	7				
Membership		88,241	-	88,241	76,981
Research, policy and practice		182,821	60,650	243,471	236,847
Training and events		<u>58,334</u>	<u>-</u>	<u>58,334</u>	<u>120,119</u>
<b>Total</b>		<b>329,396</b>	<b>60,650</b>	<b>390,046</b>	<b>433,947</b>
<b>NET INCOME</b>		<b>16,872</b>	<b>-</b>	<b>16,872</b>	<b>46,217</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>392,804</b>	<b>-</b>	<b>392,804</b>	<b>346,587</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b><u>409,676</u></b>	<b><u>-</u></b>	<b><u>409,676</u></b>	<b><u>392,804</u></b>

The notes form part of these financial statements

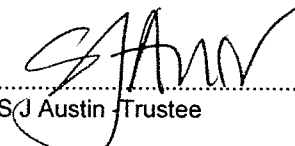


BALANCE SHEET  
AT 31 MARCH 2021

		Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
	Notes				
<b>FIXED ASSETS</b>					
Tangible assets	14	1,943	-	1,943	3,039
<b>CURRENT ASSETS</b>					
Debtors	15	86,556	-	86,556	137,789
Cash at bank and in hand		<u>339,263</u>	<u>20,048</u>	<u>359,311</u>	<u>306,903</u>
		425,819	20,048	445,867	444,692
<b>CREDITORS</b>					
Amounts falling due within one year	16	(13,488)	(20,048)	(33,536)	(54,927)
<b>NET CURRENT ASSETS</b>		<u>412,331</u>	<u>-</u>	<u>412,331</u>	<u>389,765</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		414,274	-	414,274	392,804
<b>PROVISIONS FOR LIABILITIES</b>	18	(4,598)	-	(4,598)	-
<b>NET ASSETS</b>		<u>409,676</u>	<u>-</u>	<u>409,676</u>	<u>392,804</u>
<b>FUNDS</b>	19				
Unrestricted funds				409,676	392,804
Restricted funds				-	-
<b>TOTAL FUNDS</b>				<u>409,676</u>	<u>392,804</u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Board of Trustees on 21/10/21 and were signed on its behalf by:

  
S.J. Austin - Trustee

**1. STATUTORY INFORMATION**

Cymorth (Cymru) is a registered charity and private company limited by guarantee and has no share capital. Members have agreed to contribute £1 in the event of a winding up. The company is incorporated in Wales in the United Kingdom. The registered office is Norbury House, Norbury Road, Fairwater, Cardiff, CF5 3AS. The nature of the company's operations and principal activities is disclosed within the Report of the Trustees.

The financial statements are presented in Sterling (£), the company's functional currency, and rounded to the nearest pound.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**2. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

There have been no material departures from the reporting standard.

**Going concern**

No material uncertainties which may cast significant doubt upon the entity's ability to continue as a going concern exist.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

This includes capital grants.

Income from charitable activities includes income received under contract or where entitlement to grant funding is subject to specific performance conditions. This income is recognised where there is entitlement, when the receipt is probable and the amount can be measured reliably. Income is deferred when the amounts received are in advance of the performance of the service or event to which they relate. Membership fees are accounted for in the period to which they relate.

Other trading activities are recognised as the related services are provided and there is entitlement, probability of receipt and the amount can be measured with sufficient reliability. Income is deferred when the amounts received are in advance of the delivery of the service or event to which it relates.

Investment income is recognised on a receivable basis.

It is not the policy of the charity to show income net of expenditure.

**2. ACCOUNTING POLICIES - continued**

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature to support them.

Support costs are those costs that, whilst necessary to deliver an activity, do not themselves produce or constitute the output of the charitable activity. This includes governance costs which are those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees and costs linked to the strategic management of the charity as well as a proportion of salaries based on an approximation of time spent in this area.

Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset (less expected residual value) over its estimated useful life.

Plant and machinery	- 33.33% on cost
Fixtures and fittings	- 25% on cost

Fixed assets are initially recorded at cost. Only assets which cost £500 or more are capitalised.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds are available for use at the trustees' discretion for any purpose within the objects of the charity.

Restricted funds have been received with stipulation from the donor as to the purpose for which they may be used.

Designated funds are unrestricted funds earmarked by the trustee board for particular purposes.

**Pension costs and other post-retirement benefits**

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. The annual contributions payable are charged to the statement of financial activities incorporating the income and expenditure account.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2021**2. ACCOUNTING POLICIES - continued****Operating leases**

Rentals applicable to operating leases where substantially all of the benefits and risks of the ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

The benefits of lease incentives are recognised in the profit and loss account over the lease period.

**Basis of recognition of liabilities**

Liabilities are recognised as soon as there is a legal or constructive obligation which commits the charity to the expenditure.

**Financial Instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**Significant accounting judgements and estimates**

Estimates and judgements are continually evaluated and are based on historical experience and other relevant factors, including expectations of future events that are believed to be reasonable under the circumstances.

The preparation of the financial statements requires management to make estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, be likely to differ from the related actual results. No estimates or assumptions have been identified that have significant risk of causing material adjustment to the carrying amounts of assets and liabilities within the next financial year.

**3. DONATIONS AND LEGACIES**

	2021	2020
	£	£
Donations	<u>245</u>	<u>500</u>

**4. OTHER TRADING ACTIVITIES**

	2021	2020
	£	£
Internship income	-	1,225
Room hire	-	120
	<u>-</u>	<u>1,345</u>

**5. INVESTMENT INCOME**

	2021	2020
	£	£
Bank interest	<u>2,262</u>	<u>3,191</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2021

## 6. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2021 £	2020 £
Membership income	Membership	101,700	100,175
Grants	Research, policy and practice	246,862	229,276
Grants	Training and events	29,902	66,848
Events income	Training and events	10,817	63,040
Communications and marketing	Training and events	124	25
		<u>389,405</u>	<u>459,364</u>

Grants received, included in the above, are as follows:

	2021 £	2020 £
Welsh Government Homelessness Prevention Grant: Core funding and Housing First	184,333	136,800
Welsh Government Homelessness Prevention Grant: PATH Training	28,060	42,224
Other Welsh Government Grants	3,721	4,903
Oak Foundation: Evidencing the impact of supporting people in Wales	20,733	43,499
Welsh Government - Housing First	-	42,858
CIC 4 C.I.C - Homeless World Cup Legacy	19,965	25,840
St Martin in the Field Frontline Network	19,952	-
	<u>276,764</u>	<u>296,124</u>

## 7. CHARITABLE ACTIVITIES COSTS

	Direct costs (See note 8) £	Support costs (See note 9) £	Totals £
Membership	72,012	16,229	88,241
Research, policy and practice	203,521	39,950	243,471
Training and events	<u>52,088</u>	<u>6,246</u>	<u>58,334</u>
	<u>327,621</u>	<u>62,425</u>	<u>390,046</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2021

## 8. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2021 £	2020 £
Staff costs	234,180	216,135
Events and training programme	1,606	25,110
Research, policy and practice	5,783	11,662
Communications and marketing	7,447	11,079
Other staff related costs	1,718	1,541
Rent	19,913	17,605
Rates and water	1,782	1,777
Light and heat	1,632	2,848
Repairs and renewals	-	549
Computer expenses	3,128	4,526
Equipment costs	-	73
Telephone costs	1,824	1,940
Printing, postage and stationery	349	2,144
Insurance	1,572	1,202
Staff recruitment costs	1,119	971
WG PATH Project Costs	22,805	35,781
Oak Foundation Project Costs	18,142	26,993
Bad debts	-	(139)
Housing First project costs	2,183	8,864
Substance Misuse Network project costs	-	23
Homeless World Cup Legacy Project Costs	272	1,305
Subscriptions and memberships	200	411
Membership costs	48	14
Depreciation	1,918	1,450
	<u>327,621</u>	<u>373,864</u>

## 9. SUPPORT COSTS

	Staff costs £	Depreciation £	Other costs £	Governance costs £	Totals £
Membership	9,417	125	2,830	3,857	16,229
Research, policy and practice	23,181	307	6,967	9,495	39,950
Training and events	<u>3,622</u>	<u>47</u>	<u>1,093</u>	<u>1,484</u>	<u>6,246</u>
	<u>36,220</u>	<u>479</u>	<u>10,890</u>	<u>14,836</u>	<u>62,425</u>

## 10. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021 £	2020 £
Auditors' remuneration	4,000	4,000
Depreciation - owned assets	2,397	1,812
Deficit on disposal of fixed asset	192	-
Operating leases: lease payments recognised as an expense	22,799	19,560
Auditors' remuneration - other financial services	<u>600</u>	<u>870</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2021**11. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 or for the year ended 31 March 2020.

**Trustees' expenses**

There were trustee's expenses of £nil (2020 - £214) paid for the year ended 31 March 2021 (2020 - one trustee) for reimbursement of travel expenses.

**12. STAFF COSTS**

	2021 £	2020 £
Wages and salaries	246,378	228,946
Social security costs	19,597	18,311
Other pension costs	<u>15,261</u>	<u>13,724</u>
	<u>281,236</u>	<u>260,981</u>

The average monthly number of employees during the year was as follows:

2021	2020
<u>9</u>	<u>9</u>

No employees received emoluments in excess of £60,000.

The total key management personnel remuneration benefits during the year was £67,752 (2020 - £65,327).

**13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	500	-	500
<b>Charitable activities</b>			
Membership	100,175	-	100,175
Research, policy and practice	159,925	69,351	229,276
Training and events	129,913	-	129,913
Other trading activities	1,345	-	1,345
Investment income	3,191	-	3,191
Other income	<u>15,764</u>	<u>-</u>	<u>15,764</u>
<b>Total</b>	<b>410,813</b>	<b>69,351</b>	<b>480,164</b>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Membership	76,981	-	76,981
Research, policy and practice	167,496	69,351	236,847
Training and events	<u>120,119</u>	<u>-</u>	<u>120,119</u>
<b>Total</b>	<b>364,596</b>	<b>69,351</b>	<b>433,947</b>
<b>NET INCOME</b>	<b>46,217</b>	<b>-</b>	<b>46,217</b>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2021

## 13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	346,587	-	346,587
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>392,804</u>	<u>-</u>	<u>392,804</u>

## 14. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Totals £
<b>COST</b>			
At 1 April 2020	14,605	2,607	17,212
Additions	1,493	-	1,493
Disposals	(13,386)	(1,841)	(15,227)
At 31 March 2021	<u>2,712</u>	<u>766</u>	<u>3,478</u>
<b>DEPRECIATION</b>			
At 1 April 2020	11,981	2,192	14,173
Charge for year	2,254	143	2,397
Eliminated on disposal	(13,386)	(1,649)	(15,035)
At 31 March 2021	<u>849</u>	<u>686</u>	<u>1,535</u>
<b>NET BOOK VALUE</b>			
At 31 March 2021	<u>1,863</u>	<u>80</u>	<u>1,943</u>
At 31 March 2020	<u>2,624</u>	<u>415</u>	<u>3,039</u>

## 15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	3,958	9,825
Prepayments and accrued income	<u>82,598</u>	<u>127,964</u>
	<u>86,556</u>	<u>137,789</u>



NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2021**16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021	2020
	£	£
Trade creditors	6,374	23,843
VAT	10	2,637
Other creditors	839	2,834
Accruals and deferred income	<u>26,313</u>	<u>25,613</u>
	<u>33,536</u>	<u>54,927</u>

Included within accruals and deferred income above is the following deferred income:

	2021	2020
	£	£
Deferred income brought forward	19,740	19,100
Released to SOFA	(19,740)	(5,000)
Additional income deferred in the year	<u>20,048</u>	<u>5,640</u>
	<u>20,048</u>	<u>19,740</u>

The deferred income relates to income received in advance of project delivery.

**17. LEASING AGREEMENTS**

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2021	2020
	£	£
Within one year	<u>5,775</u>	<u>-</u>

**18. PROVISIONS FOR LIABILITIES**

	2021	2020
	£	£
Dilapidation provision	<u>4,598</u>	<u>-</u>

	Dilapidations provision £
Balance at 1 April 2020	-
Additions	<u>4,598</u>
Balance at 31 March 2020	<u>4,598</u>

The liability above is expected to be incurred in the 2021/22 financial year following vacation of the Norbury House premises at the end of March 2021.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2021

## 19. MOVEMENT IN FUNDS

	At 1/4/20 £	Net movement in funds £	Transfers between funds £	At 31/3/21 £
<b>Unrestricted funds</b>				
General fund	369,404	16,872	23,400	409,676
Designated fund - Research Officer	<u>23,400</u>	<u>-</u>	<u>(23,400)</u>	<u>-</u>
	392,804	16,872	-	409,676
	<u>392,804</u>	<u>16,872</u>	<u>-</u>	<u>409,676</u>
<b>TOTAL FUNDS</b>	<u>392,804</u>	<u>16,872</u>	<u>-</u>	<u>409,676</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	346,268	(329,396)	16,872
<b>Restricted funds</b>			
Oak Foundation - Evidencing the impact of supporting people in Wales	20,733	(20,733)	-
Homeless World Cup Legacy	19,965	(19,965)	-
St Martin in the Field Frontline Network	<u>19,952</u>	<u>(19,952)</u>	<u>-</u>
	60,650	(60,650)	-
	<u>406,918</u>	<u>(390,046)</u>	<u>16,872</u>
<b>TOTAL FUNDS</b>	<u>406,918</u>	<u>(390,046)</u>	<u>16,872</u>

## Comparatives for movement in funds

	At 1/4/19 £	Net movement in funds £	Transfers between funds £	At 31/3/20 £
<b>Unrestricted Funds</b>				
General fund	306,587	46,217	16,600	369,404
Designated fund - Research project	40,000	-	(40,000)	-
Designated fund - Research Officer	<u>-</u>	<u>-</u>	<u>23,400</u>	<u>23,400</u>
	346,587	46,217	-	392,804
	<u>346,587</u>	<u>46,217</u>	<u>-</u>	<u>392,804</u>
<b>TOTAL FUNDS</b>	<u>346,587</u>	<u>46,217</u>	<u>-</u>	<u>392,804</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2021**19. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	410,813	(364,596)	46,217
<b>Restricted funds</b>			
Oak Foundation - Evidencing the impact of supporting people in Wales	43,499	(43,499)	-
Homeless World Cup Legacy	<u>25,852</u>	<u>(25,852)</u>	-
	69,351	(69,351)	-
<b>TOTAL FUNDS</b>	<u>480,164</u>	<u>(433,947)</u>	<u>46,217</u>

**Restricted funds**

Grant funding was received from the Oak Foundation to establish an evidence base to strengthen the case for investment in supported housing and community support services across Wales, which demonstrate the positive impact on public services (such as health, housing and criminal justice).

Grant funding was received from CIC 4 C.I.C to build on the success of the Cardiff 2019 Homeless World Cup by transforming the good will of people and organisations into meaningful actions that have a lasting, positive impact on homelessness in Wales.

Grant funding was received from St Martin in the Fields Frontline Network to provide:

- Opportunities for frontline workers to regularly come together in their areas - to network, share experiences and expertise
- The potential to explore solutions to key issues affecting staff and people they are supporting
- Links between the frontline voice and decision-makers

**Prior year funds****Designated funds**

A research project fund was designated by the Board in the 2018 financial year for the purpose of delivering a research project into the impact of Supporting People services, the project is in part funded by the Oak Foundation.

The board designated £23,400 of funds for the purpose of extending the Research Officer's role for a further 9 months beyond the end of the OAK project.

**Transfers between funds**

The following fund transfers were made in the financial year:

- A transfer of £23,400 was made from the designated Research Officer project fund to general funds as the designation was no longer required.

**20. PENSION COMMITMENTS**

The charity operates a defined contribution scheme. The pension costs charge for the year represents contributions payable by the charity to the scheme and amounted to £15,261 (2020 - £13,724). At the year end there were outstanding contributions of £nil (2020 - £nil).

**21. RELATED PARTY DISCLOSURES**

During the year and the comparative year, the charity received membership, training and event income from a number of member organisations connected to the Board of Trustees. Charges were made in line with standard rates charged to all other member bodies associated with Cymorth (Cymru).