

Charity registration number 1116773

Company registration number 05822301 (England and Wales)

HALOW PROJECT
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

HALOW PROJECT

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr M Day Ms S Hill Mr M McArthur Mr R Meins Mr T Oliver Mr N E F Butcher	
Secretary	Mr R Meins	
Non-statutory Director	Nr N Wheeler	Director of halow project services
Charity number	1116773	
Company number	05822301	
Registered office	Carroll House 11 Quarry Street Guildford Surrey United Kingdom GU1 3UY	
Auditor	Azets Audit Services Ashcombe Court Woolsack Way Godalming Surrey United Kingdom GU7 1LQ	

HALOW PROJECT

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HALOW PROJECT

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2024

The Trustees present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's memorandum and articles of association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

Overall purpose

"(a) To provide education, training, care and accommodation and other support services to persons with permanent learning disabilities and others who have charitable need for such services with the object of developing their mental, physical and spiritual capacities so that they may realise their full potential as individuals and members of society and that their condition for life may be improved; and (b) to undertake any other charitable activity."

Memorandum and Articles of Association incorporated on 19 May 2006 as amended 5 October 2006

The principal activity of the charity is to provide benefit to young people with a learning disability in Surrey and the surrounds.

Main activities

Halow Project (**halow**) is a registered charity dedicated to creating opportunities and supporting young people aged 16+ with a learning disability so that they are able to live independent, meaningful, fulfilled lives and become more involved in their local community.

halow provides specialist, person-centred support and activities and our aim is for every person with learning disabilities to have the same life choices and chances as any other person.

The young people we work with want the opportunity to:

- Build relationships
- Become part of the community
- Find meaningful employment
- Have a home of their own

Our four core areas of activity are as follows:

- **Building Futures:** **halow's** full-time community-based learning programme is available for people aged 18-25 with a learning disability located in Surrey. Unlike formal education, young people on this programme are immersed in the community. There is no fixed curriculum but instead a focus on person-centred planning and individual outcomes. Our aim is to support service users to build their own futures by nurturing their independence, continuing education, and providing social/work experience.
- **A Reason to Get Up:** A programme which seeks to develop the skills learnt by service users in Building Futures by developing their interests for further independence and employability. It supports them in learning new life skills that can help them find a satisfying vocation. Currently the 4 sessions provided are Cook and Grow, Crafty Creations, Fit Club and IT Crowd. The programme also provides a range of social activities which enable people to enjoy an active social life, make new friends and become part of their community.
- **Independent Support Programme:** An intensive 10-week programme with 1 to 1 support which enables each young person to set their own goals and prepares them to live independently.
- **Supported Living:** Halow provide staffing for 5 supported living houses across Surrey to support our young people to live independently.

HALOW PROJECT

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2024*

Many of our young people are referred to **halow** by the local authority and are funded for some of the programmes they access. Our remaining costs are covered through a mixture of individuals' fees and fundraising.

Volunteering

In addition to the 85 **halow** staff who work to support young people, we are indebted to the 33 **halow** volunteers who support the organisation in its work on a regular basis. Our volunteers take part in the daytime activity and learning programmes enabling more young people to take part. They are supported with training and complete DBS checks.

In addition to our regular volunteers, an addition 31 volunteer contacts from local businesses support the organisation including fundraising on an ad hoc basis.

With the charity experiencing a growing demand for our services, and to meet this need, we urgently require more volunteers. With additional hands, we can expand our reach, offer more support, and continue to provide vital resources to those who depend on us. The success of our programs relies heavily on the dedication of volunteers, and with more support, we can make an even greater impact.

Statement of Compliance with Charity Commission guidance

The Trustees have paid due regard to guidance issued by the Charity Commission's guidance on public benefit and what activities they should undertake.

Use of volunteers

halow is supported by a small group of dedicated regular volunteers who enable more young people to take part in the daytime activity and learning programmes, and support **halow** at fundraising events. Volunteers are supported with training and complete DBS checks

HALOW PROJECT

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Achievements and Performance

From April 2023 to March 2024, **halow** supported 326 (previously 268) individuals across our services, representing a 22% increase in people supported on previous year. Many young people use several of our services with the breakdown per service as follows:

- Social Activities - 180 people benefitted from our range of activities
- A Reason to Get Up (ARTGU) – 58 people attended our regular ARTGU sessions
- Building Futures – 46 people were supported on our educational programme
- Independent Support Programme (Buddy Service) – 32 people were supported to grow in independence
- Supported Living – 10 people supported intensively to live independently

In total, **halow** delivered 7,592 hours of social and learning activities and flexibly provided 24,596 hours of care to 42 individuals in their homes and/or communities.

Some of our services, for example our home care, are regulated by the Care Quality Commission (CQC) where we scored "good" across all assessment areas in our last inspection (2022).

Our reach has grown significantly over the last year, particularly within our educational and lifestyle programmes, ie. Building Futures, A Reason to Get Up, and Social Activities which saw an over 20% increase in individuals supported. With around 26,000 adults in Surrey with a learning disability, there is significant need for support from organisations such as **halow**. This support will vary in the level of intensity required, ranging from social activities helping to reduce loneliness and grow confidence to greater levels of intervention such as supported living. As **halow** develops its strategy going forward, we are mindful of the importance of balancing our response to local need with our available resources so that we can achieve maximum impact in supporting people with a learning disability.

The Trustees (Company Directors) are pleased to report progress in those areas identified within our 2023-24 plans, namely:

1. Continue to deliver high quality, innovative, and person-centred services and to exceed expectations of the young people themselves, families, commissioners and the local community.

We are committed to maintaining our high standards of service delivery by focusing on quality, innovation, and a person-centred approach. Our goal is not only to meet but to exceed the expectations of the young people we serve, their families, our commissioners, and the wider community. By continuously refining our practices and staying responsive to the needs and feedback of all stakeholders, we aim to create lasting, positive impacts. We understand the importance of this mission and will strive to go above and beyond to ensure that our services remain exceptional and truly transformative.

2. Continue the implementation of our Exceptional Person-Centred Care (EPC) strategy, a root and branch approach to reposition our teams to deliver this.

We are fully dedicated to advancing the implementation of our Exceptional Person-Centred Care (EPC) strategy, recognizing it as a fundamental shift in how we deliver care. This comprehensive, root-and-branch approach will realign our teams, ensuring that every action, decision, and service is deeply anchored in the unique needs and preferences of the individuals we serve. By fostering collaboration, enhancing training, and integrating feedback, we will embed person-centred care into every facet of our operations. This strategy is not just a commitment but a transformative journey toward elevating the standard of care we provide, making it truly exceptional and responsive to those we support.

3. Ensure the smooth transition of staff into the expanded charity and further strengthen the values-based approach to recruitment, training and delivery.

As we welcome new staff into our expanded charity, our priority is to ensure a smooth and seamless transition that aligns with our core values. We are committed to reinforcing our values-based approach in every aspect of recruitment, training, and service delivery. By providing comprehensive orientation and ongoing support, we will integrate new team members into our culture of compassion, integrity, and excellence. This approach not only strengthens our team but also enhances our ability to deliver consistent, high-quality services that reflect our shared commitment to making a meaningful difference in the lives of those we serve

HALOW PROJECT

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

4. To modernise our financial procedures and bring the department more in line with operational need.

We are committed to modernizing our financial procedures to better align with the evolving needs of our operations. This involves streamlining processes, implementing more advanced financial tools, and enhancing transparency and efficiency across the department. By adopting modern financial practices, we aim to improve accuracy, reduce manual workloads, and enable more agile decision-making. These changes will ensure that our financial management is not only up-to-date but also fully supports the dynamic demands of our growing organization, allowing us to allocate resources more effectively and respond swiftly to emerging opportunities and challenges.

It is a credit to our teams that we were able to deliver services for more young people than in previous years, have invested further in the quality of our services, have made real and sustainable change to further secure the charity's priorities and future, and end the year in a healthy financial position.

Everyone at **halow** wishes to thank all our young people, families, staff, volunteers, commissioners, funders and supporters for your support for our work this year and we would particularly like to thank Surrey County Council for their engaging and committed approach in continuing to support us.

Statement of Compliance with Charity Commission guidance

The Trustees have paid due regard to guidance issued by the Charity Commission's guidance on public benefit and what activities they should undertake.

Financial review

Overview

The financial accounts for the year to 31 March 2024 show a net surplus of £85,871 as shown on the Statement of Financial Activities on page 11.

The Cash Flow Statement on page 14 shows an increase in cash and cash equivalents of £96,791 during the year.

Income overall increased by £316,544 over the year.

Fundraising standards

Halow subscribes to the Fundraising Regulator's Fundraising Promise. In addition to this, we are developing our own promise to supporters which includes the following:

- We will keep supporters updated on the wonderful difference you make to young adults with a learning disability.
- We will follow the highest standards of fundraising, going beyond the industry and regulatory requirements for fundraising practices.
- We will always keep supporters' personal information safe.
- We will always give supporters the power to decide how they would like us to contact them.
- We will never coerce supporters or use guilt to persuade them to make a donation or grant.

Honesty, transparency and accountability are key values for us and we encourage and support all staff to uphold these values in the work they do. For our fundraising team this involves:

- Ensuring that donors and funders understand where their support is being channelled to e.g., whether a grant or donation is restricted to a specific project or is unrestricted.
- Informing a funder if we have received additional funding for a specific project and offering to return any surplus funds.
- Being accountable to each other and to the charity's management team and trustees in everything we do. We raise these funds from one-off donations, regular giving (via direct debit), applications to grant making trusts, corporate fundraising activities, and fundraising events

HALOW PROJECT

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2024*

Work by the Fundraising team is reviewed by the Managing Director, who is also involved in fundraising activity.

We do not engage any other external agencies to fundraise or engage with donors on our behalf. Over the past year we received no complaints about our fundraising. We define a complaint as an expression of dissatisfaction from a supporter or funder. No complaint is ever disregarded, and all complaints are passed on to colleagues and managers and we seek always to learn from these and to use this learning to inform future fundraising practice.

As a charity that supports some of our community's most vulnerable young people, we have strict guidelines with regard to soliciting funds from anyone who may be classed as vulnerable (through reduced mental capacity, poverty or ill health). Although many of our young people are keen to support our fundraising through sponsored events, attending our carol service or helping on the stand at a community fundraising event, we never ask our young people to make a donation to the charity either face to face or through a fundraising appeal. All staff and contractors are trained and supervised to ensure that when we are aware of a person's vulnerability, it is not appropriate to solicit funds from them. Where a frail or elderly individual expresses interest in leaving a gift in their will, we always encourage them to speak to their family first to ensure that we do not influence their decision.

HALOW PROJECT

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Reserves Policy

The Finance Committee annually reviews the Reserves Policy and the level of reserves which are shown in the Financial Statements. At the time of approving this report, the trustees believe the reserves levels continue to remain appropriate.

In setting the Reserve Policy, the Board of Trustees has considered the financial position of the charity, the performance in recent years and expectations of future years, and the current and future liquidity cover. This is with the goal of ensuring we have the funds required to carry on our activities safely and consistently through period of uncertainty.

Having regard to **halow's** strategic plans and economic conditions, the Board of Trustees have set a target level of unrestricted reserves, which have not been designated for a specific use, of £250,000, with a minimum of £200,000 required. These figures are considered appropriate to ensure financial stability and act as a safeguard against volatile and unpredictable income streams or unforeseen expenditure and liabilities.

As of 31 March 2024, total fund balances were £360,681 (2023: £274,810). This sum includes restricted funds, which are subjected to specific conditions by donors as to how they may be used, at a total of £35,288 (2023: £37,914). Unrestricted funds held at the end of the year were £325,393 (2023: £236,896) of which a total of £40,800 (2023: £40,755) was committed for expenditure within 2024/25.

The reserves level last year was lower than we had wished, so we are pleased to report a 31% increase at the end of March 2024.

Risk Management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Key financial risks to our charity include factors that could significantly impact its financial stability.

Reduced donor funding is a major concern, especially if there is over-reliance on a few large donors or if economic conditions lead to a downturn in individual giving.

Fluctuating economic conditions—such as inflation, changes in tax laws, or economic recessions—can affect both operational costs and donor generosity.

Cash flow issues could arise if there is a mismatch between the timing of incoming funds and outgoing expenses, particularly if there are delays in grant disbursements or large expenditures.

Compliance and regulatory risks are also significant, as failure to meet reporting requirements or maintain nonprofit status could lead to financial penalties or loss of donor confidence.

Fraud or financial mismanagement, although rare, remains a potential threat.

To mitigate these risks, our charity can diversify income streams by expanding beyond individual donations, seeking corporate partnerships, government grants, and social enterprise opportunities. Establishing a strong financial reserve or endowment can provide a buffer during lean periods. Implementing stringent financial oversight, such as regular audits, clear segregation of duties, and transparency in financial reporting, can reduce the likelihood of mismanagement. Regular risk assessments will help in identifying potential vulnerabilities early. Strong budget planning, cash flow forecasting, and regular financial reviews will ensure funds are allocated appropriately and that we remain adaptable to financial shifts. Engaging with donors and maintaining clear communication about our impact can also help retain their support, even in challenging times.

HALOW PROJECT

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Plans for future periods

Our annual objectives for 2024-25 are as follows:

1. Develop a longer-term Strategic Plan: In 2024-25, **halow** will be developing its Strategic Plan, setting out how we will achieve our mission and goals over the next three years. It will outline our commitment to improving the lives and future life chances of people in Surrey who have a learning disability. It will also provide a framework to ensure that our finite resources are allocated to the most important areas of need.

2. Extend Building Futures: Our full-time learning programme, Building Futures, is oversubscribed and demand continues to grow. In 2024 we will be starting a new Year C group based from Woking. Over the year, we will also be developing our plans for a new 'transition year' from 2025 for young adults who need some 'lighter touch' support before they enrol in the full Building Futures programme. Over the next year, we will also be developing plans to extend the service beyond Guildford and Woking into several new locations, including Redhill.

3. Launch a new employability programme: We plan to pilot Pathways to Employment which we aim to launch in September 2025. Pathways to Employment will provide workplace-based support, training and development for people with learning disabilities. We will deliver this project in partnership with businesses in Guildford, Woking and across Surrey.

4. Governance Review: With a new Chair of Trustees and changes to the Board over the last year, we will be conducting a preliminary review of our Governance.

Structure, governance and management

The charity is a company limited by guarantee, incorporated on 19 May 2006 and registered as a charity. The company was established under a Memorandum of Association which defined the objects and powers of the charitable company and is governed under its Articles of Association.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr J Stevens (Resigned 1 June 2023)

Mr M Day

Ms S Hill

Mr M McArthur

Mr R Meins

Mr T Oliver

Miss S L Squire (Resigned 1 September 2023)

Mr N E F Butcher

HALOW PROJECT

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Recruitment and appointment of new trustees

Current Trustees are already familiar with the practical work of the charity. Prior to the appointment as a new Trustee, the candidate is met by individual Trustees and officers of the charity to ensure that he/she is fully aware of the requirements and the statutory duties of a Trustee, and to ensure that the person is suitable to hold such an appointment.

halow has a Board that met once every quarter in 2023-24. It is responsible for the strategic direction and policy of the charity. At present the Board has 6 members from a variety of professional backgrounds relevant to the work of the charity. A number of sub-committees and a scheme of delegation is in place and day to day responsibility rests with the Managing Director and the senior leadership team.

Pay scales have been set for all levels of staff through benchmarking and regular review of the employment market. The charity has introduced a salary scale related to the position, this is based on the Hays Method.

halow is committed to paying all staff at least the Real Living Wage.

Trustees do not receive remuneration for their services to the charity.

Statement of Trustees responsibilities

The Trustees, who are also the directors of halow Project for the purpose of company law, are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

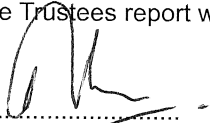
HALOW PROJECT

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Disclosure of information to auditor

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The Trustees report was approved by the Board of Trustees.



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Mr N E F Butcher

Date: 28/11/2024

HALOW PROJECT

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF HALOW PROJECT

Opinion

We have audited the financial statements of halow Project (the 'charity') for the year ended 31 March 2024 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the Trustees report has been prepared in accordance with applicable legal requirements.

HALOW PROJECT

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF HALOW PROJECT

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the Trustees report.

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees report. We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees report and from the requirement to prepare a strategic report.

Responsibilities of Trustees

As explained more fully in the statement of Trustees responsibilities, the Trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

HALOW PROJECT

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF HALOW PROJECT

Extent to which the audit was considered capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above and on the Financial Reporting Council's website, to detect material misstatements in respect of irregularities, including fraud.

We obtain and update our understanding of the entity, its activities, its control environment, and likely future developments, including in relation to the legal and regulatory framework applicable and how the entity is complying with that framework. Based on this understanding, we identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. This includes consideration of the risk of acts by the entity that were contrary to applicable laws and regulations, including fraud.

In response to the risk of irregularities and non-compliance with laws and regulations, including fraud, we designed procedures which included:

- Enquiry of management and those charged with governance around actual and potential litigation and claims as well as actual, suspected and alleged fraud;
- Reviewing minutes of meetings of those charged with governance;
- Assessing the extent of compliance with the laws and regulations considered to have a direct material effect on the financial statements or the operations of the entity through enquiry and inspection;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations;
- Performing audit work over the risk of management bias and override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for indicators of potential bias.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Azets Audit Services

Debra Saunders Bsc FCA (Senior Statutory Auditor)
for and on behalf of Azets Audit Services
Chartered Accountants
Statutory Auditor

3 December 2024
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Ashcombe Court
Woolsack Way
Godalming
Surrey
United Kingdom
GU7 1LQ

HALOW PROJECT

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

Current financial year

		Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
	Notes				
Income from:					
Donations and legacies	2	375,271	7,150	382,421	296,291
<u>Charitable activities</u>					
Building Futures	3	788,139	6,174	794,313	583,281
A Reason To Get Up	3	113,228	60,600	173,828	124,564
Buddy Support Services	3	86,606	3,000	89,606	157,285
Supported Living	3	749,061	-	749,061	767,930
SCC Infection Control & Workforce Capacity	3	-	-	-	2,306
Fundraising activities	4	369,584	-	369,584	310,612
Total income		2,481,889	76,924	2,558,813	2,242,269
<u>Expenditure on:</u>					
Raising funds	5	198,122	1,968	200,090	216,677
<u>Charitable activities</u>					
Building Futures	6	841,916	9,824	851,740	698,934
A Reason To Get Up	6	210,463	64,923	275,386	278,465
Information and Awareness Raising	6	86,994	-	86,994	100,700
Buddy Support Services	6	230,208	2,835	233,043	232,838
Supported Living	6	815,167	-	815,167	688,818
SCC Infection Control & Workforce Capacity	6	10,522	-	10,522	-
Total charitable expenditure		2,195,270	77,582	2,272,852	1,999,765
Total resources expended		2,393,392	79,550	2,472,942	2,216,442
Net income/(expenditure) for the year/ Net movement in funds		88,497	(2,626)	85,871	25,827
Fund balances at 1 April 2023		236,896	37,914	274,810	248,983
Fund balances at 31 March 2024		325,393	35,288	360,681	274,810

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

HALOW PROJECT

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

Prior financial year

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes			
Income from:				
Donations and legacies	2	289,291	7,000	296,291
Charitable activities				
Building Futures	3	574,713	8,568	583,281
A Reason To Get Up	3	79,946	44,618	124,564
Buddy Support Services	3	157,285	-	157,285
Supported Living	3	767,930	-	767,930
SCC Infection Control & Workforce Capacity	3	2,306	-	2,306
Fundraising activities	4	310,330	282	310,612
Total income		2,181,801	60,468	2,242,269
Expenditure on:				
Raising funds	5	204,313	12,364	216,677
Charitable activities				
Building Futures	6	697,293	1,639	698,932
A Reason To Get Up	6	261,134	17,343	278,477
Information and Awareness Raising	6	100,700	-	100,700
Buddy Support Services	6	232,838	-	232,838
Supported Living	6	688,818	-	688,818
Total charitable expenditure		1,980,783	18,982	1,999,765
Total resources expended		2,185,096	31,346	2,216,442
Net incoming/(outgoing) resources before transfers		(3,295)	29,122	25,827
Net income/(expenditure) for the year/ Net movement in funds		(3,295)	29,122	25,827
Fund balances at 1 April 2022		240,191	8,792	248,983
Fund balances at 31 March 2023		236,896	37,914	274,810

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

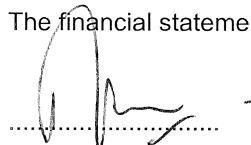
HALOW PROJECT

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Fixed assets					
Tangible assets	13		13,982		20,588
Current assets					
Debtors	14	188,084		145,908	
Cash at bank and in hand		450,561		353,770	
		<u>638,645</u>		<u>499,678</u>	
Creditors: amounts falling due within one year	15	<u>(291,946)</u>		<u>(245,456)</u>	
Net current assets			346,699		254,222
Total assets less current liabilities			<u>360,681</u>		<u>274,810</u>
Income funds					
Restricted funds			35,288		37,914
Unrestricted funds			325,393		236,896
			<u>360,681</u>		<u>274,810</u>

The financial statements were approved by the Trustees on ~~28 November 2024~~


.....
Mr N E F Butcher
Trustee

Company registration number 05822301

HALOW PROJECT

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Cash flows from operating activities					
Cash generated from operations	24		101,122		56,278
Investing activities					
Purchase of tangible fixed assets		(4,331)		(7,760)	
Net cash generated from/(used in) investing activities			(4,331)		(7,760)
Net increase in cash and cash equivalents			96,791		48,518
Cash and cash equivalents at beginning of year			353,770		305,252
Cash and cash equivalents at end of year			450,561		353,770

HALOW PROJECT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

halow project is a private company limited by guarantee incorporated in England and Wales. The registered office is Carroll House, 11 Quarry Street, Guildford, Surrey, GU1 3UY, United Kingdom.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

The charity has remained in a surplus at the year end and therefore at the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected.

Buddy Support Services and Supported Living income is included in the financial statements as it becomes receivable.

The charity receives government grants in respect of projects aimed at vulnerable young people. Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met, then these amounts are deferred.

HALOW PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure is inclusive of VAT.

Costs of generating funds comprise the costs associated with attracting donations and legacies and the cost of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and service for its beneficiaries. It includes both costs that can be allocated directly to such services and those costs of an indirect nature necessary to support them.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Support costs are allocated between charitable activities on the basis of the proportion of staff working on each activity as follows:

- Supported Living - 19.9%
- Buddy Support Services - 19.9%
- Building Futures - 39.9%
- A Reason To Get Up - 10.5%
- Information and Awareness Raising - 3.4%
- Fundraising - 6.4%

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses. There is a minimum threshold of £250 for capitalising fixed assets.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% on cost
-----------------------	-------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

HALOW PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

HALOW PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

2 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2024 £	2024 £	2024 £	2023 £	2023 £	2023 £
Donations and gifts	374,071	7,150	381,221	288,536	7,000	295,536
Grants receivable	1,200	-	1,200	755	-	755
	<u>375,271</u>	<u>7,150</u>	<u>382,421</u>	<u>289,291</u>	<u>7,000</u>	<u>296,291</u>

3 Charitable activities

	Building Futures	A Reason To Get Up	Buddy Support Services	Supported Living	Total 2024	Total 2023
	2024 £	2024 £	2024 £	2024 £	£	£
Income from charitable activities	<u>794,313</u>	<u>173,828</u>	<u>89,606</u>	<u>749,061</u>	<u>1,806,808</u>	<u>1,635,366</u>
Analysis by fund						
Unrestricted funds	788,139	113,228	86,606	749,061	1,737,034	1,582,180
Restricted funds	<u>6,174</u>	<u>60,600</u>	<u>3,000</u>	<u>-</u>	<u>69,774</u>	<u>53,186</u>
	<u>794,313</u>	<u>173,828</u>	<u>89,606</u>	<u>749,061</u>	<u>1,806,808</u>	<u>1,635,366</u>

For the year ended 31 March 2023

	Building Futures	A Reason To Get Up	Buddy Support Services	Supported Living	SCC Infection Control & Workforce Capacity	Total 2023
	£	£	£	£	£	£
Income from charitable activities	<u>583,281</u>	<u>124,564</u>	<u>157,285</u>	<u>767,930</u>	<u>2,306</u>	<u>1,635,366</u>
Analysis by fund						
Unrestricted funds	574,713	79,946	157,285	767,930	2,306	1,582,180
Restricted funds	<u>8,568</u>	<u>44,618</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>53,186</u>
	<u>583,281</u>	<u>124,564</u>	<u>157,285</u>	<u>767,930</u>	<u>2,306</u>	<u>1,635,366</u>

HALOW PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

4 Fundraising activities

	Unrestricted funds/Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Volunteer-led fundraising	297,369	223,102	-	223,102
Trusts	-	-	282	282
Fundraising events	71,621	83,451	-	83,451
Trading	594	3,777	-	3,777
Fundraising activities	369,584	310,330	282	310,612

5 Raising funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Fundraising costs						
Fundraising activities	42,772	1,968	44,740	35,678	12,121	47,799
Fundraising events	17,642	-	17,642	14,313	243	14,556
Staff costs	99,099	-	99,099	84,175	-	84,175
Support costs	35,053	-	35,053	64,192	-	64,192
Fundraising costs	194,566	1,968	196,534	198,358	12,364	210,722
<u>Trading costs</u>						
Trading	1,896	-	1,896	2,529	-	2,529
Governance costs (see note 7)	1,660	-	1,660	3,426	-	3,426
Trading costs	3,556	-	3,556	5,955	-	5,955
	198,122	1,968	200,090	204,313	12,364	216,677

HALOW PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

6 Charitable activities

	Building A Futures		Reason To Get Up		Information and Awareness Raising		Buddy Support Services		Supported Living		SCC Infection Control & Workforce Capacity		Total 2024		Total 2023	
	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	2023	2023
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
Staff costs	481,513	141,928		34,685		105,784		678,155		-			1,442,065		1,311,783	
Direct costs	140,263	72,941		32,540		12,564		22,317		10,522			291,147		235,456	
	621,776	214,869		67,225		118,348		700,472		10,522			1,733,212		1,547,239	
Share of support costs (see note 7)	219,565	57,780		18,875		109,508		109,508		-			515,236		429,603	
Share of governance costs (see note 7)	10,399	2,737		894		5,187		5,187		-			24,404		22,923	
	851,740	275,386		86,994		233,043		815,167		10,522			2,272,852		1,999,765	
Analysis by fund																
Unrestricted funds	841,916	210,463		86,994		230,208		815,167		10,522			2,195,270		1,980,783	
Restricted funds	9,824	64,923		-		2,835		-		-			77,582		18,982	
	851,740	275,386		86,994		233,043		815,167		10,522			2,272,852		1,999,765	

HALOW PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

6 Charitable activities

For the year ended 31 March 2023

(Continued)

	Building A Futures £	Reason To Get Up £	Information and Awareness Raising £	Buddy Support Services £	Supported Living £	Total 2023 £
Staff costs	364,060	119,041	45,326	171,996	611,360	1,311,783
Direct costs	126,814	55,406	18,963	19,230	15,042	235,455
	490,874	174,447	64,289	191,226	626,402	1,547,238
Share of support costs (see note 7)	197,518	98,759	34,566	39,504	59,256	429,603
Share of governance costs (see note 7)	10,540	5,271	1,845	2,108	3,160	22,924
	698,932	278,477	100,700	232,838	688,818	1,999,765
Analysis by fund						
Unrestricted funds	697,293	261,134	100,700	232,838	688,818	1,980,783
Restricted funds	1,639	17,343	-	-	-	18,982
	698,932	278,477	100,700	232,838	688,818	1,999,765

HALOW PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

7 Support costs

	Support costs £	Governance costs £	2024 Support costs £	Governance costs £	2023 £
Staff costs	378,717	-	378,717	-	313,436
Depreciation	10,937	-	10,938	-	11,429
Operating lease charges	40,463	-	40,463	-	39,600
Premises costs	45,225	-	45,225	-	50,484
Computer costs	22,672	-	22,672	-	20,160
Printing, postage and telephone	17,598	-	17,598	-	12,317
Staff welfare and expenses	29,644	-	29,644	-	30,554
Sundry expenses	4,387	-	4,385	-	3,940
Bank charges	576	-	576	-	475
Bad debts	70	-	70	-	11,400
Auditors' remuneration	-	11,100	11,100	-	10,500
Accountancy	-	8,094	8,094	-	1,500
Legal and professional	-	1,311	1,310	-	9,410
HR consultancy	-	5,559	5,559	-	4,940
	<u>550,289</u>	<u>26,064</u>	<u>576,351</u>	<u>26,350</u>	<u>520,145</u>
Analysed between					
Fundraising	35,053	-	35,053	-	64,192
Trading	-	1,660	1,660	-	3,426
Charitable activities	515,236	24,404	539,640	22,923	452,526
	<u>550,289</u>	<u>26,064</u>	<u>576,353</u>	<u>26,349</u>	<u>520,144</u>

8 Net movement in funds

	2024 £	2023 £
Net movement in funds is stated after charging/(crediting)		
Depreciation of owned tangible fixed assets	10,937	11,429
Operating lease charges	<u>40,463</u>	<u>39,600</u>

HALOW PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

9 Auditor's remuneration

The analysis of auditor's remuneration is as follows:

Fees payable to the charity's auditor:	2024	2023
	£	£
Audit of the charity's annual accounts	11,100	10,500
Other services to the charity		
Non-audit services	1,620	1,500
Total audit fees	12,720	12,000

10 Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year. Two of the trustees were reimbursed a total of £807 for travelling expenses (2023 - £nil).

11 Employees

Number of employees

The average monthly number of employees during the year was:

	2024	2023
	Number	Number
Administrative	7	7
Fundraising	4	4
Operational	71	79
Management	1	1
	83	91

Employment costs

	2024	2023
	£	£
Wages and salaries	1,700,208	1,534,133
Social security costs	141,334	133,526
Other pension costs	43,654	41,735
	1,885,196	1,709,394

The number of employees whose annual remuneration was £60,000 or more were:

	2024	2023
	Number	Number
£60,000 - £70,000	1	1

HALOW PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

12 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

13 Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 April 2023	85,356
Additions	4,331
Disposals	(9,780)
	<hr/>
At 31 March 2024	79,907
	<hr/>
Depreciation and impairment	
At 1 April 2023	64,768
Depreciation charged in the year	10,937
Eliminated in respect of disposals	(9,780)
	<hr/>
At 31 March 2024	65,925
	<hr/>
Carrying amount	
At 31 March 2024	13,982
	<hr/> <hr/>
At 31 March 2023	20,588
	<hr/> <hr/>

14 Debtors

	2024 £	2023 £
Amounts falling due within one year:		
Trade debtors	101,022	51,969
Other debtors	43	-
Prepayments and accrued income	87,019	93,939
	<hr/>	<hr/>
	188,084	145,908
	<hr/> <hr/>	<hr/> <hr/>

15 Creditors: amounts falling due within one year

	2024 £	2023 £
Other taxation and social security	33,999	36,451
Deferred income	111,983	42,904
Trade creditors	45,789	26,577
Other creditors	74,233	122,241
Accruals	25,942	17,283
	<hr/>	<hr/>
	291,946	245,456
	<hr/> <hr/>	<hr/> <hr/>

HALOW PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

16 Deferred income

	2024 £	2023 £
Arising from Deferred income	111,983	42,904

Deferred income is included in the financial statements in relation to services invoiced in advance.

17 Retirement benefit schemes

Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £43,654 (2023 - £41,735).

18 Movement in Funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

Current year

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Balance at 31 March 2024 £
SCC SEND	2,500	-	-	2,500
The Baily Thomas Charitable Trust	15,000	-	(15,000)	-
Community Foundation Grant	5,241	-	(5,241)	-
National Lottery Community Fund	5,652	-	(5,652)	-
Ironmongers Company	2,840	-	(2,840)	-
Sport England's Queen Platinum Jubilee	49	-	(49)	-
The Wisley Foundation	1,333	-	(368)	965
Catherine Woolford	521	-	(318)	203
No Fear Bridge	3,000	-	(3,000)	-
The Julia & Hans Rausing Trust	-	40,000	(35,672)	4,328
REDEVCO Foundation	-	12,659	-	12,659
UNUM	-	5,000	-	5,000
Insurance Industry Charitable Foundation	-	5,000	(2,215)	2,785
Electronic Arts	-	4,150	-	4,150
Hampshire Care Association	-	3,000	(1,968)	1,032
ICB Funding Panel	-	3,000	(2,835)	165
Groundwprk (Tesco Community Fund)	-	1,000	(1,000)	-
Middlesex Sports Foundation	-	1,000	(1,000)	-
Other (<£1k)	1,778	2,115	(2,392)	1,501
Total Restricted Funds	37,914	76,924	(79,550)	35,288

HALOW PROJECT

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2024

18 Movement in Funds

(Continued)

SCC SEND

Funds received to be spent on Building Futures promotion materials.

The Baily Thomas Charitable Trust

Funds received to be spent on costs and equipment for ARTGU Cook & Grow sessions.

Community Foundation Grant

Funds received to cover costs for ARTGU IT Crowd sessions.

National Lottery Community Fund

Funds received to be spent on running costs of ARTGU Cook & Grow sessions.

Ironmongers Company

Funds received to be spent on BFG Duke of Edinburgh equipment.

Sport England's Queen Platinum Jubilee

Funds to be spent on sports groups for Social Activities - coach fees, hire facilities, equipment hire and transport costs.

The Wisley Foundation

Funds received to cover costs for ARTGU Cook and Grow sessions for 2 halow adults.

Catherine Woolford

Funds to be spent on BFG shed.

No Fear Bridge

Funds to be spent on BFG activities.

The Julia & Hans Rausing Trust

Funds received to be spent on ARTGU Cook and Grow sessions.

REDEVCO Foundation

Funds received to be spent on ARTGU Crafty Creations.

UNUM

Funds received to be spent on ARTGU Life Skills (Independence and Employability) course.

Insurance Industry Charitable Foundation

Funds to be spent on BFG public transport for training purposes.

Electronic Arts

Funds to contribute to the costs of its programming and to fund at least 1 volunteer event to engage our employees in their mission.

Hampshire Care Association

Funds received to be spent on international recruitment.

ICB Funding Panel

Funds received to be spent on Care Digital Transformation Fund - Implementation of Sekoia.

Groundwork (Tesco Community Fund)

Funds received to be spent on BFG Woking Railway project.

Middlesex Sports Foundation

Funds to be spent on Social Activities Sports Group.

Other

This consists of immaterial restricted income funds.

HALOW PROJECT

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

18 Movement in Funds

(Continued)

Prior year

	Balance at 1 April 2022 £	Movement in funds		Balance at 31 March 2023 £
		Incoming resources £	Resources expended £	
Community Foundation for Surrey	5,121	7,000	(12,121)	-
SCC SEND	3,160	-	(660)	2,500
The Bailey Thomas Charitable Trust	-	15,000	-	15,000
Community Foundation Grant	-	9,280	(4,039)	5,241
National Lottery Community Fund	-	8,970	(3,318)	5,652
Ironmongers Company	-	2,840	-	2,840
Sports England's Queen Platinum Jubilee	-	3,330	(3,281)	49
Groundworks UK	-	2,125	(2,125)	-
Shanly Foundation	-	2,000	(2,000)	-
The Wisley Foundation	-	3,000	(1,667)	1,333
Catherine Woolford	-	1,200	(679)	521
No Fear Bridge	-	3,000	-	3,000
Other (<£1k)	511	2,723	(1,456)	1,778
				-
				-
Total Restricted Funds	8,792	60,468	(31,346)	37,914

19 Analysis of net assets between funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Fund balances at 31 March 2024 are represented by:						
Tangible assets	13,982	-	13,982	20,588	-	20,588
Current assets/(liabilities)	311,411	35,288	346,699	216,308	37,914	254,222
	325,393	35,288	360,681	236,896	37,914	274,810

HALOW PROJECT

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

20 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2024 £	2023 £
Within one year	40,800	40,755
Between two and five years	52,800	10,200
	<u>93,600</u>	<u>50,955</u>

21 Related party transactions

Donations totalling £9,700 (2023 - none) were made by trustees during the year. There were no other disclosable related party transactions during the year (2023 - none).

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2024 £	2023 £
Aggregate compensation	<u>74,665</u>	<u>105,651</u>

22 Company limited by guarantee

halow project is a company limited by guarantee and accordingly does not have any share capital. Each director has pledged to contribute £1 in the case the charitable company becomes insolvent.

23 Charges held

A charge is held by Property Investment Holdings Limited for the sum of £8,519 (and such other sums as may be deposited by the company from time to time pursuant to the terms of the said deed) the interest from time to time accrued and any sums from time to time deposited in respect of value added tax.

HALOW PROJECT

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

24	Cash generated from operations	2024 £	2023 £
	Surplus for the year	85,871	25,827
	Adjustments for:		
	Depreciation and impairment of tangible fixed assets	10,937	11,429
	Loss on disposal of fixed assets	-	2,422
	Movements in working capital:		
	(Increase) in debtors	(42,176)	(10,448)
	(Decrease)/increase in creditors	(22,589)	52,110
	Increase/(decrease) in deferred income	69,079	(25,062)
	Cash generated from operations	<u>101,122</u>	<u>56,278</u>