

ANNUAL REPORT OF THE TRUSTEES OF THE WILFORD YOUTH AND CHILDREN SCHEME (CHARITY NUMBER 1116733)

**FOR THE PERIOD BETWEEN
1 APRIL 2023 AND 31 MARCH 2024**

TRUSTEES

The trustees were in the last year, as follows:

Mrs A Mason (appointed by WYCS in 2016)
Mr E Mason (founding trustee)
Mrs A Massarella (appointed by WYCS in 2016)
Mr S Massarella (founding trustee)
Wendy Brown (appointed by WYCS in 2019)

ACTIVITY DURING THE YEAR

The primary focus over this last year continues to be providing services for our Before and After School Club (BASC) and rooms to Wilford Village Playgroup. The BASC has now run for over 10 years, serving local children from the South Wilford Endowed VA CE Primary School. This year we've continued to improve the half of The Centre that's devoted to the BASC and it remains at full capacity for many sessions, with some sessions also having a waiting list.

The BASC is a not-for-profit concern and employs six part time staff. We continue to use a part-time professional bookkeeper to complement our childcare staff, meaning that the BASC is now self-contained and no longer needs to use volunteers to run; making it a more sustainable operation into the future. There have been a few changes in staff over the year but the manager and trustees have secured appointments for suitably trained staff as replacements.

The Centre, formerly known as the Old Victorian School Building, on Main Road in Wilford remains as the base for our activities. We rent the building (from the Carters Educational Foundation) and are responsible for its development and upkeep. As trustees we continue to make improvements as funds allow. The rent is now a commercial basis which is financially challenging but has been supplemented by grants to WYCS.

The half of The Centre we don't use ourselves is still rented to the Wilford Village Playgroup. This playgroup has flourished during their term in the building and are able to offer more sessions to parents. They are another local organisation serving local children and we're pleased we've been able to provide them with a permanent home. We continue to make

Again, it has been a difficult year with the continuing cost of living crisis plus the continual increase in living wage affecting our payroll by around 20% over the last two years. The continued increase in utility prices is being monitored as to its effects on the ongoing work of the centre.

There has been just a couple of changes to staff with people leaving or changing their hours of work.

WYCS continues to hold a modest cash reserve as a contingency against emergencies. Our financial statement for the twelve months between April 2023 and March 2024 was examined by Peter Brown and follows.

The treasurer and acting Chairman is Eddie Mason.

Wilford Youth & Childrens Scheme

Profit and Loss by Tag Group

April 2023 - March 2024

	Total
Income	
2000 Income Breakfast Club	25,811.50
2001 Income After School Club 5.30pm	42,857.98
2002 Income After School Club 6pm	5,715.16
2010 Income Grant Carters	15,000.00
2011 Income Playgroup Rental	7,841.94
2012 Income Coop	1,383.74
Uncategorised Income	0.00
Total Income	£ 98,610.32
Total	£ 98,610.32
Expenditures	
1031 Office/Club Equipment	1,065.41
3000 Electricity	4,071.91
3002 Water	1,972.01
3010 Business Rates	1,726.69
3011 Rent to Carters	18,000.00
3020 Phone costs, internet & TV License	1,030.02
3030 Pest Control	402.36
4000 Advertising/Promotional	170.84
5000 Food	4,825.60
5010 Toys & craft materials	2,013.13
5015 Staff gifts	300.00
5017 Staff Training	69.00
5018 Staff Uniform	158.08
5020 Printing, Postage and Stationery	460.19
5021 Cleaning costs	1,178.91
5030 Repairs to building & equip	243.29
5035 Waste Disposal	238.93
5040 Fire & safety equipment	232.08
5041 Fire Safety Cert/Checks	70.80
5045 PAT Testing	82.80
5050 Building Insurance	3,360.85
5051 PL Insurance	94.57
5055 CRB Check	157.89
5060 Software Subscription	436.99
5065 Ofsted annual fee	35.00
5066 Subscriptions	40.00
5100 Pockit fees	23.88
6000 Auditing	110.00
7000 Gross wages	53,949.09
7010 Employers NIC/s	0.00
7011 Employer Pension	506.17

Total Expenditures	£	97,026.49
Net Operating Income	£	1,583.83
Net Income/(Expenditure)	£	1,583.83

Monday, Apr 08, 2024 03:53:09 pm GMT+1 - Accrual Basis



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Wilford Youth and Children's Scheme

**On accounts for the year
ended**

31/03/24

**Charity no
(if any)**

1116733

Set out on pages

1 to 3

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention,

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 25/01/2025

Name:

Mr Peter Brown

**Relevant professional
qualification(s) or body
(if any):**

ACIB
FPC
CeMAP
1st Class BA(Hons)

Address:	4 Newholm Drive
	Silverdale
	Nottingham

Section B**Disclosure**

Only complete if the examiner needs to highlight material problems.

25/1/25

Give here brief details of any items that the examiner wishes to disclose.

Mostly the bank statements and reconciliation records were entirely within keeping with the expected day to day financial operations of Wilford Youth and Children's Scheme (WYCS).

There was one noticeable exception, which was the old school building insurance. The VAT for 2021, and premiums for 2022 and 2023, had not been paid. The amount was paid in full before March 2024 and the matter fully settled.

25/1/25
