

WILFORD YOUTH AND CHILDREN SCHEME

England & Wales · Charity number 1116733

Details

Status Registered

Legal form Other

Registered 2006-11-09

Register [View on the Charity Commission register](#)

Contact

Address 5 Leabrook Close
Clifton Village
Clifton
Nottingham
NG11 8NW

Phone 07962060033

Email wilfordchurch@outlook.com

Website <http://www.wyys.org.uk/wyys>

Activities

Objects: THE ADVANCEMENT OF THE CHRISTIAN RELIGION MAINLY, BUT NOT EXCLUSIVELY, BY MEANS OF BROADCASTING CHRISTIAN MESSAGES OF AN EVANGELISTIC AND TEACHING NATURE BY PROVIDING AND/OR MAKING AVAILABLE LITERATURE, AUDIO/VIDEO AND THE PROVISION OF AN ANNUAL CHRISTIAN HOLIDAY CLUB IN THE PARISH OF WILFORD.

Activities: CHURCH-BASED ORGANISATION, WITH A CHRISTIAN ETHOS, WILL1.PROVIDE SERVICES TO THE COMMUNITY OF WILFORD AND NEIGHBOUROUGHING AREA MOVING TOWARDS THE GOVERNMENT GOALS OF EVERY CHILD MATTERS 2.MAKE PROVISION FOR A CHILDREN??S BREAKFAST CLUB AND ALSO PROVIDE AFTER SCHOOL CARE3.BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

Classification

- **How:** Makes Grants To Organisations, Provides Services, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** General Charitable Purposes, Religious Activities, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** WILFORD, NOTTINGHAM
- Nottingham City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£93,382	£100,617	-	-
2024-03-31	£98,000	£97,000	-	-
2023-03-31	£89,735	£89,143	-	-
2022-03-31	£86,600	£84,609	-	-
2021-03-31	£67,850	£64,955	-	-

Trustees

Name	Role	Appointed
ANN MASSARELLA		2014-07-08
Anne Mason		2014-07-08
EDWARD MASON		
SIMON PETER ANTHONY MASSARELLA JP		

WILFORD YOUTH AND CHILDREN SCHEME

England & Wales - Charity number 1116733

Accounts

**ANNUAL REPORT OF THE TRUSTEES OF
THE WILFORD YOUTH AND CHILDREN
SCHEME
(CHARITY NUMBER 1116733)**

**FOR THE PERIOD BETWEEN
1 APRIL 2024 AND 31 MARCH 2025**

TRUSTEES

The trustees were in the last year, as follows:

Mrs A Mason (appointed by WYCS in 2016)
Mr E Mason (founding trustee)
Mrs A Massarella (appointed by WYCS in 2016)
Mr S Massarella (founding trustee)
Wendy Brown (appointed by WYCS in 2019)

ACTIVITY DURING THE YEAR

The primary focus over this last year continues to be providing services for our Before and After School Club (BASC) and rooms to Wilford Village Playgroup. The BASC has now run for over 15 years, serving local children from the South Wilford Endowed VA CE Primary School. This year is the first year that the BASC has made a loss. At a meeting of the committee this loss was recognised but it was decided that we should continue but look for possible cost savings.

Again, it has been a difficult year with the continuing cost of living crisis plus the continual increase in living wage affecting our payroll by around 12% over the last two years. The continued increase in utility prices is being monitored as to its effects on the ongoing work of the centre.

The number of children has reduced by approximately 25%. This is due to the school before and after school club increasing its numbers. This is the first year their activity has had a significant impact. The other factors is increase in food costs due to food inflation (approx. 30% increase), cost cutting is being looked at in this area.

Background Information

The BASC is a not-for-profit concern and employs six part time staff. We continue to use a part-time professional bookkeeper to complement our childcare staff, meaning that the BASC is now self-contained and no longer needs to use volunteers to run; making it a more sustainable operation into the future.

The Centre, formerly known as the Old Victorian School Building, on Main Road in Wilford remains as the base for our activities. We rent the building (from the Carters Educational Foundation) and are responsible for its development and upkeep. As trustees we continue to make improvements as funds allow. The rent is now a commercial basis which is financially challenging but has been supplemented by grants to WYCS.

The half of The Centre we don't use ourselves is still rented to the Wilford Village Playgroup. This playgroup has flourished during their term in the building and are able to offer more sessions to parents. They are another local organisation serving local children and we're pleased we've been able to provide them with a permanent home.

WYCS continues to hold a modest cash reserve as a contingency against emergencies. Our financial statement for the twelve months between April 2024 and March 2025 was examined by Peter Brown and follows.

The treasurer and acting Chairman is Eddie Mason.

Wilford Youth & Childrens Scheme

Profit and Loss by Tag Group

April 2024 - March 2025

	TOTAL
Income	
2000 Income Breakfast Club	24,281.40
2001 Income After School Club 5.30pm	39,617.82
2002 Income After School Club 6pm	5,865.20
2003 Late pick up charge	50.00
2004 Income After School Club 3.30pm-4.30pm	12.00
2010 Income Grant Carters	15,000.00
2011 Income Playgroup Rental	8,555.98
Total Income	£93,382.40
TOTAL	£93,382.40
Expenditures	
1031 Office/Club Equipment	248.70
3000 Electricity	5,499.25
3002 Water	1,971.48
3010 Business Rates	1,844.30
3011 Rent to Carters	18,000.00
3020 Phone costs, internet & TV License	1,265.24
3030 Pest Control	389.36
5000 Food	6,463.90
5010 Toys & craft materials	1,954.93
5015 Staff gifts	350.00
5017 Staff Training	24.00
5020 Printing, Postage and Stationery	74.42
5021 Cleaning costs	726.34
5030 Repairs to building & equip	153.99
5035 Waste Disposal	448.81
5040 Fire & safety equipment	116.04
5045 PAT Testing	94.80
5051 PL Insurance	1,131.44
5060 Software Subscription	393.48
5065 Ofsted annual fee	35.00
5066 GDPR annual renewal	90.00
5067 Subscriptions	71.92
5100 Pockit fees	30.44
7000 Gross wages	58,624.13
7010 Employers NIC/s	0.00
7011 Employer Pension	615.21
Payroll Expenses	0.00
Total Expenditures	£100,617.18
NET OPERATING INCOME	£ -7,234.78
NET INCOME/(EXPENDITURE)	£ -7,234.78



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Wilford Youth and Children's Scheme

**On accounts for the year
ended**

31/03/25	Charity no (if any)	1116733
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Set out on pages

1 to 3
(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention,

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

24/01/2026

Name:

Mr Peter Brown

**Relevant professional
qualification(s) or body
(if any):**

ACIB
FPC 1,2 and 3
CeMAP
1st Class BA(Hons)

Address:	4 Newholm Drive
	Silverdale
	Nottingham

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

[Handwritten signature]
24/11/26

Give here brief details of any items that the examiner wishes to disclose.

The bank statements and reconciliation records were entirely within keeping with the expected day to day financial operations of Wilford Youth and Children's Scheme (WYCS).

 27/1/26

WILFORD YOUTH AND CHILDREN SCHEME

England & Wales - Charity number 1116733

Accounts

**ANNUAL REPORT OF THE TRUSTEES OF
THE WILFORD YOUTH AND CHILDREN
SCHEME
(CHARITY NUMBER 1116733)**

**FOR THE PERIOD BETWEEN
1 APRIL 2023 AND 31 MARCH 2024**

TRUSTEES

The trustees were in the last year, as follows:

Mrs A Mason (appointed by WYCS in 2016)
Mr E Mason (founding trustee)
Mrs A Massarella (appointed by WYCS in 2016)
Mr S Massarella (founding trustee)
Wendy Brown (appointed by WYCS in 2019)

ACTIVITY DURING THE YEAR

The primary focus over this last year continues to be providing services for our Before and After School Club (BASC) and rooms to Wilford Village Playgroup. The BASC has now run for over 10 years, serving local children from the South Wilford Endowed VA CE Primary School. This year we've continued to improve the half of The Centre that's devoted to the BASC and it remains at full capacity for many sessions, with some sessions also having a waiting list.

The BASC is a not-for-profit concern and employs six part time staff. We continue to use a part-time professional bookkeeper to complement our childcare staff, meaning that the BASC is now self-contained and no longer needs to use volunteers to run; making it a more sustainable operation into the future. There have been a few changes in staff over the year but the manager and trustees have secured appointments for suitably trained staff as replacements.

The Centre, formerly known as the Old Victorian School Building, on Main Road in Wilford remains as the base for our activities. We rent the building (from the Carters Educational Foundation) and are responsible for its development and upkeep. As trustees we continue to make improvements as funds allow. The rent is now a commercial basis which is financially challenging but has been supplemented by grants to WYCS.

The half of The Centre we don't use ourselves is still rented to the Wilford Village Playgroup. This playgroup has flourished during their term in the building and are able to offer more sessions to parents. They are another local organisation serving local children and we're pleased we've been able to provide them with a permanent home. We continue to make

Again, it has been a difficult year with the continuing cost of living crisis plus the continual increase in living wage affecting our payroll by around 20% over the last two years. The continued increase in utility prices is being monitored as to its effects on the ongoing work of the centre.

There has been just a couple of changes to staff with people leaving or changing their hours of work.

WYCS continues to hold a modest cash reserve as a contingency against emergencies. Our financial statement for the twelve months between April 2023 and March 2024 was examined by Peter Brown and follows.

The treasurer and acting Chairman is Eddie Mason.

Wilford Youth & Childrens Scheme
Profit and Loss by Tag Group
 April 2023 - March 2024

	Total
Income	
2000 Income Breakfast Club	25,811.50
2001 Income After School Club 5.30pm	42,857.98
2002 Income After School Club 6pm	5,715.16
2010 Income Grant Carters	15,000.00
2011 Income Playgroup Rental	7,841.94
2012 Income Coop	1,383.74
Uncategorised Income	0.00
Total Income	£ 98,610.32
Total	£ 98,610.32
Expenditures	
1031 Office/Club Equipment	1,065.41
3000 Electricity	4,071.91
3002 Water	1,972.01
3010 Business Rates	1,726.69
3011 Rent to Carters	18,000.00
3020 Phone costs, internet & TV License	1,030.02
3030 Pest Control	402.36
4000 Advertising/Promotional	170.84
5000 Food	4,825.60
5010 Toys & craft materials	2,013.13
5015 Staff gifts	300.00
5017 Staff Training	69.00
5018 Staff Uniform	158.08
5020 Printing, Postage and Stationery	460.19
5021 Cleaning costs	1,178.91
5030 Repairs to building & equip	243.29
5035 Waste Disposal	238.93
5040 Fire & safety equipment	232.08
5041 Fire Safety Cert/Checks	70.80
5045 PAT Testing	82.80
5050 Building Insurance	3,360.85
5051 PL Insurance	94.57
5055 CRB Check	157.89
5060 Software Subscription	436.99
5065 Ofsted annual fee	35.00
5066 Subscriptions	40.00
5100 Pockit fees	23.88
6000 Auditing	110.00
7000 Gross wages	53,949.09
7010 Employers NIC/s	0.00
7011 Employer Pension	506.17

Total Expenditures	£	97,026.49
Net Operating Income	£	1,583.83
Net Income/(Expenditure)	£	1,583.83

Monday, Apr 08, 2024 03:53:09 pm GMT+1 - Accrual Basis



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Wilford Youth and Children's Scheme

**On accounts for the year
ended**

31/03/24

**Charity no
(if any)**

1116733

Set out on pages

1 to 3

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention,

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

25/01/2025

Name:

Mr Peter Brown

**Relevant professional
qualification(s) or body
(if any):**

ACIB
FPC
CeMAP
1st Class BA(Hons)

Address:	4 Newholm Drive
	Silverdale
	Nottingham

Section B **Disclosure**

Only complete if the examiner needs to highlight material problems.

Handwritten signature and date: 25/1/25

Give here brief details of any items that the examiner wishes to disclose.

Mostly the bank statements and reconciliation records were entirely within keeping with the expected day to day financial operations of Wilford Youth and Children's Scheme (WYCS).

There was one noticeable exception, which was the old school building insurance. The VAT for 2021, and premiums for 2022 and 2023, had not been paid. The amount was paid in full before March 2024 and the matter fully settled.

25/1/25
[Signature]

WILFORD YOUTH AND CHILDREN SCHEME

England & Wales - Charity number 1116733

Accounts

**ANNUAL REPORT OF THE TRUSTEES OF
THE WILFORD YOUTH AND CHILDREN
SCHEME
(CHARITY NUMBER 1116733)**

**FOR THE PERIOD BETWEEN
1 APRIL 2022 AND 31 MARCH 2023**

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The Centre, formerly known as the Old Victorian School Building, on Main Road in Wilford remains as the base for our activities. We rent the building (from the Carters Educational Foundation) and are responsible for its development and upkeep. As trustees we continue to make improvements as funds allow. The rent is now a commercial basis which is financially challenging but has been supplemented by grants to WYCS.

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It has been a difficult year with the cost of living crisis plus the continual increase in living wage affecting our payroll by around 10%. The continued increase in utility prices is being monitored as to its effects on the ongoing work of the centre.

WYCS continues to hold a modest cash reserve as a contingency against emergencies. Our financial statement for the twelve months between April 2022 and March 2023 was examined by Lesley Skermer (CFIIA) and follows.

The treasurer and acting Chairman is Eddie Mason.

Cash WYCS figures 1st April 2022 - 30th Sept 2022 (Barbara's system)

Income

BAS Club	£	30,205.44
Carters Grant	£	3,750.00
Playgroup Rent	£	2,225.00
	£	36,180.44

Expenses

Food	£	1,641.89
Toys & Craft materials	£	1,098.05
Staff training courses	£	140.00
Equipment	£	622.05
Specific Centre costs	£	187.20
Specific Club exps	£	197.33
Auditing	£	110.00
Licence & Membership fees	£	313.00
Fire & Safety equip/servs	£	234.60
Repairs to building	£	277.00
Postage, stationery, computer	£	180.93
Rent to Carters	£	9,000.00
Business Rates	£	982.40
Expenses sub-total	£	14,984.45

Payroll (wages)	£	26,342.91
Employer pension contribution	£	230.49
Total Payroll	£	26,573.40

Telephone & internet	£	382.73
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Utilities (Electricity)	£	2,030.78
Water charges	£	748.00
Total Utilities	£	2,778.78

Total Expense	£	44,719.36
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Net profit/loss	-£	8,538.92
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Accrual WYCS figures 1st April 2022 - 30th Sept 2022 (Barbara's system)

Income

BAS Club	£	30,634.59
Carters Grant	£	3,750.00
Playgroup Rent	£	2,225.00
	£	36,609.59

Expenses

Food	£	1,641.89
Toys & Craft materials	£	1,098.05
Staff training courses	£	140.00
Equipment	£	622.05
Specific Centre costs	£	187.20
Specific Club exps	£	197.33
Auditing	£	110.00
Licence & Membership fees	£	313.00
Fire & Safety equip/servs	£	234.60
Repairs to building	£	277.00
Postage, stationery, computer	£	180.93
Rent to Carters	£	9,000.00
Business Rates	£	982.40
Expenses sub-total	£	14,984.45

Payroll (wages)	£	26,342.91
Employer pension contribution	£	230.49
Total Payroll	£	26,573.40

Telephone & internet	£	382.73
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Utilities (Electricity)	£	2,030.78
Water charges	£	748.00
Total Utilities	£	2,778.78

Total Expense	£	44,719.36
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Net profit/loss	-£	8,109.77
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WYCS Accrual from Barbara's figs with QB figures 1st April 2022 - 31st March 2023

	1ST APR 2022 - 30TH SEPT 2022		1ST OCT 2022- 31ST MAR 2023	
Income	Barbara's accounts		QB accounts	
BAS Club	£	30,634.59		
2000 BC			£	14,350.05
2001 ASC 5.30			£	23,893.10
2002 ASC 6			£	2,155.12
Carters Grant	£	3,750.00		
2010 Carter Grant			£	7,500.00
Playgroup Rent	£	2,225.00		
2011 Playgroup			£	5,227.96
	£	36,609.59	£	53,126.23
Expenses				
Food	£	1,641.89		
5000 Food			£	2,072.09
Toys & Craft materials	£	1,098.05		
5010 Toys & Craft materials			£	325.95
Staff training courses	£	140.00		
Equipment	£	622.05		
1031 Equipment			£	853.60
Specific Centre costs	£	187.20		
3030 Pest control			£	280.80
Specific Club exps	£	197.33		
5015 Staff gifts			£	205.00
5021 Cleaning costs			£	231.51
5070 Computer repair costs			£	49.99
Auditing	£	110.00		
Licence & Membership fees	£	313.00		
5060 Software Subscription			£	182.15
5050 Building Insurance			£	3,647.40
5051 PL Insurance			£	1,129.18
5100 Pockit fees			£	12.93
Fire & Safety equip/servs	£	234.60		
5040 Fire & safety equipment			£	116.04
5041 Fire Safety Certificate/Checks			£	48.48
Repairs to building	£	277.00		
5030 Repairs to building & equip			£	337.00
Postage, stationery, computer	£	180.93		
5020 Printing, postage & Stationery			£	469.90
Rent to Carters	£	9,000.00		
3011 Rent to Carters			£	4,500.00
Business Rates	£	982.40		
3010 Business Rates			£	656.00
8000 Bad debts			£	211.12
Expenses sub-total	£	14,984.45	£	15,329.14
Payroll (wages)	£	26,342.91		

7000 Gross wages		£	25,834.83
Employer pension contribution	£	230.49	
7011 Employer pension contribution		£	217.51
Total Payroll	£	26,573.40	£ 26,052.34
Telephone & internet	£	382.73	
3020 Phone cost & internet		£	387.31
Utilities (Electricity)	£	2,030.78	
3000 Electricity		£	1,886.18
Water charges	£	748.00	
3002 Water		£	769.61
Total Utilities	£	3,161.51	£ 3,043.10
Total Expense	£	44,719.36	£ 44,424.58
Net profit/loss	-£	8,109.77	£ 8,701.65

1ST APR 2022 - 31ST MAR 2023

Barbara's figs + QB

£	30,634.59
£	14,350.05
£	23,893.10
£	2,155.12
£	3,750.00
£	7,500.00
£	2,225.00
£	5,227.96
£	89,735.82
£	1,641.89
£	2,072.09
£	1,098.05
£	325.95
£	140.00
£	622.05
£	853.60
£	187.20
£	280.80
£	197.33
£	205.00
£	231.51
£	49.99
£	110.00
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£	1,129.18
£	12.93
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£	116.04
£	48.48
£	277.00
£	337.00
£	180.93
£	469.90
£	9,000.00
£	4,500.00
£	982.40
£	656.00
£	211.12
£	30,313.59
£	26,342.91

£	25,834.83
£	230.49
£	217.51
£	52,625.74
£	382.73
£	387.31
£	2,030.78
£	1,886.18
£	748.00
£	769.61
£	6,204.61
£	89,143.94
£	591.88

L H Skermer
10 The Hollows
Silverdale
Nottingham
NG11 7FJ

01 July 2023

Trustees of Wilford Youth and Childrens Scheme
School Building
Main Street
Wilford Village
Nottingham

Letter of Engagement

Between the Trustees of Wilford Youth and Childrens Scheme and Mrs LH Skermer (CFIIA), the Independent Examiner of the accounts for the period 1st April 2022 to 31st March 2023.

This Letter of Engagement confirms that the Trustees of the Wilford Youth and Childrens Scheme have considered the requirements of the Charity Commissions guidance for the appointment of an Independent Examiner. Mrs L H Skermer has hereby been appointed as independent examiner of the Wilford Youth and Childrens Scheme accounts for the period 1st April 2022 to 31st March 2023.

The terms of agreement are that Mrs L H Skermer will undertake an independent examination of the accounts in accordance with the Charity Commissions 'CC32 Independent Examination of Charity Accounts: Directions and Guidance notes'. All relevant reports will be completed as part of this review.

In return a fee of £110 will be payable to Mrs L H Skermer on completion of the review and issue of the Independent Examiners report.

Signed: *L H Skermer*

Mrs LH Skermer (CFIIA)
Independent Examiner

Signed:

Mrs B Young/Ms M Hewitt
Treasurer of Wilford Youth and Childrens Scheme

WILFORD YOUTH AND CHILDREN SCHEME

England & Wales - Charity number 1116733

Accounts

**ANNUAL REPORT OF THE TRUSTEES OF
THE WILFORD YOUTH AND CHILDREN
SCHEME
(CHARITY NUMBER 1116733)**

**FOR THE PERIOD BETWEEN
1 APRIL 2021 AND 31 MARCH 2022**

TRUSTEES

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Mr E Mason (founding trustee)
Mrs A Massarella (appointed by WYCS in 2016)
Mr S Massarella (founding trustee)
Wendy Brown (appointed by WYCS in 2019)

ACTIVITY DURING THE YEAR

The primary focus over this last year continues to be providing services for our Before and After School Club (BASC) and rooms to Wilford Village Playgroup. The BASC has now run for over 9 years, serving local children from the South Wilford Endowed VA CE Primary School. This year we've continued to improve the half of The Centre that's devoted to the BASC and it remains at full capacity for many sessions, with some sessions also having a waiting list.

The BASC is a not-for-profit concern and employs six part time staff. We continue to use a part-time professional bookkeeper to complement our childcare staff, meaning that the BASC is now self-contained and no longer needs to use volunteers to run; making it a more sustainable operation into the future. There have been a few changes in staff over the year but the manager and trustees have secured appointments for suitably trained staff as replacements.

The Centre, formerly known as the Old Victorian School Building, on Main Road in Wilford remains as the base for our activities. We rent the building (from the Carters Educational Foundation) and are responsible for its development and upkeep. As trustees we continue to make improvements as funds allow. The rent is now a commercial basis which is financially challenging but has been supplemented by grants to WYCS.

The half of The Centre we don't use ourselves is still rented to the Wilford Village Playgroup. This playgroup has flourished during their term in the building and are able to offer more sessions to parents. They are another local organisation serving local children and we're pleased we've been able to provide them with a permanent home. We continue to make The Centre available for occasional use by the church youth groups and so on – in line with our objectives.

As happened in 2019 COVID had a part to play in the club activities. Restrictions were still in place with COVID safety measures being used throughout the club. The numbers returned to before COVID closures.

WYCS continues to hold a modest cash reserve as a contingency against emergencies. Our financial statement for the twelve months between April 2021 and March 2022 was examined by Lesley Skermer (CFIA) and follows.

The treasurer and acting Chairman is Eddie Mason.

Wilford Youth and Childrens Scheme

The Centre, The Old School
South Wilford CE School
Main Road
Wilford

~~Profit & Loss Statement~~ RECEIPTS + PAYMENTS April 2021 to March 2022

Income	
BAS Club income	£59,961.38
Carters Grants Received	£18,750.00
HMRC: Covid grants	£1,415.46
The Centre rental income	£6,474.00
Total Income	£86,600.84
Expenses	
Food	£3,231.74
Toys & craft materials	£732.67
Staff uniforms	£176.09
Staff training courses	£417.40
Equipment	£536.04
Specific Centre costs	£985.85
Specific club expenses	£424.44
Insurance	£1,040.36
Property insurance	£2,305.98
Auditing	£110.00
Licence & Membership Fees	£417.99
Fire & safety equip/services	£431.23
Repairs to building	£54.00
Postage, stationery, computer	£493.67
Rent to Carters	£22,500.00
Business Rates	£1,638.40
Payroll	
Wages	£47,055.22
Employers NIC/SMP recovered	-£2,714.15
Employer pension contribution	£373.06
Total Payroll	£44,714.13
Telephone & internet	£690.36
Utilities	
Electricity	£2,769.53
Water charges	£940.00
Total Utilities	£3,709.53
Total Expenses	£84,609.88
Operating Profit	£1,990.96
Other Income	
Other Expenses	
Net Profit / (Loss)	£1,990.96

Wilford Youth and Childrens Scheme

The Centre, The Old School
South Wilford CE School
Main Road
Wilford

Balance Sheet

As of March 2022

Assets

Current Assets

Cash On Hand

TSB Treasurers Account

£38,673.75

Pocket Pay (prepay card)

£0.49

Total Cash On Hand

£38,674.24

Total Current Assets

£38,674.24

Total Assets

£38,674.24

Liabilities

Net Assets

£38,674.24

Capital

Retained Earnings

£36,683.28

Current Year Earnings

£1,990.96

Total Capital

£38,674.24



Independent Examiner's Report on the Accounts

Report to the trustees/ members of	Wilford Youth and Children Scheme		
On accounts for the year ended	31 st March 2022	Charity no (if any)	1116733
	Set out on pages		
	1 to 2 <small>(remember to include the page numbers of additional sheets)</small>		
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.</p> <p>It is my responsibility to:</p> <ul style="list-style-type: none"> • examine the accounts under section 145 of the 2011 Act • to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act • to state whether particular matters have come to my attention 		
Basis of independent examiner's statement	<p>My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.</p>		
Independent examiner's statement	<p>In connection with my examination, no matter has come to my attention:</p> <p>(1) which gives me reasonable cause to believe that in any material respect the requirements:</p> <ul style="list-style-type: none"> to keep accounting records in accordance with section 130 of the 2011 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act <p>have not been met or</p> <p>(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached</p>		
Signed:			25/07/2022
Name:	Lesley H Skermer		
Relevant professional qualification(s) or body (if any):	Chartered Fellow of the Institute of Internal Auditors (CFIIA)		
Address:	10 The Hollows		

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

No issues to disclose.

Wilford Youth and Children Scheme

Independent Examiners findings arising from the review of the accounts for period. 1st April 2021 to 31st March 2022

Summary

I have completed my independent examination of Wilford Youth and Childrens Scheme accounts for the 2021/22 financial year and can confirm that in the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the Trustees have not met the requirements to ensure that:

- . proper accounting records are kept (in accordance with section 130 of the 2011 Act and
- . accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act; or
- . to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

The accounting records of the Scheme continue to be maintained to a good standard and are maintained by a person experienced in accounting and book keeping. There are no issues of concern to report.

Testing completed

The following tests were completed:

- A check on the years opening balances brought forward correctly;
- A check that the Receipts and Payment Account was derived from the cashbook (Nominal Ledger) records maintained;
- A check that all income received by the Treasurer banked intact and in timely manner;
- A sample check that payments made are supported by supporting invoice/evidence;
- A sample check that pocket card disbursements adequately supported;
- A sample check that wage payments correctly calculated based on hours worked and evidenced as paid over to staff;
- An analytical review of receipts and payments in the period of account, comparing to previous years and expectations;
- A check of regular completion of monthly bank reconciliations;
- Re performance of the March 2022 bank reconciliation and verification of balances held to independent sources, and
- Sample testing that invoices raised in respect of fees were subsequently paid and cash accounted for correctly.

Balances held

I confirmed that the funds reconciliation sheet in the accounts includes the correct brought forward balance from the 2020/21 independently reviewed accounts (£36,683.28) and that the funds carried forward balance at 31.3.22 of £38,674.24 is represented by funds held within the charity's bank account. All balances have been agreed to independent sources.

Signed:



L H Skermer (CFIIA)

Date: 8th November 2021

WILFORD YOUTH AND CHILDREN SCHEME

England & Wales - Charity number 1116733

Accounts

**ANNUAL REPORT OF THE TRUSTEES OF
THE WILFORD YOUTH AND CHILDREN
SCHEME
(CHARITY NUMBER 1116733)**

**FOR THE PERIOD BETWEEN
1 APRIL 2020 AND 31 MARCH 2021**

TRUSTEES

The trustees were in the last year, as follows:

Mrs A Mason (appointed by WYCS in 2016)
Mr E Mason (founding trustee)
Mrs A Massarella (appointed by WYCS in 2016)
Mr S Massarella (founding trustee)
Wendy Brown (appointed by WYCS in 2019)

Rev Phil Marsh resigned from post to take up an appointment in the diocese of ELY.

ACTIVITY DURING THE YEAR

The primary focus over this last year continues to be providing services for our Before and After School Club (BASC) and rooms to Wilford Village Playgroup. The BASC has now run for over eight years, serving local children from the South Wilford Endowed VA CE Primary School. This year we've continued to improve the half of The Centre that's devoted to the BASC and it remains at full capacity for many sessions, with some sessions also having a waiting list.

The BASC is a not-for-profit concern and employs six part time staff. We continue to use a part-time professional bookkeeper to complement our childcare staff, meaning that the BASC is now self-contained and no longer needs to use volunteers to run; making it a more sustainable operation into the future. There have been a few changes in staff over the year but the manager and trustees have secured appointments for suitably trained staff as replacements.

The Centre, formerly known as the Old Victorian School Building, on Main Road in Wilford remains as the base for our activities. We rent the building (from the Carters Educational Foundation) and are responsible for its development and upkeep. As trustees we continue to make improvements as funds allow. The rent is now a commercial basis which is financially challenging but has been supplemented by grants to WYCS.

The half of The Centre we don't use ourselves is still rented to the Wilford Village Playgroup. This playgroup has flourished during their term in the building and are able to offer more sessions to parents. They are another local organisation serving local children and we're pleased we've been able to provide them with a permanent home. We continue to make The Centre available for occasional use by the church youth groups and so on – in line with our objectives.

COVID 19 had a significant effect on the running of the club. The opening followed the lockdown of schools during 2020. The trustees decided that the staff would retain full salary during the lockdown which was supplemented by the Government Furlough scheme. On reopening although numbers were initially down the cash flow was maintained. Significant expenditure was encountered with the need for new cleaning processes and purchase of PPE.

WYCS continues to hold a modest cash reserve as a contingency against emergencies. Our financial statement for the twelve months between April 2020 and March 2021 was examined by Lesley Skermer (CFIIA) and follows.

The treasurer and acting Chairman is Eddie Mason.

Wilford Youth and Childrens Scheme

The Centre, The Old School
South Wilford CE School
Main Road
Wilford

Receipt + Payments Profit & Loss Statement

April 2020 to March 2021

Income			
BAS Club income		£21,847.22	
Carters Grants Received		£15,000.00	
HMRC: CJRS grant		£17,054.77	
Refund of gas overpayment		£5,852.75	
The Centre rental income		£8,096.00	
Total Income		£67,850.74	£67,850.74
Expenses			
Food		£1,841.49	
Toys & craft materials		£691.00	
Staff training courses		£168.58	
Equipment		£25.00	
Specific Centre costs		£899.64	
Specific club expenses		£488.58	
Insurance		£1,057.99	
Auditing		£110.00	
Licence & Membership Fees		£311.50	
Fire & safety equip/services		£54.00	
Postage, stationery, computer		£521.46	
Rent to Carters		£9,000.00	
Business Rates		£1,638.40	
Payroll			
Wages		£46,738.77	
* Employers NIC	£2714.15 credit due from HMRC is c/fwd + will reduce next years PAYE	-£3,496.82	
Employer pension contribution		£209.77	
Total Payroll		£43,451.72	
Telephone & internet		£690.36	
Utilities			
Electricity		£1,987.53	
Gas		£1,062.28	
Water charges		£955.49	
Total Utilities		£4,005.30	
Total Expenses		£64,955.02	£64,955.02
Operating Profit		£2,895.72	
Other Income			
Other Expenses			
Net Profit / (Loss)		£2,895.72	

Actual EA SMP recovered in year / set against PAYE liabilities

Wilford Youth and Childrens Scheme

Balance Sheet

cash basis

As of March 2021

Assets			
Current Assets			
Cash On Hand			
TSB Treasurers Account	£36,540.45		
Pocket Pay (prepay card)	<u>£142.83</u>		
Total Cash On Hand		<u>£36,683.28</u>	
Total Current Assets			<u>£36,683.28</u>
Total Assets			<u>£36,683.28</u>
Liabilities			
Net Assets			
			<u><u>£36,683.28</u></u>
Capital			
Retained Earnings		£33,787.56	
Current Year Earnings		<u>£2,895.72</u>	
Total Capital			<u><u>£36,683.28</u></u>



Independent Examiner's Report on the Accounts

**Report to the trustees/
members of**

Wilford Youth and Children Scheme

**On accounts for the year
ended**

31st March 2021

Charity no (if any)

1116733

Set out on pages

1 to 2
(remember to include the page numbers of additional sheets)

**Respective responsibilities
of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

**Basis of independent
examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

**Independent examiner's
statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed: *L H Skermer* *LSkermer* 08/11/2021

Name: Lesley H Skermer

**Relevant professional
qualification(s) or body (if
any):**

Chartered Fellow of the Institute of Internal Auditors (CFIIA)

Address: 10 The Hollows

Silverdale
Nottingham
NG11 7FJ

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

No issues to disclose.

Wilford Youth and Children Scheme

Independent Examiners findings arising from the review of the accounts for period. 1st April 2020 to 31st March 2021

Summary

I have completed my independent examination of Wilford Youth and Childrens Scheme accounts for the 2020/21 financial year and can confirm that in the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the Trustees have not met the requirements to ensure that:

- . proper accounting records are kept (in accordance with section 130 of the 2011 Act and
- . accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act; or
- . to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

The accounting records of the Scheme continue to be maintained to a good standard and are maintained by a person experienced in accounting and book keeping. There are no issues of concern to report.

Testing completed

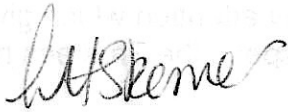
The following tests were completed:

- A check on the years opening balances brought forward correctly;
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- An analytical review of receipts and payments in the period of account, comparing to previous years and expectations;
- A check of regular completion of monthly bank reconciliations;
- Re performance of the March 2021 bank reconciliation and verification of balances held to independent sources, and
- Sample testing that invoices raised in respect of fees were subsequently paid and cash accounted for correctly.

Balances held

I confirmed that the funds reconciliation sheet in the accounts includes the correct brought forward balance from the 2019/20 independently reviewed accounts (£33,787.56 and that the funds carried forward balance at 31.3.21 of £36,683.28 is represented by funds held within the charity's bank account and a small balance on the pocket pay card. All balances have been agreed to independent sources.

Signed:



L H Skermer (CFIIA)

Date: 8th November 2021

L H Skermer
10 The Hollows
Silverdale
Nottingham
NG11 7FJ

01 November 2021

Trustees of Wilford Youth and Childrens Scheme
School Building
Main Street
Wilford Village
Nottingham

Letter of Engagement

Between the Trustees of Wilford Youth and Childrens Scheme and Mrs LH Skermer (CFIIA), the Independent Examiner of the accounts for the period 1st April 2020 to 31st March 2021.

This Letter of Engagement confirms that the Trustees of the Wilford Youth and Childrens Scheme have considered the requirements of the Charity Commissions guidance for the appointment of an Independent Examiner. Mrs L H Skermer has hereby been appointed as independent examiner of the Wilford Youth and Childrens Scheme accounts for the period 1st April 2020 to 31st March 2021.

The terms of agreement are that Mrs L H Skermer will undertake an independent examination of the accounts in accordance with the Charity Commissions 'CC32 Independent Examination of Charity Accounts: Directions and Guidance notes'. All relevant reports will be completed as part of this review.

In return a fee of £110 will be payable to Mrs L H Skermer on completion of the review and issue of the Independent Examiners report.

Signed: L H Skermer

Mrs LH Skermer (CFIIA)
Independent Examiner

Signed:

Mrs B Young
Treasurer of Wilford Youth and Childrens Scheme