

**COPLESTON CENTRE LIMITED
(A Company Limited By Guarantee)
YEAR ENDED 31 DECEMBER 2023**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

COMPANY REGISTRATION NUMBER 05651247

CHARITY REGISTRATION NUMBER 1116694

**Community Southwark
11 Market Place
Bermondsey
London, SE16 3UQ**

COPLESTON CENTRE LIMITED
(A Company Limited By Guarantee)
YEAR ENDED 31 DECEMBER 2023

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ADMINISTRATIVE INFORMATION

GOVERNING DOCUMENT The organisation is governed by its Memorandum and Articles of Association and 2006 Companies Act.

The company is registered as a company limited by guarantee with the Companies House in England & Wales.

**COMPANY
REGISTRATION
NUMBER:** 05651247

**CHARITY REGISTRATION
NUMBER:** 1116694

BOARD OF DIRECTORS:	Tim Finch	Co-chair/Community Trustee
	Nicky Chambers	Co-chair/Community Trustee
	Rev Edward Collier	Church Trustee (serves ex officio)
	Emily Boxall	Community Trustee
	Tracy Brook	Church Trustee
	Charmaine Browne	Church Trustee
	Sean O'Hagan	Community Trustee
	Jason Watson	Church Trustee
	Rae Whall Mascoll	Church Trustee
	Marjorie Barnes	Church Trustee (from June 2023)
	Jack Cole	Church Trustee (from June 2023)
	Angie Bebb	Church Trustee (resigned May 2023)

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FORMAL ADDRESS Copleston Centre
Copleston Road, Peckham,
London SE15 4AN

BANKERS HSBC Bank Plc.
28 Borough High Street
London SE1 1YB

**INDEPENDENT
EXAMINER** Community Southwark
11 Market Place
Bermondsey
London, SE16 3UQ

COPELSTON CENTRE LIMITED
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REPORT OF THE BOARD OF DIRECTORS (TRUSTEES)

The Board of Directors (Trustees) is pleased to present its Annual Report and the financial statements for the year ended 31 December 2023.

REVIEW OF DEVELOPMENTS, ACTIVITIES AND ACHIEVEMENTS

Governing Document

The organisation is a company limited by guarantee, incorporated on 12 December 2005, and registered as charity number 1116694. The company was established under a Memorandum of Association setting out the objects and powers of the charitable company, and is governed by its Articles of Association. In the event of the company being wound up its members may be required to contribute an amount not exceeding £5.

Relation to Copleston Centre and Copleston Centre Church

On 1 April 2006 the company took over the operations of The Copleston Centre (charity registration number 1044054), an unincorporated organisation formed under the terms of a Licence dated 9 May 1978, and registered as a charity in 1995. On the expiry of the Licence in 2006 responsibility for remaining business of the unincorporated organisation reverted to the Parochial Church Council (PCC) of St. Saviour's Peckham (Copleston Centre Church Local Ecumenical Project – see below). The directors of the company are also members of the Copleston Centre Trustee Board which is a sub-committee of the PCC. On 9th May 2016 a new Licence agreement was made between Copleston Centre Limited and the Church for a term of 25 years.

Board of Directors

The directors of the company are also charity trustees for the purpose of charity law.

Not less than one-third of the directors shall be members of the Copleston Centre Church (see Related Parties below) and be approved as directors by the Church. The Licenced Minister(s) of the Copleston Centre Church is/are *ex officio* director(s).

Related Parties

Copleston Centre as an organisation inhabits the building also known as the Copleston Centre, situated on Copleston Road, London SE15 4AN. The building is owned by the Church of England, and the joint Church of England/United Reformed Church congregation worshipping there since 1978 has been known as the Copleston Centre Church, and more recently has styled itself as "Copleston Church".

The objectives and activities of Copleston Centre are consistent with the aims of the Church, but are not necessarily wholly an extension of them.

Objectives and Activities

The mission statement of Copleston Centre:

Aims: Copleston Centre is a dynamic organisation that, in partnership with the Church, aims to:

- Work with the community to enable it to develop in a way that improves the quality of life of its members; and
- Enable people to develop their physical, mental and spiritual capacities so that they may grow to full maturity, self-respect and dignity as individuals and members of society.

Objectives

- To provide facilities in accordance with the agreed policies of the Centre for a wide range of groups and in particular for those whose needs are greatest. These include:
 - specific services to meet needs identified by the local community
 - facilities for youth work
 - facilities and support for local community groups and activities
 - provision of a Christian ecumenical worship centre;
- To encourage the involvement of the community in the organisation of the Centre's activities;
- To foster a sense of community among local people;
- To identify the needs of the local community and attempt to meet them through the use of the Centre's resources or by other means;
- To encourage and act as a support for new initiatives arising in the local community;
- To provide, where possible, support for individual members of the community;
- To contribute to a more equal and just society by encouraging each group in the Centre to develop an Equal Opportunities policy, looking particularly at discrimination on the grounds of age, class, disability, marital status, race, religion, sex or sexuality.

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Achievements and Performance

The year was a fruitful one, with exciting developments to our in-house and hirer programmes, partnerships and fundraising. We were excited to revisit our plans with our church colleagues about the vision for a new building. We interviewed and appointed Edwards Wilson architects and planned community consultation events about the vision for redevelopment from January 2024.

The success of our work was made possible during the year thanks to the considerable efforts of the Copleston team - core and sessional staff - volunteers, trustees and participants. Thanks to grants from City Bridge Foundation, United St Saviour's Charity and Southwark Charities, our older people's programme continued to flourish. We were also pleased to receive the following funding from Southwark Council for: Neighbourhoods Fund towards our affordable counselling service offering placements to counselling students from City Lit, supplemented by a small grant from Partnership Southwark; Cleaner Greener Safer to green more of our outside space and a Food Sustainability Grant that continued to provide affordable cookery classes with local chefs and restaurants. A London Community Foundation grant provided valuable funds towards core costs. We also received a generous private donation towards our Art Therapy and Art Café services, donations in memory of Copleston friend and member, Sandra Hesketh, and valuable contributions from people using therapeutic services and from people taking part in activities and events.

We are grateful to our funders and also our long-term, regular and one-off hires, all of whom provided much-needed support for centre staffing, programme development, building maintenance and overheads - all equally essential in ensuring the smooth running of the centre and the compliance with necessary legal requirements. We were delighted that we continued to have, as long-term hirers, ABC Nursery and Southwark Day Centre for Asylum Seekers (SDCAS), both of which extend the centre's reach across a range of communities and age groups. We were pleased once again to support two SDCAS fundraising concerts during the year by offering free weekend use of the church and the hall.

Our range of regular and one-off hirers expanded due to increased promotion of our facilities and the offer of reduced start-up rates for new groups. New and existing hirers included: Beavers, Cubs and Scouts; Baby Ballet; Community Yoga; Mind over Matter Boxing; Peckham Rye Sings; Capoeira; Beanstalk Arts; Guys and St Thomas' Trust; Mini Athletics and South London Cares. We also welcomed hires from Community Southwark and Southwark Council; Shoots and Leaves; Dimple Discs; and many other one-off events celebrating or marking births, birthdays, marriages and deaths.

On average, approximately 500 people used the centre each week, through hires, café and programme activities and events, including 430 free and affordable programmes of socially engaged activities and events engaging approximately 350 people over the year.

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These included:

- A volunteer-supported Community Cafe serving affordable home-cooked food from different cultures, in partnership with local chefs and restaurants – during the year we were delighted to welcome Ganapati to the team alongside Nandine, Shoots & Leaves, and local chefs Genet Beyene and Maria Mills.

Thanks to funding, the café was able to open twice a week and during the year, serving more than 2000 meals.

- African and Caribbean dance exercise sessions (seated and standing); dominoes; life-story writing; tai chi (seated and standing); talking about music; book group; chair yoga; wild food workshops and our own Gardeners' Question Time
- Opportunities for 20 people to volunteer: taking registers and donations; administration; reception; hosting and welcoming; cooking; supporting activities and events - volunteers contributed more than 1000 volunteering hours a year to the centre
- Therapeutic opportunities in a safe and non-stigmatising environment - including a sliding-scale counselling service, art therapy and a therapeutic art cafe
- Access to the wider opportunities developed through additional funding and Copleston partnerships including: Places in Peckham art sessions and an exhibition at Copleston with artist, Florence Goodhand-Tait; Southwark Well-being Hub monthly drop-ins; Insomnia – with artist Leah Clements, Professor Alice Gregory and South Kiosk Gallery; Chinese Calligraphy with Carry Hornby. Cooking on a Budget classes with local chefs and food businesses; Grow Your Own workshops in partnership with South London Growers (S.L.U.G.); a Saatchi Gallery learning community residency; Guys and St Thomas' Trust Falls Prevention service; Peckham and Nunhead Free Film Festival; A Windrush performance with IRIE! dance theatre; Bold Tendencies backstage passes and community tickets; a Southwark Archive Make do and Mend session; A visit to Saatchi Gallery and Dulwich Picture Gallery visits and visits to the Young Vic, as part of their Taking Part initiative

This year we were also proud to have worked with our Church colleagues on both the Southwark Faith Leaders conference and Peace Offerings - an event for prayer, contemplation and reflection responding to events in the Middle-East. Together we produced a day that included: an all-faiths-inclusive church service for peace, a shared community cafe conversation breakfast; a silent meditation for peace; author readings and a Buddhist Loving Kindness meditation.

The following gives a taste of some of the feedback we received from people using the centre over the year,

"I came for lunch one day with a friend and was reading some of the leaflets and there was some information regarding volunteering in the community cafe. I came for the interview and the rest is history...It's a great place to volunteer."

"The cafe helps people come out; meet friends and have discussions."

"You get to talk to people you don't normally get to see and share a meal with people if you live alone."

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"It's a lovely place to meet a wide range of Peckham people."

"Fantastic venue, just right for the events I've run there. The main hall is huge and light with beautiful high ceilings a lovely wooden floor and is well heated. There are also smaller rooms and a kitchen and cafe area available. The staff are very friendly and helpful and the prices are really reasonable. Definitely recommend."

"I have made friends and meet people of different cultures."

"It's more than a centre. It's a place where we build relationships and support each other."

"Everything is here in one place."

"It's inclusive."

"It combats isolation and supports mental health and well-being."

"It's healthy and affordable - a warm space that helps people with household energy bills."

The year ended, as always, with a fabulous Christmas feast hosted in partnership with Maintaining Health Partners.

Our achievements were made possible as a result of the hard work and creativity of our core and sessional team – not forgetting our caretakers – and our volunteers and trustees; Rev. Edward Collier, Copleston Vicar and Jo Patterson, Community Minister and our funders. So, a huge thank you to all of them and, of course, to our centre and church communities for all their support, contributions and participation throughout the year.

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FINANCIAL REVIEW

The results of the year's operation are set out in the attached financial statements. The total income generated for the year is £259,351 (2022: £206,495) and the total expended is £269,425 (2022: £197,501). The net deficit for the year ended 31 December 2023 amounted to £10,074 (2022: Surplus £8,994). The deficit comprised a £7,000 deficit budgeted at the start of the year, together with unbudgeted costs of £1,500 for the 5-yearly electrical safety test, and £2,000 of redecoration work approved subsequently by the board. The retained reserves as of 31 December 2023 amounted to £88,843 (year ended 31 December 2022 £98,917).

RESERVE POLICY

The company is required to determine and explain its policy for free reserves. The trustees have reviewed its free reserve policy and considered the level of unrestricted funds that will enable Copleston Centre Ltd to meet its obligations in the event of a shortfall in income or sudden upturn in expenditure. The organisation is currently aiming at reserves to cover at least 3 months' core expenditure, which is in the range of £35,000.00. This fund would be used to maintain services for a short while in the event that income was lost or could be used to pay redundancy and other costs of closure if the centre was no longer viable and had to be closed

RISK MANAGEMENT

The trustees have examined the major risk which Copleston Centre Ltd faces and believe that maintaining our free reserves at a reasonable level, combined with our annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which we face and confirm that they have established systems to mitigate the significant risks.

FUNDS AVAILABLE

The present level of funding is adequate to support the continuation of the company operations for the medium term, and the trustees consider the financial position of the company to be satisfactory.

VOLUNTEERS

Copleston Centre recognises the significant contributions made by volunteers. There were 20 volunteers who contributed their time in 2023.

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STATEMENT OF BOARD OF TRUSTEES' RESPONSIBILITIES

The Trustees, who are also the directors, are required under the Companies Act 2006 to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the organisation's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable standards and statement of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The board of trustees is responsible for keeping proper records which disclose at any time the financial position of the company. They are also responsible for safe guarding the assets of the organisation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.


APPROVAL

This report was approved by the board of trustees on:

..... 23rd SEPTEMBER 2024

and signed on its behalf by:

Signed..... Director
Edward Collier

Signed..... Director
Tim Finch

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INDEPENDENT EXAMINER'S REPORT

I report to the trustees on my examination of the financial statements of Rotherhithe Consolidated Charities (the Charity) for the year ended 31 December 2023.

Responsibilities and basis of report

As the trustees of the Charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

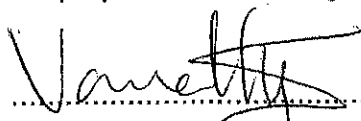
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with U.K. Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (i) accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act: or
- (ii) the financial statements do not accord with those records; or
- (iii) the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.


.....

Date..... 23/09/24

Vani Niranjana AFA MIPA
Community Southwark
11 Market Place

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STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted Funds	Restricted Funds	2023 Total	2022 Total
Incoming Resources				
Incoming Resources from Generated Funds				
Voluntary Income	19,003	128,708	147,711	113,735
Investment Income	797	0	797	87
Incoming Resources from charitable activities	96,514	14,329	110,843	92,673
Total Income Resources	116,314	143,037	259,351	206,495
Cost of generating funds				
Charity Activities	135,908	133,517	269,425	197,501
Total Resources Expenses	135,908	133,517	269,425	197,501
Net Income Resources	(19,594)	9,520	(10,074)	8,994
Transfer Between Funds (Note7)	23,804	(23,804)	0	0
Balance Brought Forward	59,333	39,584	98,917	89,923
Fund Balance carried forward	65,543	25,300	88,843	98,917

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BALANCE SHEET
AS AT 31
DECEMBER 2023

	Notes	2023 Total £	£	2022 Total £	£
FIXED ASSETS					
CURRENT ASSETS					
Debtors		19,937		31,878	
Cash at Bank and hand	4	<u>80,595</u>		<u>75,619</u>	
			100,532		107,497
CURRENT LIABILITIES					
Creditors and Accruals		9,404		7,020	
Hall Deposits Received	5	<u>2,285</u>		1,560	
			11,689		8,580
NET ASSET		<u>88,843</u>		<u>98,917</u>	
REPRESENTED BY:					
FUNDS:					
Unrestricted		63,543		59,333	
Restricted	8	<u>25,300</u>		<u>39,584</u>	
		<u>88,843</u>		<u>98,917</u>	

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The directors who are also the trustees consider that for the year ended 31st December 2023 the Company was entitled to exemption under subsection 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain the audit of its accounts for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts,
- These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

The financial statements on pages 13-15 were approved by the board of directors on

23 September 2024 and signed on its behalf by:

..... Director/Chair

Tim Finch

..... Director

Rev Edward Collier

NOTES TO THE ACCOUNTS

1. ACCOUNTING POLICIES

1.1 Basis of preparation of Financial Statements

The financial statements are prepared under the historic cost convention and include the results of the company's operations which are described in the Board of trustees' Report and all of which are continuing.

The accounts have been prepared in accordance with the Companies Act 1985 and the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005.

1.2 Incoming Resources

1.2.1 Revenue grants are credited to the Statement of Financial Activities on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

1.2.2 Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.3 Restricted Funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund, together with a fair allocation of management and support costs.

1.4 Unrestricted Funds

Unrestricted funds are donations and other incomes received or generated for the objects of the organisation without further specified purpose and are available for general funds.

1.5 Tangible Fixed Assets

All fixed assets are stated at cost, with a lower limit of £1,000 for capitalisation. Depreciation is calculated so as to write off the cost of the asset, less any estimated residual value over the useful economic life of the asset, as follows:

Computers	3 Years
Photocopier	3 Years
Kitchen Equipment	5 Years
Other Equipment	3 Years

1.6 Resources Expended

Expenditure is recognised on accrual basis as liabilities are incurred. VAT cannot be recovered, and is included within expenditure to which it relates.

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2 Staff Cost

	2023	2022
	£	£
Staff Cost		
Staff Salary	97,017	68,534
Employer's NIC	2,344	5,165
Employer's Pension	6,324	6,314
Staff Expenses	4,111	-
Total	109,796	80,013

The Average monthly number of employees during the year was 4 or 2.6 FTE (2022: 4 or 2.6 FTE) No Employees earned over £60,000 in the period (2022 Same)

3 Trustees' Remuneration and Benefit

There were no trustees' remuneration or other benefit for the year ended 31 Dec 2023 (2022: Same). Trustees' expenses reimbursement for the year is £80 (2022 Nil)

4 Debtors

	2023	2022
	£	£
Trade Debtors	17,887	27320
Prepayment and Deposits	2,050	4558
Total Debtors	19,937	31,878

5 Creditors & Accruals

	2023	2022
	£	£
Trade Creditors	3,045	4066
Accruals	4,521	1288
Payroll Liabilities	1,838	1666
Total Creditors	9,404	7,020

6 DETAILED INCOME AND EXPENDITURE

	Unrestricte d Funds	Restrict ed Funds	2023 Total	2022 Total
Incoming Resources From Generated Funds	£	£	£	£
Donations	12,658	10,925	23,583	26,097
Grant - Govt & Agencies	6,345	117,783	124,128	87,638
Investment Income	797	0	797	87
	19,800	128,708	148,508	113,822
Incoming Resources from charitable activities				
Hall & Room Hire	78,805	0	78,805	81,390
Fees	17,709	14,329	32,038	9,596
Event and others	0	0	0	1,687
	96,514	14,329	110,843	92,673
Total Incoming Resources	116,314	143,037	259,351	206,495
Out Resources Expanded	Unrestricte d Funds	Restrict ed Funds	2,023 Total	2,022 Total
Charitable Expenditure	£	£	£	£
Project Delivery cost	1,159	4,136	5,295	8,497
Programmes Costs	1,547	51,580	53,127	26,362
Other Direct Costs	2,777	1,116	3,893	0
Saff Costs	36,827	72,970	109,797	80,013
Volunteers & Travel	699	1,289	1,988	1,186
Staff Training/costs	1,092	632	1,724	332
Total Staff Costs	44,101	131,723	175,824	116,390
Utilities	19,271	0	19,271	5,578
Cleaning/Materials & Wages	17,187	405	17,592	14,167
Repairs & Maintenance	12,543	425	12,968	10,634
Insurance	8,005	0	8,005	7,488
Total Building Costs	57,006	830	57,836	37,867

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Website/IT costs	4,108	0	4,108	5,959
Book Keeping & Accounts	9,948	0	9,948	8,780
Support Costs	16,074	0	16,074	17,909
Professional Fees	3,862	964	4,826	4,788
Bad Debts written off	0	0	0	5,133
Bank Charges	124	0	124	125
Total Support Cost	34,116	964	35,080	42,694
Examination Fees	600	0	600	550
Trustees Cost	85	0	85	0
Total Governance Cost	685	0	685	550
Total Resources Expanded	135,908	133,517	269,425	197,501
Net Surplus or (Deficit)	(19,594)	9,520	(10,074)	8,994

The List of funders who funded in the current years is as follows

City Bridge Foundation
London Community Foundation
Partnership Southwark
Southwark Charities
Southwark Council
United St Saviour's Charity

7 Movement in Funds

	At as 01.01.23	Net Movements in Funds	Transfer Between Funds	As at 31.12.23
	£	£	£	£
Unrestricted Funds				
Unrestricted General Funds	59,333	(19,594)	23,804	63,543
Restricted Funds				
Grant Income Restricted Funds	39,584	9,520	(23,804)	25,300
Total Funds	98,917	(10,074)	0	88,843

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8 Movement in Restricted Funds

	2022	Income	Expenses	Transfer	2023
CGS-Cleaner Green Safer	0	3,123	2,349	0	774
Co-Op Fund	3,254	0	3,254	0	0
Fund Raising Fund	2,000	717	0	0	2,717
London Community Foundation Fund	0	10,000	2,600	7,400	0
Merchant Taylors' Foundation	0	4,079	4,486	(407)	0
City Bridge Foundation	24,828	66,130	54,952	25,839	10,167
Rowena Hughes	0	15,083	21,586	(9,628)	3,125
Southwark Charities Community Fund	(516)	18,932	16,473	3,203	(1,260)
Southwark Charities Warm Hub Fund	3,943	3,492	4,082	3,353	0
Southwark Food Sustainability	1,798	34	2,304	(472)	0
Southwark Neighbourhood 2	2,190	208	3,830	(1,432)	0
Southwark Neighbourhood 3	0	4,910	2,394	1,413	1,103
User Contribution - Food Fund	723	640	97	(1,500)	2,766
User Contribution - Program Fund	1,364	1,314	0	(1,147)	3,825
United St Saviours	0	14,375	15,110	(2,818)	2,083
Total Restricted funds	39,584	143,037	133,517	23,804	25,300