

**Company Number: 05803846**  
**Registered Charity Number: 1116631**

**Ignite Imaginations Ltd**

**Annual report and unaudited financial statements**

**For the year ended 31 March 2023**

**Ignite Imaginations Ltd**  
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**Ignite Imaginations Ltd**  
**Legal and administrative information**  
**For the year ended 31 March 2023**

**Trustees**

|                  |       |                            |                          |
|------------------|-------|----------------------------|--------------------------|
| Justin Banks     | Chair | Assigned Chair 10 May 2022 |                          |
| Laura Holmes     |       | Resigned 5 October 2023    |                          |
| Sue Ransom       |       | Resigned 8 November 2022   |                          |
| Jane Shields     |       |                            |                          |
| Kath Horner      |       | Appointed 10 May 2022      | Resigned 2 November 2023 |
| Anna (Lou) Huson |       | Appointed 10 May 2022      | Resigned 5 October 2023  |
| Laurie Harvey    |       | Appointed 10 May 2022      |                          |
| Alice Hockey     |       | Appointed 10 May 2022      |                          |
| Corrine Moss     |       | Appointed 8 November 2022  |                          |
| Elizabeth Noble  |       | Appointed 8 November 2022  |                          |

**Previous known as**  
Art in the Park (Sheffield)

**Key management**

Luisa Golob Chief Executive Officer

**Other core staff**

|                 |                                                |                                      |
|-----------------|------------------------------------------------|--------------------------------------|
| Emma Waslin     | Programme Manager                              |                                      |
| Vicki Rolley    | Project Co-ordinator                           | (Maternity leave Oct 2021-Sept 2022) |
| Susannah Brewer | Project Co-ordinator                           | (Sept 2021 – March 2022)             |
| Carys Thomas    | Project Co-ordinator                           | (May 2022 - May 2023)                |
| Katie Smith     | Administrator                                  |                                      |
| Lisa Price      | Marketing Assistant                            |                                      |
| Tammy Grundman  | Sheffield Community Makers Project Coordinator | (Oct 2022 - ongoing)                 |

**Registered Charity Number**

1116631

**Registered Company Number**

05803846

**Registered Address**

% Sharrow Community Forum  
Old Junior School  
South View Road  
Sheffield  
S7 1DB

**Independent Examiner (and accountants)**

Susan Cochrane, FCA  
Seven Hills Accountants Limited  
57 Burton Street  
Sheffield  
S6 2HH

**Ignite Imaginations Ltd**  
**Trustees' annual report**  
**For the year ended 31 March 2023**

The trustees are pleased to present their annual directors' report together with the financial statements of the charity subsidiary for the year ending 31 March 2023 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the charities Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; FRS 102) issued in October 2019.

**Structure, governance and management**

The organisation is a charitable company limited by guarantee. The company, company number 05803846, charity number, 1116631, was established under a Memorandum of Association that established the objects and powers of the charitable company and is governed under its Articles of Association, registered as a company on 3 May 2006, and amended on 2 November 2010. The company was registered as a charity on 3 November 2006.

The organisation's finances and policies are administered by the trustees and implemented by the staff.

The Board of Trustees shall consist of no less than 3 people, and meet at least 3 times a year, including an Annual General Meeting. At least 3 Trustees must be present at a meeting. Decisions by the trustees are made by consensus.

New Trustees are recruited annually at the organisation's AGM. The new members are given the information they need, with a full induction, including copies of the Constitution and policies and procedures.

The Board are actively looking to appoint new Trustees to supplement the skills and local connections of the remaining trustees.

In the event of the company being wound up its members are each required to contribute an amount not exceeding £1.

**Objectives and aims**

The charity is an arts charity based in Sheffield. We want every person in Sheffield to have equitable access and opportunity to participate in visual arts experiences, which builds confidence, pride and reduces social isolation. Our mission is to inspire and nurture an artistic community. Through local partnerships we provide free and excellent opportunities to participate in visual arts experiences to underserved communities in Sheffield. We celebrate creativity and connections.

The charitable objectives are:

- to promote for the benefit of the inhabitants of Sheffield and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.
- to advance the education of the public in the subject of arts and environmental education.
- to develop the capacity and skills of the members of the socially disadvantaged community of Sheffield in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

### **Objectives and aims (continued)**

#### **Our Aims:**

1. Creating opportunities for people to develop their creativity and imaginative skills.
2. Working with people and communities use the power of arts, creativity and imagination to address the health, educational social and other community needs that matter to them.
3. Bringing inspirational artistic and cultural activity to people and places that might otherwise miss out.
4. Celebrating and supporting Sheffield creative talent in all its diversity and helping find opportunities for new makers and creatives in our communities.

### **Public benefit**

Ignite Imaginations run workshops and events that support local people to learn new skills, gain confidence, and feel part of their community. We work with all ages and backgrounds, across Sheffield and surrounding areas and aim for our delivery to be in those places where there is little provision or opportunity to engage creatively.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

### **Summary of main achievements during the period**

During 2022-23 we have developed our vision and mission as we go into our 20<sup>th</sup> year of delivery. Alongside this we have solidified our programmes of delivery and core partnerships.

#### **Overall:**

- We delivered over 130 workshops and events for more than 2,600 participants.
- Employed 8 workshops assistants to support our artists during delivery. Six of our assistants are participants from our We are all Makers programme.
- Launched our Creative Community- engaging with participants from our projects to support with our Strategic direction. We meet quarterly and have 6 volunteers so far.
- Recruited 6 new board members (4 through open recruitment and 1 moving from our equity and diversity advisory panel onto the board.)
- Created new partnerships (and projects) with Efficiency North, Compassionate Sheffield and NHS.
- Delivered two projects where the artists worked with community groups to explore a theme creatively and were then commissioned to produce a final artwork(s) through their own creative practise as professional artists.
- Launched our Sheffield Community Makers programme. Developing creative volunteering opportunities across the city with 23 community and arts organisations as hosts. This partnership project involves the hosts, being facilitated by us, to meet regularly and support the direction and needs of the project. This has been really successful with a supportive network of hosts and a staff member we have employed via VAS that works across the programme (therefore being part of both Ignite and VAS teams).

## **Summary of main achievements during the period (continued)**

### **Adopt a Care Home**

Supported by South Yorkshire Community's Foundation, we continued Adopt a Care Home, our intergenerational creative project bringing primary school children and care home residents together to share artistic experiences. This year, the project was themed to celebrate the Queen's Jubilee.

This iteration we worked with four care homes and four primary schools. Netherthorpe Primary School and Burnt Tree Croft Care Home and Sharrow Primary School and Grange Crescent Care Home were continuing relationships, now in their fourth year as part of the project. Growing the partnership with Sheffcare, the new pairings included another Sheffcare residence, Knowle Hill Care Home and Beighton Primary school and the final pairing was Loxley Care Facility and Malin Bridge Primary school. For the first time since Covid 19, we were able to bring participants into the same space together to actively work together and help each other in the workshops.

As part of the project, we delivered 16 workshops covering a mixture of visual arts and dance including creating flower crown garlands and jubilee spoons. The project reached over 75 children and approximately 40 care home residents. The final session of each pairing involved a celebration where artists, residents and children celebrated their achievements and gave gifts to one another that had been created across the course of the project.

Adopt a Care Home is one of our flagship programmes, enabling unexpected friendships that result in increased confidence and wellbeing, as well as children who are increasingly knowledgeable and comfortable being with people living with dementia.

### **Sheffield Community Makers**

Sheffield Community Makers is a project delivered in partnership with Voluntary Action Sheffield (VAS) with the ambition to improve the creative volunteering opportunities in Sheffield. A network of 23 other arts and community organisations (hosts/ steering group members) from across the city, working together, listening to each other and developing a collective offer is the first significant step to an increase in new high quality volunteer roles, supported by robust and shared good practice.

Host organisations include Broomhall Centre, City of Sanctuary, Sheffield Music School, Site Gallery and Stand and Be Counted.

To get the project started, we held the first interim steering group meeting with 10 attendees who discussed the recruitment of Sheffield Community Makers Project Coordinator to be the first point of contact for the volunteers and volunteer network. There were 7 applicants, 5 interviewed and the successful candidate is employed 3 days per week.

A survey was created and sent to all hosts and steering group members to complete detailing their organisational needs from a volunteering perspective, what barriers they have previously faced and what training they would look to have across the programme. From this survey, host organisations decided on what roles would be most useful and that they could support the best in their organisations and the promotion and recruitment to the new roles began.

### **Summary of main achievements during the period (continued)**

#### **Sheffield Community Makers (continued)**

Roles recruited to included 'Arts and Crafts Volunteer' and 'Sewing volunteers' to Manor and Castle Development Trust, 'Craft volunteer' at Broomhall Centre, 'Ward Activities volunteer' at Sheffield Teaching Hospitals and multiple volunteers joined the Creative Community at Ignite Imaginations. Sheffield Museums and Site Gallery were also very popular with their Front of House roles and Community Events volunteers.

#### **Efficiency North**

We were commissioned by Efficiency North to work with five local community groups to produce five canvases. Each canvas is based on one of Efficiency North's organisational values: We enjoy, We're aware, We give, We care, We make it happen together.

The project delivered 40 hours of free creative activity to over 70 local people of all ages, abilities and backgrounds, providing an opportunity for them all to work with professional artists to develop their creative skills, explore what the themes mean to them as individuals and as a group, before translating this onto canvas together.

The canvases were then exhibited in Sheffield's Winter Garden before returning to Efficiency North's Collaboration Works office for permanent display. The 'We Enjoy' canvas painted by The River Stewardship Company with artist Ali Bird will be on display in Sheffield's Weston Park museum at the end of 2023, on loan as part of an exhibition about people's relationship with Sheffield's rivers, and how they provide a sense of place and wellbeing.

#### **SHU commission**

We were commissioned by the National Centre of Excellence for Food Engineering (NCEFE) to work with local community groups to create four pieces of art which represent their aims and bring their research to life.

More than 35 community members from Tinsley Youth Club, St Alban's Church and Darnall Well Being contributed ideas to the project during four workshops to create canvases inspired by the NCEFE's research themes: healthier lives, digital connectivity and technology, food system sustainability and feeding a growing population.

The art was unveiled at an event at NCEFE where participants were able to see the finished work for the first time and receive a tour of the Centre's facilities to see some of the research projects in action.

## **Summary of main achievements during the period (continued)**

### **The Art of Compassion & Imagination Conference**

We held our annual conference which aims to bring people from various sectors together to explore 'Imagination' in practice and discuss the topic of compassion.

At this free full day event, over 80 attendees heard from high profile speakers from across the country including The Whitworth Gallery, with their 'Still Parents' project, an award-winning programme to support parents who have experienced the loss of a baby during pregnancy or just after birth, Utopia Theatre, addressing artists' responsibilities when spending public funding and National Black Arts Alliance. All speakers were followed by Q&As, as well as creative workshops such as visual arts collage workshop and Gumboot dancing.

### **Everyday Stories**

In the third year of Everyday Stories project, we successfully provided 51 creative workshops (1 ½ hours-2 hours) for 266 children, young people and their families) in some of the most deprived areas in Sheffield. The multi-artform workshops were facilitated by high calibre Ignite Imaginations' artist facilitators. Creative skills developed included clay, collage, mark-making, poetry, shadow puppetry, print making, graffiti and creative writing; all workshops explored the topic "What makes me, me?".

By working with libraries more closely, we successfully increased the number of children who attended multiple sessions allowing for a greater impact and deepened learning experience for those participants.

This Children in Need funded project is delivered through two clear strands; firstly, working in local libraries to offer children and their families elevated creative provision at the local libraries after school or during school holidays and secondly, working with key partner, Sheffield Parent Carer Forum to work specifically with families with children living with learning disabilities.

Children and young people who participated in the project fed back that "making things I can take home", "being proud of myself", "learning new things" and "using my imagination" were their most enjoyable parts of the project.

### **Holiday Activities and Food (HAF) Programme**

As part of the Government's Holiday Activities and Food Programme we delivered 32 fun and creative activities for children and families during the school holidays all over Sheffield. This year we delivered activities in Bradfield, Darnall, Foxhill, Sharrow, Shiregreen, Southey, Lowfields, Low Edges, Arbourthorne, Richmond. We supported 397 children through these sessions with delivery in the Summer, Christmas and Easter holidays, offering sculpture, puppetry, woodwork, printing and much more.

## **Summary of main achievements during the period (continued)**

### **Autumn Carnival**

This was the seventh year of the Autumn Carnival in November 2022, working with our key neighbourhood partner Sharrow Community Forum, for the continued aim of reducing anti-social behaviour around Bonfire Night.

We ran seven lantern making workshops at local schools, Highfield Adventure Playground and ISRAAQ Centre during the half term. There was a large turnout for the Carnival itself as people paraded with their lanterns around the streets, there were fire spinners in Mount Pleasant Park and the event ended with free food, music and DJing workshops for young people at Highfield Adventure Playground.

The event brought together the local community, local organisations, SYP and Council Officers and there were no recorded incidents of anti-social behaviour in the area. It allowed children, young people and families to get involved together in an inclusive event. The fact that the numbers of attendees is growing year-on-year is proof that events like this can reclaim places that experience high levels of ASB and associated criminality that blight the area.

### **Training**

During 2022 - 2023, our focus was on developing a longer-term plan for artist training; outlining more clearly the variety in the training offer to artists; with a mixture of compulsory and optional, in-person and online training and social meet-ups available to artists. We paid artists and workshop assistants for attending all compulsory training and for attending our annual away day. In-person training opportunities included facilitation training, creative evaluation training and our annual away day which asserted artists' voices into developing our vision, mission and five-year plan. There was a Summer and end of year social gathering, as well as a number of online meet-up sessions for artists and workshop assistants to network with one another.

### **Future plans**

2023-24 looks to be an exciting year for us as we enter our 20th year of operation (2024).

We will start the year off by launching, to the public, our Sheffield Community Makers programme (after the first year of setting up the project). We will be advertising creative volunteer roles from across the city, in one easy place and providing training and support for both host and volunteers. As part of this we will also relaunch our own volunteer scheme, updating and improving our processes and starting off with one off volunteer opportunities at our public events.

We will be continuing to build on our training and support programme for artists and developing our progression offer for workshop assistants. Our Creative Community project (engaging with participants to support with our Strategic direction) will also be a focus for us; developing a plan for our 20 year celebrations in 2024.

During the past year we have developed our vision and mission, programmes of delivery and our core partnerships. We will continue to build on this strong base and focus, ensuring our internal and external communities are clear on our purpose and aims. This will include us building on our partnerships and developing more joint fundraising bids in the future.

## **Financial Review**

Income for the year amounted to £173,390 (2022: £202,055) of which £114,655 (2022: £99,870) was for restricted purposes. We have gone into further details of our delivery and the main funders in the section above "Summary of main achievements during the period" and in notes 2 and 3 of the accounts.

Expenditure was £197,767 (2022: £234,995) with £108,765 (2022: £144,901) spent out of the restricted funds.

## **Reserves policy**

The trustees have determined that free reserves (unrestricted funds) should be maintained at a level of reserves equal to 3 - 6 months running costs (including maximum sick pay, project delivery, pension costs), plus an annually reviewed amount to cover potential redundancy payments in the event of closure.

During the 2022/23 financial year we aimed to maintain reserves in the range of £68,521 - £117,963 (2021/22: £77,701 - £136,450). Free reserves as of 31 March 2023 were £89,099 which is within the target range (2022: £125,716 – within range).

The Reserves Policy was last reviewed on 19<sup>th</sup> September 2023

## **Staff and Board**

This year we have continued working remotely as a team, with weekly team meetings and regular check ins during supervisions about how we are finding home working. The Trustees approved an annual Cost of Living increase in April 2022 for the staff at 2%. With prices increasing into the Autumn of 2022 the Trustees agreed to provide staff with £100 one off winter allowance payment towards the cost of bills, alongside another 2% pay increase. In November 2022 the Trustees also agreed to raise the lowest salaries in the organisation in line with the Real Living Wage.

Our maternity cover project co-ordinator Susannah Brewer left for a different role within a community setting at the end of March 2022. As a result, we appointed Carys Thomas on a short term 1 year Project Co-ordinator contract overlapping with Vicki's return in October 2022. Carys began a Masters course in London in October 2022 and, after reducing her hours, decided to leave to focus more fully on her Masters in May 2023.

In September 2022 we recruited for a Project Coordinator for the Sheffield Community Makers project. Tammy Grundman was successful and has since been employed by our partner Voluntary Action Sheffield (VAS) to run the volunteer programme through them. We then pay VAS instalments from the Ace funding to cover her salary as agreed in the original bid.

In Spring 2023 we recruited emerging artists for our Circle of Life project and recruited 2 creative practitioners, one of whom has been part of our We Are All Makers programme. Both artists received mentoring and led workshops as part of the project.

In November 2022 we recruited 2 new trustees and in October 2023 our Treasurer Laura Holmes and Trustee Lou Huson stepped down from the Board. We are looking to recruit 2 new board members by Spring 2024, at least one of whom will need financial management experience.

### **Organisation diversity**

We want to actively increase the diversity of voices within the organisation. A step towards this is to annually review our internal community. We polled the staff, trustees, artists and workshop assistants active in the organisation in May 2023 and received 36 responses:

- 86% White British,
- 5% White European,
- 3% Asian British – Bangladeshi,
- 3% Black British – Caribbean,
- 3% Mixed White and Black British – Caribbean,
- 86% No disclosed disability,
- 14% consider themselves to have a disability,
- 89% female,
- 11% male,
- 77% heterosexual,
- 14% bisexual,
- 3% gay/lesbian,
- 6% prefer not to say,
- 69% no religious belief,
- 19% Christian,
- 3% Buddhist,
- 3% Muslim,
- 6% prefer not to say,

### **Small company provisions**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The trustees declare that they have approved the trustees' report (including directors' report) above on



23/11/23

Signed on behalf of the charity's trustees:

**Justin Banks**  
**Chair of Trustees**

## **Independent examiner's report to the directors of Ignite Imaginations Ltd ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:   
Susan Cochrane, FCA  
Seven Hills Accountants Limited  
57 Burton Street  
Sheffield  
S6 2HH

Date: 06/12/2023

# **Ignite Imaginations Ltd**

## **Statement of financial activities** (incorporating the income and expenditure account) **for the year ended 31 March 2023**

|                                                             | Notes | Unrestricted funds<br>£ | Restricted funds<br>£ | 2023<br>Total<br>£ | Unrestricted funds<br>£ | Restricted funds<br>£ | 2022<br>Total<br>£ |
|-------------------------------------------------------------|-------|-------------------------|-----------------------|--------------------|-------------------------|-----------------------|--------------------|
| <b>Income from:</b>                                         |       |                         |                       |                    |                         |                       |                    |
| Donations and grants                                        | 2     | -                       | -                     | -                  | 493                     | -                     | 493                |
| Charitable activities                                       | 3     | 58,735                  | 114,655               | 173,390            | 101,692                 | 99,870                | 201,562            |
| <b>Total income</b>                                         |       | <b>58,735</b>           | <b>114,655</b>        | <b>173,390</b>     | <b>102,185</b>          | <b>99,870</b>         | <b>202,055</b>     |
| <b>Expenditure on:</b>                                      |       |                         |                       |                    |                         |                       |                    |
| Direct project costs (including freelance project staffing) |       | 45,920                  | 51,812                | 97,732             | 79,131                  | 61,830                | 140,961            |
| Core staff costs                                            | 4     | 34,668                  | 50,657                | 85,325             | 6,133                   | 72,830                | 78,963             |
| Other staff costs                                           |       | 86                      | 578                   | 664                | 241                     | 181                   | 422                |
| Office costs                                                |       | 2,759                   | 2,555                 | 5,314              | 2,310                   | 3,385                 | 5,695              |
| Legal and professional fees                                 |       | 5,569                   | 3,163                 | 8,732              | 2,279                   | 6,675                 | 8,954              |
| <b>Total expenditure</b>                                    |       | <b>89,002</b>           | <b>108,765</b>        | <b>197,767</b>     | <b>90,094</b>           | <b>144,901</b>        | <b>234,995</b>     |
| <b>Net income/(expenditure)</b>                             |       | <b>(30,267)</b>         | <b>5,890</b>          | <b>(24,377)</b>    | <b>12,091</b>           | <b>(45,031)</b>       | <b>(32,940)</b>    |
| <b>Transfer between funds</b>                               | 10    | <b>(6,350)</b>          | <b>6,350</b>          | <b>-</b>           | <b>-</b>                | <b>-</b>              | <b>-</b>           |
| <b>Net movement in funds</b>                                |       | <b>(36,617)</b>         | <b>12,240</b>         | <b>(24,377)</b>    | <b>12,091</b>           | <b>(45,031)</b>       | <b>(32,940)</b>    |
| <b>Reconciliation of funds:</b>                             |       |                         |                       |                    |                         |                       |                    |
| Total funds brought forward                                 |       | 125,716                 | 20,281                | 145,997            | 113,625                 | 65,312                | 178,937            |
| <b>Total funds carried forward</b>                          |       | <b>89,099</b>           | <b>32,521</b>         | <b>121,620</b>     | <b>125,716</b>          | <b>20,281</b>         | <b>145,997</b>     |

All of the charitable company's operations are classed as continuing.

The statement of financial activities includes all gains and losses recognised in the year.

# Ignite Imaginations Ltd

## Balance Sheet

As at 31 March 2023

|                                                | Notes | 2023<br>£      | 2022<br>£      |
|------------------------------------------------|-------|----------------|----------------|
| <b>Current assets</b>                          |       |                |                |
| Debtors                                        | 7     | 3,464          | 6,796          |
| Cash at bank and in hand                       |       | 128,180        | 155,593        |
| <b>Total current assets</b>                    |       | <b>131,644</b> | <b>162,389</b> |
| Creditors: amounts falling due within one year | 8     | (10,044)       | (18,394)       |
| <b>Net current assets</b>                      |       | <b>121,600</b> | <b>143,995</b> |
| <b>Total assets less current liabilities</b>   |       | <b>121,600</b> | <b>143,995</b> |
| Creditors: amounts falling due after one year  |       | -              | -              |
| <b>Total net assets</b>                        |       | <b>121,600</b> | <b>143,995</b> |
| <b>Represented By</b>                          |       |                |                |
| <b>FUNDS</b>                                   |       |                |                |
| Unrestricted income fund                       |       | 89,099         | 125,716        |
| Restricted income funds                        | 10    | 32,521         | 20,281         |
| <b>Total charity funds</b>                     | 11    | <b>121,620</b> | <b>145,997</b> |

For the year ending 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS 102 SORP.

Approved by the board on  and signed on its behalf by:

23/11/23

Justin Banks  
Chair of Trustees

**1 Accounting Policies**

**(a) Basis of preparation**

Ignite Imaginations Ltd is a charitable company in the United Kingdom limited by guarantee. In the event that the charity is wound up the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the company information on page 1 of these financial statements.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and with the Charities Act 2011. The financial statements have taken advantage of the exemption to prepare a Statement of Cash Flows.

The charity meets the definition of a public benefit entity as defined under FRS102. The financial statements are presented in sterling which is the functional currency of the charity and are rounded to the nearest £1.

**(b) Income**

Income is recognised in the SOFA when the charity has entitlement to the funds, any performance conditions attached to the monies have been met, the receipt of the income is probable and its amount can be reliably measured.

Donations are recognised as income on receipt in the year it becomes due.

Income from local government and other grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Investment income is included when receivable.

**(c) Expenditure and liabilities**

Expenditure is recognised where an there is a legal or constructive obligation to pay a third party, it is probable that settlement will be required and the amount of the obligation can be reliably measured. All expenditure is reported gross of irrecoverable VAT.

**(d) Tangible fixed assets**

Tangible fixed assets are stated at cost less depreciation. Any assets purchased below £500 are written off at the time of purchase. Depreciation is provided at rates calculated to write off cost of those assets, less their residual value, over their expected useful lives on the following basis:

|                       |     |
|-----------------------|-----|
| Fixtures and fittings | 25% |
| Computer equipment    | 33% |

**(e) Trade debtors**

Trade debtors are amounts due from customers for services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of receivables.

**(f) Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

**(g) Trade creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

**(h) Fund accounting**

Unrestricted funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose and are available as general funds.

Restricted funds are either donations which the donor has specified are to be solely used for particular areas of the charity's work or grant income sought for specified activities.

**Ignite Imaginations Ltd**  
**Notes to the Accounts (continued)**  
**for the year ended 31 March 2023**

**(i) Defined contribution pension scheme**

The charity contributes to a defined contribution pension scheme for the benefit of the employees. The pension costs charged against net incoming resources are the contributions payable to the scheme in respect of the accounting period in accordance with FRS102.

**(j) Operating lease rentals**

Rentals under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

**(k) Taxation**

As a charity, the organisation is exempt from tax on income and gains falling within the available tax exemptions to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

**(l) Going concern**

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

**2 Income from grants and donations**

|                                  | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | 2023<br>Total<br>£ | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | 2022<br>Total<br>£ |
|----------------------------------|----------------------------|--------------------------|--------------------|----------------------------|--------------------------|--------------------|
| Coronavirus Job Retention Scheme | -                          | -                        | -                  | 277                        | -                        | 277                |
| Donations                        | -                          | -                        | -                  | 216                        | -                        | 216                |
|                                  | -                          | -                        | -                  | 493                        | -                        | 493                |

**3 Income from charitable activities**

|                                                   | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | 2023<br>Total<br>£ | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | 2022<br>Total<br>£ |
|---------------------------------------------------|----------------------------|--------------------------|--------------------|----------------------------|--------------------------|--------------------|
| <b>Grants</b>                                     |                            |                          |                    |                            |                          |                    |
| Arts Council England - We Are All Makers          | -                          | 3,545                    | 3,545              | -                          | 31,907                   | 31,907             |
| Arts Council England - Culture Recovery Fund      | -                          | -                        | -                  | -                          | 30,243                   | 30,243             |
| Arts Council England - Sheffield Community Makers | -                          | 67,500                   | 67,500             | -                          | -                        | -                  |
| BBC Children in Need                              | -                          | 9,995                    | 9,995              | -                          | 9,495                    | 9,495              |
| Sanctuary Housing                                 | -                          | -                        | -                  | -                          | 3,000                    | 3,000              |
| Sheffield CCG                                     | -                          | -                        | -                  | -                          | 20,225                   | 20,225             |
| The Cutler's Company Charitable Trust             | -                          | 750                      | 750                | -                          | 500                      | 500                |
| The Earl Fitzwilliam Charitable Trust             | -                          | -                        | -                  | -                          | 1,000                    | 1,000              |
| The Liz and Terry Bramall Foundation              | -                          | -                        | -                  | -                          | 2,000                    | 2,000              |
| The Wharfedale Foundation                         | -                          | -                        | -                  | -                          | 1,500                    | 1,500              |
| The University of Sheffield                       | -                          | 4,912                    | 4,912              | -                          | -                        | -                  |
| The Freshgate Trust Foundation                    | -                          | 1,700                    | 1,700              | -                          | -                        | -                  |
| Hospice UK                                        | -                          | 4,380                    | 4,380              | -                          | -                        | -                  |
| Garfield Western Foundation                       | -                          | 7,500                    | 7,500              | -                          | -                        | -                  |
| Sheffield Church Burgesses Trust                  | -                          | 1,500                    | 1,500              | -                          | -                        | -                  |
| Sheffield City Council                            | -                          | 2,240                    | 2,240              | -                          | -                        | -                  |
| South Yorkshire Community Foundation              | -                          | 8,633                    | 8,633              | -                          | -                        | -                  |
| Marjorie Coote Old People's Charity Fund          | -                          | 2,000                    | 2,000              | -                          | -                        | -                  |
| <b>Services</b>                                   | 58,735                     | -                        | 58,735             | 101,692                    | -                        | 101,692            |
|                                                   | <b>58,735</b>              | <b>114,655</b>           | <b>173,390</b>     | <b>101,692</b>             | <b>99,870</b>            | <b>201,562</b>     |

**Ignite Imaginations Ltd**  
**Notes to the Accounts (continued)**  
**for the year ended 31 March 2023**

**4 Staff costs**

|                                  | 2023<br>£     | 2022<br>£     |
|----------------------------------|---------------|---------------|
| Salaries                         | 83,156        | 76,662        |
| Employer's NI                    | 4,466         | 4,315         |
| Employer's allowance             | (4,466)       | (4,000)       |
| Employer's pension contributions | 2,169         | 1,986         |
|                                  | <b>85,325</b> | <b>78,963</b> |
| Average number of employees      | <b>7</b>      | <b>7</b>      |

No employee received emoluments of more than £60,000 in either year.

**5 Independent examination and fees payable to the independent examiner's organisation**

|                                       | 2023<br>£  |
|---------------------------------------|------------|
| Legal and professional fees includes: |            |
| Independent examination fee           | <b>894</b> |

No other fees paid to independent examiner's organisation during the year.

**6 Trustees and key management remuneration, benefits and expenses**

The trustees were not paid or received any other benefits from employment with the charity in the year (2022: £nil), neither were they reimbursed expenses during the year (2022: £nil). No charity trustee received payment for professional or other services supplied to the charity (2022: £nil).

Key management comprises the trustees and Chief Executive Officer. Total key management personnel remuneration benefits in the year was £27,082 (2022: £26,190).

| 7 Debtors     | 2023<br>£    | 2022<br>£    |
|---------------|--------------|--------------|
| Trade debtors | 3,484        | 7,775        |
| Other debtors | -            | 1,023        |
|               | <b>3,484</b> | <b>8,798</b> |

**8 Creditors: amounts falling due within one year**

|                                 | Note | 2023<br>£     | 2022<br>£     |
|---------------------------------|------|---------------|---------------|
| Trade creditors                 |      | 730           | 3,351         |
| Accruals                        |      | 894           | 1,443         |
| Other taxes and social security |      | 420           | -             |
| Deferred income                 | 9    | 8,000         | 13,600        |
|                                 |      | <b>10,044</b> | <b>18,394</b> |

**9 Deferred income**

|                      | 2023<br>£    | 2022<br>£     |
|----------------------|--------------|---------------|
| Brought forward      | 13,600       | -             |
| Released in the year | (13,600)     | -             |
| Deferred in the year | 8,000        | 13,600        |
|                      | <b>8,000</b> | <b>13,600</b> |

10 Restricted funds

|                                                                    | Balance<br>b/fwd<br>£ | Income<br>£    | Expenditure<br>£ | Transfers<br>£ | Balance<br>c/fwd<br>£ |
|--------------------------------------------------------------------|-----------------------|----------------|------------------|----------------|-----------------------|
| Arts Council England: We Are All Makers                            | 8,265                 | 3,545          | (18,160)         | 6,350          | -                     |
| BBC Children in Need: The Everyday Stories project                 | 7,106                 | 9,995          | (10,381)         | -              | 6,720                 |
| Sheffield Community Makers                                         | -                     | 78,950         | (57,529)         | -              | 21,421                |
| The University of Sheffield: Festival of the Mind                  | -                     | 4,912          | (4,912)          | -              | -                     |
| Sheffield City Council: Holiday Activities & Food                  | -                     | 2,240          | (2,240)          | -              | -                     |
| Scops Arts Trust: Mozart and Me                                    | 506                   | -              | (506)            | -              | -                     |
| Creative Community                                                 | 2,293                 | -              | (2,293)          | -              | -                     |
| Sheffield CCG: Winter Pressures                                    | 2,111                 | -              | (2,111)          | -              | -                     |
| Hospice UK : Hospice UK Dying Matters Community Grant              | -                     | 4,380          | (2,000)          | -              | 2,380                 |
| South Yorkshire's Community Foundation: Let's Create Jubilee Grant | -                     | 8,633          | (8,633)          | -              | -                     |
| Marjorie Coote Old People's Charity Fund: Adopt A Care Home        | -                     | 2,000          | -                | -              | 2,000                 |
|                                                                    | <b>20,281</b>         | <b>114,655</b> | <b>(108,765)</b> | <b>6,350</b>   | <b>32,521</b>         |

**Arts Council England: We Are All Makers**

A grant to fund a creative learning programme for adults.

**BBC Children in Need: The Everyday Stories project**

We worked with a number of local groups to bring art and creativity to children who don't always get the opportunity. Offering a chance for them to do something accessible as well as trying something new, learning new skills, gaining confidence and exploring their creativity.

**Sheffield Community Makers**

We are working with other arts and community organisations to create a network of partners that work towards making creative volunteering opportunities better in Sheffield.

**The University of Sheffield: Festival of the Mind**

We are working in collaboration with the university of Sheffield via Festival of the Mind funding to explore young people's perspectives on health inequalities.

**Sheffield City Council: Holiday Activities & Food**

Funding to create 160 Creative Activity Packs as part of the Holiday Activities & Food programme.

**Scops Arts Trust: Mozart and Me**

Celebrating the music of Mozart in the anniversary year of his death. We will facilitate community groups to create artwork in response to Mozart's music which will be displayed in a final celebration.

**Creative Community**

Various grants to form a network for creative individuals in the city to develop skills, connect and support our organisation to grow.

**Sheffield CCG: Winter Pressures**

Working in 5 communities to deliver arts walk workshops and creativity packs.

**Hospice UK : Hospice UK Dying Matters Community Grant**

Funding for the project, Circle of Life, which explores and showcases the rituals, symbols, words and images of five diverse ethnic minority communities.

**South Yorkshire's Community Foundation: Let's Create Jubilee Grant**

A creative intergenerational project pairing 5 primary schools with 5 care homes in disadvantaged areas to deliver creative workshops and hold a joint celebration.

**Marjorie Coote Old People's Charity Fund: Adopt A Care Home**

A project aiming to reduce isolation and loneliness by connecting participants through creative activities.

*Prior year comparison*

|                                                                      | Balance<br>b/fwd<br>£ | Income<br>£   | Expenditure<br>£ | Transfers<br>£ | Balance<br>c/fwd<br>£ |
|----------------------------------------------------------------------|-----------------------|---------------|------------------|----------------|-----------------------|
| Arts Council England: We Are All Makers                              | -                     | 31,907        | (23,642)         | -              | 8,265                 |
| Arts Council England: Culture Recovery Fund                          | -                     | 30,243        | (30,243)         | -              | -                     |
| BBC Children in Need: The Everyday Stories project                   | 6,710                 | 9,495         | (9,099)          | -              | 7,106                 |
| Ambassadors                                                          | 7,282                 | -             | (7,282)          | -              | -                     |
| Sheffield City Council: Dementia Innovation Fund                     | 3,763                 | -             | (3,763)          | -              | -                     |
| South Yorkshire Housing Association - The Big Lottery fund: Sparks   | 21,160                | -             | (21,160)         | -              | -                     |
| South Yorkshire Housing Association - The Big Lottery fund: Start Up | 11,397                | -             | (11,397)         | -              | -                     |
| Scops Arts Trust: Mozart and Me                                      | 15,000                | -             | (14,494)         | -              | 506                   |
| Creative Community                                                   | -                     | 3,500         | (1,207)          | -              | 2,293                 |
| Sheffield CCG: Winter Pressures                                      | -                     | 20,225        | (18,114)         | -              | 2,111                 |
| Sanctuary Housing: Reimagine project                                 | -                     | 3,000         | (3,000)          | -              | -                     |
| The Wharfedale Foundation: Beeley Woods                              | -                     | 1,500         | (1,500)          | -              | -                     |
|                                                                      | <b>65,312</b>         | <b>99,870</b> | <b>(144,901)</b> | <b>-</b>       | <b>20,281</b>         |

**Notes to the Accounts (continued)**  
**for the year ended 31 March 2023**

**11 Split of net assets by fund**

|                     | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | 2023<br>Total<br>£ | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | 2022<br>Total<br>£ |
|---------------------|----------------------------|--------------------------|--------------------|----------------------------|--------------------------|--------------------|
| Current assets      | 99,143                     | 32,521                   | 131,664            | 144,110                    | 20,281                   | 164,391            |
| Current liabilities | (10,044)                   | -                        | (10,044)           | (18,394)                   | -                        | (18,394)           |
|                     | <u>89,099</u>              | <u>32,521</u>            | <u>121,620</u>     | <u>125,716</u>             | <u>20,281</u>            | <u>145,997</u>     |

**12 Related party transactions**

There were no other disclosable related party transactions, other than those detailed in note 6.