

Barracks Lane Community Garden Project Ltd



Presented at AGM for year ended 31st March 2023

Company Registration Number: 05945388

Charity Number: 1116544

Our funders and supporters in 2022 - 2023 included:



Members of the Board and Professional Advisors

Registered Charity Name:

Barracks Lane Community Garden Project

Charity Number: 1116544

Company Registration No.: 05945388

Registered Office:

c/o 38 Kenilworth Avenue
Oxford, OX4 2AN

Trustees (Directors) as of April 2022

Jenny Creese

(Chair of Governors)

Helen Osborn (Treasurer)

John Green (Company Secretary)

Nicole Pohl

Melissa Smith Robertson

Trustee (Company Secretary):

John Green

Bankers:

Co-operative Bank
PLC

P.O. Box 101

1 Balloon Street Manchester
M60 4EP

Barracks Lane Community Garden Project Ltd

Chairperson's Annual Report - Year ended 31st March 2022

The Chairperson on behalf of the Trustees, also Directors for the purposes of company law, present the report and financial statements of the charity for the year ended 31st March 2023.

The Trustees

The current Board of Trustees appoints new Trustees at a General Meeting, and the decision is duly minuted. One third of Trustees are obliged to retire by rotation at each Annual General Meeting and offer themselves for re-election if that is their wish.

Governance and Management

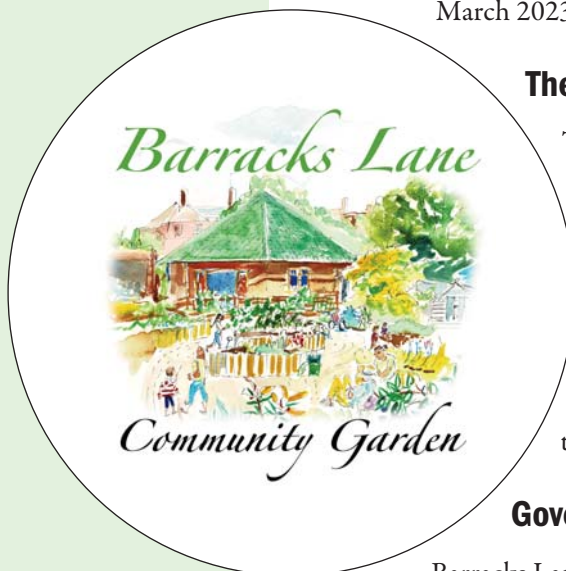
Barracks Lane Community Garden Project was originally registered as a charity in 2005 and became a company limited by guarantee and incorporated in September 2006. The company reg number is: 05945388. Our Charity number is: 1116544.

The Memorandum of Association and Articles of Association govern the Charity

The day to day work of the Charity is undertaken by the Charity Chairperson and Trustee Directors.

They are responsible for ensuring that the strategic aims of the Charity, as determined by the Trustees, are achieved to their satisfaction.

The Charity employs a part-time Coordinator, Gardeners and a Caretaker for project development and programme delivery.





Chairperson's Summary

Jenny Creese

This report reflects on the achievements and progress made during the period April 1st 2022 to March 31st 2023. What an amazing year it was! With huge thanks to our funders, users of the garden and work colleagues we achieved so much.

With thanks to the Pye Charitable Settlement we ran several workshops to encourage our local community to think about growing organic food at home. We were open to the local community two Tuesdays and one Sunday a month with our **Community Engagement Gardener** on hand to support gardening tasks, make a cup of tea and provide advice and guidance on all this gardening!

With thanks to the Trust for Oxfordshire's Environment with funding from Grondon Waste Management Ltd we built **two more raised beds** as part of our Wild Edges part 2 project. These beds are being specifically used for growing organic fruits and vegetables.

Singing has become very popular in the garden and this year we've run two singing projects and plan to continue offering singing next year.

To complement our minibeast safari that we built last year, we started to build a new pond in our **Memory Garden**. We are looking forward to opening up this area to the local community later in 2023.

We ran our normal series of events, with the addition of a joyous event to celebrate the Queen's Jubilee.

At the start of 2023 we were awarded funding from Oxfordshire County Council and delivery partners Community First Oxfordshire to run our **Connected Communities Project**. This grant will pay for our Community Engagement Gardener to be in the garden one Sunday a month during 2023, as well as supporting our caretaking. We were also awarded funding from the Oxfordshire Community Foundation to run a **Food and Skill Share** project.



Thanks to our Funders

We would particularly like to thank our funding bodies and community fundraisers:

- Neighbourly - Minibeast Safari, Singing (Singing for Wellbeing and Singing the Seasons) and Pond
- Pye Charitable Settlement - Community Engagement Gardener, contributed towards the Coordinator and paid the Caretaker expenses
- TOE - Wild Edges Part 2 - raised beds
- OCF - Singing, Jubilee Joy event
- Good Food Oxfordshire - micro grant to support Festival of Fire and Light
- OCF - Food and Skill Share project (continues into 23/24)
- Oxfordshire County Council and delivery partners Community First Oxfordshire - Connected Communities project (continues into 23/24)

We would also like to thank:

- All the people, groups and organisations that have booked the garden for their own events – this provides an essential part of our income
- All those who give donations to the garden and offer their time and skills
- Oxford City Council who are our landlords and charge a peppercorn rent

This grant will pay for our Community Engagement Gardener to open the garden to the community every other Tuesday until September, run monthly workshops, and provide free lunches.

We are planning to do some capital improvements to the garden during the rest of 2023, which will include creating a **reed bed**. I look forward to updating you on these in the next annual report.

We are excited about the future of the garden and look forward to welcoming old and new members into our beautiful, safe, green space.

It goes without saying that the garden would not be in such great shape if it wasn't for our amazing team. Thank you Hannah, Roger, Beth, Dan, our Trustee team and fabulous visitors.

Jenny Creese, April 2023

Objectives & Activities

The objectives of the charity are:

1. To provide and maintain a public Garden or Gardens for the use and the benefit of the inhabitants of the Oxford area and others (the beneficiaries) in the interests of social welfare and with the objects of improving conditions of life for the said beneficiaries and to promote develop and support community led Gardening initiatives in the Oxford area generally.
2. The advancement of public education in the area of the environmental, economic and social dimensions of sustainability and biodiversity by the development and delivery of educational activities including vegetable and flower growing, waste management and the use of renewable energy sources.

To achieve this the garden project:

1. Has built and maintains a garden for all members of the community and general public to use free of charge for recreation and leisure.
2. Offers the garden to organisations and individuals who want to hold their own events for their members, for courses and for private functions.
3. Works in partnership with other organisations to facilitate events and activities that benefit certain community groups in particular those who are disadvantaged socially, economically, through disability or life circumstance.
4. Puts on events and activities open to everyone to encourage general use of the garden.
5. Uses the garden as a venue to demonstrate and encourage a greater understanding of sustainable and environmentally friendly ways of urban living. In particular to demonstrate sustainable and environmentally friendly ways of building, growing food, managing water, managing waste and the use of renewable energy sources.

Kirsten the Pizza Mid-wife (with her sous chef) often brings her mobile pizza oven to our events



Summary of Achievements & Highlights (2022-2023)

This year saw the garden move towards focusing on growing food, with the creation of raised beds and the purchase of a polytunnel. One of the raised beds has become home to part of the mini-beast safari as the garden recognises the role insects, reptiles and birds play in supporting a healthy ecosystem.

The Singing and Sharing project, supported by the National Lottery, gave the garden the opportunity to support members of our community who had felt lonely and isolated over the past year. The success of this project led the garden to apply for a grant from OCF to run it again, and the garden will fund the next phase of singing from its own reserves.



One of our new raised beds

Towards the end of the financial year the garden was awarded a grant from TOE, for **Wild Edges part 2**. This project sees the garden continue its use of recycled plastic to create new raised beds and planters in the garden to support food growing.

During the year we developed relationships with Oxfordshire MIND, who we supported to run drop-in sessions at the garden, and the Oxford Brookes Poetry Centre who ran two workshops at the garden.

The Garden has been kept safe and beautiful with the work of **Dan Thorpe** (Maintenance), **Hannah Jones** (Coordinator), **Beth Astle** and **Tom Wells** (Community Engagement Gardeners) and **Roger Felton** (volunteer Caretaker). It is fantastic to have the continuity of their service to the Garden.

1. Use by the community

We are thrilled to report that 2022/23 saw the garden increase its number of visitors to 4000!

Most visits came via private bookings for community events and gatherings. We are delighted that we can continue to provide a safe, green space for our long term and regular users of the garden who continue to play such an important part in the garden activities such as:

- Name It Youth Group
- Woodcraft Folk and Woodcraft Pioneers
- Dharma Recovery
- Oxford Triratna

We were glad to be able to offer the garden as a space for parent and child singing groups, yoga, meditation, children's parties, management away-days and training sessions.



Some of our singing group

2. Making the garden suitable for everyone

Keeping people safe while they are in the garden is important to us and we make regular checks to make sure that we provide a garden that is suitable for all the community. We listen to the feedback from our users and respond to identified needs and problems as they arise. Dan Thorpe continues to keep up the running repairs. We have decided that as part of the work we will be doing to improve the soakaway, we will build a reed bed as a more environmental solution to treating our grey waste water. This work will be completed in 2023, along with upgrading the kitchen.



Fermentation workshop in November 2022

3. Developing our volunteer programme to support and care for the garden

Our Community Engagement Gardeners, Beth Astle, has worked industriously during the year to keep the garden in such excellent shape. On the days that Beth worked in the garden, the garden was also open to the community, which enabled them to work with community members. People were able to volunteer for a variety of gardening tasks to suit different abilities, or just enjoy being in the garden, so vital for people's wellbeing.

During 2022 we hosted two work placement students from the Faculty of Humanities and Social Science. One placement student helped us organise the garden events and the other wrote two creative pieces focusing on being in the garden. You can read their essay [here](#) and poem [here](#).

4. Events, workshop and celebrations

We ran an exciting programme of events and workshops this year:

- Composting Workshop and Plant Swap (part of Have a Grow Day)
- Pond Clearing Workshop
- Harvest Festival and Fermentation Workshop (part of Open Doors)
- Festival of Fire and Light
- How to Grow Organic Food in Small Spaces
- In conjunction with Oxford Brookes Poetry Centre - Wellbeing and Poetry: Haiku inspired by the garden
- In conjunction with Oxford Brookes Poetry Centre: Poetry and Movement
- Wreath Making

5. Communications

Our website and a linked Yahoo calendar and Facebook and Instagram page as well as our Mailchimp Newsletter, enable the public access to the Garden, providing a means of finding out about events, of contacting and booking the Garden and a resource of materials. We also produce posters and flyers as a way of reaching people not connected to digital media. Thank you **Tim Pullen** (website), **Stig** (design & print) and Computer Assistance for enabling this to happen.

The garden featured on a podcast by Oxfordshire CAG: Barracks Lane Community Garden | From the Ground Up: Stories of Community Action (podbean.com) - listen to the show here:

<https://storiesofcommunityaction.podbean.com/e/barracks-lane-community-garden/>

And we are often on Radio Oxford (every month or so) talking about forthcoming events, activities and developments at the garden.



The BLCG website homepage designed by Tim Pullen



Some of our posters (and e-flyers) designed by Stig



Looking Ahead

Planning for the future

An important aspect of the trustees' work is to plan ahead to ensure the garden's future. The garden was very successful in being awarded grant funding this year which enabled the day to day activities of the garden to be funded, support the core aims of the garden, and run new projects and adding to the infrastructure of the garden.

We have seen our social media presence grow again this year which brings this unique venue to the widest groups of users in our diverse community. We now have a Twitter account: @BarracksLaneOX)

Moving forward we are looking to encourage new, regular groups to the garden. We have made plans to ensure the infrastructure of the Garden remains safe and that items are replaced when they are no longer serviceable.

We have submitted several funding bids for 2023-24 which if successful will ensure we continue to make the Garden a welcoming space when the Community Engagement Gardeners are onsite to provide a sustaining cup of tea and snacks, a newspaper to read as well offering suitable gardening tasks for those who have come to offer their physical support in the upkeep of the Garden. It is also hoped that we will be funded to run some more singing groups and for some community raised beds to go in the alley entrance.



Our much-loved sand pit

Financial review and reserves including capital reserves policy

Our total funds decreased by £5,359 in the year to 31 March 2023 mainly due to expenditure on Heritage of Common Plants grant funding which had been received the previous year.

Total reserves at the end of March 2023 were £40,908, of which £35,935 were unrestricted.

The charity is dependent on a mixture of grant funding, donations and other fundraising efforts. Reserves are retained in order to allow the charity to be able to continue to cover its operating costs for at least the next six months and continue as a going concern in the event that incoming donations are unexpectedly reduced for a period of time. The unrestricted cash equivalent reserves of £20,509 at the year-end represents just less than two years of core operating costs.

Signed:

John Green (Company Secretary)

Jenny Creese (Chair)

Date: 28 October 2023

Barracks Lane



Community Garden

BARRACKS LANE COMMUNITY GARDEN PROJECT

**UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2023**

**Charity Number 1116544
Company Registration Number 05945388**

BARRACKS LANE COMMUNITY GARDEN PROJECT

UNAUDITED FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

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BARRACKS LANE COMMUNITY GARDEN PROJECT

RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also the directors of the Barracks Lane Community Garden Project for the purposes of Company Law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

Company Law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

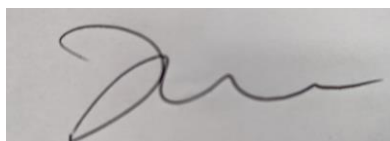
- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

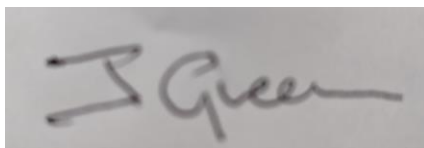
INDEPENDENT EXAMINATION

Sheila Parry FCCA of SPX Oxford Ltd will be considered for re-appointment at the next trustees' meeting as independent examiner for the ensuing year.

Signed on behalf of the trustees



Jenny Creese



John Green

Date **28.10.23**

BARRACKS LANE COMMUNITY GARDEN PROJECT

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BARRACKS LANE COMMUNITY GARDEN PROJECT

YEAR ENDED 31 MARCH 2023

I report on the accounts of the charity for the year ended 31 March 2023 which are set out on pages 4 to 11.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

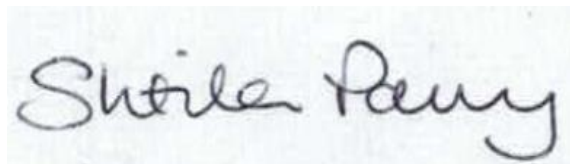
INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in dark ink, reading 'Sheila Parry', is shown on a light-colored background.

Sheila Parry FCCA

Date: 3 November 2023

BARRACKS LANE COMMUNITY GARDEN PROJECT

STATEMENT OF FINANCIAL ACTIVITIES YEAR ENDED 31 MARCH 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Income from:							
Donations and legacies	3	12,696	25,212	37,908	10,515	14,650	25,165
Total income		<u>12,696</u>	<u>25,212</u>	<u>37,908</u>	<u>10,515</u>	<u>14,650</u>	<u>25,165</u>
Expenditure on:							
Charitable activities	4	10,423	17,013	27,436	10,614	12,127	22,741
Total expenditure		<u>10,423</u>	<u>17,013</u>	<u>27,436</u>	<u>10,614</u>	<u>12,127</u>	<u>22,741</u>
Net income / -expenditure		2,273	8,199	10,472	- 99	2,523	2,424
Transfers between funds		- 211	211	-	-	-	-
Net movement in funds		<u>2,062</u>	<u>8,410</u>	<u>10,472</u>	<u>- 99</u>	<u>2,523</u>	<u>2,424</u>
Reconciliation of funds:							
Total funds brought forwards		35,935	4,973	40,908	36,034	2,450	38,484
Total funds carried forward		<u>37,997</u>	<u>13,383</u>	<u>51,380</u>	<u>35,935</u>	<u>4,973</u>	<u>40,908</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

BARRACKS LANE COMMUNITY GARDEN PROJECT

BALANCE SHEET 31 MARCH 2023

		2023		2022	
	Not e	£	£	£	£
Fixed Assets					
Tangible assets	7		2,995		3,656
Current assets					
Debtors: Amounts falling due within one year			-		-
Cash at bank and in hand		48,849		41,809	
		<u>48,849</u>		<u>41,809</u>	
Creditors: Amounts falling due within one year	8	<u>464</u>		<u>4,557</u>	
Net current assets			48,385		37,252
Net assets			<u>51,380</u>		<u>40,908</u>
The funds of the charity					
Funds					
Unrestricted income funds	9		37,997		35,935
Restricted income funds	10		<u>13,383</u>		<u>4,973</u>
Total funds			<u>51,380</u>		<u>40,908</u>

For the year ended 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

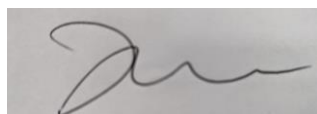
The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These accounts were approved by the members of the committee and authorised for issue on the

..... and are signed on their behalf by:



Jenny Creese, Chair

BARRACKS LANE COMMUNITY GARDEN PROJECT

BARRACKS LANE COMMUNITY GARDEN PROJECT

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2023

1. COMPANY STATUS

Barracks Lane Community Garden Project is a company limited by guarantee.

The liability of each member is limited to £1 on a winding up of the company. The total number of such guarantees as at 31 March 2023 was seven.

2. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with applicable United Kingdom accounting standards and the requirements of the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2015 (SORP 2015).

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Board for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Semi-permanent structures	10% Straight line
Other fixtures and fittings	20% Straight line

Irrecoverable VAT

All resources expended are classified under activity headings that aggregate all costs related to the category. Irrecoverable VAT is charged against the category of resources expended in relation to which it was incurred.

BARRACKS LANE COMMUNITY GARDEN PROJECT

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2023

3. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Donations and legacies				
Donations	12,696	-	12,696	25,165
Grant	-	25,212	25,212	-
	<u>12,696</u>	<u>25,212</u>	<u>37,908</u>	<u>25,165</u>

4. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Garden Development	-	2,280	2,280	2,834
Insurance	55	-	55	55
Marketing	282	470	752	645
Admin and workshop coordinator	4,585	1,783	6,368	7,078
Workshop and event support	-	-	-	42
Workshop and event leaders	150	3,210	3,360	2,771
Stewardship and Volunteers	436	1,862	2,298	-
Garden Maintenance	1,493	5,159	6,652	4,470
Utility costs	59	80	139	187
Website	128	153	281	552
Garden Guardians	-	60	60	-
Caretaking and cleaning	-	192	192	-
Depreciation	661	-	661	1,186
Other costs	1,435	1,764	3,199	1,844
Governance costs	1,139	-	1,139	1,077
	<u>10,423</u>	<u>17,013</u>	<u>27,436</u>	<u>22,741</u>

5. GOVERNANCE COSTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Companies House fees	13	-	13	13
Insurance	628	-	628	551
Accountancy fees	498	-	498	513
Total governance costs	<u>1,139</u>	<u>-</u>	<u>1,139</u>	<u>1,077</u>

BARRACKS LANE COMMUNITY GARDEN PROJECT

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2023

6. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	2023	2022
	£	£
Depreciation	<u>661</u>	<u>1,186</u>

7. TANGIBLE FIXED ASSETS

	Equipment £
COST	
At 1 April 2022	42,378
Additions	-
Disposals	-
At 31 March 2023	<u>42,378</u>
DEPRECIATION	
At 1 April 2022	38,722
Disposals	-
Charge for the year	<u>661</u>
At 31 March 2023	<u>39,383</u>
NET BOOK VALUE	
At 1 April 2022	<u>3,656</u>
At 31 March 2023	<u>2,995</u>

BARRACKS LANE COMMUNITY GARDEN PROJECT

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2023

8. CREDITORS: Amounts falling due within one year

	2023 £	2022 £
Accruals	465	432
Income in advance	-	4,125
	<u>465</u>	<u>4,557</u>

9. RESTRICTED INCOME FUNDS

	At 1 April 2022 £	Incom e £	Expenditur e £	Transfers £	At 31 March 2023 £
Restricted Income funds					
Anon donor final contingency	2,000	-	-	-	2,000
Oxfordshire Community Foundation	1,360	-	690	-	670
Oxfordshire Community Foundation Jubilee Joy Event	-	2,335	2,546	211	-
Oxfordshire Community Foundation Food and Skill Share	-	7,950	1,363	-	6,587
Neighbourly Community Grant Fund	145	-	4	-	141
Neighbourly Seeds of Change Pond	-	400	180	-	220
TOE	1,795	4,820	3,025	-	-
National Lottery Community Fund	3,263	-	3,241	-	22
The PYE Foundation	-	4,125	4,106	-	19
Good Food Oxford Fire and Light	-	50	50	-	-
Connected Communities Funds	-	4,062	738	-	3,324
Neighbourly Marks and Spencer Singing	-	1,000	1,000	-	-
Coop Plant and Seed Swap	-	470	70	-	400
Total funds	4,973	25,212	17,013	211	13,383

Purpose of restricted funds

Neighbourly MINIBEAST

This grant paid for Workshop Leaders, workshop expenses and the hedges as part of the Mini Beast Safari project.

Pye Charitable Settlement

This grant paid for the Community Engagement Gardener (CEG) (1 x Sunday a month April - September and one day every other week April – September), seeds, refreshments for when the garden was open with CEG onsite, contributed towards the Coordinator and marketing, and paid the Caretaker expenses for 7 months.

TOE Wild Edges Part 2

BARRACKS LANE COMMUNITY GARDEN PROJECT

This grant paid for top soil, compost, labour, the planters and raised beds.

OCF Singing

This grant paid for the Singing Leaders and their preparation time, and contributed towards the Coordinator.

OCF Jubilee Joy

This grant covered the Jubilee Joy event we held. It covered the Singing Workshop and prep., flowers for the posy workshop and the Posy Workshop Leaders, the Pizza Midwife, pizza ingredients, jute bag workshop leader, prep and expenses, contributed towards marketing and the Coordinator, paid for Hapa Zone Cloth and contributed towards overheads.

Good Food Oxford (GFO) Fire and Light

This grant paid for the Ingredients for the pumpkin soup and contributed towards marketing.

Neighbourly M&S Singing

This grant paid for Workshop Leaders, refreshments and marketing for the Singing for the Seasons project.

OCF Food and Skill Share (17th January 2023 - 26th September 2023)

This grant has paid for Community Engagement Gardener (CEG) every other Tuesday 17th January - Tuesday 26th September, Skill Share/Wellbeing Workshop Leaders once a month Jan - Sept, the Food Host every other starting Tuesday 17th January -Tuesday 26th September, Caretaker expenses January -September, contributed towards the Coordinator, contributed towards running costs, publicity costs and writing newsletters, social media posts and press releases, lunches and refreshments every other Tuesday 17th January - Tuesday 26th September, heating for cabin, box of free sundries and children's toys.

Connected Communities (January 2023 - December 2023)

This grant paid for Community Engagement Gardener (CEG) one Sunday a month Jan – Dec, the Singing Workshop Leaders and singing prep one Sunday a month January – December, Caretaker expenses January – December, contributed to the Coordinator and running costs.

Neighbourly POND 17th January 2023 - 31st May 2023

This grant paid for the workshop leader, pond base, and pond plants.

BARRACKS LANE COMMUNITY GARDEN PROJECT

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2023

10. UNRESTRICTED INCOME FUNDS

	At 1 April 2022	Income	Expenditure	Transfers	At 31 March 2023
	£	£	£	£	£
Unrestricted income funds					
Unrestricted income funds	35,935	12,696	10,423	- 211	37,997

11. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets	Net current assets / liabilities	Total
	£	£	£
Restricted income funds			
Anon donor final contingency		2,000	2,000
Oxfordshire Community Foundation		670	670
Oxfordshire Community Foundation Food and Skill Share		6,587	6,587
Neighbourhood Community Grant Fund		141	141
Neighbourly Seeds of Change Pond		220	220
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The PYE Foundation		19	19
Connected Communities Funds		3,324	3,324
Coop Plant and Seed Swap		400	400
Total funds	<u>-</u>	<u>13,383</u>	<u>13,383</u>
Unrestricted income funds			
General funds	2,995	35,002	37,997
Total funds	<u>2,995</u>	<u>48,385</u>	<u>51,380</u>

12. TRUSTEE EXPENSES AND RELATED PARTY TRANSACTIONS

No trustees were paid for their services or reimbursed for any expenses during the year.

During the year there were no related party transactions:

BARRACKS LANE COMMUNITY GARDEN PROJECT

**UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2023**

**Charity Number 1116544
Company Registration Number 05945388**

BARRACKS LANE COMMUNITY GARDEN PROJECT

UNAUDITED FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

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Responsibilities of the Trustees	2
Independent Examiner's report to the members	3
Statement of Financial Activities	4
Balance Sheet	5
Notes to the financial statements	6-11

BARRACKS LANE COMMUNITY GARDEN PROJECT

RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also the directors of the Barracks Lane Community Garden Project for the purposes of Company Law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

Company Law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

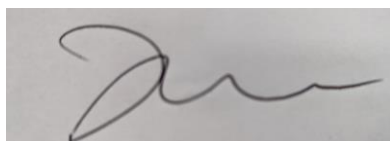
- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

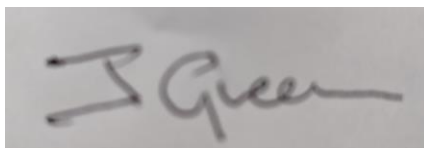
INDEPENDENT EXAMINATION

Sheila Parry FCCA of SPX Oxford Ltd will be considered for re-appointment at the next trustees' meeting as independent examiner for the ensuing year.

Signed on behalf of the trustees



Jenny Creese



John Green

Date **28.10.23**

BARRACKS LANE COMMUNITY GARDEN PROJECT

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BARRACKS LANE COMMUNITY GARDEN PROJECT

YEAR ENDED 31 MARCH 2023

I report on the accounts of the charity for the year ended 31 March 2023 which are set out on pages 4 to 11.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

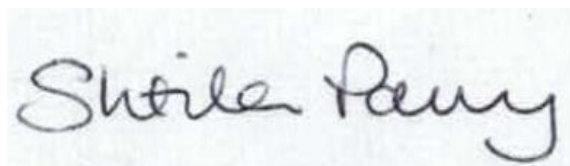
INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in dark ink, reading 'Sheila Parry', on a light-colored background.

Sheila Parry FCCA

Date: 3 November 2023

BARRACKS LANE COMMUNITY GARDEN PROJECT

STATEMENT OF FINANCIAL ACTIVITIES YEAR ENDED 31 MARCH 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Income from:							
Donations and legacies	3	12,696	25,212	37,908	10,515	14,650	25,165
Total income		<u>12,696</u>	<u>25,212</u>	<u>37,908</u>	<u>10,515</u>	<u>14,650</u>	<u>25,165</u>
Expenditure on:							
Charitable activities	4	10,423	17,013	27,436	10,614	12,127	22,741
Total expenditure		<u>10,423</u>	<u>17,013</u>	<u>27,436</u>	<u>10,614</u>	<u>12,127</u>	<u>22,741</u>
Net income / -expenditure		2,273	8,199	10,472	- 99	2,523	2,424
Transfers between funds		- 211	211	-	-	-	-
Net movement in funds		<u>2,062</u>	<u>8,410</u>	<u>10,472</u>	<u>- 99</u>	<u>2,523</u>	<u>2,424</u>
Reconciliation of funds:							
Total funds brought forwards		35,935	4,973	40,908	36,034	2,450	38,484
Total funds carried forward		<u>37,997</u>	<u>13,383</u>	<u>51,380</u>	<u>35,935</u>	<u>4,973</u>	<u>40,908</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

BARRACKS LANE COMMUNITY GARDEN PROJECT

BALANCE SHEET 31 MARCH 2023

		2023	2022
	Not e	£	£
Fixed Assets			
Tangible assets	7	2,995	3,656
Current assets			
Debtors: Amounts falling due within one year		-	-
Cash at bank and in hand		48,849	41,809
		48,849	41,809
Creditors: Amounts falling due within one year	8	464	4,557
Net current assets		48,385	37,252
Net assets		51,380	40,908
The funds of the charity			
Funds			
Unrestricted income funds	9	37,997	35,935
Restricted income funds	10	13,383	4,973
Total funds		51,380	40,908

For the year ended 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

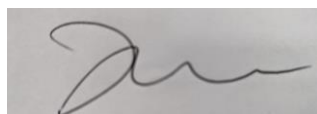
The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These accounts were approved by the members of the committee and authorised for issue on the

..... and are signed on their behalf by:



Jenny Creese, Chair

BARRACKS LANE COMMUNITY GARDEN PROJECT

BARRACKS LANE COMMUNITY GARDEN PROJECT

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2023

1. COMPANY STATUS

Barracks Lane Community Garden Project is a company limited by guarantee.

The liability of each member is limited to £1 on a winding up of the company. The total number of such guarantees as at 31 March 2023 was seven.

2. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with applicable United Kingdom accounting standards and the requirements of the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2015 (SORP 2015).

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Board for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Semi-permanent structures	10% Straight line
Other fixtures and fittings	20% Straight line

Irrecoverable VAT

All resources expended are classified under activity headings that aggregate all costs related to the category. Irrecoverable VAT is charged against the category of resources expended in relation to which it was incurred.

BARRACKS LANE COMMUNITY GARDEN PROJECT

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2023

3. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Donations and legacies				
Donations	12,696	-	12,696	25,165
Grant	-	25,212	25,212	-
	<u>12,696</u>	<u>25,212</u>	<u>37,908</u>	<u>25,165</u>

4. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Garden Development	-	2,280	2,280	2,834
Insurance	55	-	55	55
Marketing	282	470	752	645
Admin and workshop coordinator	4,585	1,783	6,368	7,078
Workshop and event support	-	-	-	42
Workshop and event leaders	150	3,210	3,360	2,771
Stewardship and Volunteers	436	1,862	2,298	-
Garden Maintenance	1,493	5,159	6,652	4,470
Utility costs	59	80	139	187
Website	128	153	281	552
Garden Guardians	-	60	60	-
Caretaking and cleaning	-	192	192	-
Depreciation	661	-	661	1,186
Other costs	1,435	1,764	3,199	1,844
Governance costs	1,139	-	1,139	1,077
	<u>10,423</u>	<u>17,013</u>	<u>27,436</u>	<u>22,741</u>

5. GOVERNANCE COSTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Companies House fees	13	-	13	13
Insurance	628	-	628	551
Accountancy fees	498	-	498	513
Total governance costs	<u>1,139</u>	<u>-</u>	<u>1,139</u>	<u>1,077</u>

BARRACKS LANE COMMUNITY GARDEN PROJECT

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2023

6. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	2023	2022
	£	£
Depreciation	<u>661</u>	<u>1,186</u>

7. TANGIBLE FIXED ASSETS

	Equipment £
COST	
At 1 April 2022	42,378
Additions	-
Disposals	-
At 31 March 2023	<u>42,378</u>
DEPRECIATION	
At 1 April 2022	38,722
Disposals	-
Charge for the year	<u>661</u>
At 31 March 2023	<u>39,383</u>
NET BOOK VALUE	
At 1 April 2022	<u>3,656</u>
At 31 March 2023	<u>2,995</u>

BARRACKS LANE COMMUNITY GARDEN PROJECT

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2023

8. CREDITORS: Amounts falling due within one year

	2023 £	2022 £
Accruals	465	432
Income in advance	-	4,125
	<u>465</u>	<u>4,557</u>

9. RESTRICTED INCOME FUNDS

	At 1 April 2022 £	Incom e £	Expenditur e £	Transfers £	At 31 March 2023 £
Restricted Income funds					
Anon donor final contingency	2,000	-	-	-	2,000
Oxfordshire Community Foundation	1,360	-	690	-	670
Oxfordshire Community Foundation Jubilee Joy Event	-	2,335	2,546	211	-
Oxfordshire Community Foundation Food and Skill Share	-	7,950	1,363	-	6,587
Neighbourly Community Grant Fund	145	-	4	-	141
Neighbourly Seeds of Change Pond	-	400	180	-	220
TOE	1,795	4,820	3,025	-	-
National Lottery Community Fund	3,263	-	3,241	-	22
The PYE Foundation	-	4,125	4,106	-	19
Good Food Oxford Fire and Light	-	50	50	-	-
Connected Communities Funds	-	4,062	738	-	3,324
Neighbourly Marks and Spencer Singing	-	1,000	1,000	-	-
Coop Plant and Seed Swap	-	470	70	-	400
Total funds	4,973	25,212	17,013	211	13,383

Purpose of restricted funds

Neighbourly MINIBEAST

This grant paid for Workshop Leaders, workshop expenses and the hedges as part of the Mini Beast Safari project.

Pye Charitable Settlement

This grant paid for the Community Engagement Gardener (CEG) (1 x Sunday a month April - September and one day every other week April – September), seeds, refreshments for when the garden was open with CEG onsite, contributed towards the Coordinator and marketing, and paid the Caretaker expenses for 7 months.

TOE Wild Edges Part 2

BARRACKS LANE COMMUNITY GARDEN PROJECT

This grant paid for top soil, compost, labour, the planters and raised beds.

OCF Singing

This grant paid for the Singing Leaders and their preparation time, and contributed towards the Coordinator.

OCF Jubilee Joy

This grant covered the Jubilee Joy event we held. It covered the Singing Workshop and prep., flowers for the posy workshop and the Posy Workshop Leaders, the Pizza Midwife, pizza ingredients, jute bag workshop leader, prep and expenses, contributed towards marketing and the Coordinator, paid for Hapa Zone Cloth and contributed towards overheads.

Good Food Oxford (GFO) Fire and Light

This grant paid for the Ingredients for the pumpkin soup and contributed towards marketing.

Neighbourly M&S Singing

This grant paid for Workshop Leaders, refreshments and marketing for the Singing for the Seasons project.

OCF Food and Skill Share (17th January 2023 - 26th September 2023)

This grant has paid for Community Engagement Gardener (CEG) every other Tuesday 17th January - Tuesday 26th September, Skill Share/Wellbeing Workshop Leaders once a month Jan - Sept, the Food Host every other starting Tuesday 17th January -Tuesday 26th September, Caretaker expenses January -September, contributed towards the Coordinator, contributed towards running costs, publicity costs and writing newsletters, social media posts and press releases, lunches and refreshments every other Tuesday 17th January - Tuesday 26th September, heating for cabin, box of free sundries and children's toys.

Connected Communities (January 2023 - December 2023)

This grant paid for Community Engagement Gardener (CEG) one Sunday a month Jan – Dec, the Singing Workshop Leaders and singing prep one Sunday a month January – December, Caretaker expenses January – December, contributed to the Coordinator and running costs.

Neighbourly POND 17th January 2023 - 31st May 2023

This grant paid for the workshop leader, pond base, and pond plants.

BARRACKS LANE COMMUNITY GARDEN PROJECT

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2023

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