

# *TRUSTEE'S BOARD MEETING*



**FAITH IN CHRIST  
MINISTRIES**

*THURSDAY 30<sup>TH</sup> APRIL 2020*

*7:00 PM*

*Trustee's Meeting held via Internet at  
Individuals Homes because of Government  
Restrictions on Social Distancing.*

<b>Trustee's Meeting Thursday 30<sup>th</sup> April 2020</b>	<b>Time 19:00 – 21:00</b>	<b>19, Ashmuir Close Coppenhall Crewe Cheshire CW1 3UQ.</b>
Meeting Called by	Rev Shaun G Robinson.	
Type of Meeting	Bi-Annual Charity Commission Trustee's Meeting 2020.	
Facilitator	Rev Shaun G Robinson.	
Secretary	Mrs. Wendy Robinson.	
Timekeeper	N/A/	
Special Notice	<i>Due to the Coronavirus and the Social Distancing rules required by the Government all Trustees will be taking part by Video Link</i>	
Attendees	Rev Shaun Robinson, Rev Anthony Presley, Mrs Wendy Robinson.	
Apologies	Mrs Lynn Presley Dr Steven Icke, Mr Dave Martin	

19:00- – 19:05	Opening of Meeting with the Agenda		
Open Meeting with a Prayer	Rev Anthony Presley opened the meeting with a prayer.		
Discussion:	There was a short discussion and prayer for the recovery of Dr Icke after he was taken ill suddenly on Wednesday		
Conclusion			
Review of Agenda Items		Person Responsible	Deadline
1. Reading of the Minutes from the Last Meeting. Date: 3 <sup>rd</sup> October 2019		Mrs Wendy Robinson.	
2. Review of Board Members and Positions.		Rev S G Robinson.	
3. FICM in United States: Visions & Plans.		Dr Steven Icke	
4. FICM & CTFF: Vision & Plans		Rev S G Robinson.	
5. Financial Accounts Review:		Rev S G Robinson.	
6 . Any Other Business.		All.	
Item 1 19:05 – 19:15	Reading of the Minutes from the Last Meeting. Date: 3 <sup>rd</sup> October 2019		
To be read by Mrs Wendy Robinson			
Discussion: No discussion took place			
Conclusion: Agreed and accepted			
Action Taken		Person Responsible	Deadline
Minutes from the last Trustees Meeting were read out.  The Minutes were read out and agreed as being a true and factual account of the last meeting held on the 3 <sup>rd</sup> of October 2019		Read by Mrs. Robinson. Secretary	Agreed by all present
1.1. Discussion about Last Year's Minutes.		N/A	
1.2. Any Action to be Taken.		N/A	

<b>Item 2</b> <b>19:15 – 19:30</b>	<b>Review of Board Members and Positions</b>	
Discussion	Three proposals were voted on and accepted by the members of the Board	
Conclusion:	Dr Icke is no longer a Trustee of FICM, Rev Robinson is the New Chairman of the Board, and Mrs Lynn Presley has been elected as a new member of the Board (5 <sup>th</sup> Members of the Board)	
Action Items	Person Responsible	Deadline
2.1 Dr Steven Icke to step down as Chairman of the Board of Trustees for FICM.  Due to his sudden illness Dr Icke could not attend the meeting as he had planned.	N/A	N/A
2.2. Proposal for Rev Robinson to become the new Chairman of the Board of Trustees  In Dr Ickes resignation letter, he confirmed his support for Rev Robinson to become the New Chairman of the Board of Trustees of FICM	Proposal to accept Rev Robinson as the new Chairman of the Board of Trustees made by Dr Icke. Seconder Rev Presley	Vote  The proposal was accepted and unopposed by Board members
2.3. Acceptance of his letter of resignation from the Board of Trustees  In his absence the letter that Dr Icke sent was read out and accepted as confirmation of his wish to resign as Chairman and Trustee of the Board of FICM.	The letter was read out by the Secretary. A proposal to accept the resignation was made by Rev S Robinson Seconder Rev A Presley	Vote  The proposal was reluctantly accepted and unopposed by Board members
2.4. Any Other Business related to this matter?  A Proposal was made by the Rev Robinson to elect Mrs. Lynn Presley as the 5 <sup>th</sup> member of the Board of Trustees for FICM	The proposal was made by Rev Robinson. Seconder Mrs Robinson	Vote  The proposal was accepted and unopposed by Board members

<b>Item 3.</b> <b>19:30 -19:45</b>	<b>FICM in United States: Vision's &amp; Plans</b>	
Discussion	Due to his sudden illness Dr Icke could not present the information about FICM in the United States.	
Conclusion:	It is hoped that Rev Robinson will be able to present the information for Dr Icke at the next Trustee's Meeting in October 2020	
Action Taken	Person Responsible	Deadline
3.1 Dr Steven to outline his vision for the Ministry in 2020 and beyond	N/A	
3.2 Any other Business related to this matter?	N/A	

<b>Item 4. 19:45 -20:15</b>	<b>FICM &amp; CTFF: Vision &amp; Plans</b>	
<i>Discussion</i>	<i>The overall discussion was incredibly positive, and many ideas were suggested about the best way to finance &amp; refurbish the Church building.</i>	
<i>Conclusion</i>	<i>Preparations are continuing to move forward with the vision for the Ministry and the Church. We expect to grow in numbers throughout the rest of this year and into 2021</i>	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
<i>4.1. To Discuss the Vision for God's House on Stafford Street. CW1 3DU. It is believed that although nothing has happened in the natural realm about the Church building on Stafford Street, things are going according to plan, and we will see some movement in the next few months.</i>	<i>N/A</i>	<i>July - Dec</i>
<i>4.2. Explore the Financial Implications of the move. Although a plan for covering expenses for the materials needed was looked at, Rev Presley suggested looking into "Free Cycle" &amp; "Gumtree" Websites to acquire the items that the Church may need</i>	<i>Rev Presley and Mrs Presley are willing to look around for "bargains" that will help the Ministry</i>	<i>July - Dec</i>
<i>4.3. Any other Business related to this matter?</i>	<i>N/A</i>	

<b>Item 5 20:15 – 20:45</b>	<b>Financial Accounts Review</b>	
<i>Discussion</i>	<i>There was an incredibly positive feeling about the way the accounts have fared over the last six months and a confidence to continue the good work made since October 2019.</i>	
<i>Conclusion</i>	<i>The focus is now and has been to deal with the Credit Card Debt and get them closed off so we can go into the Church building DEBT FREE.</i>	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
<i>5.1 Treasurers Account The increase in the income and the reduction in expenditure has resulted in the account working well in the last 6 months since the last Trustee's meeting in October 2019.</i>	<i>Rev Shaun Robinson</i>	<i>N/A</i>
<i>5.2. Savings Account The increase in the income and the reduced in expenditure on the Treasurer's Account has meant that we can transfer more money into the Savings Account helping that to increase as well..</i>	<i>Rev Shaun Robinson</i>	<i>N/A</i>
<i>5.3. Cash Account Although the Cash Tin has not increased in the last few months because of the ban on Church gatherings it has not decreased either and is significantly higher than at any time last year.</i>	<i>Rev Shaun Robinson</i>	<i>N/A</i>
<i>5.4. Tithe Tin</i>		

<i>Rev Robinson explained the reason for this account to the other members of the Board</i>		<i>Rev Shaun Robinson</i>	<i>N/A</i>
<i>5.5. Sorting out of all donations through CAF Donate There were some concerns about the use of CAF and the benefit of using the service i.e. charges for procession donations.</i>		<i>Rev Shaun Robinson</i>	<i>Rev Presley and Mrs Presley both raised concerns</i>
<i>5.6. Look at getting CAF Donate to claim Gift Aid from 1<sup>st</sup> April 2020 The claiming of Gift Aid is not going to be claimed by CAF until after a review of the system planned for later in the year, with a conclusion to be presented about whether CAF should be used or not at the next Trustee's meeting in October 2020t.</i>		<i>Review of CAF by Rev Robinson &amp; Mrs Presley and a decision as to whether to continue using CAF</i>	<i>In time for the next Trustee's meeting in October</i>
<i>Mrs Presley suggested there may be an opportunity to make a Gift Aid "Small Claims" claim in the next Gift Aid application which we have never done.</i>		<i>Rev Robinson &amp; Mrs Presley</i>	<i>July 2020</i>
<i>5.7. Look at changing the Santander account to a CAF Bank Account This is not likely to go ahead until after the CAF review later in the year</i>		<i>On hold</i>	<i>End of year</i>
<i>5.8. How best to use the donate page on the Ministry Website? It was agreed that having a Donation page on the website was in general a good thing, but this too may come up in the CAF Review</i>		<i>Review of CAF by Rev Robinson &amp; Mrs Presley and a decision as to whether to continue using CAF</i>	<i>In time for the next Trustee's meeting in October</i>
<b>Item 6 20:45 – 21:00</b>	<b>Any Other Business</b>		
<i>Discussion</i>	<i>There was no other business to discuss.</i>		
<i>Conclusions</i>	<i>The meeting closed after a prayer</i>		
<b>Action Items</b>		<b>Person Responsible</b>	<b>Deadline</b>
<i>6.1.</i>			
<i>6.2.</i>			
<i>6.3.</i>			
<i>6.4..</i>			



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Catch the Fire Family Church

No (if any)

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
30/10/2019

To

Period end date  
29/10/2020

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Covid 19 Grant	10,000	-	-	10,000	-
Discounts / Refunds	241	-	-	241	-
HMRC Gift Aid	2,774	-	-	2,774	-
Interest on Accounts	1	-	-	1	-
Online / Charity Giving	41	-	-	41	-
Partnership Pledges	1,875	-	-	1,875	-
Sunday Service Offerings	1,402	-	-	1,402	-
Tithe Donations	9,256	-	-	9,256	-
<b>Sub total (Gross income for AR)</b>	<b>25,590</b>	<b>-</b>	<b>-</b>	<b>25,590</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>25,590</b>	<b>-</b>	<b>-</b>	<b>25,590</b>	<b>-</b>
<b>A3 Payments</b>					
Running Costs	665	-	-	665	-
Rent / Room Hire	2,290	-	-	2,290	-
Credit Card Payments	12,548	-	-	12,548	-
Ministry Giving	1,950	-	-	1,950	-
General Expenses	1,893	-	-	1,893	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>19,346</b>	<b>-</b>	<b>-</b>	<b>19,346</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>19,346</b>	<b>-</b>	<b>-</b>	<b>19,346</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>6,244</b>	<b>-</b>	<b>-</b>	<b>6,244</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>6,244</b>	<b>-</b>	<b>-</b>	<b>6,244</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details			
		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details			
		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details			
		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

CATCH THE FIRE FAMILY CHURCH

On accounts for the year  
ended

29/10/2020

Charity no  
(if any)

1116531

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 29/10/2020

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Peter James

Date:

07/06/2021

Name:

PETER JAMES

Relevant professional  
qualification(s) or body  
(if any):

INSTITUTE OF CERTIFIED BOOKKEEPERS

Address:

120 STEWART ST

CREWE

CW2 8LY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**