

BEHIND CLOSED DOORS

England & Wales · Charity number 1116500

Details

Status	Registered
Legal form	Charitable company
Company number	05802623
Registered	2006-10-25
Register	View on the Charity Commission register

Contact

Address	PO Box 296 Leeds LS12 9FP
Phone	01133911917
Email	info@behind-closed-doors.org.uk
Website	www.behind-closed-doors.org.uk

Activities

Objects: To promote and provide preventative and supportive services to the public and in particular those people whose lives are impacted by domestic abuse and violence (?impacted individuals?).By raising awareness and an understanding of domestic abuse and violence, our work includes supporting children and young people in a family setting impacted as a result of domestic violence and abuse in their own home. BCD provides training and gives access to services and information as well as working together with other agencies which support impacted individuals and their families.

Activities: The charities activities are to support people who live or work in the Metroplitan District of Leeds, including rural areas, who are experiencing or have experienced domestic abuse and to work with other agencies within the community to raise awareness of the issues of domestic abuse.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Other Charitable Purposes
- **Who:** Other Defined Groups

Geography

- **Area of benefit:** CITY OF LEEDS AND OUTLYING RURAL AREAS
- Leeds City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-30	£725,333	£785,141	£385,421	23
2024-03-30	£819,414	£781,594	£445,229	24
2023-03-31	£751,836	£739,973	£407,409	20
2022-03-31	£587,596	£550,045	£395,546	16
2021-03-31	£626,549	£566,387	£357,995	15

Trustees

Name	Role	Appointed
Alison Puente		2020-02-03
Carl Harrison		2022-05-18
Charlotte Mynard		2024-07-01
Dr Karen Anne Llewellyn		2024-03-04
Gillian Crofton		2018-04-11
Karen Jayne Milner		2022-05-18
Patricia Cannon		2024-03-04

BEHIND CLOSED DOORS

England & Wales - Charity number 1116500

Accounts

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025
FOR
BEHIND CLOSED DOORS (BCD)

Walter Dawson & Son
Chartered Accountants
First Floor Offices, Unit A4
Old Power Way
Lowfields Business Park
Elland
HX5 9DE

BEHIND CLOSED DOORS (BCD)

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FOR THE YEAR ENDED 31 MARCH 2025

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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

BCD's Mission is to build lives free from domestic abuse. The charity's objectives are to promote by preventative and supportive measures and raising awareness and understanding of domestic abuse and violence and providing to the public, and in particular those people whose lives are impacted by domestic abuse and violence ('Impacted Individuals'), support, training and access to services and information as well as working with other agencies for Impacted Individuals and their families.

Provide direct timely intervention services to people affected by domestic abuse in order to both aid in the recovery process and to prevent repeat victimisation.

Develop robust partnerships with other service providers in order to ensure an effective multi agency approach.

Raise awareness of the issue of domestic abuse and to promote best practice. Domestic abuse is always unacceptable. We support everyone affected by it and we act to prevent it.

Our main activities and who we help are described below. All the charitable activities focus on supporting people who are suffering or have suffered from domestic abuse and in raising awareness of the issues and the support and services available. All these activities are undertaken to further our charitable purposes for the public benefit. The trustees consider they comply with guidance issued by the Charity Commission regarding public benefit, under section 4 of the 2011 Charities Act.

The charity's policy is to consult and discuss with employees, through unions, staff councils and at meetings, matters likely to affect employees' interests.

Information of matters of concern to employees is given through information bulletins and reports which seek to achieve a common awareness on the part of all employees of the financial and economic factors affecting the group's performance.

Applications for employment by disabled persons are always fully considered, bearing in mind the aptitudes of the applicant concerned. In the event of members of staff becoming disabled, every effort is made to ensure that their employment within the charity continues and that the appropriate training is arranged. It is the policy of the charity that the training, career development and promotion of disabled persons should, as far as possible, be identical to that of other employees.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025**

ACHIEVEMENTS AND PERFORMANCE

Charitable activities

This was another busy year for Behind Closed Doors, with the launch of our new Domestic Abuse Recovery Service in partnership with Shantona Women's and Family Services and Getaway Girls in October 2024, and the introduction of a new CEO in December 2024. Demand for our services remains high, and we worked with over 700 individuals this year.

Domestic Violence and Abuse Support Services:

Our LDVS commissioned Community Domestic Violence Service continues to provide high-quality 1-1 support to those at medium-high risk, with 98% of those reviewing our service this year agreeing or strongly agreeing that coming to the service made a positive difference to their lives and they felt listened to and believed.

Although the majority of the victim-survivors we support are women, we continue to develop our specialist service for male survivors of abuse, accredited by Lime Culture. This year, 14% of those supported by our Community Team and 10% of those utilising our Prevention and Recovery Service were men. We continue to deliver the male survivor arm of the LDVS Voices project, which engages victim-survivors in decision-making within domestic abuse services. One survivor fed back that he had previously felt powerless, mocked and disbelieved, and having his voice heard through this project made him feel validated.

Our Domestic Abuse Recovery Service launched in October 2024 following a successful multi-year funding bid to the National Lottery Community Fund. This builds on our existing Prevention & Recovery Service to include more practical support alongside long-term emotional recovery from domestic abuse. In addition, through our partnership with Shantona and Getaway Girls, we are providing specialist support to those with more complex needs or additional vulnerabilities which may prevent them moving forwards.

Prevention & Early Intervention

This year, we have continued to build on our preventative and early-intervention work. Our Domestic Violence and Abuse Coordinators are based in multi-disciplinary teams around the city to provide specialist early domestic violence and abuse support to families with children up to the age of 18, and the professionals working with them. There have been big changes in this service, with seven Family Hubs officially launching across the city in April 2025.

2024-25 was another successful year for our Healthy Relationships for Children and Young Peoples's education programme, which has a curriculum built around education and prevention of domestic abuse and harmful relationship factors. We worked with 39 young people across multiple settings. In September 2024, we were successful in acquiring another year's funding for this project through the Mayor's Safer Communities Fund. Feedback from a member of staff:

"Students spoke about identifying key messages of positive and negative relationships and how to identify healthy relationships and red flags early. Students commented on how helpful it was to understand from other people's perspective of what they were going through. Some students wrote about how the session helped with their confidence in relationships and within themselves".

We continue to raise awareness around domestic abuse with professionals in a range of sectors; delivering 21 training sessions on topics including domestic violence and abuse in healthcare settings, supporting colleagues affected by domestic abuse, coercive control and trauma-informed support.

We have continued to work proactively across Leeds encouraging change through our active member roles in forums and bodies such as the Domestic Abuse Voice & Accountability Forum (Chaired by Behind Closed Doors CEO), the Domestic Abuse Local Partnership Board (DALPB), Women & Girls Alliance Leeds, West Yorkshire Police Scrutiny Panel into Violent Crimes Against Women and Girls, and MARAC (Multi Agency Risk Assessment Conference). Collaboration and participation in these forums has ensured the experiences of our service-users inform the development of the Leeds Domestic Abuse Strategy.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025**

Service User Feedback:

"I can't thank you enough for what you've done for me, you've given creative options for me to consider to keep myself safe, and even on closing my case, you've made sure I know where to go, to get help"

"I've felt so empowered to make my own choices. You've helped me so much, and if you make the difference to others that you made for me, you must be a life-changing service"

"People who are going through this and especially with trauma cant think straight so having someone to offer that support help keep you calm and help you understand everything meant so much"

"I wouldn't be where I am without your support, through what is a horrendously traumatic and difficult time"

"I came to this country and I don't know the rules, the help available, I was not aware of any of it. In my country and culture, there is not a thing of 'domestic abuse'. I never expected this to happen to me, but I also didn't know it even could happen. I didn't know that there were people to help me, to support me, I would have suffered this alone, and I would have been in a big mess"... "Because of what you have done for me, I am settling down, I am putting things in place for me, I am working on myself, and I am getting there"

"Helped me to understand that this is not my fault and it is not normal or ok"... "I feel less alone"

"As a young male using the service, which could be seen as female dominated, it felt inclusive and gender was absolutely no issue. It was a safe place and fitted in with me"

Plans for future periods

Effective delivery of BCD's mission requires engagement of the whole organisation, so it is imperative that everyone takes an active part in the business planning process. Ultimate responsibility and decision making is the role of the Board, supported by the Chief Executive and Senior Management Team. The strategic challenges facing BCD are discussed at Board level and all staff are involved in developing the business strategy.

A review was done of our strategy in 2023 setting our aims for the next three years. These aims have been created to see that BCD is a sustainable and financially secure organisation. Enabling us to create, develop and deliver a better future for our clients, colleagues and stakeholders.

The strategic aims include:

- Taking action to prevent domestic abuse;
- Creating opportunities to support long term recovery of domestic abuse;
- Providing community based help and support to reduce the risk around children and families; and
- Recruiting, training and investing in a high performing team who are representative of the communities we support;

Strategies for achieving these aims

Priorities are set to address each of the three year strategic objectives and determine the main strands of work for BCD to focus on in the year. These are then set out in the annual action plan. The action plan has an emphasis on setting the direction of the organisation and, through a strategic and operational framework using key performance indicators to monitor them allows the Board to review BCD's performance against the overarching strategy. Some of the items included within our strategy have been included below.

Taking action to prevent domestic abuse

- We will establish a training, outreach and engagement plan across various levels to tailor the needs of each user group;
- We will develop an education programme; and
- We will continue to provide recovery activities that support prevention

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025**

Creating opportunities to support long term recovery of domestic abuse

- We will offer a long term approach to recovery by delivering emotional, practical and employment support to service users

Providing community based help and support to reduce the risk around children and families

- We will continue to provide community based support for families in medium to high risk situations focussing on the whole family to reduce the present and future risk; and
- We will continue to develop our men's service

Recruiting, training and investing in a high performing team who are representative of the communities we support

- We will invest in continued professional development to deliver essential roles within BCD to a high standard;
- We will reward the team for their skills and expertise; and
- We will seek to ensure that the staff and Trustees are diverse and that lived experience is valued in the delivery and leadership of the BCD

At each Board meeting we are provided with an update and assessment as to how we are against the objectives set in the short term (derived from the strategy) as well as having annual strategy update sessions. These annual sessions allow us to have an oversight review of the last twelve months as well as seeking to ensure that any user requirement, staff, legislative or government changes can be considered.

Looking ahead to next year, we have numerous plans to continue working on these aims, including:

- " Lime Culture re-accreditation;
- " Re-introduction of Service User forums, to gain more in-depth insight to the experiences of those we serve and provide a platform for service users to influence change in our organisation;
- " Re-introduction of an internal Equality, Diversity and Inclusion group to influence our work both within our team, and in our services;
- " Member of the management team due to complete Level 3 Team Leader Qualification in Q1 of financial year 25/26;
- " Continuing plans to put each member of our Community Team through the IDVA qualification;
- " An ISVA qualification to continue developing our response to survivors of sexual abuse;
- " Launch of our DARS volunteer programme to improve service user experience and increase capacity; and
- " Recruitment of a Fundraising Manager

Our current strategy comes to an end in 2026, and we will be developing a new strategy in 2025/26 that will frame our work through to 2029. We are keen to build on the progress made to ensure we continue to adapt to developments in the sector and the needs of our service users and the communities we serve, towards our vision of building lives free from domestic abuse.

Towards the end of this financial year, we formed a partnership with providers across West Yorkshire and were appointed to deliver the IDVA service as part of the Family Court Pathfinder pilot in the region. The project aims to improve the court experience and outcomes for survivors of domestic abuse and ensure the voice of the child is the focal point in proceedings. Alongside lead partner Staying Put, Leeds Women's Aid, Women Centre and Pennine Domestic Abuse Partnership. The pilot will launch in June 2025.

We also plan to expand our role in the LDVS Sanctuary Support Scheme, by taking on an LGBTQIA+ Specialist role. This role is key to our mission to support everyone affected by domestic abuse; LGBTQIA+ survivors often face additional, more complex barriers to accessing support and Behind Closed Doors is proud to be offering this dedicated provision.

Trustee induction and training

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025**

New trustees undergo an induction to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the decision making process, the business strategy and the recent financial performance of the charity. New trustees are invited to observe Board Meetings in advance of their appointment. They meet key employees of the charity and are encouraged to attend external training events as appropriate. A member of the team regularly attends the Board meetings so the Board can hear of the work done as well as individual challenges the team faces on a day to day basis. Only by doing this can the Board aim to truly understand the user requirements and delivery the strategy successfully. Included within the budget is an amount for the training of Trustees which is reviewed annually.

All trustees undergo safeguarding training, following this financial year (30 March 2025), we have begun developing an internal offering for the staff team and board which focuses on safeguarding in the context of domestic violence and abuse. With a new Chair appointed in July 2025, we are also reviewing our trustee induction process to ensure we continue to equip all trustees with the knowledge they need to be most effective.

FINANCIAL REVIEW

Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Key management remuneration

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £144,565 (2024: £118,808).

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05802623 (England and Wales)

Registered Charity number

1116500

Registered office

c/o Walter Dawson & Son
Unit A4 Old Power Way
Lowfields Business Park
Elland
West Yorkshire
HX5 9DE

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025**

Trustees

Ms G Brutus Director
Mrs P Cannon Director
Mrs G E Crofton Director
C W Harrison Director
Dr K A Llewellyn Director
Mrs K J Milner Director
Mrs A M Puente Director
Ms M Lewis Director (resigned 19.3.25)

Company Secretary

Mrs C Mynard

Independent Examiner

Walter Dawson & Son
Chartered Accountants
First Floor Offices, Unit A4
Old Power Way
Lowfields Business Park
Elland
HX5 9DE

Approved by order of the board of trustees on 24 December 2025 and signed on its behalf by:

Mrs G E Crofton - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BEHIND CLOSED DOORS (BCD)**

Independent examiner's report to the trustees of Behind Closed Doors (BCD) ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

John Richard Hall FCA

Walter Dawson & Son
Chartered Accountants
First Floor Offices, Unit A4
Old Power Way
Lowfields Business Park
Elland
HX5 9DE

Date:

BEHIND CLOSED DOORS (BCD)

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted fund £	Restricted fund £	2025 Total funds £	2024 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	354,103	363,170	717,273	815,420
Investment income	3	8,060	-	8,060	3,994
Total		<u>362,163</u>	<u>363,170</u>	<u>725,333</u>	<u>819,414</u>
EXPENDITURE ON					
Raising funds	4	876	877	1,753	5,581
Other		419,460	363,928	783,388	776,013
Total		<u>420,336</u>	<u>364,805</u>	<u>785,141</u>	<u>781,594</u>
NET INCOME/(EXPENDITURE)		(58,173)	(1,635)	(59,808)	37,820
RECONCILIATION OF FUNDS					
Total funds brought forward		419,236	25,993	445,229	407,409
TOTAL FUNDS CARRIED FORWARD		<u>361,063</u>	<u>24,358</u>	<u>385,421</u>	<u>445,229</u>

The notes form part of these financial statements

BALANCE SHEET
31 MARCH 2025

	Notes	Unrestricted fund £	Restricted fund £	2025 Total funds £	2024 Total funds £
FIXED ASSETS					
Tangible assets	11	2,454	-	2,454	6,289
CURRENT ASSETS					
Debtors	12	15,687	-	15,687	53,828
Cash at bank		<u>375,474</u>	<u>31,598</u>	<u>407,072</u>	<u>436,367</u>
		391,161	31,598	422,759	490,195
CREDITORS					
Amounts falling due within one year	13	(32,552)	(7,240)	(39,792)	(51,255)
NET CURRENT ASSETS		<u>358,609</u>	<u>24,358</u>	<u>382,967</u>	<u>438,940</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		361,063	24,358	385,421	445,229
NET ASSETS		<u>361,063</u>	<u>24,358</u>	<u>385,421</u>	<u>445,229</u>
FUNDS	14				
Unrestricted funds				361,063	419,236
Restricted funds				<u>24,358</u>	<u>25,993</u>
TOTAL FUNDS				<u>385,421</u>	<u>445,229</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

BALANCE SHEET - continued

31 MARCH 2025

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 24 December 2025 and were signed on its behalf by:

G E Crofton - Trustee

A M Puente - Trustee

BEHIND CLOSED DOORS (BCD)

CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2025

	Notes	2025 £	2024 £
Cash flows from operating activities			
Cash generated from operations	1	<u>(37,355)</u>	<u>15,102</u>
Net cash (used in)/provided by operating activities		<u>(37,355)</u>	<u>15,102</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		-	(3,595)
Interest received		<u>8,060</u>	<u>3,994</u>
Net cash provided by investing activities		<u>8,060</u>	<u>399</u>
Change in cash and cash equivalents in the reporting period		<u>(29,295)</u>	<u>15,501</u>
Cash and cash equivalents at the beginning of the reporting period		<u>436,367</u>	<u>420,866</u>
Cash and cash equivalents at the end of the reporting period		<u>407,072</u>	<u>436,367</u>

The notes form part of these financial statements

BEHIND CLOSED DOORS (BCD)

NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2025

1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2025 £	2024 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(59,808)	37,820
Adjustments for:		
Depreciation charges	3,835	3,845
Interest received	(8,060)	(3,994)
Decrease/(increase) in debtors	38,141	(37,547)
(Decrease)/increase in creditors	(11,463)	14,978
Net cash (used in)/provided by operations	<u>(37,355)</u>	<u>15,102</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.24 £	Cash flow £	At 31.3.25 £
Net cash			
Cash at bank	<u>436,367</u>	<u>(29,295)</u>	<u>407,072</u>
	436,367	(29,295)	407,072
Total	<u>436,367</u>	<u>(29,295)</u>	<u>407,072</u>

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of donation.

Income from donated goods and services is measured at fair value and is recognised in the accounts when received if the value can be reliably measured.

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which it has been received. Such income is only deferred when:

- the donor specifies that the grant or donation must only be used in future accounting periods; or
- the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates.

Costs of generating funds are the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Tangible fixed assets

Tangible fixed assets costing £500 or more are initially recorded at cost and subsequently stated at cost or valuation less any accumulated depreciation and impairment losses.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

BEHIND CLOSED DOORS (BCD)

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings - 33% straight line

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. The assets of the pension scheme are held separately from those of the company in an independently administered fund. The pension cost represents contributions payable by the company to the fund and amounted to £46,136 (2024:£49,918). Contributions totalling £Nil (2024:£Nil) were payable to the fund at the year end and are included in creditors.

2. DONATIONS AND LEGACIES

	2025	2024
	£	£
Charitable activities	701,169	328,488
Donations and legacies	16,104	486,932
	<u>717,273</u>	<u>815,420</u>

3. INVESTMENT INCOME

	2025	2024
	£	£
Deposit account interest	<u>8,060</u>	<u>3,994</u>

BEHIND CLOSED DOORS (BCD)

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

4. RAISING FUNDS

Raising donations and legacies

	2025	2024
	£	£
Fundraising costs	<u>1,753</u>	<u>5,581</u>

5. SUPPORT COSTS

	Management	Governance	Totals
	£	costs	£
Other resources expended	<u>776,613</u>	<u>2,940</u>	<u>779,553</u>

6. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2025	2024
	£	£
Depreciation - owned assets	<u>3,835</u>	<u>3,844</u>

7. AUDITORS' REMUNERATION

	2025	2024
	£	£
Auditors' remuneration for non audit work	<u>2,940</u>	<u>3,094</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

BEHIND CLOSED DOORS (BCD)

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

9. STAFF COSTS

	2025	2024
	£	£
Wages and salaries	539,298	567,434
Social security costs	43,333	45,630
Other pension costs	46,136	49,918
	<u>628,767</u>	<u>662,982</u>

The average monthly number of employees during the year was as follows:

	2025	2024
Support Workers	17	17
Management and administration	6	7
	<u>23</u>	<u>24</u>

No employees received emoluments in excess of £60,000.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	349,560	465,860	815,420
Investment income	3,994	-	3,994
Total	<u>353,554</u>	<u>465,860</u>	<u>819,414</u>
EXPENDITURE ON			
Raising funds	2,791	2,790	5,581
Other	320,925	455,088	776,013
Total	<u>323,716</u>	<u>457,878</u>	<u>781,594</u>
NET INCOME	29,838	7,982	37,820
RECONCILIATION OF FUNDS			
Total funds brought forward	389,398	18,011	407,409
TOTAL FUNDS CARRIED FORWARD	<u>419,236</u>	<u>25,993</u>	<u>445,229</u>

BEHIND CLOSED DOORS (BCD)

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

11. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 April 2024 and 31 March 2025	<u>32,490</u>
DEPRECIATION	
At 1 April 2024	26,201
Charge for year	<u>3,835</u>
At 31 March 2025	<u>30,036</u>
NET BOOK VALUE	
At 31 March 2025	<u>2,454</u>
At 31 March 2024	<u>6,289</u>

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Trade debtors	1,450	44,393
Other debtors	200	1,350
Prepayments and accrued income	<u>14,037</u>	<u>8,085</u>
	<u>15,687</u>	<u>53,828</u>

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Trade creditors	6,330	4,436
Social security and other taxes	15,035	16,648
Accruals and deferred income	<u>18,427</u>	<u>30,171</u>
	<u>39,792</u>	<u>51,255</u>

14. MOVEMENT IN FUNDS

	At 1.4.24 £	Net movement in funds £	At 31.3.25 £
Unrestricted funds			
General fund	419,236	(58,173)	361,063
Restricted funds			
Restricted Fund	25,993	(1,635)	24,358
TOTAL FUNDS	<u>445,229</u>	<u>(59,808)</u>	<u>385,421</u>

BEHIND CLOSED DOORS (BCD)

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

14. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	362,163	(420,336)	(58,173)
Restricted funds			
Restricted Fund	363,170	(364,805)	(1,635)
TOTAL FUNDS	<u>725,333</u>	<u>(785,141)</u>	<u>(59,808)</u>

Comparatives for movement in funds

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	389,398	29,838	419,236
Restricted funds			
Restricted Fund	18,011	7,982	25,993
TOTAL FUNDS	<u>407,409</u>	<u>37,820</u>	<u>445,229</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	353,554	(323,716)	29,838
Restricted funds			
Restricted Fund	465,860	(457,878)	7,982
TOTAL FUNDS	<u>819,414</u>	<u>(781,594)</u>	<u>37,820</u>

BEHIND CLOSED DOORS (BCD)

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

14. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.23 £	Net movement in funds £	At 31.3.25 £
Unrestricted funds			
General fund	389,398	(28,335)	361,063
Restricted funds			
Restricted Fund	18,011	6,347	24,358
TOTAL FUNDS	<u>407,409</u>	<u>(21,988)</u>	<u>385,421</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	715,717	(744,052)	(28,335)
Restricted funds			
Restricted Fund	829,030	(822,683)	6,347
TOTAL FUNDS	<u>1,544,747</u>	<u>(1,566,735)</u>	<u>(21,988)</u>

The Prevention and Recovery Service was funded by Henry Smith and The National Lottery Community Fund. This funding provides support staff delivering front-line and support.

The Safeguarding fund is for safeguarding emergencies.

Women's Live Leeds was funded by Leeds Women's Aid.

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.

BEHIND CLOSED DOORS

England & Wales - Charity number 1116500

Accounts

Behind Closed Doors (BCD)
Company Limited by Guarantee
Unaudited Financial Statements
30 March 2024

Behind Closed Doors (BCD)
Company Limited by Guarantee
Financial Statements
Period ended 30 March 2024

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Statement of financial activities (including income and expenditure account)	11
Statement of financial position	12 to 13
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Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Period ended 30 March 2024

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the period ended 30 March 2024.

Reference and administrative details

Registered charity name Behind Closed Doors (BCD)

Charity registration number 1116500

Company registration number 05802623

Principal office Not disclosed due to safety issues

Registered office First Floor Offices
Unit A4
Old Power Way
Lowfields Business Park
Elland
HX5 9DE

The trustees M Lewis
G Crofton
A Puente
G Harkness (Resigned 12 January 2024)
C Harrison
K J Milner
G Brutus (Appointed 4 March 2024)
P Cannon (Appointed 4 March 2024)
K Llewellyn (Appointed 4 March 2024)

Bankers Unity Trust Bank
4 Brindleyplace
Birmingham
B1 2JB

Virgin Money
Jubilee House
Gosforth
Newcastle
NE3 4PL

Redwood Bank
The Nexus Building
Broadway
Letchworth Garden City
Hertfordshire
SG6 3TA

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Period ended 30 March 2024

The Charity Bank
Fosse House
182 High Street
Tonbridge
TN9 1BE

Chief Executive

R Davany
G Hyland

(Resigned 29 November 2024)
(Appointed 2 December 2024)

Company secretary

C Maynard

Independent examiner

John Richard Hall FCA
Walter Dawson & Son
First Floor Offices, Unit A4
Old Power Way
Lowfields Business Park
Elland
HX5 9DE

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Period ended 30 March 2024

Objectives and activities

BCD's mission is to build lives free from domestic abuse. The charity's objectives are to promote by preventative and supportive measures and raising awareness and understanding of domestic abuse and violence and providing to the public, and in particular those people whose lives are impacted by domestic abuse and violence ('Impacted Individuals'), support, training and access to services and information as well as working with other agencies for Impacted Individuals and their families.

Provide direct timely intervention services to people affected by domestic abuse in order to both aid in the recovery process and to prevent repeat victimisation.

Develop robust partnerships with other service providers in order to ensure an effective multi agency approach.

Raise awareness of the issue of domestic abuse and to promote best practice. Domestic abuse is always unacceptable. We support everyone affected by it and we act to prevent it.

Our main activities and who we help are described below. All the charitable activities focus on supporting people who are suffering or have suffered from domestic abuse and in raising awareness of the issues and the support and services available. All these activities are undertaken to further our charitable purposes for the public benefit. The trustees consider they comply with guidance issued by the Charity Commission regarding public benefit, under section 4 of the 2011 Charities Act.

The charity's policy is to consult and discuss with employees, through unions, staff councils and at meetings, matters likely to affect employees' interests.

Information of matters of concern to employees is given through information bulletins and reports which seek to achieve a common awareness on the part of all employees of the financial and economic factors affecting the group's performance.

Applications for employment by disabled persons are always fully considered, bearing in mind the aptitudes of the applicant concerned. In the event of members of staff becoming disabled, every effort is made to ensure that their employment within the charity continues and that the appropriate training is arranged. It is the policy of the charity that the training, career development and promotion of disabled persons should, as far as possible, be identical to that of other employees.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Period ended 30 March 2024

Achievements and performance

Demand for our services remains high with over 700 people trying to access support in the year. Feedback with our service-users continues to be positive as they tell us they come to us because of the trust, hope and individual approach to their support they receive. The majority of our service users are women however, there has been an increased number of male, non-binary and transgender users access our services in the period.

We have continued to work proactively across Leeds encouraging change through our active member roles in forums and bodies such as the Domestic Abuse Voice & Accountability Forum (Chaired by Ruth, our CEO), West Yorkshire Police Scrutiny Panel into Violent Crimes Against Women and Girls (with Ruth being Co-chair) and MARAC (Multi Agency Risk Assessment Conference). Collaboration and participation in these forums has ensured the experiences of our service-users inform the development of the Leeds Domestic Abuse Strategy.

We continue to develop our Men's Community Practitioners team. Learnings in this area continue to drive and focus our service delivery and we have seen the number of men accessing support increasing. During the year, we were successful in obtaining Lime Culture accreditation ensuring our service can be benchmarked to the highest standard.

At each Board meeting we are provided with data on our users and whilst we note the majority of our users are female and in a heterosexual relationship, the number of individuals that do not identify as female have increase as well as those in a same sex relationship. BCD continues to support service users irrespective of their gender or sexual orientation.

Our team has continued to develop as our performance systems look to see training and development is tailored to individual needs, wants and job requirements. This has resulted in five IDVA accreditations across the team as well as Management courses including (but not limited to) Domestic Abuse Service Manager, Apprenticeship training (both leadership and financial) as well as a Post graduate Diploma.

A special mention – Thank you Ruth, welcome Georgia

Ruth Davany, our CEO since 2021 has successfully driven BCD and the team to the next level. Whilst we are sad that Ruth has decided to move on from BCD, the focus, passion, drive and commitment she has shown over the last three (nearly four) years has been invaluable. Ruth has made a long-lasting impression on the Leeds DV&A sector and will be sorely missed all the staff and the Board at BCD. We wish Ruth every success at Children's Heart Surgery Fund; they are very lucky to have her.

we're pleased to welcome Georgia to the role. Georgia has a proven track record of delivery in the charity sector and a real passion for our work. We're excited to see how she will build on Ruth's strong foundation and continue to develop our service-user led approach. We'd also like to thank our leadership team for their ongoing commitment and support and for their maintaining our service during this transition.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Period ended 30 March 2024

Financial review

The income for the period was £861,098 (2023 - £751,836) and expenditure amounted to £773,095 (2023 - £739,973), resulting in net income of £88,003 (2023 - £11,863).

The Board is seeking to build reserves to ensure that there is sufficient to cover a year's worth of expenditure. The trustees consider that reserves should be at this level given the nature of the work done and the need for BCD's services in the increased cost of living climate. At this level, it will ensure that, in the event of a significant drop in funding, we will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. Unrestricted funds held at the period end amounted to £282,999 (2023 - £269,937) and designated funds held for this purpose amounted to £137,472 (2023 - £119,461). Therefore, the total required level of reserves overall has not been met and we continue to seek to expand our offering through training and increased donations to ensure that our services can continue.

BCD is governed by its Memorandum and Articles of Association, which permits the trustees to invest surplus funds as they shall consider appropriate. The current policy of the trustees is to invest on deposit only, seeking under this policy to obtain the best rate of interest in the market place with providers having FSCS backing and ethics that are not conflicting with the organisation's objectives and activities.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks. The Management Committee regularly conducts a review of the major risks to which the charity is exposed, and put in place any systems to limit those risks. Having completed a full review of the risk register in 2023, this is now updated and reviewed on a rolling basis.

Our primary funder is Leeds City Council. BCD delivers part of the Leeds Domestic Violence Service contract. Our Community Domestic Violence team provides practical support and helps clients who are at high risk of harm from their violent and abusive relationship.

Our Prevention and Recovery Services (PARS) provides emotional support for victims of domestic violence and abuse. This is an area that is not funded centrally, as a result, it is funded primarily through grant income. These grants can be short term and received annually or, in some instances, a grant payable over a three year term.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Period ended 30 March 2024

Plans for future periods

Effective delivery of BCD's mission requires engagement of the whole organisation, so it is imperative that everyone takes an active part in the business planning process. Ultimate responsibility and decision making is the role of the Board, supported by the Chief Executive and Senior Management Team. The strategic challenges facing BCD are discussed at Board level and all staff are involved in developing the business strategy.

A review was done of our strategy in 2023 setting our aims for the next three years. These aims have been created to see that BCD is a sustainable and financially secure organisation. Enabling us to create, develop and deliver a better future for our clients, colleagues and stakeholders.

The strategic aims include:

- Taking action to prevent domestic abuse;
- Creating opportunities to support long term recovery of domestic abuse;
- Providing community based help and support to reduce the risk around children and families; and
- Recruiting, training and investing in a high performing team who are representative of the communities we support;

Strategies for achieving these aims

Priorities are set to address each of the three year strategic objectives and determine the main strands of work for BCD to focus on in the year. These are then set out in the annual action plan. The action plan has an emphasis on setting the direction of the organisation and, through a strategic and operational framework using key performance indicators to monitor them allows the Board to review BCD's performance against the overarching strategy. Some of the items included within our strategy have been included below.

Taking action to prevent domestic abuse

- We will establish a training, outreach and engagement plan across various levels to tailor the needs of each user group;
- We will develop an education programme; and
- We will continue to provide recovery activities that support prevention

Creating opportunities to support long term recovery of domestic abuse

- We will offer a long term approach to recovery by delivering emotional, practical and employment support to service users

Providing community based help and support to reduce the risk around children and families

- We will continue to provide community based support for families in medium to high risk situations focussing on the whole family to reduce the present and future risk; and
- We will continue to develop our men's service

Recruiting, training and investing in a high performing team who are representative of the communities we support

- We will invest in continued professional development to deliver essential roles within BCD to a high standard;
- We will reward the team for their skills and expertise; and
- We will seek to ensure that the staff and Trustees are diverse and that lived experience is valued in the delivery and leadership of the BCD

At each Board meeting we are provided with an update and assessment as to how we are against the objectives set in the short term (derived from the strategy) as well as having annual strategy update sessions. These annual sessions allow us to have an oversight review of the last twelve months as well as seeking to ensure that any user requirement, staff, legislative or government changes can be considered.

During the year, the CEO and team submitted a significant grant bid to the National Lottery which was successfully awarded post year end. This substantial funding will significantly boost BCD's efforts to support women who have escaped abusive relationships. It will enable us to strengthen our partnerships with other local organisations including Shantona Women's and Family Services and Getaway Girls. We plan to expand our outreach programs and develop new initiatives aimed at prevention and education raising awareness and providing resources to help reduce the incidence of domestic abuse in our community.

Structure, governance and management

Behind Closed Doors (BCD) is a registered charity and a company limited by guarantee and is governed by its Memorandum and Articles of Association.

None of the trustees had any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

During the year indemnity insurance was paid on behalf of the trustees. The cost is included in insurance costs and cannot be separately identified.

The organisation is made up of members, trustees, paid staff and volunteers. The Board of Trustees holds ultimate responsibility for the strategic direction of the charity and for decisions of policy and practice, governing in accordance with the organisation's Memorandum and Articles of Association. The Board delegates day to day decision making to the Chief Executive who reports regularly to the trustees. It is the charity's aim to have a balanced board both in terms of skills and experience and being representative of the communities using the service. A formal process of election and induction of new trustees, by existing members, takes place. A key role of the board is the identification and management of risk. Where risks are identified which require further or more in depth discussion the board will create a smaller sub group mandated to work with the Organisational Director towards formulating an action plan aimed at resolution. The sub group is accountable to the full board in terms of providing regular updates and seeking ratification for any actions.

Trustee induction and training

New trustees undergo an induction to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the decision making process, the business strategy and the recent financial performance of the charity. New trustees are invited to observe Board Meetings in advance of their appointment. They meet key employees of the charity and are encouraged to attend external training events as appropriate. In light of the nature of the work performed by the team and to allow a better understanding of this, each trustee must understand the Leeds safeguarding (previously offered as a course "Leeds Safeguarding Children Partnership (LSCP) Introduction to Safeguarding Young People training") policy. A member of the team regularly attends the Board meetings so the Board can hear of the work done as well as individual challenges the team faces on a day to day basis. Only by doing this can the Board aim to truly understand the user requirements and deliver the strategy successfully. Included within the budget is an amount for the training of Trustees which is reviewed annually

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Period ended 30 March 2024

Trustees' responsibilities statement

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 31 January 2025 and signed on behalf of the board of trustees by:

M Lewis
Chair

Behind Closed Doors (BCD)

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Behind Closed Doors (BCD)

Period ended 30 March 2024

I report to the trustees on my examination of the financial statements of Behind Closed Doors (BCD) ('the charity') for the period ended 30 March 2024.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Behind Closed Doors (BCD)

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Behind Closed Doors (BCD) *(continued)*

Period ended 30 March 2024

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

John Richard Hall FCA
Independent Examiner

Walter Dawson & Son
First Floor Offices, Unit A4
Old Power Way
Lowfields Business Park
Elland
HX5 9DE

31 January 2025

Behind Closed Doors (BCD)
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)
Period ended 30 March 2024

			2024		2023
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Donations and legacies	5	21,072	465,860	486,932	335,675
Charitable activities	6	328,488	–	328,488	411,695
Investment income	7	3,994	–	3,994	4,469
Total income		<u>353,554</u>	<u>465,860</u>	<u>819,414</u>	<u>587,596</u>
Expenditure					
Expenditure on raising funds:					
Costs of raising funds	8	2,791	2,790	5,581	6,375
Expenditure on charitable activities	9,10	320,925	455,088	776,013	733,598
Total expenditure		<u>323,716</u>	<u>457,878</u>	<u>781,594</u>	<u>739,973</u>
Net income		<u>29,838</u>	<u>7,982</u>	<u>37,820</u>	<u>37,551</u>
Transfers between funds		–	–	–	–
Net movement in funds		<u>29,838</u>	<u>7,982</u>	<u>37,820</u>	<u>37,551</u>
Reconciliation of funds					
Total funds brought forward		389,398	18,011	407,409	395,546
Total funds carried forward		<u>419,236</u>	<u>25,993</u>	<u>445,229</u>	<u>395,546</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 15 to 27 form part of these financial statements.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Statement of Financial Position

Period ended 30 March 2024

	Note	2024 £	£	2023 £	£
Fixed assets					
Tangible fixed assets	17		6,289		6,538
Current assets					
Debtors	18	53,828		16,281	
Cash at bank and in hand		436,367		420,866	
		490,195		437,147	
Creditors: amounts falling due within one year	19	51,255		36,276	
Net current assets			438,940		400,871
Total assets less current liabilities			445,229		407,409
Net assets			445,229		407,409
Funds of the charity					
Restricted funds			25,993		18,011
Unrestricted funds			419,236		389,398
Total charity funds	22		445,229		407,409

For the year ending 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The statement of financial position
continues on the following page.

The notes on pages 15 to 27 form part of these financial statements.

Behind Closed Doors (BCD)
Company Limited by Guarantee
Statement of Financial Position *(continued)*
Period ended 30 March 2024

These financial statements were approved by the board of trustees and authorised for issue on 31 January 2025, and are signed on behalf of the board by:

M Lewis
Chair

G Crofton
Treasurer

Company registration number: 05802623

Charity registration number: 1116500

The notes on pages 15 to 27 form part of these financial statements.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Statement of Cash Flows

Period ended 30 March 2024

	2024 £	2023 £
Cash flows from operating activities		
Net income	37,820	11,863
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	3,844	2,538
Other interest receivable and similar income	(3,994)	(4,469)
Accrued (income)/expenses	6,670	(27,918)
<i>Changes in:</i>		
Trade and other debtors	(36,836)	2,796
Trade and other creditors	7,598	(11,652)
Cash generated from operations	(15,102)	(26,842)
Interest received	3,994	4,469
Net cash from operating activities	<u>(19,096)</u>	<u>(22,373)</u>
Cash flows from investing activities		
Purchase of tangible assets	(3,595)	(4,914)
Net cash used in investing activities	<u>(3,595)</u>	<u>(4,914)</u>
Net increase in cash and cash equivalents	15,501	(27,287)
Cash and cash equivalents at beginning of year	420,886	448,153
Cash and cash equivalents at end of year	<u>436,367</u>	<u>420,866</u>

The notes on pages 15 to 27 form part of these financial statements.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements

Period ended 30 March 2024

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is First Floor Offices, Unit A4, Old Power Way, Lowfields Business Park, Elland, HX5 9DE.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

3.1 Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

3.2 Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

3.3 Judgements and key sources of estimation uncertainty

In the application of the charity's policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Period ended 30 March 2024

3. Accounting policies *(continued)*

3.4 Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes unless the funds have been designated for other purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

3.5 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of donation.

Income from donated goods and services is measured at fair value and is recognised in the accounts when received if the value can be reliably measured.

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which it has been received. Such income is only deferred when:

- the donor specifies that the grant or donation must only be used in future accounting periods; or
- the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Period ended 30 March 2024

3. Accounting policies *(continued)*

3.6 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates.

Costs of generating funds are the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

3.7 Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

3.8 Tangible assets

Tangible fixed assets costing £500 or more are initially recorded at cost and subsequently stated at cost or valuation less any accumulated depreciation and impairment losses.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

3.9 Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings - 33% straight line

3.10 Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Period ended 30 March 2024

3. Accounting policies *(continued)*

3.11 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings and current liabilities.

3.12 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instrument Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle its liability simultaneously.

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Period ended 30 March 2024

3. Accounting policies *(continued)*

3.13 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

3.14 Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

4. Limited by guarantee

The charitable company is a company limited by guarantee and has no share capital. In the event of winding-up the liability of each member is limited to £1.

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Donations			
Donations and gifts	14,403	—	14,403
Grants			
Henry Smith	—	39,000	39,000
Big Lottery	—	193,543	193,543
Women's Lives Leeds	—	34,519	34,519
Government Grants	—	190,862	190,862
West Yorkshire Police and Crime Commissioner	—	7,936	7,936
Other grants under £1,000	6,669	—	6,669
	<u>21,072</u>	<u>465,860</u>	<u>486,932</u>

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Period ended 30 March 2024

5. Donations and legacies *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations			
Donations and gifts	24,374	–	24,374
Grants			
Henry Smith	–	39,000	39,000
Big Lottery	–	157,199	157,199
Lloyds Bank Foundation	–	35,293	35,293
Garfield Weston Foundation	–	15,000	15,000
Women's Lives Leeds	–	31,138	31,138
Leeds Women's Aid - Sanctuary	–	28,668	28,668
Sovereign Health Care	–	5,000	5,000
	<u>24,374</u>	<u>311,298</u>	<u>335,672</u>

6. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Service Level Agreements	318,973	–	318,973
Training and other income	9,515	–	9,515
	<u>328,488</u>	<u>–</u>	<u>328,488</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Service Level Agreements	318,973	82,492	401,465
Training and other income	10,230	–	10,230
	<u>329,203</u>	<u>82,492</u>	<u>401,465</u>

7. Investment income

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Interest receivable	<u>3,994</u>	<u>3,994</u>	<u>4,469</u>	<u>4,469</u>

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Period ended 30 March 2024

8. Costs of raising funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Fundraising agents	2,565	2,565	5,130
Other fundraising costs	226	225	451
	<u>2,791</u>	<u>2,790</u>	<u>5,581</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Fundraising agents	2,830	2,830	5,660
Other fundraising costs	358	357	715
	<u>3,188</u>	<u>3,187</u>	<u>6,375</u>

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Support services	198,826	281,946	480,772
Support costs	122,099	173,142	295,241
	<u>320,925</u>	<u>455,088</u>	<u>776,013</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Support services	188,947	243,655	432,602
Support costs	127,329	173,667	300,996
	<u>316,276</u>	<u>417,322</u>	<u>733,598</u>

10. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2024 £	Total fund 2023 £
Support services	480,772	292,147	772,919	730,647
Governance costs	–	3,094	3,094	2,951
	<u>480,772</u>	<u>295,241</u>	<u>776,013</u>	<u>733,598</u>

Support services includes support for people who are suffering or have suffered from domestic abuse. All support and governance costs are allocated to this charitable activity.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Period ended 30 March 2024

11. Analysis of support costs

	Support services £	Total 2024 £	Total 2023 £
Staff costs	211,848	211,848	197,417
Premises	26,833	26,833	32,124
General office	20,943	20,943	41,741
Human resources	6,912	6,912	3,810
Finance costs	306	306	208
Governance costs	3,094	3,094	2,951
Insurance	2,692	2,692	2,442
Other professional fees	3,296	3,296	5,861
Training	9,506	9,506	11,270
Sundry expenses	5,967	5,967	634
Depreciation	3,844	3,844	2,538
	<u>295,241</u>	<u>295,241</u>	<u>300,996</u>

12. Net income

Net income is stated after charging/(crediting):

	2024 £	2023 £
Depreciation of tangible fixed assets	<u>3,844</u>	<u>2,538</u>

13. Independent examination fees

	2024 £	2023 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>2,460</u>	<u>2,555</u>

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024 £	2023 £
Wages and salaries	567,434	534,820
Social security costs	45,630	40,068
Employer contributions to pension plans	49,918	42,933
	<u>662,982</u>	<u>617,821</u>

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 30 March 2024

14. Staff costs *(continued)*

The average head count of employees during the year was 24 (2023: 21). The average number of full-time equivalent employees during the year is analysed as follows:

	2024 No.	2023 No.
Support workers	17	15
Management and administration	7	5
	<u>24</u>	<u>20</u>

No employee received employee benefits of more than £60,000 during the year (2023: nil).

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £118,808 (2023: £147,795).

15. Trustee remuneration and expenses

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year (2023 - nil). No trustees were reimbursed for travel expenses during the year (2023 - nil).

16. Taxation

As a charity the company is exempt from tax on income falling within Part II of the Corporation Taxes Act 2010 and on gains falling within s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives. No tax charges have arisen in the charity.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Period ended 31 March 2023

17. Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 April 2023	28,895
Additions	3,595
At 31 March 2024	<u>32,490</u>
Depreciation	
At 1 April 2023	22,357
Charge for the year	3,844
At 31 March 2024	<u>26,201</u>
Carrying amount	
At 31 March 2024	<u>6,289</u>
At 31 March 2023	<u>6,538</u>

18. Debtors

	2024 £	2023 £
Trade debtors	44,393	6,288
Prepayments and accrued income	8,085	7,374
Other debtors	1,350	2,619
	<u>53,828</u>	<u>16,281</u>

19. Creditors: amounts falling due within one year

	2024 £	2023 £
Trade creditors	4,436	2,346
Accruals and deferred income	30,171	22,790
Social security and other taxes	16,648	11,140
Other creditors	—	—
	<u>51,225</u>	<u>36,276</u>

20. Deferred income

	2024 £	2023 £
At 1 April 2023	16,919	16,921
Amount released to income	(16,919)	(9,752)
Amount deferred in year	16,694	9,750
At 31 March 2024	<u>16,694</u>	<u>16,919</u>

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Period ended 30 March 2024

20. Deferred income *(continued)*

Deferred income represents grant income for which the SORP recognition criteria had not yet been met.

21. Pensions and other post-retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £49,918 (2023: £42,933).

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

22. Analysis of charitable funds

Unrestricted funds

	At 1 April 2023 £	Income £	Expenditure £	Transfers £	At 31 Mar 2024 £
General funds	269,937	353,554	(323,716)	(20,964)	278,811
Contingency fund	119,461	—	—	20,964	140,425
	<u>389,398</u>	<u>353,554</u>	<u>(323,716)</u>	<u>—</u>	<u>419,236</u>

	At 1 April 2022 £	Income £	Expenditure £	Transfers £	At 31 Mar 2023 £
General funds	260,079	358,046	(319,464)	(28,724)	269,937
Contingency fund	90,737	—	—	28,724	119,461
	<u>350,816</u>	<u>358,046</u>	<u>(319,464)</u>	<u>—</u>	<u>389,398</u>

The income funds of the charity include the designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

The contingency fund is set aside by the trustees to cover staffing costs in case of long term sickness, redundancies and other unforeseen staffing costs.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Period ended 30 March 2024

22. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 April 2023 £	Income £	Expenditure £	Transfers £	At 31 Mar 2024 £
Prevention and recovery Management, administration and monitoring	9,924	24,479	(250,403)	–	–
Safeguarding fund	–	–	–	–	–
Sanctuary Scheme	1,888	–	–	–	1,888
Leeds Domestic Violence Scheme	–	190,862	(190,862)	–	–
Women's Leeds Lives	–	34,519	(16,613)	–	–
	6,199				24,105
	<u>18,011</u>	<u>465,860</u>	<u>(457,878)</u>	<u>–</u>	<u>25,993</u>

Restricted funds

	At 1 April 2022 £	Income £	Expenditure £	Transfers £	At 31 Mar 2023 £
Prevention and recovery Management, administration and monitoring	46,326	247,117	(279,935)	(3,584)	9,924
Safeguarding fund	–	33,043	(33,043)	–	–
Sanctuary Scheme	1,988	–	(100)	–	1,888
Leeds Domestic Violence Scheme	(3,584)	–	–	3,584	–
Women's Leeds Lives	–	82,492	(82,492)	–	–
	–	31,138	(24,939)	–	6,199
	<u>44,730</u>	<u>393,790</u>	<u>(420,509)</u>	<u>–</u>	<u>18,011</u>

The Prevention and Recovery Service was funded by Henry Smith, Big Lottery Fund, The Pilgrim Trust and Garfield Weston Foundation. This funding provides support staff delivering front-line and office based phone support.

The Management, Administration and Monitoring fund is made up of funds received from Lloyds Bank Foundation towards salaries of the Chief executive and the Admin, Monitoring and Finance Coordinator.

The Safeguarding fund is for safeguarding emergencies.

Women's Live Leeds was funded by Leeds Women's Aid.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Period ended 30 March 2024

23. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Tangible fixed assets	6,289	–	6,289
Current assets			490,195
Creditors less than 1 year			(51,255)
Net assets	419,236	25,993	445,229

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Tangible fixed assets	6,538	–	6,538
Current assets	397,616	39,531	437,147
Creditors less than 1 year	(14,756)	(21,520)	(36,276)
Net assets	389,398	18,011	407,409

24. Analysis of changes in net debt

	At 1 Apr 2023 £	Cash flows £	At 31 Mar 2024 £
Cash at bank and in hand	420,866	15,501	436,367

25. Related parties

There have been no related party transactions in the year.

BEHIND CLOSED DOORS

England & Wales - Charity number 1116500

Accounts

COMPANY REGISTRATION NUMBER: 05802623
CHARITY REGISTRATION NUMBER: 1116500

Behind Closed Doors (BCD)
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2023

Behind Closed Doors (BCD)
Company Limited by Guarantee
Financial Statements
Year ended 31 March 2023

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Statement of financial position	12 to 13
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Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2023

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

Reference and administrative details

Registered charity name Behind Closed Doors (BCD)
Charity registration number 1116500
Company registration number 05802623
Principal office Not disclosed due to safety issues

Registered office First Floor Offices
Unit A4
Old Power Way
Lowfields Business Park
Elland
HX5 9DE

The trustees M Lewis
G Crofton
S Milner (Resigned 11 August 2022)
J Withnell (Resigned 16 November 2022)
A Puente
C Gallagher (Resigned 13 November 2023)
G Harkness
C Harrison (Appointed 18 May 2022)
K J Milner (Appointed 18 May 2022)

Bankers Unity Trust Bank
4 Brindleyplace
Birmingham
B1 2JB

Virgin Money
Jubilee House
Gosforth
Newcastle
NE3 4PL

Redwood Bank
The Nexus Building
Broadway
Letchworth Garden City
Hertfordshire
SG6 3TA

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

	The Charity Bank Fosse House 182 High Street Tonbridge TN9 1BE
Chief Executive	R Davany
Company secretary	G Brook
Independent examiner	John Richard Hall FCA Walter Dawson & Son First Floor Offices, Unit A4 Old Power Way Lowfields Business Park Elland HX5 9DE

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

Objectives and activities

BCD's mission is to build lives free from domestic abuse. The charity's objectives are to promote by preventative and supportive measures and raising awareness and understanding of domestic abuse and violence and providing to the public, and in particular those people whose lives are impacted by domestic abuse and violence ('Impacted Individuals'), support, training and access to services and information as well as working with other agencies for Impacted Individuals and their families.

Provide direct timely intervention services to people affected by domestic abuse in order to both aid in the recovery process and to prevent repeat victimisation.

Develop robust partnerships with other service providers in order to ensure an effective multi agency approach.

Raise awareness of the issue of domestic abuse and to promote best practice. Domestic abuse is always unacceptable. We support everyone affected by it and we act to prevent it.

Our main activities and who we help are described below. All the charitable activities focus on supporting people who are suffering or have suffered from domestic abuse and in raising awareness of the issues and the support and services available. All these activities are undertaken to further our charitable purposes for the public benefit. The trustees consider they comply with guidance issued by the Charity Commission regarding public benefit, under section 4 of the 2011 Charities Act.

The charity's policy is to consult and discuss with employees, through unions, staff councils and at meetings, matters likely to affect employees' interests.

Information of matters of concern to employees is given through information bulletins and reports which seek to achieve a common awareness on the part of all employees of the financial and economic factors affecting the group's performance.

Applications for employment by disabled persons are always fully considered, bearing in mind the aptitudes of the applicant concerned. In the event of members of staff becoming disabled, every effort is made to ensure that their employment within the charity continues and that the appropriate training is arranged. It is the policy of the charity that the training, career development and promotion of disabled persons should, as far as possible, be identical to that of other employees.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

Achievements and performance

Demand for our services remains high as numbers continue to increase post covid and during the cost of living crisis. Feedback with our service-users continues to be positive as they tell us they come to us because of the trust, hope and individual approach to the support they receive. Nine out of ten of our service-users are women, we welcome West Yorkshire Police putting violence against women and girls at the centre of their Police and Crime Plan and we commit to offering challenge and dialogue in their pursuit of this priority. Domestic abuse is always unacceptable and tackling it is complex. We can only do this through collaboration and partnership working. We continue to work with our partners this year and growing our role in the Domestic Abuse Voice & Accountability Forum by ensuring the experiences of our service-users are informing the development of the Leeds Domestic Abuse Strategy.

We have recruited Men's Community Practitioners into the team as the number of men we assist increases. We are inquisitive and set about building an engagement strategy to learn more about men's experiences, going out to spaces where men are, building on our knowledge of the dynamics of abuse and focussing on levels of inequalities that may lead to greater vulnerabilities. More broadly, inclusion and diversity has been a priority for us this year. We have continued to record the number of transgender and non-binary people who are accessing our help and building these communities into our engagement activities. In 2022 we worked closely with BRAP to understand our role as an anti-racist charity and build an I&D (Inclusion & Diversity) learning programme to inform our I&D plan under the headings; nurturing a happy team, representation at all levels and service-user involvement throughout the organisation. In 2023 we have worked alongside Lime Culture as staff continue their professional development seeking to ensure we continue to understand the services required by our users.

A Community Engagement and Supporter Care Manager has been recruited towards the end of 31 March 2023. This role is new for BCD as we seek to increase our donations and unrestricted income.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

Financial review

The income for the year was £751,836 (2022 - £587,596) and expenditure amounted to £739,973 (2022 - £550,045), resulting in net income of £11,863 (2022 - £37,551).

The Covid period brought many challenges to the section. A temporary delay in funding from some major sources was suspended, yet simultaneously existing funding was extended or permitted to be deferred over a longer period than originally agreed. The last couple of years have resulted in surplus' as a result.

The Board is seeking to build reserves to ensure that there is sufficient to cover a year's worth of expenditure. The trustees consider that reserves should be at this level given the nature of the work done and the need for BCD's services in the increased cost of living climate. At this level, it will ensure that, in the event of a significant drop in funding, we will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. The level of reserves necessary is expected to equate to £820,117, unrestricted funds held at the year end amounted to £269,937 (2022 - £260,079) and designated funds held for this purpose amounted to £119,461 (2022 - £90,737). Therefore, the total required level of reserves overall has not been met and we continue to seek to expand our offering through training and increased donations to ensure that our services can continue.

BCD is governed by its Memorandum and Articles of Association, which permits the trustees to invest surplus funds as they shall consider appropriate. The current policy of the trustees is to invest on deposit only, seeking under this policy to obtain the best rate of interest in the market place with providers having FSCS backing and ethics that are not conflicting with the organisation's objectives and activities.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks. The Management Committee regularly conducts a review of the major risks to which the charity is exposed, and put in place any systems to limit those risks. A full review of the risk register has been completed and reviewed by the Board in the last twelve months.

Our primary funder is Leeds City Council. BCD delivers part of the Leeds Domestic Violence Service contract. Our Community Domestic Violence team provides practical support and helps clients who are at high risk of harm from their violent and abusive relationship.

Our Prevention and Recovery Services (PARS) provides emotional support for victims of domestic violence and abuse. This is an area that is not funded centrally, as a result, it is funded primarily through grant income. These grants can be short term and received annually or, in some instances, a grant payable over a three year term. We are grateful to have been chosen as Moortown Golf Club's charity this year and have received substantial donations from the Golf Club. In addition, donations from Project Rome and Mazars have contributed substantially to the services we are able to offer.

Behind Closed Doors (BCD)
Company Limited by Guarantee
Trustees' Annual Report (Incorporating the Director's Report) *(continued)*
Year ended 31 March 2023

Plans for future periods

Effective delivery of BCD's mission requires engagement of the whole organisation, so it is imperative that everyone takes an active part in the business planning process. Ultimate responsibility and decision making is the role of the Board, supported by the Chief Executive and Senior Management Team. The strategic challenges facing BCD are discussed at Board level and all staff are involved in developing the business strategy.

A review was done of our strategy in 2023 setting our aims for the next three years. These aims have been created to see that BCD is a sustainable and financially secure organisation, enabling us to create, develop and deliver a better future for our clients, colleagues and stakeholders.

The strategic aims include:

- Taking action to prevent domestic abuse;
- Creating opportunities to support long term recovery of domestic abuse;
- Providing community-based help and support to reduce the risk around children and families; and
- Recruiting, training and investing in a high performing team who are representative of the communities we support.

Strategies for achieving these aims

Priorities are set to address each of the three year strategic objectives and determine the main strands of work for BCD to focus on in the year. These are then set out in the annual action plan. The action plan has an emphasis on setting the direction of the organisation and, through a strategic and operational framework using key performance indicators to monitor them allows the Board to review BCD's performance against the overarching strategy. Some of the items included within our strategy have been included below.

Taking action to prevent domestic abuse

- We will establish a training, outreach and engagement plan across various levels to tailor the needs of each user group;
- We will develop an education programme; and
- We will continue to provide recovery activities that support prevention.

Creating opportunities to support long term recovery of domestic abuse

- We will offer a long term approach to recovery by delivering emotional, practical and employment support to service users.

Providing community based help and support to reduce the risk around children and families

- We will continue to provide community-based support for families in medium to high-risk situations focussing on the whole family to reduce the present and future risk; and
- We will continue to develop our men's service.

Recruiting, training and investing in a high performing team who are representative of the communities we support

- We will invest in continued professional development to deliver essential roles within BCD to a high standard;
- We will reward the team for their skills and expertise; and
- We will seek to ensure that the staff and trustees are diverse and that lived experience is valued in the delivery and leadership of BCD.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

Structure, governance and management

Behind Closed Doors (BCD) is a registered charity and a company limited by guarantee and is governed by its Memorandum and Articles of Association.

None of the trustees had any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

During the year indemnity insurance was paid on behalf of the trustees. The cost is included in insurance costs and cannot be separately identified.

The organisation is made up of members, trustees, paid staff and volunteers. The Board of Trustees holds ultimate responsibility for the strategic direction of the charity and for decisions of policy and practice, governing in accordance with the organisation's Memorandum and Articles of Association. The Board delegates day to day decision making to the Chief Executive who reports regularly to the trustees. It is the charity's aim to have a balanced board both in terms of skills and experience and being representative of the communities using the service. A formal process of election and induction of new trustees, by existing members, takes place. A key role of the board is the identification and management of risk. Where risks are identified which require further or more in depth discussion the board will create a smaller sub group mandated to work with the Organisational Director towards formulating an action plan aimed at resolution. The sub group is accountable to the full board in terms of providing regular updates and seeking ratification for any actions.

Trustee induction and training

New trustees undergo an induction to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the decision making process, the business strategy and the recent financial performance of the charity. New trustees are invited to observe Board Meetings in advance of their appointment. They meet key employees of the charity and are encouraged to attend external training events as appropriate. In light of the nature of the work performed by the team and to allow a better understanding of this, each trustee must complete the Leeds safeguarding "Leeds Safeguarding Children Partnership (LSCP) Introduction to Safeguarding Young People Training" during their term on the Board. Included within the budget is an amount for the training of Trustees.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

Trustees' responsibilities statement

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 11 December 2023 and signed on behalf of the board of trustees by:



M Lewis
Chair

Behind Closed Doors (BCD)

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Behind Closed Doors (BCD)

Year ended 31 March 2023

I report to the trustees on my examination of the financial statements of Behind Closed Doors (BCD) ('the charity') for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Behind Closed Doors (BCD)

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Behind Closed Doors (BCD) *(continued)*

Year ended 31 March 2023

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

John Richard Hall FCA
Independent Examiner

Walter Dawson & Son
First Floor Offices, Unit A4
Old Power Way
Lowfields Business Park
Elland
HX5 9DE

12 December 2023

Behind Closed Doors (BCD)
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)
Year ended 31 March 2023

		Unrestricted funds £	2023 Restricted funds £	Total funds £	2022 Total funds £
	Note				
Income and endowments					
Donations and legacies	5	24,374	311,298	335,672	266,613
Charitable activities	6	329,203	82,492	411,695	319,823
Investment income	7	4,469	–	4,469	1,160
Total income		<u>358,046</u>	<u>393,790</u>	<u>751,836</u>	<u>587,596</u>
Expenditure					
Expenditure on raising funds:					
Costs of raising funds	8	3,188	3,187	6,375	1,650
Expenditure on charitable activities	9,10	316,276	417,322	733,598	548,395
Total expenditure		<u>319,464</u>	<u>420,509</u>	<u>739,973</u>	<u>550,045</u>
Net income		<u>38,582</u>	<u>(26,719)</u>	<u>11,863</u>	<u>37,551</u>
Transfers between funds		–	–	–	–
Net movement in funds		<u>38,582</u>	<u>(26,719)</u>	<u>11,863</u>	<u>37,551</u>
Reconciliation of funds					
Total funds brought forward		350,816	44,730	395,546	357,995
Total funds carried forward		<u>389,398</u>	<u>18,011</u>	<u>407,409</u>	<u>395,546</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 15 to 27 form part of these financial statements.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Statement of Financial Position

31 March 2023

	Note	2023 £	£	2022 £	£
Fixed assets					
Tangible fixed assets	17		6,538		4,162
Current assets					
Debtors	18	16,281		19,077	
Cash at bank and in hand		420,866		448,153	
		437,147		467,230	
Creditors: amounts falling due within one year	19	36,276		75,846	
Net current assets			400,871		391,384
Total assets less current liabilities			407,409		395,546
Net assets			407,409		395,546
Funds of the charity					
Restricted funds			18,011		44,730
Unrestricted funds			389,398		350,816
Total charity funds	22		407,409		395,546

For the year ending 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The statement of financial position
continues on the following page.

The notes on pages 15 to 27 form part of these financial statements.

Behind Closed Doors (BCD)
Company Limited by Guarantee
Statement of Financial Position *(continued)*

31 March 2023

These financial statements were approved by the board of trustees and authorised for issue on 11 December 2023, and are signed on behalf of the board by:



M Lewis
Chair



G Crofton
Treasurer

Company registration number: 05802623

Charity registration number: 1116500

The notes on pages 15 to 27 form part of these financial statements.

Behind Closed Doors (BCD)**Company Limited by Guarantee****Statement of Cash Flows****Year ended 31 March 2023**

	2023	2022
	£	£
Cash flows from operating activities		
Net income	11,863	37,551
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	2,538	1,666
Other interest receivable and similar income	(4,469)	(1,160)
Accrued (income)/expenses	(27,918)	24,864
<i>Changes in:</i>		
Trade and other debtors	2,796	(5,007)
Trade and other creditors	(11,652)	(43,590)
Cash generated from operations	(26,842)	14,324
Interest received	4,469	1,160
Net cash from operating activities	(22,373)	15,484
Cash flows from investing activities		
Purchase of tangible assets	(4,914)	(3,160)
Net cash used in investing activities	(4,914)	(3,160)
Net increase in cash and cash equivalents	(27,287)	12,324
Cash and cash equivalents at beginning of year	448,153	435,829
Cash and cash equivalents at end of year	420,866	448,153

The notes on pages 15 to 27 form part of these financial statements.

Behind Closed Doors (BCD)
Company Limited by Guarantee
Notes to the Financial Statements
Year ended 31 March 2023

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is First Floor Offices, Unit A4, Old Power Way, Lowfields Business Park, Elland, HX5 9DE.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

3.1 Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

3.2 Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

3.3 Judgements and key sources of estimation uncertainty

In the application of the charity's policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

3. Accounting policies *(continued)*

3.4 Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes unless the funds have been designated for other purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

3.5 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of donation.

Income from donated goods and services is measured at fair value and is recognised in the accounts when received if the value can be reliably measured.

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which it has been received. Such income is only deferred when:

- the donor specifies that the grant or donation must only be used in future accounting periods; or
- the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

Behind Closed Doors (BCD)
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 March 2023

3. Accounting policies *(continued)*

3.6 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates.

Costs of generating funds are the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

3.7 Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

3.8 Tangible assets

Tangible fixed assets costing £500 or more are initially recorded at cost and subsequently stated at cost or valuation less any accumulated depreciation and impairment losses.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

3.9 Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings - 33% straight line

3.10 Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

3. Accounting policies *(continued)*

3.11 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings and current liabilities.

3.12 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instrument Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle its liability simultaneously.

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

Behind Closed Doors (BCD)
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 March 2023

3. Accounting policies *(continued)*

3.13 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

3.14 Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

4. Limited by guarantee

The charitable company is a company limited by guarantee and has no share capital. In the event of winding-up the liability of each member is limited to £1.

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations			
Donations and gifts	24,374	–	24,374
Grants			
Henry Smith	–	39,000	39,000
Big Lottery	–	157,199	157,199
Lloyds Bank Foundation	–	35,293	35,293
Garfield Weston Foundation	–	15,000	15,000
Women's Lives Leeds	–	31,138	31,138
Leeds Women's Aid - Sanctuary	–	28,668	28,668
Sovereign Health Care	–	5,000	5,000
	<u>24,374</u>	<u>311,298</u>	<u>335,672</u>

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

5. Donations and legacies *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations			
Donations and gifts	9,002	—	9,002
Grants			
Henry Smith	—	9,750	9,750
Big Lottery	—	164,094	164,094
Lloyds Bank Foundation	—	38,820	38,820
Garfield Weston Foundation	—	15,000	15,000
Women's Lives Leeds	—	1,126	1,126
West Yorkshire Police and Crime Commissioner	—	5,000	5,000
Sovereign Health Care	—	5,000	5,000
The Pilgrim Trust	—	13,333	13,333
Liz and Terry Bramall Foundation	—	5,000	5,000
Other grants under £1,000	488	—	488
	<u>9,490</u>	<u>257,123</u>	<u>266,613</u>

6. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Service Level Agreements	318,973	82,492	401,465
Training and other income	10,230	—	10,230
	<u>329,203</u>	<u>82,492</u>	<u>411,695</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Service Level Agreements	318,973	—	318,973
Training and other Income	850	—	850
	<u>319,823</u>	<u>—</u>	<u>319,823</u>

7. Investment income

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Interest receivable	<u>4,469</u>	<u>4,469</u>	<u>1,160</u>	<u>1,160</u>

Behind Closed Doors (BCD)
Company Limited by Guarantee
Notes to the Financial Statements (continued)
Year ended 31 March 2023

8. Costs of raising funds

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Fundraising agents	2,830	2,830	5,660
Other fundraising costs	358	357	715
	<u>3,188</u>	<u>3,187</u>	<u>6,375</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£
Fundraising agents	1,650	—	1,650
Other fundraising costs	—	—	—
	<u>1,650</u>	<u>—</u>	<u>1,650</u>

9. Expenditure on charitable activities by fund type

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Support services	188,947	243,655	432,602
Support costs	127,329	173,667	300,996
	<u>316,276</u>	<u>417,322</u>	<u>733,598</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£
Support services	231,814	122,508	354,322
Support costs	74,514	119,559	194,073
	<u>306,328</u>	<u>242,067</u>	<u>548,395</u>

10. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2023	Total fund 2022
	£	£	£	£
Support services	432,602	298,045	730,647	545,510
Governance costs	—	2,951	2,951	2,885
	<u>432,602</u>	<u>300,996</u>	<u>733,598</u>	<u>548,395</u>

Support services includes support for people who are suffering or have suffered from domestic abuse. All support and governance costs are allocated to this charitable activity.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

11. Analysis of support costs

	Support services £	Total 2023 £	Total 2022 £
Staff costs	197,417	197,417	105,508
Premises	32,124	32,124	35,395
General office	41,741	41,741	35,330
Human resources	3,810	3,810	3,788
Finance costs	208	208	170
Governance costs	2,951	2,951	2,885
Insurance	2,442	2,442	2,241
Other professional fees	5,861	5,861	1,880
Training	11,270	11,270	4,884
Sundry expenses	634	634	326
Depreciation	2,538	2,538	1,666
	<u>300,996</u>	<u>300,996</u>	<u>194,073</u>

12. Net Income

Net income is stated after charging/(crediting):

	2023 £	2022 £
Depreciation of tangible fixed assets	<u>2,538</u>	<u>1,666</u>

13. Independent examination fees

	2023 £	2022 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>2,555</u>	<u>2,410</u>

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023 £	2022 £
Wages and salaries	534,820	394,245
Social security costs	40,068	29,173
Employer contributions to pension plans	42,933	33,071
	<u>617,821</u>	<u>456,489</u>

Behind Closed Doors (BCD)
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 March 2023

14. Staff costs *(continued)*

The average head count of employees during the year was 21 (2022: 16). The average number of full-time equivalent employees during the year is analysed as follows:

	2023	2022
	No.	No.
Support workers	15	12
Management and administration	5	3
	<u>20</u>	<u>15</u>

No employee received employee benefits of more than £60,000 during the year (2022: Nil).

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £147,795 (2022: £151,326).

15. Trustee remuneration and expenses

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year (2022 - None). No trustees were reimbursed for travel expenses during the year (2022 - None).

16. Taxation

As a charity the company is exempt from tax on income falling within Part II of the Corporation Taxes Act 2010 and on gains falling within s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives. No tax charges have arisen in the charity.

Behind Closed Doors (BCD)
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 March 2023

17. Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 April 2022	23,981
Additions	4,914
At 31 March 2023	<u>28,895</u>
Depreciation	
At 1 April 2022	19,819
Charge for the year	2,538
At 31 March 2023	<u>22,357</u>
Carrying amount	
At 31 March 2023	<u>6,538</u>
At 31 March 2022	<u>4,162</u>

18. Debtors

	2023 £	2022 £
Trade debtors	6,288	—
Prepayments and accrued income	7,374	18,277
Other debtors	2,619	800
	<u>16,281</u>	<u>19,077</u>

19. Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	2,346	8,386
Accruals and deferred income	22,790	50,709
Social security and other taxes	11,140	14,064
Other creditors	—	2,687
	<u>36,276</u>	<u>75,846</u>

20. Deferred income

	2023 £	2022 £
At 1 April 2022	16,921	75,528
Amount released to income	(9,752)	(75,528)
Amount deferred in year	9,750	16,921
At 31 March 2023	<u>16,919</u>	<u>16,921</u>

Behind Closed Doors (BCD)
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 March 2023

20. Deferred income *(continued)*

Deferred income represents grant income for which the SORP recognition criteria had not yet been met.

21. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £42,933 (2022: £33,071).

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

22. Analysis of charitable funds

Unrestricted funds

	At 1 April 2022 £	Income £	Expenditure £	Transfers £	At 31 Mar 2023 £
General funds	260,079	358,046	(319,464)	(28,724)	269,937
Contingency fund	90,737	–	–	28,724	119,461
	<u>350,816</u>	<u>358,046</u>	<u>(319,464)</u>	<u>–</u>	<u>389,398</u>

	At 1 April 2021 £	Income £	Expenditure £	Transfers £	At 31 Mar 2022 £
General funds	244,737	330,473	(307,978)	(7,153)	260,079
Contingency fund	90,737	–	–	–	90,737
	<u>335,474</u>	<u>330,473</u>	<u>(307,978)</u>	<u>(7,153)</u>	<u>350,816</u>

The income funds of the charity include the designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

The contingency fund is set aside by the trustees to cover staffing costs in case of long term sickness, redundancies and other unforeseen staffing costs.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

22. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 April 2022 £	Income £	Expenditure £	Transfers £	At 31 Mar 2023 £
Prevention and recovery Management, administration and monitoring	46,326	247,117	(279,935)	(3,584)	9,924
Safeguarding fund	–	33,043	(33,043)	–	–
Sanctuary Scheme	1,988	–	(100)	–	1,888
Leeds Domestic Violence Scheme	(3,584)	–	–	3,584	–
Women's Leeds Lives	–	82,492	(82,492)	–	–
	–	31,138	(24,939)	–	6,199
	<u>44,730</u>	<u>393,790</u>	<u>(420,509)</u>	<u>–</u>	<u>18,011</u>

Restricted funds

	At 1 April 2021 £	Income £	Expenditure £	Transfers £	At 31 Mar 2022 £
Prevention and recovery Management, administration and monitoring	19,304	217,177	(190,155)	–	46,326
Safeguarding fund	–	38,820	(45,973)	7,153	–
Sanctuary Scheme	2,091	–	(103)	–	1,988
Women's Leeds Lives	–	–	(3,584)	–	(3,584)
	1,126	1,126	(2,252)	–	–
	<u>22,521</u>	<u>257,123</u>	<u>(242,067)</u>	<u>7,153</u>	<u>44,730</u>

The Prevention and Recovery Service was funded by Henry Smith, Big Lottery Fund, The Pilgrim Trust and Garfield Weston Foundation. This funding provides support staff delivering front-line and office based phone support.

The Management, Administration and Monitoring fund is made up of funds received from Lloyds Bank Foundation towards salaries of the Chief executive and the Admin, Monitoring and Finance Coordinator.

The Safeguarding fund is for safeguarding emergencies.

Women's Live Leeds was funded by Leeds Women's Aid.

Behind Closed Doors (BCD)
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 March 2023

23. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Tangible fixed assets	6,538	–	6,538
Current assets	397,616	39,531	437,147
Creditors less than 1 year	(14,756)	(21,520)	(36,276)
Net assets	389,398	18,011	407,409

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Tangible fixed assets	4,162	–	4,162
Current assets	402,380	64,850	467,230
Creditors less than 1 year	(55,726)	(20,120)	(75,846)
Net assets	350,816	44,730	395,546

24. Analysis of changes in net debt

	At 1 Apr 2022 £	Cash flows £	At 31 Mar 2023 £
Cash at bank and in hand	448,153	(27,287)	420,866

25. Related parties

There have been no related party transactions in the year.

BEHIND CLOSED DOORS

England & Wales - Charity number 1116500

Accounts

Behind Closed Doors (BCD)
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2022

Behind Closed Doors (BCD)

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2022

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Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2022

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

Reference and administrative details

Registered charity name Behind Closed Doors (BCD)

Charity registration number 1116500

Company registration number 05802623

Principal office Not disclosed due to safety issues

Registered office First Floor Offices
Unit A4
Old Power Way
Lowfields Business Park
Elland
HX5 9DE

The trustees

M Lewis	
G Crofton	
S Milner	(Resigned 11 August 2022)
J Withnell	(Resigned 16 November 2022)
A Puente	
C Gallagher	
G Harkness	(Appointed 21 July 2021)
C Harrison	(Appointed 18 May 2022)
K J Milner	(Appointed 18 May 2022)

Bankers

Unity Trust Bank
4 Brindleyplace
Birmingham
B1 2JB

Virgin Money
Jubilee House
Gosforth
Newcastle
NE3 4PL

Redwood Bank
The Nexus Building
Broadway
Letchworth Garden City
Hertfordshire
SG6 3TA

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

	The Charity Bank Fosse House 182 High Street Tonbridge TN9 1BE
Chief Executive	R Davany
Company secretary	G Brook
Independent examiner	Graham Atkinson FCA Walter Dawson & Son First Floor Offices, Unit A4 Old Power Way Lowfields Business Park Elland HX5 9DE

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Objectives and activities

BCD's mission is to build lives free from domestic abuse. The charity's objectives are to promote by preventative and supportive measures and raising awareness and understanding of domestic abuse and violence and providing to the public, and in particular those people whose lives are impacted by domestic abuse and violence ('Impacted Individuals'), support, training and access to services and information as well as working with other agencies for Impacted Individuals and their families.

Provide direct timely intervention services to people affected by domestic abuse in order to both aid in the recovery process and to prevent repeat victimisation.

Develop robust partnerships with other service providers in order to ensure an effective multi agency approach.

Raise awareness of the issue of domestic abuse and to promote best practice. Domestic abuse is always unacceptable. We support everyone affected by it and we act to prevent it.

Our main activities and who we help are described below. All the charitable activities focus on supporting people who are suffering or have suffered from domestic abuse and in raising awareness of the issues and the support and services available. All these activities are undertaken to further our charitable purposes for the public benefit. The trustees consider they comply with guidance issued by the Charity Commission regarding public benefit, under section 4 of the 2011 Charities Act.

The charity's policy is to consult and discuss with employees, through unions, staff councils and at meetings, matters likely to affect employees' interests.

Information of matters of concern to employees is given through information bulletins and reports which seek to achieve a common awareness on the part of all employees of the financial and economic factors affecting the group's performance.

Applications for employment by disabled persons are always fully considered, bearing in mind the aptitudes of the applicant concerned. In the event of members of staff becoming disabled, every effort is made to ensure that their employment within the charity continues and that the appropriate training is arranged. It is the policy of the charity that the training, career development and promotion of disabled persons should, as far as possible, be identical to that of other employees.

Due to the Covid-19 pandemic the volunteer program was put on hold and has only recently recommenced.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Achievements and performance

The reporting period for this report was one which was still affected by the pandemic, and the period which saw our community make that transition back from those extraordinary restrictive arrangements to our more usual ways of working.

Demand for our service is high, the number of people we have supported this year has increased by almost 20% to 720 individuals (including 388 service users that had completed a programme of support) which mirrors the rise in the domestic abuse incidents across the city. This increase follows the rise in cases during the pandemic and we are deeply concerned about the impact the cost-of-living crisis will have on families.

Our service-users tell us they come to us because of the trust, hope and individual approach to their support they receive. Nine out of ten of our service-users are women, we welcome West Yorkshire Police putting violence against women and girls at the centre of their Police and Crime Plan and we commit to offering challenge and dialogue in their pursuit of this priority. Domestic abuse is always unacceptable and tackling it is complex. We can only do this through collaboration and partnership working. We've enjoyed working with our partners this year and growing our role in the Domestic Abuse Voice & Accountability Forum by ensuring the experiences of our service-users are informing the development of the Leeds Domestic Abuse Strategy.

We have recruited two Men's Community Practitioners into the team that started shortly after 31 March 2022. We are inquisitive and set about building an engagement strategy to learn more about men's experiences, going out to spaces where men are, building on our knowledge of the dynamics of abuse and focussing on levels of inequalities that may lead to greater vulnerabilities. More broadly, inclusion and diversity has been a priority for us this year. We're now recording the number of transgender and non-binary people who are accessing our help and building these communities into our engagement activities. We've worked closely with BRAP to understand our role as an anti-racist charity and build an I&D (Inclusion & Diversity) learning programme to inform our I&D plan under the headings; nurturing a happy team, representation at all levels and service-user involvement throughout the organisation.

Alongside our delivery we've moved offices to be closer to the communities we support, transitioned back into community support and face to face work, and reviewed our identity with a rebrand and new website.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Financial review

The income for the year was £587,596 (2021 - £626,549) and expenditure amounted to £550,045 (2021 - £566,387), resulting in net income of £37,551 (2021 - £60,162).

As a result of Covid, the Board reviewed its reserves policy. The Board is seeking to build reserves to ensure that there is sufficient to cover 12 month's expenditure; this is an increase of the previous policy which has historically been to hold three to six month's expenditure. The trustees consider that reserves should be higher given the nature of the work done and the need for BCD's services in the post Covid climate. At this level, it will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. The level of reserves necessary is expected to equate to £314,791, unrestricted funds held at the year end amounted to £260,079 (2021 - £244,737) and designated funds held for this purpose amounted to £90,737 (2021 - £90,737). Therefore, the total required level of reserves overall has been met and need to be maintained.

BCD is governed by its Memorandum and Articles of Association, which permits the trustees to invest surplus funds as they shall consider appropriate. The current policy of the trustees is to invest on deposit only, seeking under this policy to obtain the best rate of interest in the market place with providers having FSCS backing and ethics that are not conflicting with the organisation's objectives and activities.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The Management Committee regularly conducts a review of the major risks to which the charity is exposed, and put in place any systems to limit those risks.

Our primary funder is Leeds City Council. BCD delivers part of the Leeds Domestic Violence Service contract. Our Community Domestic Violence team provides practical support and helps clients who are at high risk of harm from their violent and abusive relationship.

Our Prevention and Recovery Services (PARS) provides emotional support for victims of domestic violence and abuse. This is an area that is not funded centrally, as a result, it is funded primarily through grant income. These grants can be short term and received annually or, in some instances, a grant payable over a three year term.

In the previous year, we were fortunate to be successful in specific Covid-19 bids as many large existing funders put their applications on hold. Where funders had committed funds, many of these were able to be deferred or delayed until 2022. Our team has recommenced face to face services as well as providing alternative methods known to work as a result of changes in service provisions during Covid.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Plans for future periods

Effective delivery of BCD's mission requires engagement of the whole organisation, so it is imperative that everyone takes an active part in the business planning process. Ultimate responsibility and decision making is the role of the Board, supported by the Chief Executive and Senior Management Team. The strategic challenges facing BCD are discussed at Board level and all staff are involved in developing the business strategy.

Our strategic aims will ensure BCD is a sustainable and financially secure organisation. Enabling us to create, develop and deliver a better future for our clients, colleagues and stakeholders.

The strategic aims for 2020-23 are:

- We will create a better future by strengthening how we deliver services
- We will develop a better future for all stakeholders through establishing and expanding service provision and increasing income
- We will provide a better future through becoming a high performing organisation

Strategies for achieving these aims

Priorities are set to address each of the three year strategic objectives and determine the main strands of work for BCD to focus on in the year. These are then set out in the annual action plan. The action plan has an emphasis on setting the direction of the organisation and, through a strategic and operational framework using key performance indicators to monitor them allows the Board to review BCD's performance against the overarching strategy.

Create a better future by strengthening how we deliver services

We will create a stronger infrastructure to support the excellent services we provide by investing in our people, our resources, our facilities and our premises. We will focus on the following specific areas.

- We will place the clients we support at the heart of our decision making, and we will maintain a fund that will offer personalised support to engender this approach.
- We will create a vision for the ideal office environment for BCD.
- We will review our branding and will ensure we deliver a consistent message in all our communications.
- Through the development of the internal organisational infrastructure, we will improve staff wellbeing, which will aid retention and strengthen our team and at the same time, ensure futureproofing.

Develop a better future for all stakeholders through establishing and expanding service provision and increasing income

- In our activities, we will seek to increase our diversity and to offer services that are balanced across the socio-demographics of the communities we support.
- We will seek additional contracts and funding opportunities from our existing partners and new contracts. Seek funding through collaborative working with new partners, which will increase our service delivery.

Provide a better future through becoming a high performing organisation

- We will invest in our employees.
- We will appoint quality Board Members with the relevant skillset, and a diverse range of experience to lead us into the next phase of growth.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Structure, governance and management

Behind Closed Doors (BCD) is a registered charity and a company limited by guarantee and is governed by its Memorandum and Articles of Association.

None of the trustees had any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

During the year indemnity insurance was paid on behalf of the trustees. The cost is included in insurance costs and cannot be separately identified.

The organisation is made up of members, trustees, paid staff and volunteers. The Board of Trustees holds ultimate responsibility for the strategic direction of the charity and for decisions of policy and practice, governing in accordance with the organisation's Memorandum and Articles of Association. The Board delegates day to day decision making to the Chief Executive who reports regularly to the trustees. It is the charity's aim to have a balanced board both in terms of skills and experience and being representative of the communities using the service. A formal process of election and induction of new trustees, by existing members, takes place. A key role of the board is the identification and management of risk. Where risks are identified which require further or more in depth discussion the board will create a smaller sub group mandated to work with the Organisational Director towards formulating an action plan aimed at resolution. The sub group is accountable to the full board in terms of providing regular updates and seeking ratification for any actions.

Trustee induction and training

New trustees undergo an induction to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the decision making process, the business strategy and the recent financial performance of the charity. New trustees are invited to observe Board Meetings in advance of their appointment. They meet key employees of the charity and are encouraged to attend external training events as appropriate. In light of the nature of the work performed by the team and to allow a better understanding of this, each trustee must complete the Leeds safeguarding "Leeds Safeguarding Children Partnership (LSCP) Introduction to Safeguarding Young People Training" during their term on the Board. Included within the budget is an amount for the training of Trustees.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Trustees' responsibilities statement

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 28 November 2022 and signed on behalf of the board of trustees by:

M Lewis
Chair

Behind Closed Doors (BCD)

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Behind Closed Doors (BCD)

Year ended 31 March 2022

I report to the trustees on my examination of the financial statements of Behind Closed Doors (BCD) ('the charity') for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Behind Closed Doors (BCD)

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Behind Closed Doors (BCD) *(continued)*

Year ended 31 March 2022

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Graham Atkinson FCA
Independent Examiner

Walter Dawson & Son
First Floor Offices, Unit A4
Old Power Way
Lowfields Business Park
Elland
HX5 9DE

30 November 2022

Behind Closed Doors (BCD)
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)
Year ended 31 March 2022

		Unrestricted funds	2022 Restricted funds	Total funds	2021 Total funds
	Note	£	£	£	£
Income and endowments					
Donations and legacies	5	9,490	257,123	266,613	303,183
Charitable activities	6	319,823	–	319,823	321,309
Investment income	7	1,160	–	1,160	2,057
Total income		<u>330,473</u>	<u>257,123</u>	<u>587,596</u>	<u>626,549</u>
Expenditure					
Expenditure on raising funds:					
Costs of raising funds	8	1,650	–	1,650	3,360
Expenditure on charitable activities	9,10	306,328	242,067	548,395	563,027
Total expenditure		<u>307,978</u>	<u>242,067</u>	<u>550,045</u>	<u>566,387</u>
Net income		<u>22,495</u>	<u>15,056</u>	<u>37,551</u>	<u>60,162</u>
Transfers between funds		(7,153)	7,153	–	–
Net movement in funds		<u>15,342</u>	<u>22,209</u>	<u>37,551</u>	<u>60,162</u>
Reconciliation of funds					
Total funds brought forward		335,474	22,521	357,995	297,833
Total funds carried forward		<u>350,816</u>	<u>44,730</u>	<u>395,546</u>	<u>357,995</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 15 to 27 form part of these financial statements.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Statement of Financial Position

31 March 2022

	Note	2022 £	£	2021 £	£
Fixed assets					
Tangible fixed assets	17		4,162		2,668
Current assets					
Debtors	18	19,077		14,070	
Cash at bank and in hand		448,153		435,829	
		<u>467,230</u>		<u>449,899</u>	
Creditors: amounts falling due within one year	19	<u>75,846</u>		<u>94,572</u>	
Net current assets			391,384		355,327
Total assets less current liabilities			<u>395,546</u>		<u>357,995</u>
Net assets			<u>395,546</u>		<u>357,995</u>
Funds of the charity					
Restricted funds			44,730		22,521
Unrestricted funds			<u>350,816</u>		<u>335,474</u>
Total charity funds	22		<u>395,546</u>		<u>357,995</u>

For the year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The statement of financial position
continues on the following page.

The notes on pages 15 to 27 form part of these financial statements.

Behind Closed Doors (BCD)
Company Limited by Guarantee
Statement of Financial Position *(continued)*
31 March 2022

These financial statements were approved by the board of trustees and authorised for issue on 28 November 2022, and are signed on behalf of the board by:

M Lewis
Chair

G Crofton
Treasurer

Company registration number: 05802623

Charity registration number: 1116500

The notes on pages 15 to 27 form part of these financial statements.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Statement of Cash Flows

Year ended 31 March 2022

	2022 £	2021 £
Cash flows from operating activities		
Net income	37,551	60,162
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	1,666	2,469
Other interest receivable and similar income	(1,160)	(2,057)
Accrued (income)/expenses	24,864	(871)
<i>Changes in:</i>		
Trade and other debtors	(5,007)	(10,399)
Trade and other creditors	(43,590)	56,338
Cash generated from operations	14,324	105,642
Interest received	1,160	2,057
Net cash from operating activities	<u>15,484</u>	<u>107,699</u>
Cash flows from investing activities		
Purchase of tangible assets	(3,160)	(1,202)
Net cash used in investing activities	<u>(3,160)</u>	<u>(1,202)</u>
Net increase in cash and cash equivalents	12,324	106,497
Cash and cash equivalents at beginning of year	435,829	329,332
Cash and cash equivalents at end of year	<u>448,153</u>	<u>435,829</u>

The notes on pages 15 to 27 form part of these financial statements.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2022

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is First Floor Offices, Unit A4, Old Power Way, Lowfields Business Park, Elland, HX5 9DE.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

3.1 Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

3.2 Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

3.3 Judgements and key sources of estimation uncertainty

In the application of the charity's policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

3.4 Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes unless the funds have been designated for other purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

3.5 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of donation.

Income from donated goods and services is measured at fair value and is recognised in the accounts when received if the value can be reliably measured.

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which it has been received. Such income is only deferred when:

- the donor specifies that the grant or donation must only be used in future accounting periods; or
- the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

3.6 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates.

Costs of generating funds are the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

3.7 Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

3.8 Tangible assets

Tangible fixed assets costing £500 or more are initially recorded at cost and subsequently stated at cost or valuation less any accumulated depreciation and impairment losses.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

3.9 Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings - 33% straight line

3.10 Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

3.11 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings and current liabilities.

3.12 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instrument Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle its liability simultaneously.

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

3.13 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

3.14 Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

4. Limited by guarantee

The charitable company is a company limited by guarantee and has no share capital. In the event of winding-up the liability of each member is limited to £1.

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations			
Donations and gifts	9,002	–	9,002
Grants			
Henry Smith	–	9,750	9,750
Big Lottery	–	164,094	164,094
Lloyds Bank Foundation	–	38,820	38,820
Ministry of Justice	–	–	–
Garfield Weston Foundation	–	15,000	15,000
Women's Lives Leeds	–	1,126	1,126
The Brelms Trust CIO	–	–	–
Charities Aid Foundation	–	–	–
West Yorkshire Police and Crime Commissioner	–	5,000	5,000
Sovereign Health Care	–	5,000	5,000
The Pilgrim Trust	–	13,333	13,333
Liz and Terry Bramall Foundation	–	5,000	5,000
Other grants under £1,000	488	–	488
	<u>9,490</u>	<u>257,123</u>	<u>266,613</u>

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

5. Donations and legacies *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Donations			
Donations and gifts	28,245	260	28,505
Grants			
Henry Smith	–	39,100	39,100
Big Lottery	–	76,353	76,353
Lloyds Bank Foundation	–	40,080	40,080
Ministry of Justice	10,493	52,790	63,283
Garfield Weston Foundation	–	15,000	15,000
Women's Lives Leeds	–	10,691	10,691
The Brelms Trust CIO	–	5,000	5,000
Charities Aid Foundation	–	4,354	4,354
West Yorkshire Police and Crime Commissioner	–	6,984	6,984
Sovereign Health Care	–	–	–
The Pilgrim Trust	–	13,333	13,333
Liz and Terry Bramall Foundation	–	–	–
Other grants under £1,000	–	500	500
	<u>38,738</u>	<u>264,445</u>	<u>303,183</u>

6. Charitable activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Service Level Agreements	318,973	318,973	320,059	320,059
Training and other income	850	850	1,250	1,250
	<u>319,823</u>	<u>319,823</u>	<u>321,309</u>	<u>321,309</u>

Included within charitable activities is income recognising the work done by volunteers. Where a market value can be ascertained, a value has been included as income from volunteers. A corresponding cost has also been recognised.

7. Investment income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Interest receivable	<u>1,160</u>	<u>1,160</u>	<u>2,057</u>	<u>2,057</u>

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

8. Costs of raising funds

	Unrestricted Funds	Total Funds 2022	Unrestricted Funds	Total Funds 2021
	£	£	£	£
Fundraising agents	1,650	1,650	3,360	3,360
	<u>1,650</u>	<u>1,650</u>	<u>3,360</u>	<u>3,360</u>

9. Expenditure on charitable activities by fund type

	Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£
Support services	231,814	122,508	354,322
Support costs	74,514	119,559	194,073
	<u>306,328</u>	<u>242,067</u>	<u>548,395</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£
Support services	243,791	134,881	378,672
Support costs	74,766	109,589	184,355
	<u>318,557</u>	<u>244,470</u>	<u>563,027</u>

10. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2022	Total fund 2021
	£	£	£	£
Support services	354,322	191,188	545,510	560,188
Governance costs	–	2,885	2,885	2,839
	<u>354,322</u>	<u>194,073</u>	<u>548,395</u>	<u>563,027</u>

Support services includes support for people who are suffering or have suffered from domestic abuse. All support and governance costs are allocated to this charitable activity.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

11. Analysis of support costs

	Support services £	Total 2022 £	Total 2021 £
Staff costs	105,508	105,508	101,129
Premises	35,395	35,395	29,565
General office	35,330	35,330	29,966
Human resources	3,788	3,788	7,293
Finance costs	170	170	198
Governance costs	2,885	2,885	2,839
Insurance	2,241	2,241	2,111
Other professional fees	1,880	1,880	6,635
Training	4,884	4,884	1,165
Sundry expenses	326	326	985
Depreciation	1,666	1,666	2,469
	<u>194,073</u>	<u>194,073</u>	<u>184,355</u>

12. Net income

Net income is stated after charging/(crediting):

	2022 £	2021 £
Depreciation of tangible fixed assets	1,666	2,469
Operating lease rentals	<u>—</u>	<u>22,280</u>

13. Independent examination fees

	2022 £	2021 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>2,410</u>	<u>2,325</u>

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022 £	2021 £
Wages and salaries	394,245	400,131
Social security costs	29,173	29,765
Employer contributions to pension plans	<u>33,071</u>	<u>31,722</u>
	<u>456,489</u>	<u>461,618</u>

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

14. Staff costs *(continued)*

The average head count of employees during the year was 16 (2021: 15). The average number of full-time equivalent employees during the year is analysed as follows:

	2022 No.	2021 No.
Support workers	12	12
Management and administration	3	3
	<u>15</u>	<u>15</u>

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £151,326 (2021: £150,373).

15. Trustee remuneration and expenses

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year (2021 - None). No trustees were reimbursed for travel expenses during the year (2021 - None).

16. Taxation

As a charity the company is exempt from tax on income falling within Part II of the Corporation Taxes Act 2010 and on gains falling within s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives. No tax charges have arisen in the charity.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

17. Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 April 2021	20,821
Additions	3,160
At 31 March 2022	<u>23,981</u>
Depreciation	
At 1 April 2021	18,153
Charge for the year	1,666
At 31 March 2022	<u>19,819</u>
Carrying amount	
At 31 March 2022	<u>4,162</u>
At 31 March 2021	<u>2,668</u>

18. Debtors

	2022 £	2021 £
Trade debtors	–	500
Prepayments and accrued income	18,277	7,947
Other debtors	800	5,623
	<u>19,077</u>	<u>14,070</u>

19. Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	8,386	610
Accruals and deferred income	50,709	84,453
Social security and other taxes	14,064	9,509
Other creditors	2,687	–
	<u>75,846</u>	<u>94,572</u>

20. Deferred income

	2022 £	2021 £
At 1 April 2021	75,528	19,147
Amount released to income	(75,528)	(19,147)
Amount deferred in year	16,921	75,528
At 31 March 2022	<u>16,921</u>	<u>75,528</u>

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

20. Deferred income *(continued)*

Deferred income represents grant income for which the SORP recognition criteria had not yet been met.

21. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £33,071 (2021: £31,722).

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

22. Analysis of charitable funds

Unrestricted funds

	At 1 April 2021 £	Income £	Expenditure £	Transfers £	At 31 Mar 2022 £
General funds	244,737	330,473	(307,978)	(7,153)	260,079
Contingency fund	90,737	—	—	—	90,737
	<u>335,474</u>	<u>330,473</u>	<u>(307,978)</u>	<u>(7,153)</u>	<u>350,816</u>

	At 1 April 2020 £	Income £	Expenditure £	Transfers £	At 31 Mar 2021 £
General funds	182,703	362,104	(321,917)	21,847	244,737
Contingency fund	112,500	—	—	(21,763)	90,737
	<u>295,203</u>	<u>362,104</u>	<u>(321,917)</u>	<u>84</u>	<u>335,474</u>

The income funds of the charity include the designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

The contingency fund is set aside by the trustees to cover staffing costs in case of long term sickness, redundancies and other unforeseen staffing costs.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

22. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 April 2021 £	Income £	Expenditure £	Transfers £	At 31 Mar 2022 £
Prevention and recovery Management, administration and monitoring	19,304	217,177	(190,155)	–	46,326
Safeguarding fund	–	38,820	(45,973)	7,153	–
Sanctuary Scheme	2,091	–	(103)	–	1,988
Women's Leeds Lives	–	–	(3,584)	–	(3,584)
	1,126	1,126	(2,252)	–	–
	<u>22,521</u>	<u>257,123</u>	<u>(242,067)</u>	<u>7,153</u>	<u>44,730</u>

Restricted funds

	At 1 April 2020 £	Income £	Expenditure £	Transfers £	At 31 Mar 2021 £
Prevention and recovery Management, administration and monitoring	–	213,674	(194,370)	–	19,304
Safeguarding fund	–	40,080	(40,080)	–	–
Fixed asset fund	2,253	–	(162)	–	2,091
Women's Leeds Lives	377	–	(293)	(84)	–
	–	10,691	(9,565)	–	1,126
	<u>2,630</u>	<u>264,445</u>	<u>(244,470)</u>	<u>(84)</u>	<u>22,521</u>

The Prevention and Recovery Service was funded by Henry Smith, Big Lottery Fund, The Pilgrim Trust and Garfield Weston Foundation. This funding provides support staff delivering front-line and office based phone support.

The Management, Administration and Monitoring fund is made up of funds received from Lloyds Bank Foundation towards salaries of the Chief executive and the Admin, Monitoring and Finance Coordinator.

The Safeguarding fund is for safeguarding emergencies.

Women's Live Leeds was funded by Leeds Women's Aid.

A transfer has been made from general funds to restricted funds to cover the overspend on the project.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

23. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Tangible fixed assets	4,162	–	4,162
Current assets	402,380	64,850	467,230
Creditors less than 1 year	(55,726)	(20,120)	(75,846)
Net assets	350,816	44,730	395,546

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Tangible fixed assets	2,668	–	2,668
Current assets	350,080	99,819	449,899
Creditors less than 1 year	(17,274)	(77,298)	(94,572)
Net assets	335,474	22,521	357,995

24. Analysis of changes in net debt

	At 1 Apr 2021 £	Cash flows £	At 31 Mar 2022 £
Cash at bank and in hand	435,829	12,324	448,153

25. Related parties

There have been no related party transactions in the year.

BEHIND CLOSED DOORS

England & Wales - Charity number 1116500

Accounts

COMPANY REGISTRATION NUMBER: 05802623
CHARITY REGISTRATION NUMBER: 1116500

Behind Closed Doors (BCD)
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2021



Behind Closed Doors (BCD)

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2021

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Independent examiner's report to the trustees	17 to 18
Statement of financial activities (including income and expenditure account)	19
Statement of financial position	20 to 21
Statement of cash flows	22
Notes to the financial statements	23 to 35

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2021

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

Reference and administrative details

Registered charity name Behind Closed Doors (BCD)

Charity registration number 1116500

Company registration number 05802623

Principal office Not disclosed due to safety issues

Registered office First Floor Offices, Unit A4
Old Power Way
Lowfields Business Park
Elland
HX5 9DE

The trustees	M Lewis	(Appointed 22 July 2020)
	G Crofton	
	S Milner	
	D Ruddiman	(Resigned 16 December 2020)
	J Withnell	
	A Puente	
	R Davison	(Resigned 16 December 2020)
	C Gallagher	(Appointed 23 September 2020)
G Harkness	(Appointed 21 July 2021)	

Bankers

Unity Trust Bank
4 Brindleyplace
Birmingham
B1 2JB

Virgin Money
Jubilee House
Gosforth
Newcastle
NE3 4PL

Redwood Bank
The Nexus Building
Broadway
Letchworth Garden City
Hertfordshire
SG6 3TA

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

	The Charity Bank Fosse House 182 High Street Tonbridge TN9 1BE
Chief Executive	R Davany
Company secretary	G Brook
Independent examiner	Graham Atkinson FCA Walter Dawson & Son First Floor Offices, Unit A4 Old Power Way Lowfields Business Park Elland HX5 9DE

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Objectives and activities

The charity's objectives are to promote by preventative and supportive measures and raising awareness and understanding of domestic abuse and violence and providing to the public, and in particular those people whose lives are impacted by domestic abuse and violence ('Impacted Individuals'), support, training and access to services and information as well as working with other agencies for Impacted Individuals and their families.

Provide direct timely intervention services to people affected by domestic abuse in order to both aid in the recovery process and to prevent repeat victimisation.

Develop robust partnerships with other service providers in order to ensure an effective multi agency approach.

Raise awareness of the issue of domestic abuse and to promote best practice.

Our main activities and who we help are described below. All the charitable activities focus on supporting people who are suffering or have suffered from domestic abuse and in raising awareness of the issues and the support and services available. All these activities are undertaken to further our charitable purposes for the public benefit. The trustees consider they comply with guidance issued by the Charity Commission regarding public benefit, under section 4 of the 2011 Charities Act.

The charity's policy is to consult and discuss with employees, through unions, staff councils and at meetings, matters likely to affect employees' interests.

Information of matters of concern to employees is given through information bulletins and reports which seek to achieve a common awareness on the part of all employees of the financial and economic factors affecting the group's performance.

Applications for employment by disabled persons are always fully considered, bearing in mind the aptitudes of the applicant concerned. In the event of members of staff becoming disabled, every effort is made to ensure that their employment within the charity continues and that the appropriate training is arranged. It is the policy of the charity that the training, career development and promotion of disabled persons should, as far as possible, be identical to that of other employees.

Due to the Covid-19 pandemic the volunteer program was put on hold.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

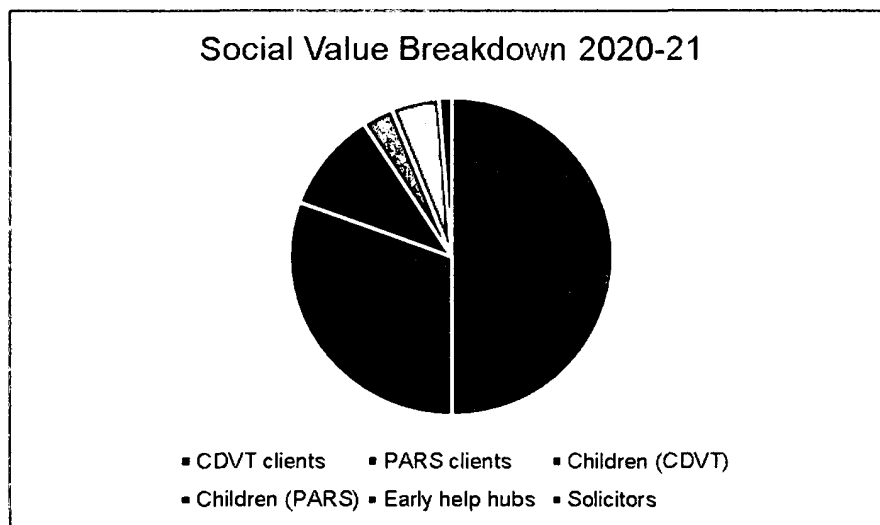
Year ended 31 March 2021

Achievements and performance

Social Value Report 2020-2021

In the financial year 2020-21 BCD produced at least £5million of social value through supporting 598 people, 535 women, 61 men and 2 people who identified as non-binary.

Social value created for BCD stakeholders 2020-21.



This was calculated using

- Outcomes data collected from the 288 clients who completed support in the year;
- Data from a small number of individual and group consultations with Community Domestic Violence team (CDVT) and Prevention and Recovery Service (PARS) clients, carried out on line, by phone or on a Mentimeter survey to verify outcomes data and explore clients' experience in more detail;
- Interviews by phone and Mentimeter surveys with some key stakeholders: Early Help Hub managers, solicitors who have worked with clients this year, our LDVS partners, our Commissioner and the Front Door Safeguarding Hub manager.

As in previous years, our research was conducted by a consultant, Liz Riley, and the BCD team following the 7 Social Return on Investment Principles¹

Last year

Delivery continued without a break throughout the year. COVID 19 restrictions meant that the situation described at the end of last year continued. All support was delivered remotely, by phone, WhatsApp, Facetime or online, sometimes outside normal working hours where this met client need and all meetings with other agencies as part of client support took place on line. Family work was reintroduced towards the end of the year, although ideas and resources were shared with parents so that they could use them with their children. The Volunteer Programme remained suspended after volunteers completed their pre-Covid cases.

¹ SVUK ref – may be differently described on website

Year ended 31 March 2021

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

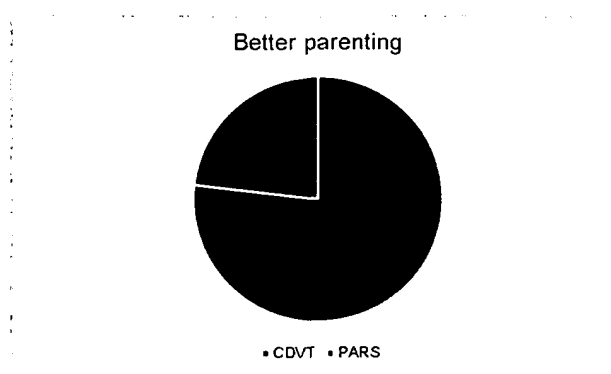
Year ended 31 March 2021

Achievements and performance (continued)

CDVT clients valued being 'better able to keep themselves safe' highly. PARS clients reported that this was important, but valued their 'better mental health and wellbeing' more highly. They also attached almost twice as much value to 'being more independent, in control and able to make decisions'. In both services, newer and stronger relationships were not valued highly, although most of the clients consulted described how their relationships had changed for the better. This is similar to the position reported last year.

"There are people I don't talk to anymore. I don't consider them friends. They don't bring anything. I have all new friends."

In 2019-20 we reported that 'Better Parenting' was a relatively minor outcome for both sets of clients with PARS clients valuing their outcomes slightly higher. This year the value attributed by CDVT clients is much higher.



This is likely to be as a result of the lower number of clients with children in PARS, 343 rather than the 562 in CDVT, rather than any decline in the effectiveness of parenting support in the service

"I was constantly trying to hide arguments and tension from kids, mask over problems, fake that everything was OK. This meant the kids weren't really able to talk about their emotions. I'd pretend and then they'd retreat as well. Now we're more open with each other. I don't pretend or tell them that it's OK if it's not I was a good mum, but now I'm doing it for the right reasons. The fun we have is for us."

"I love being a Mum now...I didn't enjoy it before. We weren't close. I could tell they didn't trust me and that broke me. Now I care for my disabled son myself. I had a care package before and that felt disempowering- I never felt like his Mum before. Now he wants me all the time."

Other possible outcomes for both services derived from client consultation this year were

- Better physical health
- Increased job satisfaction and progression in work.

The first of these was identified and monitored in both services in previous years, but the value recorded was so insignificant that we ceased to monitor it. It seems probable that this has increased in importance for clients this year, due to the pandemic. The second may reflect the fact that online/phone support has made our services more accessible to people in work. In 2020-1 213 clients (83 in CDVT 130 in PARS) were in work and most of those we consulted spoke about how well they had been able to fit our support around their jobs and the differences this had made at work.

"I am actually me at work now. Before I was following his advice; not me at all. It felt wrong inside. Work is easier now. I'm just me."

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 31 March 2021

Achievements and performance (continued)

"I've had 3 promotions in last 3 years. Before, everything I'd tried to do I had to stop. Now I've been with the same company for 8 years. The longest ever. I've come out of myself and shown the company I'm better than I was. I don't feel guilty about getting the promotions. I'm no longer pushed back down."

Clients said that they particularly valued the individual, tailored support they had received and how important this had been in creating strong, trusted relationships with their worker. This made them feel important and valued and kept them going even when circumstances were difficult for them.

"When [my worker] phoned the first time it was such a relief. I couldn't breathe and all of a sudden, my head was above water. She gave me the strength to keep swimming all by myself. She took me through the whole process. Spoke to me like my own sister. Phoned me and made me feel at ease. It was hard to talk about it. She made me feel safe."

"[My Worker] stripped it all back. We talked the same language and got on. I looked forward to her ringing, and prepared. Whatever she said she was going to do she did. To trust someone in our position is a biggy. She knew what she was talking about."

"She gave me the tools to recognise and overcome [the negative relationships around me]. Phone calls, check in, asking how you are while on the waiting list: it blew my mind. I felt that someone actually cared...Having that sense of time away from life to focus on me. What's happened in the week. How I'm feeling. Breaking it down, dissecting it...What's been bugging me. Why certain things upset me -it did so much for me. At every session she told me I was doing well and asked me to practice. I continue to use that every single day"

They also explained how their workers professional, knowledgeable support helped them understand their experiences and the complexity of legal, housing and other processes.

"[My worker] understands what I'm going through and how I'm feeling...she can vocalise it for me. She helped me describe what was going on... Reassured me and helped me with form filling. It was hard but we worked on it together – all the form filling [for a court appearance]. I didn't know the process. She was very knowledgeable and very helpful."

Several mentioned that the way that workers were proactive and encouraging, while offering support was unique to BCD and showed that they cared about them and respected their decisions, even when they didn't understand their reasoning.

"She helped me put things in perspective...knows how to calm me down...helped me see why professionals are worried [about her and her children]. [She] was truthful and blunt and listened. I need that. Now I'm confident, making my own decisions. She checks on me, encourages me to take little steps."

One client articulated very well the relationship between our two services:

"PARS is the only place that helps people when they're not actually going through it. When I was in the DV I was afraid that when it [the DV situation and CDVT support]'s over I won't get any help."

This year we decided to use the consultations with clients to explore the experience and outcomes for Black, Asian and minority ethnic (BAME) and male clients to see whether these were different from those of the client group as a whole. The numbers we consulted were too small for us to be sure they are representative, but their views were thought provoking.

BAME clients

The outcomes reported by BAME clients in both services seem very similar to those for clients as a whole and, generally the process by which they say they achieve these seem very similar too. The single major difference seems to be the context in which BAME clients are trying to escape and recover from violence and abuse. They described how, as a result of their worker's support, they had realised that:

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 31 March 2021

Achievements and performance (continued)

"A lot has changed. I felt I was surrounded by toxic people. I wanted to know more, how to set boundaries with parents, siblings and friends. Not doing things to make them happy. Recognising people who are toxic. They're not bad person, I love them. But I need to keep my distance, have boundaries - say no more often to my mum and sister. Explain more. [I'm] taking more control of circumstances. It's a generational thing, has carried on for generations. We're the ones breaking the cycle."

This means that their workers are supporting them to address violence and abuse on multiple fronts. While this is complex and time-consuming, it is clear from clients that, with BCD's support, they can change and make differences to these relationships too.

"PARS Support helped me explain things to my brother after 6 years [not talking to him]. Now he's the most supportive. Supported me to go to the police. Him and his wife have helped me in ways I never even know."

Men

The male clients we consulted described outcomes and processes similar to those for the client group as a whole, and it seemed, similarly effective.

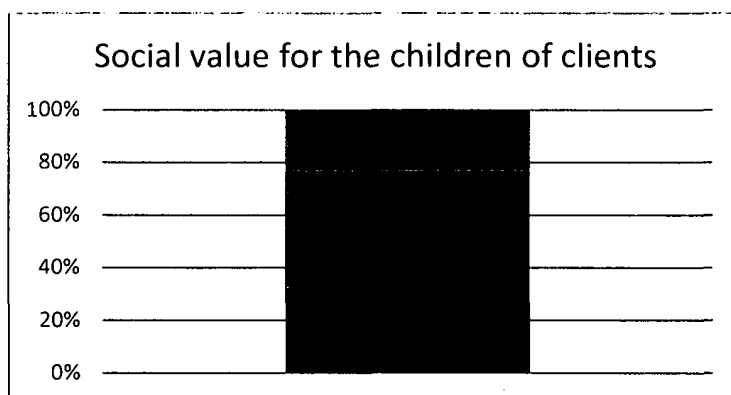
"I have friends now; I couldn't trust people before... I've made new friends since support. I'm more confident now, before I was faking confidence, but now I feel it. I've got a new job now, before I would have thought about getting a new job and then thought of all the reasons not to do it, I would have doubted myself. My mental health has improved, I used to be anxious, I always saw the worst outcome. I'm feeling less scared now. Now I'll ask for help at work, before I would have struggled but now I'll talk to my team about something and ask for help."

They highlighted the difficulties they face in finding specialist support to help them, including a lack of services and the labelling and presentation of most domestic violence support services as female.

"Please make it easier for the next male to get some support ... I had to work really hard to get an appointment as there wasn't enough resource to help a male... I think that some men might have needed [support] a little more than I did and I can imagine that they might have given up on getting some help before I did."

Social value for the children of clients

Because BCD doesn't work directly with children, we collect information about the social value we create for them through their parents. This year parents said that we created almost £500,000 of social value for their children by helping them to have happier and more stable lives.



Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 31 March 2021

Achievements and performance (continued)

Most value was created for children of CDVT clients, partly because there were more of them, but also because CDVT parents said the outcomes for their children were twice as important. Clients suggested that children of CDVT clients are, generally much closer to and more immediately affected by the violence and abuse in the family, although they remained concerned about the long-term effects.

"The youngest was protected by [my] middle daughter. He was abusive to her too. [Now she's] in an abusive relationship herself. Her dad didn't believe she was being abused. I sought help from him and nothing happened... She wants to go to uni, but is scared to go and scared to leave me. I'm her safety net. I'm trying to cut her loose a bit, not be over protective...what's changing for me is letting her go."

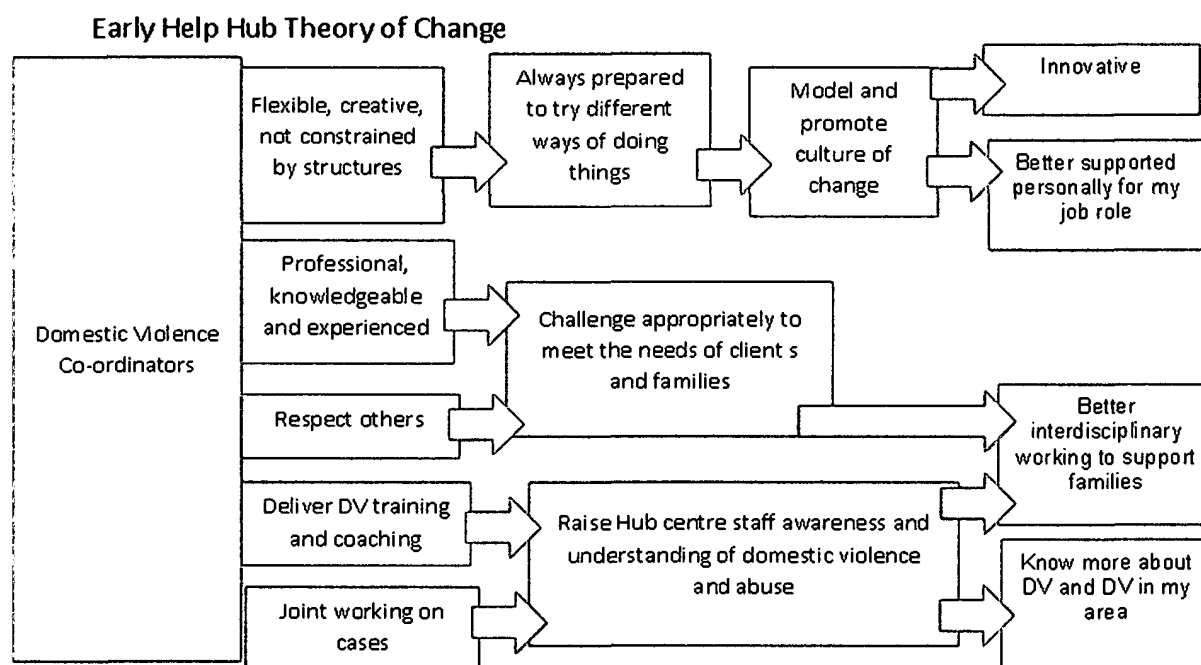
Social value for key other stakeholders

This year we also decided to look more carefully at the value we create for some of our key stakeholders. This is especially relevant because all the clients we consulted describe how their workers effectively worked with and coordinated support from other professionals and agencies.

"It's like a network around you. [They've] not all helped at same time, it's been over a period of 7 years. BCD came when there was nothing but my GP. It was the only thing I needed and helped at that time. It was like pieces in a jigsaw puzzle. It just worked."

Social value for Early Help Hubs

Our research shows that BCD's Domestic Violence Coordinators created at least £480,000 of value for the Early Help Hub managers, mainly by better joint working to support clients and families and also by supporting them personally and promoting innovation. The diagram below shows how they said these changes were created.



"The biggest difference that you've made is you've supported us to be as creative as we are in terms of the Think Family Work Family Approach."

"Empowering other workers and partners and helping them to do their bit and take the appropriate action."

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 31 March 2021

Achievements and performance (continued)

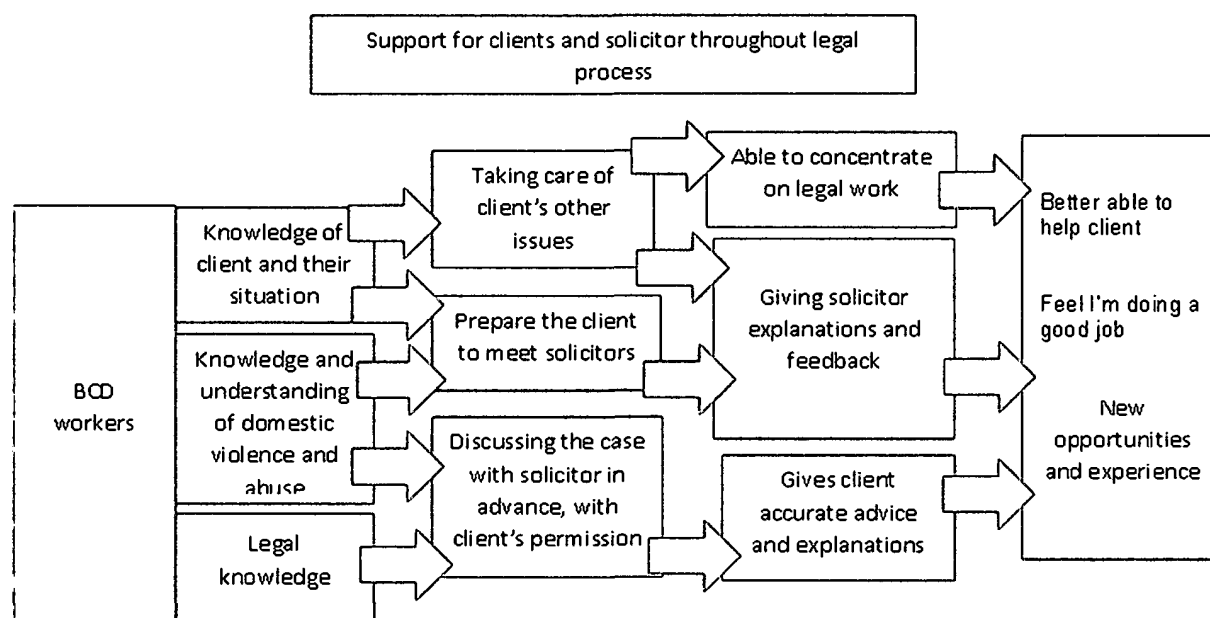
Social Value for Solicitors

In 2020-21 we created almost £29,000 worth of social value for the solicitors we worked with. Solicitors we consulted said this was mainly created by CDVT support for clients with family proceedings. Our interviews revealed that the PARS team also provides support for clients to access legal support in divorce and custody cases, which will create additional social value, not included here. Solicitors said that BCD workers:

- Increased their ability to help client
- Increased the feeling that they were doing a good job for their clients
- Gave them new opportunities and experience and raised their profile amongst their colleagues.

This diagram explains how solicitors thought we achieved this.

Solicitors' Theory of Change



"BCD's professional support reassures both us & the client that we can help, particularly when it comes to letters of support for their legal aid applications."

"Clients' struggle to take things in. Their workers help clients... by being able to talk it through with them... After court, [a client's] worker was able to remind her what happened. She couldn't remember because she was so nervous... This made the court process more effective. The worker checked by email to make sure her explanation of what happened in court was correct and I checked with [her] how client is, where she is with her mental health and so on."

The Leeds Women's Aid partnership

Our Leeds Women's Aid partners said that BCD provide a solid foundation for partnership and that we shared responsibility, values and philosophy, making us stronger together. The strong relationship between team leaders contributed to this.

Commissioners

The Commissioner said that BCD has a valuable role in checking that ideas are practicable and giving constructive feedback, making her life easier.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 31 March 2021

Achievements and performance (continued)

"They achieve this by being open and responsive, listening and applying their knowledge and expertise. They can demonstrate the value of what they do and quickly provide information and case studies always showing a willingness to change and develop."

Learning and developing

This year we have developed our expertise in supporting clients remotely, by phone or online. Feedback and the research for this study, shows that, while some people were looking forward to face-to-face support, others thought remote support was more effective for them, at least at some stages in their progression. We will now be able to offer clients all these options for support and refine them further.

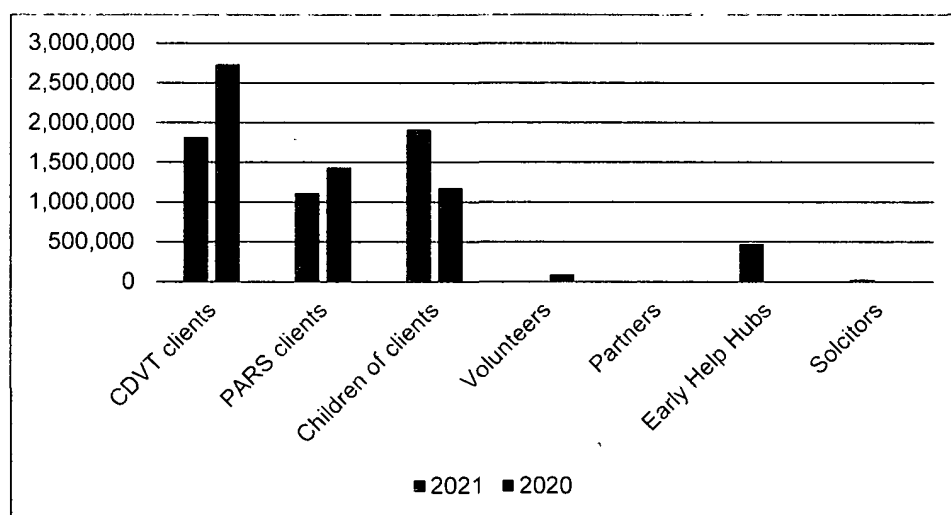
We need to consider ways to more systematically provide support to BAME clients and others tackling domestic violence and abuse in the context of other control and abuse in their lives. We also need to build on the suggestions of BAME clients about how better to reach people from BAME communities.

Although we did try to explore the experience of male clients, this was not wholly successful and we need to do more to understand and improve the BCD experience for them.

It would also be good to explore and understand the experience of clients more regularly throughout the year, rather than relying on end of year interviews, so that we can make more rapid changes. This is now possible as the team are becoming more experienced in handling the consultation process.

Similarly, it would be interesting to explore further the social value we create for our partners, in particular the value created for the whole of the Hub teams.

Comparison to the Social Value reported in 2019-20



The table above compares the Social Value reported this year to that reported in 2019-20

The number of clients rose this year from 549 last year (up 21% on the previous year), despite staff changes in CDVT and the suspension of the PARS volunteer programme reducing capacity. However, significantly fewer clients completed support: 48% this year, compared to 63% last. This is likely to be because the clients in both services have increasingly complex, multiple needs, exacerbated by the stress of COVID and lockdowns, which take longer to resolve.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 31 March 2021

Achievements and performance (continued)

Significantly more value created has been for the children of clients (38% more than in 2019-20). In part this may be down to better data collection, but many more clients this year talked about their concern about the problems they have identified in their children as a result of the violence and abuse. This may be as a result of media publicity about children and domestic violence this year and it could also be that it is more apparent as parents and children have spent more time together this year as a result of the pandemic.

This was the first full year of Early Help Hub operation and the value created for Hub managers has begun to make a significant contribution to the social value we create, although it underestimates the value for the Hubs as a whole.

Value for money

For each pound invested, BCD produced at least between £7.24 and £9.00 of social value², similar to last year's figures.

² This does not include social value created work with adult family members, LDVS partners, commissioners, the Front Door Safeguarding Hub, other partners or volunteers which were too small to include in the calculation.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Financial review

The income for the year was £626,549 (2020 - £638,015) and expenditure amounted to £566,387 (2020 - £545,486), resulting in net income of £60,162 (2020 - £92,529). This includes £- (2020 - £33,645) of intangible (volunteering hours) income and expenditure.

As a result of Covid, the Board has reviewed its reserves policy. As a result, the Board is seeking to build reserves to ensure that there is sufficient to cover 12 month's expenditure; this is an increase of the previous policy which has historically been to hold three to six month's expenditure. The trustees consider that reserves should be higher given the nature of the work done and the need for BCD's services in the post Covid climate. At this level, it will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. The level of reserves necessary is expected to equate to £314,791, unrestricted funds held at the year end amounted to £244,737 (2020 - £182,703) and designated funds held for this purpose amounted to £90,737 (2020 - £112,500). Therefore, the total required level of reserves overall has been met and need to be maintained.

BCD is governed by its Memorandum and Articles of Association, which permits the trustees to invest surplus funds as they shall consider appropriate. The current policy of the trustees is to invest on deposit only, seeking under this policy to obtain the best rate of interest in the market place with providers having FSCS backing and ethics that are not conflicting with the organisation's objectives and activities.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The Management Committee regularly conducts a review of the major risks to which the charity is exposed, and put in place any systems to limit those risks.

Our primary funder is Leeds City Council. BCD delivers part of the Leeds Domestic Violence Service contract. Our Community Domestic Violence team provides practical support and helps clients who are at high risk of harm from their violent and abusive relationship.

Our Prevention and Recovery Services (PARS) provides emotional support for victims of domestic violence and abuse. This is an area that is not funded centrally, as a result, it is funded primarily through grant income. These grants can be short term and received annually or, in some instances, a grant payable over a three year term.

We were fortunate to be successful in specific Covid-19 bids in the year as many large existing funders put their applications on hold. Our team continued to provide services to clients throughout lockdowns using alternatives to face to face meetings to maintain safety for themselves and clients.

No staff were furloughed during this time.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Plans for future periods

Effective delivery of BCD's mission requires engagement of the whole organisation, so it is imperative that everyone takes an active part in the business planning process. Ultimate responsibility and decision making is the role of the Board, supported by the Chief Executive and Senior Management Team. The strategic challenges facing BCD are discussed at Board level and all staff are involved in developing the business strategy.

Our strategic aims will ensure BCD is a sustainable and financially secure organisation. Enabling us to create, develop and deliver a better future for our clients, colleagues and stakeholders.

The strategic aims for 2020-23 are:

- We will create a better future by strengthening how we deliver services
- We will develop a better future for all stakeholders through establishing and expanding service provision and increasing income
- We will provide a better future through becoming a high performing organisation

Strategies for achieving these aims

Priorities are set to address each of the three year strategic objectives and determine the main strands of work for BCD to focus on in the year. These are then set out in the annual action plan. The action plan has an emphasis on setting the direction of the organisation and, through a strategic and operational framework using key performance indicators to monitor them allows the Board to review BCD's performance against the overarching strategy.

Create a better future by strengthening how we deliver services

We will create a stronger infrastructure to support the excellent services we provide by investing in our people, our resources, our facilities and our premises. We will focus on the following specific areas.

- We will place the clients we support at the heart of our decision making, and we will maintain a fund that will offer personalised support to engender this approach.
- We will create a vision for the ideal office environment for BCD.
- We will review our branding and will ensure we deliver a consistent message in all our communications.
- Through the development of the internal organisational infrastructure, we will improve staff wellbeing, which will aid retention and strengthen our team and at the same time, ensure futureproofing.

Develop a better future for all stakeholders through establishing and expanding service provision and increasing income

- In our activities, we will seek to increase our diversity and to offer services that are balanced across the socio-demographics of the communities we support.
- We will seek additional contracts and funding opportunities from our existing partners and new contracts. Seek funding through collaborative working with new partners, which will increase our service delivery.

Provide a better future through becoming a high performing organisation

- We will invest in our employees.
- We will appoint quality Board Members with the relevant skillset, and a diverse range of experience to lead us into the next phase of growth.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Structure, governance and management

Behind Closed Doors (BCD) is a registered charity and a company limited by guarantee and is governed by its Memorandum and Articles of Association.

None of the trustees had any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

During the year indemnity insurance was paid on behalf of the trustees. The cost is included in insurance costs and cannot be separately identified.

The organisation is made up of members, trustees, paid staff and volunteers. The Board of Trustees holds ultimate responsibility for the strategic direction of the charity and for decisions of policy and practice, governing in accordance with the organisation's Memorandum and Articles of Association. The Board delegates day to day decision making to the Organisational Director who reports regularly to the trustees. It is the charity's aim to have a balanced board both in terms of skills and experience and being representative of the communities using the service. A formal process of election and induction of new trustees, by existing members, takes place. A key role of the board is the identification and management of risk. Where risks are identified which require further or more in depth discussion the board will create a smaller sub group mandated to work with the Organisational Director towards formulating an action plan aimed at resolution. The sub group is accountable to the full board in terms of providing regular updates and seeking ratification for any actions.

The Board is currently recruiting a new Chief Executive. The current structure is allowing the existing Senior Management Team to work closely alongside the Board of Trustees to ensure BCD, its staff and its clients continue to receive the best service.

Trustee induction and training

New trustees undergo an induction to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the decision making process, the business strategy and the recent financial performance of the charity. New trustees are invited to observe Board Meetings in advance of their appointment. They meet key employees of the charity and are encouraged to attend external training events as appropriate. Included within the budget is an amount for the training of Trustees.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Trustees' responsibilities statement

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 2 December 2021 and signed on behalf of the board of trustees by:



M Lewis
Chair

Behind Closed Doors (BCD)

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Behind Closed Doors (BCD)

Year ended 31 March 2021

I report to the trustees on my examination of the financial statements of Behind Closed Doors (BCD) ('the charity') for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Behind Closed Doors (BCD)

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Behind Closed Doors (BCD) *(continued)*

Year ended 31 March 2021

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Graham Atkinson FCA
Independent Examiner

Walter Dawson & Son
First Floor Offices, Unit A4
Old Power Way
Lowfields Business Park
Elland
HX5 9DE

2 December 2021

Behind Closed Doors (BCD)
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)
Year ended 31 March 2021

		Unrestricted funds	2021 Restricted funds	Total funds	2020 Total funds
	Note	£	£	£	£
Income and endowments					
Donations and legacies	5	38,738	264,445	303,183	289,281
Charitable activities	6	321,309	–	321,309	347,055
Investment income	7	2,057	–	2,057	1,679
Total income		<u>362,104</u>	<u>264,445</u>	<u>626,549</u>	<u>638,015</u>
Expenditure					
Expenditure on raising funds:					
Costs of raising funds	8	3,360	–	3,360	9,460
Expenditure on charitable activities	9,10	318,557	244,470	563,027	536,026
Total expenditure		<u>321,917</u>	<u>244,470</u>	<u>566,387</u>	<u>545,486</u>
Net income		<u>40,187</u>	<u>19,975</u>	<u>60,162</u>	<u>92,529</u>
Transfers between funds		84	(84)	–	–
Net movement in funds		<u>40,271</u>	<u>19,891</u>	<u>60,162</u>	<u>92,529</u>
Reconciliation of funds					
Total funds brought forward		295,203	2,630	297,833	205,304
Total funds carried forward		<u>335,474</u>	<u>22,521</u>	<u>357,995</u>	<u>297,833</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 23 to 35 form part of these financial statements.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Statement of Financial Position

31 March 2021

	Note	2021 £	£	2020 £	£
Fixed assets					
Tangible fixed assets	17		2,668		3,935
Current assets					
Debtors	18	14,070		3,671	
Cash at bank and in hand		435,829		329,332	
		449,899		333,003	
Creditors: amounts falling due within one year	19	94,572		39,105	
Net current assets			355,327		293,898
Total assets less current liabilities			357,995		297,833
Net assets			357,995		297,833
Funds of the charity					
Restricted funds			22,521		2,630
Unrestricted funds			335,474		295,203
Total charity funds	22		357,995		297,833

For the year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The statement of financial position
continues on the following page.

The notes on pages 23 to 35 form part of these financial statements.

Behind Closed Doors (BCD)
Company Limited by Guarantee
Statement of Financial Position *(continued)*

31 March 2021

These financial statements were approved by the board of trustees and authorised for issue on 2 December 2021, and are signed on behalf of the board by:



M Lewis
Chair



G Crofton
Treasurer

Company registration number: 05802623

Charity registration number: 1116500

The notes on pages 23 to 35 form part of these financial statements.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Statement of Cash Flows

Year ended 31 March 2021

	2021 £	2020 £
Cash flows from operating activities		
Net income	60,162	92,529
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	2,469	2,572
Other interest receivable and similar income	(2,057)	(1,679)
Accrued (income)/expenses	(871)	4,330
<i>Changes in:</i>		
Trade and other debtors	(10,399)	18,188
Trade and other creditors	56,338	(13,853)
Cash generated from operations	105,642	102,087
Interest received	2,057	1,679
Net cash from operating activities	<u>107,699</u>	<u>103,766</u>
Cash flows from investing activities		
Purchase of tangible assets	(1,202)	(3,154)
Net cash used in investing activities	<u>(1,202)</u>	<u>(3,154)</u>
Net increase in cash and cash equivalents	106,497	100,612
Cash and cash equivalents at beginning of year	<u>329,332</u>	<u>228,720</u>
Cash and cash equivalents at end of year	<u>435,829</u>	<u>329,332</u>

The notes on pages 23 to 35 form part of these financial statements.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2021

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is First Floor Offices, Unit A4, Old Power Way, Lowfields Business Park, Elland, HX5 9DE.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

3.1 Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

3.2 Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

3.3 Judgements and key sources of estimation uncertainty

In the application of the charity's policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

3. Accounting policies *(continued)*

3.4 Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes unless the funds have been designated for other purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

3.5 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of donation.

Income from donated goods and services is measured at fair value and is recognised in the accounts when received if the value can be reliably measured.

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which it has been received. Such income is only deferred when:

- the donor specifies that the grant or donation must only be used in future accounting periods; or
- the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

3. Accounting policies *(continued)*

3.6 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates.

Costs of generating funds are the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

3.7 Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

3.8 Tangible assets

Tangible fixed assets costing £500 or more are initially recorded at cost and subsequently stated at cost or valuation less any accumulated depreciation and impairment losses.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

3.9 Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings - 33% straight line

3.10 Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

3. Accounting policies *(continued)*

3.11 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings and current liabilities.

3.12 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instrument Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle its liability simultaneously.

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

3. Accounting policies *(continued)*

3.13 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

3.14 Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

4. Limited by guarantee

The charitable company is a company limited by guarantee and has no share capital. In the event of winding-up the liability of each member is limited to £1.

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Donations			
Donations and gifts	28,245	260	28,505
Grants			
Henry Smith	–	39,100	39,100
Big Lottery	–	76,353	76,353
Lloyds Bank Foundation	–	40,080	40,080
Ministry of Justice	10,493	52,790	63,283
Garfield Weston Foundation	–	15,000	15,000
Women's Lives Leeds	–	10,691	10,691
The Brelms Trust CIO	–	5,000	5,000
Charities Aid Foundation	–	4,354	4,354
West Yorkshire Police and Crime Commissioner	–	6,984	6,984
Jimbos	–	–	–
The Pilgrim Trust	–	13,333	13,333
Liz and Terry Bramall Foundation	–	–	–
Other grants under £1,000	–	500	500
	<u>38,738</u>	<u>264,445</u>	<u>303,183</u>

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

5. Donations and legacies *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Donations			
Donations and gifts	35,629	500	36,129
Grants			
Henry Smith	–	37,900	37,900
Big Lottery	–	139,806	139,806
Lloyds Bank Foundation	–	29,854	29,854
Ministry of Justice	–	–	–
Garfield Weston Foundation	–	–	–
Women's Lives Leeds	–	8,361	8,361
The Brelms Trust CIO	–	–	–
Charities Aid Foundation	–	–	–
West Yorkshire Police and Crime Commissioner	–	–	–
Jimbos	–	19,455	19,455
The Pilgrim Trust	–	13,333	13,333
Liz and Terry Bramall Foundation	–	4,443	4,443
Other grants under £1,000	–	–	–
	<u>35,629</u>	<u>253,652</u>	<u>289,281</u>

6. Charitable activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Service Level Agreements	320,059	320,059	310,435	310,435
Training and other income	1,250	1,250	2,975	2,975
Volunteers	–	–	33,645	33,645
	<u>321,309</u>	<u>321,309</u>	<u>347,055</u>	<u>347,055</u>

Included within charitable activities is income recognising the work done by volunteers. Where a market value can be ascertained, a value has been included as income from volunteers. A corresponding cost has also been recognised.

7. Investment income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Interest receivable	<u>2,057</u>	<u>2,057</u>	<u>1,679</u>	<u>1,679</u>

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

8. Costs of raising funds

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Fundraising agents	3,360	3,360	8,950	8,950
Other fundraising costs	—	—	510	510
	<u>3,360</u>	<u>3,360</u>	<u>9,460</u>	<u>9,460</u>

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Support services	243,791	134,881	378,672
Support costs	74,766	109,589	184,355
	<u>318,557</u>	<u>244,470</u>	<u>563,027</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Support services	196,875	186,455	383,330
Support costs	65,131	87,565	152,696
	<u>262,006</u>	<u>274,020</u>	<u>536,026</u>

10. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2021 £	Total fund 2020 £
Support services	378,672	181,516	560,188	532,476
Governance costs	—	2,839	2,839	3,550
	<u>378,672</u>	<u>184,355</u>	<u>563,027</u>	<u>536,026</u>

Support services includes support for people who are suffering or have suffered from domestic abuse. All support and governance costs are allocated to this charitable activity.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

11. Analysis of support costs

	Support services £	Total 2021 £	Total 2020 £
Staff costs	101,129	101,129	75,357
Premises	29,565	29,565	27,694
General office	29,966	29,966	24,654
Human resources	7,293	7,293	4,229
Finance costs	198	198	254
Governance costs	2,839	2,839	3,549
Insurance	2,111	2,111	2,094
Other professional fees	6,635	6,635	6,639
Training	1,165	1,165	4,007
Sundry expenses	985	985	1,647
Depreciation	2,469	2,469	2,572
	<u>184,355</u>	<u>184,355</u>	<u>152,696</u>

12. Net income

Net income is stated after charging/(crediting):

	2021 £	2020 £
Depreciation of tangible fixed assets	2,469	2,572
Operating lease rentals	<u>22,280</u>	<u>22,280</u>

13. Independent examination fees

	2021 £	2020 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>2,325</u>	<u>2,341</u>

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021 £	2020 £
Wages and salaries	400,131	340,448
Social security costs	29,765	27,556
Employer contributions to pension plans	<u>31,722</u>	<u>30,372</u>
	<u>461,618</u>	<u>398,376</u>

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

14. Staff costs *(continued)*

Against the backdrop of the many and complex uncertainties created by the impact of the Covid pandemic, the Board of Trustees maintained a strong commitment to our duty of care for our colleagues and our duty to act to provide certainty and stability for our service-users. Within this context, the Board of Trustees judged that it was both morally necessary, and appropriate and timely to make an ex-gratia payment of £25,000. In doing so, the Board of Trustees acted pragmatically, supported our team and the delivery of our service.

The average head count of employees during the year was 15 (2020: 14). The average number of full-time equivalent employees during the year is analysed as follows:

	2021 No.	2020 No.
Support workers	12	10
Management and administration	3	3
	<u>15</u>	<u>13</u>

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £150,373 (2020: £156,970).

15. Trustee remuneration and expenses

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year (2020 - None). No trustees were reimbursed for travel expenses during the year (2020 - None).

16. Taxation

As a charity the company is exempt from tax on income falling within Part II of the Corporation Taxes Act 2010 and on gains falling within s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives. No tax charges have arisen in the charity.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

17. Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 April 2020	19,619
Additions	1,202
At 31 March 2021	20,821
Depreciation	
At 1 April 2020	15,684
Charge for the year	2,469
At 31 March 2021	18,153
Carrying amount	
At 31 March 2021	2,668
At 31 March 2020	3,935

18. Debtors

	2021 £	2020 £
Trade debtors	500	—
Prepayments and accrued income	7,947	3,357
Other debtors	5,623	314
	14,070	3,671

19. Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	610	—
Accruals and deferred income	84,453	28,943
Social security and other taxes	9,509	7,533
Other creditors	—	2,629
	94,572	39,105

20. Deferred income

	2021 £	2020 £
At 1 April 2020	19,147	33,889
Amount released to income	(19,147)	(33,889)
Amount deferred in year	75,528	19,147
At 31 March 2021	75,528	19,147

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

20. Deferred income *(continued)*

Deferred income represents grant income for which the SORP recognition criteria had not yet been met.

21. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £31,722 (2020: £30,372).

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

22. Analysis of charitable funds

Unrestricted funds

	At 1 April 2020 £	Income £	Expenditure £	Transfers £	At 31 Mar 2021 £
General funds	182,703	362,104	(321,917)	21,847	244,737
Contingency fund	112,500	—	—	(21,763)	90,737
	<u>295,203</u>	<u>362,104</u>	<u>(321,917)</u>	<u>84</u>	<u>335,474</u>

	At 1 April 2019 £	Income £	Expenditure £	Transfers £	At 31 Mar 2020 £
General funds	84,898	384,363	(271,466)	(15,092)	182,703
Contingency fund	112,500	—	—	—	112,500
	<u>197,398</u>	<u>384,363</u>	<u>(271,466)</u>	<u>(15,092)</u>	<u>295,203</u>

The income funds of the charity include the designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

The contingency fund is set aside by the trustees to cover staffing costs in case of long term sickness, redundancies and other unforeseen staffing costs.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

22. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 April 2020 £	Income £	Expenditure £	Transfers £	At 31 Mar 2021 £
Prevention and recovery Management, administration and monitoring	–	213,674	(194,370)	–	19,304
Safeguarding fund	–	40,080	(40,080)	–	–
Fixed asset fund	2,253	–	(162)	–	2,091
Women's Leeds Lives	377	–	(293)	(84)	–
	–	10,691	(9,565)	–	1,126
	<u>2,630</u>	<u>264,445</u>	<u>(244,470)</u>	<u>(84)</u>	<u>22,521</u>

	At 1 April 2019 £	Income £	Expenditure £	Transfers £	At 31 Mar 2020 £
Prevention and recovery Management, administration and monitoring	–	215,437	(225,708)	10,271	–
Safeguarding fund	–	29,854	(34,675)	4,821	–
Fixed asset fund	2,463	–	(210)	–	2,253
Women's Leeds Lives	670	–	(293)	–	377
	<u>4,773</u>	<u>8,361</u>	<u>(13,134)</u>	<u>–</u>	<u>–</u>
	<u>7,906</u>	<u>253,652</u>	<u>(274,020)</u>	<u>15,092</u>	<u>2,630</u>

The Prevention and Recovery Service was funded by Henry Smith, Big Lottery Fund, Ministry of Justice, The Pilgrim Trust, Garfield Weston Foundation and The Brelms Trust. This funding provides support staff delivering front-line and office based phone support. During the year, this has allowed us to change the delivery of the service to help our users during the Covid-19 pandemic. It has allowed technology to play a critical part in service delivery.

The Management, Administration and Monitoring fund is made up of funds received from Lloyds Bank Foundation towards salaries of the Operations Director and the Admin, Monitoring and Finance Coordinator.

The Safeguarding fund is for safeguarding emergencies.

The Fixed Asset fund represents the value of fixed assets purchased with funds from Leeds Building Society. The balance will be depreciated over its useful life.

Women's Live Leeds was funded by Leeds Women's Aid.

A transfer has been made from general funds to restricted funds to cover the overspend on the project.

Behind Closed Doors (BCD)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

23. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Tangible fixed assets	2,668	–	2,668
Current assets	350,080	99,819	449,899
Creditors less than 1 year	(17,274)	(77,298)	(94,572)
Net assets	335,474	22,521	357,995

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Tangible fixed assets	3,558	377	3,935
Current assets	310,603	22,400	333,003
Creditors less than 1 year	(19,958)	(19,147)	(39,105)
Net assets	294,203	3,630	297,833

24. Analysis of changes in net debt

	At 1 Apr 2020 £	Cash flows £	At 31 Mar 2021 £
Cash at bank and in hand	329,332	106,497	435,829

25. Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2021 £	2020 £
Not later than 1 year	–	21,020

26. Related parties

There have been no related party transactions in the year.