

## **Friends of Sebert Wood School PTA (Charity No: 1116424)**

### **Trustees Annual Report**

**Name:** Friends of Sebert Wood School PTA

**Address:** c/o Sebert Wood School

Sebert Road

Bury St Edmunds

Suffolk

IP32 7EG

**Charity No:** 1116424

**Trustees:** Mrs Nina Dallorzo

Mrs Kathryn Watts

Mrs Debra Peachey

~~Mrs Lisa Hunt~~

### **Structure and Management**

Friends of Sebert Wood School PTA (FOSWS) is governed and managed by the Trustees names above, who take active Trustee roles of Chair, Treasurer, and Secretary. Trustees are nominated and elected at the Annual General Meeting, and once elected, run and manage the PTA, with the help of other Committee members, school staff and volunteers.

During the academic year, FOSWS aims to run events for the school children, their families and school staff, which raise funds for the school to cover extra-curricular costs or for example to enhance the school environment. It is always the aim to create fun, educational or exciting events for the children and school community, in the process of raising funds.

### **Activities and objectives 2020/2021**

Due to limitations caused by COVID-19 restrictions and Social Distancing during the financial year, the usual fund-raising activities of the PTA were scaled down. The aims therefore during the year, were to raise some funds, within the government guidelines. The Trustees, committee and school were pleased to be able to run a Christmas Card fund raiser and raffle, and in the summer term, an outside sponsored adventure trail.

In addition to the regular activities of the PTA, during the year, the Trustees were asked by the Trustees of a closing charity, which also had links to the school, 'New Moreton Hall Pre-School', to manage the remaining funds on behalf of their closing charity. The funds had been generated through fund raising but also income from fees generated by the Pre-School during its operation. The Trustees of NPHPS transferred the funds to FOSWS, with the understanding that the FOSWS Trustees would ring-fence and manage these funds, which would be spent by the school, but only on the provision of Early Years activities and facilities, with the intent to benefit those students in the first years of school who would have likely contributed to the funds remaining in the NMHPS charity at the time it closed.



The Trustees of FOSWS developed a process in alignment with the school, to manage the requests for expenditure, in order to maintain the expectations of how the monies would be spent.

These funds have been placed in a separate account, which is being managed separately to the regular activities of the PTA. Once the fund have been entirely spent (on Early Years), the separate account will be closed.

### **Achievements and performance**

The Christmas Card fund raiser, Christmas Hamper raffle and the Adventure Trail made £6,833 for the charity. We were able to spend some of these funds on a new outdoor shelter for the playground, as well as fund the Year 6 Leavers event at the end of term. Again, due to fewer extra-curricular events taking place during the financial year (due to restrictions), there has been reduced requests from School for funds for activities.

### **Financial review**

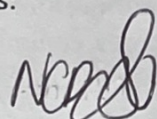
The regular activities of the PTA generated income of £6,915 during the financial year. Funding of school activities and expenses in the period amounted to £3,171. A balance of £9,859 remains in the account at the end of the period and the Trustees continue to regularly discuss with the school and committee, ideas for expenditure.

The funds transferred from the closed Charity (New Moreton Hall Pre-School), during the period, were £46,645. Expenditure (in line with the agreement set between FOSWS and NMHPS Trustees) was £29,204. The Trustees of FOSWS will continue to manage these funds until they have been fully used.

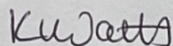
Due to the increased income (over and above the regular annual income of the charity) during the Financial year, the Trustees have arranged for an Independent Examiner's review of the Accounts for the period ending 31<sup>st</sup> August 2021. This review was carried out by Michelle Branwhite (ACMA, CGMA). No concerns have been identified by the independent examiner.

Signed by Trustees:

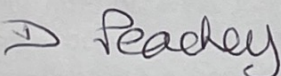
Nina Dallorzo:



Kathryn Watts:



Debra Peachey:



## Friends of Sebert Wood School - SUMMARY

### Receipts & Payments Account For Year ended 31 August 2021

	2020/2021	2019/2020
<b><u>Receipts</u></b>		
<b>Total Receipts</b>	<b>53,561.61</b>	<b>5,049.83</b>
<b><u>Payments</u></b>		
<b>Total Payments</b>	<b>(32,374.73)</b>	<b>(12,965.16)</b>
<b>Net Payments/Receipts</b>	<b>21,186.88</b>	<b>(7,915.33)</b>
Balance b/fwd at 01 August 2020 / 01 August 2019	6,114.82	14,030.15
<b>Cash &amp; Bank Balance at 31 August 2021</b>	<b>27,301.70</b>	<b>6,114.82</b>

#### Cash & Bank Detail

Barclays Bank- 00386502	9,746.96
Barclays Bank- 03921107	17,442.97
Less: Chqs not yet cashed	(26.12)
Cash	137.89
	<u>27,301.70</u>

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## Independent examiner's report to the Trustees of Friends of Sebert Wood School

I report to the trustees on my examination of the accounts of the ABZ Trust (the Trust) for the year ended 31 August 2021.

### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *M Branwhite*

Name: MRS MICHELLE BRANWHITE

Relevant professional qualification or membership of professional bodies (if any): CIMA Qualified

Address: 13 Trinity Way, Papworth Everard, Cambridge CB23 3AQ

Date: 26<sup>th</sup> April 2022