

Gatepost Theatre Company
Trustees Annual Report
1st September 2024 to 31st August 2025



Objectives and Activities

The charity's objectives and activities are defined by the Constitution dated 21st March 2022.

Objects

To advance the education of persons aged 13 years and upwards in the arts of musical theatre, drama, singing, and dance and to further promote this educational development by encouraging participation in concerts and productions at local amateur and professional venues. In the instance of a show that requires a youth contingent, young persons will be recruited.

Powers

In furtherance of these objects but not otherwise the Society through its Executive Committee may exercise the following powers:

- *to promote plays, drama, comedies, operas, operettas and other dramatic and operatic works of educative value.*
- *subject to any consents required by law to sell, lease or dispose of all or any part of the property of the Society.*
- *subject to any consent required by law to borrow money and to charge all or any part of the property of the Society with repayment of the money so borrowed.*
- *to co-operate with other charities, voluntary bodies and statutory authorities operating in furtherance of the objects or similar charitable purposes and to exchange information and advice with them.*
- *to establish or support any charitable trusts, association or institutions formed for all or any of the objects.*
- *to assist and further such charitable institutions and charitable purposes as the Executive Committee shall from time to time determine.*
- *to appoint and constitute such advisory committees as the Executive Committee may think fit.*
- *to do all such other lawful things as are necessary for the achievement of the objects of the Society.*

Achievements & Performance

During this financial period the company performed several shows. Revenue was generated from ticket sales, member subscription, and the sale of merchandise, refreshments and programmes.

- Performance of the musical *Legally Blonde* at the Duchess Theatre, Long Eaton, Nottinghamshire between 10th & 14th September 2024.
- Performance of the musical *Shrek* at May Hall, Trent College, Long Eaton, Nottinghamshire between 15th & 19th April 2024.
- Performance of the musical *SIX* at National Stone Centre, Wirksworth Derbyshire between 1st & 2nd August 2025.
- Performance of the musical *Captain Narwhal's Pirates vs French Dinosaurs* at Theatre Royal Nottingham and the Edinburgh Fringe Festival in August 2025.

- Several performances in collaboration with AgeUK Derby & Derbyshire, for which a performance fee was received.
 - Christmas Concert, in St Helens Church, Darley Abbey, December 2024
 - Remembrance Concert, Whitworth Centre, Darley Dale, November 2024
- In July 2025, the company was nominated for 3 Eagle Awards, recognising achievement in amateur theatre in the Derbyshire area.

The company's continued partnership with Age UK not only provides company members the opportunity to perform at different locations, but also to express themselves musically, often performing solo numbers. The benefits to the members of Age UK are numerous, but include social, and mental wellbeing.

Financial Report

The company began the financial period with the following funds:

Bank Balance:	£6370.40
BMM Account (Savings)	£3048.19 (includes Scholarship of £1050)
Petty Cash:	£98.73
Total:	£8517.32

Total Income for the financial period was £76841.31

(Main income of £75737.22 plus £54.09 interest on BMM Account and a scholarship donation of £1050 deposited into the BMM account)

Total Expenditure for the financial period was £66449.28

The company ended the financial period with the following funds:

Bank Balance:	£6484.69
BMM Account	£2647.27
Petty Cash:	£89.03
Total:	£9220.99

Savings

The company continues to hold funds in a savings account. On the 21st May 2025 a donation was received from Judith Cliffman to create a scholarship for membership for the Gatepost Youth Theatre, in memory of former Gatepost member and supporter, John Cliff.

On 19th June 2025, £1500 was drawn down from the savings account into the main account in order to cover outstanding debts.

Accounting Software

The company continues to utilise the Quickfile accounting software to record and help manage the finances of the company.

Audit

The accounts for the financial year 2024-2025 were submitted for audit by KLN Accountants, Heanor, Derbyshire. The audit report declared that the auditor was satisfied with the company accounts for the financial year.

Structure, Governance & Management

The company is governed by a constitution document. The prevailing version is dated 21st March 2022.

The constitution details for the appointment of Trustees as follows:

Nominations for election to the Board of Trustees must be made by members of the Society in writing and must be submitted to the Chairperson, upon receipt a Special Trustees Meeting can be called. Candidates must be nominated and seconded by 2 different members of the Board of Trustees.

Reference & Administration

The Gatepost Theatre Company is a registered in the UK with the registration number 116378.

The principal address for the company is 3 Pipers Court, Codnor Park, Ironville, NG16 5RZ.

Trustees during the financial year were:

Mrs Sean Ince, Chair

Mr Mark Green, Treasurer

Ms Jude Cliffman, Grant Funding Officer

Mr Alex Radford

There are no corporate trustees or trustees holding the title of property belonging to the company.

Exemptions from Disclosure

There are no Exemptions from Disclosure.

Custodian Trustees

Neither the company nor its trustees act as custodian trustees.

Completed by:



M Green

Treasurer

Gatepost Theatre Company

May 2026

Created 8 December 2025
Report Date 31 August 2025

GATEPOST THEATRE COMPANY
Balance Sheet
(All values reported in GBP)

Fixed Assets

Total Fixed Assets **0.00**

Current Assets

1100	Debtors Control Account	1,594.24
1200	Current Account	6,484.69
1210	Gatepostthea	2,647.27
1230	Petty Cash	89.03

Total Current Assets **10,815.23**

Current Liabilities

2100	Creditors Control Account	(602.70)
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Total Current Liabilities **(602.70)**

NET Current Assets **10,212.53**

Total Assets less Current Liabilities **10,212.53**

Long Term Liabilities

Total Long Term Liabilities **0.00**

NET Assets **10,212.53**

Capital and Reserves

P&L Account	10,212.53
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Total Capital and Reserves **10,212.53**

KLN Accountancy Services
1 - 2 Basford House, Derby Road
Heanor, Derbyshire
DE75 7QL

K. Needham

02.01.2026

Created 8 December 2025
From Date 1 January 1900
To Date 31 August 2025

GATEPOST THEATRE COMPANY
Profit & Loss Statement
(All values reported in GBP)

Turnover

4000	General Sales	53.08
4001	Subscription	5,230.00
4002	Ticket Sales	44,927.90
4003	Programme Sales	538.00
4004	Raffle Sales	466.50
4005	Catering	9.00
4006	Costume Sales/Returns	808.74
4007	Props Sales/Returns	166.00
4008	Set Sales/Returns	1,544.79
4009	Costume Fee	780.00
4010	Advertising Income	420.00
4011	Merchandising	902.00
4012	Performance Fees	1,050.00
4013	Donation	192.41
4014	20th Anniversary	1,099.50
4017	Grant Funding	3,184.00
4018	Other Income	1,426.21
4019	Fund Raising Event	30.00
4020	Fringe25 Accom	6,200.00
4021	Cinema Ticket	342.50
4022	Concessions	4,251.80
4023	Screening Tickets	51.00
4024	Dinner Dance	1,500.00
4025	Equipment Sales/Returns	160.00
4026	GYT Subscriptions	1,560.00
4905	Distribution and Carriage	50.00
Total Turnover		<u>76,943.43</u>

Less Cost of Sales

5000	General Purchases	(735.18)
5004	Costumes	(2,411.18)
5005	Props	(230.64)
5006	Set & Stage	(3,639.26)
5007	Refreshments	(1,471.56)
5008	Tickets	(199.00)
5100	Carriage	(2,744.37)
Total Cost of Sales		<u>(11,431.19)</u>
Gross Profit		<u>65,512.24</u>

Less Expenses

6010	Director Fees	(2,600.00)
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6011	Choreographer Fees	(1,300.00)
6012	Musical Director Fees	(1,000.00)
6013	Band Fee	(250.00)
6014	Costume Hire	(349.22)
6015	Set Hire	(1,494.00)
6020	Rehearsal Room Hire	(2,996.75)
6021	Venue Hire	(5,715.00)
6030	Lib & Score Hire	(3,330.42)
6031	Performance Fee	(2,173.20)
6032	Royalties	(7,014.88)
6033	Recording Hire Fees	(1,349.99)
6034	Logo Pack	(150.00)
6040	Lighting Equipment Hire	(4,389.11)
6041	Lighting Technician	(360.00)
6042	Sound Equipment Hire	(5,195.48)
6043	Sound Technician	(2,440.00)
6044	Other Equipment Hire	(583.20)
6045	20th Anniversary Costs	(1,605.97)
6046	Registration Fee	(295.20)
6047	Ticket Refund	(101.00)
6048	Training	(45.00)
6051	Merchandise	(1,263.75)
6052	Cinema Tickets	(272.50)
6053	Equipment Purchases	(3,631.48)
6054	Dinner Dance Fee	(500.00)
6200	Marketing and Sales Promotions	(25.00)
6201	Advertising	(473.00)
6202	Gifts and Samples	(53.55)
7302	Licences	(21.00)
7400	Travelling	(8,133.15)
7401	Car and Van Hire	(180.00)
7500	Printing	(1,392.49)
7501	Postage and Carriage	(183.88)
7504	Stationery	(222.82)
7507	IT Fees	(467.56)
7601	Audit and Accountancy Fees	(36.00)
7604	Membership Fees	(270.00)
7605	Storage	(1,800.00)
7901	Bank Charges	(84.48)
7903	Sum Up Transaction Fees	(27.76)
8204	Insurance	(544.06)
8205	Refreshments / Staff Welfare	(171.50)
9998	Suspense Account	9,192.69
Total Expenses		<u>(55,299.71)</u>
Profit Before Tax		<u>10,212.53</u>



Gatepost Theatre Company
7 Douglas Avenue
Heanor
Derbyshire
DE75 7FQ

2nd January 2026

Our Ref: KLN/LN/G031

Dear Committee,

Review of Accounting Records & Supporting Documentation

We have carried out a review of the records provided for 2024/2025.

We found the records to be in good order and are satisfied they give a true reading of the transactions which have taken place during these periods.

A copy of the audit report provided to us is enclosed which we have duly stamped and signed.

Finally, we enclose herewith our invoice which we trust you will find satisfactory.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'K Needham'.

Kym Louise Needham FMAAT AATQB
Managing Director & Senior Accountant
KLN Accountancy Services Ltd