



Gatepost Theatre Company Trustees Annual Report 1st September 2022 to 31st August 2023

Objectives and Activities

The charity's objectives and activities are defined by the Constitution dated 21st March 2022.

Objects

To advance the education of persons aged 13 years and upwards in the arts of musical theatre, drama, singing, and dance and to further promote this educational development by encouraging participation in concerts and productions at local amateur and professional venues. In the instance of a show that requires a youth contingent, young persons will be recruited.

Powers

In furtherance of these objects but not otherwise the Society through its Executive Committee may exercise the following powers:

- to promote plays, drama, comedies, operas, operettas and other dramatic and operatic works of educative value.*
- subject to any consents required by law to sell, lease or dispose of all or any part of the property of the Society.*
- subject to any consent required by law to borrow money and to charge all or any part of the property of the Society with repayment of the money so borrowed.*
- to co-operate with other charities, voluntary bodies and statutory authorities operating in furtherance of the objects or similar charitable purposes and to exchange information and advice with them.*
- to establish or support any charitable trusts, association or institutions formed for all or any of the objects.*
- to assist and further such charitable institutions and charitable purposes as the Executive Committee shall from time to time determine.*
- to appoint and constitute such advisory committees as the Executive Committee may think fit.*
- to do all such other lawful things as are necessary for the achievement of the objects of the Society.*

Achievements & Performance

During this financial period the company performed several shows. Revenue was generated from ticket sales, member subscription, and the sale of merchandise, refreshments and programmes.

- Performance of the musical Kinky Boots at the Duchess Theatre, Long Eaton, Nottinghamshire between 13th & 17th September 2022
- Performance of the musical Sweeney Todd at May Hall, Trent College, Long Eaton, Nottinghamshire between 11th & 15th April.
- Performance of Fierce at Little Eaton Village Hall, on 28th July 2023
- Performance of the musical Fierce at The Greenside, part of the Edinburgh Fringe Festival between 7th & 12th August 2023
- Several performances in collaboration with AgeUK Derby & Derbyshire, for which a performance fee was received.
 - Christmas Concert, in St Helens Church, Darley Abbey, December 2022
 - Remembrance Concert, Whitworth Centre, Darley Dale, November 2022
 - King's Coronation Concert, Age UK Centre, Chaddesden Park, May 2023
- In July 2023, the company was nominated for 4 Eagle Awards, recognising achievement in amateur theatre in the Derbyshire area. The company was awarded 2 Eagle awards.

The company's continued partnership with Age UK not only provides company members the opportunity to perform at different locations, but also to express themselves musically, often performing solo numbers. The benefits to the members of Age UK are numerous, but include social, and mental wellbeing.

The performance at The Fringe Festival in Edinburgh, was the culmination of the long-term goal and a significant achievement for the company. It also gave participating members the opportunity to take part in a major cultural event that they would not otherwise been able to take part in.

Financial Report

The company began the financial period with the following funds:

| | |
|---------------|----------|
| Bank Balance: | £1389.39 |
| Petty Cash: | £1021.84 |

Total Income for the financial period was £33100.15

Total Expenditure for the financial period was £32760.77

The company ended the financial period with the following funds:

| | |
|---------------|----------|
| Bank Balance: | £2690.79 |
| Petty Cash: | £59.82 |

Whilst there was no concern regarding the company's ability to continue as a going concern, at the end of the financial year period the Trustees did not feel that the company was not able to place any funds in reserve. It is the intention to do so at such time as funds permit.

Structure, Governance & Management

The company is governed by a constitution document. The prevailing version is dated 21st March 2022.

The constitution details for the appointment of Trustees as follows:

Nominations for election to the Board of Trustees must be made by members of the Society in writing and must be submitted to the Chairperson, upon receipt a Special Trustees Meeting can be called. Candidates must be nominated and seconded by 2 different members of the Board of Trustees.

Reference & Administration

The Gatepost Theatre Company is a registered in the UK with the registration number 116378.

The principal address for the company is 3 Pipers Court, Codnor Park, Ironville, NG16 5RZ.

Trustees during the financial year were:

Mrs Laura Stone, Chair
Mr Mark Green, Treasurer
Ms Jude Cliffman, Secretary
Mr Chris Collington, Artistic Director

There are no corporate trustees or trustees holding the title of property belonging to the company.

Exemptions from Disclosure

There are no Exemption from Disclosure.

Custodian Trustees

Neither the company nor its trustees act as custodian trustees.

Completed by:



M Green
Treasurer
Gatepost Theatre Company

September 2023

| Gatepost Theatre Company | | | | | |
|------------------------------|----|----------|------------------|--------------------------------|--------------------|
| Balance Sheet and Accounts | | | | | |
| As At 31st August 2023 | | | | | |
| Opening Balances | | | | Closing Balances | |
| Bank Balance from 31/08/22 | | £ | 1,389.39 | Balance in Bank as at 31/08/23 | £ 2,690.79 |
| Cash In Hand from 31/08/22 | | £ | 1,021.84 | Cash in Hand as at 31/08/23 | £ 59.82 |
| Total Opening Balance | | £ | 2,411.23 | Total Closing Balances | £ 2,750.61 |
| Income | | Nom. | | Expenditure | |
| Subscriptions | 1 | £ | 3,353.82 | Band inc MD | 1 £ 2,550.00 |
| Ticket Sales | 2 | £ | 23,713.86 | Costumes & Make-Up | 2 £ 536.63 |
| Programme Sales | 3 | £ | 344.00 | Lib & Score Hire | 3 £ 3,325.26 |
| Raffle Sales | 4 | £ | 434.00 | Membership, Insurance & Audit | 4 £ 647.42 |
| Performance Fees | 5 | £ | 1,950.00 | Stationary | 5 £ 73.94 |
| Adverting Income | 6 | £ | 200.00 | Postage | 6 £ 100.20 |
| Donations | 7 | £ | 27.33 | Printing | 7 £ 601.69 |
| Merchandise | 8 | £ | 719.00 | Venue Hire | 8 £ 7,362.70 |
| Hire Income | 9 | £ | - | Royalties | 9 £ 4,329.88 |
| DVD Sales | 10 | £ | - | Sales & Marketing | 10 £ 241.63 |
| Gift Aid | 11 | £ | - | Set, Props, Stage | 11 £ 3,096.75 |
| Grant Funding | 12 | £ | 220.00 | Sound & Lighting Equipment | 12 £ 2,832.77 |
| Other Income | 13 | £ | 770.83 | Sound & Lighting Technician | 13 £ 2,305.40 |
| Catering | 14 | £ | 1,367.31 | Transport, Travel & Storage | 14 £ 1,758.00 |
| | | | | Merchandise | 15 £ 739.00 |
| | | | | Website & IT | 16 £ 303.58 |
| | | | | Other Expenditure | 17 £ 250.00 |
| | | | | Bank Charges | 18 £ 71.38 |
| | | | | Director Fees | 19 £ 1,000.00 |
| | | | | Catering | 20 £ 634.54 |
| Total Income | | £ | 33,100.15 | Total Expenditure | £ 32,760.77 |
| Opening + Income | | £ | 35,511.38 | Expenditure + Closing | £ 35,511.38 |
| Variation | | | | | £ - |

KLN Accountancy Services
1 - 2 Basford House, Derby Road
Heanor, Derbyshire
DE75 7QL

K. Needham FMAAT
13/08/2024

| Gatepost Theatre Company | | |
|---|------------|-------------|
| Bank Balance as at 31st August 2023 | | |
| Bank Balance Bt Forward from 2021/22 | | £ 1,389.39 |
| Cash Balance Bt Forward from 2021/22 | £ 1,021.84 | |
| Total Received - Income | | £ 33,100.15 |
| Paid into Bank Account | | £ 34,062.17 |
| Paid into Petty Cash | -£ 962.02 | |
| Paid From Bank by Cheque | | £ - |
| Paid from Bank by Transfer | | £ 32,760.77 |
| Paid from Club in Cash | £ - | |
| Cash and Balance in Hand as at 31/08/23 | £ 59.82 | |
| Balance in Bank Account as at 31/08/23 | | £ 2,690.79 |
| Bank Balance From Statement | | £ 2,690.79 |
| Variance | | £ - |
| Petty Cash | 01/09/2022 | 31/08/2023 |
| £20 | £ 180.00 | £ 20.00 |
| £10 | £ 840.00 | £ 30.00 |
| £5 | | £ 5.00 |
| £2 | | |
| £1 | £ 1.00 | £ 4.00 |
| 50p | £ 0.50 | £ 0.50 |
| 20p | £ 0.20 | £ 0.20 |
| 10p | £ 0.10 | £ 0.10 |
| 5p | | |
| 2p | £ 0.04 | £ 0.02 |
| 1p | | |
| Total | £ 1,021.84 | £ 59.82 |



Gatepost Theatre Company
7 Douglas Avenue
Heanor
Derbyshire
DE75 7FQ

14th August 2024

Our Ref: KLN/LS/G031

Dear Committee,

Review of Accounting Records & Supporting Documentation

We have carried out a review of the records provided for 2022/2023.

We found the records to be in good order and are satisfied they give a true reading of the transactions which have taken place during these periods.

A copy of the audit report provided to us is enclosed which we have duly stamped and signed.

Finally, we enclose herewith our invoice which we trust you will find satisfactory.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'KLN' or similar, enclosed within a circular flourish.

Kym Louise Needham FMAAT AATQB
Managing Director & Senior Accountant
KLN Accountancy Services Ltd



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|------------------------------|----|--------------------|--------------------------------|----|--------------------|
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