

Home-Start Bristol and South Gloucestershire

England & Wales · Charity number 1116207

Details

Other names	HOME-START BRISTOL
Status	Registered
Legal form	Charitable company
Company number	05745817
Registered	2006-09-25
Register	View on the Charity Commission register

Contact

Address	Unit 11 Greenway Centre Doncaster Road Bristol
Phone	01179501170
Email	admin@homestartbristol.org.uk
Website	www.homestartbristol.org.uk

Activities

Objects: (A) TO SAFEGUARD, PROTECT AND PRESERVE THE GOOD HEALTH, BOTH MENTAL AND PHYSICAL OF CHILDREN AND PARENTS OF CHILDREN;(B) TO PREVENT CRUELTY TO OR MALTREATMENT OF CHILDREN;(C) TO RELIEVE SICKNESS, POVERTY AND NEED AMONGST CHILDREN AND THE PARENTS OF CHILDREN.(D) TO PROMOTE THE EDUCATION OF THE PUBLIC IN BETTER STANDARDS OF CHILD CARE;WITHIN THE AREA OF BRISTOL AND ITS ENVIRONS.

Activities: To recruit and train volunteers to provide a home visiting service to families in difficulty where there is a child under 5 years old

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes
- **Who:** Children/young People

Geography

- **Area of benefit:** WITHIN BRISTOL AND ITS ENVIRONS.
- Bristol City
- South Gloucestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£336,538	£328,804	-	-
2024-03-31	£316,381	£312,220	-	-
2023-03-31	£244,669	£223,699	-	-
2022-03-31	£205,681	£193,733	-	-
2021-03-31	£218,343	£200,977	-	-

Trustees

Name	Role	Appointed
Alun Davies		2025-11-06
Anthony Pachon		2023-07-13
Catherine Potter		2021-05-26
Claire Gazard		2025-05-21
David Leech		2024-06-07
Karen Gazzard		2025-07-10
Kate Oliver		2021-07-13
LINDA DIANA HUNTER		2013-12-19
Marcus Roberts		2025-03-20

Home-Start Bristol and South Gloucestershire

England & Wales - Charity number 1116207

Accounts

Home-Start Bristol and South Gloucestershire Ltd
(a company limited by guarantee)

Report and Financial Statements
For the year
1 April 2024 to 31 March 2025

Charity Number 1116207
Company Number 5745817

HOME-START BRISTOL AND SOUTH GLOUCESTERSHIRE LTD

Reference and Administrative Information

Charity Name	Home-Start Bristol and South Gloucestershire Ltd	
Charity Registration No	1116207	
Company Registration No	5745817	
Registered Office (and operational address)	Unit 11 Greenway Centre Doncaster Road Southmead Bristol BS10 5PY	
Trustees	Kate Oliver	(Chair)
	Trevor Leonard	(Treasurer)
	Rita Deegan	
	Linda Hunter	
	Anthony Pachon	
	Catherine Potter	
	Jessica Smith	(Resigned September 2024)
	Shannon Wilding	(Resigned May 2024)
	Fiona Fletcher	(Appointed November 2024)
	David Leech	(Appointed June 2024)
	Essi Pentti	(Appointed September 2024)
	Marcus Roberts	(Appointed March 2025)
	Jayne Storey	(Appointed March 2025)
	Amy Morling	(Appointed September 2024)
		(Resigned November 2024)
	Claire Gazard	(Appointed May 2025)
Advisers	Celia Ellis Janet Leonard Katherine Martin Maroussia Rochigneux	
Manager	Terri Fletcher	
Independent Examiner	Joanne Trowbridge MAAT Bristol Community Accountants CIC The Park, Daventry Rd, Knowle, Bristol BS4 1DQ	
Bankers	HSBC (62 George White Street, Cabot Circus, Bristol, BS1 3BA) Scottish Widows Bank, plc (67 Morrison St, Edinburgh EH3 8YJ)	

Home-Start Bristol and South Gloucestershire Ltd

TRUSTEES' ANNUAL REPORT

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31st March 2025.

Reference and administrative information set out on page 2 forms part of this report. The financial statements comply with the Charities Act 2011 as amended by the Charities Act 2022, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 2 published in October 2018, effective for accounting periods beginning on or after 1 January 2019.

Structure Governance and Management

The organisation is a charitable company limited by guarantee, incorporated on 16 March 2006. The company was established under a Memorandum of Association which established its objects and powers, and it is governed under its Articles of Association.

The directors of the company are also charity Trustees for the purposes of charity law. Trustees meet six times a year with their advisers and the Manager.

Trustees must stand down after 3 years but can be re-elected by members at the Annual General Meeting. New Trustees are similarly elected at the AGM, although they can be co-opted at any time. They undergo a formal induction programme.

Public Benefit

In shaping the objectives for the year and planning activities, the Trustees have considered the Charity commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

Home-Start Bristol and South Gloucestershire exists to support vulnerable families with young children living in Bristol and South Gloucestershire to help them to thrive and to give their children the best start in life. We do this through our home visiting and groupwork services delivered by our experienced staff and supported by a team of trained and supervised volunteers who are all parents themselves or have had caring responsibilities. Our aim is to improve families' well-being, supporting them to feel more confident, resilient, and better connected to their local and wider community.

Main Objectives

At the start of the year, our projections suggested a large deficit for the year, but we ended the year with a small surplus. To reflect our increasing presence in the local authority area adjacent to Bristol, we changed our name to include South Gloucestershire. These two statements sum up another

successful year for Home-Start Bristol & South Gloucestershire (HSBSG). The three-strong senior management team, 11 trustees and three volunteer reps worked tirelessly to ensure that funding and finances, safeguarding, quality assurance and evaluation, marketing and data protection, risk management and health and safety all provided a consistently sound basis for exemplary services delivered by our 12 committed and skilful staff and 68 volunteers

The year saw the strengthening and extension of our group work provision alongside the longstanding home-visiting service which local Home-Starts like ours across the country are renowned for.

"Having someone actually coming to the house, physically to do things. It is so much more useful than calls."

Through our home visiting support one of our key objectives is to link families into resources and activities in their local community. Our volunteers will often support families to access local facilities by accompanying them on outings to parks, libraries and other community resources or going with them to appointments. We also signpost families to local services such as children's centres and playgroups and as well as to specialist organisations. This year we supported 149 families through home visiting.

The Dad Matters project, funded by Bristol City Council, in its first full year of delivery supported 30 fathers and male carers of children under the age of two.

Dad: "It helped all of us in being more confident with feeding and activities. There was just a general positive atmosphere. I feel more confident to reach out more to other people and we aren't stressing at each other as much."

During the year we received more referrals than the previous year and have been able to support more families. Last year we supported 246 families, this year we supported 337: 297 through referral and a further 40 families through our multiples' drop-in groups. The majority of families (179) continue to be supported through our core one-to-one home visiting service.

We received more referrals this year from families for whom English is not their first language and this can be challenging for families and for staff if they are not able to access translation services. We are exploring further options and resources to address this.

We consolidated and continued to develop the provision of groups as a way of meeting increasing demand for support; and also, to help parents to meet on a peer-to-peer basis, combat isolation and increase community connections. This year we supported 158 families in our groups.

We ran termly Mums in Mind groups in Bristol to support women with perinatal mental health difficulties and in South Gloucestershire our Best Start groups supported families who are struggling. In addition to those groups, we supported two drop-in groups in Bristol for families who have twins, triplets or more. Last year over 40 families accessed this group. All our groups are led by paid staff and supported by volunteers.

Mum arrived at group feeling unhappy after a poor night's sleep. She was feeling really negative. At the end of the session, she was happier and said it was "good to know there are others feeling the same." She said it was "a lovely group. I'm looking forward to coming back."

Our groupwork offer is now well embedded and developing; 53 women and their babies attended our Mums in Mind perinatal mental health groups in Bristol and 65 families attended Best Start groups in South Gloucestershire. In addition, we launched a second Multiples drop-in group in Bristol. The feedback from families who attended the groups has been overwhelmingly positive.

“Having experts and volunteers discuss issues like car safety, weaning, communication, development, were especially helpful to discuss. My partner and I feel better prepared and more confident”

Of the families whose support has ended 90% reported overall improvements in their personal and family situations.

The reasons for referral to Home-Start Bristol and South Gloucestershire were consistent with the previous year. Of the 370 referrals that we received: 31% were lone parents; 24% reported a family member with a disability; 69% identified as having mental health difficulties; 41% identified as having perinatal mental health difficulties; 4% were refugee and asylum-seeking families.

Mental health needs have become a major reason for referral over the last few years. Families are also struggling because of the rising cost of living and as indicated above a quarter of families referred to us report a family member with a disability. We are also seeing increasing numbers of referred families with autistic children or who are on the pathway to diagnosis as well as an increase in adults who are neurodiverse.

The most common source of referral to HSBSG remained health visitors, with whom we have good partnership arrangements. The second highest number of referrals came from children’s centres and other family support services. We saw a growing number of self-referrals, which was the third highest source of referrals this past year. Our top five areas for referrals were all within the 20% most deprived neighbourhoods in Bristol and South Gloucestershire.

Staffing

The past year saw a more stable staff team than the previous year. Towards the end of the year a longstanding Family Support Co-ordinator left to support asylum seeking families, and another started maternity leave in December 2024. The strong middle management and administrative staff enabled us to refine and embed three new systems to the point where our monitoring and reporting is more accurate and more efficient: Charity Log, a case management system; Breathe, a human resources data management system; and Xero, an accounting system.

Volunteers

HSBSG is experiencing the same struggle to recruit and retain volunteers as is the case across the voluntary sector nationally. Where we used to train 12 or more volunteers in each volunteer preparation course, since the pandemic those numbers are reduced to between six and eight. A lot rests on the marketing for volunteer recruitment if we are to continue to reach our usual number of families with our home visiting service, and to expand the number of groups we run.

During the year we ran three volunteer training courses and recruited a further 23 volunteers. These six-week courses run from different locations across Bristol and South Gloucestershire and are co-delivered by two of our longstanding volunteer representatives. The training covers a range of topics: safeguarding, communication, family needs, supporting children, inclusion and equality, the role of the volunteer. Some of our volunteers went on to support families in their homes, others supporting groups.

I wanted to help people and give something back, because of struggling in the past. And I wanted to have something to do while my child was in nursery, and I wanted to gain experience to help me gain paid employment, which it did.

Fantastic training and ongoing support supplied – I always feel I can talk to or easily contact ‘someone if I need’.

Throughout the year additional training was offered to our volunteers. This year it included a peer-led session on supporting families with neurodiverse children; Relationships Matter training on reducing family conflict; a workshop from Bristol Refugee Rights on supporting refugee and asylum seeking families; and a safeguarding training refresher.

“Maria is always helpful/supportive. Always encourages me and motivates me. She tells me I can do it. Because of Maria I have braveness to go out alone.”

Our three volunteer reps provide exemplary support right across the organisation, training and supporting volunteers, advising the board, organising the popular Christmas lunch, producing a regular volunteers’ newsletter and supporting staff – all alongside visiting families in their homes. One of our volunteers was nominated for a Home-Start UK Volunteer Award. We are very proud of her, and we are hugely grateful to her and to all the reps for all they offer year in year out.

During the past year we have been fortunate to have on our marketing group the support of two volunteers who bring up-to-the-minute marketing and social media expertise. Their contribution is an asset to HSBSG and we are most grateful to them and to our lead trustee for marketing.

Trustees and board activity

The board worked hard this year on quality assurance, training, equalities, quality assurance and trustee recruitment. The marketing group, equalities working group and the Business Planning Committee met regularly through the year.

We benefited from a board development session followed by a trustee peer review exercise and a board effectiveness session which encouraged us to, for example, develop new roles for volunteers; increase lead trustees’ engagement with HSUK’s specialist forums and training; include a case study presented by an operational staff member at board meetings; reframe what we are already doing in order to meet funders’ requirement for innovation; and develop a menu of engagement opportunities within the organisation. We acknowledged that lack of diversity is still an issue, and that we could do more to realise the wealth of lived experience.

The board’s performance was assessed externally through HSUK’s Governance and Leadership self-assessment. This has enabled us to look critically at areas for improvement.

Two awaydays with staff and volunteer reps strengthened relationships and whole organisation working. We discussed our progress against the strategic plan and began discussion around opportunities and future planning.

We updated our governing documents to for example remove any geographical limits on service delivery and to include a new limit on trustee tenure on the board for a maximum of three terms of four years. We initiated the adoption of an hybrid working policy to regularise working at home, more popular post-Covid pandemic. The engagement plan for our equalities policy is underway, led by our equalities and inclusion working group.

The trustees with lead responsibilities in areas such as safeguarding, marketing, quality assurance, equalities, and health and safety attended webinars of their specialist forums on @Home, HSUK’s intranet and fed back to the board useful information and materials.

HSBSG were lucky to recruit a trustee with extensive HR experience, allowing the previous chair to take up a new role as Chair Emerita, a role for chairs who stay after the end of their term of office as valuable and valued advisors to the board.

We started the year with eight trustees and ended with 11, having welcomed six new trustees and said goodbye to three. The Lead Trustee for Trustee Matters worked tirelessly throughout the year to ensure successors were in place for trustees wanting to step down at the end of their term or many terms of office. As for the service delivery volunteers, it is not easy to recruit trustees as the responsibilities increase and people's available time decreases when the economy is unfavourable for most people.

The Trustee Matters Lead Trustee and the HR Lead Trustee initiated a search for successors for the treasurer and the chair, both of whom in 2024 signalled their intention to step down in 2025. So far, we have had no success, highlighting the same challenge as for recruiting home visiting and group work volunteers.

No formal complaints came to the board this year.

Safeguarding

The board reviews the safeguarding policy each year; and receives reports on the bi-monthly safeguarding reviews at each meeting from the lead safeguarding officer and the Lead Trustee for Safeguarding. Both in-house and online training was available to trustees, staff and volunteers who are all required to update their training annually. All new volunteers were trained in safeguarding as part of every mandatory volunteer preparation course.

We recruited a new trustee with deep experience of safeguarding to take over from our current lead trustee for safeguarding. She needed to take off time this year owing to illness. We are hoping she will be able to resume her duties in the coming months and allow the current lead to step down after many loyal and effective years in the role and on the board.

This year we completed the Home-Start UK quality assurance online assessment for safeguarding and implemented the improvements arising to strengthen our practice further. We are most fortunate that our Chief Executive is an experienced and skilful safeguarding trainer, offering the whole organisation regular, in-house training.

Funding

At the start of the year we projected a significant deficit for the year. Thanks to the hard work of our income generation group, consisting of staff and a volunteer rep, and their success at drawing down grant funding, we ended it with a balanced budget. The year started with the exciting news of a successful application for a multi-year grant for a project based in South Bristol.

To advance our objective to draw down funding in partnership with rather than in competition with other organisations, we set up an active partnership between ourselves and Home Start North Somerset and with other VCSE perinatal mental health organisations in Bristol and South Gloucestershire.

The Henry Smith Charity, Garfield Weston, the Pears Foundation, Wessex Water and Trusthouse Charitable Foundation (for work starting in the next financial year) all granted us generous funding to continue our home-visiting and develop group work. We received the second of five years' vital funding from the National Lottery Community Fund. Quartet Community Fund continued to place its

trust in us to deliver a valuable local service. We received a generous donation from The Lloyd Robinson Family Fund Grant; and one of our trustees ran a half marathon in aid of HSBSG.

We once again benefitted from the donation of gifts from BT and Dunelm, an impressive selection of presents all wrapped and labelled, which were delivered to over 50 families by co-ordinators and volunteers.

To all these generous and understanding funders and donors we extend our warm thanks.

The Future

Were it not for the endemic voluntary sector funding challenges, HSBSG would be facing an assured future with plenty of demand, expertise and commitment. But it is not all uphill.

Bristol City Council has asked us to increase the staff capacity for the Dad Matters project and expand its delivery accordingly. South Gloucestershire Council is funding a welcome extension of the project into South Gloucestershire and has re-funded our Best Start groups for families with children under three years, as well as extending their support for our home visiting service. The Henry Smith Charity awarded us an additional year's funding while they realign their grant giving. Garfield Weston and Trusthouse Charitable Foundation both awarded us multi-year funding.

The organisation has transitioned into digital working and is now exploring the feasibility of more sophisticated digital communication with our volunteers. We are about to set up an AI working group of trustees and staff.

We are focussed on achieving our strategic plan which runs until 2026. Diversifying our funding and securing more targeted and collaborative project funding are still major priorities for which we will be appointing a fundraiser to help us. We have strengthened our partnerships with other perinatal mental health providers in Bristol and are planning to meet regularly to look at ways to work together more closely and explore joint funding opportunities.

We also need to engage more actively with those of our stakeholders who do not yet have a strong voice in our governance and service design, monitoring and improvement.

In all this we will be helped by our existing experienced and dedicated staff and volunteers and by the appointment of additional Family Support Co-ordinators as we aim always to increase and improve our support to ever more families – because childhood can't wait.

Financial Review

The summarised financial results for the year are:

- Income of £336,538 (2023/24 £316,381).
- Expenditure of £328,804 (2023/24 £312,220).
- A net surplus of £7,734 (2023/24 £4,161).

Our free reserves now stand at £186,725 (2023/24 £178,991) which represents six months of expected expenditure (2023/24 six months).

The Trustees regularly review both financial and operational risks.

Trustees' Responsibilities in Relation to the Financial Statements

The charity's Trustees are responsible for the preparation of the accounts in accordance with the terms of the Companies Act 2006 and the Charities Act 2011.

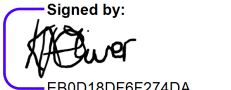
The Trustees are required to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity for that period. In preparing these financial statements the Trustees should follow best practice and:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with applicable law, regulations and the trust deed. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees have taken advantage of the small companies' exemption in preparing the accounts.

Approved by the Trustees and signed on their behalf by:

Chair of Trustees..... Signed by:
EB0D18DF6F274DA...

Date 3/10/2025

Registered office:

Unit 11, Greenway Centre
Doncaster Road
Southmead
Bristol BS10 5PY

INDEPENDENT EXAMINER'S REPORT

I report on the accounts of the company for the year ended 31st March 2025 which are set out on pages 11 to 20.

Respective Responsibilities of Trustees and Examiner

As the charity's Trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Accounting Technicians, which is one of the listed bodies.

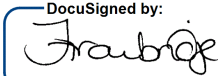
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Joanne Trowbridge MAAT

Bristol Community Accountants CIC, The Park, Daventry Road, Knowle, Bristol, BS4 1DQ

DocuSigned by:

.....G2F8368E1B574EA.....

3/10/2025
Date.....

Home-Start Bristol and South Gloucestershire Ltd**STATEMENT OF FINANCIAL ACTIVITIES (Including Income and Expenditure Account)****YEAR ENDED 31 MARCH 2025**

		Unrestricted Funds	Restricted Funds	Total Funds 2025	Total Funds 2024
	Note	£	£	£	£
Incoming and Endowments from:					
Donations and legacies	3	3,989	-	3,989	4,351
Charitable activities	4	500	327,834	328,334	307,874
Other trading activities	5	3,533	-	3,533	3,543
Investments	7	682	-	682	613
Total Income		8,704	327,834	336,538	316,381
Expenditure On:					
Charitable activities	8	184	324,920	325,104	310,168
Other	9	786	2,914	3,700	2,052
Total Expenditure		970	327,834	328,804	312,220
Net income		7,734	-	7,734	4,161
Net movement in funds		7,734	-	7,734	4,161
Total funds brought forward		178,991	-	178,991	174,830
Total funds carried forward		186,725	-	186,725	178,991

All of the activities of the charity are classed as continuing

The notes on pages 13 to 20 form part of these financial statements

Details of the allocation of 2024 total funds between unrestricted and restricted are shown in note 19

Home-Start Bristol and South Gloucestershire Ltd**BALANCE SHEET****YEAR ENDED 31 MARCH 2025**

	Note	2025 £	2024 £
Current assets			
Debtors	13	116,110	-
Cash at bank and in hand		229,574	213,699
<i>Total current assets</i>		<u>345,684</u>	<u>213,699</u>
Creditors : Amounts falling due within one year			
	15	(158,959)	(34,708)
<i>Net current assets or liabilities</i>		<u>186,725</u>	<u>178,991</u>
Total net assets or liabilities		<u><u>186,725</u></u>	<u><u>178,991</u></u>
The Funds of the Charity			
Unrestricted funds	17	186,725	178,991
		<u>186,725</u>	<u>178,991</u>

The directors are satisfied that the company is entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

These financial statements were approved by the trustees on and are signed on their behalf by:

Signed by:

 EB0D18DF6F274DA...

Kate Oliver Date: 3/10/2025
 Director

The notes on pages 13 to 20 form part of these financial statements

Home-Start Bristol and South Gloucestershire Ltd

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

1 Basis of Preparation

- a) These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

- b) The accounts have been prepared on the assumption that the charitable company is able to continue as a going concern, which the trustees consider appropriate having regard to the current level of unrestricted reserves. There are no material uncertainties about the charitable company's ability to continue as a going concern.
- c) The charity meets the definition of a public benefit entity as defined by FRS 102.

2 Accounting Policies

- a) Income from donations is included in income when these are receivable, except as follows:

i) When donors specify that donations given to the charity must be used in future accounting periods, the income is deferred until those periods.

ii) When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.

- b) In accordance with the Charities SORP (FRS 102) the general volunteer time is not recognised in the financial statements. Refer to the Trustees' annual report for more information about their contribution.

- c) Expenditure is recognised in the period in which it is incurred. Expenditure includes attributable VAT which cannot be recovered.

- d) Expenditure is allocated where the costs relate directly to that activity. Support costs have been allocated on the basis of the resources used on the particular activity.

- e) Unrestricted funds are available to spend on activities that further any of the purposes of the charitable company. Designated funds are unrestricted funds of the charitable company which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charitable company's work or for specific projects being undertaken by the charitable company.

- f) The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method.

- g) The charitable company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund. Pension costs charged in the financial statements represent the contribution payable by the charitable company during the year.

Home-Start Bristol and South Gloucestershire Ltd

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

Income and Endowments From:

3 Donations and Legacies	Unrestricted Funds	Restricted Funds	Total Funds 2025	Total Funds 2024
	£	£	£	£
Regular donations	2,737	-	2,737	4,080
Other donations	1,252	-	1,252	271
	<u>3,989</u>	<u>-</u>	<u>3,989</u>	<u>4,351</u>

Donations and Legacies - prior year all unrestricted

4 Charitable Activities	Unrestricted Funds	Restricted Funds	Total Funds 2025	Total Funds 2024
	£	£	£	£
National Lottery Community Fund	-	114,135	114,135	137,937
The Henry Smith Charity	-	56,500	56,500	55,200
South Gloucestershire Council	-	77,858	77,858	52,684
Bristol City Council	-	46,618	46,618	36,750
Children-In-Need	-	-	-	11,291
The Warburtons Foundation	-	-	-	10,000
Garfield Weston	-	10,000	10,000	-
Quartet Resilience Fund	-	9,862	9,862	-
Pears HSUK	-	8,000	8,000	-
Other Grants (under £5,000)	500	4,861	5,361	4,012
	<u>500</u>	<u>327,834</u>	<u>328,334</u>	<u>307,874</u>

Charitable Activities - prior year

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Total Funds 2024</i>
	£	£	£
<i>National Lottery Community Fund</i>	-	137,937	137,937
<i>The Henry Smith Charity</i>	-	55,200	55,200
<i>South Gloucestershire Council</i>	-	52,684	52,684
<i>Bristol City Council</i>	-	36,750	36,750
<i>Children-In-Need</i>	-	11,291	11,291
<i>The Warburtons Foundation</i>	-	10,000	10,000
<i>Bristol Round Table</i>	2,500	-	2,500
<i>Other Grants (under £5,000)</i>	1,512	-	1,512
	<u>4,012</u>	<u>303,862</u>	<u>307,874</u>

Home-Start Bristol and South Gloucestershire Ltd**NOTES TO THE FINANCIAL STATEMENTS****YEAR ENDED 31 MARCH 2025****5 Trading activities**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
JustGiving/Localgiving/PayPal	3,391	-	3,391	2,225
Easyfundraising.com/Amazon Smile	142	-	142	256
Other income	-	-	-	1,062
	<u>3,533</u>	<u>-</u>	<u>3,533</u>	<u>3,543</u>

Trading activities - Prior year all unrestricted

6 Government Grants

The charity received government grants in the form of funding from Bristol City Council and South Gloucestershire Council to finance charitable activities. The total value of such grants in the year ended 31st March 2025 was £124,476 (2024 £89,434). There are no unfulfilled conditions or contingencies attaching to these grants in the year ended 31 March 2025.

7 Investment Income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Scottish Widows 90-day account	682	-	682	613
	<u>682</u>	<u>-</u>	<u>682</u>	<u>613</u>

Investment Income prior year - all unrestricted

Home-Start Bristol and South Gloucestershire Ltd

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

Expenditure on:

8 Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Salary and pension costs	3	253,124	253,127	235,466
Staff/volunteer expenses	-	5,481	5,481	6,533
Training costs	103	5,214	5,317	4,374
Publicity/recruitment	17	3,992	4,009	3,078
Rent/heat/power	-	17,462	17,462	17,462
Administration	60	11,336	11,396	16,584
Office expense	-	26,305	26,305	23,599
Toy kits/books	1	2,006	2,007	3,072
	<u>184</u>	<u>324,920</u>	<u>325,104</u>	<u>310,168</u>

Charitable Activities prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Salary and pension costs	6,303	229,163	235,466
Staff/volunteer expenses	175	6,358	6,533
Training costs	117	4,257	4,374
Publicity/recruitment	82	2,996	3,078
Rent/heat/power	468	16,994	17,462
Administration	444	16,140	16,584
Office expense	632	22,967	23,599
Toy kits/books	82	2,990	3,072
	<u>8,303</u>	<u>301,865</u>	<u>310,168</u>

9 Other

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Insurances	-	1,284	1,284	1,194
Governance	-	998	998	225
Independent Examiner's fee & accounts preparation	786	632	1,418	633
	<u>786</u>	<u>2,914</u>	<u>3,700</u>	<u>2,052</u>

Other prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Insurances	32	1,162	1,194
Governance	6	219	225
Independent Examiner's fee & accounts preparation	17	616	633
	<u>55</u>	<u>1,997</u>	<u>2,052</u>

Home-Start Bristol and South Gloucestershire Ltd**NOTES TO THE FINANCIAL STATEMENTS****YEAR ENDED 31 MARCH 2025****10 Net incoming resources for the year****This is stated after charging:**

	2025	2024
	£	£
Independent Examiner's Fees	696	633

11 Staff costs and numbers

The aggregate payroll costs were:

	2025	2024
	£	£
Wages and Salaries	228,409	213,563
Social Security Costs	12,156	10,347
Pension Costs	12,562	11,556
	<u>253,127</u>	<u>235,466</u>

No employee received employee benefits (excluding employer pension costs) of more than £60,000 (2024: £Nil)

The average monthly head count was 13 staff (2024: 10)

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2024: £nil) Remuneration and benefits relating to other key management personnel amounted to £33,923 (2024: £32,463). No expenses were paid to a trustee during the year (2024:£16).

There were no other related party transactions during the year (2024: £nil)

12 Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

13 Debtors

	2025	2024
	£	£
Trade debtors	116,110	-
	<u>116,110</u>	<u>-</u>

14 Cash at bank and in hand

	2025	2024
	£	£
HSBC account	184,662	169,469
Scottish Widows 90 day account	44,912	44,230
	<u>229,574</u>	<u>213,699</u>

Home-Start Bristol and South Gloucestershire Ltd**NOTES TO THE FINANCIAL STATEMENTS****YEAR ENDED 31 MARCH 2025****15 Creditors**

	2025	2024
	£	£
Trade creditors	1,759	-
Deferred income (see note 15a)	155,782	34,076
Accruals	1,418	632
	<u>158,959</u>	<u>34,708</u>

15a Deferred income

Deferred income comprises income from charitable activities relating to future periods.

	2025	2024
	£	£
Balance at the start of the reporting period	34,076	23,143
Amounts added in current period	155,782	34,076
Amounts released to income from previous periods	(34,076)	(23,143)
Balance at the end of the reporting period	<u>155,782</u>	<u>34,076</u>

Deferred funds:	£	£
Trusthouse Charitable Trust	25,171	-
Garfield Weston	10,000	-
Wessex Water	4,861	-
South Gloucestershire Dad Matters	39,000	-
South Gloucestershire Home visiting	76,750	-
Bristol City Council	-	34,076
	<u>155,782</u>	<u>34,076</u>

16 Company limited by guarantee

The company is limited by guarantee and as such has no issued share capital. In the event of the company being wound up the liability of the members is limited to £1 each.

Home-Start Bristol and South Gloucestershire Ltd

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

17 Movement in funds	At 01-Apr 2024 £	Incoming resources £	Outgoing resources £	Transfers £	At 31-Mar 2025 £
Restricted funds					
National Lottery Community Fund	-	114,135	(114,135)	-	-
South Gloucestershire Council	-	77,858	(77,858)	-	-
The Henry Smith Charity	-	56,500	(56,500)	-	-
Bristol City Council	-	46,618	(46,618)	-	-
Quartet Resilience Fund	-	9,862	(9,862)	-	-
Pears HSUK	-	8,000	(8,000)	-	-
Garfield Weston Foundation	-	10,000	(10,000)	-	-
Other Grants (under £5,000)	-	4,861	(4,861)	-	-
<i>Total Restricted funds</i>	-	327,834	(327,834)	-	-
Unrestricted Funds					
General funds	178,991	8,704	(970)	-	186,725
<i>Total unrestricted funds</i>	178,991	8,704	(970)	-	186,725
Total funds	178,991	336,538	(328,804)	-	186,725

Purpose of restricted funds

National Lottery Community Fund	Supporting South Gloucestershire project - Bridging the Gap and Family Futures Project
South Gloucestershire Council	Home visiting in South Gloucestershire
The Henry Smith Charity	Improving Lives project
Bristol City Council	Dads Matters Project
Quartet Resilience Fund	Upgrading IT/data systems to ensure the organisation is financially and operationally fit and can evidence impact
Pears HSUK	Mums in Mind Project
Garfield Weston Foundation	Core costs support
Other Grants (under £5,000)	Various family support projects

18 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
Current assets	187,511	158,173	345,684
Current liabilities	(786)	(158,173)	(158,959)
	186,725	-	186,725

Home-Start Bristol and South Gloucestershire Ltd**NOTES TO THE FINANCIAL STATEMENTS****YEAR ENDED 31 MARCH 2025****19 Analysis of charitable funds - previous year, as required by paragraph 4.2. of the SORP**

	Unrestricted Funds	Restricted Funds	Total Funds 2024
	£	£	£
Incoming and Endowments from:			
Donations and legacies	4,351	-	4,351
Charitable activities	4,012	303,862	307,874
Other Trading activities	3,543	-	3,543
Investments	613	-	613
Total income	<u>12,519</u>	<u>303,862</u>	<u>316,381</u>
Expenditure On:			
Charitable activities	8,303	301,865	310,168
Other	55	1,997	2,052
Total expenditure	<u>8,358</u>	<u>303,862</u>	<u>312,220</u>
Net Income	4,161	-	4,161
Total funds brought forward	174,830	-	174,830
Total funds carried forward	<u>178,991</u>	<u>-</u>	<u>178,991</u>

Home-Start Bristol and South Gloucestershire

England & Wales - Charity number 1116207

Accounts

HOME-START BRISTOL AND SOUTH GLOUCESTERSHIRE

(a company limited by guarantee)

**Report and Financial Statements
For the year
1 April 2023 to 31 March 2024**

Charity Number 1116207
Company Number 5745817

HOME-START BRISTOL AND SOUTH GLOUCESTERSHIRE

Reference and Administrative Information

Charity Name	Home-Start Bristol and South Gloucestershire	
Charity Registration No	1116207	
Company Registration No	5745817	
Registered Office (and operational address)	Unit 11 Greenway Centre Doncaster Road Southmead Bristol BS10 5PY	
Trustees	Kate Oliver	(Chair)
	Trevor Leonard	(Treasurer)
	Rita Deegan	
	Helen Greer	(Resigned April 2023)
	Linda Hunter	
	David Leech	(Appointed June 2024)
	Katherine Martin	(Resigned July 2023)
	Anthony Pachon	(Appointed July 2023)
	Catherine Potter	
	Ceri Potter	(Appointed November 2023) (Resigned January 2024)
	Jessica Smith	(Appointed July 2023)
	Shannon Wilding	(Appointed July 2023) (Resigned May 2024)
Advisers	Sarah Birch Celia Ellis Janet Leonard Katherine Martin Maroussia Rochigneux	
Manager	Terri Fletcher	
Independent Examiner	Joanne Trowbridge MAAT Bristol Community Accountants CIC The Park, Daventry Rd, Knowle, Bristol BS4 1DQ	
Bankers	HSBC (62 George White Street, Cabot Circus, Bristol, BS1 3BA) Scottish Widows Bank, plc (67 Morrison St, Edinburgh EH3 8YJ)	

HOME-START BRISTOL AND SOUTH GLOUCESTERSHIRE

TRUSTEES' ANNUAL REPORT

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31st March 2024

Reference and administrative information set out on page 2 forms part of this report. The financial statements comply with the Charities Act 2011 as amended by the Charities Act 2022, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 2 published in October 2018, effective for accounting periods beginning on or after 1 January 2019.

Structure Governance and Management

The organisation is a charitable company limited by guarantee, incorporated on 16 March 2006. The company was established under a Memorandum of Association which established its objects and powers, and it is governed under its Articles of Association.

The directors of the company are also charity Trustees for the purposes of charity law. Trustees meet six times a year with their advisers and the Manager.

Trustees must stand down after 3 years but can be re-elected by members at the Annual General Meeting. New Trustees are similarly elected at the AGM, although they can be co-opted at any time. They undergo a formal induction programme.

In March 2024 the Trustees resolved to change the name of the company from "Home-Start Bristol" to "Home-Start Bristol and South Gloucestershire" to more accurately reflect the geographical area in which it operates.

Main Objectives

Home-Start Bristol and South Gloucestershire (HSBSG) is an independent, voluntary organisation providing a volunteer-led home visiting service to families with a child under the age of five years old. Volunteers visit families in their own homes every week and provide support in situations as diverse as isolation, depression, multiple births, financial or emotional difficulties or where parents are simply finding life a struggle. The volunteers, who are parents themselves, are trained to provide non-judgemental, practical and emotional support and to build confidence and skills to enable the family to cope better. They are supported throughout by the staff of skilled coordinators who match families with the most appropriate volunteer, monitor progress and provide ongoing training and support. The coordinators also liaise with other agencies for the benefit of the families.

HSBSG now also offers groupwork as part of our menu of support to families. This has been a new area of work which has been piloted and developed since Autumn 2022 and is rapidly becoming an embedded part of our service. In Bristol we are offering Mums in Mind groups for women experiencing perinatal mental health difficulties as well as a

Multiples group for families with twins and triplets as we are receiving increasing referrals for families in this category. In South Gloucestershire we have been commissioned by South Gloucestershire Council to offer Best Start groups to families with children under the age of two who are beginning to struggle and would benefit from additional support to prevent an escalation of issues.

Public Benefit

In shaping the objectives for the year and planning activities, the Trustees have considered the Charity commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

Financial Review

The summarised financial results for the year are:

- Income of £316,381 (2022/23 £244,669).
- Expenditure of £312,220 (2022/23 £223,699).
- A net surplus of £4,161 (2022/23 £20,970).

Our reserves now stand at £178,991 (2022/23 £174,830) which represents six months of expected expenditure (2022/23 seven months).

The Trustees regularly review both financial and operational risks.

Trustees' Responsibilities in Relation to the Financial Statements

The charity's Trustees are responsible for the preparation of the accounts in accordance with the terms of the Companies Act 2006 and the Charities Act 2011.

The Trustees are required to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity for that period. In preparing these financial statements the Trustees should follow best practice and:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with applicable law, regulations and the trust deed. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees have taken advantage of the small companies' exemption in preparing the accounts.

Report from the Chair of Trustees

Overview

The past year has seen the usual ups and downs found in underfunded voluntary sector organisations; though the contours were rather steeper than usual for HSBSG with a steep mountain mid-year when both our office administrator and our Chief Executive suffered major health episodes and surgery requiring long-term recuperation and recovery. Owing to the new middle manager structure, skilful staff, volunteers, and loyal trustees, HSBSG was able to continue to provide vital services to families struggling with the economic downturn and the many pressures that poverty exerts. We maintained our careful focus on safeguarding and financial management while we continued to improve our marketing and quality assurance functions and to invest in new finance software.

Services

HSBSG's flagship home-visiting service supports families for an average of six months but sometimes longer depending on their needs. Each family receives an initial visit from a co-ordinator before being matched with a volunteer, then review visits and an end visit to monitor and evaluate progress towards agreed goals.

HSBSG's home-visiting volunteers, supported by the professional staff team, are uniquely placed to support the child and the family through challenging times. Weekly access to the family home over several months gives volunteers an insight into behaviours, family dynamics, emotional and practical challenges. They can help parents develop a better understanding of their child, access specialist services and develop strengths-based parenting strategies to support the child's social, emotional, and cognitive development at the most crucial time.

Through our home visiting we signpost families to local services such as children's centres and playgroups and as well as to specialist organisations. Our volunteers will often support families to access local facilities by accompanying them on outings to parks, libraries and other community resources.

Mum said that the support and friendship both myself and her volunteer provided her with has enabled her to make friends, integrate into her community, finally get her mother to the UK, find a home for the 3 of them, find a full-time job working in a warehouse and a nursery place for C1. She says she could not have done all of this without our support.

(Family Support Co-ordinator)

In January 2024 HSBSG launched Dad Matters. This flagship new project funded by Bristol City Council supports fathers and male carers of children under the age of two. It led to the diversification of our staff team from none to one man.

Over the last year HSBSG branched out into groupwork as a means of meeting the increasing number of referrals into our service; but also, to help parents to meet on a peer-to-peer basis, combat isolation and increase community connections. We established good working relationships with Children's Centres across Bristol and South Gloucestershire. In response to increasing needs around women's mental health during the perinatal period and families who are struggling to cope with a new baby and changes to family life, we were commissioned to run Best Start groups across South Gloucestershire for families with

children under the age of three who are struggling; and secured funding for Mums in Mind groups in partnership with three Children's Centres in Bristol to address perinatal mental health needs for women.

Mothers who attended the Mums in Mind group were referred for a range of reasons: some self-referred because they were feeling isolated and were keen to meet other mums in their local area, whilst others were referred by external agencies. We had a number of mums attend who were living in temporary accommodation due to leaving their partner or through their refugee or asylum seeker status.

The groups are led by our trained Family Support Co-ordinators and supported by volunteers who provide extra help with babies and children so that the mothers/families can participate fully. Each family attending a group receive a home visit prior to the group start date. This initial visit gives us a better understanding of the needs of the family and what they are hoping to get from the group.

The groups take place over 10 weeks. After week two they are closed to enable the women and their families to bond and feel confident that this is a safe space to share their experiences. The groups are proving a popular way of promoting peer support and connections outside of the groups. Parents have a WhatsApp group where the co-ordinator can follow up the sessions with resources and which the mums can use to communicate to provide peer support outside the group setting.

Mum reflected that the Best Start group had been 'perfect' for her in enabling her to get out the house and support C1 to mix with other children. It had enabled her to see the benefit of this for him and she is keen with continued volunteer support to build her own confidence to do this alone (Dad attended group with her each week). Mum was very thankful for the activities and resources given as well as her slow cooker food parcel, wellbeing bag and books for C1 at the end. (Family Support Co-ordinator)

We are also supporting a peer-led multiples group (for parents of twins or triplets) in partnership with a children's centre in East Bristol. This drop-in group attracts an average of twelve families with at least 24 children to each session.

Staffing

With the start of a new Lottery grant, HSBSG increased its staff capacity. In the first quarter of the year the three new part-time family support co-ordinators, appointed to deliver HSBSG's expanding group work, consolidated their roles. The new Senior Co-ordinator (Families) post was confirmed as permanent, and the newly appointed Senior Co-ordinator (Business Development) was inducted into the new post. With strong middle management capacity in place, the opportunity was taken to manage the managers workload by focussing the job description on strategic activity and to change the job title accordingly to Chief Executive.

No sooner was this new staffing structure in place than both the office administrator and the chief executive required major surgery, extended sick absence and phased returns to work. The second quarter was therefore a period of 'all hands-on deck' as we continued delivery and prepared to start the exciting new Dad Matters service. A volunteer in the office was able to step into a temporary paid administrative role; middle managers increased their

hours and remuneration; and experienced trustees stepped into staff supervisory and other executive roles.

During the third quarter we welcomed the chief executive's return to work on reduced hours; and in the fourth quarter we said a fond farewell to a longstanding family support co-ordinator ready for a new challenge.

Volunteers

HSBSG's home visiting service depends on its well-trained and, in many cases, highly experienced volunteers to delivery its home visiting service. Increasingly volunteers are also needed to support the paid workers to deliver group work safely such is the increase in need of the families referred to us.

Heather was such a great support, knowing Heather was coming every week was wonderful. We got out, went for trips to the park, Lego club and even caught the bus together into town. Nothing was too much for Heather and we spent one visit planting bulbs in the garden.
(Parent)

HSBSG is diversifying the roles of volunteers as the need arises. In the past year a volunteer supported our office administrative function; another helped with preparing grant applications; some delivered holiday food aid to the families we support; and others advised HSBSG's marketing group around volunteer recruitment via a variety of social media platforms.

Three volunteer reps attended board meetings and regular meetings with the manager, providing a vital channel of information and communication to and from the board, the manager and the volunteers. The reps also contributed to a termly newsletter for volunteers, led regular peer support sessions with volunteers, input into both the design and delivery of training sessions, co-delivered the volunteer preparation course and organised the annual Christmas lunch for volunteers.

This past year we trialled marketing and training venues in different areas where our new groups were setting up. Despite recruiting 23 new volunteers, it was another tricky year for volunteer recruitment with 7-12 on each of the three volunteer preparatory training courses rather than the 15 we used to recruit before the pandemic. Given this is a national trend, the volunteer delivery model successfully deployed across local Home-Starts nationally for decades is having to adapt to an economy where people need to work longer hours and until they are older, without the time to volunteer during the day.

Trustees and board activity

Katherine Martin, a longstanding trustee and the previous chair of the board through the Covid pandemic, stood down but generously agreed to remain as an HR board advisor while we recruited and inducted a new trustee with HR experience.

The inclusive recruitment campaign launched in the previous year to ensure we maintain and develop a strong and more diverse board resulted in the appointment of five new trustees in the past year, one of whom had the HR expertise we particularly needed, and some diversification of the board in terms of sex and age. This strengthened the board from five to ten trustees. We agreed to ring fence two remaining vacancies on the board while we further targeted our recruitment to people from minoritised communities. Two of the new

trustees resigned shortly after their induction, citing changed family and work circumstances, leaving insufficient time to give to the trustee role. At the end of the year, therefore, eight trustees sit on the board, and we are continuing to seek new board members.

To support a more diverse board, including trustees in paid work, the board changed from six morning meetings a year to three evening and three morning meetings and to the option to attend all meetings online.

At the start of the year the board agreed a new three-year strategic plan based on the HSUK's strategic goals of Inclusion, Voice, Impact and Growth. It also completed the transfer of all but one of the operational functions from trustees to the staff team. The new case management system, Charity Log (CLog), required a good deal of staff input to tailor and populate it with high-quality data. The new finance management system Xero was purchased and its installation commissioned. It remains to train staff in its smooth operation through the coming year.

To free up more time for strategic discussion and development at board meetings, a new Business Planning Committee with delegated decision-making powers was instituted to meet in between the bi-monthly board meetings; and the policy review cycle was revised from annually to bi-annually, except for mandatory policies such as safeguarding which remain reviewed annually.

A working group of trustees and managers drafted a new Equalities, Equity, Inclusion and Diversity Plan to improve our engagement with stakeholders, provide more equalities data on which to base decision-making and to target our support for marginalised groups.

No formal complaints have come to the board this year.

Safeguarding

The board reviews the safeguarding policy each year; receives reports on the bi-monthly safeguarding reviews at each meeting from the lead and deputy safeguarding officers and the lead trustee for safeguarding. Both in-house and online training was available to trustees, staff and volunteers who are all required to update their training annually. All new volunteers were trained in safeguarding as part of every mandatory volunteer preparation course.

Achievements and challenges

In the past year we supported 284 vulnerable families, 146 through home visiting and 138 through groups. Of these families 44% were lone parents; 26% were from black and minority ethnic groups, 4% refugees and asylum seekers; 21% reported a family member with a disability. Of the families whose support ended during the year:

- ✓ 92% reported feeling better connected with more access to services;
- ✓ 89% reported a reduction in loneliness and social isolation achieved through the emotional support of a volunteer and coordinator, weekly visits and telephone calls and by supporting parents to improve their social networks;
- ✓ 85% reported and improvement in the mental health and wellbeing of both parents and children achieved through having non-judgemental support, 'a listening ear', by

reducing isolation, improving social networks, linking to other services and reducing stress at home;

- ✓ 87% reported feeling better able to cope with the challenges they face and manage family life more successfully, including families accessing foodbanks and welfare advice as well as referrals to other support services and families that were supported to manage their household budgets and routines more successfully;
- ✓ 80% had accessed one or more new service, local resource or groupwork opportunity;
- ✓ 92% reported having better access to and connection with local services and resources, including families being supported to access local parks, parent and toddler groups, libraries and local support services such as children's centres.

The needs of referred families continued to rise due to the cost-of-living crisis and changes to the benefit system, with debt, food and fuel poverty and insecure housing. We saw increased referrals for families with intersecting and multiple needs. A history of domestic abuse became more prevalent, and most families referred to us indicated a mental health need ranging from mild to severe. The number of families with children who had disabilities and additional needs also increased, particularly for children who are neurodiverse and who may be autistic. We aim to develop funded projects to address these needs.

HSBSG's food project, funded by Warburtons, ensured that families experiencing food poverty accessed the support they needed. We worked in partnership with other specialist community voluntary and statutory sector agencies to make sure that families were signposted to appropriate services. Our family support coordinators often acted as a vital link to these services and they advocated for families.

Funding

We were grateful to receive the second of three years funding from Henry Smith for HSBSG's family home visiting service; and the first of a five-year National Lottery Community Fund grant to support vital organisational development and the diversification of funding streams, as well as the home visiting and group work services.

At the end of a successful pilot, the continuation in January 2024 of an enhanced contract with South Gloucestershire Council for Best Start groupwork in partnership with Children's Centres for families with children under 3 who are struggling was exciting. Quartet Community Foundation and White Stuff funded the Mums in Mind groups for women who experience mental health difficulties during the perinatal period or who are struggling to cope with a new baby.

Our food project funded by Warburtons provided holiday food parcels and resources to 60 families experiencing food poverty. We also held a successful training day for volunteers to enable them to help families with food and meal budgeting during their home visits.

We once again benefitted from the donation of gifts from BT, a wonderful selection of presents all wrapped and labelled, delivered to over 50 families by co-ordinators and volunteers.

To all these vital donors and to all our other funders we send our warm thanks.

The Future

The new strategic plan places growth, voice, inclusion and impact at the centre of our endeavour. Diversifying our funding is an urgent priority, in particular developing corporate sponsorship to augment grant funding. We look forward to our support for fathers increasing over the year ahead, and we will strive to draw down funding to extend the geographical reach of the service to include South Gloucestershire. Developing more project-based services, including more peer support and group work, that are eligible for targeted funding streams will help us to grow the number of families we can support.

The use of a new finance management software package will give staff the information necessary to develop and draw down funding for sound new projects and assure future sustainability. Consolidating our new staff structure and the continuing development of group work will be important in the year to come, as will the review of our delivery model.

To bring our new Equalities, Equity, Inclusion and Diversity Plan to life we are devising plans to engage with our stakeholders, particularly the parents, carers and children that we support, our staff and volunteers. With the staff team and my colleagues on the board, I look forward to integrating their views and experiences into our policy and service development so that we can continue to make a difference - like this:

My volunteer Clare was kind, gentle and very patient. The boys adored her. Without her support I would never have taken the boys to so many different activities nor made the couple of lovely friendships I have made with other Mums. (Parent).

Kate Oliver

Approved by the Trustees and signed on their behalf by:

Chair of Trustees.....

Date 11 July 2024

Registered office:

Unit 11, Greenway Centre
Doncaster Road
Southmead
Bristol BS10 5PY

INDEPENDENT EXAMINER'S REPORT

I report on the accounts of the company for the year ended 31st March 2024 which are set out on pages 12 to 17.

Respective Responsibilities of Trustees and Examiner

As the charity's Trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Accounting Technicians, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Joanne Trowbridge MAAT
Bristol Community Accountants CIC, The Park, Daventry Road
Knowle, Bristol, BS4 1DQ

.....

Date 11 July 2024

Home-Start Bristol and South Gloucestershire (a company limited by guarantee)

Charity Number 1116207

Company Number 5745817

STATEMENT OF FINANCIAL ACTIVITIES: 1st APRIL 2023 to 31st MARCH 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Income and endowments from:					
Donations and legacies	2	4,351	-	4,351	4,972
Charitable activities	3	4,012	303,862	307,874	236,330
Other trading activities	5	3,543	-	3,543	3,192
Investments	6	613	-	613	175
Total	16	<u>12,519</u>	<u>303,862</u>	<u>316,381</u>	<u>244,669</u>
Expenditure on:					
Raising funds		-	-	-	-
Charitable activities	7	8,303	301,865	310,168	221,961
Other	8	55	1,997	2,052	1,738
Total		<u>8,358</u>	<u>303,862</u>	<u>312,220</u>	<u>223,699</u>
Net income		4,161	-	4,161	20,970
Other recognised gains		-	-	-	-
Net movement in funds		4,161	-	4,161	20,970
Reconciliation of funds:					
Total funds brought forward		174,830	-	174,830	153,860
Total funds carried forward		<u>178,991</u>	<u>-</u>	<u>178,991</u>	<u>174,830</u>

Home-Start Bristol and South Gloucestershire (a company limited by guarantee)

Charity Number 1116207

Company Number 5745817

BALANCE SHEET AT 31st MARCH 2024

	Note	31st March 2024 £	31st March 2023 £
Fixed assets	12	-	-
Current assets			
Debtors	13	-	70
Cash at bank and in hand	14	213,699	205,339
Total current assets		213,699	205,409
Liabilities			
Creditors: Amounts falling due within one year	15	34,708	30,579
Net current assets		178,991	174,830
Total net assets		178,991	174,830
The funds of the charity:			
Restricted funds		-	-
Unrestricted funds		178,991	174,830
		178,991	174,830

The directors are satisfied that the company is entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

Approved by the Trustees on 11th July 2024 and signed on their behalf by:


Trevor Leonard, Director and Treasurer

Home-Start Bristol and South Gloucestershire (a company limited by guarantee)
Notes to Financial Statements for year ended 31st March 2024

1 Accounting policies

- a) The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 as amended by Update Bulletin 2 published in October 2018, effective for accounting periods beginning on or after 1 January 2023, and with the Charities Act 2011 as amended by the Charities Act 2023.
- b) The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.
- c) The charity is a public benefit entity as defined under FRS102. The trustees consider there are no material uncertainties affecting the ability of the charity to continue as a going concern.
- d) Grants and other income received in the year in respect of future periods are deferred until those periods. Such deferred income is recognised as a liability in the accounts.
- e) Expenditure is recognised in the period to which it relates. Expenditure includes attributable VAT which is irrecoverable.
- f) Office equipment is depreciated when the purchase price exceeds £1,000. Depreciation is provided at 25% on a straight line basis calculated to write down the cost of each asset over its expected useful life.
- g) Restricted funds are those to be used for a specific purpose as laid down by the donor. Expenditure which meets the relevant criteria together with a fair allocation of management and support costs is charged to these funds.

	Year ended 31st March 2024 £	Year ended 31st March 2023 £
2 Income and endowments from donations and legacies		
Regular donations	4,080	4,701
Other donations	271	271
	<hr/> 4,351	<hr/> 4,972
3 Income and endowments from charitable activities		
Restricted funds		
National Lottery Community Fund	137,937	46,767
The Henry Smith Charity	55,200	53,800
South Gloucestershire Council	52,684	22,132
Bristol City Council	36,750	-
Children-in-Need	11,291	27,599
The Warburtons Foundation	10,000	10,000
Home-Start UK	-	10,023
Quartet Community Foundation	-	10,000
Volant Charitable Trust	-	8,000
The Kelly Family Charitable Trust	-	5,000
Other Grants (under £5,000)	-	8,288
	<hr/> 303,862	<hr/> 201,609
Unrestricted funds		
Bristol Round Table	2,500	-
Quartet Community Foundation	500	7,500
Society of Merchant Venturers	-	5,000
J & M Britton Charity Trust	-	5,000
Co-op Local Community Fund	-	2,390
Other Grants (under £5,000)	1,012	14,831
	<hr/> 4,012	<hr/> 34,721

Home-Start Bristol and South Gloucestershire (a company limited by guarantee)
Notes to Financial Statements for year ended 31st March 2024 (contd)

4 Government Grants

The charity receives government grants in the form of funding from Bristol City Council and South Gloucestershire Council to finance charitable activities. The total value of such grants in the year ended 31st March 2024 was £89,434 (2023 £22,132). There are no unfulfilled conditions or contingencies attaching to these grants in the year ended 31 March 2024.

	Year ended 31st March 2024 £	Year ended 31st March 2023 £
5 Income and endowments from other trading activities		
Justgiving/Localgiving/Paypal	2,225	822
easyfundraising.com/Amazon Smile	256	307
Other income	1,062	2,063
	<hr/>	<hr/>
	3,543	3,192
	<hr/>	<hr/>
6 Investment income		
Scottish Widows 90-day account	613	175
	<hr/>	<hr/>
	613	175
	<hr/>	<hr/>

	Year ended 31st March 2024			Year ended 31st March 2023		
	Unrestricted £	Restricted £	Total £	Unrestricted £	Restricted £	Total £
7 Expenditure on charitable activities						
Salary and pension costs	6,303	229,163	235,466	15,360	140,185	155,545
Staff/volunteer expenses	175	6,358	6,533	370	3,375	3,745
Training costs	117	4,257	4,374	555	5,072	5,627
Publicity/recruitment	82	2,996	3,078	773	7,052	7,825
Rent/heat/power	468	16,994	17,462	1,561	14,242	15,803
Administration	444	16,140	16,584	1,255	11,457	12,712
Office expenses	632	22,967	23,599	1,851	16,897	18,748
Toy kits/books	82	2,990	3,072	193	1,763	1,956
Depreciation	-	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL	8,303	301,865	310,168	21,918	200,043	221,961
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
8 Expenditure on other						
Insurances	32	1,162	1,194	114	1,036	1,150
Governance	6	219	225	1	12	13
Independent Examiner fee	17	616	633	57	518	575
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	55	1,997	2,052	172	1,566	1,738
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

9 Related Party Transactions

There were no transactions involving related parties during the year (2023 none).

Home-Start Bristol and South Gloucestershire (a company limited by guarantee)
Notes to Financial Statements for year ended 31st March 2024 (contd)

	Year ended 31st March 2024 £	Year ended 31st March 2023 £
10 Staff costs and numbers		
Salaries	213,563	142,498
Social Security costs	10,347	5,393
Pension contributions	11,556	7,654
	<hr/>	<hr/>
	235,466	155,545
	<hr/>	<hr/>

The average monthly number of part-time staff employed throughout the year was ten (2023 eight).
There are no employees who received employee benefits (excluding employer pension costs) of more than £60,000.

11 Remuneration and benefits received by key management personnel

No remuneration was paid to any Trustee during the year (2023 Nil). Remuneration and benefits relating to other key management personnel amounted to £32,463 (2023 £38,196).

Expenses totalling £16 (2023 £nil) were paid to a Trustee during the year.

	Year ended 31st March 2024 £	Year ended 31st March 2023 £
12 Fixed assets		
Office Equipment	£	£
Cost at 1 April	6,559	6,559
Additions	-	-
Disposals	-	-
Cost at 31 March	<hr/>	<hr/>
	6,559	6,559
Depreciation bt/fwd	6,559	6,559
Charge for year	-	-
Depreciation cd/fwd	<hr/>	<hr/>
	6,559	6,559
Net book value	<hr/>	<hr/>
	-	-

13 Debtors

Other debtors	-	70
	<hr/>	<hr/>
	-	70
	<hr/>	<hr/>

14 Cash at bank and in hand

HSBC account	169,469	161,472
Scottish Widows 90 day account	44,230	43,617
Petty cash	-	250
	<hr/>	<hr/>
	213,699	205,339
	<hr/>	<hr/>

15 Creditors: amounts falling due within one year

Deferred income	34,076	23,143
Other creditors	632	7,436
	<hr/>	<hr/>
	34,708	30,579
	<hr/>	<hr/>

Home-Start Bristol and South Gloucestershire (a company limited by guarantee)
Notes to Financial Statements for year ended 31st March 2024 (contd)

Year ended 31st March 2023

16 Analysis of prior year statement of financial activities	Unrestricted Funds £	Restricted Funds £	Total Funds £
Income and endowments			
Donations and legacies	4,972	-	4,972
Charitable activities	34,721	201,609	236,330
Other trading activities	3,192	-	3,192
Investments	175	-	175
	43,060	201,609	244,669
Expenditure			
Raising funds	-	-	-
Charitable activities	21,918	200,043	221,961
Other	172	1,566	1,738
	22,090	201,609	223,699
Net income	20,970	-	20,970
Other recognised gains	-	-	-
Net movement in funds	20,970	-	20,970
Reconciliation of funds:			
Total funds brought forward	153,860	-	153,860
Total funds carried forward	174,830	-	174,830

Home-Start Bristol and South Gloucestershire

England & Wales - Charity number 1116207

Accounts

Home-Start Bristol
(a company limited by guarantee)

Report and Financial Statements
For the year
1 April 2022 to 31 March 2023

Charity Number 1116207
Company Number 5745817

HOME-START BRISTOL

Reference and Administrative Information

Charity Name	Home-Start Bristol	
Charity Registration No	1116207	
Company Registration No	5745817	
Registered Office (and operational address)	Unit 11 Greenway Centre Doncaster Road Southmead Bristol BS10 5PY	
Trustees	Kate Oliver	(Chair)
	Trevor Leonard	(Treasurer)
	Rita Deegan	
	Helen Greer	(Resigned April 2023)
	Linda Hunter	
	Katherine Martin	
	Catherine Potter	
Advisers	Sarah Birch Celia Ellis Janet Leonard Maroussia Rochigneux	
Manager	Terri Fletcher	
Independent Examiner	Joanne Trowbridge MAAT Bristol Community Accountants CIC The Park, Daventry Rd, Knowle, Bristol BS4 1DQ	
Bankers	HSBC (62 George White Street, Cabot Circus, Bristol, BS1 3BA) Scottish Widows Bank, plc (67 Morrison St, Edinburgh EH3 8YJ)	

HOME-START BRISTOL

TRUSTEES' ANNUAL REPORT

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31st March 2023

Reference and administrative information set out on page 2 forms part of this report. The financial statements comply with the Charities Act 2011 as amended by the Charities Act 2022, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 2 published in October 2018, effective for accounting periods beginning on or after 1 January 2019.

Structure Governance and Management

The organisation is a charitable company limited by guarantee, incorporated on 16 March 2006. The company was established under a Memorandum of Association which established its objects and powers, and it is governed under its Articles of Association.

The directors of the company are also charity Trustees for the purposes of charity law. Trustees meet six times a year with their advisers and the Manager.

Trustees must stand down after 3 years but can be re-elected by members at the Annual General Meeting. New Trustees are similarly elected at the AGM, although they can be co-opted at any time. They undergo a formal induction programme.

Main Objectives

Home-Start Bristol is an independent, voluntary organisation providing a volunteer-led home visiting service to families with a child under the age of five years old. Volunteers visit families in their own homes every week and provide support in situations as diverse as isolation, depression, multiple births, financial or emotional difficulties or where parents are simply finding life a struggle. The volunteers, who are parents themselves, are trained to provide non-judgemental, practical and emotional support and to build confidence and skills to enable the family to cope better. They are supported throughout by the staff of skilled coordinators who match families with the most appropriate volunteer, monitor progress and provide ongoing training and support. The coordinators also liaise with other agencies for the benefit of the families.

Public Benefit

In shaping the objectives for the year and planning activities, the Trustees have considered the Charity commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

Financial Review

The summarised financial results for the year are:

- Income of £244,669 (2021/22 £205,681).
- Expenditure of £223,699 (2021/22 £193,733).
- A net surplus of £20,970 (2021/22 £11,948).

Our reserves now stand at £174,830 (2021/22 £153,860) which represents seven months of expected expenditure (2021/22 nine months).

The Trustees regularly review both financial and operational risks.

Trustees' Responsibilities in Relation to the Financial Statements

The charity's Trustees are responsible for the preparation of the accounts in accordance with the terms of the Companies Act 2006 and the Charities Act 2011.

The Trustees are required to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity for that period. In preparing these financial statements the Trustees should follow best practice and:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with applicable law, regulations and the trust deed. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees have taken advantage of the small companies' exemption in preparing the accounts.

Report from the Chair of Trustees

Overview

Innovation and inclusion have been strong themes for Home-Start Bristol in the past year, and we have made good progress in delivering the goals set out in our strategic plan. Innovation in services, office systems, marketing and inclusive practice are highlights, as well as new staff posts, a new lead trustee, new partnerships. Training in inclusion, a new equalities lead trustee role and an inclusive trustee recruitment programme are steps taken in the past year towards delivering a new equalities, equity, inclusion and diversity plan.

Meanwhile staff and volunteers have continued successfully to support families in their own homes:

“My volunteer has been an absolute lifeline. She has been super helpful – she has helped me by coming to the children’s centre with me for a play session one week, she’s helped me do a food shop with both boys, sometimes she would just help me settle the boys for contact naps and we’ve played in the house. If we are off out she helped me to get them both ready. She has been invaluable to me.”

New projects

Through funding allocated via HSUK, Home-Start Bristol was able to set up and deliver, Mothers in Mind perinatal mental health groups in partnership with children’s centres across Bristol. These groups use a peer support delivery model and are already run successfully by other local Home-Starts. In South Gloucestershire we were commissioned to pilot Best Start groups to families with children aged under 3 and under who are struggling to give their children the best start in life.

We also developed peer support groups for parents with multiples (twins and triplets). We supported a mother with twins whom HSB had provided with family support to establish a group at a local children’s centre with the help of a Home-Start family support coordinator. Twenty families turned up at the first meeting and the group quickly had to find bigger premises. We are now supporting two multiples’ groups, one in the east of the city and one in the south. These are good examples of peer support to meet a need identified by families that we have supported, driven forward by families themselves who have set the agenda.

Thanks to a grant from the Warburtons Foundation, we developed and expanded our food project, 'Family Mealtimes'. Our co-ordinators and volunteers supplied 60 families experiencing food poverty with a food pack of ingredients, ideas for cheap nutritious recipes, equipment and activities to encourage families to cook and play together when making Easter meals, summer picnics and autumnal soup.

HSB joined the Bristol Children and Young People’s Network from which new partnerships have been forged with the new Family Hubs government initiative. HSB’s manager represents the early years voluntary sector on the strategic steering group and on the locality steering groups. The manager also sits on the perinatal mental health forum and the commissioning board.

New systems

In the office, staff worked hard to install and embed a new remote data server and Charity Log, a new case management system.

Safeguarding

Safeguarding, integral in all our activity, has continued to be an important focus for the whole organisation as Home-Start Bristol supports families facing increasingly significant challenges. The safeguarding policy is reviewed annually by the whole board and bi-monthly reviews of families in support are undertaken by the lead safeguarding trustee and senior staff. Update training in safeguarding is delivered regularly in house by our manager for trustees, staff and volunteers.

Funding

After a challenging start to the year with a good deal of grant funding ending, the year ended strongly. Especial thanks are due to former trustee Jenny Harris and manager Terri Fletcher for their tireless work securing additional sources of funding throughout the year.

We are most grateful to:

Henry Smith - Funding over three years for Home-Start Bristol's family home visiting service;

National Lottery Community Fund – Five year funding to support vital organisational development and the diversification of funding streams, as well as the home visiting service;

South Gloucestershire Council - An enhanced contract for groupwork in partnership with Children's Centres for one year which started in January 2023;

Home-Start UK - Empowering Women Grant for funding the peer support twins group;

The Volant Trust – A grant towards the costs of setting up new groupwork in Bristol;

Merchant Venturers – A grant to help with the funding of our core costs;

John James, Shroder and Albert Hunt trusts - Grants to support home visiting;

Quartet Community Foundation - Funding the pilot of a new Senior Co-ordinator post.

We once again benefitted from present donations from BT, a wonderful selection of presents all wrapped and labelled by age, delivered to families by coordinators and volunteers. For a second year, five families benefitted from a John Lewis Magical Christmas, each allocated £500 to spend in the John Lewis store. One family received a sofa thanks to the partnership between Home-Start UK and the local Sofology store. We also received a generous donation of toys and knitwear from Hanham church. . Over the winter, thanks to Dunelm Mill, 30 families also received winter warmer packs containing blankets, hot water bottles, socks and slippers to help mitigate the fuel price crisis.

To all these vital sources of funding we send out warm thanks.

Success measures

For another year staff and volunteers have worked hard to support an increasing number of families with increasing needs. Targets agreed with funders were all met, and in some cases exceeded, despite a temporary period of reduced staff capacity and a reduction in volunteer recruitment across the voluntary sector nationally since the pandemic.

We continued to receive referrals from a wide range of agencies with most referrals coming from health visitors and children's centres. We have supported 434 individuals in 181 vulnerable families this year - 102 families through home visiting whose support has ended, a further 56 families who are still in support; 23 families are being supported through groupwork. Of the 102 families whose support has ended at least 90% have reported overall improvements in their personal and family situations: 93% reported having better access to and connection with local services and resources; 87% reported feeling better able to cope with the challenges they face and manage family life more successfully; 92% reported that family relationships had been strengthened; 94% of those feeling isolated reported a reduction in loneliness and social isolation; 90% reported and improvement in the mental health and wellbeing of both parents and children.

Volunteers

Last year Home-Start Bristol upped its advertising on social media and received an innovation grant from HSUK which we used to advertise for volunteers on buses and local radio. This increased focus on marketing the volunteering opportunities and training at Home-Start Bristol resulted in 29 new home-visiting volunteers who undertook one of the three six-week volunteer preparation courses run during the year. All our volunteers benefited from additional extended training opportunities.

During the year an electronic calendar was established for volunteers to enter their family visits, enabling co-ordinators to safeguard volunteers' personal safety when lone visiting.

Three volunteer reps attended board meetings and regular meetings with the manager, providing a vital channel of information and communication to and from the board, the manager and the circa 80-strong cohort of volunteers. The reps also contributed to a regular newsletter for volunteers, led peer support sessions with volunteers, input into the both the design and delivery of training sessions and into the planning for a new Home-Start Bristol advisory board of parents.

Staff

Staff retention remained high at Home-Start Bristol. A family support co-ordinator left during the year and another was recruited to lead the group work with families in South Gloucestershire. At the end of the year, when we knew we were a strong funding position for the year ahead, recruitment commenced for two part-time family support co-ordinators to support both home visiting and the new group work in Bristol.

To release more of the manager's time for strategic partnership working, funding diversification and organisational development, a new Senior Co-ordinator post was

successfully piloted from the start of the year; and a new Business Development Co-ordinator was appointed at the end of the year.

An additional two days' of annual leave and more inclusive flexible working conditions were agreed to encourage and support a diverse team of part-time staff juggling family and other caring responsibilities.

Trustees

Jenny and Jim Harris, longstanding, loyal trustees for twenty years, stood down when they moved away from Bristol. With seven trustees at the end of the year and the prospect of two more standing down in the first quarter of the year ahead, succession planning was a priority. An inclusive recruitment campaign was launched to ensure we maintain and develop a strong and more diverse board. Trustees initiated training on inclusion, a new equalities lead trustee role and board meetings in the evening for alternate meetings. The board has made steady progress with transferring operational functions previously performed by trustees to the newly-enhanced staff team.

Staff organised a popular conference, the Home-Start South West Regional Cluster Day, for all the local Home-Starts in the south west region. Home-Start UK's chief executive, Peter Griggs, set the national context in his keynote speech and took away views from the South West to incorporate into Home-Start national policy. A subsequent away day for Home-Start Bristol staff, volunteer reps and trustees developed the organisation's thinking on equalities issues, some raised at the regional cluster day, for integration into a new strategic plan.

A sustainable future

The new strategic plan places **growth, voice, inclusion and impact** at the centre of our endeavour.

Diversifying our funding is a priority, in particular developing corporate sponsorship to augment grant funding. Developing more project-based services, including more peer support and group work, that are eligible for targeted funding streams will help us to grow the number of families we can support. Installing a new finance management software package will give staff the information necessary to develop and draw down funding for sound new projects and assure future sustainability. A new Business Planning Committee with delegated powers for HR, finance and income generation will free up more time at board meetings to discuss strategy and policy.

Giving a stronger voice to the parents and children we support will improve service evaluation, design and delivery. A new parent advisory board is at the planning stage, led by the manager and a volunteer rep. New trustees on the board will bring valuable experience, insight and challenge.

A new equalities, equity, inclusion and diversity plan will integrate our learning so far and shape the next stage of our work to build a staff team and board of trustees that are at least as diverse as the families we support.

We know that Home-Start Bristol delivers high-quality services. Embedding the new case management system into daily practice in the year ahead will improve the collection, collation and quality of the data readily available to demonstrate the positive impact that Home-Start Bristol has on the families it supports through home visits and group work:

'I really enjoyed reading your report. I thought it demonstrated impact very effectively with a mix of data and case studies. It was especially good to hear from such a variety of voices – beneficiaries, volunteers and staff. It is great to hear you've met your funding gap for 2022-23 and the new peer support pilot sounds very interesting. Overall, the report evidences another very successful year and you and your team should be incredibly proud.'


(Funding Officer, South Gloucestershire and Bath and North East Somerset National Lottery Community Fund, email 14.04.23 16:43)

I am indeed very proud of the team at Home-Start Bristol – staff, volunteers, trustees and families. I am grateful to them all for their support to me as chair and for a fulfilling and rewarding year in 2022/3. We can look forward with confidence and excitement to all that we will achieve together in the year ahead – because we all know that childhood can't wait.

Kate Oliver

Approved by the Trustees and signed on their behalf by:

Chair of Trustees.....



Date 13 July 2023

Registered office:

Unit 11, Greenway Centre
Doncaster Road
Southmead
Bristol BS10 5PY

INDEPENDENT EXAMINER'S REPORT

I report on the accounts of the company for the year ended 31st March 2023 which are set out on pages 11 to 16.

Respective Responsibilities of Trustees and Examiner

As the charity's Trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

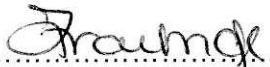
Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Joanne Trowbridge MAAT
Bristol Community Accountants CIC, The Park, Daventry Road
Knowle, Bristol, BS4 1DQ


.....

Date 13 July 2023

Home-Start Bristol (a company limited by guarantee)

Charity Number 1116207

Company Number 5745817

STATEMENT OF FINANCIAL ACTIVITIES: 1st APRIL 2022 to 31st MARCH 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Income and endowments from:					
Donations and legacies	2	4,972	-	4,972	9,427
Charitable activities	3	34,721	201,609	236,330	194,949
Other trading activities	4	3,192	-	3,192	1,283
Investments	5	175	-	175	22
Total	15	<u>43,060</u>	<u>201,609</u>	<u>244,669</u>	<u>205,681</u>
Expenditure on:					
Raising funds		-	-	-	-
Charitable activities	6	21,918	200,043	221,961	192,077
Other	7	172	1,566	1,738	1,656
Total		<u>22,090</u>	<u>201,609</u>	<u>223,699</u>	<u>193,733</u>
Net income		20,970	-	20,970	11,948
Other recognised gains		-	-	-	-
Net movement in funds		20,970	-	20,970	11,948
Reconciliation of funds:					
Total funds brought forward		153,860	-	153,860	141,912
Total funds carried forward		<u>174,830</u>	<u>-</u>	<u>174,830</u>	<u>153,860</u>

Home-Start Bristol (a company limited by guarantee)

Charity Number 1116207

Company Number 5745817

BALANCE SHEET AT 31st MARCH 2023

	Note	31st March 2023 £	31st March 2022 £
Fixed assets	11	-	-
Current assets			
Debtors	12	70	-
Cash at bank and in hand	13	205,339	161,655
Total current assets		205,409	161,655
Liabilities			
Creditors: Amounts falling due within one year	14	30,579	7,795
Net current assets		174,830	153,860
Total net assets		174,830	153,860
The funds of the charity:			
Restricted funds		-	-
Unrestricted funds		174,830	153,860
		174,830	153,860

The directors are satisfied that the company is entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

Approved by the Trustees on 13th July 2023 and signed on their behalf by:


Trevor Leonard, Director and Treasurer

Home-Start Bristol (a company limited by guarantee)
Notes to Financial Statements for year ended 31st March 2023

1 Accounting policies

- a) The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 as amended by Update Bulletin 2 published in October 2018, effective for accounting periods beginning on or after 1 January 2022, and with the Charities Act 2011 as amended by the Charities Act 2022.
- b) Grants and other income received in the year in respect of future periods are deferred until those periods. Such deferred income is recognised as a liability in the accounts.
- c) Expenditure is recognised in the period to which it relates. Expenditure includes attributable VAT which is irrecoverable.
- d) Office equipment is depreciated when the purchase price exceeds £1,000. Depreciation is provided at 25% on a straight line basis calculated to write down the cost of each asset over its expected useful life.
- e) Restricted funds are those to be used for a specific purpose as laid down by the donor. Expenditure which meets the relevant criteria together with a fair allocation of management and support costs is charged to these funds.

	Year ended 31st March 2023 £	Year ended 31st March 2022 £
2 Income and endowments from donations and legacies		
Regular donations	4,701	6,353
Other donations	271	3,074
	<hr/> 4,972	<hr/> 9,427

3 Income and endowments from charitable activities

Restricted funds

The Henry Smith Charity	53,800	-
National Lottery Community Fund	46,767	114,395
Children-in-Need	27,599	26,823
South Gloucestershire Council	22,132	13,706
Home-Start UK	10,023	-
The Warburtons Foundation	10,000	-
Quartet Community Foundation	10,000	1,500
Volant Charitable Trust	8,000	-
The Kelly Family Charitable Trust	5,000	-
Bristol City Council	-	11,201
Van Neste Foundation	-	6,000
Other Grants (under £5,000)	8,288	750
	<hr/> 201,609	<hr/> 174,375

Unrestricted funds

Quartet Community Foundation	7,500	-
Society of Merchant Venturers	5,000	-
J & M Britton Charity Trust	5,000	-
Co-op Local Community Fund	2,390	2,497
WestSpring IT	-	5,650
Barratt Foundation	-	5,000
Other Grants (under £5,000)	14,831	7,427
	<hr/> 34,721	<hr/> 20,574

Home-Start Bristol (a company limited by guarantee)
Notes to Financial Statements for year ended 31st March 2022 (contd)

	Year ended 31st March 2023 £	Year ended 31st March 2022 £
4 Income and endowments from other trading activities		
Localgiving/paypal	822	-
easyfundraising.com/Amazon Smile	307	127
Waitrose	-	500
Other income	2,063	656
	<hr/>	<hr/>
	3,192	1,283
	<hr/>	<hr/>
5 Investment income		
Scottish Widows 90-day account	175	22
	<hr/>	<hr/>
	175	22
	<hr/>	<hr/>

	Year ended 31st March 2023			Year ended 31st March 2022		
6 Expenditure on charitable activities	Unrestricted £	Restricted £	Total £	Unrestricted £	Restricted £	Total £
Salary and pension costs	15,360	140,185	155,545	13,995	126,071	140,066
Staff/volunteer expenses	370	3,375	3,745	300	2,700	3,000
Training costs	555	5,072	5,627	358	3,224	3,582
Publicity/recruitment	773	7,052	7,825	403	3,630	4,033
Rent/heat/power	1,561	14,242	15,803	1,498	13,495	14,993
Administration	1,255	11,457	12,712	1,213	10,925	12,138
Office expenses	1,851	16,897	18,748	1,242	11,190	12,432
Toy kits/books	193	1,763	1,956	183	1,650	1,833
Depreciation	-	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL	21,918	200,043	221,961	19,192	172,885	192,077
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
7 Expenditure on other						
Insurances	114	1,036	1,150	108	970	1,078
Governance	1	12	13	8	68	76
Independent Examiner fee	57	518	575	50	452	502
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	172	1,566	1,738	166	1,490	1,656
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

8 Related Party Transactions

There were no transactions involving related parties during the year (2022 none).

Home-Start Bristol (a company limited by guarantee)
Notes to Financial Statements for year ended 31st March 2023 (contd)

	Year ended 31st March 2023 £	Year ended 31st March 2022 £
9 Staff costs and numbers		
Salaries	142,498	128,658
Social Security costs	5,393	4,601
Pension contributions	7,654	6,807
	<u>155,545</u>	<u>140,066</u>

The average monthly number of part-time staff employed throughout the year was eight (2022 eight).
There are no employees who received employee benefits (excluding employer pension costs) of more than £60,000.

10 Remuneration and benefits received by key management personnel

No remuneration was paid to any Trustee during the year (2022 Nil). Remuneration and benefits relating to other key management personnel amounted to £38,196 (2022 £36,200).

No expenses were paid to a Trustee during the year (2022 £nil).

	Year ended 31st March 2023 £	Year ended 31st March 2022 £
11 Fixed assets		
Office Equipment		
Cost at 1 April	6,559	6,559
Additions	-	-
Disposals	-	-
Cost at 31 March	<u>6,559</u>	<u>6,559</u>
Depreciation bt/fwd	6,559	6,559
Charge for year	-	-
Depreciation cd/fwd	<u>6,559</u>	<u>6,559</u>
Net book value	<u>-</u>	<u>-</u>

12 Debtors

Other debtors	70	-
	<u>70</u>	<u>-</u>

13 Cash at bank and in hand

HSBC account	161,472	117,963
Scottish Widows 90 day account	43,617	43,442
Petty cash	250	250
	<u>205,339</u>	<u>161,655</u>

14 Creditors: amounts falling due within one year

Deferred income	23,143	4,516
Other creditors	7,436	3,279
	<u>30,579</u>	<u>7,795</u>

Home-Start Bristol (a company limited by guarantee)
Notes to Financial Statements for year ended 31st March 2023 (contd)

Year ended 31st March 2022

15 Analysis of prior year statement of financial activities	Unrestricted Funds £	Restricted Funds £	Total Funds £
Income and endowments			
Donations and legacies	9,427	-	9,427
Charitable activities	20,574	174,375	194,949
Other trading activities	1,283	-	1,283
Investments	22	-	22
	31,306	174,375	205,681
Expenditure			
Raising funds	-	-	-
Charitable activities	19,192	172,885	192,077
Other	166	1,490	1,656
	19,358	174,375	193,733
Net income	11,948	-	11,948
Other recognised gains	-	-	-
	11,948	-	11,948
Reconciliation of funds:			
Total funds brought forward	141,912	-	141,912
Total funds carried forward	153,860	-	153,860

Home-Start Bristol and South Gloucestershire

England & Wales - Charity number 1116207

Accounts

Home-Start Bristol
(a company limited by guarantee)

Report and Financial Statements
For the year
1 April 2021 to 31 March 2022

Charity Number 1116207
Company Number 5745817

HOME-START BRISTOL

Reference and Administrative Information

Charity Name	Home-Start Bristol	
Charity Registration No	1116207	
Company Registration No	5745817	
Registered Office (and operational address)	Unit 11 Greenway Centre Doncaster Road Southmead Bristol BS10 5PY	
Trustees	Katherine Martin	(Chair to January 2022)
	Kate Oliver	(First appointed July 2021, Chair from January 2022)
	Trevor Leonard	(Treasurer)
	Sarah Birch	(Resigned July 2021)
	Rita Deegan	
	Helen Greer	
	Jenny Harris	(Resigned December 2021)
	Jim Harris	(Resigned December 2021)
	Linda Hunter	
	Catherine Potter	(First appointed May 2021)
	Chris Williamson	(Resigned July 2021)
Advisers	Jules Appleby	
	Sarah Birch	
	Celia Ellis	
	Kate Innes	
	Jenny Harris	
	Jim Harris	
	Gemma Hele	
	Janet Leonard	
	Maroussia Rochigneux	
Manager	Terri Fletcher	
Independent Examiner	Bristol Community Accountants CIC The Park, Daventry Rd, Knowle, Bristol BS4 1DQ	
Bankers	HSBC (40 High Street, Portishead, Bristol, BS20 6EN) Scottish Widows Bank, plc (67 Morrison St, Edinburgh EH3 8YJ)	

HOME-START BRISTOL

TRUSTEES' ANNUAL REPORT

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31st March 2022

Reference and administrative information set out on page 2 forms part of this report. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 2 published in October 2018, effective for accounting periods beginning on or after 1 January 2019.

Structure Governance and Management

The organisation is a charitable company limited by guarantee, incorporated on 16 March 2006. The company was established under a Memorandum of Association which established its objects and powers, and it is governed under its Articles of Association.

The directors of the company are also charity Trustees for the purposes of charity law. Trustees meet six times a year with their advisers and the Manager.

Trustees must stand down after 3 years but can be re-elected by members at the Annual General Meeting. New Trustees are similarly elected at the AGM, although they can be co-opted at any time. They undergo a formal induction programme.

Main Objectives

Home-Start Bristol is an independent, voluntary organisation providing a volunteer-led home visiting service to families with a child under the age of five years old. Volunteers visit families in their own homes every week and provide support in situations as diverse as isolation, depression, multiple births, financial or emotional difficulties or where parents are simply finding life a struggle. The volunteers, who are parents themselves, are trained to provide non-judgemental, practical and emotional support and to build confidence and skills to enable the family to cope better. They are supported throughout by the staff of skilled coordinators who match families with the most appropriate volunteer, monitor progress and provide ongoing training and support. The coordinators also liaise with other agencies for the benefit of the families.

Public Benefit

In shaping the objectives for the year and planning activities, the Trustees have considered the Charity commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

Financial Review

The summarised financial results for the year are:

- Income of £205,681 (2020/21 £218,343).
- Expenditure of £193,733 (2020/21 £200,977).
- A net surplus of £11,948 (2020/21 £17,366).

Our reserves now stand at £153,860 (2020/21 £141,912) which represents nine months of expected expenditure (2020/21 nine months).

The Trustees regularly review both financial and operational risks.

Covid-19 Pandemic

As is the case for most charities and indeed businesses generally, the last year or so has been heavily impacted by the Covid-19 pandemic. The health and safety of our staff, volunteers and the families we support is our first priority and accordingly we had to suspend home visiting. Instead, we provided families with telephone support where we could and we also engaged in food and activity projects.

As we emerge from the worst of the pandemic, we have resumed our home-visiting service although we are continuing to provide telephone support where this is deemed to be more appropriate.

Trustees' Responsibilities in Relation to the Financial Statements

The charity's Trustees are responsible for the preparation of the accounts in accordance with the terms of the Companies Act 2006 and the Charities Act 2011.

The Trustees are required to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity for that period. In preparing these financial statements the Trustees should follow best practice and:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with applicable law, regulations and the trust deed. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees have taken advantage of the small companies' exemption in preparing the accounts.

Report from the Chair of Trustees

Overview

The year was another pandemical roller coaster for Home-Start Bristol's family support service as it navigated the piecemeal lifting of government restrictions while Covid-19 still played havoc with the health and availability of families, staff and volunteers. It is therefore with pride and relief that we can report that we continued to deliver successfully our contractual obligations to families, staff and volunteers; to balance the books; and to develop our services to meet the additional needs identified by the families we support. We continue to offer a wider range of delivery options than before the pandemic in the form of telephone, online and outdoor support to families. We also focussed on providing donated and funded furniture, equipment and food to make families' lives safer and more bearable during the periods when school classes were sent home, nurseries had to close and support services suspended.

Funding

Last year was the last of HSB's five-year Lottery grant for Bristol families, and of Bristol City Council's Impact Fund. We are indebted to them both for supporting Home-Start Bristol's unique, volunteer home-visiting family support service in both Bristol and South Gloucestershire. Children in Need, Community Fund and South Gloucestershire Council also continued to provide vital funding for our core service in both areas. Hugely valuable trust and foundation unrestricted funding was received in grant form, details of which are shown in note 3 to the accounts.

Westpring IT appointed us as its charity of the year and we are most grateful to them for the monies raised; and to John Lewis who provided a range of goods to be passed on to families in need. Individual donors continued to give generously to HSB. We are immensely grateful to them all.

Targets

Despite the vicissitudes of Covid and rising inflation, Home-Start Bristol delivered to target. We assessed 142 referrals and supported 95 families in Bristol; 93 referrals and 54 families in South Gloucestershire. We maintained a cohort of 73 volunteers.

Staff

This year staff retention was high. We welcomed Becky as office administrator focusing on data collection and quality. To accommodate the new demands thrown up by the pandemic, Terri Fletcher, HSB's manager, has driven the rapid development of the organisation with demonstrable skill and great care. To all the eight staff, we owe a huge thank you for adapting, covering and innovating as they maintained support for families through another year when the pandemic presented many new challenges and entrenched others.

Volunteers

This year we were able to return to face-to-face training for our volunteers, having run several online courses during the pandemic. We ran three volunteer preparation courses over the year, recruiting and training 32 new volunteers. The four volunteer representatives took on new responsibilities this year which have included co-running the volunteer preparation course alongside a paid coordinator; working with the manager to produce a termly newsletter; reporting back to the board of trustees; and also offering peer support sessions to new, returning and current volunteers. We would like to thank them for their tireless support and dedication over the year and for bringing new ideas which we are implementing alongside the representatives.

Trustees

Four trustees left, while two new ones arrived, reducing the board from nine members at the start of the year to seven at the end. Sarah Birch had taken on the role of HR trustee at a time when staff turnover was very high, and she was constantly in recruitment mode. In addition, she steered the publicity group to focus on recruitment of volunteers at a time when people are naturally cautious about volunteering. Chris Williamson had taken on the role of responsibility for trustee matters, and not only carried out inductions for all our new trustees but also revised all the associated paperwork. Jenny Harris has served HSB as a volunteer and then a trustee since 2004. In that time she has written more successful grant applications than one could ever imagine, keeping HSB afloat through thick and thin. Jim Harris was treasurer for five years and brought to the board his experience in IT, ensuring that HSB was abreast of the information technology necessary for an organisation to thrive in the voluntary sector.

Katherine Martin stood down as the chair in January 2022, having steered the organisation with skill, dedication, humour and sheer hard work through a tricky three years. We are hugely grateful to her. Katherine handed over to the new chair, Kate Oliver, who has long experience in the public and voluntary sectors, and specifically with children and families.

The board also benefits from the advice of erstwhile trustees and volunteers. We were sorry to lose the wisdom of Sue Otty, who had chaired the Board for five years, when she stood down as an adviser at the end of this year.

During the year trustees decided to meet six times a year rather than monthly; and planned the transfer of operational tasks from the board to the manager and other staff for implementing as resources become available. A high standard of governance is maintained by allocating the lead for key areas to individual trustees. In 2021-2022 the treasurer and lead trustees for fundraising, policies, safeguarding, IT, HR, quality assurance, marketing and publicity, and trustee matters ensured that policies were up to date and compliant; funding sufficient and finances accountable; services safe and effective; IT efficient and secure; and data protected and accurate. We owe warm thanks to our skilled and loyal treasurer; to the trustees who took a lead role and ensured good governance; and to the nine advisors who give their time and experience freely and generously.

Given this positive year in 2021-22 despite the external challenges, Home-Start Bristol can look forward with confidence to consolidating all that we have learned and developed to deliver a stronger suite of services to increasingly diverse families.

Kate Oliver

Approved by the Trustees and signed on their behalf by:

Chair of Trustees.....

Date 21 July 2022

Registered office:

Unit 11, Greenway Centre
Doncaster Road
Southmead
Bristol BS10 5PY

INDEPENDENT EXAMINER'S REPORT

I report on the accounts of the company for the year ended 31st March 2022 which are set out on pages 9 to 14.

Respective Responsibilities of Trustees and Examiner

As the charity's Trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Joanne Trowbridge MAAT
Bristol Community Accountants CIC, The Park, Daventry Road
Knowle, Bristol, BS4 1DQ

.....

Date 21 July 2022

Home-Start Bristol (a company limited by guarantee)

Charity Number 1116207

Company Number 5745817

STATEMENT OF FINANCIAL ACTIVITIES: 1st APRIL 2021 to 31st MARCH 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Income and endowments from:					
Donations and legacies	2	9,427	-	9,427	9,778
Charitable activities	3	20,574	174,375	194,949	207,202
Other trading activities	4	1,283	-	1,283	1,310
Investments	5	22	-	22	53
Total	15	<u>31,306</u>	<u>174,375</u>	<u>205,681</u>	<u>218,343</u>
Expenditure on:					
Raising funds		-	-	-	432
Charitable activities	6	19,192	172,885	192,077	196,371
Other	7	166	1,490	1,656	4,174
Total		<u>19,358</u>	<u>174,375</u>	<u>193,733</u>	<u>200,977</u>
Net income		11,948	-	11,948	17,366
Other recognised gains		-	-	-	-
Net movement in funds		11,948	-	11,948	17,366
Reconciliation of funds:					
Total funds brought forward		141,912	-	141,912	124,546
Total funds carried forward		<u>153,860</u>	<u>-</u>	<u>153,860</u>	<u>141,912</u>

Home-Start Bristol (a company limited by guarantee)

Charity Number 1116207

Company Number 5745817

BALANCE SHEET AT 31st MARCH 2022

	Note	31st March 2022 £	31st March 2021 £
Fixed assets	11	-	-
Current assets			
Debtors	12	-	-
Cash at bank and in hand	13	161,655	154,212
Total current assets		161,655	154,212
Liabilities			
Creditors: Amounts falling due within one year	14	7,795	12,300
Net current assets		153,860	141,912
Total net assets		153,860	141,912
The funds of the charity:			
Restricted funds		-	-
Unrestricted funds		153,860	141,912
		153,860	141,912

The directors are satisfied that the company is entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

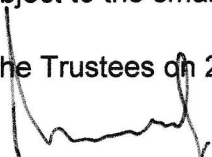
Directors' responsibilities:

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

Approved by the Trustees on 21st July 2022 and signed on their behalf by:



Trevor Leonard, Director and Treasurer

Home-Start Bristol (a company limited by guarantee)
Notes to Financial Statements for year ended 31st March 2022

1 Accounting policies

- a) The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 as amended by Update Bulletin 2 published in October 2018, effective for accounting periods beginning on or after 1 January 2021, and with the Charities Act 2011.
- b) Grants and other income received in the year in respect of future periods are deferred until those periods. Such deferred income is recognised as a liability in the accounts.
- c) Expenditure is recognised in the period to which it relates. Expenditure includes attributable VAT which is irrecoverable.
- d) Office equipment is depreciated when the purchase price exceeds £1,000. Depreciation is provided at 25% on a straight line basis calculated to write down the cost of each asset over its expected useful life.
- e) Restricted funds are those to be used for a specific purpose as laid down by the donor. Expenditure which meets the relevant criteria together with a fair allocation of management and support costs is charged to these funds.

	Year ended 31st March 2022 £	Year ended 31st March 2021 £
2 Income and endowments from donations and legacies		
Regular donations	6,353	5,853
Other donations	3,074	3,925
	<hr/> 9,427	<hr/> 9,778
3 Income and endowments from charitable activities		
Restricted funds		
National Lottery Community Fund	114,395	114,993
Children-in-Need	26,823	28,269
Bristol City Council	11,201	22,731
South Gloucestershire Council	13,706	13,706
Van Neste Foundation	6,000	-
Quartet Express Fund	1,500	1,500
Other Grants (under £5,000)	750	7,350
	<hr/> 174,375	<hr/> 188,549
Unrestricted funds		
WestSpring IT	5,650	-
Barratt Foundation	5,000	-
Audrey Blanche Pewsey Trust	-	5,000
The Wallace Curzon Trust	-	5,000
Co-op Local Community Fund	2,497	-
Other Grants (under £5,000)	7,427	8,653
	<hr/> 20,574	<hr/> 18,653

Home-Start Bristol (a company limited by guarantee)
Notes to Financial Statements for year ended 31st March 2021 (contd)

	Year ended 31st March 2022 £	Year ended 31st March 2021 £
4 Income and endowments from other trading activities		
Waitrose	500	833
Abseil	-	100
easyfundraising.com/Amazon Smile	127	78
Other income	656	299
	<hr/> 1,283	<hr/> 1,310
5 Investment income		
Scottish Widows 90-day account	22	53
	<hr/> 22	<hr/> 53

	Year ended 31st March 2022			Year ended 31st March 2021 Total £
6 Expenditure on charitable activities	Unrestricted £	Restricted £	Total £	
Salary and pension costs	13,995	126,071	140,066	141,006
Staff/volunteer expenses	300	2,700	3,000	4,261
Training costs	358	3,224	3,582	2,037
Publicity/recruitment	403	3,630	4,033	1,423
Rent/heat/power	1,498	13,495	14,993	14,890
Administration	1,213	10,925	12,138	12,007
Office expenses	1,242	11,190	12,432	20,474
Toy kits/books	183	1,650	1,833	173
Depreciation	-	-	-	100
	<hr/> 19,192	<hr/> 172,885	<hr/> 192,077	<hr/> 196,371
7 Expenditure on other				
Insurances	108	970	1,078	995
Governance	8	68	76	2,724
Independent Examiner fee	50	452	502	455
	<hr/> 166	<hr/> 1,490	<hr/> 1,656	<hr/> 4,174

8 Related Party Transactions

There were no transactions involving related parties during the year (2021 none).

Home-Start Bristol (a company limited by guarantee)
Notes to Financial Statements for year ended 31st March 2022 (contd)

	Year ended 31st March 2022 £	Year ended 31st March 2021 £
9 Staff costs and numbers		
Salaries	128,658	130,370
Social Security costs	4,601	3,728
Pension contributions	6,807	6,908
	<hr/>	<hr/>
	140,066	141,006
	<hr/>	<hr/>

The average monthly number of part-time staff employed throughout the year was eight (2021 nine). There are no employees who received employee benefits (excluding employer pension costs) of more than £60,000.

10 Remuneration and benefits received by key management personnel

No remuneration was paid to any Trustee during the year (2021 Nil). Remuneration and benefits relating to other key management personnel amounted to £36,200 (2021 £35,059).

No expenses were paid to a Trustee during the year (2021 £86).

	Year ended 31st March 2022 £	Year ended 31st March 2021 £
11 Fixed assets		
Office Equipment	£	£
Cost at 1 April	6,559	6,559
Additions	-	-
Disposals	-	-
Cost at 31 March	<hr/>	<hr/>
	6,559	6,559
Depreciation bt/fwd	6,559	6,459
Charge for year	-	100
Depreciation cd/fwd	<hr/>	<hr/>
	6,559	6,559
Net book value	<hr/>	<hr/>
	-	-
12 Debtors		
Other debtors	-	-
	<hr/>	<hr/>
	-	-
	<hr/>	<hr/>
13 Cash at bank and in hand		
HSBC account	117,963	110,542
Scottish Widows 90 day account	43,442	43,420
Petty cash	250	250
	<hr/>	<hr/>
	161,655	154,212
	<hr/>	<hr/>

Home-Start Bristol (a company limited by guarantee)
Notes to Financial Statements for year ended 31st March 2022 (contd)

	Year ended 31st March 2022 £	Year ended 31st March 2021 £
14 Creditors: amounts falling due within one year		
Deferred income	4,516	10,406
Other creditors	3,279	1,894
	<hr/>	<hr/>
	7,795	12,300
	<hr/>	<hr/>

Year ended 31st March 2021

15 Analysis of prior year statement of financial activities	Unrestricted Funds £	Restricted Funds £	Total Funds £
Income and endowments			
Donations and legacies	9,778	-	9,778
Charitable activities	18,653	188,549	207,202
Other trading activities	1,310	-	1,310
Investments	53	-	53
	<hr/>	<hr/>	<hr/>
	29,794	188,549	218,343
	<hr/>	<hr/>	<hr/>
Expenditure			
Raising funds	432	-	432
Charitable activities	11,746	184,625	196,371
Other	250	3,924	4,174
	<hr/>	<hr/>	<hr/>
	12,428	188,549	200,977
	<hr/>	<hr/>	<hr/>

Home-Start Bristol and South Gloucestershire

England & Wales - Charity number 1116207

Accounts

Home-Start Bristol
(a company limited by guarantee)

Report and Financial Statements
For the year
1 April 2020 to 31 March 2021

Charity Number 1116207
Company Number 5745817

HOME-START BRISTOL

Reference and Administrative Information

Charity Name Home-Start Bristol
Charity Registration No 1116207
Company Registration No 5745817

Registered Office Unit 11
(and operational address) Greenway Centre
Doncaster Road
Southmead
Bristol BS10 5PY

Trustees Katherine Martin (Chair)
Trevor Leonard (Treasurer)
Sarah Birch
Rita Deegan
Helen Greer (first appointed November 2020)
Jenny Harris
Jim Harris
Linda Hunter
Chris Williamson

Advisers Jules Appleby
Beth Campbell
Celia Ellis
Kate Innes
Janet Leonard
Sue Otty
Maroussia Rochigneux

Manager Andrea Priest (to December 2020)
Terri Fletcher (from January 2021)

Independent Examiner Bristol Community Accountants CIC
The Park, Davenry Rd, Knowle, Bristol BS4 1DQ

Bankers HSBC (6 Old Church Rd, Clevedon, BS21 6NA)
Scottish Widows Bank, plc (67 Morrison St, Edinburgh EH3 8YJ)

HOME-START BRISTOL

TRUSTEES' ANNUAL REPORT

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31st March 2021

Reference and administrative information set out on page 2 forms part of this report. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 2 published in October 2018, effective for accounting periods beginning on or after 1 January 2019.

Structure Governance and Management

The organisation is a charitable company limited by guarantee, incorporated on 16 March 2006. The company was established under a Memorandum of Association which established its objects and powers, and it is governed under its Articles of Association.

The Directors of the company are also charity Trustees for the purposes of charity law. Trustees meet once a month with their advisers and the Scheme Manager.

Trustees must stand down after 3 years but can be re-elected by members at the Annual General Meeting. New Trustees are similarly elected at the AGM, although they can be co-opted at any time. They undergo a formal induction programme.

Main Objectives

Home-Start Bristol is an independent, voluntary organisation providing a volunteer-led home visiting service to families with a child under the age of five years old. Volunteers visit families in their own homes every week and provide support in situations as diverse as isolation, depression, multiple births, financial or emotional difficulties or where parents are simply finding life a struggle. The volunteers, who are parents themselves, are trained to provide non-judgemental, practical and emotional support and to build confidence and skills to enable the family to cope better. They are supported throughout by the staff of skilled coordinators who match families with the most appropriate volunteer, monitor progress and provide ongoing training and support. The coordinators also liaise with other agencies for the benefit of the families.

Public Benefit

In shaping the objectives for the year and planning activities, the Trustees have considered the Charity commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

Financial Review

The summarised financial results for the year are:

- Income of £218,343 (2019/20 £215,600).
- Expenditure of £200,977 (2019/20 £194,555).
- A net surplus of £17,366 (2019/20 £21,045).

Our reserves now stand at £141,912 (2019/20 £124,546) which represents nine months of expected expenditure (2019/20 eight months).

The Trustees regularly review both financial and operational risks.

Covid-19 Pandemic

As is the case for most charities and indeed businesses generally, the last year or so has been heavily impacted by the Covid-19 pandemic. The health and safety of our staff, volunteers and the families we support is our first priority and accordingly we have had to suspend home visits. Instead, we are providing families with telephone support where we can and we are also engaged in food and activity projects.

We have kept our principal funders informed of the disruption to our service and the steps we have been taking and they remain fully supportive. The pandemic has led to unforeseen costs associated with health and safety measures and some additional equipment to support home-working met from emergency grants from funders and reductions in other costs such as travel. The strength of our reserves and the continuing support of our funders lead us to conclude that we are well placed to continue to operate for the foreseeable future albeit with continued disruption to our preferred way of working for a while longer.

Trustees' Responsibilities in Relation to the Financial Statements

The charity's Trustees are responsible for the preparation of the accounts in accordance with the terms of the Companies Act 2006 and the Charities Act 2011.

The Trustees are required to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity for that period. In preparing these financial statements the Trustees should follow best practice and:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with applicable law, regulations and the trust deed. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees have taken advantage of the small companies' exemption in preparing the accounts.

Report from the Chair of Trustees

The start of the year coincided with the start of lockdown for covid, and the whole year has been dominated by our inability to work in the way we know works best – for trained volunteers to visit a family once a week in their own home. Nevertheless we found new ways of keeping in touch with families, and new ways to help them cope with the challenges the virus brought. Trustees, staff, volunteers and families became experts in zooming and other means of electronic communication.

Despite the challenges of the covid lockdowns, we continued to concentrate on our Combined Bristol Project and our work in South Gloucestershire. The former is funded through our Big Lottery project “Confronting Disadvantage in Bristol”, our Bristol City Council Impact Grant and our Children in Need project. Our South Gloucestershire work was funded through our Community Fund project “Families on the Edge” and a grant from the Council. We are grateful to these our main funders for enabling us to carry out our work, and for their understanding when covid meant we needed to change the way we normally work. We are also grateful to the Audrey Blanche Pewsey Trust, the Wallace Curzon Trust and other smaller funders who rose generously to the challenge of covid and made available funds for the support of families in need at very short notice. We were particularly pleased to work in partnership with John Lewis, Waitrose, White Stuff and the Co-op. We were delighted in December when a local company, WestSpring IT, asked us to be their charity of the year, and we now have a good working relationship with them.

We were able to give full Home-Start support to a total of 124 families this year. This was 33 fewer than in 2019/20. The decrease was because the covid lockdown meant our usual referrers, such as health visitors, were redeployed or furloughed and the number of referrals dropped. Instead we worked with other agencies, delivering food, activity boxes and story-books for children; and ran our own project growing fruit, herbs and vegetable plants which were then re-potted and delivered to families so that parents and children could begin to grow some of their own food.

We are really grateful to our staff, who have remained positive and hard working despite the upheaval of adapting to new ways of working. Four staff left HSB during the year. In July we said goodbye to Louise Allen, who had begun her Home-Start career as a volunteer and had worked for us in a paid capacity since 2011. At the same time she had studied to become a qualified social worker, and while we were very sad to lose her, we were proud to celebrate her successful appointment as a social worker. Our Manager, Andrea Priest acted swiftly to transform our way of working when lockdown hit. She ensured that staff were equipped to work from home, and later

adapted the office to become a covid-secure environment so that staff could move flexibly between two work bases. Andrea was always upbeat and positive and we were sad that in January she left, to start a new life in Australia with her husband. Our new Manager is Terri Fletcher, who has made an excellent start, despite having to understand HSB and how it works while so far meeting very few of us in person. In February Liz Barnett, our much-valued Family Support Worker, left to become a school Learning Mentor. Her calm and thoughtful approach will be much appreciated by the young people she helps. Ailsa Naismith, who was on a short contract, left in June, having contributed a lot to our data management.

The Board of Trustees was pleased to welcome Helen Greer as a new trustee in November. Helen has over ten years' experience of working in the voluntary sector, largely in grant making, which makes her an ideal addition to our Board. She is also from a younger generation than most of the trustees. We have addressed the issue of Board sustainability seriously this year, because we expect two resignations in July with more to come. Our strategy is to recruit the trustees we need, and also to move all operational work from the trustees to the Manager and her staff. We are very confident that, working with Terri, we will be able to succeed in this restructuring.

Thus this year much time and effort have been spent on adapting the way we work, rather than on what we set out to achieve. It is therefore encouraging that families still tell us that we have helped them, in spite of the limits imposed on our service:

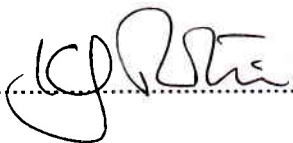
"To have another adult to talk to has been so fantastic; to know that I have someone to offload to has really helped me."

"The support I have received from Home-Start is like no other support, it's a fantastic organisation."

Katherine Martin

Approved by the Trustees and signed on their behalf by:

Chair of Trustees.....



Date 15 June 2021

Registered office:

Unit 11, Greenway Centre
Doncaster Road
Southmead
Bristol BS10 5PY

INDEPENDENT EXAMINER'S REPORT

I report on the accounts of the Company for the year ended 31st March 2021 which are set out on pages 8 to 13.

Respective Responsibilities of Trustees and Examiner

As the charity's Trustees of the Company (and also its Directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Joanne Trowbridge MAAT
Bristol Community Accountants CIC, The Park, Daventry Road
Knowle, Bristol, BS4 1DQ

.....*JTrowbridge*.....

Date 15 June 2021

Home-Start Bristol (a company limited by guarantee)

Charity Number 1116207

Company Number 5745817

STATEMENT OF FINANCIAL ACTIVITIES: 1st APRIL 2020 to 31st MARCH 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Income and endowments from:					
Donations and legacies	2	9,778	-	9,778	11,883
Charitable activities	3	18,653	188,549	207,202	195,430
Other trading activities	4	1,310	-	1,310	8,105
Investments	5	53	-	53	182
Total	15	<u>29,794</u>	<u>188,549</u>	<u>218,343</u>	<u>215,600</u>
Expenditure on:					
Raising funds		432	-	432	717
Charitable activities	6	11,746	184,625	196,371	185,849
Other	7	250	3,924	4,174	7,989
Total		<u>12,428</u>	<u>188,549</u>	<u>200,977</u>	<u>194,555</u>
Net income		17,366	-	17,366	21,045
Other recognised gains		-	-	-	-
Net movement in funds		17,366	-	17,366	21,045
Reconciliation of funds:					
Total funds brought forward		124,546	-	124,546	103,501
Total funds carried forward		<u>141,912</u>	<u>-</u>	<u>141,912</u>	<u>124,546</u>

Home-Start Bristol (a company limited by guarantee)

Charity Number 1116207

Company Number 5745817

BALANCE SHEET AT 31st MARCH 2021

	Note	31st March 2021 £	31st March 2020 £
Fixed assets	11	-	100
Current assets			
Debtors	12	-	197
Cash at bank and in hand	13	154,212	130,758
Total current assets		154,212	130,955
Liabilities			
Creditors: Amounts falling due within one year	14	12,300	6,509
Net current assets		141,912	124,446
Total net assets		141,912	124,546
The funds of the charity:			
Restricted funds		-	-
Unrestricted funds		141,912	124,546
		141,912	124,546

The directors are satisfied that the company is entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

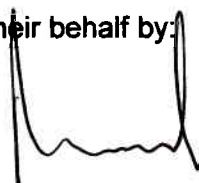
The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

Approved by the Trustees on 15th June 2021 and signed on their behalf by:

Trevor Leonard, Director and Treasurer



Home-Start Bristol (a company limited by guarantee)
Notes to Financial Statements for year ended 31st March 2021

1 Accounting policies

- a) The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 as amended by Update Bulletin 2 published in October 2018, effective for accounting periods beginning on or after 1 January 2020, and with the Charities Act 2011.
- b) Grants and other income received in the year in respect of future periods are deferred until those periods. Such deferred income is recognised as a liability in the accounts.
- c) Expenditure is recognised in the period to which it relates. Expenditure includes attributable VAT which is irrecoverable.
- d) Office equipment is depreciated when the purchase price exceeds £1,000. Depreciation is provided at 25% on a straight line basis calculated to write down the cost of each asset over its expected useful life.
- e) Restricted funds are those to be used for a specific purpose as laid down by the donor. Expenditure which meets the relevant criteria together with a fair allocation of management and support costs is charged to these funds.

	Year ended 31st March 2021 £	Year ended 31st March 2020 £
2 Income and endowments from donations and legacies		
Regular donations	5,853	6,268
Other donations	3,925	5,615
	<hr/> 9,778	<hr/> 11,883
3 Income and endowments from charitable activities		
Restricted funds		
National Lottery Community Fund	114,993	102,065
Children-in-Need	28,269	21,746
Bristol City Council	22,731	24,378
South Gloucestershire Council	13,706	13,706
NHS	-	9,044
Quartet Express Fund	1,500	5,500
Other Grants (under £5,000)	7,350	7,500
	<hr/> 188,549	<hr/> 183,939
Unrestricted funds		
Audrey Blanche Pewsey Trust	5,000	-
The Wallace Curzon Trust	5,000	-
Co-op Local Community Fund	-	4,252
Other Grants (under £5,000)	8,653	7,239
	<hr/> 18,653	<hr/> 11,491

Home-Start Bristol (a company limited by guarantee)
Notes to Financial Statements for year ended 31st March 2021 (contd)

	Year ended 31st March 2021 £	Year ended 31st March 2020 £
4 Income and endowments from other trading activities		
Waitrose	833	-
Abseil	100	4,255
Glastonbury Festival	-	1,400
easyfundraising.com/Amazon Smile	78	83
Other income	299	2,367
	<hr/> 1,310	<hr/> 8,105
5 Investment income		
Scottish Widows 90-day account	53	182
	<hr/> 53	<hr/> 182

	Year ended 31st March 2021			Year ended 31st March 2020
	Unrestricted £	Restricted £	Total £	Total £
6 Expenditure on charitable activities				
Salary and pension costs	8,434	132,572	141,006	140,403
Staff/volunteer expenses	255	4,006	4,261	5,239
Training costs	122	1,915	2,037	4,319
Publicity/recruitment	85	1,338	1,423	1,427
Rent/heat/power	891	13,999	14,890	13,910
Administration	718	11,289	12,007	11,628
Office expenses	1,225	19,249	20,474	8,416
Toy kits/books	10	163	173	407
Depreciation	6	94	100	100
	<hr/> 11,746	<hr/> 184,625	<hr/> 196,371	<hr/> 185,849
7 Expenditure on other				
Insurances	60	935	995	869
Governance	161	2,539	2,700	6,665
Independent Examiner fee	29	450	479	455
	<hr/> 250	<hr/> 3,924	<hr/> 4,174	<hr/> 7,989

8 Related Party Transactions

There were no transactions involving related parties during the year (2020 none).

Home-Start Bristol (a company limited by guarantee)
Notes to Financial Statements for year ended 31st March 2021 (contd)

	Year ended 31st March 2021 £	Year ended 31st March 2020 £
9 Staff costs and numbers		
Salaries	130,370	127,332
Social Security costs	3,728	5,089
Pension contributions	6,908	7,982
	<u>141,006</u>	<u>140,403</u>

The average monthly number of part-time staff employed throughout the year was nine (2020 eight). There are no employees who received employee benefits (excluding employer pension costs) of more than £60,000.

10 Remuneration and benefits received by key management personnel

No remuneration was paid to any Trustee during the year (2020 Nil). Remuneration and benefits relating to other key management personnel amounted to £35,059 (2020 £28,924).

Expenses totalling £86 were paid to a Trustee during the year (2020 Nil).

	Year ended 31st March 2021 £	Year ended 31st March 2020 £
11 Fixed assets		
Office Equipment	£	£
Cost at 1 April	6,559	6,559
Additions	-	-
Disposals	-	-
Cost at 31 March	<u>6,559</u>	<u>6,559</u>
Depreciation bt/fwd	6,459	6,359
Charge for year	100	100
Depreciation cd/fwd	<u>6,559</u>	<u>6,459</u>
Net book value	<u>-</u>	<u>100</u>
12 Debtors		
Other debtors	-	197
	<u>-</u>	<u>197</u>
13 Cash at bank and in hand		
HSBC account	110,542	87,140
Scottish Widows 90 day account	43,420	43,368
Petty cash	250	250
	<u>154,212</u>	<u>130,758</u>

Home-Start Bristol (a company limited by guarantee)
Notes to Financial Statements for year ended 31st March 2021 (contd)

	Year ended 31st March 2021 £	Year ended 31st March 2020 £
14 Creditors: amounts falling due within one year		
Deferred income	10,406	5,840
Other creditors	1,894	669
	<hr/>	<hr/>
	12,300	6,509
	<hr/>	<hr/>

Year ended 31st March 2020

15 Analysis of prior year statement of financial activities	Unrestricted Funds £	Restricted Funds £	Total Funds £
Income and endowments			
Donations and legacies	11,883	-	11,883
Charitable activities	11,491	183,939	195,430
Other trading activities	8,105	-	8,105
Investments	182	-	182
	<hr/>	<hr/>	<hr/>
	31,661	183,939	215,600
	<hr/>	<hr/>	<hr/>
Expenditure			
Raising funds	717	-	717
Charitable activities	9,491	176,358	185,849
Other	408	7,581	7,989
	<hr/>	<hr/>	<hr/>
	10,616	183,939	194,555
	<hr/>	<hr/>	<hr/>