

**REGISTERED COMPANY NUMBER: 05794508 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1116206**

**REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023  
FOR  
RICHMOND PSYCHOSOCIAL FOUNDATION  
INTERNATIONAL  
(A COMPANY LIMITED BY GUARANTEE)**

Hartley Fowler LLP  
Chartered Accountants  
4th Floor Tuition House  
27-37 St George's Road  
Wimbledon  
London  
SW19 4EU

**RICHMOND PSYCHOSOCIAL FOUNDATION  
INTERNATIONAL**

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FOR THE YEAR ENDED 31 MARCH 2023**

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**RICHMOND PSYCHOSOCIAL FOUNDATION  
INTERNATIONAL (REGISTERED NUMBER: 05794508)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2023**

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The charity (RPFI) aims to offer helpful responses to mental health problems whether caused by mental illness, drug addiction, learning difficulties or deprivation and abuse.

**Significant activities**

The charity runs residential homes in South West London, providing therapeutic services for adults recovering from mental health problems, for adults with moderate learning difficulties and those with lesser dependency needs but unable to live alone.

Following a number of years of operating deficits the charity has succeeded in consolidating its activities in order that it should be able to produce small operating surpluses in the future.

The White House in Twickenham is a well-established and highly valued dual facility for eight adult learning-disabled residents, five of whom live in the care home and three in an adjoining Supportive Living Unit.

The charity is subject to external monitoring by the CQC and it's provision is currently rated as good.

**Public benefit**

The Trustees have had regard to the Charity Commission guidance on public benefit in planning the activities of the charity.

**Social investments**

The charity is committed to providing high quality facilities for residents and has undertaken significant investment in maintaining and upgrading the property for the benefit of its residents.

**ACHIEVEMENT AND PERFORMANCE**

**Fundraising activities**

The principal sources of funding in the period were Local Authority fees and grants.

**FINANCIAL REVIEW**

**Financial position**

In common with many third sector care providers the charity has had to continue to provide adequate levels of care despite increasing restrictions in relation to the income provided to support individual residents by local authorities and the NHS.

All restricted funds received in the year have been applied in accordance with the wishes and directions of the donors. The trustees consider that all remaining funds held at the year end are unrestricted.

The main asset of the charity is a freehold property included at a valuation of £1.05m.

**Reserves policy**

It is the policy of the charity to maintain unrestricted liquid funds, which are the free reserves of the charity, at a level which equates to approximately four months unrestricted expenditure. This would provide sufficient funds to cover management and administration and support costs and to respond to emergency applications for grants, which may arise from time to time. This year it has not been possible to maintain funds at this level but this remains an aspiration for the future.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust and is constituted as a Company Limited by Guarantee as defined by the Companies Act 2006.

**RICHMOND PSYCHOSOCIAL FOUNDATION  
INTERNATIONAL (REGISTERED NUMBER: 05794508)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2023**

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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Organisational structure**

The charity is governed by a board of trustees currently with two members who are responsible for the overall strategic direction of the charity with the day to day management being delegated to the Coordinator, Mohamed Aw Ali and other full time staff.

Training is provided for staff and employees as necessary to enable them to properly carry out their roles.

Trustees are responsible for reviewing the levels of pay of key management personnel and these are maintained at levels consistent with those of similar organisations.

**Wider network**

The charity is an independent entity and is not currently involved with or affiliated to any wider networks in the UK or elsewhere.

**Related parties**

The founder of the charity, Elly Jansen OBE and her daughter together have provided interest free loans to the charity amounting to £457,439 (2021 £457,439).

**Risk management**

The trustees have examined the strategic, business and operational risks which the charity faces and confirm that the systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen any risks.

Although the trustees believe the charity generates sufficient income to cover its routine costs it is vulnerable to cuts in the level of that income either from reduced levels of funding from local authorities or through the failure to maintain sufficiently high levels of occupancy. Finding adequate numbers of suitably qualified staff at reasonable cost may become a significant issue in the future.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

05794508 (England and Wales)

**Registered Charity number**

1116206

**Registered office**

91 Heathfield North  
Twickenham  
Middlesex  
TW2 7QN

**Trustees**

Ms S P Martins - Chair of the Board  
Dr S A O Gasper  
Miss O Oyinsan

**Independent Examiner**

Hartley Fowler LLP  
Chartered Accountants  
4th Floor Tuition House  
27-37 St George's Road  
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SW19 4EU

**RICHMOND PSYCHOSOCIAL FOUNDATION  
INTERNATIONAL (REGISTERED NUMBER: 05794508)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2023**

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**REFERENCE AND ADMINISTRATIVE DETAILS**

**Bankers**

Natwest Bank plc  
50 High Street  
Egham  
Surrey  
TW20 9EU

**Solicitors**

Hill Dickinson LLP  
The Broadgate Tower,  
20 Primrose Street,  
London  
EC2A 2EW

Approved by order of the board of trustees on 20 September 2023 and signed on its behalf by:

Ms S P Martins - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
RICHMOND PSYCHOSOCIAL FOUNDATION  
INTERNATIONAL**

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**Independent examiner's report to the trustees of Richmond Psychosocial Foundation International ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.


**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
Jonathan Askew

Hartley Fowler LLP  
Chartered Accountants  
4th Floor Tuition House  
27-37 St George's Road  
Wimbledon  
London  
SW19 4EU

9 October 2023

**RICHMOND PSYCHOSOCIAL FOUNDATION  
INTERNATIONAL**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		250	-	250	7,920
<b>Charitable activities</b>					
General		482,944	-	482,944	460,629
Other income		-	-	-	1,700
<b>Total</b>		<u>483,194</u>	<u>-</u>	<u>483,194</u>	<u>470,249</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
General		<u>382,363</u>	<u>-</u>	<u>382,363</u>	<u>397,994</u>
<b>NET INCOME</b>		100,831	-	100,831	72,255
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		709,319	-	709,319	637,064
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>810,150</u>	<u>-</u>	<u>810,150</u>	<u>709,319</u>

The notes form part of these financial statements

**RICHMOND PSYCHOSOCIAL FOUNDATION  
INTERNATIONAL (REGISTERED NUMBER: 05794508)**

**BALANCE SHEET  
31 MARCH 2023**

	Notes	2023 £	2022 £
<b>FIXED ASSETS</b>			
Tangible assets	7	1,053,787	1,054,546
<b>CURRENT ASSETS</b>			
Debtors	8	5,857	1,511
Cash at bank and in hand		214,878	162,421
		<u>220,735</u>	<u>163,932</u>
<b>CREDITORS</b>			
Amounts falling due within one year	9	(464,372)	(509,159)
<b>NET CURRENT ASSETS</b>		<u>(243,637)</u>	<u>(345,227)</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		810,150	709,319
<b>NET ASSETS</b>		<u>810,150</u>	<u>709,319</u>
<b>FUNDS</b>	11		
Unrestricted funds		810,150	709,319
<b>TOTAL FUNDS</b>		<u>810,150</u>	<u>709,319</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 20 September 2023 and were signed on its behalf by:

Ms S P Martins - Trustee

The notes form part of these financial statements



**RICHMOND PSYCHOSOCIAL FOUNDATION  
INTERNATIONAL**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

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**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Going concern**

The charity has incurred operating deficits in recent years due to restrictions in the levels of local authority funding and difficulties in maintaining occupancy levels which have left it dependent on the ongoing support of its founder and principal benefactor.

Following a period of consolidation and restructuring, the trustees consider the charity to be a going concern and believe that there will be no necessity to cease or significantly curtail its activities in the foreseeable future.

**Income**

Income from donations or grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the donations or grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Care fees are recognised with reference to the period in which the service is provided and is measured at the fair value of the consideration receivable.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Charitable activities**

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

**Governance costs**

Governance costs include the costs of compliance with constitutional and statutory requirements, including independent examiner fees and the costs of legal advice for the trustees.

**Allocation and apportionment of costs**

Support costs include all those overhead costs of office, utility services and other services and costs, which are in support of the activity. They have been allocated to activity cost categories on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- not provided
Motor vehicles	- 25% on reducing balance

No depreciation has been charged on the freehold property owned by the charity as in the opinion of the trustees the residual value of the property is not considered to be significantly less than the valuation at which it was originally included in the accounts. The freehold land and building was gifted to the charity in 2010/11

**RICHMOND PSYCHOSOCIAL FOUNDATION  
INTERNATIONAL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2023**

**1. ACCOUNTING POLICIES - continued**

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Debtors**

Trade and other debtors are recognised at the settlement amount due. Prepayments are recognised at the invoiced cost prepaid. In relation to trade debtors, a provision for impairment is made when there is objective evidence that the charity will not be able to collect all the amounts due under the original terms of the invoice.

**Creditors**

Creditors are recognised when the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at the settlement amount after allowing for any trade discounts due.

**Financial instruments**

The charity only has financial instruments of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**2. SUPPORT COSTS**

	Finance	Governance costs	Totals
	£	£	£
General	<u>1,249</u>	<u>8,956</u>	<u>10,205</u>

Support costs, included in the above, are as follows:

**Governance costs**

	2023	2022
	General	Total activities
	£	£
Independent examiner fees	3,300	3,000
Other accounting charges	600	1,080
Legal and professional fees	5,056	7,396
	<u>8,956</u>	<u>11,476</u>

**RICHMOND PSYCHOSOCIAL FOUNDATION  
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**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2023**

**3. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Depreciation - owned assets	<u>1,188</u>	<u>757</u>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

**5. STAFF COSTS**

	2023	2022
	£	£
Wages and salaries	203,727	163,344
Social security costs	15,593	10,605
Pension costs	2,575	2,233
Contractors and agency fees	50,831	109,013
	<u>272,726</u>	<u>285,195</u>

The average monthly number of employees during the year was as follows:

	2023	2022
	7	6
Care staff and management	<u>7</u>	<u>6</u>

No employees received emoluments in excess of £60,000.

**6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund	Restricted funds	Total funds
	£	£	£
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	7,920	-	7,920
<b>Charitable activities</b>			
General	460,629	-	460,629
Other income	1,700	-	1,700
<b>Total</b>	<u>470,249</u>	<u>-</u>	<u>470,249</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
General	<u>397,994</u>	<u>-</u>	<u>397,994</u>
<b>NET INCOME</b>	72,255	-	72,255

**RICHMOND PSYCHOSOCIAL FOUNDATION  
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**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2023**

**6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	637,064	-	637,064
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>709,319</u>	<u>-</u>	<u>709,319</u>

**7. TANGIBLE FIXED ASSETS**

	Freehold property £	Fixtures and fittings £	Motor vehicles £	Totals £
<b>COST</b>				
At 1 April 2022	1,050,000	4,248	18,745	1,072,993
Additions	-	429	-	429
At 31 March 2023	<u>1,050,000</u>	<u>4,677</u>	<u>18,745</u>	<u>1,073,422</u>
<b>DEPRECIATION</b>				
At 1 April 2022	-	494	17,953	18,447
Charge for year	-	990	198	1,188
At 31 March 2023	<u>-</u>	<u>1,484</u>	<u>18,151</u>	<u>19,635</u>
<b>NET BOOK VALUE</b>				
At 31 March 2023	<u>1,050,000</u>	<u>3,193</u>	<u>594</u>	<u>1,053,787</u>
At 31 March 2022	<u>1,050,000</u>	<u>3,754</u>	<u>792</u>	<u>1,054,546</u>

**8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023 £	2022 £
Trade debtors	<u>5,857</u>	<u>1,511</u>

**RICHMOND PSYCHOSOCIAL FOUNDATION  
INTERNATIONAL**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2023**

**9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023 £	2022 £
Trade creditors	33	5,799
Social security and other taxes	-	5,148
Other creditors	457,439	468,652
Accrued expenses	6,900	29,560
	<u>464,372</u>	<u>509,159</u>

**10. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
Fixed assets	1,053,787	-	1,053,787	1,054,546
Current assets	220,735	-	220,735	163,932
Current liabilities	(464,372)	-	(464,372)	(509,159)
	<u>810,150</u>	<u>-</u>	<u>810,150</u>	<u>709,319</u>

**11. MOVEMENT IN FUNDS**

	At 1/4/22 £	Net movement in funds £	At 31/3/23 £
<b>Unrestricted funds</b>			
General fund	709,319	100,831	810,150
<b>TOTAL FUNDS</b>	<u>709,319</u>	<u>100,831</u>	<u>810,150</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	483,194	(382,363)	100,831
<b>TOTAL FUNDS</b>	<u>483,194</u>	<u>(382,363)</u>	<u>100,831</u>

**RICHMOND PSYCHOSOCIAL FOUNDATION  
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**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2023**

**11. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1/4/21 £	Net movement in funds £	At 31/3/22 £
<b>Unrestricted funds</b>			
General fund	637,064	72,255	709,319
<b>TOTAL FUNDS</b>	<u>637,064</u>	<u>72,255</u>	<u>709,319</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	470,249	(397,994)	72,255
<b>TOTAL FUNDS</b>	<u>470,249</u>	<u>(397,994)</u>	<u>72,255</u>

**12. RELATED PARTY DISCLOSURES**

The founder of the charity, Elly Jansen OBE (EJ) together with her daughter have previously provided loans to the charity. At the balance sheet date amounts outstanding were £457,439 (2022 - £457,439) and are included within "other creditors".

No interest was charged on the outstanding loan balances and they are treated as repayable on demand although EJ and her daughter have advised they would not seek repayment of these balances until such time as the charity had sufficient free resources to make such payments.