

**STAYING PUT**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**ANNUAL REPORT AND CONSOLIDATED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**Charity Registration No. 1116162 (England and Wales)**  
**Company Registration No. 05124878 (England and Wales)**

STAYING PUT

LEGAL AND ADMINISTRATIVE INFORMATION

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Trustees	Ranjit Arora Paula Gardner (Appointed 24 August 2021) Nazya Fiaz Adrian Gaughan (Appointed 25 August 2021) Sally Heaton Helen Hirst Jamil Ismail (Appointed 25 August 2021) Mehreen Nadeem (Appointed 12 August 2022) Malcolm Hardy (Appointed 10 January 2022)
Programme Director	Yasmin Khan
Advisor to the board	Nigel Wyatt
Charity number	1116162
Company number	05124878
Registered	125 Main Street Garforth Leeds LS25 1AF
Principal office	Not disclosed for safety reasons
Auditor	Naylor Wintersgill Limited Carlton House Grammar School Street Bradford BD1 4NS
Bankers	Unity Trust Bank Nine Brindleyplace Birmingham B1 2HB

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**STAYING PUT**

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# STAYING PUT

## TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 MARCH 2022

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The Board of Trustees present their annual report and accounts for the year ended 31 March 2022.

The directors of the charitable company (the charity) are its trustees for the purposes of charity law and throughout this report are collectively referred to as the Board of trustees. The board's responsibilities include all the responsibilities of directors under the Companies Acts and of trustees under the Charities Act.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and 'Accounting and Reporting by Charities' Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)' (as amended for accounting periods commencing from 1 January 2019).

#### Structure, Governance and Management

The charity is a company limited by guarantee and was incorporated on 11 May 2004 and registered as a charity on 21 September 2006.

The trustees, who are also the directors for the purpose of company law, who served during the year, were:

Dr Nazya Fiaz Co-chair  
 Dr Ranjit Arora  
 Paula Gardner Co- Chair (Appointed 24 August 2021)  
 Adrian Gaughan (Appointed 25 August 2021)  
 Sally Heaton (Appointed 21 August 2021)  
 Helen Hirst (Appointed 30 November 2020)  
 Jamil Ismail (Appointed 25 August 2021)  
 Malcolm Hardy (Appointed 10 January 2022)  
 Mehreen Nadeem (Appointed 12 August 2022)

#### Senior Leadership Team

Chief executive officer – Yasmin Khan  
 Head of services – Shabana Hussain (until January 2022)  
 Head of Services and Client Care – Anita Pluckwell (Since April 2022)

The board is appointed by the trustees, and trustees serve until their term come to an end, at which point they may put themselves forward for reappointment. New trustees are appointed on the open market however; some new members may be known to current trustees and are professionals who have relevant experience of working at a senior level in the provision or management of, corporate services or services relating to domestic and sexual abuse. Discussion is held with the board to ensure diverse and inclusive representation.

Trustees are required to act in the best interest of Staying Put and its subsidiary companies and for the benefit of its beneficiaries. The board of trustees is responsible for the management of Staying Put and its subsidiaries and delegates the day to day responsibility to the Chief Executive Officer.

The Chief Executive Officer is supported by the leadership team and the finance administrator.







# STAYING PUT

## TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)






### FOR THE YEAR ENDED 31 MARCH 2022

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The board retain the following duties to:

-  Ensure Staying Put fulfils its charitable objectives
-  Set the overall strategic direction
-  Once Solace Housing Association is established to work within housing regulations and meets its social enterprise objectives.
-  Promote Staying Put's values, integrity and reputation
-  Monitor the performance of the Chief Executive Officer and her leadership team, holding them to account for the exercise of their delegated responsibilities and delivery against set performance targets
-  Ensure independent judgement, care and due diligence at all times








#### In fulfilling these duties the board ensures:

-  They maximise Staying Put's impact and effectiveness
-  Identify and manage risks, which doesn't deter the charity from harnessing opportunities
-  Ensure prudent use of all funds
-  Listening and responding to the changing demands placed on the charity
-  Ensuring Staying Put acts fairly, responsibly, ethically, openly and transparently









#### Board appointment, induction and training:

The board appoints through an open, transparent and inclusive recruitment and selection process. Trustees must be over 18 years old, meet the skills and knowledge as specified in the job description. They must be committed to acting collectively and effectively serving the interests of the charity by giving strategic direction, determining and upholding our mission, vision and values.

On appointment of board members they are issued with:

-  Strategic plans
-  Organisational goal report
-  Governance Framework
-  Risk register
-  Annual report
-  Articles of Association and Memorandum of Association
-  Minutes of the previous board meeting/s.

They also have a formal two day induction, which includes the following:

-  History of Staying Put group
-  Information on adopting a feminist ethos/approach
-  Roles and responsibilities of a Trustee
-  Managing risk
-  What to look out for when managing risk
-  Working as a team at board level
-  Making critical decisions
-  Introduction to staff and current services

Training has been provided in each of the last two years, looking at the roles and responsibilities of Directors/trustees. Trustees also participate in regular organisational events to set the vision and direction of the organisation as well as contribute to in the creation and review of the business/development plan. None of the directors has any beneficial interest in the charity. All of the directors are members of the charity and guarantee to contribute £1 in the event of a winding up. The Board of directors oversee the policies for the organisation, along with the business/development plan. The Board works closely with the Chief Executive Officer to implement the delivery of the strategic plan. The directors/trustees have assessed the major risks, regularly reviewing the risk register to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

# STAYING PUT

## TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 MARCH 2022

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#### Annual General Meeting:

Staying Put hold an annual general meeting. Prior to the AGM, the accounts are sent to the board for approval and made available to all members. In November 2021, we held a successful AGM together celebrating our achievements for the year and discussed the plans for the forthcoming year.

Staying Put has continued to work with its key stakeholders to track the impact of the Covid-19, rising inflation and public spending decisions affecting survivors and their children affected by domestic and sexual abuse.

#### Objectives and Activities:

The charity's objects are to preserve and protect the safety of individuals and their children experiencing domestic and sexual abuse across Bradford district and wider. Staying Put provides direct provision of helpline and intake service, community services including independent domestic violence and sexual violence advisory (IDVA/ISVA) provision, early intervention and prevention, specialist work with young people, recovery and confidence building and packages of practical and emotional support, and access to high quality crisis support, supported accommodation via our refuges and dispersed housing in addition to ongoing practical and emotional support and in the provision of specific security measures.

#### Vision Statement

To lead the way in quality service provision to victims of abuse and violence, to remove the barriers that prevent people from speaking out and seeking help.

#### Vision





To live in a world free from abuse and violence, to be the change and inspire others to follow our example.

#### Mission

We listen to the voices of survivors, believe in them and act to protect them.

#### Values

We operate ethically, guided by our beliefs and moral compass with commitment to:

-  **Inclusivity** – We value diversity and are committed to equality. We take pride in treating everyone with fairness, respect and the dignity that they deserve.
-  **Integrity** – We are open honest and transparent. We are committed to doing what is best for all those involved with our service.
-  **Passion** – We are committed to working with people to overcome challenges, find solutions and achieve goals.
-  **Change** – Whilst remaining true to our roots, we continue to grow, innovate and develop our service to ensure we are able to meet the ever-changing needs.

Our values ensure that we create a culture where we can all thrive.

#### Philosophy:

At Staying Put we follow a simple philosophy, to dedicate our capacity in delivering excellent services that contribute to empowering disadvantaged individuals and communities in West Yorkshire.











# STAYING PUT

## TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 MARCH 2022

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#### Service Objectives:

-  To provide specialist domestic and sexual abuse services for all survivors, which are accessible and inclusive.
-  To provide a single point of contact, effective emotional support to people in a crisis situation, working in a trauma-informed way with a view to minimising risk of harm.
-  To provide accessible women on refuges and dispersed accommodation accessible to all, accompanied by safe, affordable, longer-term housing options to provide flexibility and choice.
-  To provide dedicated specialist services for children and young people impacted by, or experiencing, domestic and/or sexual abuse through our collaboration with Survive and Thrive.
-  To prevent violence and abuse from happening in the first place, through education in schools, and increasing awareness of the issues and help available in local communities by initiating education of communities affected by abuse and promoting the unacceptability of minimizing domestic and sexual abuse.
-  To provide women-only groups and peer support that reduce isolation and maximize independent spaces to increase confidence, esteem, and empowerment and to help build resilience and recovery.
-  To provide greater focus on stopping perpetrators' behavior and, where coercive control is a feature, on getting perpetrators to leave and end abusive relationships, through our Survive and Thrive partnership.
-  To provide practical safety measures, such as panic alarms and lock changes, which enable people to stay safely in their own homes.
-  To consult and co-produce with service users to inform all aspects of our service delivery and future development.
-  To strategically seek to review appropriate partners, who work in partnership with Staying Put to end abuse against people.

#### Annual Overview:

I am delighted to present the trustees' report for the year ending 31st March 2022. Staying Put provides a range of innovative services to people, overwhelmingly to women and children, experiencing domestic abuse and sexual violence.

We are pleased to share our impact during another challenging year. It shows what we've experienced, learnt and influenced along the way. And it celebrates the resilience of everyone at Staying Put, the commitment of our amazing supporters and partners, and the profound courage of the survivors we are privileged to work with. Over the past year we have been responsive, collaborative and needs-led, taking stock and reflecting, as we restructured to improve operational and strategic capability, whilst planning for our future.

The pandemic has impacted everyone's physical and emotional wellbeing, including our staff who deal with secondary trauma, every day. We worked collaboratively with our staff to keep them informed, and we acted with understanding, compassion and transparency to keep our teams safe whilst continuing to provide a vital lifesaving and life-changing service to our communities.

Through our feminist approach, we support all victims and survivors of domestic abuse and sexual violence by always listening and keeping their views at the heart of service delivery, ensuring quality, consistency and effectiveness of services.

During the year we welcomed new Trustees, Paula Gardner – Co-chair, Adrian Gaughan, Jamil Ismail, Malcolm Hardy and Hugo Steven independent Chair of the Solace Housing Association, with their diverse, inclusive leadership skills they have assisted with our growth and strategic direction.

We also welcomed Tracy Brabin Mayor and Alison Lowe Deputy Mayor for Policing and Crime for the West Yorkshire combined authority. With their strong leadership Violence against Women and Girls is firmly back on the agenda for West Yorkshire and wider.

Four years after the Domestic Abuse Bill was first promised in the Queen's Speech, it finally became law on 30th April 2021. We played a vital role campaigning alongside Women's Aid, many survivors, campaigners and domestic abuse organisations, and together we made this new law possible.

# **STAYING PUT**

## **TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)**

### **FOR THE YEAR ENDED 31 MARCH 2022**

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From April 2021 to March 2022, our inclusive services were open to offer support to all those whose lives were touched by violence and abuse. Despite the challenging environment, we succeeded to, Listen, Believe and Act to support survivors of domestic and sexual abuse. As we moved towards a recovery phase both specialist and universal services saw a significant increase in disclosures and identification of abuse as lockdown measures lifted.

Domestic abuse can be deeply traumatising for survivors and their families. The impact of lockdown measures, including being cut off from support networks, resulted in elevated and sustained levels of trauma for many. The risk levels increased as survivors planned to leave their abusive partner as lockdown measures lifted. This was the time that women, were most at risk of serious physical harm and we saw a rise in domestic homicide. Last year in the UK, at least 140 women were killed by a man, that's one every two-and-a-half day.

Our Survive and Thrive partnership is well established in delivering an integrated trauma-informed offer to individuals and families. We saw an increased demand for all our services. From adults to children and young people seeking and/or requiring crisis and recovery support, this led to increased waiting lists and strain on our services. Not being able to access services exacerbates the already increased risk and impact of trauma. We worked collaboratively to mitigate this risk by bringing in additional funding to help manage the demand. In our work, we continue to see the devastating impact that domestic and sexual abuse has on survivors, their families, their friends and community. But we also see strength, courage, determination and staunch resilience.

We have achieved, or made significant progress against, our strategic priorities for 2021-22. We reviewed our five-year strategic plan, which incorporates sustainability and growth. We have also developed a new fundraising strategy and communication strategy in addition to a new five-year strategy for our new subsidiary company, Solace Housing Association.

As we look to the future, we know that we will need to continue to change and evolve to meet the increasing demands including the impact of the cost-of-living crisis affecting us all.

Despite the many challenges, we begin 2022-23 in a stable financial position. We would like to say a huge thank you, not only to our exceptional and hard-working staff and volunteers for their dedication to providing outstanding services, but to our board, funders and supporters whose understanding and unwavering support has been greatly appreciated during these uncertain times.



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## TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 MARCH 2022

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As we move forward, we face significant challenges, but we have a strong platform to work from, built on an outstanding track record of achievement, continuous learning, strong partnerships and above all always putting service users at the heart of every decision we take.

#### **Benefit of Staying Put:**

The trustees and staff at Staying Put consider the public benefit core to service delivery. The achievements and performance for this year has been beneficial to survivors and their children residing within West and South Yorkshire. We have supported our beneficiaries to work through a crisis period, to regain control of their lives and become active members of their local communities. Through strong partnership work, our beneficiaries are empowered to participate within society at all levels.

Our philosophy is to empower our beneficiaries. This ensures all beneficiaries accessing Staying Put for advocacy and support receive consistent and effective responses, which increases their safety.

We recognise that society is enriched by diversity and this is actively and consciously valued within our board, senior leadership team, staff team and service provision. The people who work for us and who access our services come from a wide variety of backgrounds and cultures.

We have a proven record of accomplishment of reaching black and minority ethnic communities and central Eastern European communities. We are working proactively to engage underrepresented communities, including LGBT+ and disabled communities. In essence, we actively promote and celebrate diversity and inclusive practice in all our work.

#### **Achievement and performance:**




Staying Put is committed to achieving excellence in service delivery. We work to the Quality Assurance Framework and Women's Aid National Quality Standards, and Bradford Quality Assurance Framework reinforcing our commitment to delivering high quality services. Beneficiaries' feedback informs our service delivery. They inform us that our support has positively influenced their wellbeing, being able to navigate into our emergency accommodation or staying put and not having to uproot and move from their home. They further inform us continuity of residence, having knowledge of the local area as well as maintaining regular contact with family and friends all contribute positively in assisting them to rebuild their lives.

National and local government changes, and cuts to resources both financial and human, mean that there is little to go around. And whilst Staying Put has weathered many a storm - the pressure to survive is overwhelming; this is a true test of our strategic relevance, partnerships, quality of service and reach to those who need to break free from violence and abuse. With strong leadership in place, the organisation has continued to work with survivors, employees, students and external stakeholders. Similarly, we have taken an internal and external look at ourselves and we have utilised skills from the business world to help us prepare for the future.

Staying Put continues to grow and develop and has reached a point where it recently restructured parts of the organisation. As Staying Put continues to grow, it is vital that it is effectively led and managed at all levels of the organisation. This means that every level of the management needs to operate consistently and confidently in carrying out their roles to support the achievement of the organisational Vision, Mission, and Values.

This meant investing in targeted management development training to support each member of the wider management team. The training is completed and will assist the management team to adopt a consistent approach to leading, managing and supporting their teams productively and performance.



The Covid-19 pandemic affected every aspect of our service delivery. However, we were able to rise to the challenge:

-  The staff team never failed to impress us with how they coped with the challenges Covid-19 has thrown at us. They are the best guarantee that, united, we will emerge from this crisis stronger.
-  We continued to keep providing the necessary resources to offer the maximum protection possible to all our clients and colleagues.
-  We worked collaboratively internally with our staff, beneficiaries and externally with our partners and supporter to mitigate the risk.

# STAYING PUT

## TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 MARCH 2022

-  We communicated regularly internally with our staff and beneficiaries. Our managers held daily meetings with their teams to provide support and reassurance. We provided briefings to our beneficiaries on how to keep themselves and others safe, whilst also providing support and encouraging the take up of vaccines.
-  The senior leadership team continued to measure and mitigate the impact of Covid-19, undertaking appropriate risk assessments and update the recovery plan, for your planned, phased and safe return to work.

We succeeded in our primary aim of listening, believing and acting to safeguarding our beneficiaries through the provision of innovative services that have kept survivors and their children safe.

The number of domestic abuse related incidents reported to West Yorkshire Police increased over the Covid-19 lockdown at the beginning of the coronavirus lockdown.

The figures for sexual violence in Yorkshire remain higher than the average for England and Wales, with the national rate of assaults on men and women at 63.4 per 100,000 people compared to 66.3 in Yorkshire. For rape, the national rate is 63.1 per 100,000, in Yorkshire it is 72.6.

We assisted the following in our Bradford Survive and Thrive service:

**Between 1 April 2021 and 31 March 2022: One Front Door helpline, processed 22,870 enquiries.**

Client Calls	Referrals Processed	Webchat Enquiries	Professional queries	Short term work	Total
13,042	6,741	227	1,689	1,171	22,870

#### Between 1 April 2021 and 31 March 2022 Community Hub:

Client engaging new and already active in service	DA Car	Short-term pieces of work	Total
2,357	699	364	3,420

#### Between 1 April 2021 and 31 March 2022 Accommodation Hub

Total referrals for the Accommodation Hub	74
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We participated in the advancement of Multi Agency Risk Assessment Conferences (MARAC) and the development of the Specialist Domestic Violence Courts (SDVC) with the primary aim to protect those at risk of domestic homicide. This contributed to improved court outcomes by supporting women to engage fully with the district's SDVC. From March 2020 to April 2021 Affordable Legal Services @ Staying Put supported 360 beneficiaries across West Yorkshire.

# STAYING PUT

## TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 MARCH 2022

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In collaboration with West Yorkshire Police and other partners, we have created a co-ordinated response to those affected by domestic abuse. We hold daily risk assessment meetings (DRAM) with the police for appropriate risk management of high-risk victims. We undertake daily virtual meetings by way of a video link with staff from the IDVA team and a representative from the MASH (Multi-Agency Safeguarding Hub) team with responsibility for the safeguarding of high-risk clients.

This daily discussion of high-risk cases has enabled earlier intervention from the IDVAs, leading to better engagement and more effective development of a coordinated approach to risk reduction with less chance for slippage. Furthermore, it lead to better accountability between the key agencies, improved and enhanced knowledge and skill sets across and between organisations and teams, as well as the streamlining of clear communication processes.

An additional benefit of this system is a reduction in the amount of time spent in MARAC meetings; where even though cases are flagged as high risk, full discussion is limited to those cases where engagement is patchy at best, non-existent at worst and where a wider multi-agency approach is necessary in order to help safeguard high-risk victims.

We have participated in various operational, strategic meetings and forums primarily to advocate and keep the voice of survivors at the heart of everything we do. We have delivered a variety of training to professionals and the local community to raise the profile of domestic and sexual abuse. Across the year we ran 11 session with 149 participants benefited from the training.

The above are significant achievements in an effort to engage diverse groups of practitioners, the community and people experiencing domestic and sexual abuse.





We have effectively managed staff, through the direct provision of support, supervision and development opportunities at all levels.

#### **Our key services**

##### **Freephone One Front Door helpline**

Staying Put operates a dedicated freephone helpline called the One Front Door, providing help and advice to anybody who uses it, whether that's a survivor of past abuse, those currently experiencing domestic and/or sexual abuse, their friends and family, and even perpetrators. This ensures they receive the right support at the right time.

Our qualified IDVA and ISVAs who run the confidential One Front Door helpline offer:

-  A freephone number accessible to all: 0808 2800 999;
-  Available Monday to Friday between 9.30am and 4.30pm;
-  A streamlined allocation process ensuring smooth transition from initial assessment to the appropriate internal or external services;
-  Access to initial specialist telephone support and pathways to counselling for those experiencing sexual abuse.

##### **DA Car**

Our 'DA Car' is an out-of-hours service which operates Saturday and Sunday, 5pm to midnight. We work in partnership with West Yorkshire Police and attend with the police to reported domestic abuse incidents during those hours.

##### **Webchat service**

Staying Put launched a new live webchat service in 2020 to help more people struggling with domestic abuse or sexual violence. The facility is accessed via our website [www.stayingput.org.uk](http://www.stayingput.org.uk). This can be accessed by the public and professionals for advice or signposting.

The chat is open Monday to Friday 9.30 am and 4.30 pm.

# **STAYING PUT**

## **TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)**

### **FOR THE YEAR ENDED 31 MARCH 2022**

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#### **Independent support for survivors**

##### **IDVA service**

Staying Put's IDVA service support survivors of all forms of gender-based violence, including those at highest risk of serious harm or homicide. Independent advocates give a voice to those who feel voiceless, enabling victims of violence to pursue justice and put the building blocks in place to begin a new life, free from fear.

We provide independent domestic, sexual and gender-based violence advocates for women, men and young people.

Independent advocates also play a crucial role in the community. They provide essential training to key agencies such as the police and the Crown Prosecution Service, which greatly improves the way they respond to cases of domestic violence.

##### **ISVA service**

Since 2019 we have been able to offer victims of sexual violence support and advice. We provide the Independent Sexual Violence Advisor (ISVA) service.

The ISVAs provide support to anyone whose case is going through the criminal justice system. They can help victims through the court process and explain what is likely to happen when a report is made to the police. The ISVA can also provide support to victims who do not wish to make a report. In these circumstances they can advise on sexual health concerns, provide emotional support and refer on to other services such as counsellors.

The ISVA can support anyone who has been the victim of sexual violence – whether this happened 2 days ago or 30 years ago. They also have excellent links with the SARC (Sexual Assault Referral Centre) and can explain their role in helping victims.

##### **Accommodation**

We provide four women only refuges and dispersed units of accommodation accessible to all.

A refuge is a safe house for women and children escaping domestic abuse. The address is confidential and no men are allowed in the building.

A refuge is much more than a safe roof over a woman or child's head. Our specialist staff provide residents with the building blocks they need to begin a new life, free from fear. They help women and children to overcome the impacts of violence and abuse and offer a huge range of practical and emotional support. This might include support on housing, education, accessing benefits, employment, or immigration, or it might mean helping a woman to achieve better health and wellbeing.

##### **Community Support**

Our community support team provides housing-related support to vulnerable people and their children to enable them to maintain their independence in their own home. Community support services will in general be medium-term to long-term (less than 2 years) and have the flexibility to support any person residing in the Bradford district. Community support is distinct from accommodation-based services, where support is tied to particular accommodation.

This kind of support service supports the individual to become more independent, and often it means that they can continue to live independently at home which, without support, would be difficult.

# STAYING PUT

## TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)





### FOR THE YEAR ENDED 31 MARCH 2022

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#### Recovery and Resilience



Staying Put's aim is to promote a culture of change and reduce inter-generational cycles of poor outcomes, to prevent and reduce repeat victimisation, to improve mental wellbeing, increase education and employment opportunities and to ensure community integration.

The Recovery and Resilience team adopt a systemic, evidence-based trauma-informed approach to recovery from DASV for all family members. The key elements to supporting successful recovery and providing practical help include:

-  Early intervention and prevention work
-  Attending to safety
-  Recognising personal strengths
-  Building up of new and personal support networks

We provide a range of recovery group work programmes, including the established Freedom Programme, raising awareness of abuse and focusing on healthy relationships.

This year we also had the opportunity to provide some shorter group work programmes including:

-  Mindfulness – the group focused on improving the overall emotional, physical health and wellbeing of individuals who have experienced trauma, physical violence and psychological abuse, using positive affirmations to challenge their negative self-perceptions and move towards more positive self-care.
-  Life Coaching – we used a fully trained external facilitator for this piece of work to help participants create goals, set targets and build self-esteem, confidence and coping mechanisms.

Due to COVID-19 there continued to be a hybrid approach to service delivery, with a mix of face-to-face and online deliveries. However, in the latter part of the year there has been an increase in face-to-face work, as restrictions have ceased.

The project's guiding principles emphasise the importance of building strong relationships with local partners and strengthening their skills in areas such as basic information giving or sign posting to ensure appropriate response is given by a specialist organisation.

#### GP Pilot Advanced Practitioners (AP's)

This pilot is based on GP's making a routine enquiry re: domestic abuse with all their female patients and then responding to disclosures by making an appointment at the surgery for the patient to see our Advanced Practitioner. It was significantly impacted and halted by Covid-19 in 2020. In 2021 there was collaborative effort from the CCG, LA and Staying Put to drive the initiative forward. Although 5 GP surgeries engaged initially the ongoing challenges with COVID-19 led to a change of priorities and referrals were low.

When the IDVA left post in Dec 21 it was decided to end the scheme in its intended format. However, since Jan 22 we continued to provide support to the 2 surgeries who continued to engage in the programme through a dedicated IDVA.

Despite all the challenges it has been acknowledged by key partners that the outcomes achieved for individuals have been excellent and data demonstrates that without this service significant numbers of predominantly elderly, vulnerable women would never have accessed a service.

#### Male Victim Support

Men experiencing domestic and sexual abuse no longer need to suffer in silence. We are working hard to promote our services in the community and to urge men to come forward and not suffer any longer. We offer community support, telephone support, practical assistance, general support and help in preventing unnecessary homelessness.

#### Panic alarms and lock changes

Our Sanctuary Scheme provides home security measures, including lock changes and panic alarms which can help support people and their children to be safe at home. A panic alarm provides a means of calling the police in an emergency, with just the press of a button. If a woman chooses to leave home, we can signpost her to refuges and

## STAYING PUT







### TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

#### FOR THE YEAR ENDED 31 MARCH 2022

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other relevant services. This initiative enables and empowers people experiencing domestic abuse to continue living safely in their home.

##### **Key priorities identified for 2022-2023**

-  Early intervention and prevention
-  Efficiency and delivery of high-quality services
-  Consolidation and transformation
-  Develop strong partnerships, locally, regionally and nationally
-  Improve communications function internally and externally
-  Innovation and planned growth

# STAYING PUT

## STATEMENT OF TRUSTEES RESPONSIBILITIES

**FOR THE YEAR ENDED 31 MARCH 2022**

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### Financial review

#### Charity:

The charity's income for the year amounted to £2,971,837 (2021 £3,102,052). During the year restricted funds of £253,708 and general funds of £2,595,773 were spent. The total expenditure for the year was £2,849,481 (2021 £2,612,530) resulting in a net surplus of £122,356 (2021 £489,552).

The trustees aim to have between three and six month's running costs in the charity's reserves. At 31 March 2022 the charity's unrestricted, undesignated funds stood at £1,255,193 (2021 £1,123,727).

#### Group:

The group's income for the year amounted to £2,949,480 (2021 £3,156,404). During the year restricted funds of £253,708 and general funds of £2,595,773 were spent. The total expenditure for the year was £2,849,481 (2021 £2,651,782) resulting in a net surplus of £99,999 (2021 £504,622).

The trustees aim to have between three and six month's running costs in the group's reserves. At 31 March 2022 the group's unrestricted, undesignated funds stood at £1,255,193 (2021 £1,146,084)

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

The Trustees has assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

### Auditor

In accordance with the company's articles, a resolution proposing that Naylor Wintersgill Limited be reappointed as auditor of the company will be put at a General Meeting.

### Disclosure of information to auditor

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware if such information.

This report is prepared in accordance with the provisions applicable to companies entitles to the small companies exemption.

The Trustees' report was approved by the Board of Trustees.

DocuSigned by:



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Nazya Fiaz (Trustee)

Dated: 18 November 2022

## **STAYING PUT**

### **STATEMENT OF TRUSTEES RESPONSIBILITIES**

***FOR THE YEAR ENDED 31 MARCH 2022***

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The Trustees, who are also the directors of Staying Put for the purpose of company law, are responsible for preparing the Trustees Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



# STAYING PUT

## INDEPENDENT AUDITOR'S REPORT

### TO THE MEMBERS OF STAYING PUT

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#### Opinion

We have audited the consolidated accounts of Staying Put (the 'Charity') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows for both the company and the group and the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- give a true and fair view of the state of the charitable company and group's affairs as at 31 March 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- Have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the accounts section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the annual report, other than the accounts and our auditor's report thereon. The Trustees is responsible for the other information. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the accounts is inconsistent in any material respect with the Trustees' Report; or
  - sufficient accounting records have not been kept; or
  - the charity and group accounts are not in agreement with the accounting records; or
  - we have not received all the information and explanations we require for our audit.
-

## STAYING PUT

### INDEPENDENT AUDITOR'S REPORT (CONTINUED)

#### TO THE MEMBERS OF STAYING PUT

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##### **Responsibilities of Trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the Trustees, who are also the directors of the Charity for the purpose of company law, is responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

##### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditors under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

# STAYING PUT

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE MEMBERS OF STAYING PUT

#### **Irregularities, including fraud, are instances of non-compliance with laws and regulations.**

We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Based on our understanding of the Charity and its industry, we identified that the principal risks of non-compliance with laws and regulations related to breaches of UK law and we considered the extent to which non-compliance might have a material effect on the financial statements of the Charity. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006. We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principal risks were related to posting inappropriate journal entries to increase revenue or reduce expenditure or increase the capital position of the Charity, and management bias in accounting estimates and judgmental areas of the financial statements such as the recognition of income. Audit procedures performed by the engagement team included:

- Discussions with directors including consideration of known or suspected instances of non-compliance with laws and regulation and fraud;
- Reviewing relevant meeting minutes;
- Reviewing of correspondence in so far as they related to non-compliance with laws and regulations and fraud;
- Procedures relating to the recognition of income;
- Identifying and testing journal entries, in particular any journal entries posted with unusual account combinations, posted on unusual days, posted by infrequent users, posted by senior management or posted with descriptions indicating a higher level of risk;

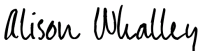
There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

#### **Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

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**Alison Whalley (Senior Statutory Auditor)**  
**for and on behalf of Naylor Wintersgill Limited**

**Chartered Accountants**  
**Statutory Auditor**

18 November 2022

Carlton House  
Grammar School Street  
Bradford  
BD1 4NS

Naylor Wintersgill Limited is eligible for appointment as auditor of the Charity by virtue of its eligibility for appointment as auditor of a company under of section 1212 of the Companies Act 2006.

**STAYING PUT****GROUP STATEMENT OF FINANCIAL ACTIVITIES****FOR THE YEAR ENDED 31 MARCH 2022**

		<b>Unrestricted funds 2022 £</b>	<b>Restricted funds 2022 £</b>	<b>Total 2022 £</b>	<b>Unrestricted funds 2021 £</b>	<b>Restricted funds 2021 £</b>	<b>Total 2021 £</b>
	<b>N</b>						
<b><u>Income from:</u></b>							
Donations and	<b>3</b>	2,256,080	246,167	2,502,247	1,709,490	935,806	2,645,296
Charitable activities	<b>4</b>	447,233	-	447,233	511,088	-	511,088
Investments	<b>5</b>	-	-	-	20	-	20
<b>Total income</b>		<b>2,703,313</b>	<b>246,167</b>	<b>2,949,480</b>	<b>2,220,598</b>	<b>935,806</b>	<b>3,156,404</b>
<b><u>Expenditure on:</u></b>							
Raising funds	<b>6</b>	2,413	-	2,413	10,454	-	10,454
Charitable activities	<b>7</b>	2,593,360	253,708	2,847,068	1,750,020	891,308	2,641,328
<b>Total resources expended</b>		<b>2,595,773</b>	<b>253,708</b>	<b>2,849,481</b>	<b>1,760,474</b>	<b>891,308</b>	<b>2,651,782</b>
<b>Net income for the year/ Net movement in funds</b>		<b>107,540</b>	<b>(7,541)</b>	<b>99,999</b>	<b>460,124</b>	<b>44,498</b>	<b>504,622</b>
Fund balances at 1 April 2021		1,192,822	162,636	1,355,458	732,698	118,138	850,836
<b>Fund balances at 31 March 2022</b>		<b>1,300,362</b>	<b>155,095</b>	<b>1,455,457</b>	<b>1,192,822</b>	<b>162,636</b>	<b>1,355,458</b>

The statement of financial activities includes all gains and losses recognized in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**STAYING PUT****CHARITY STATEMENT OF FINANCIAL ACTIVITIES****FOR THE YEAR ENDED 31 MARCH 2022**

		<b>Unrestricted funds 2022 £</b>	<b>Restricted funds 2022 £</b>	<b>Total 2022 £</b>	<b>Unrestricted funds 2021 £</b>	<b>Restricted funds 2021 £</b>	<b>Total 2021 £</b>
	<b>Notes</b>						
<b><u>Income from:</u></b>							
Donations and legacies	<b>3</b>	2,278,437	246,167	2,524,604	1,709,170	935,806	2,644,976
Charitable activities	<b>4</b>	447,233	-	447,233	457,056	-	457,056
Investments	<b>5</b>	-	-	-	20	-	20
<b>Total income</b>		<b>2,725,670</b>	<b>246,167</b>	<b>2,971,837</b>	<b>2,166,246</b>	<b>935,806</b>	<b>3,102,052</b>
<b><u>Expenditure on:</u></b>							
Raising funds	<b>6</b>	2,413	-	2,413	10,454	-	10,454
Charitable activities	<b>7</b>	2,593,360	253,708	2,847,068	1,710,768	891,308	2,602,076
<b>Total resources expended</b>		<b>2,595,773</b>	<b>253,708</b>	<b>2,849,481</b>	<b>1,721,222</b>	<b>891,308</b>	<b>2,612,530</b>
<b>Net income for the year/ Net movement in funds</b>		<b>129,897</b>	<b>(7,541)</b>	<b>122,356</b>	<b>445,024</b>	<b>44,498</b>	<b>489,522</b>
Fund balances at 1 April 2021		1,170,465	162,636	1,333,101	725,441	118,138	843,579
<b>Fund balances at 31 March 2022</b>		<b>1,300,362</b>	<b>155,095</b>	<b>1,455,457</b>	<b>1,170,465</b>	<b>162,636</b>	<b>1,333,101</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**STAYING PUT****GROUP BALANCE SHEET****AS AT 31 MARCH 2022**

		<b>2022</b>		<b>2021</b>	
	<b>Notes</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Fixed assets</b>					
Tangible assets	<b>13</b>		44,174		38,729
<b>Current assets</b>					
Debtors	<b>15</b>	684,164		260,569	
Cash at bank and in hand		<u>866,057</u>		<u>1,219,313</u>	
		1,550,221		1,479,882	
<b>Creditors: amounts falling due within one year</b>	<b>16</b>	<u>(138,938)</u>		<u>(163,153)</u>	
Net current assets			1,411,283		1,316,729
<b>Total assets less current liabilities</b>			<u>1,455,457</u>		<u>1,355,458</u>
<b>Income funds</b>					
Restricted funds	<b>18</b>		155,095		162,636
<u>Unrestricted funds</u>					
Designated funds	<b>19</b>	45,169		46,738	
General unrestricted funds		<u>1,255,193</u>		<u>1,146,084</u>	
			1,300,362		1,192,822
	<b>20</b>		<u>1,455,457</u>		<u>1,355,458</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Trustees on 18 November 2022

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Nazya Fiaz  
**Trustee**

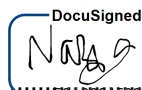
**Company Registration No. 05124878**

**STAYING PUT****CHARITY BALANCE SHEET****AS AT 31 MARCH 2022**

		<b>2022</b>		<b>2021</b>	
	<b>Notes</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Fixed assets</b>					
Tangible assets	<b>13</b>		44,174		38,729
<b>Current assets</b>					
Debtors	<b>15</b>	684,164		390,950	
Cash at bank and in hand		<u>866,057</u>		<u>1,055,463</u>	
		1,550,221		1,446,413	
<b>Creditors: amounts falling due within one year</b>	<b>16</b>	<u>(138,938)</u>		<u>(152,041)</u>	
Net current assets			1,411,283		1,294,372
<b>Total assets less current liabilities</b>			<u>1,455,457</u>		<u>1,333,101</u>
<b>Income funds</b>					
Restricted funds	<b>18</b>		155,095		162,636
<u>Unrestricted funds</u>					
Designated funds	<b>19</b>	45,169		46,738	
General unrestricted funds		<u>1,255,193</u>		<u>1,123,727</u>	
			1,300,362		1,170,465
	<b>20</b>		<u>1,455,457</u>		<u>1,333,101</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Trustees on 18 November 2022

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 Nazya Fiaz  
 Trustee

**Company Registration No. 05124878**

**STAYING PUT****GROUP STATEMENT OF CASH FLOWS****FOR THE YEAR ENDED 31 MARCH 2022**


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		<b>2022</b>		<b>2021</b>	
	<b>Notes</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cash flows from operating activities</b>					
Cash (absorbed by)/generated from operations	<b>23</b>		(332,999)		713,429
<b>Investing activities</b>					
Purchase of tangible fixed assets		(20,257)		(40,281)	
Interest received		-		20	
		<hr/>		<hr/>	
<b>Net cash generated from investing activities</b>			(20,257)		(40,261)
<b>Net cash used in financing activities</b>			<hr/>		<hr/>
			-		-
<b>Net increase in cash and cash equivalents</b>			(353,256)		673,168
Cash and cash equivalents at beginning of year			<hr/>		<hr/>
			1,219,313		546,145
<b>Cash and cash equivalents at end of year</b>			<hr/>		<hr/>
			866,057		1,219,313

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**STAYING PUT****CHARITY STATEMENT OF CASH FLOWS*****FOR THE YEAR ENDED 31 MARCH 2022***


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		<b>2022</b>		<b>2021</b>	
	<b>Notes</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cash flows from operating activities</b>					
Cash generated/(absorbed by)/ from operations	<b>23</b>		(169,149)		722,530
<b>Investing activities</b>					
Purchase of tangible fixed assets		(20,257)		(40,281)	
Interest received		<u>-</u>		<u>20</u>	
<b>Net cash (used in)/generated from investing activities</b>			(20,257)		(40,261)
<b>Net cash used in financing activities</b>			<u>-</u>		<u>-</u>
<b>Net (decrease)/increase in cash and cash equivalents</b>			(189,406)		682,269
Cash and cash equivalents at beginning of year			1,055,463		373,194
<b>Cash and cash equivalents at end of year</b>			<u>866,057</u>		<u>1,055,463</u>

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# STAYING PUT

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2022

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#### 1 Accounting policies

##### Company information

Staying Put is a private company limited by guarantee incorporated in England and Wales. The registered office is 125 Main Street, Garforth, Leeds LS25 1AF.

#### 1.1 Accounting convention

The accounts have been prepared in accordance with the Charity's memorandum and articles of association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2019). The Charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

The consolidated financial statements incorporate those of Staying Put and its subsidiaries Domestic Violence Services, Affordable Legal Services @ Staying put and Solace Housing Association.

All financial statements are made up to 31 March 2022. Where necessary, adjustments are made to the financial statements to bring the accounting policies used into line with those used by the parent.

All intra-group transactions, balances and unrealised gains on transactions between group companies are eliminated on consolidation.

#### 1.2 Going concern

At the time of approving the accounts, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

#### 1.4 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

# STAYING PUT

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

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#### 1 Accounting policies

##### 1.5 Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

##### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures, fittings and office equipment	25% reducing balance
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

##### 1.7 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

If the recoverable amount of an asset is estimated to be less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. An impairment loss is recognised immediately in income/(expenditure) for the year, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised immediately, unless the relevant asset is carried in at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

# STAYING PUT

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

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#### 1 Accounting policies

##### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### 1.9 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **De-recognition of financial liabilities**

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

# STAYING PUT

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

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### **1 Accounting policies**

#### **1.10 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### **1.11 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### **2 Critical accounting estimates and judgements**

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# STAYING PUT

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

#### 3 Donations and legacies

##### Group

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2022 £	2022 £	2022 £	2021 £	2021 £	2021 £
Donations and gifts	17,006	500	17,506	33,651	-	33,651
Grants listed below	2,239,074	245,667	2,484,741	1,675,839	935,806	2,611,645
	<u>2,256,080</u>	<u>246,167</u>	<u>2,502,247</u>	<u>1,709,490</u>	<u>935,806</u>	<u>2,645,296</u>

##### Grants receivable for core activities

Independent Domestic Violence Advocate (IDVA)	-	44,500	44,500	-	119,589	119,589
Big Lottery	-	-	-	-	118,555	118,555
Sharma Fund	-	-	-	-	51,640	51,640
West Yorkshire PCC and Police	-	15,568	15,568	99,193	46,598	145,791
Bradford Council – Survive and Thrive	1,896,490	-	1,896,490	1,573,646	-	1,573,646
Bradford Council	342,584	-	342,584	-	-	-
MHCLG	-	-	-	-	193,025	193,025
The George A Moore Foundation	-	-	-	-	1,859	1,859
Sir George Martin trust	-	-	-	-	1,000	1,000
Barclays	-	-	-	-	100,000	100,000
Bradford Council -IPC	-	-	-	3,000	-	3,000
Covid Prevention	-	-	-	-	10,000	10,000
Edith Murphy Foundation	-	-	-	-	3,000	3,000
Hodge Foundation	-	-	-	-	3,000	3,000
Bradford Council Covid Capacity Match Funding	-	-	-	-	42,500	42,500
Young Person IDVA	-	-	-	-	72,000	72,000
Clothworkers Foundation	-	-	-	-	20,000	20,000
The Phoenix Fund- Penny Appeal	-	10,000	10,000	-	-	-
IDAS Barnsley and Sheffield	-	-	-	-	151,105	151,105
Sports England- ESC Lottery	-	8,685	8,685	-	-	-
Client grants	-	-	-	-	1,935	1,935
DWP- Access to work	-	1,188	1,188	-	-	-
Noel Buxton Trust	-	2,000	2,000	-	-	-
Ministry of Justice local victim service grant	-	135,976	135,976	-	-	-
DA Befriending	-	9,750	9,750	-	-	-
Albert Hunt Trust	-	12,000	12,000	-	-	-
The 29th May 1961 Charitable Trust	-	5,000	5,000	-	-	-
Arnold Clarke Foundation	-	1,000	1,000	-	-	-
	<u>2,239,074</u>	<u>245,667</u>	<u>2,484,741</u>	<u>1,675,839</u>	<u>935,806</u>	<u>2,611,645</u>

**STAYING PUT****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2022****3 Donations and legacies****Charity**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total</b>
	<b>2022</b>	<b>2022</b>	<b>2022</b>	<b>2021</b>	<b>2021</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Donations and gifts	39,363	500	39,863	33,331	-	33,331
Grants listed below	2,239,074	245,667	2,484,741	1,675,839	935,806	2,611,645
	<b>2,278,437</b>	<b>246,167</b>	<b>2,524,604</b>	<b>1,709,170</b>	<b>935,806</b>	<b>2,644,976</b>

**Grants receivable for core activities**

Independent Domestic Violence Advocate (IDVA)	-	44,500	44,500	-	119,589	119,589
Big Lottery	-	-	-	-	118,555	118,555
Sharma Fund	-	-	-	-	51,640	51,640
West Yorkshire PCC and Police	-	15,568	15,568	99,193	46,598	145,791
Bradford Council – Survive and Thrive	1,896,490	-	1,896,490	1,573,646	-	1,573,646
Bradford Council	342,584	-	342,584	-	-	-
MHCLG	-	-	-	-	193,025	193,025
The George A Moore Foundation	-	-	-	-	1,859	1,859
Sir George Martin trust	-	-	-	-	1,000	1,000
Barclays	-	-	-	-	100,000	100,000
Bradford Council -IPC	-	-	-	3,000	-	3,000
Covid Prevention	-	-	-	-	10,000	10,000
Edith Murphy Foundation	-	-	-	-	3,000	3,000
Hodge Foundation	-	-	-	-	3,000	3,000
Bradford Council Covid Capacity Match Funding	-	-	-	-	42,500	42,500
Young Person IDVA	-	-	-	-	72,000	72,000
Clothworkers Foundation	-	-	-	-	20,000	20,000
The Phoenix Fund- Penny Appeal	-	10,000	10,000	-	-	-
IDAS Barnsley and Sheffield	-	-	-	-	151,105	151,105
Sports England- ESC Lottery	-	8,685	8,685	-	-	-
Client grants	-	-	-	-	1,935	1,935
DWP- Access to work	-	1,188	1,188	-	-	-
Noel Buxton Trust	-	2,000	2,000	-	-	-
Ministry Of Justice local victim service grant	-	135,976	135,976	-	-	-
DA Befreinding	-	9,750	9,750	-	-	-
Albert Hunt Trust	-	12,000	12,000	-	-	-
The 29th May 1961 Charitable Trust	-	5,000	5,000	-	-	-
Arnold Clarke Foundation	-	1,000	1,000	-	-	-
	<b>2,239,074</b>	<b>245,667</b>	<b>2,484,741</b>	<b>1,675,839</b>	<b>935,806</b>	<b>2,611,645</b>

# STAYING PUT

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

#### 4 Charitable activities – group

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Housing benefit	447,233	430,109
Legal fees	-	54,033
Other income	-	26,946
	<u>447,233</u>	<u>511,088</u>

#### Charitable activities – charity

	2022 £	2021 £
Housing benefit	447,233	430,109
Other income	-	26,947
	<u>447,233</u>	<u>457,056</u>

#### 5 Investments – group

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Interest receivable	-	20
	<u>-</u>	<u>20</u>

#### Investments –charity

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Interest receivable	-	20
	<u>-</u>	<u>20</u>



# STAYING PUT

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

### 6 Raising funds – group

	Unrestricted funds 2022	Unrestricted funds 2021
	£	£
<u>Fundraising and publicity</u>		
Other costs	2,413	10,454
	<u>2,413</u>	<u>10,454</u>
Fundraising and publicity	2,413	10,454
	<u>2,413</u>	<u>10,454</u>

### Raising funds – charity

	Unrestricted funds 2022	Unrestricted funds 2021
	£	£
<u>Fundraising and publicity</u>		
Other costs	2,413	10,454
	<u>2,413</u>	<u>10,454</u>
Fundraising and publicity	2,413	10,454
	<u>2,413</u>	<u>10,454</u>

**STAYING PUT****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2022****7 Charitable activities – group**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Staff costs	1,351,328	1,233,479
Health insurance	1,822	9,222
External supervision	-	495
Staff training	43,725	46,832
Telephone	9,854	9,530
Sharma Fund	-	584
Target hardening	12,966	14,061
Panic alarms	1,334	5,557
Travel and subsistence	4,604	737
Provision of refuges and dispersed accommodation	371,761	450,995
Covid prevention	-	35,093
Service delivery and other project costs	11,582	59,943
	<u>1,808,976</u>	<u>1,866,528</u>
Grant funding of activities (see note 8)	584,802	378,277
Share of support costs (see note 9)	442,924	378,119
Share of governance costs (see note 9)	10,366	18,404
	<u>2,847,068</u>	<u>2,641,328</u>
<b>Analysis by fund</b>		
Unrestricted funds	2,593,360	1,750,020
Restricted funds	253,708	891,308
	<u>2,847,068</u>	<u>2,641,328</u>

**STAYING PUT****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2022****Charitable activities –charity**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Staff costs	1,351,328	1,165,768
Health insurance	1,822	9,222
External supervision	-	495
Staff training	43,725	46,832
Telephone	9,854	9,530
Sharma Fund	-	584
Target hardening	12,966	14,061
Panic alarms	1,334	5,557
Travel and subsistence	4,604	617
Provision of refuges and dispersed accommodation	371,761	450,995
Covid prevention	-	35,093
Service delivery and other project costs	11,582	57,447
	<u>1,808,976</u>	<u>1,796,201</u>
Grant funding of activities (see note 8)	584,802	441,501
Share of support costs (see note 9)	442,924	349,570
Share of governance costs (see note 9)	10,366	14,804
	<u>2,847,068</u>	<u>2,602,076</u>
<b>Analysis by fund</b>		
Unrestricted funds	2,593,360	1,710,768
Restricted funds	253,708	891,308
	<u>2,847,068</u>	<u>2,602,076</u>

**8 Grants payable –group**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Grants to institutions:		
Family Action	323,385	230,917
Womens Centre	256,937	147,360
Womens Aid	4,480	-
	<u>584,802</u>	<u>378,277</u>

**STAYING PUT****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2022****Grants payable –charity**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Grants to institutions:		
Family Action	323,385	230,917
Womens Centre	256,937	147,360
Affordable Legal Services @ Staying Put	-	63,224
Womens Aid	4,480	-
	<u>584,802</u>	<u>441,501</u>

**9 Support costs- group**

	<b>Support costs</b>	<b>Governance costs</b>	<b>2022</b>	<b>Support costs</b>	<b>Governance costs</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Staff costs	242,461	-	242,461	225,279	-	225,279
Depreciation	14,812	-	14,812	12,998	-	12,998
Establishment costs	83,061	-	83,061	46,685	-	46,685
Repairs and maintenance	-	-	-	-	-	-
Office expenses	48,600	-	48,600	43,869	-	43,869
Subscriptions and donations	-	-	-	2,618	-	2,618
Professional indemnity insurance	-	-	-	3,325	-	3,325
Accountancy	28,138	-	28,138	30,493	-	30,493
Consultancy	10,311	-	10,311	7,656	-	7,656
Legal and professional fees	15,541	-	15,541	-	-	-
Bank charges	-	-	-	4,232	-	4,232
Sundry expenses	-	-	-	964	-	964
Audit fees	-	8,400	8,400	-	10,320	10,320
Meeting costs	-	1,966	1,966	-	8,084	8,084
	<u>442,924</u>	<u>10,366</u>	<u>453,290</u>	<u>378,119</u>	<u>18,404</u>	<u>396,523</u>
Analysed between Charitable activities	<u>442,924</u>	<u>10,366</u>	<u>453,290</u>	<u>378,119</u>	<u>18,404</u>	<u>396,523</u>

Support and governance costs are allocated in full to the only charitable activity.

Governance costs includes payments to the auditors of £8,400 (2021- £10,320) for audit fees. Support costs includes payments to the auditor of £nil (2021 £5,400) in relation to accounting and payroll support.

**STAYING PUT****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2022****9 Support costs – charity**

	Support costs	Governance costs	2022	Support costs	Governance costs	2021
	£	£	£	£	£	£
Staff costs	242,461	-	242,461	225,279	-	225,279
Depreciation	14,812	-	14,812	12,998	-	12,998
Establishment costs	83,061	-	83,061	46,685	-	46,685
Repairs and maintenance	-	-	-	-	-	-
Office expenses	48,600	-	48,600	35,795	-	35,795
Subscriptions and donations	-	-	-	-	-	-
Professional indemnity	-	-	-	20,473	-	20,473
Accountancy	28,138	-	28,138	7,656	-	7,656
Consultancy	10,311	-	10,311	-	-	-
Legal and professional	15,541	-	15,541	684	-	684
Audit fees	-	8,400	8,400	-	6,720	6,720
Meeting costs	-	1,966	1,966	-	8,084	8,084
	<u>442,924</u>	<u>10,366</u>	<u>453,290</u>	<u>349,570</u>	<u>14,804</u>	<u>364,374</u>
Analysed between						
Charitable activities	<u>442,924</u>	<u>10,366</u>	<u>453,290</u>	<u>349,570</u>	<u>14,804</u>	<u>364,374</u>

Support and governance costs are allocated in full to the only charitable activity.

**10 Trustees**

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year (2021 £nil).

No expenses claims were made by the trustees in the year (2021 - £21 for travel expenses).

# STAYING PUT

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

#### 11 Employees - group

##### Number of employees

The average monthly number employees during the year was:

	2022 Number	2021 Number
Charitable activities	77	67

##### Employment costs

	2022 £	2021 £
Wages and salaries	1,453,376	1,335,636
Social security costs	111,472	99,436
Other pension costs	28,942	23,686
	1,593,790	1,458,758

The charity operates a defined contribution pension scheme. The pension cost for the year amounted to £28,942 (2021 - £23,686).

There was 1 employee whose annual remuneration was £60,000 or more (2021 – none).

#### Employees – charity

##### Number of employees

The average monthly number employees during the year was:

	2022 Number	2021 Number
Charitable activities	77	65

##### Employment costs

	2022 £	2021 £
Wages and salaries	1,453,376	1,274,558
Social security costs	111,472	93,866
Other pension costs	28,942	22,623
	1,593,790	1,391,047

The charity operates a defined contribution pension scheme. The pension cost for the year amounted to £28,942 (2021 - £23,686).

There was 1 employee whose annual remuneration was £60,000 or more (2021 – none).

**STAYING PUT****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2022****12 Taxation**

As a charity the company is exempt from tax on income falling within part II of the Corporation Tax Act 2010 and on gains falling within s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives. No tax charges have arisen in the charity.

**13 Tangible fixed assets - Group**

	<b>Fixtures, fittings and office equipment</b>
	<b>£</b>
<b>Cost</b>	
At 1 April 2021	96,030
Additions	20,257
Disposal/Write off	(11,273)
	<hr/>
At 31 March 2022	105,014
	<hr/>
<b>Depreciation and impairment</b>	
At 1 April 2021	57,301
Depreciation charged in the year	14,812
Assets written off	(11,273)
	<hr/>
At 31 March 2022	60,840
	<hr/>
<b>Carrying amount</b>	
At 31 March 2022	44,174
	<hr/>
At 31 March 2021	38,729
	<hr/>

**STAYING PUT****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2022****Tangible fixed assets - Charity****Fixtures and fittings**

	<b>£</b>
<b>Cost</b>	
At 1 April 2021	84,757
Additions	20,257
	<hr/>
At 31 March 2022	105,014
	<hr/>
<b>Depreciation and impairment</b>	
At 1 April 2021	46,028
Depreciation charged in the year	14,812
	<hr/>
At 31 March 2022	60,840
	<hr/>
<b>Carrying amount</b>	
At 31 March 2022	44,174
	<hr/>
At 31 March 2021	38,729
	<hr/>



# STAYING PUT

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

#### 14 Subsidiaries

Name of undertaking and country of incorporation or residency		Nature of business	Class of shareholding
Domestic Violence Services Company number: 03840738 Charity number: 1085520	England	Domestic Violence Charity	Ltd by guarantee
Affordable Legal Services @ Staying Put Company number: 11495003	England	Legal Services	Ltd by Guarantee
Solace Housing Association Company Number -13622236	England	Letting and accommodation services	Ltd by Guarantee

The aggregate capital and reserves and the result for the year of subsidiaries was as follows:

Name of undertaking	Funds	Income	Expenditure	Surplus/(Deficit)
	£	£	£	£
Domestic Violence Services	-	-	-	-
Solace Housing Association	-	-	-	-
Affordable Legal Services @ Staying Put	-	-	-	-

#### 15 Debtors

	Group 2022	2021	Charity 2022	2021
Amounts falling due within one year:	£	£	£	£
Trade debtors	328,335	219,430	328,335	216,747
Amounts recoverable on contracts in progress	-	26,084	-	-
Amounts due from subsidiary	-	-	-	160,956
Prepayments and accrued income	355,829	15,055	355,829	13,247
	<u>684,164</u>	<u>260,569</u>	<u>684,164</u>	<u>390,950</u>

**STAYING PUT****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2022****16 Creditors: amounts falling due within one year**

	<b>Group</b>		<b>Charity</b>	
	<b>2022</b>	<b>2021</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Trade creditors	69,373	88,076	69,373	88,076
Other creditors	1,229	5,645	1,229	2,892
Other taxes and social security	59,336	51,397	59,336	49,789
Amounts due to subsidiary	-	-	-	2,284
Accruals	9,000	18,035	9,000	9,000
	<u>138,938</u>	<u>163,153</u>	<u>138,938</u>	<u>152,041</u>

**17 Deferred income**

	<b>Group</b>		<b>Charity</b>	
	<b>2022</b>	<b>2021</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Deferred income	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Deferred income brought forward	-	17,377	-	16,667
Received in year	-	-	-	-
Released in year	<u>-</u>	<u>(17,377)</u>	<u>-</u>	<u>(16,667)</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**18 Operating Lease Commitments**

At the reporting end date the Charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which falls due as follows:

	<b>Group</b>		<b>Charity</b>	
	<b>2022</b>	<b>2021</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Lease commitments payable next year	39,343	-	39,343	-
Lease commitments payable >1 year	<u>5,724</u>	<u>-</u>	<u>5,724</u>	<u>-</u>
	<u>45,067</u>	<u>-</u>	<u>45,067</u>	<u>-</u>

# STAYING PUT

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

#### 19 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

##### Group

	Movement in funds			Transfers	Balance at 31
	Balance at 1 April 2021	Incoming resources	Resources expended		March 2022
	£	£	£	£	£
Sharma Fund	119,085	-	-	-	119,085
Access to work grant- DWP	-	1,188	(89)	-	1,099
Affordable Legal Services	18,597	-	(18,597)	-	-
Noel Buxton Trust	-	2,000	(2,000)	-	-
GP Pilot- Complex needs IDVA	-	19,500	(19,500)	-	-
DA Befriending	-	9,750	(9,750)	-	-
The 29th May 1961 Charitable Trust	-	5,000	(5,000)	-	-
The Phoenix Fund- Penny Appeal	-	10,000	(8,897)	-	1,103
Women's Support	3,098	-	-	-	3,098
Independent Domestic Violence Advocate (IDVA)	-	25,000	(25,000)	-	-
West Yorkshire Police and Crime Commission- DA Car funding	-	15,568	(15,568)	-	-
MOJ Local Victim Service grant	-	135,976	(135,976)	-	-
Albert Hunt Trust	-	12,000	(9,202)	-	2,798
Edith Murphy Foundation	3,000	-	-	-	3,000
Donations for clients	6,186	-	-	-	6,186
Arnold Clarke Foundation	-	1,000	(350)	-	650
Personal Emergency Fund	9,391	-	-	-	9,391
Arts and Activity Groups	3,279	500	(3,779)	-	-
Sport England- ESC lottery	-	8,685	-	-	8,685
	162,636	246,167	(253,708)	-	155,095

**STAYING PUT****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2022****Group - prior year**

	<b>Balance at 1 April 2020</b>	<b>Incoming resources</b>	<b>Movement in funds Resources expended</b>	<b>Transfers</b>	<b>Balance at 31 March 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Sharma Fund	68,029	51,640	(584)	-	119,085
Affordable Legal Services	27,091	54,730	(63,224)	-	18,597
Dispersed Accommodation	-	100,000	(100,000)	-	-
Women's Support	3,098	151,105	(151,105)	-	3,098
Clothworkers Capital	-	20,000	(20,000)	-	-
Independent Domestic Violence Advocate (IDVA)	-	255,414	(255,414)	-	-
West Yorkshire Police and Crime	-	46,598	(46,598)	-	-
Covid Capacity Match Funding	-	42,500	(42,500)	-	-
The George A Moore Foundation	-	1,859	(1,859)	-	-
Sir George Martin Trust	-	1,000	(1,000)	-	-
Edith Murphy Foundation	-	3,000	-	-	3,000
Hodge Foundation	-	3,000	(3,000)	-	-
MHCLG	-	193,025	(193,025)	-	-
Covid prevention	-	10,000	(10,000)	-	-
Donations for clients	6,186	1,935	(1,935)	-	6,186
Affordable Legal Services Capital	1,064	-	(1,064)	-	-
Personal Emergency Fund	9,391	-	-	-	9,391
Arts and Activity Groups	3,279	-	-	-	3,279
	<b>118,138</b>	<b>935,806</b>	<b>(891,308)</b>		<b>162,636</b>

**STAYING PUT****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2022****Restricted funds - Charity**

	<b>Movement in funds</b>			<b>Transfers</b>	<b>Balance at 31 March 2022</b>
	<b>Balance at 1 April 2021</b>	<b>Incoming resources</b>	<b>Resources expended</b>		
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Sharma Fund	119,085	-	-	-	119,085
Access to work grant- DWP	-	1,188	(89)	-	1,099
Affordable Legal Services	18,597	-	(18,597)	-	-
Noel Buxton Trust	-	2,000	(2,000)	-	-
GP Pilot- Complex needs IDVA	-	19,500	(19,500)	-	-
DA Befriending	-	9,750	(9,750)	-	-
The 29th May 1961 Charitable Trust	-	5,000	(5,000)	-	-
The Phoenix Fund- Penny Appeal	-	10,000	(8,897)	-	1,103
Women's Support	3,098	-	-	-	3,098
Independent Domestic Violence Advocate (IDVA)	-	25,000	(25,000)	-	-
West Yorkshire Police and Crime Commission- DA Car funding	-	15,568	(15,568)	-	-
Ministry of Justice Local Victim Service	-	135,976	(135,976)	-	-
Albert Hunt Trust	-	12,000	(9,202)	-	2,798
Edith Murphy Foundation	3,000	-	-	-	3,000
Donations for clients	6,186	-	-	-	6,186
Arnold Clarke Foundation	-	1,000	(350)	-	650
Personal Emergency Fund	9,391	-	-	-	9,391
Arts and Activities Groups	3,279	500	(3,779)	-	-
Sport England – ESC Lottery	-	8,685	-	-	8,685
	<u>162,636</u>	<u>246,167</u>	<u>253,708</u>	<u>-</u>	<u>155,095</u>

**STAYING PUT****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2022****Charity – prior year**

	<b>Balance at 1 April 2020</b>	<b>Incoming resources</b>	<b>Movement in funds Resources expended</b>	<b>Transfers</b>	<b>Balance at 31 March 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Sharma Fund	68,029	51,640	(584)	-	119,085
Affordable Legal Services	27,091	54,730	(63,224)	-	18,597
Dispersed Accommodation	-	100,000	(100,000)	-	-
Women's Support	3,098	151,105	(151,105)	-	3,098
Clothworkers Capital	-	20,000	(20,000)	-	-
Independent Domestic Violence Advocate	-	255,414	(255,414)	-	-
West Yorkshire Police and Crime	-	46,598	(46,598)	-	-
Covid Capacity Match Funding	-	42,500	(42,500)	-	-
The George A Moore Foundation	-	1,859	(1,859)	-	-
Sir George Martin Trust	-	1,000	(1,000)	-	-
Edith Murphy Foundation	-	3,000	-	-	3,000
Hodge Foundation	-	3,000	(3,000)	-	-
MHCLG	-	193,025	(193,025)	-	-
Covid prevention	-	10,000	(10,000)	-	-
Donations for clients	6,186	1,935	(1,935)	-	6,186
Affordable Legal Services Capital	1,064	-	(1,064)	-	-
Personal Emergency Fund	9,391	-	-	-	9,391
Arts and Activities Groups	3,279	-	-	-	3,279
	<u>118,138</u>	<u>935,806</u>	<u>(891,308)</u>	<u>-</u>	<u>162,636</u>

# STAYING PUT

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

#### Restricted funds – *continued*

The Big Lottery grant was provided to partly fund the cost of the legal assistance team, including wages, training and travel.

The Big Lottery Capital Grant was provided for the acquisition of fixed asset equipment. The funds are being released in line with the depreciation charge on the equipment.

Womens' Support and Sharma fund is provided to support women.

Independent Domestic Violence Advisor (IDVA) and MOJ Local Victims service grant- support staff salaries and core costs.

Access to work- DWP- to support staff costs in providing assistance for service users to find work

Noel Buxton Trust- support the coffee and craft recovery and resilience programme. Programme where service users get together once a week and experience different craft making sessions.

GP Pilot - Complex Needs IDVA- to support staff costs of an IDVA to have a presence in GP surgeries, so GP could make direct referrals to charity.

DA Befriending - from LA to support evaluation of befriending add capacity to survive and Thrive work and increase prevention and wellbeing.

The West Yorkshire Police and Crime Commission fund and Project Kyleford funds out of hours support for women.

Bradford Council provided funding to provide emergency accommodation this is known as the Dispersed Accommodation fund

The 29th May 1961 Charitable Trust - towards IT equipment, improving internet connectivity in Charity's office.

The Phoenix Fund - Penny Appeal-to support 'Target Hardening' measures, repairs to damaged windows and doors, lock replacements, alarm and camera installation at victims' homes, where they were under physical threat from the perpetrators of abuse.

Albert Hunt Trust- A grant to assist Staying Put in setting up Solace Housing Association, and applying for and establishing it as a Registered Social Landlord. To provide accommodation and services to clients

Arnold Clarke Foundation- to fund Christmas parties for the mums and children who were resident in the four refuges last Christmas.

Sports England - Lottery Fund - To support the recovery and resilience programme

#### 20 Designated funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

Group	Movement in funds				Balance at 31 March 2022
	Balance at 1 April 2021	Incoming resources	Resources expended	Transfers	
	£	£	£	£	£
Personal Emergency fund	9,390	-	-	-	9,390
Research	27,348	-	(1,183)	-	26,165
Creative group work	10,000	-	(386)	-	9,614
	46,738	-	(1,569)	-	45,169

**STAYING PUT****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2022****Group – prior year**

	Balance at 1 April 2020	Movement in funds		Transfers	Balance at 31 March 2021
	£	Incoming resources £	Resources expended £	£	£
Personal Emergency fund	9,390	-	-	-	9,390
Research	27,348	-	-	-	27,348
Creative group work	10,000	-	-	-	10,000
	46,738	-	-	-	46,738

**Charity**

	Balance at 1 April 2021	Movement in funds		Transfers	Balance at 31 March 2022
	£	Incoming resources £	Resources expended £	£	£
Personal Emergency fund	9,390	-	-	-	9,390
Research	27,348	-	-	(1,183)	26,165
Creative group work	10,000	-	-	(386)	9,614
	46,738	-	-	(1,569)	45,169

The Personal Emergency fund represents matched funding set aside by the trustees to match restricted donations received for a personal emergency fund. The fund will be spent as suitable situations arise.

The Creative Group Work Fund is to provide creative groups for survivors.



# STAYING PUT

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

#### 21 Funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

##### Group

	Balance at 1 April 2021 £	Movement in funds		Transfers	Balance at 31 March 2022 £
		Incoming resources £	Resources expended £	£	
Restricted funds	162,636	246,167	(253,708)	-	155,095
Designated Funds	46,738	-	(1,569)	-	45,169
Unrestricted funds	1,146,084	2,703,313	(2,594,204)	-	1,255,193
	<u>1,355,458</u>	<u>2,949,480</u>	<u>(2,849,481)</u>	<u>-</u>	<u>1,455,457</u>

##### Group – prior year

	Balance at 1 April 2020 £	Movement in funds		Transfers	Balance at 31 March 2021 £
		Incoming resources £	Resources expended £	£	
Restricted funds	118,138	935,806	(891,308)	-	162,636
Designated funds	46,738	-	-	-	46,738
Unrestricted funds	685,960	2,220,598	(1,760,474)	-	1,146,084
	<u>850,836</u>	<u>3,156,404</u>	<u>(2,651,782)</u>	<u>-</u>	<u>1,355,458</u>

##### Charity

	Balance at 1 April 2021 £	Movement in funds		Transfers	Balance at 31 March 2022 £
		Incoming resources £	Resources expended £	£	
Restricted funds	162,636	246,167	(253,708)	-	155,095
Designated funds	46,738	-	(1,569)	-	45,169
Unrestricted funds	1,123,727	2,725,670	(2,594,204)	-	1,255,193
	<u>1,333,101</u>	<u>2,971,837</u>	<u>(2,849,481)</u>	<u>-</u>	<u>1,455,457</u>

##### Charity – prior year

	Balance at 1 April 2020 £	Movement in funds		Transfers	Balance at 31 March 2021 £
		Incoming resources £	Resources expended £	£	
Restricted funds	118,138	935,806	(891,308)	-	162,636
Designated funds	46,738	-	-	-	46,738
Unrestricted funds	678,703	2,166,246	(1,721,222)	-	1,123,727
	<u>843,579</u>	<u>3,102,052</u>	<u>(2,612,530)</u>	<u>-</u>	<u>1,333,101</u>

**STAYING PUT****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2022****22 Analysis of net assets between funds****Group**

	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Fund balances at 31 March 2022 are represented				
Tangible assets	44,174	-	-	44,174
Current assets/(liabilities)	1,211,019	45,169	155,095	1,411,283
	<u>1,255,193</u>	<u>45,169</u>	<u>155,095</u>	<u>1,455,457</u>

**Group - prior year**

	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Fund balances at 31 March 2021 are represented				
Tangible assets	38,729	-	-	38,729
Current assets/(liabilities)	1,107,355	46,738	162,636	1,316,729
	<u>1,146,084</u>	<u>46,738</u>	<u>162,636</u>	<u>1,355,458</u>

**Charity**

	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Fund balances at 31 March 2022 are represented				
Tangible assets	44,174	-	-	44,174
Current assets/(liabilities)	1,211,019	45,169	155,095	1,411,283
	<u>1,255,193</u>	<u>45,169</u>	<u>155,095</u>	<u>1,455,457</u>

**Charity -prior year**

	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Fund balances at 31 March 2021 are represented				
Tangible assets	38,729	-	-	38,729
Current assets/(liabilities)	1,084,998	46,738	162,636	1,294,372
	<u>1,123,727</u>	<u>46,738</u>	<u>162,636</u>	<u>1,333,101</u>

**STAYING PUT****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2022****23 Related party transactions**

There were no disclosable related party transactions during the year (2021- none).

**Remuneration of key management personnel**

The remuneration of key management personnel is as follows.

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Aggregate compensation	89,876	51,135

**24 Cash generated from operations - Group**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Surplus for the year	99,999	504,622
Adjustments for:		
Investment income recognised in statement of financial activities	-	(20)
Depreciation and impairment of tangible fixed assets	14,812	12,998
Movements in working capital:		
(Increase)/decrease in debtors	(423,594)	178,332
Increase/(decrease) in creditors	(24,216)	34,874
Increase/(decrease) in deferred income	-	(17,377)
<b>Cash absorbed by operations</b>	<b>(332,999)</b>	<b>713,429</b>

**STAYING PUT****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)*****FOR THE YEAR ENDED 31 MARCH 2022***


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<b>Cash generated from operations - Charity</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
(Deficit)/surplus for the year	122,357	489,522
Adjustments for:		
Investment income recognised in statement of financial activities	-	(20)
Depreciation and impairment of tangible fixed assets	14,812	12,998
Movements in working capital:		
Decrease/ (increase) in debtors	(293,213)	199,801
Increase in creditors	(13,104)	36,896
(Decrease) in deferred income	-	(16,667)
	<hr/>	<hr/>
<b>Cash absorbed by operations</b>	<b>(169,148)</b>	<b>722,530</b>
	<hr/>	<hr/>