

STAYING PUT
(A COMPANY LIMITED BY GUARANTEE)
ANNUAL REPORT AND CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

Charity Registration No. 1116162 (England and Wales)
Company Registration No. 05124878 (England and Wales)

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COMPANIES HOUSE

STAYING PUT

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees Ranjit Arora (Appointed 30 November 2020)
 Paula Gardner (Appointed 24 August 2021)
 Nazya Fiaz
 Adrian Gaughan (Appointed 25 August 2021)
 Sally Heaton (Appointed 21 August 2021)
 Helen Hirst (Appointed 30 November 2020)
 Jamil Ismail (Appointed 25 August 2021)

Programme Director Yasmin Khan

Advisor to the board Nigel Wyatt

Charity number 1116162

Company number 05124878

Registered 125 Main Street
 Garforth
 Leeds
 LS25 1AF

Principal office Not disclosed for safety reasons

Auditor Naylor Wintersgill Limited
 Carlton House
 Grammar School Street
 Bradford
 BD1 4NS

Bankers Unity Trust Bank
 Nine Brindleyplace
 Birmingham
 B1 2HB

STAYING PUT

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STAYING PUT

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

The Board of Trustees present their annual report and accounts for the year ended 31 March 2021.

The directors of the charitable company (the charity) are its trustees for the purposes of charity law and throughout this report are collectively referred to as the Board of Directors. Their responsibilities include all the responsibilities of directors under the Companies Acts and of trustees under the Charities Act.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and 'Accounting and Reporting by Charities' Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (as amended for accounting periods commencing from 1 January 2019).

Structure, Governance and Management

The charity is a company limited by guarantee and was incorporated on 11 May 2004 and registered as a charity on 21 September 2006.

The trustees, who are also the directors for the purpose of company law, who served during the year, were:

Shelley Black (Resigned 16 April 2021)
Colin Meredith (Resigned 18 December 2020)
Nazya Fiaz
Sadhana Patel (Resigned 7 September 2020)
Ranjit Arora (Appointed 30 November 2020)
Paula Gardner (Appointed 24 August 2021)
Adrian Gaughan (Appointed 25 August 2021)
Sally Heaton (Appointed 21 August 2021)
Helen Hirst (Appointed 30 November 2020)
Jamil Ismail (Appointed 25 August 2021)

Senior Leadership Team

Chief executive officer – Yasmin Khan
Head of services – Shabana Hussain
One Front Door manager – Dina Niemczyk
Community manager – Diane Reed
Accommodation manager – Nicola Dean – resigned April 2021

The Board of Directors are appointed by the members and serve until they are due for retirement by rotation, at which point they may put themselves forward for reappointment. New Board members are appointed on the open market however, some new members may be known to Board members and are professionals who have relevant experience of working at a senior level in the provision or management of services relating to domestic and sexual abuse. Discussion is held with the Board regarding representation from specific organisations such as statutory services i.e. Police, Health as well as the voluntary sector to ensure that there is good representation.

Trustees are required to act in the best interest of Staying Put and its subsidiary companies and for the benefit of its beneficiaries. The board of trustees is responsible for the management of Staying Put and its subsidiaries and delegates the day to day responsibility to the Chief Executive Officer.

The Chief Executive Officer is supported by the leadership team and the finance officer.

STAYING PUT

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

The board retain the following duties to:

- Ensure Staying Put fulfils its charitable objectives
- Affordable Legal Services @ Staying Put works within SRA regulations and meets its social enterprise objectives
- Set the overall strategic direction
- Promote Staying Put's values, integrity and reputation
- Monitor the performance of the Chief Executive Officer and her leadership team, holding them to account for the exercise of their delegated responsibilities and delivery against set performance targets
- Ensure independent judgement, care and due diligence at all times

In fulfilling these duties the board ensures:

- They maximise Staying Put's impact and effectiveness
- Identify and manage risks, which doesn't deter the charity from harnessing opportunities
- Ensure prudent use of all funds
- Listening and responding to the changing demands placed on the charity
- Ensuring Staying Put acts fairly, responsibly, ethically, openly and transparently

Board appointment, induction and training:

The board appointment is through an open, transparent and inclusive recruitment and selection process. Board members must be over 18 years old, meet the skills and knowledge as specified in the job description. They must be committed to acting collectively and effectively serving the interests of the charity by giving strategic direction, determining and upholding our mission, vision and values.

On appointment of board members they are issued with:

- Governance Framework
- Articles of Association and Memorandum of Association
- Annual Accounts
- Financial report
- Minutes of the previous board meeting/s.
- Strategic plan

They also have a formal two day induction, which includes the following:

- Roles and responsibilities of a Trustee
- The duty of care the Trustees have individually and as a Board
- What to look out for when managing risk
- Working as a team at board level
- Making critical decisions
- Introduction to staff and current services
- History of Staying Put group
- Information on adopting a feminist ethos/approach

Training has been provided in each of the last two years, looking at the roles and responsibilities of directors/trustees. Directors also participate in regular organisational events to set the vision and direction of the organisation as well as contribute to in the creation and review of the business/development plan. None of the directors has any beneficial interest in the charity. All of the directors are members of the charity and guarantee to contribute £1 in the event of a winding up. The Board of directors oversee the policies for the organisation, along with the business/development plan. The Board works closely with the Chief Executive Officer to implement the agreed policies and strategies. The directors/trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

STAYING PUT

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

Annual General Meeting:

Staying Put hold an annual general meeting. Prior to the AGM, the accounts are sent to the board for approval and made available to all members. In December 2020, we held a successful joint AGM together celebrating our achievements for the year and discussed the plans for the forthcoming year.

Staying Put has continued to work with its key stakeholders to track the impact of the Covid-19, austerity and public spending decisions affecting survivors and their children affected by domestic and sexual abuse.

Objectives and Activities:

The charity's objects are to preserve and protect the safety of women, men and their children experiencing domestic and sexual abuse across West and South Yorkshire. We provide direct provision of helpline and intake service, community services including independent domestic violence advisory (IDVA/ISVA provision, early intervention and prevention, specialist work with young people, recovery and confidence building and packages of practical and emotional support, and access to high quality crisis support, accommodation refuge and dispersed housing in addition to ongoing practical and emotional support and in the provision of specific security measures.

Vision Statement

To lead the way in quality service provision to victims of abuse and violence, to remove the barriers that prevent people from speaking out and seeking help.

Vision

To live in a world free from abuse and violence, to be the change and inspire others to follow our example.

Mission

We listen to the voices of survivors, believe in them and act to protect them.

Values

We operate ethically, guided by our beliefs and moral compass with commitment to:

- **Inclusivity** – We value diversity and are committed to equality. We take pride in treating everyone with fairness, respect and the dignity that they deserve.
- **Integrity** – We are open honest and transparent. We are committed to doing what is best for all those involved with our service.
- **Passion** – We are committed to working with people to overcome challenges, find solutions and achieve goals.
- **Change** – Whilst remaining true to our roots, we continue to grow, innovate and develop our service to ensure we are able to meet the ever-changing needs.

Our values ensure that we create a culture where we can all Thrive.

Philosophy:

At Staying Put we follow a simple philosophy, to dedicate our capacity in delivering excellent services that contribute to empowering disadvantaged individuals and communities in West and South Yorkshire.

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TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

Service Objectives:

- ✿ To provide specialist domestic and sexual abuse services for all survivors, which are accessible and inclusive.
- ✿ To provide a single point of contact, effective emotional support to people in a crisis situation, working in a trauma-informed way with a view to minimising risk of harm.
- ✿ To provide accessible refuges and dispersed accommodation, accompanied by safe, affordable, longer-term housing options to provide flexibility and choice.
- ✿ To provide dedicated specialist services for children and young people impacted by, or experiencing, *domestic and/or sexual abuse through our collaboration with Survive and Thrive*.
- ✿ To prevent violence and abuse from happening in the first place, through education in schools, and increasing awareness of the issues and help available in local communities by initiating education of communities affected by abuse and promoting the unacceptability of minimising domestic and sexual abuse.
- ✿ To provide women-only groups and peer support that reduce isolation and maximise independent spaces to increase confidence, esteem, empowerment and to help build resilience and recovery.
- ✿ To provide equal access to safety, support, protection and justice, and finances to live independently via Affordable Legal Services @ Staying Put, to empower people to make informed choices about their situation.
- ✿ To provide greater focus on stopping perpetrators' behaviour and, where coercive control is a feature, on getting perpetrators to leave and end abusive relationships, through our Survive and Thrive partnership.
- ✿ To provide practical safety measures, such as panic alarms and lock changes, which enable people to stay safely in their own homes.
- ✿ To consult with service users to inform all aspects of our service delivery and future development.
- ✿ To strategically seek to review appropriate partners, who will work in partnership with Staying Put to end abuse against people.

Annual Overview:

I am delighted to present the trustees' report for the year ending 31st March 2021. Staying Put provides a range of innovative services to people, overwhelmingly to women and children, experiencing domestic abuse and sexual violence.

We adopt a feminist approach to all our work. In our work, we see the devastating impact that domestic and sexual abuse has on survivors, their families, their friends and our community as a whole. But we also see strength, courage, determination and staunch resilience.

From April 2020 to March 2021, our inclusive services were open to offer support to all those whose lives were touched by violence and abuse, even as we navigated a pandemic like none of us have seen, or experienced before.

Due to the Covid-19 pandemic, the beginning of the year was turbulent. But, as the nation unified, so did our teams. Our specialist staff came together to help adapt our services to the changing nature and experience of domestic and sexual abuse during the lockdown. We adapted the way we delivered our services, and produced extensive guidance materials to specifically address the new needs we were seeing from people most impacted by the situation.

The pandemic has been challenging for everyone, including our staff and volunteers. We worked tirelessly to keep pace with the changing guidance, and we acted with understanding, compassion and transparency to keep our teams safe while continuing to provide a vital service virtually and in person to our diverse client groups.

As we look to the future, we know that we will need to continue to change and evolve. The type of crime particularly experienced by young people is changing. More crime is taking place online with police-recorded tech abuse showing a rise. With public services under strain, we have seen an increasingly complex profile of users coming to our services with more and varied needs. At the same time, there are significant challenges to overcome. Many survivors do not report the crime they experienced, and others distrust or do not wish to engage.

Despite the challenges posed by Covid-19, we begin 2021–22 in a strong financial position. We would like to say a huge thank you, not only to our staff and volunteers for their dedication to providing services, but to our board, funders and supporters whose understanding and unwavering support has been greatly appreciated at this uncertain time.

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TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

As we move forward, we face significant challenges, but we have a strong platform to work from, built on an outstanding track record of achievement, continuous learning, strong partnerships and putting service users at the heart of everything we do.

Benefit of Staying Put:

The trustees and staff at Staying Put consider the public benefit core to service delivery. The achievements and performance for this year has been beneficial to survivors and their children residing within West and South Yorkshire. We have supported our beneficiaries to work through a crisis period, to regain control of their lives and become active members of their local communities. Through strong partnership work, our beneficiaries are empowered to participate within society at all levels.

Our philosophy is to empower our beneficiaries. This ensures all beneficiaries accessing Staying Put for advocacy and support receive consistent and effective responses, which increases their safety.

We recognise that society is enriched by diversity and this is actively and consciously valued within our board, senior leadership team, staff team and service provision. The people who work for us and who access our services come from a wide variety of backgrounds and cultures.

We have a proven record of accomplishment of reaching black and minority ethnic communities and central Eastern European communities. We are working proactively to engage underrepresented communities, including LGBT+ and disabled communities. In essence, we actively promote and celebrate diversity and inclusive practice in all our work.

Achievement and performance:

Staying Put is committed to achieving excellence in service delivery. We work to the Quality Assurance Framework and Women's Aid National Quality Standards, reinforcing our commitment to delivering high quality services. Beneficiaries' feedback informs our service delivery. They inform us that our support has positively influenced their wellbeing, being able to navigate into our emergency accommodation or staying put and not having to uproot and move from their home. They further inform us continuity of residence, having knowledge of the local area as well as maintaining regular contact with family and friends all contribute positively in assisting them to rebuild their lives.

National and local government changes, and cuts to resources both financial and human, mean that there is little to go around. And whilst Staying Put has weathered many a storm - the pressure to survive is overwhelming; this is a true test of our strategic relevance, partnerships, quality of service and reach to those who need to break free from violence and abuse. With strong leadership in place, the organisation has continued to work with survivors, employees, students and external stakeholders. Similarly, we have taken an internal and external look at ourselves and we have utilised skills from the business world to help us prepare for the future.

The Covid-19 pandemic affected every aspect of our service delivery. However, we were able to rise to the challenge:

- ✿ The staff team never failed to impress us with how they coped with the challenges Covid-19 has thrown up. They are the best guarantee that, united, we will emerge from this crisis stronger.
- ✿ We continued going to keep providing the necessary resources to offer the maximum protection possible to all our clients and colleagues.
- ✿ We worked collaboratively internally with our staff, beneficiaries and externally with our partners and supporter to mitigate the risk,
- ✿ We followed government advice. We created a position statement, detailing clear plans, creating a recovery plan to mitigate risks in line with changing government advice.
- ✿ We worked collaboratively to overcome a range of challenges including home working and provision of PPE.
- ✿ We communicated regularly internally with our staff and beneficiaries. Our managers held daily meetings with their teams to provide support and reassurance. We provided briefings to our beneficiaries on how to keep themselves and others safe, whilst also providing support and encouraging the take up of vaccines.
- ✿ We supported our staff who were directly or indirectly affected by Covid-19 and offered full sick pay and furloughed staff received 100% of their salary. Furthermore, we provided additional health and wellbeing session and clinical supervision was also made available as well as access to a 24/7 counselling helpline.
- ✿ The senior leadership team continued to measure and mitigate the impact of Covid-19, undertaking appropriate risk assessments and update the recovery plan, for your planned, phased and safe return to work.

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FOR THE YEAR ENDED 31 MARCH 2021

We succeeded in our primary aim to engage, empower and sustain our service users through the provision of innovative services that have kept survivors and their children safe.

The number of domestic abuse related incidents reported to West Yorkshire Police increased over the Covid-19 lockdown at the beginning of the coronavirus lockdown. When we first went into lockdown, in March 2020, there was a 6.1 per cent rise in domestic violence reports made to the force, when compared with the previous month. By July - four months into lockdown - reports had increased by 25.7 per cent from February.

The figures for sexual violence in Yorkshire remain higher than the average for England and Wales, with the national rate of assaults on men and women at 63.4 per 100,000 people compared to 66.3 in Yorkshire. For rape, the national rate is 63.1 per 100,000, in Yorkshire it is 72.6.

We assisted the following in our Bradford Survive and Thrive service:

Between 1 April 2020 and 31 March 2021: One Front Door helpline
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Calls	Referrals	webchat	Other queries	Short term work	Total
11936	6103	50	2117	1251	21,457

Between 1 April 2020 and 31 March 2021:			
	Female	Male	Total
Community Hub	1178	59	1237
Accommodation Hub	60	2	62

From March 2020 to April 2021 Affordable Legal Services @ Staying Put supported 360 beneficiaries across West Yorkshire.

In South Yorkshire, we assisted 700 beneficiaries on the helpline and 550 survivors were assisted with longer-term support, working collaboratively to break the cycle of domestic abuse.

We participated in the advancement of Multi Agency Risk Assessment Conferences (MARAC) and the development of the Specialist Domestic Violence Courts (SDVC) with the primary aim to protect those at risk of domestic homicide. This contributed to improved court outcomes by supporting women to engage fully with the district's SDVC.

In collaboration with West Yorkshire Police and other partners, we have created a co-ordinated response to those affected by domestic abuse. We hold daily risk assessment meetings (DRAM) with the police for appropriate risk management of high-risk victims. We undertake daily virtual meetings by way of a video link with staff from the IDVA team and a representative from the MASH (Multi-Agency Safeguarding Hub) team with responsibility for the safeguarding of high-risk clients.

This daily discussion of high-risk cases has enabled earlier intervention from the IDVAs, leading to better engagement and more effective development of a coordinated approach to risk reduction with less chance for slippage. Furthermore, it lead to better accountability between the key agencies, improved and enhanced knowledge and skill sets across and between organisations and teams, as well as the streamlining of clear communication processes.

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An additional benefit of this system is a reduction in the amount of time spent in MARAC meetings; where even though cases are flagged as high risk, full discussion is limited to those cases where engagement is patchy at best, non-existent at worst and where a wider multi-agency approach is necessary in order to help safeguard high-risk victims.

We have participated in various operational, strategic meetings and forums primarily to advocate and keep the voice of survivors at the heart of everything we do. We have delivered a variety of training to professionals and the local community to raise the profile of domestic and sexual abuse. Across the year we ran 32 sessions with 412 participants benefited from the training.

The above are significant achievements in an effort to engage diverse groups of practitioners, the community and people experiencing domestic and sexual abuse.

We have effectively managed staff, through the direct provision of support, supervision and development opportunities at all levels.

Our key services

Freephone One Front Door helpline

Staying Put operates a dedicated freephone helpline called the One Front Door, providing help and advice to anybody who uses it, whether that's a survivor of past abuse, those currently experiencing domestic and/or sexual abuse, their friends and family, and even perpetrators. This ensures they receive the right support at the right time.

Our qualified IDVA and ISVAs who run the confidential One Front Door helpline offer:

- A freephone number accessible to all: 0808 2800 999;
- Available Monday to Friday between 9.30am and 4.30pm;
- A streamlined allocation process ensuring smooth transition from initial assessment to the appropriate internal or external services;
- Providing access to initial specialist telephone support and pathways to counselling for those experiencing sexual abuse.

DA Car

Our 'DA Car' is an out-of-hours service which operates Friday and Saturday, 5pm to midnight. We work in partnership with West Yorkshire Police and attend with the police to reported domestic abuse incidents during those hours.

Out-of-hours webchat service

Staying Put launched a new live webchat service in 2020 to help more people struggling with domestic abuse or sexual violence. The facility is accessed via our website www.stayingput.org.uk. This can be accessed by the public and professionals for advice or signposting.

The chat is open 5pm-8pm Mon-Fri & 11am-2pm Sat & Sun.

Independent support for survivors

IDVA service

Staying Put's IDVA service support survivors of all forms of gender-based violence, including those at highest risk of serious harm or homicide. Independent advocates give a voice to those who feel voiceless, enabling victims of violence to pursue justice and put the building blocks in place to begin a new life, free from fear.

We provide independent domestic, sexual and gender-based violence advocates for women, men and young people.

Independent advocates also play a crucial role in the community. They provide essential training to key agencies such as the police and the Crown Prosecution Service, which greatly improves the way they respond to cases of domestic violence.

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FOR THE YEAR ENDED 31 MARCH 2021

ISVA service

Since 2019 we have been able to offer victims of sexual violence support and advice. We provide the Independent Sexual Violence Advisor (ISVA) service.

The ISVAs provide support to anyone whose case is going through the criminal justice system. They can help victims through the court process and explain what is likely to happen when a report is made to the police. The ISVA can also provide support to victims who do not wish to make a report. In these circumstances they can advise on sexual health concerns, provide emotional support and refer on to other services such as counsellors.

The ISVA can support anyone who has been the victim of sexual violence – whether this happened 2 days ago or 30 years ago. They also have excellent links with the SARC (Sexual Assault Referral Centre) and can explain their role in helping victims.

South Yorkshire IDVA service

In partnership with IDAS, Remedi and BSARCS, we provided an IDVA service in Barnsley and Sheffield **until end of March 2021**. Our skilled and diverse small staff team work closely with these partners to establish links with vulnerable, hard to reach communities, including BAME, LGBT+, Traveller communities, etc. raising awareness of domestic abuse within these communities and creating pathways for referral. They carry a caseload, providing short to medium term support to those families most in need.

Accommodation

A refuge is a safe house for women and children escaping domestic and abuse. The address is confidential and no men are allowed in the building.

A refuge is much more than a safe roof over a woman or child's head. Our specialist staff provide residents with the building blocks they need to begin a new life, free from fear. They help women and children to overcome the impacts of violence and abuse and offer a huge range of practical and emotional support. This might include support on housing, education, accessing benefits, employment, or immigration, or it might mean helping a woman to achieve better health and wellbeing.

We provide four refuges and dispersed units of accommodation.

The refuges are women only spaces.

The dispersed units are accessible to both women and men.

Community Support

Our community support team provides housing-related support to vulnerable people and their children to enable them to maintain their independence in their own home. Community support services will in general be medium-term to long-term (less than 2 years) and have the flexibility to support any person residing in the Bradford district. Community support is distinct from accommodation-based services, where support is tied to particular accommodation.

This kind of support service supports the individual to become more independent, and often it means that they can continue to live independently at home which, without support, would be difficult.

Recovery and Resilience

Staying Put's aim is to promote a culture of change and reduce inter-generational cycles of poor outcomes, to prevent and reduce repeat victimisation, to improve mental wellbeing, increase education and employment opportunities and to ensure community integration.

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The Recovery and Resilience team adopt a systemic, evidence-based trauma-informed approach to recovery from DASV for all family members. The key elements to supporting successful recovery and providing practical help include:

- 🌀 Attending to safety
- 🌀 Recognising personal strengths
- 🌀 Building up of new and personal support networks

We provide a range of recovery group work programmes, including the established Freedom Programme, raising awareness of abuse and focusing on healthy relationships.

We will soon be providing shorter group work programmes including:

- 🌀 Mindfulness – Our mindfulness group aims to improve the overall emotional, physical health and wellbeing of individuals who have experienced trauma, physical violence and psychological abuse, using positive affirmations to challenge their negative self-perceptions and move towards more positive self-care.
- 🌀 Life Coaching – This is done through an external facilitator helping participants create goals, set targets and build self-esteem, confidence and coping mechanisms through a fully trained facilitator

All recovery groups are delivered face-to-face, as long as Covid-19 restrictions allow.

The project's guiding principles emphasise the importance of building strong relationships with local partners and strengthening their skills in areas such as basic information giving or sign posting to ensure appropriate response is given by a specialist organisation.

GP Pilot Advanced Practitioners (AP's)

Our dedicated health AP IDVA is working with GP surgeries, funded by the CCG and Local Authority, this funded has been extended to March 2022.

This pilot is based on GP's making a routine enquiry re: domestic abuse with all their female patients and then responding to disclosures by making an appointment at the surgery for the patient to see our Advanced Practitioner. It has been significantly impacted by Covid-19 and the continued practice of GP's not to undertake face to face appointments.

With referrals to the IDVA almost drying up action was taken to address this by adding a further surgery to the pilot and expanding the remit by allowing other key clinical staff to make appointments for the IDVA.

Our AP has worked tirelessly to engage with practice staff across all five surgeries, offering training, attending team briefings, identifying and supporting champions and slowly the referrals are picking up.

Whilst numbers remain quite low it has been acknowledged by key partners that the outcomes achieved for individuals have been excellent and data demonstrates that without this service significant numbers of predominantly elderly, vulnerable women would never have accessed a service.

Male Victim Support

Men experiencing domestic and sexual abuse no longer need to suffer in silence. We are working hard to promote our services in the community and to urge men to come forward and not suffer any longer. We offer community support, telephone support, practical assistance, general support and help in preventing unnecessary homelessness.

Panic alarms and lock changes

Our Sanctuary Scheme provides home security measures, including lock changes and panic alarms which can help support people and their children to be safe at home. A panic alarm provides a means of calling the police in an emergency, with just the press of a button. If a woman chooses to leave home, we can signpost her to refuges and other relevant services. This initiative enables and empowers people experiencing domestic abuse to continue living safely in their home.

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Affordable Legal Services @ Staying Put

Affordable Legal Services @ Staying Put (ALS) was a social enterprise dedicated to supporting all people affected by domestic abuse and sexual violence.

Affordable Legal Services offered legal advice to all victims and survivors of domestic abuse and sexual violence who are not eligible for legal aid.

Affordable Legal Services was a not-for-profit service, providing the same level of service as a high-street solicitor, for a fraction of the cost, making it far more affordable for vulnerable people.

With deep regret, after two years of working alongside the team, the very difficult decision to wind the company down was made by the ALS board, with a final closure date of Friday 16th July 2021.

A few factors have led to this decision, one of which was the unforeseeable pandemic which hit the country and the economy very hard.

Having launched only five months before Covid-19 hit the UK, the team had an uphill battle trying to promote ALS in the community as planned.

The courts were closed and working remotely from March 2020, which had a huge impact, and client numbers fell significantly short of what was expected, and crucially, budgeted for.

In addition to this, we projected that around 20% of our One Front Door referrals would use ALS, however many more clients were eligible for legal aid than expected, and therefore had an alternative route to legal representation.

In total, the team helped 360 people across West Yorkshire, who would have struggled to find affordable legal representation elsewhere.

Key priorities identified for 2021-2022

- ✿ Consolidate all services ensuring longer-term sustainability for the Staying Put group.
- ✿ Support all victims and survivors of domestic abuse and sexual violence, keeping them at the heart of service delivery, ensuring consistency and effectiveness of services across Yorkshire and Humber.
- ✿ Design evidence-based services, so that victims/survivors and their families are empowered to take back control of their lives and to live independently and safely within the community
- ✿ Work at a strategic level with key stakeholders to improve policy and practice in relation to domestic and sexual abuse.
- ✿ Promote and develop the sharing of good practice, levels of quality and its replication across Yorkshire and Humber, ensuring partnerships work across boundaries to meet local need.
- ✿ Transform our accommodation services and refurbish current refuges.
- ✿ Expand our dispersed accommodation portfolio and develop a 24/7 complex needs refuge across West Yorkshire.

STAYING PUT

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

Financial review

Charity:

The charity's income for the year amounted to £3,102,052 (2020 £2,125,462). During the year restricted funds of £891,308 and general funds of £1,721,222 were spent. The total expenditure for the year was £2,612,530 (2020 £1,549,123) resulting in a net surplus of £489,522 (2020 £576,339).

The trustees aim to have between three and six month's running costs in the charity's reserves. At 31 March 2021 the charity's unrestricted, undesignated funds stood at £1,123,727 (2020 £678,703).

Group:

The group's income for the year amounted to £3,156,404 (2020 £1,987,120). During the year restricted funds of £891,308 and general funds of £1,760,474 were spent. The total expenditure for the year was £2,651,782 (2020 £1,750,068) resulting in a net surplus of £504,622 (2020 £237,052).

The trustees aim to have between three and six month's running costs in the group's reserves. At 31 March 2021 the group's unrestricted, undesignated funds stood at £1,146,084.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

The Trustees has assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Auditor


In accordance with the company's articles, a resolution proposing that Naylor Wintersgill Limited be reappointed as auditor of the company will be put at a General Meeting.

Disclosure of information to auditor

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware if such information.

This report is prepared in accordance with the provisions applicable to companies entitles to the small companies exemption.

The Trustees' report was approved by the Board of Trustees.

DocuSigned by:

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Nazya Fiaz (Trustee)

Dated: 26 November 2021

STAYING PUT

STATEMENT OF TRUSTEES RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2021

The Trustees, who are also the directors of Staying Put for the purpose of company law, are responsible for preparing the Trustees Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STAYING PUT

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF STAYING PUT

Opinion

We have audited the consolidated accounts of Staying Put (the 'Charity') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows for both the company and the group and the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- give a true and fair view of the state of the charitable company and group's affairs as at 31 March 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the accounts section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report, other than the accounts and our auditor's report thereon. The Trustees is responsible for the other information. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the accounts is inconsistent in any material respect with the Trustees' Report; or
- sufficient accounting records have not been kept; or
- the charity and group accounts are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

STAYING PUT

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF STAYING PUT

Responsibilities of Trustees

As explained more fully in the Statement of Trustees' Responsibilities, the Trustees, who are also the directors of the Charity for the purpose of company law, is responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditors under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

STAYING PUT

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF STAYING PUT

Irregularities, including fraud, are instances of non-compliance with laws and regulations.

We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Based on our understanding of the Charity and its industry, we identified that the principal risks of non-compliance with laws and regulations related to breaches of UK law and we considered the extent to which non-compliance might have a material effect on the financial statements of the Charity. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006. We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principal risks were related to posting inappropriate journal entries to increase revenue or reduce expenditure or increase the capital position of the Charity, and management bias in accounting estimates and judgmental areas of the financial statements such as the recognition of income. Audit procedures performed by the engagement team included:

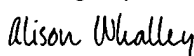
- Discussions with directors including consideration of known or suspected instances of non-compliance with laws and regulation and fraud;
- Reviewing relevant meeting minutes;
- Reviewing of correspondence in so far as they related to non-compliance with laws and regulations and fraud;
- Procedures relating to the recognition of income;
- Identifying and testing journal entries, in particular any journal entries posted with unusual account combinations, posted on unusual days, posted by infrequent users, posted by senior management or posted with descriptions indicating a higher level of risk;

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

DocuSigned by:

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Alison Whalley (Senior Statutory Auditor)
for and on behalf of Naylor Wintersgill Limited
Chartered Accountants
Statutory Auditor

26 November 2021

Carlton House
Grammar School Street
Bradford
BD1 4NS

Naylor Wintersgill Limited is eligible for appointment as auditor of the Charity by virtue of its eligibility for appointment as auditor of a company under of section 1212 of the Companies Act 2006.

STAYING PUT**GROUP STATEMENT OF FINANCIAL ACTIVITIES*****FOR THE YEAR ENDED 31 MARCH 2021***

		Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
	Notes						
<u>Income from:</u>							
Donations and legacies	3	1,709,490	935,806	2,645,296	972,474	799,718	1,772,192
Charitable activities	4	511,088	-	511,088	214,848	-	214,848
Investments	5	20	-	20	80	-	80
Total income		2,220,598	935,806	3,156,404	1,187,402	799,718	1,987,120
<u>Expenditure on:</u>							
Raising funds	6	10,454	-	10,454	-	-	-
Charitable activities	7	1,750,020	891,308	2,641,328	967,245	782,823	1,750,068
Total resources expended		1,760,474	891,308	2,651,782	967,245	782,823	1,750,068
Net income for the year/ Net movement in funds		460,124	44,498	504,622	220,157	16,895	237,052
Fund balances at 1 April 2020		732,698	118,138	850,836	512,541	101,243	613,784
Fund balances at 31 March 2021		1,192,822	162,636	1,355,458	732,698	118,138	850,836

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

STAYING PUT**CHARITY STATEMENT OF FINANCIAL ACTIVITIES****FOR THE YEAR ENDED 31 MARCH 2021**

		Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
	Notes						
Income from:							
Donations and legacies	3	1,709,170	935,806	2,644,976	1,274,678	659,853	1,934,531
Charitable activities	4	457,056	-	457,056	190,851	-	190,851
Investments	5	20	-	20	80	-	80
Total income		2,166,246	935,806	3,102,052	1,465,609	659,853	2,125,462
Expenditure on:							
Raising funds	6	10,454	-	10,454	-	-	-
Charitable activities	7	1,710,768	891,308	2,602,076	922,749	626,374	1,549,123
Total resources expended		1,721,222	891,308	2,612,530	922,749	626,374	1,549,123
Net income for the year/ Net movement in funds		445,024	44,498	489,522	542,860	33,479	576,339
Fund balances at 1 April 2020		725,441	118,138	843,579	182,581	84,659	267,240
Fund balances at 31 March 2021		1,170,465	162,636	1,333,101	725,441	118,138	843,579

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

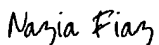
The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

STAYING PUT
GROUP BALANCE SHEET
AS AT 31 MARCH 2021

		2021		2020	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	13		38,729		11,446
Current assets					
Debtors	15	260,569		438,901	
Cash at bank and in hand		1,219,313		546,145	
		1,479,882		985,046	
Creditors: amounts falling due within one year	16	(163,153)		(145,656)	
Net current assets			1,316,729		839,390
Total assets less current liabilities			1,355,458		850,836
Income funds					
Restricted funds	18		162,636		118,138
<u>Unrestricted funds</u>					
Designated funds	19	46,738		46,738	
General unrestricted funds		1,146,084		685,960	
			1,192,822		732,698
	20		1,355,458		850,836

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Trustees on 26 November 2021.

DocuSigned by:

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 Nazya Fiaz
 Trustee

Company Registration No. 05124878

STAYING PUT

CHARITY BALANCE SHEET

AS AT 31 MARCH 2021

		2021		2020	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	13		38,729		11,446
Current assets					
Debtors	15	390,950		590,751	
Cash at bank and in hand		1,055,463		373,194	
		1,446,413		963,945	
Creditors: amounts falling due within one year	16	(152,041)		(131,812)	
Net current assets			1,294,372		832,133
Total assets less current liabilities			1,333,101		843,579
Income funds					
Restricted funds	18		162,636		118,138
<u>Unrestricted funds</u>					
Designated funds	19	46,738		46,738	
General unrestricted funds		1,123,727		678,703	
			1,170,465		725,441
	20		1,333,101		843,579

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Trustees on 26 November 2021.

DocuSigned by:

Nazya Fiaz

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Nazya Fiaz

Trustee

Company Registration No. 05124878

STAYING PUT**GROUP STATEMENT OF CASH FLOWS*****FOR THE YEAR ENDED 31 MARCH 2021***

		2021		2020	
	Notes	£	£	£	£
Cash flows from operating activities					
Cash (absorbed by)/generated from operations	23		713,429		(13,114)
Investing activities					
Purchase of tangible fixed assets		(40,281)		(11,836)	
Interest received		20		80	
Net cash generated from investing activities			(40,261)		(11,756)
Net cash used in financing activities			-		-
Net increase in cash and cash equivalents			673,168		(24,870)
Cash and cash equivalents at beginning of year			546,145		571,015
Cash and cash equivalents at end of year			1,219,313		546,145

STAYING PUT**CHARITY STATEMENT OF CASH FLOWS****FOR THE YEAR ENDED 31 MARCH 2021**

		2021		2020	
	Notes	£	£	£	£
Cash flows from operating activities					
Cash generated/(absorbed by)/ from operations	23		722,530		146,419
Investing activities					
Purchase of tangible fixed assets		(40,281)		(11,836)	
Interest received		20		80	
		<u> </u>		<u> </u>	
Net cash (used in)/generated from investing activities			(40,261)		(11,756)
Net cash used in financing activities			<u> </u>		<u> </u>
			-		-
Net (decrease)/increase in cash and cash equivalents			682,269		134,663
Cash and cash equivalents at beginning of year			<u>373,194</u>		<u>238,531</u>
Cash and cash equivalents at end of year			<u><u>1,055,463</u></u>		<u><u>373,194</u></u>

STAYING PUT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Company information

Staying Put is a private company limited by guarantee incorporated in England and Wales. The registered office is 125 Main Street, Garforth, Leeds LS25 1AF.

1.1 Accounting convention

The accounts have been prepared in accordance with the Charity's memorandum and articles of association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

The consolidated financial statements incorporate those of Staying Put and its subsidiary Domestic Violence Services.

All financial statements are made up to 31 March 2019. Where necessary, adjustments are made to the financial statements to bring the accounting policies used into line with those used by the parent.

All intra-group transactions, balances and unrealised gains on transactions between group companies are eliminated on consolidation.

1.2 Going concern

At the time of approving the accounts, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

1.4 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

STAYING PUT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

1.5 Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures, fittings and office equipment	25% reducing balance
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

If the recoverable amount of an asset is estimated to be less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. An impairment loss is recognised immediately in income/(expenditure) for the year, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised immediately, unless the relevant asset is carried in at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

STAYING PUT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

STAYING PUT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

STAYING PUT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2021****3 Donations and legacies****Group**

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£
Donations and gifts	33,651	-	33,651	11,125	1,226	12,351
Grants listed below	1,675,839	935,806	2,611,645	961,349	798,492	1,759,841
	<u>1,709,490</u>	<u>935,806</u>	<u>2,645,296</u>	<u>972,474</u>	<u>799,718</u>	<u>1,772,192</u>
Grants receivable for core activities						
Independent Domestic Violence Advocate	-	119,589	119,589	-	25,000	25,000
Big Lottery	-	118,555	118,555	-	100,750	100,750
WomensCentre	-	-	-	-	272,418	272,418
Sharma Fund	-	51,640	51,640	-	35,708	35,708
West Yorkshire PCC and Police	99,193	46,598	145,791	-	207,218	207,218
Bradford Council – Survive and Thrive	1,573,646	-	1,573,646	873,454	-	873,454
MHCLG	-	193,025	193,025	-	29,896	29,896
The George A Moore Foundation	-	1,859	1,859	-	-	-
Sir George Martin trust	-	1,000	1,000	-	-	-
Barclays	-	100,000	100,000	-	-	-
Bradford Council -IPC	3,000	-	3,000	-	-	-
Covid Prevention	-	10,000	10,000	-	-	-
Edith Murphy Foundation	-	3,000	3,000	-	-	-
Hodge Foundation	-	3,000	3,000	-	-	-
Bradford Council Covid Capacity Match Funding	-	42,500	42,500	-	-	-
YIDVA-CHIDVA	-	72,000	72,000	-	-	-
Clothworkers Foundation	-	20,000	20,000	-	-	-
Bradford Council and Social Services	-	-	-	87,545	-	87,545
Bradford Council - Laptops	-	-	-	-	12,000	12,000
IDAS Barnsley and Sheffield	-	151,105	151,105	-	109,642	109,642
Project 6	-	-	-	-	1,095	1,095
Client grants	-	1,935	1,935	-	4,765	4,765
Other	-	-	-	350	-	350
	<u>1,675,839</u>	<u>935,806</u>	<u>2,611,645</u>	<u>961,349</u>	<u>798,492</u>	<u>1,759,841</u>

STAYING PUT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2021****3 Donations and legacies (continued)**

Charity	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£
Donations and gifts	33,331	-	33,331	10,941	986	11,927
Transfer of assets from Domestic Violence Services	-	-	-	302,388	45,850	348,238
Grants listed below	1,675,839	935,806	2,611,645	961,349	613,017	1,574,366
	<u>1,709,170</u>	<u>935,806</u>	<u>2,644,976</u>	<u>1,274,678</u>	<u>659,853</u>	<u>1,934,531</u>
Grants receivable for core activities						
Independent Domestic Violence Advocate	-	119,589	119,589	-	91,745	91,745
Big Lottery	-	118,555	118,555	-	100,750	100,750
WomensCentre	-	-	-	-	136,209	136,209
Sharma Fund	-	51,640	51,640	-	35,708	35,708
West Yorkshire PCC and Police	99,193	46,598	145,791	-	92,301	92,301
The George A Moore Foundation	-	1,859	1,859	-	-	-
Sir George Martin Trust	-	1,000	1,000	-	-	-
Barclays	-	100,000	100,000	-	-	-
Bradford Council -IPC	3,000	-	3,000	-	-	-
Covid Prevention	-	10,000	10,000	-	-	-
Edith Murphy Foundation	-	3,000	3,000	-	-	-
Hodge Foundation	-	3,000	3,000	-	-	-
Bradford Council Covid Capacity Match Funding	-	42,500	42,500	-	-	-
YIDVA-CHIDVA	-	72,000	72,000	-	-	-
Clothworkers Foundation	-	20,000	20,000	-	-	-
S&T Core funding	1,573,646	-	1,573,646	873,454	-	873,454
MHCLG	-	193,025	193,025	-	29,896	29,896
Bradford Council and Social Services	-	-	-	87,545	-	87,545
Bradford council - Laptops	-	-	-	-	12,000	12,000
IDAS Barnsley and Sheffield	-	151,105	151,105	-	109,643	109,643
Client grants	-	1,935	1,935	-	4,765	4,765
Other	-	-	-	350	-	350
	<u>1,675,839</u>	<u>935,806</u>	<u>2,611,645</u>	<u>961,349</u>	<u>613,017</u>	<u>1,574,366</u>

STAYING PUT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2021****4 Charitable activities – group**

	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Housing benefit	430,109	190,851
Legal fees	54,033	23,997
Other income	26,946	-
	<u>511,088</u>	<u>214,848</u>

Charitable activities – charity

	2021 £	2020 £
Housing benefit	430,109	190,851
Other income	26,947	-
	<u>457,056</u>	<u>190,851</u>

5 Investments – group

	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Interest receivable	<u>20</u>	<u>80</u>

Investments –charity

	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Interest receivable	<u>20</u>	<u>80</u>

STAYING PUT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2021****6 Raising funds – group**

	Unrestricted funds 2021	Unrestricted funds 2020
	£	£
<u>Fundraising and publicity</u>		
Other costs	10,454	-
	<u>10,454</u>	<u>-</u>
Fundraising and publicity	10,454	-
	<u>10,454</u>	<u>-</u>

Raising funds – charity

	Unrestricted funds 2021	Unrestricted funds 2020
	£	£
<u>Fundraising and publicity</u>		
Other costs	10,454	-
	<u>10,454</u>	<u>-</u>
Fundraising and publicity	10,454	-
	<u>10,454</u>	<u>-</u>

STAYING PUT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2021****7 Charitable activities – group**

	2021 £	2020 £
Staff costs	1,233,479	986,043
Health insurance	9,222	2,481
External supervision	495	1,330
Staff training	46,832	2,113
Telephone	9,530	7,088
Sharma Fund	584	6,501
Donations passed to client	-	352
Target hardening	14,061	20,253
Panic alarms	5,557	5,540
Travel and subsistence	737	6,845
Provision of refuges and dispersed accommodation	450,995	186,944
Data collection and reporting	-	18,046
Covid prevention	35,093	-
Service delivery and other project costs	59,943	15,238
	<u>1,866,528</u>	<u>1,258,774</u>
Grant funding of activities (see note 8)	378,277	163,760
Share of support costs (see note 9)	378,119	312,609
Share of governance costs (see note 9)	18,404	14,925
	<u>2,641,328</u>	<u>1,750,068</u>
Analysis by fund		
Unrestricted funds	1,750,020	967,245
Restricted funds	891,308	782,823
	<u>2,641,328</u>	<u>1,750,068</u>

STAYING PUT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2021****Charitable activities –charity**

	2021	2020
	£	£
Staff costs	1,165,768	802,456
Health insurance	9,222	2,480
External supervision	495	980
Staff training	46,832	2,089
Telephone	9,530	3,126
Sharma Fund	584	6,501
Target hardening	14,061	14,736
Panic alarms	5,557	5,540
Travel and subsistence	617	3,550
Provision of refuges and dispersed accommodation	450,995	186,944
Data collection and reporting	-	18,046
Covid prevention	35,093	-
Service delivery and other project costs	57,447	14,354

	1,796,201	1,060,802
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Grant funding of activities (see note 8)	441,501	266,834
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Share of support costs (see note 9)	349,570	210,347
Share of governance costs (see note 9)	14,804	11,140

	2,602,076	1,549,123
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Analysis by fund

Unrestricted funds	1,710,768	922,749
Restricted funds	891,308	626,374

	2,602,076	1,549,123
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8 Grants payable –group

	2021	2020
	£	£
Grants to institutions:		
Family Action	230,917	108,500
Womens Centre	147,360	55,260

	378,277	163,760
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Grants payable –charity

	2021	2020
	£	£
Grants to institutions:		
Domestic Violence Services	-	45,251
Family Action	230,917	108,500
Womens Centre	147,360	55,260
Affordable Legal Services @ Staying Put	63,224	57,823

	441,501	266,834
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STAYING PUT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2021****9 Support costs- group**

	Support costs	Governance costs	2021	Support costs	Governance costs	2020
	£	£	£	£	£	£
Staff costs	225,279	-	225,279	110,466	-	110,466
Depreciation	12,998	-	12,998	15,709	-	15,709
Establishment costs	46,685	-	46,685	66,405	-	66,405
Repairs and maintenance	-	-	-	2,202	-	2,202
Office expenses	43,869	-	43,869	56,441	-	56,441
Subscriptions and donations	2,618	-	2,618	4,392	-	4,392
Professional indemnity insurance	3,325	-	3,325	4,830	-	4,830
Accountancy	30,493	-	30,493	34,502	-	34,502
Consultancy	7,656	-	7,656	6,425	-	6,425
Legal and professional fees	-	-	-	1,965	-	1,965
Bank charges	4,232	-	4,232	1,210	-	1,210
Sundry expenses	964	-	964	8,062	-	8,063
Audit fees	-	10,320	10,320	-	12,780	12,780
Meeting costs	-	8,084	8,084	-	2,145	2,145
	<u>378,119</u>	<u>18,404</u>	<u>396,523</u>	<u>312,609</u>	<u>14,925</u>	<u>327,535</u>
Analysed between						
Charitable activities	<u>378,119</u>	<u>18,404</u>	<u>396,523</u>	<u>312,609</u>	<u>14,925</u>	<u>327,535</u>

Support and governance costs are allocated in full to the only charitable activity.

Governance costs includes payments to the auditors of £10,320 (2020- £12,780) for audit fees. Support costs includes payments to the auditor of £5,400 (2020 £14,412) in relation to accounting and payroll support.

STAYING PUT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2021****9 Support costs - charity**

	Support costs	Governance costs	2021	Support costs	Governance costs	2020
	£	£	£	£	£	£
Staff costs	225,279	-	225,279	85,903	-	85,903
Depreciation	12,998	-	12,998	7,937	-	7,937
Establishment costs	46,685	-	46,685	42,038	-	42,038
Repairs and maintenance	-	-	-	2,202	-	2,202
Office expenses	35,795	-	35,795	37,908	-	37,908
Subscriptions and donations	-	-	-	1,609	-	1,609
Accountancy	20,473	-	20,473	19,212	-	19,212
Consultancy	7,656	-	7,656	6,425	-	6,425
Legal and professional fees	-	-	-	1,350	-	1,350
Sundry expenses	684	-	684	5,763	-	5,763
Audit fees	-	6,720	6,720	-	9,180	9,180
Meeting costs	-	8,084	8,084	-	1,960	1,960
	<u>349,570</u>	<u>14,804</u>	<u>364,374</u>	<u>210,347</u>	<u>11,140</u>	<u>221,487</u>
Analysed between						
Charitable activities	<u>349,570</u>	<u>14,804</u>	<u>364,374</u>	<u>210,347</u>	<u>11,140</u>	<u>221,487</u>

Support and governance costs are allocated in full to the only charitable activity.

10 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year (2020 £nil).

Travel expenses amounting to £21 were reimbursed to the trustees during the year (2020 - £nil).

STAYING PUT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2021****11 Employees - group****Number of employees**

The average monthly number employees during the year was:

	2021	2020
	Number	Number
Charitable activities	67	50

Employment costs

	2021	2020
	£	£
Wages and salaries	1,335,636	999,671
Social security costs	99,436	74,017
Other pension costs	23,686	22,821
	<u>1,458,758</u>	<u>1,096,509</u>

The charity operates a defined contribution pension scheme. The pension cost for the year amounted to £23,686 (2020 - £22,821).

There were no employees whose annual remuneration was £60,000 or more (2020 – none).

Employees – charity**Number of employees**

The average monthly number employees during the year was:

	2021	2020
	Number	Number
Charitable activities	65	40

Employment costs

	2021	2020
	£	£
Wages and salaries	1,274,558	805,803
Social security costs	93,866	61,849
Other pension costs	22,623	20,707
	<u>1,391,047</u>	<u>888,359</u>

The charity operates a defined contribution pension scheme. The pension cost for the year amounted to £22,623 (2020 - £20,707).

There were no employees whose annual remuneration was £60,000 or more (2020 – none).

STAYING PUT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2021****12 Taxation**

As a charity the company is exempt from tax on income falling within part II of the Corporation Tax Act 2010 and on gains falling within s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives. No tax charges have arisen in the charity.

13 Tangible fixed assets - Group

	Fixtures, fittings and office equipment
	£
Cost	
At 1 April 2020	55,749
Additions	40,281
	<hr/>
At 31 March 2021	96,030
	<hr/>
Depreciation and impairment	
At 1 April 2020	44,303
Depreciation charged in the year	12,998
	<hr/>
At 31 March 2021	57,301
	<hr/>
Carrying amount	
At 31 March 2021	38,729
	<hr/>
At 31 March 2020	11,446
	<hr/>

• Tangible fixed assets - Charity

	Fixtures and fittings
	£
Cost	
At 1 April 2020	44,476
Additions	40,281
	<hr/>
At 31 March 2021	84,757
	<hr/>
Depreciation and impairment	
At 1 April 2020	33,030
Depreciation charged in the year	12,998
	<hr/>
At 31 March 2021	46,028
	<hr/>
Carrying amount	
At 31 March 2021	38,729
	<hr/>
At 31 March 2020	11,446
	<hr/>

STAYING PUT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2021****14 Subsidiaries**

Name of undertaking and country of incorporation or residency	Nature of business	Class of shareholding
Domestic Violence Services Company number: 03840738 Charity number: 1085520	England Domestic Violence Charity	Ltd by guarantee
Affordable Legal Services @ Staying Put Company number: 11495003	England Legal Services	Ltd by Guarantee

The aggregate capital and reserves and the result for the year of subsidiaries was as follows:

Name of undertaking	Funds	Income	Expenditure	Surplus/(Deficit)
	£	£	£	£
Domestic Violence Services	-	-	-	-
Affordable Legal Services @ Staying Put	-	102,476	102,476	-

15 Debtors

	Group 2021	2020	Charity 2021	2020
Amounts falling due within one year:	£	£	£	£
Trade debtors	219,430	356,551	216,747	355,330
Amounts recoverable on contracts in progress	26,084	5,858	-	-
Amounts due from subsidiary	-	-	160,956	160,956
Prepayments and accrued income	15,055	76,492	13,247	74,465
	<u>260,569</u>	<u>438,901</u>	<u>390,950</u>	<u>590,751</u>

16 Creditors: amounts falling due within one year

	Group 2021	2020	Charity 2021	2020
	£	£	£	£
Trade creditors	88,076	-	88,076	-
Other creditors	5,645	6,705	2,892	-
Other taxes and social security	51,397	22,528	49,789	21,489
Amounts due to subsidiary	-	-	2,284	-
Deferred income	-	17,377	-	16,667
Accruals	18,035	99,046	9,000	93,656
	<u>163,153</u>	<u>145,656</u>	<u>152,041</u>	<u>131,812</u>

STAYING PUT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)*****FOR THE YEAR ENDED 31 MARCH 2021*****17 Deferred income**

	Group		Charity	
	2021	2020	2021	2020
	£	£	£	£
Deferred income	-	17,377	-	16,667
Deferred income brought forward	17,377	16,667	16,667	16,667
Received in year	-	17,377	-	16,667
Released in year	(17,377)	(16,667)	(16,667)	(16,667)
	-	17,377	-	16,667

Deferred income related to grants and legal fees for services received in advance.

STAYING PUT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2021****18 Restricted funds**

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

Group	Movement in funds			Transfers	Balance at 31 March 2021
	Balance at 1 April 2020	Incoming resources	Resources expended		
	£	£	£	£	£
Sharma Fund	68,029	51,640	(584)	-	119,085
Affordable Legal Services	27,091	54,730	(63,224)	-	18,597
Dispersed Accommodation	-	100,000	(100,000)	-	-
Women's Support	3,098	151,105	(151,105)	-	3,098
Clothworkers Capital	-	20,000	(20,000)	-	-
IDVA	-	255,414	(255,414)	-	-
West Yorkshire Police and Crime Commission	-	46,598	(46,598)	-	-
Covid Capacity Match Funding	-	42,500	(42,500)	-	-
The George A Moore Foundation	-	1,859	(1,859)	-	-
Sir George Martin Trust	-	1,000	(1,000)	-	-
Edith Murphy Foundation	-	3,000	-	-	3,000
Hodge Foundation	-	3,000	(3,000)	-	-
MHCLG	-	193,025	(193,025)	-	-
Covid prevention	-	10,000	(10,000)	-	-
Donations for clients	6,186	1,935	(1,935)	-	6,186
Affordable Legal Services Capital	1,064	-	(1,064)	-	-
Personal Emergency Fund	9,391	-	-	-	9,391
Arts and Activity Groups	3,279	-	-	-	3,279
	<u>118,138</u>	<u>935,806</u>	<u>(891,308)</u>	<u>-</u>	<u>162,636</u>

STAYING PUT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2021****Group - prior year**

	Movement in funds			
	Balance at 1 April 2019	Incoming resources	Resources expended	Transfers Balance at 31 March 2020
	£	£	£	£
Big Lottery	-	100,750	(100,750)	-
Big Lottery Capital	359	-	(359)	-
Sharma Fund	38,822	35,708	(6,501)	68,029
Affordable Legal Services	21,413	63,000	(57,323)	27,090
Affordable Legal Services Capital	1,418	-	(354)	1,064
Dispersed Accommodation	18,340	29,896	(48,236)	-
Women's Support	2,113	228,162	(227,177)	3,098
Clothworkers Capital	581	-	(581)	-
IDVA	-	280,013	(280,013)	-
Donations for clients	1,181	5,005	-	6,186
IT Support	-	12,000	(12,000)	-
Fixed Assets	4,345	-	(4,345)	-
Personal Emergency Fund	9,391	-	-	9,391
Arts and Activity groups	3,280	-	-	3,280
Project Kyleford	-	45,184	(45,184)	-
	<u>101,243</u>	<u>799,718</u>	<u>(782,823)</u>	<u>118,138</u>

STAYING PUT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2021****Restricted funds - Charity**

	Balance at 1 April 2020	Movement in funds		Transfers	Balance at 31 March 2021
	£	Incoming resources £	Resources expended £	£	£
Sharma Fund	68,029	51,640	(584)	-	119,085
Affordable Legal Services	27,091	54,730	(63,224)	-	18,597
Dispersed Accommodation	-	100,000	(100,000)	-	-
Women's Support	3,098	151,105	(151,105)	-	3,098
Clothworkers Capital	-	20,000	(20,000)	-	-
IDVA	-	255,414	(255,414)	-	-
West Yorkshire Police and Crime Commission	-	46,598	(46,598)	-	-
Covid Capacity Match Funding	-	42,500	(42,500)	-	-
The George A Moore Foundation	-	1,859	(1,859)	-	-
Sir George Martin Trust	-	1,000	(1,000)	-	-
Edith Murphy Foundation	-	3,000	-	-	3,000
Hodge Foundation	-	3,000	(3,000)	-	-
MHCLG	-	193,025	(193,025)	-	-
Covid prevention	-	10,000	(10,000)	-	-
Donations for clients	6,186	1,935	(1,935)	-	6,186
Affordable Legal Services Capital	1,064	-	(1,064)	-	-
Personal Emergency Fund	9,391	-	-	-	9,391
Arts and Activity Groups	3,279	-	-	-	3,279
	<u>118,138</u>	<u>935,806</u>	<u>(891,308)</u>	<u>-</u>	<u>162,636</u>

Charity – prior year

	Balance at 1 April 2019	Movement in funds		Transfers	Balance at 31 March 2020
	£	Incoming resources £	Resources expended £	£	£
Big Lottery	-	100,750	(100,750)	-	-
Big Lottery Capital	359	-	(359)	-	-
Sharma Fund	38,822	35,708	(6,501)	-	68,029
Affordable Legal Services	21,413	63,000	(57,322)	-	27,091
Dispersed Accommodation	18,340	-	(18,340)	-	-
Women's Support	2,113	137,195	(136,210)	-	3,098
Clothworkers Capital	581	-	(581)	-	-
IDVA	-	234,760	(234,760)	-	-
West Yorkshire Police and Crime	-	29,301	(29,301)	-	-
MHCLG	-	29,896	(29,896)	-	-
Bradford Council IT Support	-	12,000	(12,000)	-	-
Donations for clients	-	6,186	-	-	6,186
Affordable Legal Services Capital	1,418	-	(354)	-	1,064
Personal Emergency Fund	-	9,391	-	-	9,391
Arts and Activity Groups	1,613	1,666	-	-	3,279
	<u>84,659</u>	<u>659,853</u>	<u>(626,374)</u>	<u>-</u>	<u>118,138</u>

STAYING PUT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Restricted funds – *continued*

The Big Lottery grant was provided to partly fund the cost of the legal assistance team, including wages, training and travel.

The Big Lottery Capital Grant was provided for the acquisition of fixed asset equipment. The funds are being released in line with the depreciation charge on the equipment.

Womens' Support and Sharma fund is provided to support women.

The Clothworkers Foundation provided a grant for capital items. The funds are being released in line with the depreciation charge on the equipment.

Independent Domestic Violence Advisor (IDVA) and the WomensCentre funds support staff salaries and core costs.

The West Yorkshire Police and Crime Commission fund and Project Kyleford funds out of hours support for women.

Donations have been given for specific clients to purchase goods they need. This money is passed on to the clients when the purchases have been made.

The Bridge Project funded clinical supervision.

Grants were received from the Big Lottery, Santander and Awards for All to run creative arts groups to aid with the further recovery and to improve social networks and improve child and parent relationships.

A donation was received from a donor to provide a personal emergency fund, this has been matched by the trustees and is included as a designated fund.

Keighley Womens Aid funded a support worker with Eastern European language skills.

Bradford Council provided funding to provide emergency accommodation this is known as the Dispersed Accommodation fund

Affordable Legal Services and Affordable Legal Services Capital is funding for the setup of the new subsidiary to provide affordable legal services.

19 Designated funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

Group	Movement in funds				Balance at 31 March 2021
	Balance at 1 April 2020	Incoming resources	Resources expended	Transfers	
	£	£	£	£	£
Personal Emergency fund	9,390	-	-	-	9,390
Research	27,348	-	-	-	27,348
Creative group work	10,000	-	-	-	10,000
	46,738	-	-	-	46,738

STAYING PUT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2021****Group – prior year**

	Balance at 1 April 2019	Movement in funds		Transfers	Balance at 31 March 2020
	£	Incoming resources £	Resources expended £	£	£
Fixed asset fund	3,426	-	(3,426)	-	-
Staff contingency	94,724	-	-	(94,724)	-
Personal Emergency fund	9,390	-	-	-	9,390
Research	27,348	-	-	-	27,348
Creative group work	10,000	-	-	-	10,000
Planned 2019/20 deficit	28,704	-	-	(28,704)	-
	<u>173,592</u>	<u>-</u>	<u>(3,426)</u>	<u>(123,428)</u>	<u>46,738</u>

Charity

	Balance at 1 April 2020	Movement in funds		Transfers	Balance at 31 March 2021
		Incoming resources £	Resources expended £	£	£
Personal Emergency fund	9,390	-	-	-	9,390
Research	27,348	-	-	-	27,348
Creative group work	10,000	-	-	-	10,000
	<u>46,738</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>46,738</u>

The staff contingency and premises contingency funds represent funds set aside to meet the costs of termination, redundancy and any other payments in the event that there is a significant reduction in funding and a need to cut back the services provided. This fund is not expected to be spent in the foreseeable future.

The Personal Emergency fund represents matched funding set aside by the trustees to match restricted donations received for a personal emergency fund. The fund will be spent as suitable situations arise.

Within the last two years the trustees have also designated funds to meet the anticipated costs of case management software development, and the planned 2019/20 deficit.

The fixed asset fund represents the fixed assets held by the Charity and will reduce as the assets are depreciated.

The Creative Group Work Fund is to provide creative groups for survivors.

STAYING PUT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

20 Funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

Group

	Balance at 1 April 2020	Movement in funds		Transfers	Balance at 31 March 2021
	£	Incoming resources £	Resources expended £	£	£
Restricted funds	118,138	935,806	(891,308)	-	162,636
Designated Funds	46,738	-	-	-	46,738
Unrestricted funds	685,960	2,220,598	(1,760,474)	-	1,146,084
	<u>850,836</u>	<u>3,156,404</u>	<u>(2,651,782)</u>	<u>-</u>	<u>1,355,458</u>

Group – prior year

	Balance at 1 April 2019	Movement in funds		Transfers	Balance at 31 March 2020
	£	Incoming resources £	Resources expended £	£	£
Restricted funds	101,243	799,718	(782,823)	-	118,138
Designated funds	173,592	-	(3,426)	(123,428)	46,738
Unrestricted funds	338,949	1,187,402	(963,819)	123,428	685,960
	<u>613,784</u>	<u>1,987,120</u>	<u>(1,750,068)</u>	<u>-</u>	<u>850,836</u>

Charity

	Balance at 1 April 2020	Movement in funds		Transfers	Balance at 31 March 2021
	£	Incoming resources £	Resources expended £	£	£
Restricted funds	118,138	935,806	(891,308)	-	162,636
Designated funds	46,738	-	-	-	46,738
Unrestricted funds	678,703	2,166,246	(1,721,222)	-	1,123,727
	<u>843,579</u>	<u>3,102,052</u>	<u>(2,612,530)</u>	<u>-</u>	<u>1,333,101</u>

Charity – prior year

	Balance at 1 April 2018	Movement in funds		Transfers	Balance at 31 March 2019
	£	Incoming resources £	Resources expended £	£	£
Restricted funds	84,659	659,853	(626,374)	-	118,138
Designated funds	-	-	-	46,738	46,738
Unrestricted funds	182,581	1,465,609	(922,749)	(46,738)	678,703
	<u>267,240</u>	<u>2,125,462</u>	<u>(1,549,123)</u>	<u>-</u>	<u>843,579</u>

STAYING PUT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2021****21 Analysis of net assets between funds****Group**

	Unrestricted	Designated	Restricted	Total
	£	£	£	£
Fund balances at 31 March 2021 are represented				
Tangible assets	38,729	-	-	38,729
Current assets/(liabilities)	1,107,355	46,738	162,636	1,316,729
	<u>1,146,084</u>	<u>46,738</u>	<u>162,636</u>	<u>1,355,458</u>

Group - prior year

	Unrestricted	Designated	Restricted	Total
	£	£	£	£
Fund balances at 31 March 2020 are represented				
Tangible assets	10,382	-	1,064	11,446
Current assets/(liabilities)	675,578	46,738	117,074	839,390
	<u>685,960</u>	<u>46,738</u>	<u>118,138</u>	<u>850,836</u>

Charity

	Unrestricted	Designated	Restricted	Total
	£	£	£	£
Fund balances at 31 March 2021 are represented				
Tangible assets	38,729	-	-	38,729
Current assets/(liabilities)	1,084,998	46,738	162,636	1,294,372
	<u>1,123,727</u>	<u>46,738</u>	<u>162,636</u>	<u>1,333,101</u>

Charity -prior year

	Unrestricted	Designated	Restricted	Total
	£	£	£	£
Fund balances at 31 March 2020 are represented				
Tangible assets	10,382	-	1,064	11,446
Current assets/(liabilities)	668,321	46,738	117,074	832,133
	<u>678,703</u>	<u>46,738</u>	<u>118,138</u>	<u>843,579</u>

STAYING PUT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2021****22 Related party transactions**

There were no disclosable related party transactions during the year (2020- none).

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2021 £	2020 £
Aggregate compensation	51,135	51,135
<hr/>		
23 Cash generated from operations - Group	2021 £	2020 £
Surplus for the year	504,622	237,052
Adjustments for:		
Investment income recognised in statement of financial activities	(20)	(80)
Depreciation and impairment of tangible fixed assets	12,998	15,709
Movements in working capital:		
(Increase)/decrease in debtors	178,332	(377,904)
Increase/(decrease) in creditors	34,874	111,399
Increase/(decrease) in deferred income	(17,377)	710
Cash absorbed by operations	713,429	(13,114)

STAYING PUT**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2021**

Cash generated from operations - Charity	2021	2020
	£	£
(Deficit)/surplus for the year	489,522	576,339
Adjustments for:		
Investment income recognised in statement of financial activities	(20)	(80)
Depreciation and impairment of tangible fixed assets	12,998	7,937
Movements in working capital:		
Decrease/ (increase) in debtors	199,801	(540,458)
Increase in creditors	36,896	102,681
(Decrease) in deferred income	(16,667)	-
Cash absorbed by operations	722,530	146,419
