



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/07/2022 Period start date To 30/06/2023 Period end date

Charity name: The Rotary Club of Diss and District Trust Fund

Charity registration number: 1116053

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Relief of the poor and needy or such other charitable purposes as the club shall in duly constituted meetings from time to time direct.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Raising funds through any number of the following money raising event...</b> a) Donations – inc. Bucket collections. b) Raffles. c) Functions - Garden Parties /Whiskey tasting evening. / Quiz evenings d) Hiring out equipment e) Sponsored walks.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees are reminded at each Trust AGM of the importance of being aware of and referring to current charity commission guidance notes – and online training.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>Tend not to donate to individuals unless exceptional circumstances</b>
Policy on social investment including program related investment	Para 1.38	<b>We regularly donate to our Lend With Care account. This is intern lent to entrepreneurs to invest in the short term in developing countries it is normally repaid over a period of 6 to 18 months and then reinvested for further entrepreneurs</b>
Contribution made by volunteers	Para 1.38	

Other		
-------	--	--

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The three main charities supported this year have been...</b></p> <ul style="list-style-type: none"> <li><b>a) ShelterBox – Pakistan / Syria / Turkey appeals, the money helped support those affected by natural disasters.</b></li> <li><b>b) Rotary - End Polio now appeal to aid the eradication of Polio across the world.</b></li> <li><b>c) East Anglian Childrens Hospice – To support the work of our local Childrens hospices.</b></li> </ul>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set.	Para 1.41	
Performance of fundraising activities against objectives set.	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The trust fund balance at the end of the accounting period (30/06/23) was £8,579 will no outstanding debts. £3,038 was assigned to three pending projects. Leaving £5,540 reserve - for future charitable donations.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves are in place to enable the trustees to respond quickly should a disaster strike that requires an immediate response.</b>
Amount of reserves held	Para 1.22	<b>£5,540</b>
Reasons for holding zero reserves	Para 1.22	<b>N/a</b>
Details of fund materially in deficit	Para 1.24	<b>N/a</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/a</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>The three main sources of income this year have been...</b>  <b>a) Charity street collections.</b> <b>b) Events.</b> <b>c) Members Donations</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Trust Deed</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>The Trustees are selected by nature of their position held within the Club, their experience and their influence on club activities.</b> <ul style="list-style-type: none"> <li>a) Treasurer</li> <li>b) Secretary</li> <li>c) President</li> <li>d) Other(s)</li> </ul>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	<b>The Rotary Club of Diss and District Trust Fund</b>
Other name the charity uses	
Registered charity number	<b>1116053</b>
Charity's principal address	2 Draycott Rise Palgrave Diss Norfolk IP22 1FJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charles Flack	Treasurer		
2	Eamon Lambert	Secretary		
3	Francis Sorrell	President		
4	Philip Catchpole	Members Rep.		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

## Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Charles Levi Flack	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	20 <sup>th</sup> February 2024	

**The Rotary Club of Diss and District accounts for period 01/07/2022 - 30/06/2023**

**Club Accounts**

Income	22/23	Expenditure		22/23	B/F	£3,966.06
		Budget				
22/23 Subs	£3,737.33	Accounts examiner	£ 45.00	£0.00		
Received to members personal accounts	£17,577.00	Bank / Sumup Charges	£ 60.00	-£71.87		
		Methodist Church Barn hire		-£250.00		
		MISC - General running exp.	£ 300.00	-£296.35		
		Venue and meals	£ -	-£12,974.55		
		Presidents Hon	£ 300.00	-£300.00		
		R.I.B.I	£ 2,879.00	-£2,832.00		
		Regalia	£ 50.00	-£31.50		
		Licences	£ -	-£41.00		
		Speaker Expenses	£ 100.00	-£25.00		
		Stationery	£ 85.00	-£17.50		
		Travel exp.		-£51.00		
		Zoom	£ 90.00	£0.00		
		Transfer to Trust account		-£1,166.50		
<b>Total</b>	<b>£21,314.33</b>	<b>Total</b>	<b>£ 3,909.00</b>	<b>-£18,057.27</b>		<b>£7,223.12</b>

**Trust Accounts**

Income	22/23	Expenditure		22/23	B/F	£3,239.34
		Budget		Charity		
Donations	£3,045.68	Bank / sumup Charges	£ 60.00	-£117.26		
Easter Eggs 2023 gross income	£2,914.07	Charitable Donations		-£16,930.90		
Garden party 2022 gross income	£3,471.44	Defib		-£289.95		
Hiring out equipment	£150.00	Easter Eggs 2023 Expenditure		-£927.60		
Pakistan Flood relief collection	£800.78	Garden Party Expenditure 2022		-£1,275.80		
Quiz income Nett	£579.50	Sanctuary boxes		-£683.28		
RYLA Donation	£1,250.00	RYLA		-£800.00		
ScoleConcert Nett	£1,497.38	Garden Party Expenditure 2023		-£47.25		
Moldova/Ukraine - Donations	£2,003.26					
Garden Party Income 2023	£150.00					
Santa Sleigh - collections (3 Nights) Net	£1,801.47					
Syria and Turkey Earthquake appeal	£5,151.71					
Walk for Parkinsons 2022	£2,892.72					
Walk for Fire Engines 2023	£445.63					
Whiskey tasting Nett.	£258.27					
<b>Total</b>	<b>£26,411.91</b>	<b>Total</b>	<b>£ 60.00</b>	<b>-£21,072.04</b>	<b>Balance</b>	<b>£8,579.21</b>

*July Audited*

*Refused*

*2017/23*

**CLUB ACCOUNT**

Account balance		<b>£7,223.12</b>
Members account balances	£4,638.07	
Club account Balance - for running expenses		<b>£2,585.05</b>

**TRUST ACCOUNT**

Account balance		<b>£8,579.21</b>
Defib - Donation	£710.05	
Ukraine - Donation and Gift aid + Walk 23	£1,878.89	
RYLA - Peter Sherry and Gift aid	£450.00	
<b>Total</b>	<b>£3,038.94</b>	
Trust account balance - to spend		<b>£5,540.27</b>

**TRUST ACC. Significant (Over £100) cash movements since the last Report**

	Out	In
HMRC - Gift aid		£288.67
RYLA	£700.00	
Community heartbeat	£289.95	
	<b>£989.95</b>	<b>£288.67</b>

**Charitable Donations 2022 / 2023**

Defib maintenance	£289.95
Diss SA Scouts	£500.00
District 'Container Town appeal'	£400.00
EACH - Easter Egg appeal	£1,000.00
End Polio Now - Easter egg appeal	£1,000.00
Eye opportunity group	£300.00
Food bank (20 Slow cookers)	£405.90
Fresh start New Beginnings	£500.00
Lend with care - Top up	£100.00
Moldova - Roma appeal	£300.00
Odessa Hospital appeal	£595.00
Odessa Sea Energy Rotary club	£400.00
Parkinsons	£2,500.00
RYLA (George Waterman)	£800.00
Sanctuary Boxes	£683.28
SA Tins and Toys apeal 2022	£500.00
Sebbys Gift	£300.00
ShelterBox Syria and Turkey Earthquake appeal	£5,000.00
ShelterBox / Pakistan	£1,180.00
Thorndon CEVC Primary - Sensory room project	£700.00
UKRAINE - Driving lessons	£70.00
UKRAINE - Student English lessons.	£180.00
Vouchers for Diss J School	£1,000.00
<b>Total Donations 22/23</b>	<b>£18,704.13</b>

**Distribution of money / committee**

International	£9,045.00	48%
Communities	£4,479.13	24%
Youth	£5,180.00	28%
Communication	£0.00	0%
Membership	£0.00	0%
Foundation	£0.00	0%
<b>Total Distributed</b>	<b>£18,704.13</b>	

**Ukraine fund**

+	£-
£500.00	£100.00
£100.00	£70.00
£458.05	£400.00
£59.20	
£272.01	
£15.00	
£122.75	
£381.00	
£18.75	
£72.97	
£6.25	
£95.25	
£24.40	
£2.50	
£52.01	
£8.75	
£120.00	
£140.00	
<b>£2,448.89</b>	<b>£570.00</b>
<b>£1,878.89</b>	

-£18,704.13



**The Rotary Club of Diss and District accounts for period 01/07/2022 - 30/06/2023**

**Club Accounts**

Income	22/23	Expenditure		22/23	B/F	£3,966.06
		Budget				
22/23 Subs	£3,737.33	Accounts examiner	£ 45.00	£0.00		
Received to members personal accounts	£17,577.00	Bank / Sumup Charges	£ 60.00	-£71.87		
		Methodist Church Barn hire		-£250.00		
		MISC - General running exp.	£ 300.00	-£296.35		
		Venue and meals	£ -	-£12,974.55		
		Presidents Hon	£ 300.00	-£300.00		
		R.I.B.I	£ 2,879.00	-£2,832.00		
		Regalia	£ 50.00	-£31.50		
		Licences	£ -	-£41.00		
		Speaker Expenses	£ 100.00	-£25.00		
		Stationery	£ 85.00	-£17.50		
		Travel exp.		-£51.00		
		Zoom	£ 90.00	£0.00		
		Transfer to Trust account		-£1,166.50		
<b>Total</b>	<b>£21,314.33</b>	<b>Total</b>	<b>£ 3,909.00</b>	<b>-£18,057.27</b>		<b>£7,223.12</b>

**Trust Accounts**

Income	22/23	Expenditure		22/23	B/F	£3,239.34
		Budget		Charity		
Donations	£3,045.68	Bank / sumup Charges	£ 60.00	-£117.26		
Easter Eggs 2023 gross income	£2,914.07	Charitable Donations		-£16,930.90		
Garden party 2022 gross income	£3,471.44	Defib		-£289.95		
Hiring out equipment	£150.00	Easter Eggs 2023 Expenditure		-£927.60		
Pakistan Flood relief collection	£800.78	Garden Party Expenditure 2022		-£1,275.80		
Quiz income Nett	£579.50	Sanctuary boxes		-£683.28		
RYLA Donation	£1,250.00	RYLA		-£800.00		
ScoleConcert Nett	£1,497.38	Garden Party Expenditure 2023		-£47.25		
Moldova/Ukraine - Donations	£2,003.26					
Garden Party Income 2023	£150.00					
Santa Sleigh - collections (3 Nights) Net	£1,801.47					
Syria and Turkey Earthquake appeal	£5,151.71					
Walk for Parkinsons 2022	£2,892.72					
Walk for Fire Engines 2023	£445.63					
Whiskey tasting Nett.	£258.27					
<b>Total</b>	<b>£26,411.91</b>	<b>Total</b>	<b>£ 60.00</b>	<b>-£21,072.04</b>	<b>Balance</b>	<b>£8,579.21</b>

*July Audited*

*Refused*

*2017/23*

**CLUB ACCOUNT**

Account balance		<b>£7,223.12</b>
Members account balances	£4,638.07	
Club account Balance - for running expenses		<b>£2,585.05</b>

**TRUST ACCOUNT**

Account balance		<b>£8,579.21</b>
Defib - Donation	£710.05	
Ukraine - Donation and Gift aid + Walk 23	£1,878.89	
RYLA - Peter Sherry and Gift aid	£450.00	
<b>Total</b>	<b>£3,038.94</b>	
Trust account balance - to spend		<b>£5,540.27</b>

**TRUST ACC. Significant (Over £100) cash movements since the last Report**

	Out	In
HMRC - Gift aid		£288.67
RYLA	£700.00	
Community heartbeat	£289.95	
	<b>£989.95</b>	<b>£288.67</b>

**Charitable Donations 2022 / 2023**

Defib maintenance	£289.95
Diss SA Scouts	£500.00
District 'Container Town appeal'	£400.00
EACH - Easter Egg appeal	£1,000.00
End Polio Now - Easter egg appeal	£1,000.00
Eye opportunity group	£300.00
Food bank (20 Slow cookers)	£405.90
Fresh start New Beginnings	£500.00
Lend with care - Top up	£100.00
Moldova - Roma appeal	£300.00
Odessa Hospital appeal	£595.00
Odessa Sea Energy Rotary club	£400.00
Parkinsons	£2,500.00
RYLA (George Waterman)	£800.00
Sanctuary Boxes	£683.28
SA Tins and Toys apeal 2022	£500.00
Sebbys Gift	£300.00
ShelterBox Syria and Turkey Earthquake appeal	£5,000.00
ShelterBox / Pakistan	£1,180.00
Thorndon CEVC Primary - Sensory room project	£700.00
UKRAINE - Driving lessons	£70.00
UKRAINE - Student English lessons.	£180.00
Vouchers for Diss J School	£1,000.00

**Total Donations 22/23**

**£18,704.13**

**Distribution of money / committee**

International	£9,045.00	48%
Communities	£4,479.13	24%
Youth	£5,180.00	28%
Communication	£0.00	0%
Membership	£0.00	0%
Foundation	£0.00	0%
<b>Total Distributed</b>	<b>£18,704.13</b>	

**Ukraine fund**

+	-
£500.00	£100.00
£100.00	£70.00
£458.05	£400.00
£59.20	
£272.01	
£15.00	
£122.75	
£381.00	
£18.75	
£72.97	
£6.25	
£95.25	
£24.40	
£2.50	
£52.01	
£8.75	
£120.00	
£140.00	
<b>£2,448.89</b>	<b>£570.00</b>
<b>£1,878.89</b>	

-£18,704.13