



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1st July 2021 to 30th June 2022

Charity name Lao Educational Opportunities Trust

Charity registration number 1115944

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of young people in Laos through the provision of material assistance or such other beneficial purposes as the Trustees decide.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Operation of the LEOT School teaching English language and Computing. Operation of the LEOT Vocational Sewing school teaching tailoring and handicraft skills to women. Building rural Primary schools. Provision of Educational Scholarships.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	LEOT is diligent in following the Commissions requirements on public benefit and is mindful in making sure that all its activities are of benefit to the Lao community

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The main achievements of the charity were,</p> <p>Providing English language courses for 250 disadvantaged students. English is the standard language of the ASEAN community of countries in S.E. Asia.</p> <p>Providing vocational tailoring courses for disadvantaged women from the community. Commencing the building of a workroom extension to the sewing school to enable women to gain more experience and further develop their skills.</p> <p>As the effects of the pandemic reduce tourism will return offering work opportunities for women with tailoring and handicraft skills.</p> <p>LEOT continued its support of rural communities with the building of Primary schools in remote villages.</p> <p>LEOT provided 17 educational scholarships to disadvantaged students to enable them to continue further education.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the year end the charity held funds of £55407 in the UK and Laos. The Trustees considered this to be adequate for normal operations. The Trustees continue to guarantee future funding requirements.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to meet the short term needs of the charity and are held in bank current accounts.
Amount of reserves held	Para 1.22	£55407
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The main uncertainties for the future are the difficulties in obtaining MOU's from the Lao government and security of future funding.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charities main funding is provided by the Trustees and two International Charities.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The charity holds all its funding in bank current accounts
A description of the principal risks facing the charity	Para 1.46	The principal risk of the charity is due to the age of the Trustees
Other		

Structure, Governance and Management

Description of charity's trusts:		The Charity has a single operational trust to assist education in Laos.
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected by the Board of Trustees from suitable volunteers and supporters with relevant skills.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Lao Educational Opportunities Trust
Other name the charity uses	LEOT
Registered charity number	1115944
Charity's principal address	Heath Park House 291 Heath Road Leighton Buzzard LU73AX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kevin Heath	Chair	Whole year	
2	Peter Banwell	Treasurer	Whole year	
3	Janet Conway	Secretary	Whole year	
4	Julie Williams		Whole year	
5	Jeannette Tyler	School Director	Whole year	
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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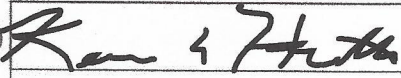
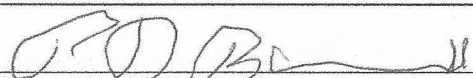
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kevin Heath	Peter Denis Barwell
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date 4 / 1 / 2023

Lao Educational Opportunities Trust
Accounts for the year ended 30th June 2022

UK Office
291 Heath Road
Leighton Buzzard
Beds
LU73AX

Lao Office
LEOT School
Ban Phanluang
Luang Prabang
Lao PDR

Trustees
Kevin Heath Chair
Peter Banwell Treasurer
Clare Conway Secretary
Jeannette Tyler
Julie Williams

Lao Educational Opportunities Trust

2021 Receipts and Payment Account for the year ended 30th June 2022

25614	Restricted donations	Scholarships	1,000	
		LEOT School	5,000	
		Sewing Workroom	7,337	
		Community Building	12,665	
			26,002	
32177	Unrestricted donations		102,605	
150	Bank interest		232	
<u>57941</u>			<u>128,839</u>	
600	Restricted Scholarship payments		500	
3252	Unrestricted scholarship payments		3799	
<u>3852</u>			<u>4299</u>	
	<u>Sewing operational costs</u>			
	Salaries	9072		
6727	Materials	4462		
	Equipment	2776		
	Office costs	322		
	Consumables	219		
	Cleaning	137		
	Repairs	230		
	Ceremonies	806		
	Book	22		
	Water	41	18087	
	<u>School operational costs</u>			
24450	Salaries unrestricted	18247		
	Restricted	7080		
460	Electricity	248		
	Computers	5784		
395	Print and staty	387		
496	Equipment repairs	499		
	Building repairs	877		
25	Telephone	17		
172	Water	83		
373	Refreshments	458		
305	Internet	302		
488	Insurances	359		
193	Consumables	220		
	Baci	565		
394	Misc	26		
	Teachers shirts	309		
	Ceremonies	759	36220	
	Workroom restricted		7337	
	Workroom unrestricted		19809	
18534	Community buiding restricted		12665	
	Community building unrestricted		12648	
	Government costs		553	
3146	MOU and DOES costs		2748	
	Homeland directors costs		392	
97	Bank charges		424	
-67	Cash account difference		-65	
	Exchange difference		406	
			<u>93137</u>	
<u>60040</u>	Total expenditure			115,523
<u>-2099</u>	Excess of receipts over payments for the year			13,316

Balance Sheet as at the 30th June 2022

Assets

36556	HSBC bank account	42,273
2116	BCEL Vientiane	13,116
1757	BCEL Luang Prabang	15
239	Cash	3
40668		<u>55,407</u>


Represented by

750	Restricted donations	5,500
39918	Unrestricted donations	49,907
40668		<u>55,407</u>

Signed  Kevin Heath

Chair of Trustees

Date 4/1/2023

Signed  Peter Banwell

Treasurer and Trustee

Date 4/1/2023

Activity Report

LEOT School

The year started with a new enthusiasm as LEOT was granted a new MOU, even though it was not possible for Jeannette to join the team as foreign borders remained closed.

Our teachers were delighted to be asked by the Department of Education to hold English classes during the Summer holidays for local Primary school teachers. Successful classes were enjoyed by a group of 60 teachers by the LEOT teachers monitored by local officials.

Student registration took place in early September followed by interviews over the next few days. Student numbers were a little reduced as many students from rural villages were unable to afford to join classes in Luang Prabang.

10 classes of about 250 students commenced their classes in mid-September with Computer studies and English classes being held for beginner and elementary classes. As foreigners were unable to travel to Lao it was not possible to hold our normal conversation classes with native speakers or special activity classes in late afternoons or evenings.

Overall it was a major step in returning to a more normal environment with the expectation of our foreign visitors returning for the following year.

Educational Scholarships

LEOT was formed in 2006 to provide educational scholarships. Much has changed since these times, LEOT, however was delighted to continue its support of local students attending further educational courses in colleges or universities. Students must have studied at LEOT for a minimum of 1 year to be considered for a scholarship. LEOT was delighted to grant 17 students with scholarships for the year.

LEOT Sewing School

Following a period of closure as LEOT negotiated a new MOU it was wonderful to see the sewing school reopen under the leadership of Noy assisted by her new team. During the year the school welcomed 2 cohorts of women students for their studies in tailoring and handicrafts.

It was also a time for expansion as a major investment took place to build a Sewing Workroom for further training. Designs, planning and tendering took some time and the workroom was completed in time to welcome its first students in July 22

Community Support

LEOT received fantastic news with the renewed contact of Thomas from Austrian Charity Sao Bien and their offer to work with LEOT in partnership to build rural schools. Sao Bien having already worked with LEOT to build 2 schools prior to the pandemic.

With the completion of planning for the workroom Niew turned his attention to community projects and the building of rural schools. Systems had changed with responsibility being taken by the Provincial education team in Luang Prabang. Niew was delighted to complete the building of a 5-room school in Hoiykanh village and 30% of a school in Huey Luang village. We Plan to complete 2 additional schools by the end of 2022.





CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name: Lao Educational Opportunities Trust

On accounts for the year
ended

30th June 2022

Charity no
(if any)

1115944

Set out on pages

1-6

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- ~~accounting records were not kept in accordance with section 130 of the Act or~~
- ~~the accounts do not accord with the accounting records~~

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Michael Rowland

Date:

28/11/2022

Name:

Michael John Stuart Rowland

Relevant professional
qualification(s) or body
(if any):

Banking Diploma (ACIB)
Hen. MBA

Address:

153 Marley Fields
Heighven Buzzard
LU7 4WJ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

