



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From** 1<sup>st</sup> July 2020 **Period start date** **To** 30<sup>th</sup> June 2021 **Period end date**

**Charity name:** Lao Educational Opportunities Trust

**Charity registration number:** 1115944

**Objectives** To advance the young people in Laos through the provision of assistance

**Activities** Operation of the LEOT ENGLISH SCHOOL, Operation of the LEOT Sewing School, Granting of educational scholarships to enable students to attend University or Colleges of Further Education, Building rural Schools.

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of young people in Laos through the provision of material assistance or such other beneficial purposes as the Trustees decide.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Operation of the LEOT SCHOOL.</b> Teaching of beginner English language and introduction to Computing. <b>Operation of the LEOT Vocational Sewing School</b> Teaching of sewing to disadvantaged women to enable them to earn a living as seamstresses. <b>Building of rural schools</b> Many villages have dilapidated schools that fail to meet basic standards to allow education of children LEET works with the Department of Education to build new 3 and 5 room Schools <b>Educational Scholarships</b> LEOT continues to provide basic scholarships to enable disadvantaged students to attend /University or Colleges of further education.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	LEOT is diligent in following the Commissions requirement on Public benefit and is mindful in making sure that all of its activities are of benefit to the Lao disadvantaged community together with the wider community.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

**Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The main achievements of the charity were the completion of courses at the LEOT School and the LEOT Sewing school.</b></p> <p><b>154 students graduated at the LEOT School and 20 students graduated at the LEOT Sewing School</b></p> <p><b>LEOT Granted 24 educational School to enable disadvantaged students to continue further education at University or Colleges of Further Education</b></p> <p><b>LEOT Completed the construction of Namhang rural Primary School.</b></p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
	Para 1.41	



Performance of fundraising activities against objectives set		
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>At the year end the charity held £42,768 in current funds in the UK and Laos. The Trustees considered this to be adequate for the next six months of activity. A Trustee has offered to support the charity as and when required.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves are held to meet the short term needs of the Charity. Reserves are held in current accounts.</b>
Amount of reserves held	Para 1.22	<b>£42,768</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>No fund is in deficit.</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>The long term uncertainty of the Charity is due to the difficulty in negotiating MOU's with the Laos government and further support from Trustees.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>The Charities main funding is provided by Trustees and two international Charities.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>The Charity holds all its funds in bank current accounts, it does not hold short- or long-term investments</b>
A description of the principal risks facing the charity	Para 1.46	<b>The principal risks of the charity are. The age of its Trustees and the difficulty in negotiating MOU's with the Laos government.</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		<b>The charity has a single operational trust to assist education in Laos</b>
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Trust deed</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are selected by the Trustees from suitable volunteers and supporters.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Lao Educational Opportunities Trust
Other name the charity uses	LEOT
Registered charity number	1115944
Charity's principal address	Heath Park House 291 Heath Road Leighton Buzzard LU73AX





**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)****Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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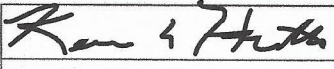
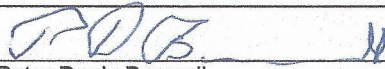
**Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kevin Heath	Peter Denis Banwell
Position (eg Secretary, Chair, etc)	Chair	TREASURER
Date	7 <sup>th</sup> April 2022	



# LEOT Activity Report y/e 30<sup>th</sup> June 2021

## Operational Background

LEOT in common with the rest of the World suffered from the affects of the COVID 19 Pandemic. Resulting in unplanned closures of our schools with little notice. Our activities were also affected as we negotiated for a new MOU with the Department of Education and Sport.

All foreigners including LEOT Trustees were forced to leave the country by the end of March 2021

A new MOU was signed in early July 21 allowing us to restart our activities.

## LEOT School

Student numbers during the year were considerably reduced as many students returned to their home villages as the departure of tourists affected the economy due to a lack of part time jobs. With little or no income many students were unable to afford to stay in Luang Prabang. We are proud that the LEOT School continued to operate and support students with English and Computer lessons. We would like to thank Bounniew and all our teachers for supporting our students during the year. Sadly, most of our non-educational activities such as visits to temples museums and the ever-popular water falls had to be cancelled. A number of our school high lights such as the school concert and awards day were also lost due to the pandemic rules.

## LEOT Sewing School

The first six months of the year was very successful with 20 women completing their training, the school was then required to close until a new MOU was signed. We send our thanks to Noy and her team for all their efforts in making this possible. Sadly, we lost 2 of our teachers during the period of closure as the Department of Education and sport ruled that we could not pay our staff until a new MOU was signed.

## Scholarships

The provision of scholarships continued as normal with Say providing guidance and support during regular meetings when the LEOT School was open. During the year 10 students graduated after LEOT provided financial support to complete their training.

## Rural School building

During the first part of the school year Niew completed a project to build a Primary school in Namhang village Chomphet District. Projects to build further school were paused while we waited for the signing of our new MOU. As this is probably our most important activity it was disappointing to have our project to build user friendly school buildings to provide a modern environment for student and teachers halted.

## The Future

Trustees are excited to report that an MOU for a further 2 years was signed in early July 2021. All our activities are now up and running. The LEOT School has 250 students and is working normally thanks to the support of our local team. The LEOT Sewing school is working normally and has completed the training of 20 students

thanks to Noy recruiting new teachers. A new course will start shortly. Niew has completed the building of a new workroom extension to give individual support to 10 trainees planning to work as seamstresses. Niew has worked very hard to complete the sewing workroom and expects to start the building of a 5-room rural school next week. The granting of educational scholarships is also continuing wit 17 students registered on the programme. ~~Say~~ continues to support these students with regular meetings and mentoring.

Signed.....

Kevin Heath

Chair of Trustees

27<sup>th</sup> March 2022



TREASURER

27/3/22



**Leo Educational Opportunities Trust**

**Receipts and payments for the year ended 30th June 2021**

<u>19/20</u>		<u>20/21</u>
42520	Restricted Donations	25614
48342	Unrestricted Donations	32177
4681	Student contributions	0
257	Misc Sales	0
193	Bank Interest	150
<u>95993</u>		<u>57941</u>
7247	Scholarship grants	3852
27246	Salaries	24450
12954	LEOT Sewing school costs	6727
3382	School Directors costs	312
374	Homeland Directors costs	0
57	Building maintenance	0
424	Electricity	460
350	Refreshments	373
538	Printing, stationery and copying	395
481	Books	0
114	Bank Charges	97
233	Equipment repairs and renewals	496
292	Misc costs	0
14	Telephone	25
1062	Additional Equipment	
189	School Excursions and functions	0
	Cleaning materials	28
162	Water	172
351	Internet	305
	Insurances	488
144	Hospitality English	0
104	Teachers ID	0
20	Emergency fund	0
229	Consumables	193
-5	Differences	-67
183	MOU costs	1724
	COVID costs	54
889	DOES costs	1422
835	MOFA Costs	0
14	Operating Permit	0
1985	DOES Covid project	0
1376	DOES thermometers	0
44803	Community school building costs	18534
<u>106047</u>		<u>60040</u>
<u>-10054</u>	Excess of costs over income	<u>-2099</u>

**Balance sheet as at 30th June 2021**

30920	HSBC Current Account	36556
11446	BCEL Vientiane account	2116
64	BCEL Luang Prabang account	1757
338	Cash	239
<u>42768</u>		<u>40668</u>
844	Restricted Reserves	750
41924	Unrestricted Reserves	39918
<u>42768</u>		<u>40668</u>

  
TREASURER

  
CHAIR

Adjusted

Signed

Kevin Heath

Peter Banwell

Chair of Trustees

Treasurer

Date

*Kevin Heath*  
.....  
*P.B.*  
.....  
27th March 2022





# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

LAD EDUCATIONAL OPPORTUNITIES TRUST

On accounts for the year  
ended

30 JUNE 2021

Charity no  
(if any)

1115944

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Michael Rowland*

Date:

5/4/2022

Name:

MICHAEL JOHN STUART ROWLAND.

Relevant professional  
qualification(s) or body  
(if any):

(HON) MBA. A.C.I.B.

Address:

153 MARLEY FIELDS  
LEIGHTON BUZZARD  
LU7 4WJ.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.