



# **Sonning C of E Primary School Parent & Teachers Association**

Ligugé Way, Sonning-on-Thames, Berkshire, RG4 6XF

## **Year Ended 30 September 2024**

Annual accounts prepared under the cash and receipts basis.

Charity Number 1115827

## Independent examiner's report on the accounts

**Report to the trustees/  
members of**

Sonning CE Primary School PTA

**On accounts for the year  
ended**

30-Sep-24

**Charity no (if  
any)**

1115827

**Set out on pages**

2 - 8

**Respective responsibilities  
of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's  
statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*R Mayne*

**Date:**

31/3/25

**Name:**

RACHEL MAGNAY

**Relevant professional  
qualification:**

Former PTA treasurer

**Address:**

Mill Close, Sandford Lane, Woodley, RG5 4SY

## Trustees' Annual Report for the period

### Section A

<b>Charity name</b>	Sonning C of E Primary School PTA
<b>Registered charity number</b>	115827
<b>Charity's principal address</b>	Liguge Way Sonning Reading Postcode <span style="float: right; border: 1px solid black; padding: 0 5px;">RG4 6XF</span>

#### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Ivan Perre	Chair		
Sarah Baker	Vice Chair		
Phil Sherwood	Head teacher		
Jessica Parsons	Treasurer		
Carmel Harmston	Secretary		
Susan Watkins			
Gurminder Grewal-Sidhu			
Elizabeth Maitland			
Elaine Propert-Lewis			
Sannah Maan			
Sanam Ali			
Susan Watkins			
Taranjot Kaur			
Clare Burdett			

### Section B      Structure, governance and management

#### Description of the charity's trusts

##### Type of governing document

The Charity is Governed by a constitution established in 2006.

##### How the charity is constituted

The Charity is an association.

##### Trustee selection methods

Elected by vote at the AGM. The charity can have up to 4 Co-opted members.

#### Additional governance issues

The Charity's Committee is made of five Officers, the Chair, the Vice Chair, the Secretary, the Head teacher and the Treasurer. The committee has 6 Ordinary Committee members.

A review of the financial controls has taken place during the year.

Sonning C of E School is a related party.

## **Section C                      Objectives and activities**

### **Summary of the objects of the charity set out in its governing document**

To advance the education of pupils in the school in particular by:

Developing effective relationships between the staff, parents and others associated with the school.

Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

### **Summary of the main activities undertaken for the public benefit in relation to these objects**

Our PTA meets the Charity Commission's public benefit criteria.

Our PTA works with our school, parents, pupils and the local community to put on a range of events and activities, the largest this year being the Sonning Show and Christmas Fayre and activities. These help to build the school community, break down barriers and help fundraise. We use our funds to purchase a range of goods and services that help advance the education of pupils at our school. In the current year the focus was on getting 30 laptops for the children to use.

All our activities help advance the education of pupils at the school. We raise funds to help support additional activities such as those mentioned above, put on events to bring parents, teachers, pupils and the community together.

The ages of the children at the school are 4-11. All pupils at our school benefit from our purposes. Within the school environment our organisation benefits all pupils at our school. Although we are only providing benefits to a specific age range the trustees are satisfied that this is justified under the "Equality Act" as age is one of the protected characteristics under the charities exception rule. The charity's governing document only allows people who are pupils of the school to benefit from the grants and therefore they will be between the ages of 4 and 11, and "Exception B" applies.

We decide as a committee how to spend the funds we raise. We take advice from the Head teacher at our school and/or other members of the senior leadership team on goods and/or services that are required to advance the education of pupils at the current time. We then discuss as a committee whether we see that these meet the requirements of the constitution.

We may undertake some longer term projects depending on the needs identified to advance the education of pupils at the school. For example in the current year we have been raising money to fund an Arts and Drama studio for our pupils. These may require funds to be raised over a longer period.

Our PTA does not make grants to individual pupils. We do not provide facilities or services for the public. We do not charge for access to services/facilities. All the goods and services provided for the public benefit are accessed by pupils through the school.



## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The Charity has 3 funds. A general non restricted fund, an Playground area fund and 100 Club.

General Fund; During the year the PTA has raised £15,269(22/23: £11,100) for general funds via events such as the Disco, Sonning Show and Christmas Activities.

Grants of £10,011 (22/23: £13,254) have been made to the school by the PTA. For a number of items required by the school, including new waste and recycling bins, sheds and chairs.

In addition there has been £2,203 (22/23: £834) of donations.

"100 Club During the year £1016 (22/23: £1,436) was raised via the 100 club with £742 (22/23: £504) paid out in prizes. £1,500 (22/23: £1,178) of grants were made to the school. The 100 club funds are used to buy IT items for the school.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We keep £382 in our reserve fund.

### Details of any funds materially in deficit

None

## Section F

## Other optional information

None

Section G

Declaration

The trustees declare that they have approved the trustees' report above.


Signed on behalf of the charity's trustees


Signature(s)

Full name(s)

Position

Date


Ivan Perre
Chair
31/03/25


Jessica Parsons
Treasurer
31/03/25

# Sonning C of E School Parent & Teacher Association

## Notes to the Accounts

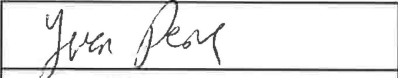

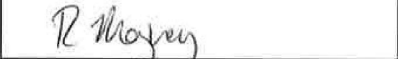
Year ended 30 September 2024

### Receipts and payments

		Unrestricted funds	Restricted funds	Restricted funds	Restricted funds	Total funds	Prior Year
		General	100 Club	Activity Payments Scheme	Outside area Fund	30-Sep-24	30-Sep-23
	Note	£	£	£	£	£	£
<b>Receipts</b>							
Fundraising	1	23,792	-	-	-	23,792	17,216
100 Club Lottery	4	-	1,016	-	-	1,016	1,640
Donations	2, 5 & 6	2,203	-	-	220	2,423	-
<b>Sub total</b>		<b>25,995</b>	<b>1,016</b>	<b>-</b>	<b>220</b>	<b>27,231</b>	<b>18,856</b>
<b>A2 Asset and investment sales, (see table).</b>							
		-	-	-	-	-	-
<b>Sub total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>		<b>25,995</b>	<b>1,016</b>	<b>-</b>	<b>220</b>	<b>27,231</b>	<b>18,856</b>
<b>Payments</b>							
Fundraising expenses	1	(8,523)	-	-	-	(8,523)	(9,710)
100 Club Prizes	4	-	(742)	-	-	(742)	(557)
Admin Expenses	7	(173)	-	-	-	(173)	(131)
<b>Sub total</b>		<b>(8,696)</b>	<b>(742)</b>	<b>(0)</b>	<b>(0)</b>	<b>(9,438)</b>	<b>(10,398)</b>
<b>Grants to school</b>							
Grants to school	3, 4, 5 & 6	(10,011)	(1,500)	-	(0)	(11,511)	(730)
<b>Sub total</b>		<b>(10,011)</b>	<b>(1,500)</b>	<b>(0)</b>	<b>(0)</b>	<b>(11,511)</b>	<b>(730)</b>
<b>Total payments</b>		<b>(18,707)</b>	<b>(2,242)</b>	<b>(0)</b>	<b>(0)</b>	<b>(20,949)</b>	<b>(11,128)</b>
<b>Transfers between funds</b>	8	-	-	-	-	-	-
<b>Net of receipts/(payments)</b>		<b>7,288</b>	<b>(1,226)</b>	<b>0</b>	<b>220</b>	<b>6,283</b>	<b>18,865</b>
<b>Cash funds last year end</b>		<b>7,258</b>	<b>1,883</b>	<b>-</b>	<b>43,563</b>	<b>37,137</b>	<b>24,752</b>
<b>Cash funds this year end</b>		<b>14,546</b>	<b>657</b>	<b>-</b>	<b>43,783</b>	<b>54,422</b>	<b>36,814</b>

### Statement of assets and liabilities at the end of the period

	Unrestricted funds	Restricted funds	Restricted funds	Restricted funds	Total funds	Total funds
		100 Club	Activity Payments Scheme	Playground Fund	30-Sep-24	30-Sep-23
	£	£	£	£	£	£
<b>Cash funds</b>						
Current Account	14,546	657	-	43,783	58,986	52,704
Reserve Account	382	-	-	-	382	327
Petty Cash	-	-	-	-	-	-
<b>Total cash funds</b>	<b>14,928</b>	<b>657</b>	<b>-</b>	<b>43,783</b>	<b>59,368</b>	<b>53,031</b>

	Signature	Print Name	Date of approval
Chair		Ivan Perre	31/3/25
Treasurer		Jessica Parsons	31/3/25
Independent reviewer		Fiona Redfern RACHEL MAGWAY	31/3/25

**Sonning C of E School Parent & Teacher Association**  
**Notes to the Accounts**  
**Year ended 30 September 2024**

**Note 1 - Fund raising activities**

	12 months ended 30 Sep 2024		
	Income	Costs	Net
	£	£	£
Christmas Fayre/ Events	8,700	(2,674)	6,026
Sonning Show	2,187	(170)	2,017
Easter Events	349	(188)	162
BBQ /Sports day	1,090	(640)	450
Rounders	1,258	(337)	921
Bingo			-
Circus	4,476	(2,454)	2,023
Sweepstake			-
Jubilee			-
Quiz	1,266	(730)	536
Year 6 leavers			-
Ice Lollies	128	(42)	86
Halloween			-
Mr Henderson			-
Glitz & Glam Dinner			-
Cake Sales	502		502
Happy Bags	471		471
Disco	3,193	(933)	2,260
Easy Fundraising and other onlin	19		19
Other Sales (uniform, splat the r	151	(356)	(205)
	23,792	(8,523)	15,269

	12 months ended 30 Sep 2023		
	Income	Costs	Net
	£	£	£
	7,226	(1,720)	5,506
	1,545	(130)	1,415
	457	(180)	277
	2,230	(904)	1,326
	659	(264)	395
		(250)	(250)
		(100)	(100)
	272	(143)	130
			-
			-
			-
	516		516
	208		208
	3,069	(1,844)	1,226
	416		416
	365	(422)	(57)
	17,216	(5,956)	11,260

**Note 2 - Donations to General funds**

	12 months ended 30 Sep 2024		
	Income	Costs	Net
	£	£	£
Match funding	928		928
Donations	1,275		1,275
Other Income - bank interest			-
	2,203	-	2,203

	12 months ended 30 Sep 2023		
	Income	Costs	Net
	£	£	£
	835		835
	4	-	4
	839	-	839

**Note 3 - Grants to school from General funds**

	12 months ended 30 Sep 2024		
	Income	Costs	Net
	£	£	£
Equipment		(10,011)	(10,011)
Books			-
Class room equipment			-

	12 months ended 30 Sep 2023		
	Income	Costs	Net
	£	£	£
		(13,254)	(13,254)

# Sonning C of E School Parent & Teacher Association

## Notes to the Accounts

### Year ended 30 September 2024

Shed

-	(10,011)	(10,011)
---	----------	----------

	(730)	
-	(13,984)	(13,254)

#### Note 4 - 100 Club

	12 months ended 30 Sep 2024		
	Income £	Costs £	Net £
Lottery payments and prizes	1,016	(742)	274
Sundry - refunded			-
IT equipment		(1,500)	(1,500)
	1,016	(2,242)	(1,226)

	12 months ended 30 Sep 2023		
	Income £	Costs £	Net £
	1,436	(504)	932
	204		204
		(1,178)	(1,178)
	1,640	(1,682)	(42)

#### Note 6 - Playground fund

	12 months ended 30 Sep 2024		
	Income £	Costs £	Net £
Interest	220		220
			-
			-
			-
	220	-	220

	12 months ended 30 Sep 2023		
	Income £	Costs £	Net £
			-
			-
			-
	-	-	-

#### Note 7 - Admin Expenses

	12 months ended 30 Sep 2024		
	Income £	Costs £	Net £
PTA UK annual membership		(153)	(153)
Gambling Licence		(20)	(20)
	-	(173)	(173)

	12 months ended 30 Sep 2023		
	Income £	Costs £	Net £
	-	(140)	(140)
	-	(20)	(20)
	-	(160)	(160)

#### Note 8 Transfer - Between Funds

	12 months ended 30 Sep 2024			
	Current	APS	Playground	Net

Art and Drama Studio Pot

	12 months ended 30 Sep 2023		
	Current	APS	Playground

(20,000)

20,000