



**Sonning C of E Primary School
Parent & Teachers Association**

Ligugé Way, Sonning-on-Thames, Berkshire, RG4 6XF

Year Ended 30 September 2022

Annual accounts prepared under the cash and receipts basis.

Charity Number 1115827

Independent examiner's report on the accounts

Report to the trustees/
members of

Sonning CE Primary School PTA

On accounts for the year
ended

30-Sep-22

Charity no (if
any)

1115827

Set out on pages

2 - 8

Respective responsibilities
of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's
statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

31/03/23.

Name:

Fiona Redfern

Relevant professional
qualification:

ICAEW Member

Address:

55 Pound Lane

Sonning

RG4 6XD

Trustees' Annual Report for the period

Section A

Charity name	Sonning C of E Primary School PTA		
Registered charity number	115827		
Charity's principal address	Liguge Way		
	Sonning		
	Reading		
	Postcode	RG4 6XF	

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Ivan Perre	Chair		
Sarah Baker	Vice Chair		
Luke Henderson	Head teacher		
Jessica Parsons	Treasurer		
Helen Leviss	Secretary		
Louise Chapman			
Gurminder Grewal-Sidhu			
Elizabeth Maitland			
Elaine Probert-Lewis			
Sannah Maan			
Michelle Platt			

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

The Charity is Governed by a constitution established in 2006.

How the charity is constituted

The Charity is an association.

Trustee selection methods

Elected by vote at the AGM. The charity can have up to 4 Co-opted members.

Additional governance issues

The Charity's Committee is made of five Officers, the Chair, the Vice Chair, the Secretary, the Head teacher and the Treasurer. The committee has 6 Ordinary Committee members.

A review of the financial controls has taken place during the year.

Sonning C of E School is a related party.

Summary of the objects of the charity set out in its governing document

To advance the education of pupils in the school in particular by:

Developing effective relationships between the staff, parents and others associated with the school.

Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Summary of the main activities undertaken for the public benefit in relation to these objects

Our PTA meets the Charity Commission's public benefit criteria.

Our PTA works with our school, parents, pupils and the local community to put on a range of events and activities, the largest this year being the Sonning Show and Christmas Fayre and activities. These help to build the school community, break down barriers and help fundraise. We use our funds to purchase a range of goods and services that help advance the education of pupils at our school. In the current year there has been a focus on the performing arts studio, and purchasing a Shed to replace damaged one. Last year there was a focus on purchasing VR Headsets.

All our activities help advance the education of pupils at the school. We raise funds to help support additional activities such as those mentioned above, put on events to bring parents, teachers, pupils and the community together.

The ages of the children at the school are 4-11. All pupils at our school benefit from our purposes. Within the school environment our organisation benefits all pupils at our school. Although we are only providing benefits to a specific age range the trustees are satisfied that this is justified under the "Equality Act" as age is one of the protected characteristics under the charities exception rule. The charity's governing document only allows people who are pupils of the school to benefit from the grants and therefore they will be between the ages of 4 and 11, and "Exception B" applies.

We decide as a committee how to spend the funds we raise. We take advice from the Head teacher at our school and/or other members of the senior leadership team on goods and/or services that are required to advance the education of pupils at the current time. We then discuss as a committee whether we see that these meet the requirements of the constitution.

We may undertake some longer term projects depending on the needs identified to advance the education of pupils at the school. For example in the current year we have been raising money to fund an Arts and Drama studio for our pupils. These may require funds to be raised over a longer period.

Our PTA does not make grants to individual pupils. We do not provide facilities or services for the public. We do not charge for access to services/facilities. All the goods and services provided for the public benefit are accessed by pupils through the school.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Charity has 3 funds. A general non restricted fund, an Outside area fund and 100 Club.

General Fund During the year the PTA has raised £11,778 (20/21: £7423) for general funds via events such as the Disco, Sonning Show and Christmas Activities.

Grants of £20,730 (20/21: £14,800) have been made to the school by the PTA. A significant proportion of this money (£20,000) was put towards the Performing art studio, the rest was towards a new shed.

In addition there has been £5,931 (20/21: £1,170) of donations.

"100 Club During the year £1,034 (20/21: £1,187 was raised via the 100 club with £557 (20/21: £611) paid out in prizes. £0 (20/21: £0) of grants were made to the school. The 100 club funds are used to buy IT items for the school, waiting for a request from the school. £204 - adjustment from bank. Refunded after the year end.

Section E

Financial review

Brief statement of the charity's policy on reserves

We keep £323.64 in our reserve fund.

Details of any funds materially in deficit

None

Section F

Other optional information

None

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Section G Declaration

The trustees declare that they have approved the trustees' report above.


Signed on behalf of the charity's trustees


Signature(s)

Full name(s)

Position

Date


Ivan Perre
Chair
31/3/23


Jessica Parsons
Treasurer
31/3/23

Donning C of E School Parent & Teacher Association

Notes to the Accounts

Year ended 30 September 2022

Receipts and payments

		Unrestricted funds	Restricted funds	Restricted funds	Restricted funds	Total funds	Prior Year
		General	100 Club	Activity Payments Scheme	Outside area Fund	30-Sep-22	30-Sep-21
	Note	£	£	£	£	£	£
Receipts							
Fundraising	1	27,566	-	-	-	27,566	9,798
100 Club Lottery	4	-	1,034	-	-	1,034	1,187
Donations	2, 5 & 6	-	-	33	-	33	600
Sub total		27,566	1,034	33	-	28,633	11,585
A2 Asset and investment sales, (see table).							
		-	-	-	-	-	-
		-	-	-	-	-	-
Sub total		-	-	-	-	-	-
Total receipts		27,566	1,034	33	-	28,633	11,585
Payments							
Fundraising expenses	1	(9,710)	-	-	-	(9,710)	(2,811)
100 Club Prizes	4	-	(761)	-	-	(761)	(611)
Admin Expenses	7	(147)	-	-	-	(147)	(131)
Sub total		(9,857)	(761)	(0)	(0)	(10,618)	(3,553)
Grants to school							
Grants to school	3, 4, 5 & 6	(730)	(0)	-	(0)	(730)	(14,833)
Sub total		(730)	(0)	(0)	(0)	(730)	(14,833)
Total payments		(10,587)	(761)	(0)	(0)	(11,348)	(18,386)
Transfers between funds	8	(20,000)	-	-	20,000	-	-
Net of receipts/(payments)		(3,021)	273	33	20,000	17,285	(6,801)
Cash funds last year end		11,599	1,652	-	23,563	37,137	43,615
Cash funds this year end		8,578	1,925	33	43,563	54,422	36,814

Statement of assets and liabilities at the end of the period

	Unrestricted funds	Restricted funds	Restricted funds	Restricted funds	Total funds	Total funds
		100 Club	Activity Payments Scheme	Playground Fund	30-Sep-22	30-Sep-21
	£	£	£	£	£	£
Cash funds						
Current Account	8,578	1,925	33	43,563	54,098	36,814
Reserve Account	323	-	-	-	323	323
Petty Cash	-	-	-	-	-	-
Total cash funds	8,901	1,925	33	43,563	54,422	43,940

	Signature	Print Name	Date of approval
Chair		Ivan Perre	31/3/23
Treasurer		Michelle Platt JP JESSICA PARSONS	31/3/23
Independent reviewer		Fiona Redfern	31/3/23

Sunning C of E School Parent & Teacher Association

Notes to the Accounts

Year ended 30 September 2022

Note 1 - Fund raising activities

	12 months ended 30 Sep 2022			12 months ended 30 Sep 2021		
	Income £	Costs £	Net £	Income £	Costs £	Net £
Christmas Fayre/ Events	7,809	(3,940)	3,869	4,933	(2,284)	2,649
Sunning Show	2,278	(229)	2,049	1,946	(167)	1,779
Easter Events	267	(226)	41	689		689
BBQ	2,717	(1,298)	1,420			
Rounders	596	(366)	230			
Jubilee	581	(525)	56			
Quiz	738	(29)	709			
Year 6 leavers	840	(260)	580			
Ice Lollies	217	(28)	189			
Halloween	62		62			
Mr Henderson	1,353	(1,308)	45			
Glitz & Glam Dinner		(350)	(350)			
Cake Sales	420		420			
Happy Bags	357		357	515		515
Disco	2,941	(1,153)	1,788	710	(360)	350
Easy Fundraising and other online fundraising	316		316	260		260
Match Funding	5,931		5,931	570		570
Other Sales	142		142	142		142
	27,566	(9,710)	17,856	9,765	(2,811)	6,954

Note 2 - Donations to General funds

	12 months ended 30 Sep 2022			12 months ended 30 Sep 2021		
	Income £	Costs £	Net £	Income £	Costs £	Net £
Other Income	-	-	-	600	-	600
	-	-	-	600	-	600

Note 3 - Grants to school from General funds

	12 months ended 30 Sep 2022			12 months ended 30 Sep 2021		
	Income £	Costs £	Net £	Income £	Costs £	Net £
VR Headsets	-		-	-	(8,947)	(8,947)
Books	-		-	-	(4,212)	(4,212)
Class room equipment	-		-	-	(1,641)	(1,641)
Shed	-	(730)	-	-	(14,800)	(14,800)
	-	(730)	-	-	(14,800)	(14,800)

Sonning C of E School Parent & Teacher Association

Notes to the Accounts

Year ended 30 September 2022

Note 4 - 100 Club

Lottery payments and prizes
Sundry - refund expected

12 months ended 30 Sep 2022		
Income £	Costs £	Net £
1,034	(557)	477
	(204)	(204)
1,034	(761)	273

12 months ended 30 Sep 2021		
Income £	Costs £	Net £
1,187	(611)	576
1,187	(611)	576

Note 5 - Activity Payment Scheme

Donations, gift aid and grants to school

12 months ended 30 Sep 2022		
Income £	Costs £	Net £
33		33
33		33

12 months ended 30 Sep 2021		
Income £	Costs £	Net £

Note 6 - Playground fund

12 months ended 30 Sep 2022		
Income £	Costs £	Net £

12 months ended 30 Sep 2021		
Income £	Costs £	Net £

Note 7 - Admin Expenses

PTA UK annual membership
Gambling Licence

12 months ended 30 Sep 2022		
Income £	Costs £	Net £
	(116)	(116)
	(31)	(31)
	(147)	(147)

12 months ended 30 Sep 2021		
Income £	Costs £	Net £
	(111)	(111)
	(20)	(20)
	(131)	(131)

Note 8 Transfer - Between Funds

Art and Drama Studio Pot

12 months ended 30 Sep 2022			
Current	APS	Playground	Net
(20,000)		20,000	-
(20,000)		20,000	-

12 months ended 30 Sep 2021			
Current	APS	Playground	Net