

Charity Registration No. 1115780

Company Registration No. 05830147

GLOUCESTER CITY MISSION

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2023

Trustee's report

For the year ended 30th June 2023

Structure, governance and management

The Trustees present their annual report and accounts for the year ended 30th June 2023. Reference and administrative information set out on page 5 forms part of this report. Gloucester City Mission (GCM) is both a registered charity - number 1115780 and a company limited by guarantee - number 05830147. The principal governing instrument is the Memorandum and Articles of Association. The charitable Company was incorporated on 26th May 2006.

Objectives

Gloucester City Mission was established to:-

- advance the Christian faith on an inter-denominational basis
- to relieve persons who are in conditions of need or hardship or who are aged or sick and to relieve the distress caused thereby in Gloucestershire

The Trustees continue to regard and consider the Charity Commission's general guidance on the organisation's public benefit in the review of its aims and objectives and in planning future developments.

Review of activities

GCM was established in 2003 to share the love of Jesus with people on the streets by sitting with them, praying with them and offering them basic necessities to survive. Since those days we have grown significantly and currently have a staff team of 9 (2 f/t, 7 p/t). During the winter months we took on an additional 6 Winter Shelter Staff. Our staff team and volunteers are there to offer love, care, support, hope and transformation to clients on the streets or in temporary accommodation. GCM's aim is to do more than just be an aid agency by offering just food, drinks, clothes and prayer, we want to transform lives and give people hope and opportunities to flourish.

Over the past two years we have really changed the way we approach this, and the scale of our work has grown significantly. We have a presence in the city centre 6 days a week, 52 weeks a year. To offer aid we have street teams going into the city centre 5 days each week offering food, drinks and prayer. **Retreat** is a safe place for people who are street homeless to access food, showers, laundry, advice and drop-in sessions with crash beds opening in July 2023. **Refresh** is our weekly hot lunch service and time for fellowship. **Restore** is our clothes bank for clients to be able to get fresh clothes, toiletries and emergency provisions. Our Mobile outreach teams support rough sleepers away from the city centre. We transform lives through **Renew** (72 Eastgate Street) - our main offices, drop in centre and the education and training Centre. **Embrace** is our weekly evening session for people in recovery. We enable people to grow both practically and spiritually through our **Revive Coffee House** in the Eastgate Shopping Centre where they offer employment opportunities to people who have lived experience of homelessness or addictions.

2022- 2023 was a time of building on the work that had been done the previous year to get us into our new building and focus on building on our offering to clients. We continued to run our usual operations with Street Teams supporting clients on the streets on Mondays, Tuesdays, Thursdays, Fridays and Saturdays. Our Wednesday Lunch operates out of St Mary's Congregational Church and is a time for people to meet for food and fellowship. We introduced a monthly worship session (Refuel) for staff, volunteers and clients to come to spend 45 minutes after lunch in a time of prayer and worship. The winter shelter received a very positive report from the Housing Justice inspection and achieved its Quality Assured Mark.

We held a series of very successful events to begin marking our 20th Anniversary including attracting such names as Graham Kendrick and his band, Steve Legg and Andy Kind. The GCM Trustees met to look at the overall provision in the city and, given that the overnight provision services being offered to people has increased so significantly, there seems to be less need for GCM to continue its contribution for night time provision except in exceptional circumstances. Therefore, the decision was made to not run the shelter next winter. Following a significant amount of time spent consulting with those who are street homeless, and those who were guests in the shelter, as well as with other agencies in the city, there is a clear gap in the daytime provision for rough sleepers that needs to be filled. This is why we opened Retreat on July 1st 2023. Our fortnight music festival saw 203 performers and 852 people coming to watch raising over £9500. Our Renew Centre opened this year and has seen good attendance at sessions including art therapy, music therapy, woodwork, alpha, beta and narcotics anonymous.

Trustee's report

For the year ended 30th June 2023

Review of activities (continued)

Revive Coffee House continues to be a strong light in the city and was featured on BBC Songs of Praise and in national media outlets. Like most charities small and large we have been affected by the cost of living crisis and have been working hard to cut back on some costs. As a result of this we moved Restore out of its base in Southgate Street into our main building at Renew. We have said farewell to a number of staff this year but all for positive reasons, one member relocated to London, another retired, another relocated to Birmingham and one came to the end of their contract. This has given us the opportunity to restructure significantly and actually increase our provision.

Partnerships

We strongly believe in continuing to develop strong partnerships with local and national organisations and have continued to develop these to raise awareness of our work beyond our traditional supporters. By continuing our corporate presence at the Eastgate, Gloucester Rugby Club and Gloucester City AFC in the form of advertising boards and being part of Gloucester Rugby's Business Club, we have been able to reach many new supporters. Over this past year we have continued to see a significant increase in the number of corporate organisations who have offered to support us both financially and through volunteer days. We have been supported in some form by 46 churches and 14 schools and in total carried out 86 visits to talk about our work. We continue to work closely with various NHS teams and were able to continue the vaccination sessions as well as setting up regular Hep C and liver testing clinics at our Wednesday lunch for clients at Wednesday lunches and in the Winter Shelter.

The Big City Sleepout, our 7th sleepout, was very successful once again and raised over £11,800. We held sleep outs over three consecutive nights to mark World Homeless Day. Over 120 people slept out at either one of our organised sleepouts at Kingsholm Stadium or the Eastgate Shopping Centre. A number of churches, schools and companies also arranged their own sleepouts. Other key partnerships include CCP - weekly football sessions, Mindsong - Music therapy weekly sessions, Vision Care for Homeless People - weekly optician's appointments. We have become an official charity partner of Go Sky Dive, this year 19 people signed up to jump for us raising over £23,000.

Our 2023-24 Strategy

The key focus is on continuing to build on the progress we have made in Renew through offering a range of high quality courses and sessions for clients. We also need to also focus on building the strong links we have established with churches, schools and corporate organisations so that we can; -

- Recruit more volunteers and supporters from diverse backgrounds.
- Grow Renew so that more opportunities are available through it for clients to use.
- Create and open a Rough Sleeper Centre – (Retreat).
- Continue to grow awareness of our work and of the causes and effects of homelessness.
- Continue to develop our operating model using volunteers in key roles within GCM.
- Continue sustained fundraising.

Other key areas for 2023-2024

- To continue to celebrate our 20th Anniversary with a range of events and activities including a Thanksgiving Celebration and fundraising events.
- To continue to establish strong partnerships for the Training Centre.
- To continue to develop the offer available through Revive.
- To grow our work with those people in recovery as research shows that they are a higher risk for being made homeless.

Trustee's report

For the year ended 30th June 2023 (continued)

Targets for 2023-2024.

- Fundraising - £275k
- Partnering – we will continue to work with appropriate partners as opportunities arise.
- Communications – emphasis for this area will be to develop corporate, schools and wider church engagement.
- Outreach – to ensure the immediate relief needed by the homeless and vulnerable continue to be addressed, including but not limited to spiritual support and safe and social spaces.
- Spiritual Development – As GCM seeks to be Christ to the people we serve, then through Alpha, Beta, Aid work and work with people in Recovery plus Bible Study courses in accommodation units and other means we must ensure we maintain and enhance our spiritual offerings and explore opportunities with churches.
- Training, Life Skills and Social Enterprise – To continue to develop provision in the Training Centre.
- Accommodation – To maintain and run the GCM facilities in particular the new Rough Sleeper centre.
- GCM Resources – infrastructure and resources of GCM will be kept under review and needs addressed as appropriate.

Clients supported from July 2022 to June 2023

	Street teams	Street link referrals	Wednesday lunch	Mobile outreach	Restore	Renew/ courses	Volunteer hours
July	435	14	113	3	50	53	335
August	445	31	129		59	86	420.5
September	468	15	120		72	102	412
October	423	39	126	2	42	117	438.25
November	354	18	134		69	114	618
December	356	26	146	2	41	108	606
January	376	39	135	7	63	95	614
February	371	17	131	8	45	103	616.75
March	572	41	155	10	63	144	737.75
April	280	9	129		49	134	362.25
May	468	36	165		49	192	475.5
June	589	38	132		76	181	459
TOTAL	5,137	323	1,615	32	678	1,429	6,095

Financial Review

2023 showed a deficit of £43,404 (2022: deficit £58,527) and overall the funds decreased to £86,204. The trustees consider that these are sufficient to allow GCM to continue the present level of activity, and ensure it has adequate resources to enable GCM to reach more beneficiaries by adapting how it provides services.

Reserves Policy

During this year, GCM again reviewed its reserves policy and allocated £7,828 of the setting up costs of Eastgate Street to the designated fund it had established previously. Please see note 11 for further details. At 30th June 2023, the free reserves of GCM amounted to £50k, which amounts to approximately 4 months of unrestricted routine expenditure. The restricted reserves at 30th June amounted to £29k and were funds held specifically for the training centre and supporting specific activities for our beneficiaries.

Investment policy and powers

The GCM trustees have set-aside limited monies in two building society deposit accounts, one held with Virgin Money and the other with the Monmouthshire Building Society.

Risk management

The GCM trustees are conscious of their responsibilities to evaluate and monitor the risks to which GCM is exposed, and a continuous review of risks is undertaken by staff. The trustees review the result of this review on a regular basis.

Public Benefit

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities GCM should undertake.

Trustee's report

For the year ended 30th June 2023 (continued)

Statement of Trustees' Responsibilities

The trustees, who are also the directors of Gloucester City Mission for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income or expenditure, of the charitable company for that year.

In preparing these financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the Board of Trustees on 8th February 2024

Mr N Gleich
Chair



Trustees, Officers & Organisations

For the year ended 30th June 2023

Trustees The Trustees who served during the year and up to the date these accounts were approved are as follows:

Mr N Gleich (Chair)
Mr D Maxted (resigned November 2022)
Mrs M Edwards
Mr A Jones
Mr O Bennett
Mr D Wallace
Mrs L Nicholls (resigned September 2023)
Mrs J Ridgway (Treasurer)

Day to day running of the Charity is delegated by the Board of Trustees to the staff team, led by Mr K Howie (Centre Manager).

Charity Number 1115780

Company Number 05830147

Registered Office 72 Eastgate Street
Gloucester
GL1 1QN

Independent Examiner Mr Nicholas J Bishop
Pitt Godden & Taylor LLP
Unit 3
Ambrose House
Meteor Court
Barnett Way
Barnwood
Gloucester GL4 3GG

Bankers HSBC plc, Gloucester

Independent Examiner's Report to the Trustees of Gloucester City Mission

For the year ended 30th June 2023

I report to the trustees on my examination of the financial statements of Gloucester City Mission (the charity) for the year ended 30th June 2023.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

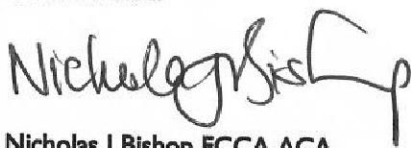
Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Nicholas J Bishop FCCA ACA
Pitt Godden & Taylor LLP

Unit 3 Ambrose House
Meteor Court
Barnett Way
Barnwood
Gloucester
GL4 3GG

Dated: 8 FEB 2024

Gloucester City Mission
Statement of Financial Activities
For the year ended 30th June 2023

	Note	Unrestricted General Fund £	Designated funds £	Restricted Funds £	2023 £	2022 £
Incoming from:						
Voluntary income	2	223,800	-	39,922	263,722	215,441
Investment income		595	-	-	595	354
Other		28,385	-	-	28,385	24,821
Total income		252,780	-	39,922	292,702	240,616
Expenditure on:						
Charitable activities	3	258,494	7,828	69,784	336,106	299,143
Total resources expended		258,494	7,828	69,784	336,106	299,143
Net (expenditure)/income for the year		(5,714)	(7,828)	(29,862)	(43,404)	(58,527)
Net movement in funds		(5,714)	(7,828)	(29,862)	(43,404)	(58,527)
Fund balances at 1 st July 2022		39,247	31,000	59,361	129,608	188,135
Fund balances at 30th June 2023		33,533	23,172	29,499	86,204	129,608

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure for the current and prior year are derived from continuing operations.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

Gloucester City Mission
Balance sheet
At 30th June 2023

Company number 05830147

	Note	2023 £	2022 £
FIXED ASSETS			
Tangible fixed assets	7	6,776	12,108
		6,776	12,108
CURRENT ASSETS			
Debtors	8	2,066	1,334
Cash at bank and in hand		80,404	117,066
		82,470	118,400
CREDITORS: amounts falling due within 1 year	9	3,042	900
NET CURRENT ASSETS		79,428	117,500
NET ASSETS		86,204	129,608
FUNDS			
Restricted funds	10	29,499	59,361
Designated funds (unrestricted)	11	23,172	31,000
General (unrestricted)	12	33,533	39,247
		86,204	129,608

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30th June 2023.

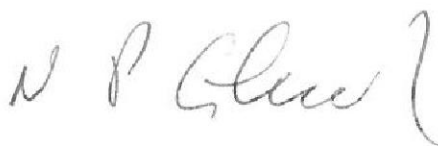
The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 8th February 2024.

Mr N Gleich
Chair



Notes to the financial statements

For the year ended 30th June 2023

1 Accounting policies

Charity information

Gloucester City Mission is a company limited by guarantee, incorporated in England and Wales. The registered office is 72 Eastgate Street, Gloucester GL1 1QN.

Accounting convention

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities (update bulletin 1) applying FRS102, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1st January 2015. Gloucester City Mission is a Public Benefit Entity as defined by FRS102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies are set out below.

Going concern

At the time of approving the financial statements, the directors have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably and it is probable that the income will be received.

Tangible fixed assets

These are stated at cost. Depreciation is provided on the fixtures and fittings and other equipment on a straight-line basis at a rate of 25% per annum.

Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

Fund Structure

The resources of the charity are classified according to restrictions imposed on their origin in accordance with the SORP. Unrestricted funds are available for use at the discretion of the directors in furtherance of their charitable objectives. Restricted funds are subject to specific conditions by donors as to how they may be used. Designated funds are those earmarked by the Board of Trustees for particular purposes. Whilst such funds are kept separate for administrative purposes, they do not constitute legally separate funds. Details of the individual funds are outlined in notes 10 to 12.

Basic financial assets and liabilities

Basic financial assets and liabilities, which include debtors, cash and bank balances and other payables are measured at transaction price including transaction costs.

Notes to the financial statements: (continued)

For the year ended 30th June 2023

2 Voluntary income

	2023 £	2022 £
Donations, fundraising income and grants received during the year	253,875	199,849
Gift aid recovered	9,847	15,592
	263,722	215,441

3 Expenditure on charitable activities

	2023 £	2022 £
Staff costs and expenses	199,802	186,641
Premises and equipment costs	72,784	52,116
Working with the homeless	7,209	6,947
Revive costs (excluding staff costs)	9,483	11,517
Eastgate Street set-up costs	19,270	19,200
Fundraising costs	6,222	1,085
Communications, publicity, conferences and training	7,556	4,420
Depreciation	5,332	5,332
Independent Examiner's fee	900	900
Other costs	7,548	10,985
	336,106	299,143

4 Related party transactions

During the year one Trustee (2022: one) received reimbursement of expenses amounting to £170. (2022 £170) No Trustee received remuneration during 2023 or 2022.

5 Employees

Number of employees

The average monthly number of employees was:

Working with the homeless	5	5
Administration	1	1
	6	6

Employment costs

Wages and salaries	187,150	174,295
Employers national insurance	8,514	6,532
Pension contributions	3,965	3,797
	199,629	184,624

There were no employees whose annual remuneration was £60,000 or more during 2023 or 2022.

Notes to the financial statements: (continued)

For the year ended 30th June 2023

	Equipment £	TOTAL £
7 Tangible fixed assets		
COST		
At 1 st July 2022 and 30 th June 2023	21,328	21,328
DEPRECIATION		
At 1 st July 2022	9,220	9,220
Charge for year	5,332	5,332
On disposals	-	-
At 30 th June 2023	14,552	14,552
NET BOOK VALUE		
At 30 th June 2023	6,776	6,776
At 30 th June 2022	12,108	12,108

8 Debtors

	2023 £	2022 £
Gift aid recoverable from HMRC	2,066	1,334
	2,066	1,334

9 Creditors

	2023 £	2022 £
Taxes and social security	1,534	-
Accrued expenditure – Independent Examiner's Fee	900	900
NEST pension contributions	608	-
	3,042	900

Notes to the financial statements: (continued)
For the year ended 30th June 2023

10 Restricted funds	Winter shelter	Working with homeless	Total
Balance at 1 st July 2022	54,413	4,948	59,361
Income for the year	6,922	33,000	39,922
Expenditure for the year	(58,311)	(11,473)	(69,784)
Balance at 30 th June 2023	3,024	26,475	29,499

11 Designated funds

During 2021, the Trustees determined to designate £50,000 of the general unrestricted funds for future premises matters. This designated fund was established to ensure the charity could respond as suitable premises came up for lease and confidently equip such premises to make them suitable for GCM's charitable activities including the winter shelter provision, training suite and head office. During the previous year, GCM secured a new lease premises and during this year have utilised a further £7,828 of this designated fund. At 30th June 2023 £23,172 was left in this designated fund.

	Restricted Funds £	Designated Funds £	General Funds £	TOTAL £
12 Analysis of net assets between funds				
Fund balances at 30th June 2023 are represented by:				
Tangible fixed assets	-	-	6,776	6,776
Current assets	29,499	23,172	29,799	82,470
Creditors	-	-	(3,042)	(3,042)
	29,499	23,172	33,533	86,204

Notes to the financial statements: (continued)

For the year ended 30th June 2023

13 Comparative statement of financial activity

	Note	Unrestricted General Fund £	Designated funds £	Restricted Funds £	2022 £	2021 £
Incoming from:						
Voluntary income	2	178,799	-	36,642	215,441	204,948
Investment income		354	-	-	354	-
Other		24,821	-	-	24,821	11,371
Total income		203,974	-	36,642	240,616	216,319
Expenditure on:						
Charitable activities	3	244,032	19,000	36,111	299,143	187,923
Total resources expended		244,032	19,000	36,111	299,143	187,923
Net (expenditure)/income for the year		(40,058)	(19,000)	531	(58,527)	28,396
Net movement in funds		(40,058)	(19,000)	531	(58,527)	28,396
Fund balances at 1 st July 2021		79,305	50,000	58,830	188,135	159,739
Fund balances at 30th June 2022		39,247	31,000	59,361	129,608	188,135

14 Comparative analysis of net assets between funds

	Restricted Funds £	Designated Funds £	General Funds £	TOTAL £
Fund balances at 30th June 2022 are represented by:				
Tangible fixed assets	-	-	12,108	12,108
Current assets	59,361	31,000	28,039	118,400
Creditors	-	-	(900)	(900)
	59,361	31,000	39,247	129,608

15 Related Party Transactions

There were no disclosable related party transactions during the year (2022 – none).