

SOUTHGATE CHURCH BURY ST EDMUNDS SUFFOLK

England & Wales · Charity number 1115737

Details

Other names	SOUTHGATE CHURCH BURY ST EDMUNDS, SOUTHGATE CHURCH
Status	Registered
Legal form	Charitable company
Company number	05815695
Registered	2006-08-09
Register	View on the Charity Commission register

Contact

Address	Southgate Church Caie Walk Bury St Edmunds Suffolk IP33 2PJ
Phone	01284 703705
Email	office@southgatechurch.org.uk
Website	www.southgatechurch.org.uk

Activities

Objects: TO ADVANCE THE PRINCIPLES, TEACHINGS AND PRACTICES OF CHRISTIAN FAITH FOR THE BENEFIT OF THE PUBLIC IN PARTICULAR BUT NOT EXCLUSIVELY IN THE SOUTHGATE AREA OF BURY ST EDMUNDS, SUFFOLK.

Activities: To glorify God in church, community and world by worship, prayer, discipleship, fellowship service and mission.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Religious Activities, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** SOUTHGATE AREA OF BURY ST EDMUNDS, SUFFOLK.
- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£135,287	£143,134	-	-
2024-03-31	£120,232	£136,043	-	-
2023-03-31	£101,257	£149,105	-	-
2022-03-31	£94,029	£122,002	-	-
2021-03-31	£85,550	£84,758	-	-

Trustees

Name	Role	Appointed
David Gordon Gray		2023-02-26
Helen Elizabeth Moore		2022-03-24
PETER JOHN MADDOCK		2013-09-13
Philip Martyn Lloyd-Jones		2021-04-07
Roger Whomes Mr		2025-10-22
Susan Jane Strachan		2022-03-24

SOUTHGATE CHURCH BURY ST EDMUNDS SUFFOLK

England & Wales - Charity number 1115737

Accounts

Southgate Church
Bury St Edmunds Suffolk
(a company limited by guarantee)

Annual Report and Financial Statements

for the period ended 31 March 2025

Charity Number: 1115737

Company registration number: 05815695

Southgate Church Bury St Edmunds Suffolk

Annual report and financial statements for the period ended 31 March 2025

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Southgate Church Bury St Edmunds Suffolk

Reference and administrative details

Trustees:

Robert Jones - Chair
Terry Ball
Peter Maddock
Helen Moore
Susan Strachan
David Gray
Philip Lloyd-Jones (St Mary's with St Peters)

Secretary to the Trustees:

Terry Ball

Registered office:

Southgate Community Centre, Caie Walk, Bury St Edmunds, Suffolk IP33 2PJ
Tel: (01284) 703705

Registered Charity number: 1115737

Registered Company number: 05815695

Reporting Accountant

The Laurel Partnership 16, Broad Street, Eye, Suffolk IP23 7AF

Bankers

HSBC, 333 Vauxhall Bridge Road, Victoria, London, SW1V 1EJ

Southgate Church Bury St Edmunds Suffolk

Report of the trustees for the period ended 31 March 2025

The trustees present their report and accounts for the period ended 31 March 2025.

Review of April 2024 to March 2025

Southgate Church shares accommodation in the building it occupies with its owner, Southgate Community Partnership. All our services take place in the Main Hall of the Community Centre. The Church has a dedicated large room of its own known as Church Centre plus kitchen and office accommodation.

Attendances at the main Sunday services remains steady at around 80 people, with up to 10 participating in the link via Zoom. We have around 10 young families but not many 20 year olds. Over the past two years, there has been an increasing ethnic diversity in the congregation with many new attendees having links with West Suffolk Hospital. There is a wide participation in all of the activities on offer. There has been an increasing emphasis on the ministry to children and young people with special times for them in all services. There are two Sunday Clubs one each for younger and older children, having leader teams of eight each, and attendance of between six to ten children.

For those people wanting to make a greater commitment they can become Members of the Church of which there are now 75. There are three meetings a year with good attendance,

There is a Church leadership team comprising the Minister, Rev Mike Simm; Family and Community Worker, Mrs Alison Lovejoy; and three elected members who serve for a three year term. They are supported by a part-time administrator, Mrs Jackie Tooley. The three officers are paid members of staff. The team meets weekly for prayer and has a business meeting monthly. There will be the challenge of replacing 2/3 of the team membership in the year ahead. There is also a need to increase the number of members.

The Sunday morning services have been characterised by a number of sermon series which were generally well received. The Easter service was transformed into an upbeat guest service which worked well, with the autumn series addressing twelve different dimensions of discipleship. Christmas outreach included involvement in the *Shine Your Light* national initiative. And carol singing in the local pub! We had a one session read though of Luke's Gospel early in the New Year, followed by a series of sermons inspired by this. A very lively family baptism took place in June. The Church celebrated its 50th Anniversary with a special service at which many former members made long journeys to participate. Rev Jonathan Edwards was the guest speaker, a past minister and retired Head of the Baptist Church in Great Britain. A bring and share lunch took place afterwards – these are a regular feature of church life. In September, a 79 year old man and an 80 year old woman had a combined wedding ceremony and reception in church.

Our ministry to young people and families is central to our role as a church and charity. Here is a summary of our main activities over the past year:

- Our work in the local primary school includes Open the Book when bible stories are acted out at a whole school assembly; Wednesday Gang for 5-8s; Rock Solid and activities and discussion session for older children;
- Visit to Pre-School alternate weeks for songs and a story for very young children;
- SPOTS each week in morning for parents/carers and pre-school children;
- Monday evening Liquid – a discipleship group for teenagers;
- Youth Club on Thursday evenings for years 5,6,7 – games, tuck shop, and short Christian teaching;
- Annual Holiday Club in August for children to 11 involving around 30 helpers, half of whom are teenagers;

Southgate Church Bury St Edmunds Suffolk

Report of the trustees for the period ended 31 March 2025

- Messy Church three times a year for families on Sunday afternoons, including crafts, teaching, puppet shows and a hot meal to which around 60 people attend;
- Participation in the local Community Fun Day on May Day holiday;
- Shrove Tuesday pancake event;
- Halloween Light Station outside Church involving 150 goody bags and 250 hot dogs being distributed;
- Two special afternoon events for the whole community on a Saturday afternoon – Southgate’s Got Christmas and Southgate’s Got Easter, (but the latter not in 24/25 because of the calendar!) – these are hugely popular with people of all ages attending.

There is a special ministry of puppets organised and directed by a young man who is a regular church attendee.

There are seven House Groups, typically meeting fortnightly involving around 65 people in bible study, prayer, and social and pastoral support. Our pastoral care is coordinated by a group of 7 people meeting monthly on Zoom. Prayer House takes place twice monthly in the Church Centre which has not been attended that well, a revamp is planned.

Other regular activities include: Coffee Stop – a pop-up cafe on Monday mornings which has a good attendance from the community and users of the Centre; Friendship Club for older people twice-monthly on Thursday afternoons with a speaker and tea and chat with around 30 attending; and Thursday Club for women meeting monthly in the evening, with speakers, activities and an epilogue,

In respect of safeguarding, the Church follows the guidelines of the Anglican Diocese. There is an appointed safeguarding officer who meets with the Minister monthly to review all appropriate procedures, including training and DBS screening.

The Church has established a community fund to make grants to people – both inside and without the Church – who are struggling and needing short term financial help. Also there is a fund for Ukrainian refugees. A support group has met in the Church Centre from time to time.

As an outreach, the Minister has visited other churches during times of interregnum; We have actively participated in the work of Churches Together in Bury St Edmunds and District with a member of our leadership team taking on the role of Chair for two years; and we have been actively participating in the possible mission partnerships of local URC churches in Suffolk.

Finally, the Church has established a Prayer Ministry Team using the teaching material from Holy Trinity Brompton. This needs further work and development.

We are grateful to the many people within the fellowship who give of their time voluntarily to the work of the Church.

We believe that Southgate Church is an active Christian presence in its local community and fulfils its responsibilities as a registered charity.

Southgate Church Bury St Edmunds Suffolk

Report of the trustees for the period ended 31 March 2025

Objects and Activities

The Church is a registered charity and its objective is to advance the principles, teaching and practices of the Christian faith for the benefit of the public in particular, but not exclusively, in the Southgate area of Bury St Edmunds, Suffolk.

Southgate Church affirms its mission: “to Glorify God in Church, Community and World, through worship, prayer, discipleship, fellowship, service and mission”.

The Church as a charity provided public benefit activities in the following ways:

- Regular and accessible opportunities for Christian worship for all;
- A wide range of social and educational activities for people of all ages;
- Pastoral and social support to individuals and families;
- Activities in local schools and contributions to the curriculum;
- Encouraging young people to help in activities and develop new skills such as using the sound system;
- The giving of tithes and other financial grants to charities and community groups at home and abroad;
- Promotion of leisure and educational opportunities for the whole community through events which are open to the community as well as the Church’s involvement in and help at events with the Southgate Community Partnership;
- Activities for young people, elderly and other age ranges and interest groups;
- Use of the Church premises for activities including a regular weekly coffee morning.
- Supporting local charities and needs in the local area and Bury St. Edmunds;
- Recognised as a ‘Home for Good’ Church via the local partner charity, Transforming Futures - Suffolk.

The Church’s premises are part of the Southgate Community Centre which is owned and run by the Southgate Community Partnership (SCP), a charity, of which the Church is a part with the ability to nominate four trustees. The Church shares an office and a number of back-office services with the SCP. Southgate Church serves the area included in the Southgate ward of West Suffolk District Council. Information on activities is published in a monthly publication ‘Bury St Edmunds Directory’ which is delivered to every address in the catchment area.

Financial Review

There was a deficit of £8,684 for the period as opposed to a deficit of £15,811 in the previous year. There was a continued drive to increase income during 2024/25 and this was successful as income rose from £120,000 in the prior year to £141,000 in 2024/25, though £8,500 related to donations for the Sizewell weekend. Restricted income and expenditure were broadly equal during the year. Restricted funds include a Community Fund set up to enable the church to respond to specific financial needs as and when they arise. Expenditure was higher by £13,500, due to the expenditure related to the Sizewell weekend, there were other increases due to inflation particularly on staffing costs. The regular and faithful ongoing financial support of the congregation has continued and this was at an increased level compared to last year, the majority of this through tax efficient means. Expenditure was well controlled during the year though net expenditure after removing the effect of the Sizewell weekend was higher than the prior year due in the main to inflationary pressures. The charity’s policy of keeping three month’s running costs in reserves has been more than maintained with net current assets at the end of the period being £82,979.

Southgate Church Bury St Edmunds Suffolk.

Report of the trustees for the period ended 31 March 2025

Structure, Governance and Management

Southgate Church is foremost a fellowship of individuals who believe that God is living and his son, the Lord Jesus Christ exemplified God's life for us by dying in our place so that we may be restored to a real, living relationship with our God.

In legal terms, the Church is a company limited by guarantee incorporated on 12th May 2006 and was registered as a charity on 9th August 2006. The governance principles of the Church are set out in the Articles which are registered with both Companies House and the Charity Commission. The Articles were amended on 17th October 2018 and on 11th September 2019. The latter amendment provides for the Minister of the Church to be eligible to become a trustee if he opts to do so. Those amendments also included additional safeguards for the governance of the Church.

In the event of the company being wound up Church Members are required to contribute an amount not exceeding £10. That applies also to individuals who were past Members in the last 12 months prior to dissolution.

Southgate Church is a Local Ecumenical Partnership founded by Churches Together in Bury St. Edmunds and District over 50 years ago. The founding denominations which signed the Sharing Agreement are the Church of England (Diocese of St Edmundsbury and Ipswich); the Baptist Church (Eastern Baptist Association); and the United Reformed Church (Eastern Region Synod). The Church has a Board of Trustees, the composition of which was amended by special resolution in October 2018 and allows the

Church to draw upon the experience and guidance of other denominations. The Trustees met regularly during the year. The Board may comprise up to 12 trustees.

- Southgate Church - up to 8 members inclusive of the Minister and the Leadership Team, the Honorary Treasurer and the Secretary;
- St Mary's with St Peter's, the Parish Church - 1 nominated from the Parochial Church Council;
- The Diocese of St Edmundsbury and Ipswich - 1 nomination;
- The Eastern Baptist Association - 1 nomination;
- The Eastern Synod of the United Reformed Church - 1 nomination

There is a need to recruit further trustees from the categories listed above.

To retain its Christian ecumenical character, the Articles allow certain vacancies to be filled by drawing upon nominations from Churches Together in Bury St Edmunds & District and in other ways.

The ecumenical nature of the Church is overseen by a Local Advisory Group (LAG) comprised of a representative from each of the three last listed denominations above. The LAG may provide advice to the Minister and the Trustees/Church. The LAG has agreed that should the denominations above not be able to find a nominee to be a Trustee then the Trustees of Southgate Church could fill such a vacancy by electing a Trustee from the members of Southgate Church and/or from Churches Together in Bury St Edmunds. This is reflected in the amended governance documents.

The Church Leadership Team consists of the Minister, Family and Community Worker and up to three members elected to the Team. The Annual General Meeting is usually held in September.

Southgate Church Bury St Edmunds Suffolk

Report of the trustees for the period ended 31 March 2025

The Trustees regularly review the potential major risks to which the charity may be exposed and, if appropriate, establish policies, systems or procedures to manage those risks. For example, the Safeguarding Policy and Procedure is reviewed annually and training is kept under review. One Trustee is designated to keep a watching brief over safeguarding practices, checks and training.

Signed by:



Date: 22 October 2025

Robert Jones-Chair of Trustees of Southgate Church, Bury St. Edmunds, Suffolk

Southgate Church Bury St Edmunds Suffolk

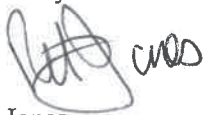
Trustees' Responsibilities in Relation to the Financial Statements

Company law requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 22nd October 2025 and signed on their behalf by



Robert Jones

Chair of the Trustees of Southgate Church, Bury St. Edmunds, Suffolk

Southgate Church Bury St Edmunds Suffolk

Independent Examiner's Report to the Trustees of Southgate Church

I report on the accounts of the Southgate Church for the year ended 31 March 2025, which are set out on pages 9 to 17.

Respective responsibilities of trustees and examiner

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5) (b) of the 2011 Act.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts did not accord with the accounting records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Matthew Aldous
The Laurel Partnership

Southgate Church Bury St Edmunds Suffolk

Statement of Financial Activities for the period ended 31 March 2025

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Income from:					
Donations	2	116,941	5,500	122,441	111,186
Charitable activities	3	14,528	-	14,528	6,126
Investment income		3,818	-	3,818	2,920
Total incoming resources		135,287	5,500	140,787	120,232
Resources expended					
Charitable activities					
Charitable activities	4	143,134	5,493	148,627	135,148
Governance costs	6	844	-	844	895
Total resources expended		143,978	5,493	149,471	136,043
Net incoming/(outgoing) resources before transfers		(8,691)	7	(8,684)	(15,811)
Transfers					
Gross transfers between funds - in		-	-	-	500
Gross transfers between funds - out		-	-	-	(500)
Net incoming/(outgoing) resources for the year		(8,691)	7	(8,684)	(15,811)
Fund balances at 1 April 2024		313,247	1,409	314,656	330,467
Fund balances at 31 March 2025		304,556	1,416	305,972	314,656

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities. An analysis by fund of the comparative figures for 2024 is shown in note 2.

Southgate Church Bury St Edmunds Suffolk

Balance sheet at 31 March 2025

	Note	£	2025 £	£	2024 £
Fixed assets					
Tangible assets	8		222,993		225,381
Current assets					
Debtors and prepayments	9	2,437		4,382	
Cash at bank and in hand		92,445		95,632	
					
		94,882		100,014	
Creditors amounts falling due within one year	10	(11,903)		(10,739)	
					
Net current assets			82,979		89,275
					
Net assets			305,972		314,656
					
Funds					
Unrestricted			304,556		313,247
Restricted	11		1,416		1,409
					
Total Reserves			305,972		314,656

In approving these financial statements as trustees of the charitable company we hereby confirm:

- the company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.
- the members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- the directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and preparation of accounts.
- these accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board on ~~22~~ 22 OCTOBER 2025 and signed on its behalf by



Robert Jones
Trustee

The notes on pages 12 to 17 form part of these financial statements.

1 Accounting policies

These financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Charities Act 2011.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

Income

Income is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Expenditure

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to that category.

Costs of activities in furtherance of the charity's objectives include staff costs. Support costs are those costs incurred indirectly in support of expenditure on the objects of the charity and include the costs of running the office and administration.

Governance costs are those incurred in connection with compliance with constitutional and statutory requirements.

Tangible fixed assets

The cost of tangible fixed assets is written off over their expected useful economic lives, on a straight-line basis, as follows:

Freehold buildings	- over 50 years
Church Centre ramp	- over 20 years
Kitchen	- over 10 years
Office and computer equipment	- over 5 years

Taxation

The charity is not liable to tax on its activities for the period.

Fund accounting

Funds held by the charity are:

- (a) Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- (b) Designated funds – comprise unrestricted funds that have been set aside by the trustees for particular purposes.

Southgate Church Bury St Edmunds Suffolk

Notes forming part of the financial statements for the period ended 31 March 2025 (Continued)

- (c) Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions apply when specified by the donor or when funds are raised for particular restricted purposes.

2 Income Resources

	Unrestricted Funds	Restricted Funds	Total Funds 2025	Total Funds 2024
	£	£	£	£
Gift Aid – General	81,019		81,019	73,718
Legacy	-		-	-
Gift Aid – Envelopes	8,640		8,640	8,470
Gift Aid – Youth	-		-	-
Other Collections	5,072		5,072	3,951
Income Tax Recovered	22,190		22,190	20,362
Donations	20		20	170
Restricted Gifts		5,500	5,500	4,515
	<u>116,941</u>	<u>5,500</u>	<u>122,441</u>	<u>111,186</u>

3 Income Resources

	Unrestricted Funds	Restricted Funds	Total Funds 2025	Total Funds 2024
	£	£	£	£
Fellowship Activities	10,375	-	10,375	1,747
Events	-	-	-	-
Church Groups	3,449	-	3,449	4,079
Miscellaneous	464	-	464	60
SCP	240	-	240	240
	<u>14,528</u>	<u>-</u>	<u>14,528</u>	<u>6,126</u>

Southgate Church Bury St Edmunds Suffolk

Notes forming part of the financial statements for the period ended 31 March 2025(Continued)

4 Charitable Activities

	2025	2024
	£	£
<i>Activities relating directly to the work of the church</i>		
Ministry	43,748	42,596
Youth worker	30,836	29,969
Sunday School & Youth work	4,221	4,793
Flowers, Libraries & Gifts	1,202	1,026
Church & Community Centre Occupancy costs	8,026	8,346
Church Centre Maintenance	1,182	1,357
Church House costs	3,967	3,579
Church House Maintenance	3,773	1,646
Fellowship activities	11,613	3,319
Depreciation of Fixed Assets	6,233	6,598
Mission & Training	10	-
Tithes	10,900	10,400
Communications	1,712	1,563
Specific Gifts	5,493	5,594
	<u>132,916</u>	<u>120,786</u>
<i>Support costs allocated to activities</i>		
Staff costs	12,282	11,697
Insurance	582	528
Postage & Stationery	495	210
Photocopier	975	848
Subscriptions	983	695
Payroll Administration	230	220
Bank charges	164	164
	<u>15,711</u>	<u>14,362</u>
Total cost of Charitable Activities	<u><u>148,627</u></u>	<u><u>135,148</u></u>

Southgate Church Bury St Edmunds Suffolk

Notes forming part of the financial statements for the period ended 31 March 2025(Continued)

5 Staff costs

	2025 £	2024 £
Wages and salaries	40,499	38,571
Pension costs	2,025	1,929
	<u>42,524</u>	<u>40,500</u>

The charity employed 2 staff during the period. No employee received emoluments of over £60,000.

6 Governance costs

	2025 £	2024 £
Reporting accountant's & independent examiner fees	810	882
Legal and professional fees	34	13
	<u>844</u>	<u>895</u>

7 Trustees remuneration and related party transactions

The trustees did not receive any remuneration or reimbursement of expenses from the charity during the period.

Notes forming part of the financial statements for the period ended 31 March 2025 (*Continued*)

8 Tangible fixed assets

	Freehold Property	Equipment and Fixtures	Total
	£	£	£
<i>Cost</i>			
At 1 April 2024	288,649	35,461	324,110
Additions		3,845	3,845
Disposals	-	-	-
At 31 March 2025	288,649	39,306	327,955
<i>Depreciation</i>			
At 1 April 2024	72,415	26,314	98,729
Charge for the period	3,869	2,364	6,233
Disposals	-	-	-
At 31 March 2025	76,284	28,678	104,962
<i>Net book value</i>			
At 31 March 2025	212,365	10,628	222,993
At 31 March 2024	216,234	9,147	225,381

9 Debtors

	2025 £	2024 £
Gift Aid debtor	1,867	3,793
Other debtor	570	589
	2,437	4,382

Southgate Church Bury St Edmunds Suffolk

Notes forming part of the financial statements for the period ended 31 March 2025 (*Continued*)

10 Creditors: amounts falling due within one year

	2025 £	2024 £
Tax, National Insurance and Pension	1,459	1,416
Expense creditors and accruals	10,444	9,323
	11,903	10,739

11 Statement of Funds

	Fund balances at 31 March 2024 £	Incoming resources £	Resources expended £	Transfers	Fund balances at 31 March 2025 £
<i>Restricted Funds</i>					
Gifts	1,409	5,500	5,493	-	1,416
	1,409	5,500	5,493	=	1,416

Purposes of Restricted Funds:

Gift Fund represents donations received to be passed on to other organisations or for particular church projects.

12 Limited liability

The charitable company has no share capital but is limited by guarantee. The members under the memorandum and articles of association each undertake to contribute to the assets of the charitable company, in the event of it being wound up, with each members liability limited to £10.

SOUTHGATE CHURCH BURY ST EDMUNDS SUFFOLK

England & Wales - Charity number 1115737

Accounts

Southgate Church
Bury St Edmunds Suffolk
(a company limited by guarantee)

Annual Report and Financial Statements
for the period ended 31 March 2024

Charity Number: 1115737

Company registration number: 05815695

Southgate Church Bury St Edmunds Suffolk

Annual report and financial statements for the period ended 31 March 2024

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Reference and administrative details

Trustees:

Robert Jones - Chair
Terry Ball
Peter Maddock
Helen Moore
Susan Strachan
David Gray– from September 2023
Philip Lloyd-Jones (St Mary's with St Peters)

Secretary to the Trustees:

Terry Ball

Registered office:

Southgate Community Centre, Caie Walk, Bury St Edmunds, Suffolk IP33 2PJ
Tel: (01284) 703705

Registered Charity number: 1115737

Registered Company number: 05815695

Reporting Accountant

The Laurel Partnership 16, Broad Street, Eye, Suffolk IP23 7DF

Bankers

HSBC, 333 Vauxhall Bridge Road, Victoria, London, SW1V 1EJ

Solicitors

Ellisons, 83-84 Guildhall Street, Bury St Edmunds, IP33 1LN

Southgate Church Bury St Edmunds Suffolk

Report of the trustees for the period ended 31 March 2024

The trustees present their report and accounts for the period ended 31 March 2024.

Review of April 2023 to March 2024

The year saw the Church returning to a full range of activities after the Covid pandemic restriction had all been lifted.

A Leadership Team meeting weekly, directed by the Minister, was in place throughout the year, including three elected representatives; Family and Community Worker and supported by the Church Administrator, a half time appointment. The Team meet weekly for prayer and monthly for a business meeting. The Leadership Team and Minister promoted an extended sermon series on prayer. Four meetings of church members were held. There has been a special emphasis on safeguarding using the guidelines produce by the local Diocese as well as a volunteer recruitment procedure drawn up. Church membership has grown through 14 new people joining; sadly offset by a number of deaths of long term members.

Regular Sunday morning services were held with more encouragement to direct participation from attenders by the use of a testimony slot, and remote access made available via 'Zoom' for people unable to attend in person. Bring and Share lunches are organised regularly post Sunday morning service. There are six house groups meeting regularly with around 56 people attending which gives an opportunity for closer fellowship, bible study, and pastoral support. The Church provides a wide range of activities for the communities it serves, standing groups include: SPOTS for younger children; Wednesday Gang for early primary ages; Youth Club for 8-12's; Liquid for 13-17's; Friendship Club for older people; Thursday Club for women of all ages; and Coffee Stop each Monday for refreshment and socialising. Outreach family events have included: Southgate's Got Christmas and Southgate's Got Easter; Light Station to coincide with Halloween; and Christmas Lights as part of the local annual community event. Other events have included carol singing at the local pub and a Christmas Eve crib service, as well as participation in the annual community fun day providing refreshments and activities for children. The Church continues to work in close partnership with the community centre and seeks to enhance the local community in many ways.

The Church fully participates in the work of Churches Together locally with one of its members acting as Chair.

A Community Fund has been established to provide grants to local people who are in particular need to which church members can separately contribute. There has been a particular ministry to Ukrainian refugees over the past year – one family has been housed by a member of the church; also provision of cooked meals to people in need both within and outside the fellowship.

Trustees are confident that the church as both a registered charity and company limited by guarantee fulfils all of its legal and constitutional purposes. The Church is looking forward to celebrating its 50th Anniversary in 2024.

Family and Community work

Southgate Church has a committed team of volunteers, led by a salaried Family and Community Worker, who work with children, young people and families in the church, the local school and preschool and in the community.

Southgate Church Bury St Edmunds Suffolk

Report of the trustees for the period ended 31 March 2024

All members of the team take part in regular Safeguarding training.

A Sunday Club is held each week alongside the church service for children aged 3-16 years, split into two age-related groups.. A crèche area is also available for the under 3s.

Three Messy Church events took place. These events are all planned to offer an environment where families can enjoy worshipping, playing and learning together.

The church plays host to a busy Parent/Carer and Toddler Group and two lively Youth Clubs. These groups run weekly in term time.

Fortnightly assemblies are led by church volunteers at the local primary school with dramatic presentation of Bible stories. Two lunchtime clubs are also organised by members of the children's work team. The clubs help the children understand more about the Christian faith through teaching, games and craft. The church enjoys being part of the local community and Community events also took place to celebrate Shrove Tuesday, Easter, Light (an alternative to Halloween), Remembrance Day and Christmas. Community events also took place to celebrate Shrove Tuesday, Easter, Light (an alternative to Hallowe'en), Remembrance Day and Christmas.

During the summer holidays the church ran children's Holiday Club over four morning sessions, with a family tea in the evening at the end. This saw children from the local community having a week of fun, games, craft, songs and bible teaching.

Our children's ministry team were delighted to be part of a Churches Together Summer Celebration which took place in the town's historic Abbey Gardens.

Objects and Activities

The Church is a registered charity and its objective is to advance the principles, teaching and practices of the Christian faith for the benefit of the public in particular, but not exclusively, in the Southgate area of Bury St Edmunds, Suffolk.

Southgate Church affirms its mission: "to Glorify God in Church, Community and World, through worship, prayer, discipleship, fellowship, service and mission".

The Church as a charity provided public benefit activities in the following ways:

- Regular and accessible opportunities for Christian worship for all;

- A wide range of social and educational activities for people of all ages;

- Pastoral and social support to individuals and families;

- Activities in local schools and contributions to the curriculum;

- Encouraging young people to help in activities and develop new skills such as using the sound system;

- The giving of tithes and other financial grants to charities and community groups at home and abroad;

- Promotion of leisure and educational opportunities for the whole community through events which are open to the community as well as the Church's involvement in and help at events with the Southgate Community Partnership;

- Activities for young people, elderly and other age ranges and interest groups;

Southgate Church Bury St Edmunds Suffolk

Report of the trustees for the period ended 31 March 2024

Use of the Church premises for activities including a regular weekly coffee morning.
Supporting local charities and needs in the local area and Bury St. Edmunds;
Recognised as a 'Home for Good' Church via the local partner charity, Transforming Futures - Suffolk.

The Church's premises are part of the Southgate Community Centre which is owned and run by the Southgate Community Partnership (SCP), a charity, of which the Church is a part with the ability to nominate four trustees. The Church shares an office and a number of back office services with the SCP. Southgate Church serves the area included in the Southgate ward of West Suffolk District Council. Information on activities is published in a monthly publication 'Bury St Edmunds Directory' which is delivered to every address in the catchment area.

Financial Review

There was a deficit of **£15,811** for the period as opposed to a deficit of **£40,375** in the previous year. There was a drive to increase income during 2023/24 and this was very successful as income rose from £109,000 in the prior year to £120,000 in 2023/24. There were fewer appeals made during the year meaning that both restricted income and expenditure were lower than last year. Restricted funds include a Community Fund set up to enable the church to respond to specific financial needs as and when they arise. Expenditure was lower by £13,000, due to the refurbishment of the Church Centre in the prior year, there were other increases due to inflation particularly on staffing costs. The regular and faithful ongoing financial support of the congregation has continued and this was at a significantly increased level compared to last year, the majority of this through tax efficient means. Expenditure was well controlled during the year though net expenditure after removing the effect of the refurbishment was higher than the prior year due in the main to inflationary pressures. The charity's policy of keeping three month's running costs in reserves has been more than maintained with net current assets at the end of the period being **£89,275**.

Structure, Governance and Management

Southgate Church is foremost a fellowship of individuals who believe that God is living and his son, the Lord Jesus Christ exemplified God's life for us by dying in our place so that we may be restored to a real, living relationship with our God.

In legal terms, the Church is a company limited by guarantee incorporated on 12th May 2006 and was registered as a charity on 9th August 2006. The governance principles of the Church are set out in the Articles which are registered with both Companies House and the Charity Commission. The Articles were amended on 17th October 2018 and on 11th September 2019. The latter amendment provides for the Minister of the Church to be eligible to become a trustee if he opts to do so. Those amendments also included additional safeguards for the governance of the Church.

In the event of the company being wound up Church Members are required to contribute an amount not exceeding £10. That applies also to individuals who were past Members in the last 12 months prior to dissolution.

Southgate Church is a Local Ecumenical Partnership founded by Churches Together in Bury St. Edmunds and District 50 years ago. The founding denominations which signed the Sharing Agreement are the Church of England (Diocese of St Edmundsbury and Ipswich); the Baptist Church (Eastern Baptist Association); and the United Reformed Church (Eastern Region Synod). The Church has a Board of Trustees, the composition of which was amended by special resolution in October 2018 and allows the

Southgate Church Bury St Edmunds Suffolk

Report of the trustees for the period ended 31 March 2024

Church to draw upon the experience and guidance of other denominations. The Trustees met regularly during the year. The Board may comprise up to 12 trustees.

- Southgate Church - up to 8 members inclusive of the Minister and the Leadership Team, the Honorary Treasurer and the Secretary;
- St Mary's with St Peter's, the Parish Church - 1 nominated from the Parochial Church Council;
- The Diocese of St Edmundsbury and Ipswich - 1 nomination;
- The Eastern Baptist Association - 1 nomination;
- The Eastern Synod of the United Reformed Church - 1 nomination

There is **D**eed to recruit further trustees from the categories listed above.

To retain its Christian ecumenical character, the Articles allow certain vacancies to be filled by drawing upon nominations from Churches Together in Bury St Edmunds & District and in other ways.

The ecumenical nature of the Church is overseen by a Local Advisory Group (LAG) comprised of a representative from each of the three last listed denominations above. The LAG may provide advice to the Minister and the Trustees/Church. The LAG has agreed that should the denominations above not be able to find a nominee to be a Trustee then the Trustees of Southgate Church could fill such a vacancy by electing a Trustee from the members of Southgate Church and/or from Churches Together in Bury St Edmunds. This is reflected in the amended governance documents.

The Church Leadership Team consists of the Minister, Family and Community Worker and up to three members elected to the Team. The Annual General Meeting is usually held in September.

The Trustees regularly review the potential major risks to which the charity may be exposed and, if appropriate, establish policies, systems or procedures to manage those risks. For example, the Safeguarding Policy and Procedure is reviewed annually and training is kept under review. One Trustee is designated to keep a watching brief over safeguarding practices, checks and training.

Signed by:



Date: 23 October 2024

Robert Jones-Chair of Trustees of Southgate Church, Bury St. Edmunds, Suffolk

Southgate Church Bury St Edmunds Suffolk

Report of the trustees for the period ended 31 March 2024

Trustees' Responsibilities in Relation to the Financial Statements

Company law requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the trustees are required to:

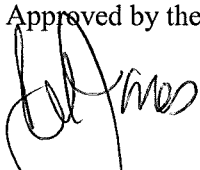
- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on

23 October

2024 and signed on their behalf by



Robert Jones

Chair of the Trustees of Southgate Church, Bury St. Edmunds, Suffolk

Southgate Church Bury St Edmunds Suffolk

Independent Examiner's Report to the Trustees of Southgate Church

I report on the accounts of the Southgate Church for the year ended 31 March 2024, which are set out on pages 9 to 17.

Respective responsibilities of trustees and examiner

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5) (b) of the 2011 Act.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts did not accord with the accounting records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Matthew Aldous
The Laurel Partnership

Southgate Church Bury St Edmunds Suffolk

Statement of Financial Activities for the period ended 31 March 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Income from:					
Donations	2	106,671	4,515	111,186	101,257
Charitable activities	3	6,126	-	6,126	6,478
Investment income		2,920	-	2,920	995
Total incoming resources		115,717	4,515	120,232	108,730
Resources expended					
Charitable activities					
Charitable activities	4	129,554	5,594	135,148	148,236
Governance costs	6	895	-	895	869
Total resources expended		130,449	5,594	136,043	149,105
Net incoming/(outgoing) resources before transfers		(14,732)	(1,079)	(15,811)	(40,375)
Transfers					
Gross transfers between funds - in		500	-	-	-
Gross transfers between funds - out		-	(500)	-	-
Net incoming/(outgoing) resources for the year		(14,232)	(1,579)	(15,811)	(40,375)
Fund balances at 1 April 2023		327,479	2,988	330,467	370,842
Fund balances at 31 March 2024		313,247	1,409	314,656	330,467

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities. An analysis by fund of the comparative figures for 2023 is shown in note 2.

Southgate Church Bury St Edmunds Suffolk

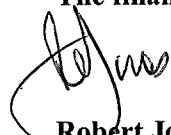
Balance sheet at 31 March 2024

	Note	£	2024 £	£	2023 £
Fixed assets					
Tangible assets	8		225,381		229,911
Current assets					
Debtors and prepayments	9	4,382		2,163	
Cash at bank and in hand		95,632		101,571	
					
		100,014		103,734	
Creditors amounts falling due within one year	10	(10,739)		(3,178)	
					
Net current assets			89,275		100,556
					
Net assets			314,656		330,467
					
Funds					
Unrestricted			313,247		327,479
Restricted			1,409		2,988
					
Total Reserves	11		314,656		330,467

In approving these financial statements as trustees of the charitable company we hereby confirm:

- the company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.
- the members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- the directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and preparation of accounts.
- these accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board on 23 October 2024 and signed on its behalf by



Robert Jones

Trustee

The notes on pages 11 to 16 form part of these financial statements.

Southgate Church Bury St Edmunds Suffolk

Notes forming part of the financial statements for the period ended 31 March 2024

1 Accounting policies

These financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Charities Act 2011.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

Income

Income is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Expenditure

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to that category.

Costs of activities in furtherance of the charity's objectives include staff costs. Support costs are those costs incurred indirectly in support of expenditure on the objects of the charity and include the costs of running the office and administration.

Governance costs are those incurred in connection with compliance with constitutional and statutory requirements.

Tangible fixed assets

The cost of tangible fixed assets is written off over their expected useful economic lives, on a straight line basis, as follows:

Freehold buildings	- over 50 years
Church Centre ramp	- over 20 years
Kitchen	- over 10 years
Office and computer equipment	- over 5 years

Taxation

The charity is not liable to tax on its activities for the period.

Fund accounting

Funds held by the charity are:

- (a) Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- (b) Designated funds – comprise unrestricted funds that have been set aside by the trustees for particular purposes.

Southgate Church Bury St Edmunds Suffolk

Notes forming part of the financial statements for the period ended 31 March 2024 *(Continued)*

(c) Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions apply when specified by the donor or when funds are raised for particular restricted purposes.

2 Income Resources

	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£
Gift Aid – General	73,718		73,718	58,163
Legacy	-		-	-
Gift Aid – Envelopes	8,470		8,470	8,302
Gift Aid – Youth	-		-	-
Other Collections	3,951		3,951	3,679
Income Tax Recovered	20,362		20,362	16,847
Donations	170		170	600
Restricted Gifts		4,515	4,515	13,666
	<u>106,671</u>	<u>4,515</u>	<u>111,186</u>	<u>101,257</u>

3 Income Resources

	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£
Fellowship Activities	1,747	-	1,747	1,796
Events	-	-	-	-
Church Groups	4,079	-	4,079	4,050
Miscellaneous	60	-	60	392
SCP	240	-	240	240
Church House rental income	-	-	-	-
	<u>6,126</u>	<u>-</u>	<u>6,126</u>	<u>6,478</u>

Southgate Church Bury St Edmunds Suffolk

Notes forming part of the financial statements for the period ended 31 March 2024(Continued)

4 Charitable Activities

	2024	2023
	£	£
<i>Activities relating directly to the work of the church</i>		Restated
Ministry	42,596	41,925
Youth worker	29,969	28,691
Sunday School & Youth work	4,793	4,594
Flowers, Libraries & Gifts	1,026	848
Church & Community Centre Occupancy costs	8,346	7,733
Church Centre Maintenance	1,357	14,438
Church House costs	3,579	3,488
Church House Maintenance	1,646	577
Fellowship activities	3,319	2,426
Depreciation of Fixed Assets	6,598	6,287
Mission & Training	-	17
Tithes	10,400	8,200
Events	-	-
Communications	1,563	2,009
Specific Gifts	5,594	13,123
	<u>120,786</u>	<u>134,356</u>
<i>Support costs allocated to activities</i>		
Staff costs	11,697	11,248
Telephone & Internet	-	-
Insurance	528	504
Postage & Stationery	210	355
Photocopier	848	270
Subscriptions	695	1,114
Mileage	-	73
Payroll Administration	220	220
Bank charges	164	96
	<u>14,362</u>	<u>13,880</u>
Total cost of Charitable Activities	<u><u>135,148</u></u>	<u><u>148,236</u></u>

Southgate Church Bury St Edmunds Suffolk

Southgate Church Bury St Edmunds Suffolk

Notes forming part of the financial statements for the period ended 31 March 2024(Continued)

5 Staff costs

	2024 £	2023 £
Wages and salaries	38,571	37,087
Social security costs	-	-
Pension costs	1,929	1,855
	<u>40,500</u>	<u>38,942</u>

The charity employed 2 staff during the period. No employee received emoluments of over £60,000.

6 Governance costs

	2024 £	2023 £
Reporting accountant's & independent examiner fees	882	856
Legal and professional fees	13	13
	<u>895</u>	<u>869</u>

7 Trustees remuneration and related party transactions

The trustees did not receive any remuneration or reimbursement of expenses from the charity during the period.

Southgate Church Bury St Edmunds Suffolk

Notes forming part of the financial statements for the period ended 31 March 2024 (*Continued*)

8 Tangible fixed assets

	Freehold Property	Office and computer equipment	Total
	£	£	£
<i>Cost</i>			
At 1 April 2023	288,649	33,956	322,605
Additions		2,068	2,068
Disposals		563	563
At 31 March 2024	288,649	35,461	324,110
<i>Depreciation</i>			
At 1 April 2023	68,546	24,148	92,694
Charge for the period	3,869	2,391	6,260
Disposals	-	225	225
At 31 March 2024	72,415	26,314	98,729
<i>Net book value</i>			
At 31 March 2024	216,234	9,147	225,381
At 31 March 2023	220,103	9,808	229,911

9 Debtors

	2024 £	2023 £
Gift Aid debtor	3,793	1,758
Other debtor	589	405
	4,382	2,163

Southgate Church Bury St Edmunds Suffolk

Notes forming part of the financial statements for the period ended 31 March 2024 (*Continued*)

10 Creditors: amounts falling due within one year

	2024 £	2023 £
Tax, National Insurance and Pension	1,416	1,434
Expense creditors and accruals	9,323	1,744
	10,739	3,178

11 Statement of Funds

	Fund balances at 31 March 2023 £	Incoming resources £	Resources expended £	Transfers	Fund balances at 31 March 2024 £
<i>Restricted Funds</i>					
Gifts	2,988	4,515	5,593	500	1,409
	2,988	4,515	5,593	500	1,409

Purposes of Restricted Funds:

Gift Fund represents donations received to be passed on to other organisations or for particular church projects.

12 Limited liability

The charitable company has no share capital but is limited by guarantee. The members under the memorandum and articles of association each undertake to contribute to the assets of the charitable company, in the event of it being wound up, with each members liability limited to £10.

SOUTHGATE CHURCH BURY ST EDMUNDS SUFFOLK

England & Wales - Charity number 1115737

Accounts

Southgate Church
Bury St Edmunds Suffolk
(a company limited by guarantee)

Annual Report and Financial Statements
for the period ended 31 March 2022

Charity Number: 1115737

Company registration number: 05815695

Southgate Church Bury St Edmunds Suffolk

Annual report and financial statements for the period ended 31 March 2022

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3	Report of the trustees
8	Independent Examiner's report
9	Statement of financial activities
10	Balance sheet
11	Notes to the financial statements

Southgate Church Bury St Edmunds Suffolk

Reference and administrative details

Trustees:

Robert Jones - Chair
James C Harrington (Resigned 11/21)
Terry Ball (Appointed 11/21)
Adrian Lingwood
Peter Maddock
Helen Moore (Appointed 03/22)
Shaun Richardson (Resigned 09/21)
Susan Strachan
David Wakeford (Churches Together in Bury St Edmunds and District)
Roger Whomes (Resigned 03/22)
Philip Lloyd-Jones (St Mary's with St Peters)

Secretary to the Trustees:

Terry Ball

Registered office:

Southgate Community Centre, Caie Walk, Bury St Edmunds, Suffolk IP33 2PJ
Tel: (01284) 703705

Registered Charity number: 1115737

Registered Company number: 05815695

Reporting Accountant

Andrew Prentice Partnership 5, Market Place, Stowmarket, Suffolk IP14 1DT

Bankers

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

Solicitors

Ellisons, 83-84 Guildhall Street, Bury St Edmunds, IP33 1LN

Southgate Church Bury St Edmunds Suffolk

Report of the trustees for the period ended 31 March 2022

The trustees present their report and accounts for the period ended 31 March 2022.

Review of April 2021 to March 2022

Following the lifting of lockdown regulations, the Church resumed in-person worship in July with the full range of activities progressively returning from September. These included Coffee Stop on Monday mornings; Friendship Group for older people twice monthly and a monthly Thursday evening women's group. House Groups resumed meeting on alternate weeks with about 56 people attending, as did the corporate prayer meeting. The use of Zoom and other electronic means of communication had proved to be highly effective and resulted in a number of new people joining in activities.

Rev Mike Simm joined us as our new minister at the end of April with his induction and licensing service taking place online. He is an ordained Anglican priest but with extensive experience of another ecumenical church in Norfolk. There is now a full leadership team in his support which meets monthly and weekly for prayer. Church members meet four times a year.

Two Alpha courses were held – one for potential new Christians, and one for established church members. More are planned.

A comprehensive range of Christmas activities was presented including carol singing in the local pub.

We are seeking to be more generous as a Church by increasing our monthly tithe to 12.5% of gross income, as well as establishing a community (pastoral) fund to relieve hardship by granting cash gifts to deal with particular situations. Members of the congregation make regular or one-off gifts to the fund.

A project to upgrade the Church Centre commenced at the end of the year to make it a more uplifting environment for the groups that use it, as well as a more inspiring place for worship. Its completion will be reported in next year's document.

Safeguarding has been under particular review. The church had to adopt the approach of the local Anglican Diocese – concentrating on *Promoting a Safer Church and Safer Recruitment*. All church members are being encouraged to undertake basic awareness training online, the issue is on the agenda now of all meetings of leadership team, trustees and members.

Family and Community work

Whilst Covid 19 has had a significant impact over the past year, the Family and Community Ministry of Southgate Church has changed and adapted so it can continue to best meet the needs of families in the church and in the local community.

We have made use of the online platform Zoom which enabled us to not only maintain relationships with children and families but also to grow and develop them through this testing time.

We have made the most of the great outdoors and have hosted four community events to celebrate Easter and Christmas, we offered an alternative to Hallowe'en on 31st October and we also honoured the fallen with a Remembrance display which people of all ages worked on together.

The toddler group have made the most of the local park for outdoor activities, and the two youth groups too.

Our children's ministry team were delighted to be part of a Churches Together Summer Celebration which took place in the town's historic Abbey Gardens.

Southgate Church Bury St Edmunds Suffolk

Report of the trustees for the period ended 31 March 2022

Also during the summer holidays, we were able to run our week long children's Holiday Club which saw over 36 children from the local community having a week of fun, games, crafts, songs and bible teaching. A wonderful team of volunteers worked together to ensure a good and safe time was had by all.

We have been delighted to host four Messy Church events throughout the year, one being online and three when we were able to meet in person again.

It was good to celebrate Christmas as a community and we were able to host two family events as well as a Carol Service in the local pub.

So despite a year of uncertainty, the work of Southgate Church has continued to flourish.

Objects and Activities

The Church is a registered charity and its objective is to advance the principles, teaching and practices of the Christian faith for the benefit of the public in particular, but not exclusively, in the Southgate area of Bury St Edmunds, Suffolk.

Southgate Church affirms its mission: "to Glorify God in Church, Community and World, through worship, prayer, discipleship, fellowship, service and mission".

The Church as a charity provided public benefit activities in the following ways:

- Regular and accessible opportunities for Christian worship for all;
- A wide range of social and educational activities for people of all ages;
- Pastoral and social support to individuals and families;
- Activities in local schools and contributions to the curriculum;
- Encouraging young people to help in activities and develop new skills such as using the sound system;
- The giving of tithes and other financial grants to charities and community groups at home and abroad;
- Promotion of leisure and educational opportunities for the whole community through events which are open to the community as well as the Church's involvement in and help at events with the Southgate Community Partnership;
- Activities for young people, elderly and other age ranges and interest groups;
- Use of the Church premises for activities including a regular weekly coffee morning.
- Supporting local charities and needs in the local area and Bury St. Edmunds;
- Recognised as a 'Home for Good' Church via the local partner charity, Transforming Futures - Suffolk.

The Church's premises are attached to the Southgate Community Centre and the Church office is also situated there. The Church maintains close links with the Community Centre and the local community. Southgate Church serves the area included in the Southgate ward of St Edmundsbury Borough Council. Information on our activities is published in a monthly publication 'Southgate Directory' which is delivered to every address in the catchment area.

Southgate Church Bury St Edmunds Suffolk

Report of the trustees for the period ended 31 March 2022

Financial Review

There was a deficit of **£27,321** for the period as opposed to a surplus of **£792** in the previous year. Our new minister Mike started his ministry with us in April 2021 which meant that the church house let came to an end during the previous February and the monthly stipend to the Church of England began from April, these were the two main changes to our income and expenditure pattern compared to the previous years and drove the change from a surplus to a deficit. Income during the year was some £35,000 higher than budgeted and was driven by increased income from donors and an increase in restricted gifts. A number of appeals were made during the year to which the church membership responded extremely generously meaning that both restricted income and expenditure were significantly higher than in recent years. A Community Fund was also set up to enable the church to respond to specific financial needs as and when they arise. Expenditure was higher by a little over £15,000 but this was mainly due to the disbursement of the aforementioned Restricted gifts as generally other areas were underspent such as Ministry, Church Groups and Clubs, Community Centre Occupancy Costs and Fellowship Activities. The regular and faithful ongoing financial support of the congregation has continued and this was at an increased level compared to recent years, the majority of this through tax efficient means. Expenditure was well controlled during the year and net expenditure was some £19,000 lower than expected. The charity's policy of keeping three month's running costs in reserves has been more than maintained with net current assets at the end of the period being **£135,348**.

Structure, Governance and Management

Southgate Church is foremost a fellowship of individuals who believe that God is living and his son, the Lord Jesus Christ exemplified God's life for us by dying in our place so that we may be restored to a real, living relationship with our God.

In legal terms, the Church is a company limited by guarantee incorporated on 12th May 2006 and was registered as a charity on 9th August 2006. The governance principles of the Church are set out in the Articles which are registered with both Companies House and the Charity Commission. The Articles were amended on 17th October 2018 and on 11th September 2019. The latter amendment provides for the Minister of the Church to be eligible to become a trustee if he opts to do so. Those amendments also included additional safeguards for the governance of the Church.

In the event of the company being wound up Church Members are required to contribute an amount not exceeding £10. That applies also to individuals who were past Members in the last 12 months prior to dissolution.

Southgate Church is a Local Ecumenical Partnership founded by Churches Together in Bury St. Edmunds and District over forty years ago. The founding denominations that signed the Sharing Agreement are the Church of England, the Baptist Church and the United Reformed Church. The Church has a Board of Trustees, the composition of which was amended by special resolution in October 2018 and allows the Church to draw upon the experience and guidance of other denominations. The Trustees meet several times during the year. The Board may comprise up to 12 trustees:

- Southgate Church - up to 8 members inclusive of the Minister and the Leadership Team, the Honorary Treasurer and the Secretary;
- St Mary's with St Peter's, the Parish Church - 1 nominated from the Parochial Church Council;
- The Diocese of St Edmundsbury and Ipswich - 1 nomination;
- The Eastern Baptist Association - 1 nomination;
- The Eastern Synod of the United Reformed Church - 1 nomination

Southgate Church Bury St Edmunds Suffolk

Report of the trustees for the period ended 31 March 2022

To retain its Christian ecumenical character, the Articles allow certain vacancies to be filled by drawing upon nominations from Churches Together in Bury St Edmunds & District and in other ways.

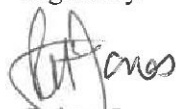
The ecumenical nature of the Church is overseen by a Local Advisory Group (LAG) comprised of a representative from each of the three last listed denominations above. The LAG may provide advice to the Minister and the Trustees/Church. The LAG has agreed that should the denominations above not be able to find a nominee to be a Trustee then the Trustees of Southgate Church could fill such a vacancy by electing a Trustee from the members of Southgate Church and/or from Churches Together in Bury St Edmunds. This is reflected in the amended governance documents.

The Church Leadership Team consists of the Minister and up to three members elected to the Team. To help with the work of the Church, several committees, known as teams or groups, have been established formally. The Annual General Meeting is held usually in September.

The Trustees regularly review the potential major risks to which the charity may be exposed and, if appropriate, establish policies, systems or procedures to manage those risks. For example, the Safeguarding Policy and Procedure is reviewed annually and training is kept under review. One Trustee is designated to keep a watching brief over safeguarding practices, checks and training.

Signed by:

Date: 5 September 2022



Robert Jones-Chair of Trustees of Southgate Church, Bury St. Edmunds, Suffolk

Southgate Church Bury St Edmunds Suffolk

Report of the trustees for the period ended 31 March 2022

Trustees' Responsibilities in Relation to the Financial Statements

Company law requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on *September* 2022 and signed on their behalf by



Robert Jones

Chair of the Trustees of Southgate Church, Bury St. Edmunds, Suffolk

Southgate Church Bury St Edmunds Suffolk

Independent Examiner's Report to the Trustees of Southgate Church

I report on the accounts of the Southgate Church for the year ended 31 March 2022, which are set out on pages 9 to 17.

Respective responsibilities of trustees and examiner

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5) (b) of the 2011 Act.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts did not accord with the accounting records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Matthew Aldous FMAAT
Andrew Prentice Partnership

Southgate Church Bury St Edmunds Suffolk

Statement of Financial Activities for the period ended 31 March 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Income from:					
Donations	2	80,981	12,019	93,000	71,326
Charitable activities	3	11,491	-	11,491	12,219
Investment income		1,557	-	1,557	2,005
Total incoming resources		94,029	12,019	106,048	85,550
Resources expended					
Charitable activities					
Charitable activities	4	122,002	10,574	132,576	83,931
Governance costs	6	793	-	793	827
Total resources expended		122,795	10,574	133,369	84,758
Net incoming/(outgoing) resources before transfers		(28,766)	1,445	(27,321)	792
Transfers					
Gross transfers between funds - in		-	-	-	-
Gross transfers between funds - out		-	-	-	-
Net incoming/(outgoing) resources for the year		(28,766)	1,445	(27,321)	792
Fund balances at 1 April 2021		397,163	1,000	398,163	397,371
Fund balances at 31 March 2022		368,397	2,445	370,842	398,163

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities. An analysis by fund of the comparative figures for 2021 is shown in note 2.

Southgate Church Bury St Edmunds Suffolk

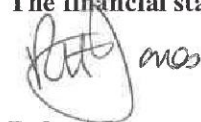
Balance sheet at 31 March 2022

	Note	£	2022 £	£	2021 £
Fixed assets					
Tangible assets	8		235,494		237,563
Current assets					
Debtors and prepayments	9	1,810		4,217	
Cash at bank and in hand		136,193		164,626	
					
		138,003		168,843	
Creditors amounts falling due within one year	10	(2,655)		(8,243)	
					
Net current assets			135,348		160,600
					
Net assets			370,842		398,163
					
Funds					
Unrestricted			368,397		397,163
Restricted			2,445		1,000
					
Total Reserves	11		370,842		398,163

In approving these financial statements as trustees of the charitable company we hereby confirm:

- the company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.
- the members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- the directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and preparation of accounts.
- these accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board on 5 September 2022 and signed on its behalf by



Robert Jones
Trustee

The notes on pages 11 to 17 form part of these financial statements.

Southgate Church Bury St Edmunds Suffolk

Notes forming part of the financial statements for the period ended 31 March 2022

1 Accounting policies

These financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Charities Act 2011.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

Income

Income is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Expenditure

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to that category.

Costs of activities in furtherance of the charity's objectives include staff costs. Support costs are those costs incurred indirectly in support of expenditure on the objects of the charity and include the costs of running the office and administration.

Governance costs are those incurred in connection with compliance with constitutional and statutory requirements.

Tangible fixed assets

The cost of tangible fixed assets is written off over their expected useful economic lives, on a straight line basis, as follows:

Freehold buildings	- over 50 years
Church Centre ramp	- over 20 years
Office and computer equipment	- over 5 years

Taxation

The charity is not liable to tax on its activities for the period.

Fund accounting

Funds held by the charity are:

- (a) Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- (b) Designated funds – comprise unrestricted funds that have been set aside by the trustees for particular purposes.

Southgate Church Bury St Edmunds Suffolk

Notes forming part of the financial statements for the period ended 31 March 2022 *(Continued)*

(c) Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions apply when specified by the donor or when funds are raised for particular restricted purposes.

2 Income Resources

	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Gift Aid – General	56,492		56,492	53,110
Legacy	-		-	500
Gift Aid – Envelopes	5,995		5,995	-
Gift Aid – Youth	-		-	-
Other Collections	2,402		2,402	2,131
Income Tax Recovered	15,492		15,492	11,909
Donations	600		600	2,775
Restricted Gifts		12,019	12,019	901
	80,981	12,019	93,000	71,326

3 Income Resources

	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Fellowship Activities	1,028	-	1,028	516
Events	7,640	-	7,640	-
Church Groups	1,734	-	1,734	90
Miscellaneous	569	-	569	319
SCP	520	-	520	660
Church House rental income	-	-	-	10,634
	11,491	-	11,491	12,219

Southgate Church Bury St Edmunds Suffolk

Notes forming part of the financial statements for the period ended 31 March 2022(Continued)

4 Charitable Activities

	2022	2021
	£	£
<i>Activities relating directly to the work of the church</i>		
Ministry	40,401	10,403
Youth worker	25,077	23,876
Sunday School & Youth work	2,457	1,728
Flowers, Libraries & Gifts	549	117
Church & Community Centre Occupancy costs	5,505	3,079
Church Centre Maintenance	3,895	553
Church House costs	3,179	902
Church House Maintenance	2,130	13,303
Fellowship activities	2,010	400
Depreciation of Fixed Assets	5,785	5,504
Mission & Training	324	27
Tithes	7,850	9,200
Events	7,640	-
Communications	2,303	1,568
Specific Gifts	10,574	401
	<u>119,679</u>	<u>71,061</u>
<i>Support costs allocated to activities</i>		
Staff costs	10,025	9,552
Telephone & Internet	308	404
Insurance	486	406
Postage & Stationery	200	485
Photocopier	679	589
Subscriptions	894	1,185
Mileage	27	-
Payroll Administration	180	180
Bank charges	98	69
	<u>12,897</u>	<u>12,870</u>
Total cost of Charitable Activities	<u><u>132,576</u></u>	<u><u>83,931</u></u>

Southgate Church Bury St Edmunds Suffolk

Notes forming part of the financial statements for the period ended 31 March 2022(Continued)

5 Staff costs

	2022 £	2021 £
Wages and salaries	32,875	31,398
Social security costs	-	-
Pension costs	1,619	1,570
	<u>34,494</u>	<u>32,968</u>

The charity employed 2 staff during the period. No employee received emoluments of over £60,000.

6 Governance costs

	2021 £	2020 £
Reporting accountant's & independent examiner fees	780	814
Legal and professional fees	13	13
	<u>793</u>	<u>827</u>

7 Trustees remuneration and related party transactions

The trustees did not receive any remuneration or reimbursement of expenses from the charity during the period.

Southgate Church Bury St Edmunds Suffolk

Notes forming part of the financial statements for the period ended 31 March 2022 *(Continued)*

8 Tangible fixed assets

	Freehold Property	Office and computer equipment	Total
	£	£	£
<i>Cost</i>			
At 1 April 2021	288,649	29,536	318,185
Additions		3,715	3,715
Disposals			
At 31 March 2022	288,649	33,251	321,900
<i>Depreciation</i>			
At 1 April 2021	60,807	19,814	80,621
Charge for the period	3,870	1,915	5,785
Disposals	-	-	-
At 31 March 2022	64,677	21,729	86,406
<i>Net book value</i>			
At 31 March 2022	223,972	11,522	235,494
At 31 March 2021	227,842	9,721	237,563

9 Debtors

	2022 £	2021 £
Gift Aid debtor	1,713	2,344
Cycle scheme Loan	-	400
Other debtor	97	1,473
	1,810	4,217

Southgate Church Bury St Edmunds Suffolk

Notes forming part of the financial statements for the period ended 31 March 2022 *(Continued)*

10 Creditors: amounts falling due within one year

	2022 £	2021 £
Tax, National Insurance and Pension	1,120	1,111
Expense creditors and accruals	1,535	7,132
	2,655	8,243

11 Statement of Funds

	Fund balances at 31 March 2021 £	Incoming resources £	Resources expended £	Transfers	Fund balances at 31 March 2022 £
<i>Restricted Funds</i>					
Gifts	1,000	12,019	10,574	-	2,445
	1,000	12,019	10,574	-	2,445

Purposes of Restricted Funds:

Gift Fund represents donations received to be passed on to other organisations or for particular church projects.

12 Covid 19

Church activity during the year was impacted by the pandemic but began to return to pre pandemic activity in the first half of the year. Income and expenditure patterns were not completely as expected however the finances of the church were not adversely impacted over the period of the pandemic.

Southgate Church Bury St Edmunds Suffolk

Notes forming part of the financial statements for the period ended 31 March 2022 *(Continued)*

13 Limited liability

The charitable company has no share capital but is limited by guarantee. The members under the memorandum and articles of association each undertake to contribute to the assets of the charitable company, in the event of it being wound up, with each members liability limited to £10.

SOUTHGATE CHURCH BURY ST EDMUNDS SUFFOLK

England & Wales - Charity number 1115737

Accounts

Southgate Church
Bury St Edmunds Suffolk
(a company limited by guarantee)

Annual Report and Financial
Statements

for the period ended 31 March 2022

Charity Number: 1115737

Company registration number:
05815695

Annual report and financial statements for the period ended 31 March 2022

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2	Reference and administrative details
3	Report of the trustees
8	Independent Examiner's report
9	Statement of financial activities

Southgate Church Bury St Edmunds Suffolk

10	Balance sheet
11	Notes to the financial statements

Southgate Church Bury St Edmunds Suffolk

Reference and administrative details

Trustees:

Robert Jones - Chair
James C Harrington (Resigned 11/21)
Terry Ball (Appointed 11/21)
Adrian Lingwood
Peter Maddock
Helen Moore (Appointed 03/22)
Shaun Richardson (Resigned 09/21)
Susan Strachan
David Wakeford (Churches Together in Bury St Edmunds and District)
Roger Whomes (Resigned 03/22)
Philip Lloyd-Jones (St Mary's with St Peters)

Secretary to the Trustees:

Terry Ball

Registered office:

Southgate Community Centre, Caie Walk, Bury St Edmunds, Suffolk IP33 2PJ
Tel: (01284) 703705

Registered Charity number: 1115737

Registered Company number: 05815695

Reporting Accountant

Andrew Prentice Partnership 5, Market Place, Stowmarket, Suffolk IP14 1DT

Bankers

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

Solicitors

Ellisons, 83-84 Guildhall Street, Bury St Edmunds, IP33 1LN

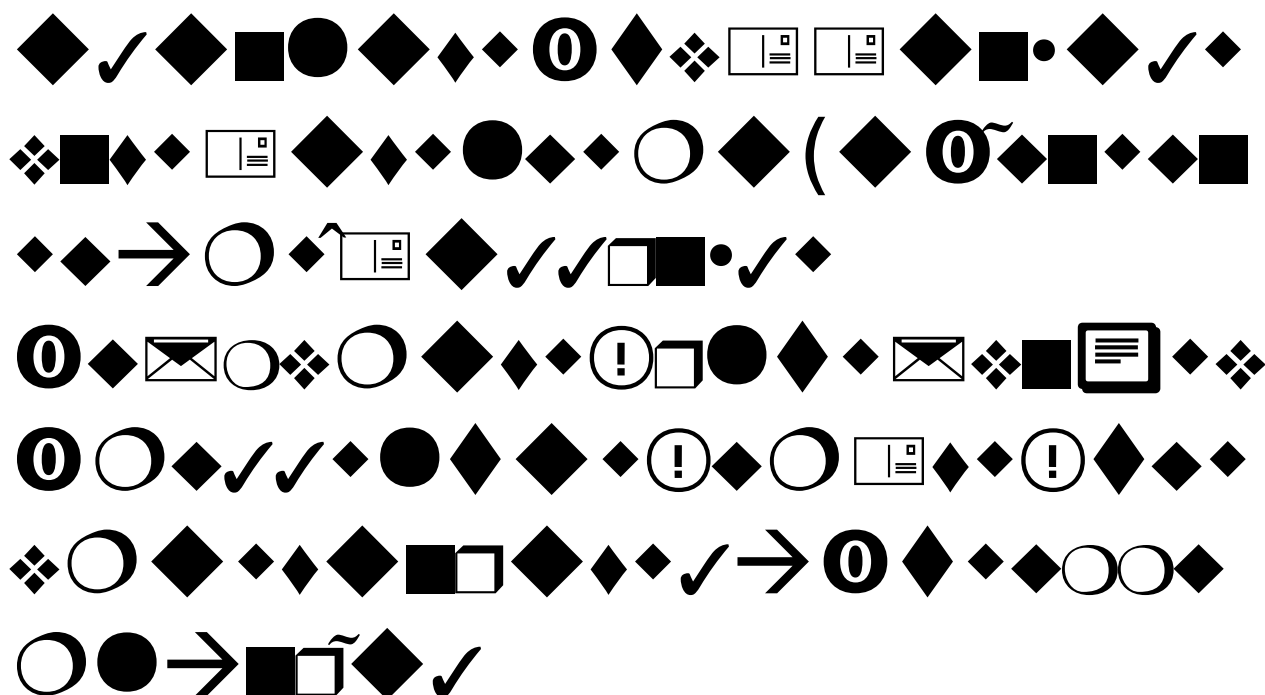
Southgate Church Bury St Edmunds Suffolk

Report of the trustees for the period ended 31 March 2022

The trustees present their report and accounts for the period ended 31 March 2022.

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Southgate Church Bury St Edmunds Suffolk



Review of April 2021 to March 2022

Following the lifting of lockdown regulations, the Church resumed in-person worship in July with the full range of activities progressively returning from September. These included Coffee Stop on Monday mornings; Friendship Group for older people twice monthly and a Thursday evening, monthly. House Groups resumed meeting on alternate weeks with about 56 people attending, as did the corporate prayer meeting. Women's Groups, the use of Zoom and other electronic means of communication had proved to be highly effective and resulted in a number of new people joining in activities.

Rev Mike Simm joined us as our new minister at the end of April with his induction and licensing service taking place online. He is an ordained Anglican priest but with extensive experience of another ecumenical church in Norfolk. There is now a full leadership team in his support which meets monthly and weekly for prayer. Church members meet four times a year.

Two Alpha courses were held - one for potential new Christians, and one for established church members. More are planned.

A comprehensive range of Christmas activities was presented including carol singing in the local pub.

We are seeking to be more generous as a Church by increasing our monthly tithe to 12.5% of gross income, as well as establishing a community (pastoral) fund to relieve hardship by granting cash gifts to deal with particular situations. Members of the congregation make regular or one-off gifts to the fund.

A project to upgrade the Church Centre commenced at the end of the year to make it a more uplifting environment for the groups that use it, as well as a more inspiring place for worship. Its completion will be reported in next year's document.

Southgate Church Bury St Edmunds Suffolk

Safeguarding has been under particular review. The church had to adopt the approach of the local Anglican Diocese – concentrating on *Promoting a Safer Church and Safer Recruitment*. All church members are being encouraged to undertake basic awareness training online, the issue is on the agenda now of all meetings of leadership team, trustees and members.

Family and Community work

Whilst Covid 19 has had a significant impact over the past year, the Family and Community Ministry of Southgate Church has changed and adapted so it can continue to best meet the needs of families in the church and in the local community.

We have made use of the online platform Zoom which enabled us to not only maintain relationships with children and families but also to grow and develop them through this testing time.

We have made the most of the great outdoors and have hosted four community events to celebrate Easter and Christmas, we offered an alternative to Hallowe'en on 31st October and we also honoured the fallen with a Remembrance display which people of all ages worked on together.

The toddler group have made the most of the local park for outdoor activities, and the two youth groups too.

Our children's ministry team were delighted to be part of a Churches Together Summer Celebration which took place in the town's historic Abbey Gardens.

Report of the trustees for the period ended 31 March 2022

Also during the summer holidays, we were able to run our week long children's Holiday Club which saw over 36 children from the local community having a week of fun, games, crafts, songs and bible teaching. A wonderful team of volunteers worked together to ensure a good and safe time was had by all.

We have been delighted to host four Messy Church events throughout the year, one being online and three when we were able to meet in person again.

It was good to celebrate Christmas as a community and we were able to host two family events as well as a Carol Service in the local pub.

So despite a year of uncertainty, the work of Southgate Church has continued to flourish.

Objects and Activities

The Church is a registered charity and its objective is to advance the principles, teaching and practices of the Christian faith for the benefit of the public in particular, but not exclusively, in the Southgate area of Bury St Edmunds, Suffolk.

Southgate Church Bury St Edmunds Suffolk

Southgate Church affirms its mission: “to Glorify God in Church, Community and World, through worship, prayer, discipleship, fellowship, service and mission”.

The Church as a charity provided public benefit activities in the following ways:

- Regular and accessible opportunities for Christian worship for all;
- A wide range of social and educational activities for people of all ages;
- Pastoral and social support to individuals and families;
- Activities in local schools and contributions to the curriculum;
- Encouraging young people to help in activities and develop new skills such as using the sound system;
- The giving of tithes and other financial grants to charities and community groups at home and abroad;
- Promotion of leisure and educational opportunities for the whole community through events which are open to the community as well as the Church’s involvement in and help at events with the Southgate Community Partnership;
- Activities for young people, elderly and other age ranges and interest groups;
- Use of the Church premises for activities including a regular weekly coffee morning.
- Supporting local charities and needs in the local area and Bury St. Edmunds;
- Recognised as a ‘Home for Good’ Church via the local partner charity, Transforming Futures - Suffolk.

The Church’s premises are attached to the Southgate Community Centre and the Church office is also situated there. The Church maintains close links with the Community Centre and the local community.

Southgate Church serves the area included in the Southgate ward of St Edmundsbury Borough Council. Information on our activities is published in a monthly publication ‘Southgate Directory’ which is delivered to every address in the catchment area.

Report of the trustees for the period ended 31 March 2022

Financial Review

There was a deficit of **£27,321** for the period as opposed to a surplus of **£792** in the previous year. Our new minister Mike started his ministry with us in April 2022 which meant that the church house let came to an end during the previous February and the monthly stipend to the Church of England began from April, these were the two main changes to our income and expenditure pattern compared to the previous years and drove the change from a surplus to a deficit. Income during the year was some £35,000 higher than budgeted and was driven by increased income from donors and an increase in restricted gifts. A number of appeals were made during the year to which the church membership responded extremely generously meaning that both restricted income and expenditure were significantly higher than in recent years. A Community Fund was also set up to enable the church to respond to specific financial

Southgate Church Bury St Edmunds Suffolk

needs as and when they arise. Expenditure was higher by a little over £15,000 but this was mainly due to the disbursement of the aforementioned Restricted gifts as generally other areas were underspent such as Ministry, Church Groups and Clubs, Community Centre Occupancy Costs and Fellowship Activities. The regular and faithful ongoing financial support of the congregation has continued and this was at an increased level compared to recent years, the majority of this through tax efficient means. Expenditure was well controlled during the year and net expenditure was some £19,000 lower than expected. The charity's policy of keeping three month's running costs in reserves has been more than maintained with net current assets at the end of the period being **£135,348**.

Structure, Governance and Management

Southgate Church is foremost a fellowship of individuals who believe that God is living and his son, the Lord Jesus Christ exemplified God's life for us by dying in our place so that we may be restored to a real, living relationship with our God.

In legal terms, the Church is a company limited by guarantee incorporated on 12th May 2006 and was registered as a charity on 9th August 2006. The governance principles of the Church are set out in the Articles which are registered with both Companies House and the Charity Commission. The Articles were amended on 17th October 2018 and on 11th September 2019. The latter amendment provides for the Minister of the Church to be eligible to become a trustee if he opts to do so. Those amendments also included additional safeguards for the governance of the Church.

In the event of the company being wound up Church Members are required to contribute an amount not exceeding £10. That applies also to individuals who were past Members in the last 12 months prior to dissolution.

Southgate Church is a Local Ecumenical Partnership founded by Churches Together in Bury St. Edmunds and District over forty years ago. The founding denominations that signed the Sharing Agreement are the Church of England, the Baptist Church and the United Reformed Church. The Church has a Board of Trustees, the composition of which was amended by special resolution in October 2018 and allows the Church to draw upon the experience and guidance of other denominations. The Trustees meet several times during the year. The Board may comprise up to 12 trustees:

- Southgate Church - up to 8 members inclusive of the Minister and the Leadership Team, the Honorary Treasurer and the Secretary;
- St Mary's with St Peter's, the Parish Church - 1 nominated from the Parochial Church Council;
- The Diocese of St Edmundsbury and Ipswich - 1 nomination;
- The Eastern Baptist Association - 1 nomination;
- The Eastern Synod of the United Reformed Church - 1 nomination

■ **To retain its Christian
ecumenical character, the**

- Articles allow certain vacancies to be filled by drawing upon
- nominations from Churches Together in Bury St Edmunds & District and in other ways.
 -
 - The ecumenical nature of the Church is overseen by a Local Advisory Group (LAG) comprised of a representative
 - from each of the three last listed denominations above. The LAG may

- provide advice to the Minister and the
- Trustees/Church. The LAG has agreed that should the denominations above not be able to find a nominee to be a
 - Trustee then the Trustees of Southgate Church could fill such a vacancy by electing a Trustee from the members of
 - Southgate Church and/or from Churches Together in Bury St Edmunds. This is reflected in the amended
 - governance documents.



- The Church Leadership Team consists of the Minister and up to three members elected to the Team. To help with
- the work of the Church, several committees, known as teams or groups, have been established formally. The Annual
- General Meeting is held usually in September.
- The Trustees regularly review the potential major risks to which the charity

may be exposed and, if appropriate,

- establish policies, systems or procedures to manage those risks. For example, the Safeguarding Policy and
- Procedure is reviewed annually and training is kept under review. One Trustee is designated to keep a watching
- brief over safeguarding practices, checks and training.
- Signed by: Date:
- Chair of Trustee

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Southgate Church Bury St Edmunds Suffolk

Report of the trustees for the period ended 31 March 2022

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Signed by:
2022

Date:

Robert Jones-Chair of Trustees of Southgate Church, Bury St. Edmunds, Suffolk

Report of the trustees for the period ended 31 March 2022

Trustees' Responsibilities in Relation to the Financial Statements

Company law requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on
behalf by

2022 and signed on their

Robert Jones
Chair of the Trustees of Southgate Church, Bury St. Edmunds, Suffolk

Southgate Church Bury St Edmunds Suffolk

Independent Examiner's Report to the Trustees of Southgate Church

I report on the accounts of the Southgate Church for the year ended 31 March 2021, which are set out on pages 9 to 17.

Respective responsibilities of trustees and examiner

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5) (b) of the 2011 Act).

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts did not accord with the accounting records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Andrew Prentice Partnership

Statement of Financial Activities for the period ended 31 March 2022

	Not e	Unrestricte d Funds £	Restrict ed Funds £	Total Funds 2022 £	Total Funds 2021 £
Income from:					
Donations	2	80,981	12,019	93,000	71,326
Charitable activities	3	11,491	-	11,491	12,219
Investment income		1,557	-	1,557	2,005
Total incoming resources		94,029	12,019	106,048	85,550
Resources expended					
Charitable activities					
Charitable activities	4	122,002	10,574	132,576	83,931
Governance costs	6	793	-	793	827
Total resources expended		122,795	10,574	133,369	84,758
Net incoming/(outgoing) resources before transfers		(28,766)	1,445	(27,321)	792
Transfers					
Gross transfers between funds - in		-	-	-	-
Gross transfers between funds - out		-	-	-	-
Net incoming/(outgoing) resources for the year		(28,766)	1,445	(27,321)	792
Fund balances at 1 April 2021		397,163	1,000	398,163	397,371
Fund balances at 31 March 2022		368,397	2,445	370,842	398,163

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities. An analysis by fund of the comparative figures for 2021 is shown in note 2.

Balance sheet at 31 March 2022

	Note	£	2022 £	£	2021 £
Fixed assets					
Tangible assets	8		235,494		237,563
Current assets					
Debtors and prepayments	9	1,810		4,217	
Cash at bank and in hand		136,193		164,626	
					
		138,003		168,843	
Creditors amounts falling due within one year (2,655)					
Net current assets				(8,243)	160,600
			135,348		
Net assets					
Funds			370,842		398,163
Unrestricted					
Restricted					
Total Reserves	11		368,397		397,163
			2,445		1,000
					
			370,842		398,163

In approving these financial statements as trustees of the charitable company we hereby confirm:

- the company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.
- the members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- the directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and preparation of accounts.
- these accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

**The financial statements were approved by the Board on
and signed on its behalf by**

2022

Robert Jones
Trustee

The notes on pages 11 to 17 form part of these financial statements.

**Notes forming part of the financial statements for the period ended 31 March
2022**

1 Accounting policies

These financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Charities Act 2011.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

Income

Income is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Expenditure

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to that category.

Costs of activities in furtherance of the charity's objectives include staff costs. Support costs are those costs incurred indirectly in support of expenditure on the objects of the charity and include the costs of running the office and administration.

Governance costs are those incurred in connection with compliance with constitutional and statutory requirements.

Tangible fixed assets

The cost of tangible fixed assets is written off over their expected useful economic lives, on a straight line basis, as follows:

Freehold buildings	- over 50 years
Church Centre ramp	- over 20 years
Office and computer equipment	- over 5 years

Taxation

The charity is not liable to tax on its activities for the period.

Fund accounting

Funds held by the charity are:

- (a) Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- (b) Designated funds - comprise unrestricted funds that have been set aside by the trustees for particular purposes.

Notes forming part of the financial statements for the period ended 31 March 2022 (Continued)

- (c) Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions apply when specified by the donor or when funds are raised for particular restricted purposes.

2 Income Resources

	Unrestrict ed Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Gift Aid - General	56,492		56,492	53,110
Legacy	-		-	500
Gift Aid - Envelopes	5,995		5,995	-
Gift Aid - Youth	-		-	-
Other Collections	2,402		2,402	2,131
Income Tax Recovered	15,492		15,492	11,909
Donations	600		600	2,775
Restricted Gifts		12,019	12,019	901
	80,981	12,019	93,000	71,326

3 Income Resources

Unrestrict ed Funds	Restrict ed Funds	Total Funds 2022	Total Funds 2021
£	£	£	£

Fellowship Activities	1,028	-	1,028	516
Events	7,640	-	7,640	-
Church Groups	1,734	-	1,734	90
Miscellaneous	569	-	569	319
SCP	520	-	520	660
Church House rental income	-	-	-	10,634
	11,491	-	11,491	12,219

Notes forming part of the financial statements for the period ended 31 March 2022(Continued)

1 Charitable Activities

	2022	2021
	£	£
<i>Activities relating directly to the work of the church</i>		
Ministry	40,401	10,403
Youth worker	25,077	23,876
Sunday School & Youth work	2,457	1,728
Flowers, Libraries & Gifts	549	117
Church & Community Centre Occupancy costs	5,505	3,079
Church Centre Maintenance	3,895	553
Church House costs	3,179	902
Church House Maintenance	2,130	13,303
Fellowship activities	2,010	400
Depreciation of Fixed Assets	5,785	5,504
Mission & Training	324	27
Tithes	7,850	9,200
Events	7,640	-
Communications	2,303	1,568
Specific Gifts	10,574	401
	119,679	71,061
<i>Support costs allocated to activities</i>		
Staff costs	10,025	9,552
Telephone & Internet	308	404
Insurance	486	406
Postage & Stationery	200	485
Photocopier	679	589
Subscriptions	894	1,185
Mileage	27	-
Payroll Administration	180	180
Bank charges	98	69
	12,897	12,870
Total cost of Charitable Activities	132,576	83,931

Notes forming part of the financial statements for the period ended 31 March 2022(Continued)

2 Staff costs

	2022 £	2021 £
Wages and salaries	32,875	31,398
Social security costs	-	-
Pension costs	1,619	1,570
	<u>34,494</u>	<u>32,968</u>

The charity employed 2 staff during the period. No employee received emoluments of over £60,000.

3 Governance costs

	2021 £	2020 £
Reporting accountant's & independent examiner fees	780	814
Legal and professional fees	13	13
	<u>793</u>	<u>827</u>

4 Trustees remuneration and related party transactions

The trustees did not receive any remuneration or reimbursement of expenses from the charity during the period.

Notes forming part of the financial statements for the period ended 31 March 2022 (Continued)

5 Tangible fixed assets

	Freehold Property	Office and compute r equipme nt	Total
	£	£	£
<i>Cost</i>			
At 1 April 2021	288,649	29,536	318,185
Additions		3,715	3,715
Disposals			
At 31 March 2022	288,649	33,251	321,900
<i>Depreciation</i>			
At 1 April 2021	60,807	19,814	80,621
Charge for the period	3,870	1,915	5,785
Disposals	-	-	-
At 31 March 2022	64,677	21,729	86,406
<i>Net book value</i>			
At 31 March 2022	223,972	11,522	235,494
At 31 March 2021			227,842
9,721			237,563

6 Debtors

2022	2021		
		£	£
Gift Aid debtor		1,713	2,344
Cyclescheme Loan		-	400
Other debtor		97	1,473

<u>1,810</u>	<u>4,217</u>
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Notes forming part of the financial statements for the period ended 31 March 2022 (Continued)

7 Creditors: amounts falling due within one year

2022	2021	£	£
Tax, National Insurance and Pension		1,120	1,111
Expense creditors and accruals		1,535	7,132
		<u>2,655</u>	<u>8,243</u>

11 Statement of Funds

	Fund balances at 31 March 2021	Incoming resources	Resource s expended	Transfers	Fund balances at 31 March 2022
	£	£	£		£
<i>Restricted Funds</i>					
Gifts	1,000	12,019	10,574	-	2,445
	<u>1,000</u>	<u>12,019</u>	<u>10,574</u>	<u>-</u>	<u>2,445</u>

Purposes of Restricted Funds:

Gift Fund represents donations received to be passed on to other organisations or for particular church projects.

12 Covid 19

Church activity during the year was impacted by the pandemic but began to return to pre pandemic activity in the first half of the year. Income and expenditure patterns were not completely as expected however the finances of the church were not adversely impacted over the period of the pandemic.

Notes forming part of the financial statements for the period ended 31 March 2022 (*Continued*)

13 Limited liability

The charitable company has no share capital but is limited by guarantee. The members under the memorandum and articles of association each undertake to contribute to the assets of the charitable company, in the event of it being wound up, with each members liability limited to £10.

Southgate Church
Bury St Edmunds Suffolk
(a company limited by guarantee)

Annual Report and Financial
Statements

for the period ended 31 March 2022

Charity Number: 1115737

Company registration number:
05815695

Annual report and financial statements for the period ended 31 March 2022

Contents

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3	Report of the trustees
8	Independent Examiner's report
9	Statement of financial activities

Southgate Church Bury St Edmunds Suffolk

10	Balance sheet
11	Notes to the financial statements

Southgate Church Bury St Edmunds Suffolk

Reference and administrative details

Trustees:

Robert Jones - Chair
James C Harrington (Resigned 11/21)
Terry Ball (Appointed 11/21)
Adrian Lingwood
Peter Maddock
Helen Moore (Appointed 03/22)
Shaun Richardson (Resigned 09/21)
Susan Strachan
David Wakeford (Churches Together in Bury St Edmunds and District)
Roger Whomes (Resigned 03/22)
Philip Lloyd-Jones (St Mary's with St Peters)

Secretary to the Trustees:

Terry Ball

Registered office:

Southgate Community Centre, Caie Walk, Bury St Edmunds, Suffolk IP33 2PJ
Tel: (01284) 703705

Registered Charity number: 1115737

Registered Company number: 05815695

Reporting Accountant

Andrew Prentice Partnership 5, Market Place, Stowmarket, Suffolk IP14 1DT

Bankers

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

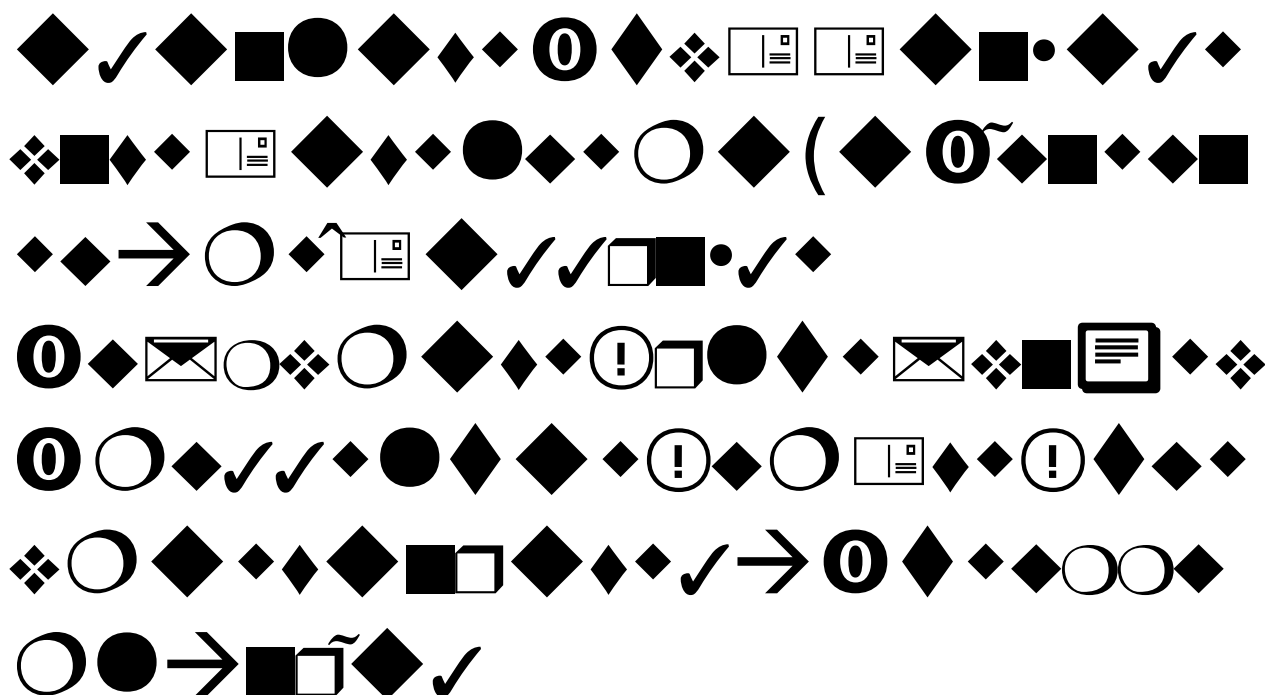
Solicitors

Ellisons, 83-84 Guildhall Street, Bury St Edmunds, IP33 1LN

Report of the trustees for the period ended 31 March 2022

A dense, abstract composition of various black and white symbols, including geometric shapes (diamonds, circles, squares), mathematical symbols (percent, dollar, hash, at, arrow), and icons (envelope, document, lightbulb, hand). The symbols are arranged in a complex, non-representational pattern across the entire image.

Southgate Church Bury St Edmunds Suffolk



Review of April 2021 to March 2022

Following the lifting of lockdown regulations, the Church resumed in-person worship in July with the full range of activities progressively returning from September. These included Coffee Stop on Monday mornings; Friendship Group for older people twice monthly and a Thursday evening, monthly. House Groups resumed meeting on alternate weeks with about 56 people attending, as did the corporate prayer meeting. Women's Groups, the use of Zoom and other electronic means of communication had proved to be highly effective and resulted in a number of new people joining in activities.

Rev Mike Simm joined us as our new minister at the end of April with his induction and licensing service taking place online. He is an ordained Anglican priest but with extensive experience of another ecumenical church in Norfolk. There is now a full leadership team in his support which meets monthly and weekly for prayer. Church members meet four times a year.

Two Alpha courses were held - one for potential new Christians, and one for established church members. More are planned.

A comprehensive range of Christmas activities was presented including carol singing in the local pub.

We are seeking to be more generous as a Church by increasing our monthly tithe to 12.5% of gross income, as well as establishing a community (pastoral) fund to relieve hardship by granting cash gifts to deal with particular situations. Members of the congregation make regular or one-off gifts to the fund.

A project to upgrade the Church Centre commenced at the end of the year to make it a more uplifting environment for the groups that use it, as well as a more inspiring place for worship. Its completion will be reported in next year's document.

Southgate Church Bury St Edmunds Suffolk

Safeguarding has been under particular review. The church had to adopt the approach of the local Anglican Diocese – concentrating on *Promoting a Safer Church and Safer Recruitment*. All church members are being encouraged to undertake basic awareness training online, the issue is on the agenda now of all meetings of leadership team, trustees and members.

Family and Community work

Whilst Covid 19 has had a significant impact over the past year, the Family and Community Ministry of Southgate Church has changed and adapted so it can continue to best meet the needs of families in the church and in the local community.

We have made use of the online platform Zoom which enabled us to not only maintain relationships with children and families but also to grow and develop them through this testing time.

We have made the most of the great outdoors and have hosted four community events to celebrate Easter and Christmas, we offered an alternative to Hallowe'en on 31st October and we also honoured the fallen with a Remembrance display which people of all ages worked on together.

The toddler group have made the most of the local park for outdoor activities, and the two youth groups too.

Our children's ministry team were delighted to be part of a Churches Together Summer Celebration which took place in the town's historic Abbey Gardens.

Report of the trustees for the period ended 31 March 2022

Also during the summer holidays, we were able to run our week long children's Holiday Club which saw over 36 children from the local community having a week of fun, games, crafts, songs and bible teaching. A wonderful team of volunteers worked together to ensure a good and safe time was had by all.

We have been delighted to host four Messy Church events throughout the year, one being online and three when we were able to meet in person again.

It was good to celebrate Christmas as a community and we were able to host two family events as well as a Carol Service in the local pub.

So despite a year of uncertainty, the work of Southgate Church has continued to flourish.

Objects and Activities

The Church is a registered charity and its objective is to advance the principles, teaching and practices of the Christian faith for the benefit of the public in particular, but not exclusively, in the Southgate area of Bury St Edmunds, Suffolk.

Southgate Church Bury St Edmunds Suffolk

Southgate Church affirms its mission: “to Glorify God in Church, Community and World, through worship, prayer, discipleship, fellowship, service and mission”.

The Church as a charity provided public benefit activities in the following ways:

- Regular and accessible opportunities for Christian worship for all;
- A wide range of social and educational activities for people of all ages;
- Pastoral and social support to individuals and families;
- Activities in local schools and contributions to the curriculum;
- Encouraging young people to help in activities and develop new skills such as using the sound system;
- The giving of tithes and other financial grants to charities and community groups at home and abroad;
- Promotion of leisure and educational opportunities for the whole community through events which are open to the community as well as the Church’s involvement in and help at events with the Southgate Community Partnership;
- Activities for young people, elderly and other age ranges and interest groups;
- Use of the Church premises for activities including a regular weekly coffee morning.
- Supporting local charities and needs in the local area and Bury St. Edmunds;
- Recognised as a ‘Home for Good’ Church via the local partner charity, Transforming Futures - Suffolk.

The Church’s premises are attached to the Southgate Community Centre and the Church office is also situated there. The Church maintains close links with the Community Centre and the local community.

Southgate Church serves the area included in the Southgate ward of St Edmundsbury Borough Council. Information on our activities is published in a monthly publication ‘Southgate Directory’ which is delivered to every address in the catchment area.

Report of the trustees for the period ended 31 March 2022

Financial Review

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Southgate Church Bury St Edmunds Suffolk

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- Southgate Church - up to 8 members inclusive of the Minister and the Leadership Team, the Honorary Treasurer and the Secretary;
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 - Signed by: Date:
 - Chair of Trustee

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Southgate Church Bury St Edmunds Suffolk

Report of the trustees for the period ended 31 March 2022

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Signed by:
2022

Date:

Robert Jones-Chair of Trustees of Southgate Church, Bury St. Edmunds, Suffolk

Report of the trustees for the period ended 31 March 2022

Trustees' Responsibilities in Relation to the Financial Statements

Company law requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on
behalf by

2022 and signed on their

Robert Jones
Chair of the Trustees of Southgate Church, Bury St. Edmunds, Suffolk

Southgate Church Bury St Edmunds Suffolk

Independent Examiner's Report to the Trustees of Southgate Church

I report on the accounts of the Southgate Church for the year ended 31 March 2021, which are set out on pages 9 to 17.

Respective responsibilities of trustees and examiner

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5) (b) of the 2011 Act).

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts did not accord with the accounting records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Andrew Prentice Partnership

Statement of Financial Activities for the period ended 31 March 2022

	Not e	Unrestricte d Funds £	Restrict ed Funds £	Total Funds 2022 £	Total Funds 2021 £
Income from:					
Donations	2	80,981	12,019	93,000	71,326
Charitable activities	3	11,491	-	11,491	12,219
Investment income		1,557	-	1,557	2,005
Total incoming resources		94,029	12,019	106,048	85,550
Resources expended					
Charitable activities					
Charitable activities	4	122,002	10,574	132,576	83,931
Governance costs	6	793	-	793	827
Total resources expended		122,795	10,574	133,369	84,758
Net incoming/(outgoing) resources before transfers		(28,766)	1,445	(27,321)	792
Transfers					
Gross transfers between funds - in		-	-	-	-
Gross transfers between funds - out		-	-	-	-
Net incoming/(outgoing) resources for the year		(28,766)	1,445	(27,321)	792
Fund balances at 1 April 2021		397,163	1,000	398,163	397,371
Fund balances at 31 March 2022		368,397	2,445	370,842	398,163

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities. An analysis by fund of the comparative figures for 2021 is shown in note 2.

Balance sheet at 31 March 2022

	Note	£	2022 £	£	2021 £
Fixed assets					
Tangible assets	8		235,494		237,563
Current assets					
Debtors and prepayments	9	1,810		4,217	
Cash at bank and in hand		136,193		164,626	
					
		138,003		168,843	
Creditors amounts falling due within one year (2,655)					
Net current assets				(8,243)	160,600
			135,348		
Net assets					
Funds			370,842		398,163
Unrestricted					
Restricted					
Total Reserves	11		368,397		397,163
			2,445		1,000
					
			370,842		398,163

In approving these financial statements as trustees of the charitable company we hereby confirm:

- the company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.
- the members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- the directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and preparation of accounts.
- these accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

**The financial statements were approved by the Board on
and signed on its behalf by**

2022

Robert Jones
Trustee

The notes on pages 11 to 17 form part of these financial statements.

**Notes forming part of the financial statements for the period ended 31 March
2022**

1 Accounting policies

These financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Charities Act 2011.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

Income

Income is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Expenditure

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to that category.

Costs of activities in furtherance of the charity's objectives include staff costs. Support costs are those costs incurred indirectly in support of expenditure on the objects of the charity and include the costs of running the office and administration.

Governance costs are those incurred in connection with compliance with constitutional and statutory requirements.

Tangible fixed assets

The cost of tangible fixed assets is written off over their expected useful economic lives, on a straight line basis, as follows:

Freehold buildings	- over 50 years
Church Centre ramp	- over 20 years
Office and computer equipment	- over 5 years

Taxation

The charity is not liable to tax on its activities for the period.

Fund accounting

Funds held by the charity are:

- (a) Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- (b) Designated funds - comprise unrestricted funds that have been set aside by the trustees for particular purposes.

Notes forming part of the financial statements for the period ended 31 March 2022 (Continued)

- (c) Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions apply when specified by the donor or when funds are raised for particular restricted purposes.

2 Income Resources

	Unrestrict ed Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Gift Aid - General	56,492		56,492	53,110
Legacy	-		-	500
Gift Aid - Envelopes	5,995		5,995	-
Gift Aid - Youth	-		-	-
Other Collections	2,402		2,402	2,131
Income Tax Recovered	15,492		15,492	11,909
Donations	600		600	2,775
Restricted Gifts		12,019	12,019	901
	80,981	12,019	93,000	71,326

3 Income Resources

Unrestrict ed Funds	Restrict ed Funds	Total Funds 2022	Total Funds 2021
£	£	£	£

Fellowship Activities	1,028	-	1,028	516
Events	7,640	-	7,640	-
Church Groups	1,734	-	1,734	90
Miscellaneous	569	-	569	319
SCP	520	-	520	660
Church House rental income	-	-	-	10,634
	11,491	-	11,491	12,219

Notes forming part of the financial statements for the period ended 31 March 2022(Continued)

1 Charitable Activities

	2022	2021
	£	£
<i>Activities relating directly to the work of the church</i>		
Ministry	40,401	10,403
Youth worker	25,077	23,876
Sunday School & Youth work	2,457	1,728
Flowers, Libraries & Gifts	549	117
Church & Community Centre Occupancy costs	5,505	3,079
Church Centre Maintenance	3,895	553
Church House costs	3,179	902
Church House Maintenance	2,130	13,303
Fellowship activities	2,010	400
Depreciation of Fixed Assets	5,785	5,504
Mission & Training	324	27
Tithes	7,850	9,200
Events	7,640	-
Communications	2,303	1,568
Specific Gifts	10,574	401
	119,679	71,061
<i>Support costs allocated to activities</i>		
Staff costs	10,025	9,552
Telephone & Internet	308	404
Insurance	486	406
Postage & Stationery	200	485
Photocopier	679	589
Subscriptions	894	1,185
Mileage	27	-
Payroll Administration	180	180
Bank charges	98	69
	12,897	12,870
Total cost of Charitable Activities	132,576	83,931

Notes forming part of the financial statements for the period ended 31 March 2022(Continued)

2 Staff costs

	2022 £	2021 £
Wages and salaries	32,875	31,398
Social security costs	-	-
Pension costs	1,619	1,570
	<u>34,494</u>	<u>32,968</u>

The charity employed 2 staff during the period. No employee received emoluments of over £60,000.

3 Governance costs

	2021 £	2020 £
Reporting accountant's & independent examiner fees	780	814
Legal and professional fees	13	13
	<u>793</u>	<u>827</u>

4 Trustees remuneration and related party transactions

The trustees did not receive any remuneration or reimbursement of expenses from the charity during the period.

Notes forming part of the financial statements for the period ended 31 March 2022 (Continued)

5 Tangible fixed assets

	Freehold Property	Office and compute r equipme nt	Total
	£	£	£
<i>Cost</i>			
At 1 April 2021	288,649	29,536	318,185
Additions		3,715	3,715
Disposals			
At 31 March 2022	288,649	33,251	321,900
<i>Depreciation</i>			
At 1 April 2021	60,807	19,814	80,621
Charge for the period	3,870	1,915	5,785
Disposals	-	-	-
At 31 March 2022	64,677	21,729	86,406
<i>Net book value</i>			
At 31 March 2022	223,972	11,522	235,494
At 31 March 2021			227,842
9,721			237,563

6 Debtors

2022	2021	£	£
Gift Aid debtor		1,713	2,344
Cyclescheme Loan		-	400
Other debtor		97	1,473

<u>1,810</u>	<u>4,217</u>
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Notes forming part of the financial statements for the period ended 31 March 2022 (Continued)

7 Creditors: amounts falling due within one year

2022	2021	£	£
Tax, National Insurance and Pension		1,120	1,111
Expense creditors and accruals		1,535	7,132
		<u>2,655</u>	<u>8,243</u>

11 Statement of Funds

	Fund balances at 31 March 2021	Incoming resources	Resource s expended	Transfers	Fund balances at 31 March 2022
	£	£	£		£
<i>Restricted Funds</i>					
Gifts	1,000	12,019	10,574	-	2,445
	<u>1,000</u>	<u>12,019</u>	<u>10,574</u>	<u>-</u>	<u>2,445</u>

Purposes of Restricted Funds:

Gift Fund represents donations received to be passed on to other organisations or for particular church projects.

12 Covid 19

Church activity during the year was impacted by the pandemic but began to return to pre pandemic activity in the first half of the year. Income and expenditure patterns were not completely as expected however the finances of the church were not adversely impacted over the period of the pandemic.

Notes forming part of the financial statements for the period ended 31 March 2022 (*Continued*)

13 Limited liability

The charitable company has no share capital but is limited by guarantee. The members under the memorandum and articles of association each undertake to contribute to the assets of the charitable company, in the event of it being wound up, with each members liability limited to £10.

Southgate Church
Bury St Edmunds Suffolk
(a company limited by guarantee)

Annual Report and Financial
Statements

for the period ended 31 March 2022

Charity Number: 1115737

Company registration number:
05815695

Annual report and financial statements for the period ended 31 March 2022

Contents

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2	Reference and administrative details
3	Report of the trustees
8	Independent Examiner's report
9	Statement of financial activities

Southgate Church Bury St Edmunds Suffolk

10	Balance sheet
11	Notes to the financial statements

Southgate Church Bury St Edmunds Suffolk

Reference and administrative details

Trustees:

Robert Jones - Chair
James C Harrington (Resigned 11/21)
Terry Ball (Appointed 11/21)
Adrian Lingwood
Peter Maddock
Helen Moore (Appointed 03/22)
Shaun Richardson (Resigned 09/21)
Susan Strachan
David Wakeford (Churches Together in Bury St Edmunds and District)
Roger Whomes (Resigned 03/22)
Philip Lloyd-Jones (St Mary's with St Peters)

Secretary to the Trustees:

Terry Ball

Registered office:

Southgate Community Centre, Caie Walk, Bury St Edmunds, Suffolk IP33 2PJ
Tel: (01284) 703705

Registered Charity number: 1115737

Registered Company number: 05815695

Reporting Accountant

Andrew Prentice Partnership 5, Market Place, Stowmarket, Suffolk IP14 1DT

Bankers

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

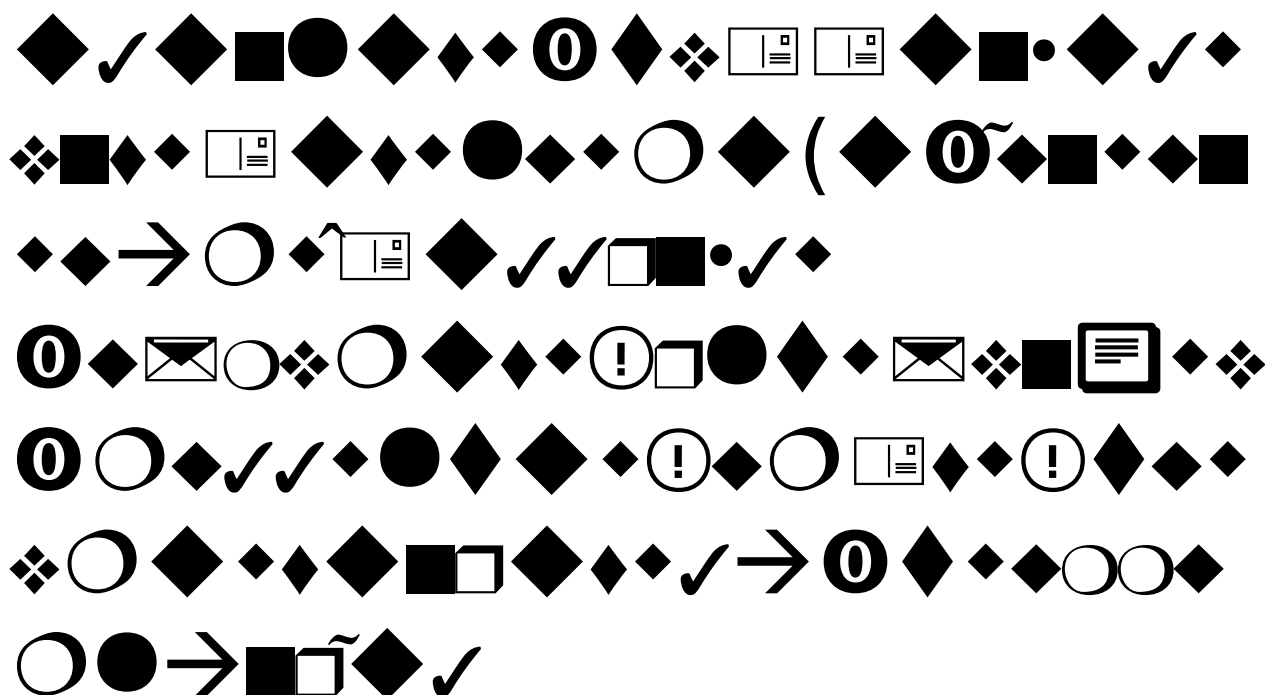
Solicitors

Ellisons, 83-84 Guildhall Street, Bury St Edmunds, IP33 1LN

Report of the trustees for the period ended 31 March 2022

[illegible]

Southgate Church Bury St Edmunds Suffolk



Review of April 2021 to March 2022

Following the lifting of lockdown regulations, the Church resumed in-person worship in July with the full range of activities progressively returning from September. These included Coffee Stop on Monday mornings; Friendship Group for older people twice monthly and a Thursday evening, monthly. House Groups resumed meeting on alternate weeks with about 56 people attending, as did the corporate prayer meeting. Women's Groups, the use of Zoom and other electronic means of communication had proved to be highly effective and resulted in a number of new people joining in activities.

Rev Mike Simm joined us as our new minister at the end of April with his induction and licensing service taking place online. He is an ordained Anglican priest but with extensive experience of another ecumenical church in Norfolk. There is now a full leadership team in his support which meets monthly and weekly for prayer. Church members meet four times a year.

Two Alpha courses were held - one for potential new Christians, and one for established church members. More are planned.

A comprehensive range of Christmas activities was presented including carol singing in the local pub.

We are seeking to be more generous as a Church by increasing our monthly tithe to 12.5% of gross income, as well as establishing a community (pastoral) fund to relieve hardship by granting cash gifts to deal with particular situations. Members of the congregation make regular or one-off gifts to the fund.

A project to upgrade the Church Centre commenced at the end of the year to make it a more uplifting environment for the groups that use it, as well as a more inspiring place for worship. Its completion will be reported in next year's document.

Southgate Church Bury St Edmunds Suffolk

Safeguarding has been under particular review. The church had to adopt the approach of the local Anglican Diocese – concentrating on *Promoting a Safer Church and Safer Recruitment*. All church members are being encouraged to undertake basic awareness training online, the issue is on the agenda now of all meetings of leadership team, trustees and members.

Family and Community work

Whilst Covid 19 has had a significant impact over the past year, the Family and Community Ministry of Southgate Church has changed and adapted so it can continue to best meet the needs of families in the church and in the local community.

We have made use of the online platform Zoom which enabled us to not only maintain relationships with children and families but also to grow and develop them through this testing time.

We have made the most of the great outdoors and have hosted four community events to celebrate Easter and Christmas, we offered an alternative to Hallowe'en on 31st October and we also honoured the fallen with a Remembrance display which people of all ages worked on together.

The toddler group have made the most of the local park for outdoor activities, and the two youth groups too.

Our children's ministry team were delighted to be part of a Churches Together Summer Celebration which took place in the town's historic Abbey Gardens.

Report of the trustees for the period ended 31 March 2022

Also during the summer holidays, we were able to run our week long children's Holiday Club which saw over 36 children from the local community having a week of fun, games, crafts, songs and bible teaching. A wonderful team of volunteers worked together to ensure a good and safe time was had by all.

We have been delighted to host four Messy Church events throughout the year, one being online and three when we were able to meet in person again.

It was good to celebrate Christmas as a community and we were able to host two family events as well as a Carol Service in the local pub.

So despite a year of uncertainty, the work of Southgate Church has continued to flourish.

Objects and Activities

The Church is a registered charity and its objective is to advance the principles, teaching and practices of the Christian faith for the benefit of the public in particular, but not exclusively, in the Southgate area of Bury St Edmunds, Suffolk.

Southgate Church Bury St Edmunds Suffolk

Southgate Church affirms its mission: “to Glorify God in Church, Community and World, through worship, prayer, discipleship, fellowship, service and mission”.

The Church as a charity provided public benefit activities in the following ways:

- Regular and accessible opportunities for Christian worship for all;
- A wide range of social and educational activities for people of all ages;
- Pastoral and social support to individuals and families;
- Activities in local schools and contributions to the curriculum;
- Encouraging young people to help in activities and develop new skills such as using the sound system;
- The giving of tithes and other financial grants to charities and community groups at home and abroad;
- Promotion of leisure and educational opportunities for the whole community through events which are open to the community as well as the Church’s involvement in and help at events with the Southgate Community Partnership;
- Activities for young people, elderly and other age ranges and interest groups;
- Use of the Church premises for activities including a regular weekly coffee morning.
- Supporting local charities and needs in the local area and Bury St. Edmunds;
- Recognised as a ‘Home for Good’ Church via the local partner charity, Transforming Futures - Suffolk.

The Church’s premises are attached to the Southgate Community Centre and the Church office is also situated there. The Church maintains close links with the Community Centre and the local community.

Southgate Church serves the area included in the Southgate ward of St Edmundsbury Borough Council. Information on our activities is published in a monthly publication ‘Southgate Directory’ which is delivered to every address in the catchment area.

Report of the trustees for the period ended 31 March 2022

Financial Review

There was a deficit of **£27,321** for the period as opposed to a surplus of **£792** in the previous year. Our new minister Mike started his ministry with us in April 2022 which meant that the church house let came to an end during the previous February and the monthly stipend to the Church of England began from April, these were the two main changes to our income and expenditure pattern compared to the previous years and drove the change from a surplus to a deficit. Income during the year was some £35,000 higher than budgeted and was driven by increased income from donors and an increase in restricted gifts. A number of appeals were made during the year to which the church membership responded extremely generously meaning that both restricted income and expenditure were significantly higher than in recent years. A Community Fund was also set up to enable the church to respond to specific financial

Southgate Church Bury St Edmunds Suffolk

needs as and when they arise. Expenditure was higher by a little over £15,000 but this was mainly due to the disbursement of the aforementioned Restricted gifts as generally other areas were underspent such as Ministry, Church Groups and Clubs, Community Centre Occupancy Costs and Fellowship Activities. The regular and faithful ongoing financial support of the congregation has continued and this was at an increased level compared to recent years, the majority of this through tax efficient means. Expenditure was well controlled during the year and net expenditure was some £19,000 lower than expected. The charity's policy of keeping three month's running costs in reserves has been more than maintained with net current assets at the end of the period being **£135,348**.

Structure, Governance and Management

Southgate Church is foremost a fellowship of individuals who believe that God is living and his son, the Lord Jesus Christ exemplified God's life for us by dying in our place so that we may be restored to a real, living relationship with our God.

In legal terms, the Church is a company limited by guarantee incorporated on 12th May 2006 and was registered as a charity on 9th August 2006. The governance principles of the Church are set out in the Articles which are registered with both Companies House and the Charity Commission. The Articles were amended on 17th October 2018 and on 11th September 2019. The latter amendment provides for the Minister of the Church to be eligible to become a trustee if he opts to do so. Those amendments also included additional safeguards for the governance of the Church.

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- Signed by: Date:
- Chair of Trustee

- To retain its Christian ecumenical character, the Articles allow certain vacancies to be filled by drawing upon
- nominations from Churches Together in Bury St Edmunds & District and in other ways.
-
- The ecumenical nature of the Church is overseen by a Local Advisory Group (LAG) comprised of a representative
- from each of the three last listed denominations

above. The LAG may provide advice to the Minister and the

- Trustees/Church. The LAG has agreed that should the denominations above not be able to find a nominee to be a
- Trustee then the Trustees of Southgate Church could fill such a vacancy by electing a Trustee from the members of
- Southgate Church and/or from Churches Together in Bury St Edmunds. This is reflected in the amended

- governance documents.
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- The Church Leadership Team consists of the Minister and up to three members elected to the Team. To help with
- the work of the Church, several committees, known as teams or groups, have been established formally. The Annual
- General Meeting is held usually in September.
- The Trustees regularly review the potential major

risks to which the charity may be exposed and, if appropriate,

- establish policies, systems or procedures to manage those risks. For example, the Safeguarding Policy and
 - Procedure is reviewed annually and training is kept under review. One Trustee is designated to keep a watching
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- D

Southgate Church Bury St Edmunds Suffolk

Report of the trustees for the period ended 31 March 2022

To retain its Christian ecumenical character, the Articles allow certain vacancies to be filled by drawing upon nominations from Churches Together in Bury St Edmunds & District and in other ways.

The ecumenical nature of the Church is overseen by a Local Advisory Group (LAG) comprised of a representative from each of the three last listed denominations above. The LAG may provide advice to the Minister and the Trustees/Church. The LAG has agreed that should the denominations above not be able to find a nominee to be a Trustee then the Trustees of Southgate Church could fill such a vacancy by electing a Trustee from the members of Southgate Church and/or from Churches Together in Bury St Edmunds. This is reflected in the amended governance documents.

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Signed by:
2022

Date:

Robert Jones-Chair of Trustees of Southgate Church, Bury St. Edmunds, Suffolk

Report of the trustees for the period ended 31 March 2022

Trustees' Responsibilities in Relation to the Financial Statements

Company law requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on
behalf by

2022 and signed on their

Robert Jones
Chair of the Trustees of Southgate Church, Bury St. Edmunds, Suffolk

Southgate Church Bury St Edmunds Suffolk

Independent Examiner's Report to the Trustees of Southgate Church

I report on the accounts of the Southgate Church for the year ended 31 March 2021, which are set out on pages 9 to 17.

Respective responsibilities of trustees and examiner

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5) (b) of the 2011 Act).

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts did not accord with the accounting records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Andrew Prentice Partnership

Statement of Financial Activities for the period ended 31 March 2022

	Not e	Unrestricte d Funds £	Restrict ed Funds £	Total Funds 2022 £	Total Funds 2021 £
Income from:					
Donations	2	80,981	12,019	93,000	71,326
Charitable activities	3	11,491	-	11,491	12,219
Investment income		1,557	-	1,557	2,005
Total incoming resources		94,029	12,019	106,048	85,550
Resources expended					
Charitable activities					
Charitable activities	4	122,002	10,574	132,576	83,931
Governance costs	6	793	-	793	827
Total resources expended		122,795	10,574	133,369	84,758
Net incoming/(outgoing) resources before transfers		(28,766)	1,445	(27,321)	792
Transfers					
Gross transfers between funds - in		-	-	-	-
Gross transfers between funds - out		-	-	-	-
Net incoming/(outgoing) resources for the year		(28,766)	1,445	(27,321)	792
Fund balances at 1 April 2021		397,163	1,000	398,163	397,371
Fund balances at 31 March 2022		368,397	2,445	370,842	398,163

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities. An analysis by fund of the comparative figures for 2021 is shown in note 2.

Balance sheet at 31 March 2022

	Note	£	2022 £	£	2021 £
Fixed assets					
Tangible assets	8		235,494		237,563
Current assets					
Debtors and prepayments	9	1,810		4,217	
Cash at bank and in hand		136,193		164,626	
					
		138,003		168,843	
Creditors amounts falling due within one year (2,655)					
Net current assets				(8,243)	160,600
			135,348		
Net assets					
Funds			370,842		398,163
Unrestricted					
Restricted					
Total Reserves	11		368,397		397,163
			2,445		1,000
					
			370,842		398,163

In approving these financial statements as trustees of the charitable company we hereby confirm:

- the company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.
- the members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- the directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and preparation of accounts.
- these accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

**The financial statements were approved by the Board on
and signed on its behalf by**

2022

Robert Jones
Trustee

The notes on pages 11 to 17 form part of these financial statements.

**Notes forming part of the financial statements for the period ended 31 March
2022**

1 Accounting policies

These financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Charities Act 2011.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

Income

Income is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Expenditure

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to that category.

Costs of activities in furtherance of the charity's objectives include staff costs. Support costs are those costs incurred indirectly in support of expenditure on the objects of the charity and include the costs of running the office and administration.

Governance costs are those incurred in connection with compliance with constitutional and statutory requirements.

Tangible fixed assets

The cost of tangible fixed assets is written off over their expected useful economic lives, on a straight line basis, as follows:

Freehold buildings	- over 50 years
Church Centre ramp	- over 20 years
Office and computer equipment	- over 5 years

Taxation

The charity is not liable to tax on its activities for the period.

Fund accounting

Funds held by the charity are:

- (a) Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- (b) Designated funds - comprise unrestricted funds that have been set aside by the trustees for particular purposes.

Notes forming part of the financial statements for the period ended 31 March 2022 (Continued)

- (c) Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions apply when specified by the donor or when funds are raised for particular restricted purposes.

2 Income Resources

	Unrestrict ed Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Gift Aid - General	56,492		56,492	53,110
Legacy	-		-	500
Gift Aid - Envelopes	5,995		5,995	-
Gift Aid - Youth	-		-	-
Other Collections	2,402		2,402	2,131
Income Tax Recovered	15,492		15,492	11,909
Donations	600		600	2,775
Restricted Gifts		12,019	12,019	901
	80,981	12,019	93,000	71,326

3 Income Resources

Unrestrict ed Funds	Restrict ed Funds	Total Funds 2022	Total Funds 2021
£	£	£	£

Fellowship Activities	1,028	-	1,028	516
Events	7,640	-	7,640	-
Church Groups	1,734	-	1,734	90
Miscellaneous	569	-	569	319
SCP	520	-	520	660
Church House rental income	-	-	-	10,634
	11,491	-	11,491	12,219

Notes forming part of the financial statements for the period ended 31 March 2022(Continued)

1 Charitable Activities

	2022	2021
	£	£
<i>Activities relating directly to the work of the church</i>		
Ministry	40,401	10,403
Youth worker	25,077	23,876
Sunday School & Youth work	2,457	1,728
Flowers, Libraries & Gifts	549	117
Church & Community Centre Occupancy costs	5,505	3,079
Church Centre Maintenance	3,895	553
Church House costs	3,179	902
Church House Maintenance	2,130	13,303
Fellowship activities	2,010	400
Depreciation of Fixed Assets	5,785	5,504
Mission & Training	324	27
Tithes	7,850	9,200
Events	7,640	-
Communications	2,303	1,568
Specific Gifts	10,574	401
	119,679	71,061
<i>Support costs allocated to activities</i>		
Staff costs	10,025	9,552
Telephone & Internet	308	404
Insurance	486	406
Postage & Stationery	200	485
Photocopier	679	589
Subscriptions	894	1,185
Mileage	27	-
Payroll Administration	180	180
Bank charges	98	69
	12,897	12,870
Total cost of Charitable Activities	132,576	83,931

Notes forming part of the financial statements for the period ended 31 March 2022(Continued)

2 Staff costs

	2022 £	2021 £
Wages and salaries	32,875	31,398
Social security costs	-	-
Pension costs	1,619	1,570
	<u>34,494</u>	<u>32,968</u>

The charity employed 2 staff during the period. No employee received emoluments of over £60,000.

3 Governance costs

	2021 £	2020 £
Reporting accountant's & independent examiner fees	780	814
Legal and professional fees	13	13
	<u>793</u>	<u>827</u>

4 Trustees remuneration and related party transactions

The trustees did not receive any remuneration or reimbursement of expenses from the charity during the period.

Notes forming part of the financial statements for the period ended 31 March 2022 (Continued)

5 Tangible fixed assets

	Freehold Property	Office and compute r equipme nt	Total
	£	£	£
<i>Cost</i>			
At 1 April 2021	288,649	29,536	318,185
Additions		3,715	3,715
Disposals			
At 31 March 2022	288,649	33,251	321,900
<i>Depreciation</i>			
At 1 April 2021	60,807	19,814	80,621
Charge for the period	3,870	1,915	5,785
Disposals	-	-	-
At 31 March 2022	64,677	21,729	86,406
<i>Net book value</i>			
At 31 March 2022	223,972	11,522	235,494
At 31 March 2021			227,842
9,721			237,563

6 Debtors

2022	2021		
		£	£
Gift Aid debtor		1,713	2,344
Cyclescheme Loan		-	400
Other debtor		97	1,473

<u>1,810</u>	<u>4,217</u>
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Notes forming part of the financial statements for the period ended 31 March 2022 (Continued)

7 Creditors: amounts falling due within one year

2022	2021	£	£
Tax, National Insurance and Pension		1,120	1,111
Expense creditors and accruals		1,535	7,132
		<u>2,655</u>	<u>8,243</u>

11 Statement of Funds

	Fund balances at 31 March 2021	Incoming resources	Resource s expended	Transfers	Fund balances at 31 March 2022
	£	£	£		£
<i>Restricted Funds</i>					
Gifts	1,000	12,019	10,574	-	2,445
	<u>1,000</u>	<u>12,019</u>	<u>10,574</u>	<u>-</u>	<u>2,445</u>

Purposes of Restricted Funds:

Gift Fund represents donations received to be passed on to other organisations or for particular church projects.

12 Covid 19

Church activity during the year was impacted by the pandemic but began to return to pre pandemic activity in the first half of the year. Income and expenditure patterns were not completely as expected however the finances of the church were not adversely impacted over the period of the pandemic.

Notes forming part of the financial statements for the period ended 31 March 2022 (*Continued*)

13 Limited liability

The charitable company has no share capital but is limited by guarantee. The members under the memorandum and articles of association each undertake to contribute to the assets of the charitable company, in the event of it being wound up, with each members liability limited to £10.

SOUTHGATE CHURCH BURY ST EDMUNDS SUFFOLK

England & Wales - Charity number 1115737

Accounts

Southgate Church
Bury St Edmunds Suffolk
(a company limited by guarantee)

Annual Report and Financial Statements
for the period ended 31 March 2021

Charity Number: 1115737

Company registration number: 05815695

Southgate Church Bury St Edmunds Suffolk

Annual report and financial statements for the period ended 31 March 2021

Contents

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3	Report of the trustees
8	Independent Examiner's report
9	Statement of financial activities
10	Balance sheet
11	Notes to the financial statements

Southgate Church Bury St Edmunds Suffolk

Reference and administrative details

Trustees:

Dr Stuart Lowe (Chair, Resigned 09/02/21)
James C Harrington
Robert Jones (Chair from 09/02/21)
Adrian Lingwood
Peter Maddock
Helen Moore (Resigned 30/9/20)
Shaun Richardson
Susan Strachan
David Wakeford
Roger Whomes
Philip Lloyd-Jones (Appointed 07/04/21)

Secretary to the Trustees:

J C Harrington

Registered office:

Southgate Community Centre, Caie Walk, Bury St Edmunds, Suffolk IP33 2PJ
Tel: (01284) 703705

Registered Charity number: 1115737

Registered Company number: 05815695

Reporting Accountant

Andrew Prentice Partnership 5, Market Place, Stowmarket, Suffolk IP14 1DT

Bankers

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

Solicitors

Gross & Co, 83-84 Guildhall Street, Bury St Edmunds, IP33 1LN

Southgate Church Bury St Edmunds Suffolk

Report of the trustees for the period ended 31 March 2021

The trustees present their report and accounts for the period ended 31 March 2021.

As for many people, the year has been one of adaption to trying circumstances and learning new ways of maintaining fellowship with each other and fulfilling our charitable objects and duties to serve others as per the example of the Lord Jesus Christ. It presented challenges and led to reflection on our blessings compared with many across the world who are denied such opportunities.

Review of April 2020 to March 2021

Although we could not meet in person, we are very grateful to those within the church community who used their gifts and abilities to enable us to use Zoom and other technology to meet on line and hence at least see, hear and speak to others. In this way, we were able to continue with our Sunday Morning Worship and Teaching and even have time after services for a chat with each other over a self-made drink and in some instances a cake or two. When permitted, we have trialled a few live services with restricted numbers attending but are looking forward to all meeting regularly and safely together in the coming months. We have been mulling over maintaining on line services etc. so that those who are unable to go to the Church's premises are not left out of fellowship. The Church building adjoins the Southgate Community Centre with whom we have close links and the Church office is also situated there.

Using Zoom we were able to continue to hold mid-week prayer meetings and Bible studies. Some house groups were able to meet in a member's garden to study the bible and pray for individuals, the local community as well as national and international needs. We are also grateful to many members who led our services and also to the guest preachers. Many of the latter came from other churches as we were without a Minister throughout the year. Through prayer and the help of our denominational partners, as of 18th April this year, Rev Mike Simm and Sarah, his wife came to join our fellowship and community. More about that in next year's report!

Adapting to New Ways

One challenge was how to keep in touch with those who were isolating or preferred not to go out or not to appear on line. The elderly and ill were particularly of concern so to help to keep in touch with the Church community, a telephone network was set up to see how individuals were coping and to provide practical help, if permitted. With some help from family or church members, some were able to master a device to join in on line and others found the telephone network reassuring.

Another challenge was how could we continue to provide activities and teaching for the young people and others? That question soon gained an answer from Alison, our Family and Community Support Worker, with the help of many volunteers from the Church and some surprise guests. Meetings and activities were adapted to allow on line participation by youngsters and adults. Examples are:

- The popular annual Holiday Club went on line with special guest appearances of the famous puppets, courtesy of their puppet masters and video technicians, during August to entertain all - including the adults. A small anonymous team made that practicable - after all the stars were the puppets;
- Two Messy Church events were held to which children and their parents or carers were invited both to enjoy the entertainment, to snack and meet new friends – the adults, not just the children, enjoyed the puppets and activities;
- To keep in touch with the toddlers and 'mums' or 'dads', on line meetings were arranged;
- The area outside the Church building became a welcome space to hold events such as the Light Garden as an alternative to Halloween; the Community Christmas Light Trail and the Easter Egg trail but the latter may have been in 'this financial year' so forgive us if it appears in our next report.

Southgate Church Bury St Edmunds Suffolk

Report of the trustees for the period ended 31 March 2021

- The majority if not all of the youth and children's groups were maintained on line and much behind the scenes work to send out weekly letters/teaching and craft packs and the occasional snack packs as well as hosting the meetings on Zoom. Even the Bibles and Burgers meeting continued by innovation.
- We hear that some mums and dads also liked the crafts and the goodie bag that the volunteers delivered to the youngsters' homes.

If you want to know what is on or watch some of our services or events click on this link [go to our website](https://www.southgatechurch.org.uk/) - or type into your browser <https://www.southgatechurch.org.uk/>

An Annual Report without data may disappoint some – so how about these statistics. Keeping the youth and children's meetings going meant that the following could join in:

- ❖ 25 children in SPOTS, 10 in Youth Club, 16 in Liquid, 38 in Sunday Club and 10 in Bibles and Burgers;
- ❖ A grand total of 366 packs each month!

So a big thanks to all those who volunteered their skills and time in many different ways to maintain the work and help of the Church whether through leading services, preaching, zooming, leading prayer and Bible studies; youth and children's activities, keeping the wheels going via admin and office work, maintenance, telephone network or being on the Leadership Team or a Trustee.



One learning point for us was not to assume that everyone would wish to appear on screen plus some do not have access to WI-FI and/or a device to view an on line activity. Fortunately, some had been shown how to use their devices by a relative or a member of the Church. It was also good to see new individuals joining in regularly with some on line events. Hence, as we move forward, we shall consider how we can meet the needs to meet together in person and also the need to maintain an on-line access.

Letting Go

The pandemic meant that some activities had to stop temporarily as it was not easy to find alternative ways. Examples are: the weekly coffee morning which was very popular but may feature again! The annual toy service could not be held within the regulations which was disappointing as the gifts from the Church are presented to a charity, the Ormiston Families Trust, to wrap up for prisoners to give to their children and preserve that important link between families. Our large community events were also not appropriate for social distancing requirements. Some of our members volunteer at the hospital or with Town Pastors or other charities; several were not able to help in the same way and remote working was not a practicable solution. I have not listed all the activities and events that were affected adversely. Even so, we look forward to continuing and re-forging our links and help in the coming months provided we are all sensible and continue to maintain the precautions to prevent the spread of the virus.

Stuart, a Trustee for over 7 years and also the Chair of Trustees relinquished his role to take on another key role in the Parish Church. Stuart steered us through several key changes and provided wise insight to us.

Southgate Church Bury St Edmunds Suffolk

Report of the trustees for the period ended 31 March 2021

Objects and Activities

The Church is a registered charity and its objective is to advance the principles, teaching and practices of the Christian faith for the benefit of the public in particular, but not exclusively, in the Southgate area of Bury St Edmunds, Suffolk.

Southgate Church affirms its mission: “to Glorify God in Church, Community and World, through worship, prayer, discipleship, fellowship, service and mission”.

The Church as a charity provided public benefit activities in the following ways:

- Regular and accessible opportunities for Christian worship for all;
- A wide range of social and educational activities for people of all ages;
- Pastoral and social support to individuals and families;
- Activities in local schools and contributions to the curriculum;
- Encouraging young people to help in activities and develop new skills such as using the sound system;
- The giving of tithes and other financial grants to charities and community groups at home and abroad;
- Promotion of leisure and educational opportunities for the whole community through events which are open to the community as well as the Church’s involvement in and help at events with the Southgate Community Partnership;
- Activities for young people, elderly and other age ranges and interest groups;
- Use of the Church premises for activities including a regular weekly coffee morning.
- Supporting local charities and needs in the local area and Bury St. Edmunds;
- Recognised as a ‘Home for Good’ Church via the local partner charity, Transforming Futures - Suffolk.

The Church’s premises are attached to the Southgate Community Centre and the Church office is also situated there. The Church maintains close links with the Community Centre and the local community. Southgate Church serves the area included in the Southgate ward of St Edmundsbury Borough Council. Information on our activities is published in a monthly publication ‘Southgate Directory’ which is delivered to every address in the catchment area.

Southgate Church Bury St Edmunds Suffolk

Report of the trustees for the period ended 31 March 2021

Financial Review

The surplus of **£792** for the period was lower than the previous year's surplus of **£18,962**. Our income was broadly in line with the previous year. The coronavirus pandemic meant that the church did not regularly meet face to face during the year and therefore ad hoc collections were not received nor the associated gift aid. Some donors however switched to paying via the bank. Expenditure was higher by a little under £2,500 as there was significantly more expenditure on church house in readiness for the church's new minister and additional ministry costs but these were offset by reductions in Fellowship costs, church group costs, Flower ministry, Church Centre maintenance and community centre hire all related to the pandemic. The church was without a minister during this and indeed the prior period allowing the Church Manse to be let to tenants thereby gaining an income of £10,634. The regular and faithful ongoing financial support of the congregation has continued albeit at a reduced level compared to recent years, the majority of this through tax efficient means. Expenditure was well controlled during the year and whilst the budget was set prior to the pandemic meaning there were a number of significant variations all of these were directly or indirectly related to the Pandemic. The charity's policy of keeping three month's running costs in reserves has been more than maintained with net current assets at the end of the period being **£160,600**.

Structure, Governance and Management

Southgate Church is foremost a fellowship of individuals who believe that God is living and his son, the Lord Jesus Christ exemplified God's life for us by dying in our place so that we may be restored to a real, living relationship with our God.

In legal terms, the Church is a company limited by guarantee incorporated on 12th May 2006 and was registered as a charity on 9th August 2006. The governance principles of the Church are set out in the Articles which are registered with both Companies House and the Charity Commission. The Articles were amended on 17th October 2018 and on 11th September 2019. The latter amendment provides for the Minister of the Church to be eligible to become a trustee if he opts to do so. Those amendments also included additional safeguards for the governance of the Church.

In the event of the company being wound up Church Members are required to contribute an amount not exceeding £10. That applies also to individuals who were past Members in the last 12 months prior to dissolution.

Southgate Church is a Local Ecumenical Partnership founded by Churches Together in Bury St. Edmunds and District over forty years ago. The founding denominations that signed the Sharing Agreement are the Church of England, the Baptist Church and the United Reformed Church. The Church has a Board of Trustees, the composition of which was amended by special resolution in October 2018 and allows the Church to draw upon the experience and guidance of other denominations. The Trustees meet several times during the year. The Board may comprise up to 12 trustees:

- Southgate Church - up to 8 members inclusive of the Minister and the Leadership Team, the Honorary Treasurer and the Secretary;
- St Mary's with St Peter's, the Parish Church - 1 nominated from the Parochial Church Council;
- The Diocese of St Edmundsbury and Ipswich - 1 nomination;
- The Eastern Baptist Association - 1 nomination;
- The Eastern Synod of the United Reformed Church - 1 nomination.

Southgate Church Bury St Edmunds Suffolk

Report of the trustees for the period ended 31 March 2021

To retain its Christian ecumenical character, the Articles allow certain vacancies to be filled by drawing upon nominations from Churches Together in Bury St Edmunds & District and in other ways.

The ecumenical nature of the Church is overseen by a Local Advisory Group (LAG) comprised of a representative from each of the three last listed denominations above. The LAG may provide advice to the Minister and the Trustees/Church. The LAG has agreed that should the denominations above not be able to find a nominee to be a Trustee then the Trustees of Southgate Church could fill such a vacancy by electing a Trustee from the members of Southgate Church and/or from Churches Together in Bury St Edmunds. This is reflected in the amended governance documents.

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- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 14th September 2021 and signed on their behalf by

R H Jones

Robert Jones
Chair of the Trustees of Southgate Church, Bury St. Edmunds Suffolk

Southgate Church Bury St Edmunds Suffolk

Independent Examiner's Report to the Trustees of Southgate Church

I report on the accounts of the Southgate Church for the year ended 31 March 2021, which are set out on pages 9 to 17.

Respective responsibilities of trustees and examiner

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5) (b) of the 2011 Act.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts did not accord with the accounting records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Andrew Prentice FFA

22nd September 2021

Andrew M Prentice FFA
Andrew Prentice Partnership

Southgate Church Bury St Edmunds Suffolk

Statement of Financial Activities for the period ended 31 March 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Income from:					
Donations	2	70,425	901	71,326	72,619
Charitable activities	3	12,219	-	12,219	26,362
Investment income		2,005	-	2,005	2,146
Total incoming resources		84,649	901	85,550	101,127
Resources expended					
Charitable activities					
Charitable activities	4	83,530	401	83,931	81,484
Governance costs	6	827	-	827	681
Total resources expended		84,357	401	84,758	82,165
Net incoming/(outgoing) resources before transfers		292	500	792	18,962
Transfers					
Gross transfers between funds - in		-	-	-	3,250
Gross transfers between funds - out		-	-	-	(3,250)
Net incoming/(outgoing) resources for the year		292	500	792	18,962
Fund balances at 1 April 2020		396,871	500	397,371	378,409
Fund balances at 31 March 2020		397,163	1,000	398,163	397,371

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities. An analysis by fund of the comparative figures for 2020 is shown in note 2.

Southgate Church Bury St Edmunds Suffolk

Balance sheet at 31 March 2021

	Note	£	2021 £	£	2020 £
Fixed assets					
Tangible assets	8		237,563		241,993
Current assets					
Debtors and prepayments	9	4,217		1,933	
Cash at bank and in hand		164,626		155,863	
					
		168,843		157,796	
Creditors amounts falling due within one year	10	(8,243)		(2,418)	
					
Net current assets			160,600		155,378
					
Net assets			398,163		397,371
					
Funds					
Unrestricted			397,163		396,871
Restricted			1,000		500
					
Total Reserves	11		398,163		397,371

In approving these financial statements as trustees of the charitable company we hereby confirm:

- the company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.
- the members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- the directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and preparation of accounts.
- these accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board on **14 September 2021** and signed on its behalf by

R H Jones

Robert Jones
Trustee

The notes on pages 11 to 17 form part of these financial statements.

Southgate Church Bury St Edmunds Suffolk

Notes forming part of the financial statements for the period ended 31 March 2021

1 Accounting policies

These financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Charities Act 2011.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

Income

Income is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Expenditure

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to that category.

Costs of activities in furtherance of the charity's objectives include staff costs. Support costs are those costs incurred indirectly in support of expenditure on the objects of the charity and include the costs of running the office and administration.

Governance costs are those incurred in connection with compliance with constitutional and statutory requirements.

Tangible fixed assets

The cost of tangible fixed assets is written off over their expected useful economic lives, on a straight line basis, as follows:

Freehold buildings	- over 50 years
Church Centre ramp	- over 20 years
Office and computer equipment	- over 5 years

Taxation

The charity is not liable to tax on its activities for the period.

Fund accounting

Funds held by the charity are:

- (a) Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- (b) Designated funds – comprise unrestricted funds that have been set aside by the trustees for particular purposes.
- (c) Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions apply when specified by the donor or when funds are raised for particular restricted purposes.

Southgate Church Bury St Edmunds Suffolk

Notes forming part of the financial statements for the period ended 31 March 2021 *(Continued)*

2 Income Resources

	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
Gift Aid – General	53,110		53,110	44,422
Legacy	500		500	2,500
Gift Aid – Envelopes	-		-	5,085
Gift Aid – Youth	-		-	-
Other Collections	2,131		2,131	3,238
Income Tax Recovered	11,909		11,909	13,476
Donations	2,775		2,775	900
Restricted Gifts		901	901	2,998
	<u>70,425</u>	<u>901</u>	<u>71,326</u>	<u>72,619</u>

3 Income Resources

	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
Fellowship Activities	516	-	516	5,729
Church Groups	90	-	90	4,459
Miscellaneous	319	-	319	164
SCP	660	-	660	660
Church House rental income	10,634	-	10,634	15,350
	<u>12,219</u>	<u>-</u>	<u>12,219</u>	<u>26,362</u>

Southgate Church Bury St Edmunds Suffolk

Notes forming part of the financial statements for the period ended 31 March 2021(*Continued*)

4 Charitable Activities

	2021	2020
	£	£
<i>Activities relating directly to the work of the church</i>		
Ministry	10,403	4,466
Youth worker	23,876	23,957
Sunday School & Youth work	1,728	3,860
Flowers, Libraries & Gifts	117	712
Church & Community Centre Occupancy costs	3,079	6,644
Church Centre Maintenance	553	2,445
Church House costs	902	342
Church House Maintenance	13,303	3,174
Fellowship activities	400	6,576
Depreciation of Fixed Assets	5,504	5,577
Mission & Training	27	157
Tithes	9,200	9,140
Events	-	-
Communications	1,568	667
Specific Gifts	401	1,472
	<u>71,061</u>	<u>69,189</u>
<i>Support costs allocated to activities</i>		
Staff costs	9,552	9,523
Telephone & Internet	404	460
Insurance	406	427
Postage & Stationery	485	341
Photocopier	589	431
Subscriptions	1,185	863
Computer costs	-	5
Payroll Administration	180	180
Bank charges	69	65
	<u>12,870</u>	<u>12,295</u>
Total cost of Charitable Activities	<u><u>83,931</u></u>	<u><u>81,484</u></u>

Southgate Church Bury St Edmunds Suffolk

Notes forming part of the financial statements for the period ended 31 March 2021 *(Continued)*

5 Staff costs

	2021 £	2020 £
Wages and salaries	31,398	31,398
Social security costs	-	-
Pension costs	1,570	1,570
	<u>32,968</u>	<u>32,968</u>

The charity employed 2 staff during the period. No employee received emoluments of over £60,000.

6 Governance costs

	2021 £	2020 £
Reporting accountant's & independent examiner fees	814	668
Legal and professional fees	13	13
	<u>827</u>	<u>681</u>

7 Trustees remuneration and related party transactions

The trustees did not receive any remuneration or reimbursement of expenses from the charity during the period.

Southgate Church Bury St Edmunds Suffolk

Notes forming part of the financial statements for the period ended 31 March 2021 (*Continued*)

8 Tangible fixed assets

	Freehold Property	Office and computer equipment	Total
	£	£	£
<i>Cost</i>			
At 1 April 2020	288,649	28,462	317,111
Additions		1,074	1,074
Disposals			
At 31 March 2021	288,649	29,536	318,185
<i>Depreciation</i>			
At 1 April 2020	56,937	18,181	75,118
Charge for the period	3,870	1,634	5,504
Disposals	-	-	-
At 31 March 2020	60,807	19,815	80,622
<i>Net book value</i>			
At 31 March 2021	227,842	9,721	237,563
At 31 March 2020	231,712	10,280	241,993

9 Debtors

	2021 £	2020 £
Gift Aid debtor	2,344	1,754
Cyclescheme Loan	400	-
Other debtor	1,473	179
	4,217	1,933

Southgate Church Bury St Edmunds Suffolk

Notes forming part of the financial statements for the period ended 31 March 2021 *(Continued)*

10 Creditors: amounts falling due within one year

	2021 £	2020 £
Tax, National Insurance and Pension	1,111	1,144
Expense creditors and accruals	7,132	1,274
	8,243	2,418

11 Statement of Funds

	Fund balances at 31 March 2020 £	Incoming resources £	Resources expended £	Transfers	Fund balances at 31 March 2021 £
<i>Restricted Funds</i>					
Gifts	500	901	401	-	1,000
	500	901	401	-	1,000

Purposes of Restricted Funds:

Gift Fund represents donations received to be passed on to other organisations or for particular church projects.

12 Covid 19

Church activity during the year was impacted by the pandemic and both income and expenditure were not as expected though in truth the financial impact in the end was not as significant as originally feared. Whilst the early part of 2021/22 will continue to be affected as the pandemic continues there is an expectation that the church will reopen with face to face services in the summer and a return to some degree of normality and back to pre-covid operations but this is dependent on the Governments road map to recovery coming to fruition at the expected time.

Southgate Church Bury St Edmunds Suffolk

Notes forming part of the financial statements for the period ended 31 March 2021 *(Continued)*

13 Limited liability

The charitable company has no share capital but is limited by guarantee. The members under the memorandum and articles of association each undertake to contribute to the assets of the charitable company, in the event of it being wound up, with each members liability limited to £10.