



Trustees' Annual Report for the period

Period start date			Period end date		
From	01	09	To	31	08
		2024			2025

Section A Reference and administration details

Charity name Oatlands Infant School Parent Teacher Association

Other names charity is known by Oatlands Infant School PTA

Registered charity number (if any) 1115686

Charity's principal address Oatlands Infant School

Hookstone Road

Harrogate

Postcode HG2 8BT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ruth Mate	Chair		
2	Catherine Marsh	Treasurer		
3	Emilia Mattheson	Vice Chair	Appointed 01.09.25, after period being reviewed	
4	Charlotte Anderson	Previous Chair	Left since year end of this period	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Christopher Harrison	Appointed 23.03.26, after period being reviewed
Katherine Storton	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Volunteers then appointed at meetings

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Governance

The Trustees met regularly throughout the year to ensure that the PTA operated in accordance with its constitution and governing policies. Trustees are recruited on a voluntary basis.

The Trustees monitored:

- Compliance with PTA rules and procedures
- Financial management and internal controls
- Proper use of funds for approved purposes
- Risk management

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Objectives

The PTA exists to support the education of pupils at Oatlands Infants School through fundraising, community engagement, and the provision of resources and activities that enhance the school experience.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Activities During the Year

During the reporting period, the PTA organized and supported a variety of activities, including:

- Christmas and Summer School Fair
- Quiz night
- Wreath Making
- Sponsored Park Run
- Cake Sales
- Ball
- Tea Towel sales
- School discos

These activities helped strengthen relationships between parents, teachers, and the school community while raising funds to support school initiatives.

The trustees confirm that they have had regard to the Charity Commission's guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year**Financial Summary**

- Opening Balance: £6,083
- Total Income: £31,385
- Total Expenditure: £20,680 (including £10,297 paid to school for its objectives of supporting the children).
- Closing Balance: £16,789 (Cash Funds held at Bank)

The PTA has been able to fund over £10k to the school to benefit pupils and their learning experience and enrichment.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity maintains cash reserves in line with upcoming events to ensure it always can fund future event planning. There is no risk foreseen here as the charity does not plan to purchase what it does not have the current funds for.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Looking Ahead

The Trustees encourage continued support for PTA activities and fundraising efforts. The financial position of the PTA remains stable and provides a sound foundation for future projects benefiting the students and school community.

Conclusion

The Trustees thank all volunteers, parents, teachers, school staff, and committee members for their dedication and contribution throughout the year. Their support has been essential to the success of the PTA and its programs.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

C. Marsh

Full name(s)

Catherine Marsh

Position (eg Secretary, Chair, etc)

Treasurer

Date

29/6/26



CHARITY COMMISSION
FOR ENGLAND AND WALES

Oatlands Infant School Parent Teacher Association

1115686

Receipts and payments accounts

CC16a

For the period
from

01/09/2024

To

31/08/2025

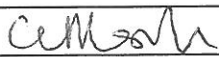
Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Sponsored Park Run	2,645	-	-	2,645	-
Quiz	1,161	-	-	1,161	-
Wreath Making	1,903	-	-	1,903	-
Uniform Sales	641	-	-	641	-
Cake Sales	1,228	-	-	1,228	-
Winter Discos	846	-	-	846	-
Bedtime Stories	921	-	-	921	-
Leavers Disco	366	-	-	366	-
Christmas Fair	6,075	-	-	6,075	-
Elfridges	858	-	-	858	-
Ball	8,312	-	-	8,312	-
Wonderlicious Bars	1,309	-	-	1,309	-
Summer Fair	1,800	-	-	1,800	-
Tea Towels	2,135	-	-	2,135	-
Other Fundraising	1,184	-	-	1,184	-
Sub total (Gross income for AR)	31,385	-	-	31,385	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	31,385	-	-	31,385	-
A3 Payments					
Sponsored Park Run	164	-	-	164	-
Quiz	526	-	-	526	-
Wreath Making	904	-	-	904	-
Uniform Sales	78	-	-	78	-
Cake Sales	31	-	-	31	-
Winter Discos	430	-	-	430	-
Bedtime Stories	0	-	-	-	-
Leavers Disco	535	-	-	535	-
Christmas Fair	3,028	-	-	3,028	-
Elfridges	358	-	-	358	-
Ball	3,909	-	-	3,909	-
Wonderlicious Bars	815	-	-	815	-
Summer Fair	110	-	-	110	-
Tea Towels	73	-	-	73	-
Other Fundraising	652	-	-	652	-
Charitable donations to school	9,067	-	-	9,067	-
	-	-	-	-	-
Sub total	20,680	-	-	20,680	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	20,680	-	-	20,680	-
Net of receipts/(payments)	10,705	-	-	10,705	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	6,084	-	-	6,084	-
Cash funds this year end	16,789	-	-	16,789	-

CCXX R1 accounts (SS)

01/07/2026

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		16,789	-	-
		-	-	-
		-	-	-
	Total cash funds	16,789	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Catherine Marsh	30/6/26	



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

Oatlands Infant School Parent Teacher Association

On accounts for the year
ended

31 August 2025

Charity no
(if any)

1115686

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2025.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

30/06/26

Name:

Natalia Hibbert ACA

Relevant professional
qualification(s) or body
(if any):

Institute of Chartered Accountants England & Wales

Address:

104 Leeds Road, Harrogate, North Yorkshire, HG2 8HB