

SUZANNE'S MINISTRIES

**ANNUAL REPORT AND STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

CHARITY REGISTRATION NUMBER: 1115648

COMPANY REGISTRATION: 05756957

Tove Accountancy Limited
Office 6, Town Hall, 86 Watling Street East, Towcester, Northants NN12 6BS

SUZANNE'S MINISTRIES

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SUZANNE'S MINISTRIES
(A COMPANY LIMITED BY GUARANTEE)

**LEGAL AND ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED 31 DECEMBER 2020**

CHARITY NUMBER	1115648
COMPANY REGISTRATION NUMBER	05756957
START OF FINANCIAL PERIOD	1st January 2020
END OF FINANCIAL PERIOD	31st December 2020
DIRECTORS	S Pillans V Altamura W Pillans E C Woodward J C Woodward
COMPANY SECRETARY	S Pillans
REGISTERED ADDRESS	Standlake Ranch Downs Road Standlake Witney Oxon OX29 7UH
DATE OF INCORPORATION	27th March 2006
GOVERNING DOCUMENT	Memorandum and Articles of Association
BANKERS	Lloyds TSB Bank Ltd
ACCOUNTANTS	Tove Accountancy Ltd Office 6, Town Hall 86 Watling Street East Towcester Northants NN12 6BS

SUZANNE'S MINISTRIES

REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 DECEMBER 2020

Structure, Governance and management:

Governing Document: Memorandum and Articles of Association
Organisational structure

Eric Woodward	Chairman
Pauline Clack	Secretary
Suzanne Pillans	Evangelist

Objectives and Activities

Summary of the objects of the charity as set out in governing document

- a) to advance the Christian faith in the UK, Africa, the Philippines and the rest of the world;
- b) to advance Christian education in the same area
- c) to relieve persons who are in condition of need, hardship, sickness and to relieve distress by support in the same area, (including the support of orphans).

Summary of the main activities in relation to these objects

Equipping men and women with training in the scriptures through Bible Schools and providing bicycles to enable them to reach further into remote areas with the gospel of Christ bringing relief, teaching and hope to the peoples. Holding crusades to bring many to salvation and to integrate them into their local churches. Providing testimony and teaching on DVD and both radio and TV both in the UK and overseas and speaking via telephone link to congregations overseas. We have made the programmes available on Youtube

Achievements and performance

2020 New Zealand. Step Out In Faith New Zealand is now registered in New Zealand. Joy has carried on with building new classrooms for the four growing primary schools, prison ministry in ten prisons and bible school work which is going well. Their Christian education includes vocational training in brickwork and carpentry. A new dormitory to house the orphans is now complete at the vocational centre in Hoima, Uganda.

Bible Schools: The provision of the teaching materials have been made available on the internet for anyone to use in any part of the world.

In 2020 in the UK. The bible schools in West Africa also continue to do well under the supervision of our coordinators in Sierra Leone, Ghana and Nigeria. In 2021 the two classrooms in the third village was completed. The new church /primary school in Sierra Leone was completed as well as a well to provide water for the residents and vegetable growing.

Telephone Ministry: One of the most effective ways of reaching large communities has been via radio broadcasts. Without the time and expense of travelling half way round the world, Suzanne has been able to speak on local and national radio via telephone from the UK. In Sierra Leone in 2016 Suzanne began a new method whereby she would phone the radio station at the same time that our representative in Sierra Leone would phone the same station. This way she could preach the message live on air. It is no longer necessary for anyone to travel to the radio station.

In 2020 the Covid-19 closed the churches in most countries in Africa. Suzanne therefore began the radio church including sharing Holy Communion over radio with those who wanted to join in with their own bread and wine. This has also resulted with people phoning in, who having received Christ as Lord, wish to get baptised in water. This is being followed up.

SUZANNE'S MINISTRIES

REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 DECEMBER 2020

Newsletters: We continue to send out newsletters by email and by post to inform and inspire our partners.

Website: We have continued to improve our website to make it easier to download testimonies and teaching material.

Support Projects: Small business projects help the pastors to become self-sufficient financially. An initial investment enables a small business to be established which provides a small regular income. This income reduces the dependency on grants but more importantly builds a sense of self-worth. In Africa, the economy is growing in many countries so that the grants we were sending were becoming less valuable, but the businesses grow with the economy, effectively making them inflation proof.

Public Benefit The trustees are aware of the requirements of the Charities Act 2011 regarding the reporting of the public benefit of the charity. The trustees recognise that, for the accounting year ending 31st December 2020, the trustees report is required to include such a report. In setting the charity's objectives and planning activities, the trustees and management have given consideration to the Charity Commission's general guidance on public benefit and believe that the charity meets the public benefit requirement.

Financial review

The charity returned a surplus in the year 2020 of £9,313. Overall the income was stable year on year. We do not invest any savings, but spend the income as it comes in to support the work as wisely as possible. Our change of strategy in 2017 from supporting some of the areas where we could no longer verify results and expense claims to increasing our support for key trusted personnel has proven to be beneficial for the workers in the field as well as the effectiveness of the ministry.

SUZANNE'S MINISTRIES

REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 DECEMBER 2020

Statement of Directors' and Trustees' responsibilities:

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the trustees are required to:

- to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).
- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;

The law requires that the trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for the year.

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for the contents of the Trustees' report, and the accountant preparing the accounts has no responsibilities in relation to the Trustees' report.

These accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

Signed on behalf of the Trustees/Directors by


Suzanne Pillans

Date 9.1.2021

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SUZANNE'S MINISTRIES

I report to the charity trustees on my examination of the accounts of Suzanne's Ministries for the year ended 31st December 2020.

Responsibilities and basis of report

As the charity trustees (who are also the directors of the company for the purposes of Company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

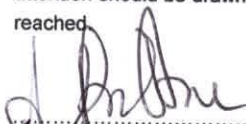
Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145 (5)(b) of the 2011 Act).

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which give me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Angela Parry-Stone

For and on behalf of:

Tove Accountancy Ltd, Office 6, Town Hall, 86 Watling Street East, Towcester, Northants, NN12 6BS

Dated

09.09.2021

SUZANNE'S MINISTRIES
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2020 £	TOTAL 2019 £
INCOME					
Donations	4a	22,257	1,775	24,032	34,810
Charitable activities	4b	3,606	0	3,606	70
Investments	4c	0	0	0	1
Other	4d	0	0	0	0
TOTAL		25,863	1,775	27,638	34,881
EXPENDITURE					
Raising funds	5a	1,525	0	1,525	2,291
Charitable activities	5b	12,066	1,775	13,841	53,283
Other	5c	2,921	0	2,921	1,978
TOTAL		16,512	1,775	18,287	57,553
NET INCOME/ (EXPENDITURE)		9,351	0	9,351	(22,672)
Total funds brought forward		(1,095)	0	(1,095)	21,576
TOTAL FUNDS CARRIED FORWARD		8,256	0	8,256	(1,095)

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 9 to 14 form part of these financial statements.

SUZANNE'S MINISTRIES

BALANCE SHEET AS AT 31ST DECEMBER 2020

	Note	£	31-Dec-20 Total £	£	31-Dec-19 Total £
Fixed assets					
Tangible assets	3		5,806		0
Current assets					
Gift Aid Debtor		915		348	
Cash at bank and in hand		15,198		2,961	
Total Current Assets		<u>16,113</u>		<u>3,309</u>	
Creditors: amounts falling due within one year	7	<u>13,663</u>		<u>4,404</u>	
TOTAL ASSETS less current liabilities			2,450		(1,095)
Creditors: amounts falling due in more than one year	8		0		0
NET ASSETS			<u>8,256</u>		<u>(1,095)</u>
Funds of the Charity					
Restricted Income funds			0		0
Unrestricted funds			8,256		(1,095)
Total Funds			<u>8,256</u>		<u>(1,095)</u>

The company was entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Signed on behalf of the Board of Directors


Suzanne Pillans

Approved by the Board of Directors on

9.9.2021

SUZANNE'S MINISTRIES

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1. BASIS OF PREPARATION

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

These accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

1.2 Going concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

1.3 Change of accounting policy

The accounts present a true and fair view and no changes have been made to the accounting policies adopted.

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS102 SORP).

1.5 Material prior year errors

No material prior year errors have been identified in the reporting period (3.47 FRS102 SORP).

2. ACCOUNTING POLICIES

2.1 Income

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the Directors are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS102 SORP or FRS102.

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Income from interest

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

Investment gains and losses

This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

SUZANNE'S MINISTRIES

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

2.2 Expenditure and liabilities

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

Deferred Income

No material item of deferred income has been included in the accounts.

Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

Tangible fixed assets for use by the charity

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

Fixtures, Fittings & Equipment	10% Straight Line on cost
Computer Equipment	33.3% Straight Line on cost

3. TANGIBLE FIXED ASSETS

	Fixtures, Fittings & Equipment	Computer Equipment	Total
Cost :			
Cost brought forward 1 January 2020	2,255	3,295	5,550
Additions	5,997	0	5,997
Disposals			0
As at 31st December 2020	8,252	3,295	11,547
Depreciation :			
Depreciation brought forward 1 January 2020	2,255	3,295	5,550
Charge for the year	190	0	190
Disposals			0
As at 31st December 2020	2,445	3,295	5,740
Net Book Value			
As at 31st December 2020	5,806	0	5,806
As at 31st December 2019	0	0	0

SUZANNE'S MINISTRIES

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2020

4. INCOME	Unrestricted Funds £	Restricted Funds £	TOTAL 2020 £	TOTAL 2019 £
a) Donations				
Voluntary Donations from Individuals	21,691	1,775	23,465	33,473
Gift Aid	567		567	1,337
	22,257	1,775	24,032	34,810
b) Charitable activities				
Books DVD sales	455		455	70
Ranch Rental	3,151		3,151	
Furniture	0		0	
	3,606	0	3,606	70
c) Investments				
Investment Income	0		0	1
	0	0	0	1
c) Other				
Other Income	0		0	0
	0	0	0	0
TOTAL INCOME	25,863	1,775	27,638	34,881
4. EXPENDITURE				
a) Raising funds				
DVD TV Time	67		67	2,291
Stationery & postage	1,458		1,458	2,842
	1,525	0	1,525	5,133
b) Charitable activities				
Grants Payable - Donations	480		480	26,711
Bible School	7,603	1,775	9,378	15,910
Orphanage	0		0	14,613
Adverts	50		50	0
Rent	400		400	0
Electric	2,858		2,858	(9,823)
Repairs and renewals	675		675	0
Food	0		0	0
Cleaning	0		0	0
Computer Software	0		0	0
Subscriptions	0		0	0
Telephone	0		0	39
Exchange loss	0		0	1,402
Miscellaneous	0		0	102
	12,066	1,775	13,841	49,050
c) Other				
Bank Charges	1,084		1,084	1,265
Book-keeping & Accountancy	854		854	1,392
Depreciation	190		190	
Independent Examination Fees	792		792	713
	2,921	0	2,921	3,370
TOTAL EXPENDITURE	16,512	1,775	18,287	57,553

SUZANNE'S MINISTRIES

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2020

6. GRANTS PAYABLE greater than £1000

	Other Unrestricted	Bicycles Orphanage Bible School	Total	Previous Yr.
E Bobor - Sierra Leone			0	2,800
D Botchway - Ghana	1,425	1,775	3,200	9,960
A Oladipo - Nigeria	4,300		4,300	2,500
J Nyahn - Liberia	1,878		1,878	3,661
Geoffrey Otila Auma - Uganda	0		0	18,739
Step Out In Faith NZ	0		0	8,632
Step Out in Faith CIC	0		0	9,823
Other less than £1000	480		480	1,119
	8,083	1,775	9,858	57,234

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Fund	Restricted Fund	Total 2020	Total 2019
	£	£	£	£
Accruals and provisions	1,970		1,970	2,895
Creditors	11,693		11,693	1,509
	13,663	0	13,663	4,404

8. CREDITORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

There were no creditors falling due in more than one year.

9. RESTRICTED FUNDS

	Balance 01-Jan-20	Income	Expenditure	Balance 31-Dec-20
	£	£	£	£
Bible School	0	1,775	1,775	0
Orphanage	0	0	0	0
	0	1,775	1,775	0

10. DIRECTORS AND OTHER RELATED PARTY TRANSACTIONS

The property for the Christian Retreat or "Ranch" is owned by Suzanne & Wilfred Pillan's who charged a nominal rent of £400 in the period (2019 NA)
Apart from the above, no other transaction took place between the organisation and a trustee or any person connected with them.

11. STAFF COSTS AND NUMBERS

There are no employees, wages for the year amounted to £0 (2019 £0)

12. RISK ASSESSMENT

The Directors actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Directors have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

SUZANNE'S MINISTRIES

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2020

13. RESERVES POLICY

The directors have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The directors aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The directors will endeavour not to set aside funds unnecessarily.