

**The Queen's Award
for Voluntary Service**

The MBE for volunteer groups

JIGSAW BURY

(Registered Charity No. 1115643)

**Accounts for the Year Ended 30th
September 2023**

First, the legal stuff...

Independent Examiner's Report on the Accounts

Report to the trustees/members of Jigsaw (Bury) on the accounts for the year ended 30th September 2023 set out on pages 3 to 10.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 145(1) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act,
- To follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- To state whether particular matters have come to my attention.

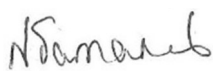
Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed..........

Date.....8th July 2024

Name...Nicola Tamanis.....

Relevant Professional Qualification or Body.....Association of Chartered Management Accountants

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Address.....Kenyon Fold, Broadhead Road, Turton, Bolton, BL7 0BW.....

Before we begin... Any questions?

Wait! What exactly am I reading?

You're reading Jigsaw Bury's annual report to its trustees and members, covering the period between the 1st of October 2022 and the 30th of September 2023.

Hold on a sec.... 'Jigsaw'?

Jigsaw started as a befriending project in 1992, evolving into a social group for young disabled people in 1995. It became an independent charity in 2005 and registered with the charity commission just under a year later. It continues to run two arms, Jigsaw Link for over 50s and Jigsaw for 13- to 30-year-olds. For over 2 decades Bury Council has supported its services and developments.

From very small beginnings, with two members in 1995, Jigsaw now has 203 members, 55 active volunteers, 4 office staff and 9 Group Leaders, and runs a diverse programme of sporting, skills development, healthy living, and social activities. In 2013 Jigsaw received the Queen's Awards for Voluntary Service, the MBE for volunteer groups.

Jigsaw is an awesome charity based in the Borough of Bury, Greater Manchester that seeks to combat loneliness among the borough's disabled and elderly communities, by promoting the inclusion and independence of those communities. That's all we'll say for now, but we will go into our activities in more detail later in this report – and all our work is done on a not-for-profit basis.

So, Jigsaw is a charity... but how is it structured and governed?

Jigsaw is an association which consists of members, staff, and volunteers. Some of our members and group leaders also serve on the Board of Trustees, so we're proud to say that we're Member-led and have a clear means of ensuring that our members' voices are heard at every level of the organisation. Jigsaw also works according to a governing document (our Constitution) which was originally drafted in August 2006, before being further modified in June 2015 and June 2016. Our trustees are formally appointed or reappointed at the Annual General Meeting; however, new trustees may be co-opted onto the committee at other times if there are vacancies and this is deemed necessary by the existing trustees. All trustees give their time voluntarily and receive no remuneration or other benefits for these activities. The involvement of Jigsaw service users as trustees ensures that members' views are represented in all discussions.

Do you work alongside any other organisations or bodies?

Some of our activities are run in partnership with other organisations, such as the Special Olympics organisation. This has provided the charity with several funding and additional sports opportunities. Jigsaw and Jigsaw Link also have a service level agreement with Bury Council, which covers the provision of support and socialising opportunities for disabled adults living in the Bury Council area.

Finally, how do you keep your members safe?

Jigsaw has a safeguarding policy in place, and as part of that policy Disclosure and Barring Service (DBS) checks are carried out on all trustees, staff, and volunteers. These checks are carried out every three years in line with statutory requirements.

Okay, sounds great... so how can I get in touch with you?

For official purposes, our details as registered with the Charities Commission are as follows:

Charity name:	Jigsaw (Bury) incorporating Jigsaw Link
Registered charity number:	1115643
Charity's principal address:	Unit 28, Bury Business Centre Kay Street Bury BL9 6BU

Alternatively, for more general enquiries, or if you're looking to become a member or volunteer you can also call us at 0161 253 6853, or e-mail jigsaw@bury.gov.uk!

Now... on with the show!



Jigsaw (Bury) is a registered charity, based in the borough of Bury, comprised of two sub-groups: Jigsaw and Jigsaw Link. We aim to promote fun, freedom, and independence for disabled people across the borough of Bury while also working to prevent social isolation, improve the self-esteem of our members and increase community integration.

Our Jigsaw arm is a sports and social group for young disabled people, accepting members from the age of 13. We aim to support our members to enjoy an active social life, to reach their sporting potential and to maintain a healthy lifestyle, running sports and social activities on average six days a week. The Jigsaw scheme provides our younger members with an opportunity to participate in mainstream activities and engage with the wider local community. Members are encouraged to believe in themselves and their own abilities, and this has created a lively, user led organisation which encourages active involvement of its members in the decision-making process. Activities are coordinated by the Jigsaw office staff and managed by group leaders, while our Volunteers provide assistance in a friendly, supportive way.

Jigsaw Link provides similar services to Jigsaw, in that it aims to support our members in enjoying an active social life just as Jigsaw does - but it is aimed at an older audience. Activities such as our regular Luncheon Clubs and group outings to interesting attractions and venues across the north-west and further afield are always well attended, and well loved by those who attend! Jigsaw Link also offers a one-to-one befriending service for people over the age of 50, as another means of working to prevent or reduce problems of loneliness and social exclusion among people who are at risk of becoming socially isolated, and who may be disabled or have an age-related condition. The befriending service works by linking members with a specific volunteer who will either visit them at home or call them on a regular basis. Finally, as mentioned above we also offer a weekly Luncheon Club and social outings throughout the year, as well as an Older People's Active Living programme, and a telephone befriending service.



Who's who at Jigsaw?

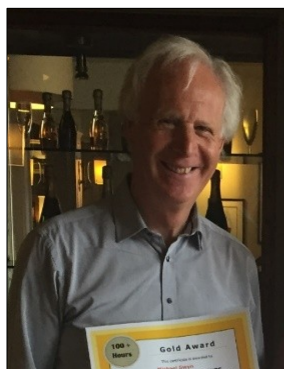
Trustees

The Jigsaw Board of Trustees for the 2022 - 2023 financial year was made up of the following amazing people:

Chair:	James Thornton	(Appointed October 2021 re-elected June 2023)
Secretary:	Michael Gwyn	(Appointed June 2019 re-elected June 2023)
Treasurer:	James Thornton	(Appointed October 2021 re-elected June 2023)

Member Trustees:

Rebecca Lunness	(Appointed July 2013, re-elected June 2023)
Liam Collinge	(Appointed July 2014, re-elected June 2023)
Verity Kay	(Appointed June 2019 re-elected June 2023)



Office Staff

Without these vital pieces of the puzzle, Jigsaw wouldn't be the great organisation that it is today. Sincere thanks from the Board of Trustees and the entire membership go to:

Manager: Zoe Oldham

Coordinator: Ellen Smith

Jigsaw Link Officer: Natalie Berger

Administrator: Dawn McCormick



"To all the Jigsaw staff, thank you so much for organising events that we can share with new friends. Thank you for your patience and your support without which we would not be able to do. You are all stars!"

What Jigsaw Does...

The objectives of Jigsaw are twofold:

- To meet the needs of disabled people with a view to encouraging their active participation in the community
- To promote equality and diversity by combating negative perceptions of disability.

...And How Did We Do That This Year?

We're proud of our achievements this year, so of course we're more than happy to tell you about them! Read on for all the important facts and figures regarding Jigsaw's activity, as well as more snapshots of the year's highlights and testimonials from our members!

Jigsaw Link

Over the course of this year 71 different members took advantage of the opportunities and services offered by Jigsaw Link. Roughly two-thirds of those people were happy just to attend our outings and weekly luncheon clubs, where this year's highlights included the Jigsaw Link visits to Cleveleys and Rivington Hall Barn, as well as our trip on the Canal boats at Marple, while closer to home we visited Bents Garden Centre, The Lowry Shopping Centre and Art Gallery, Boundary Mill and RHS Bridgewater.

As part of the Older People's Active Living Programme, Jigsaw Link 'Have A Go Sessions' included talks from the Healthy Minds and Calico, as well as a Kings Coronation Party, Chair-based exercises with Streetshakers, and Funky Monkey music session, art & crafts, quiz & bingo, Summer Fair and Games Afternoons. Jigsaw Link continued to offer 2 'Have A Go Sessions' per month. These took place at both Trinity Baptist Church, Radcliffe, and Prestwich Methodist Church.

In addition to the good times we had and friendships made at lunch clubs and on outings, a further 3 members opted for our telephone befriending service. 3 Jigsaw Link Members remains on the waiting list for a befriender. We'd of course like to thank our members for getting out there and getting involved throughout the year, and to those people still waiting for a befriender we ask only that you stay the course with us – we're sure to find someone for you soon!



Jigsaw

Our community of 154 active members were able to select from some 147 social and 202 sport outings - a grand total of 349 Jigsaw activities across the whole year which has increased by 8% from the previous accounting year. The number of events indicates quite strongly the local demand – and underlying need that there is for our locally unique service.

Our popular social outing programme included walks, cinema trips, evening meals & lunches, bowling, cookery, quizzes nights, bingo, pumpkin carving, Blackpool Illuminations, cookery classes, circus and theatre shows, outdoor cinema, mini golf, visit to GM Fire & Rescue Service, laser quest, choir practices, trip to Manchester Museum, and various King Coronation celebration activities.



A residential to Bendrigg Trust took place in November 2022. 19 Jigsaw Members attended, along with 4 Jigsaw Group Leaders, and 2 PA's. The group enjoyed a full weekend of adventurous activities at a residential activity centre specialising in high quality activities for disabled people. Jigsaw members participated in the following activities: Campfire, Sensory Room, Indoor Caving, Orienteering, Climbing & Abseiling, Cycling, Disco, Zip Wire, Tube Slide and Archery.

Our 2023 Summer Holiday Programme included a visit to Delamere Forest, Blackpool Tower, Tatton Park, Heaton Park Food & Drinks Festival, New

Horizons Canal Boat Trip and our first ever trip to Alton Towers.

Jigsaw celebrated the festive season at Manchester's famous Christmas Markets, local pantomimes, LightOpia, Lanterns at Chester Zoo, Arts and Crafts, shopping, a disco and our very own Christmas quiz and bingo night!



Our fundraising efforts included fundraising collections at local supermarkets, a ladies fashion show with Colours, a summer fair & BBQ, Christmas Markets, our annual Calendar, raffles, clothing collections, merchandise and Christmas card sales.

Let's Get Physical!

Sport and physical activity played a large role in Jigsaw's activities across 2022/23. Jigsaw has offered the following as part of our monthly sports programme: Kurling, Boccia, Athletics, Rounders, Cheerleading, Horse Riding, Yoga, Pilates, Dance, Aerobics, Table Tennis, Football, Badminton, Dodgeball, Circuits, Basketball, Netball, Chair based exercise, gym, ladies only swimming, archery, axe throwing, boxing and outdoor summer bootcamps. In



September 2023 13 Jigsaw members competed in the Rotary Games: an exhilarating day of inclusivity and sporting excellence.

Jigsaw has 2 Boccia Teams registered with Boccia England (Jigsaw Bury All Stars and Jigsaw Bury Hot Shots) and compete in the National League across the Northwest. We're proud to have hosted fixtures within Bury and travelled to away venues to compete.

Where Jigsaw Stands Financially...

General Overview and Reserves

Income in 2022/23 was £120,490 decreasing by 13% from 2021/22. Expenditure was £138,361 increasing by 10.5% in the previous year. We aim to hold sufficient funds in reserves to cover a minimum of six months' expenditure.

We held cash at the bank of £90,600 made up entirely of unrestricted funds.

2022/23 External Funding Breakdown

A massive thank you goes out to the following funds, grants and organisations - and of course every member of the public that donated during 2022/23 - for the financial contributions that they made to Jigsaw over the past financial year.

<u>Funding Source</u>	<u>Amount</u>
Bury Council SLA	31,250
Co Op Funding	1027.11
Asda Foundation	500
Bury Relief in Sickness	3037.43
The McCarthy and Stone	750
The Zochonis Charitable Foundation	5000
Bury MBC Parklife Funding	1080
Michael Colin, May We Help	1000
Rank Foundation Pebbles	600
Charities Trust Yorkshire Building Society	460
Asda Foundation	305
The Trustees of the BWCT Grant	2000
The Home Instead Charity	661.7
Bury VCFA	2031
Forever Manchester	100
Greater Manchester SPO	100
The East Lancs SW F ELMC Grant	3100
The Manchester Guardian Society	2000

Every penny of every donation - big or small - goes to improving the lives of people in your local community, and Jigsaw just couldn't do what we do without you – so again, from the bottom of our hearts, THANKYOU!

A Few Financial Notes...

- As you can see from the table above, the main sources of grant income in 2022/23 were the combined external grants, which totaled £23,752.24 and the Service Level Agreement (SLA) funding from Bury Council of £31,250 giving a total grant income of £55,002.24.
- As the accounts show, most of the income is used to support the costs of charitable activities including the organisation of activities, staff costs, volunteer expenses and transport.
- Nevertheless, Jigsaw members' contributions towards the cost of social and sporting activities raised £38,143.39 in 2022/23.

Jigsaw's Plans for the Future...

First and foremost, we will continue to deliver a member-led service, providing activities and opportunities that our members will enjoy and which promote our core values of fun, freedom, and independence.

Jigsaw's other plans for 2023/24 include redoubling the efforts we have made this year to broaden the range of activities and services we are able to offer to Jigsaw and Jigsaw Link members by including new sports, trips, and cultural experiences to our current wide-ranging and diverse selection of outings. It is our belief that this constant effort to offer our members the opportunity to try something new will further help the members that we already have to develop and attract even more disabled and disadvantaged people of all ages in the Borough of Bury to lead a healthier lifestyle, become more independent, improve their self-esteem, and avoid social isolation.



As we've mentioned before we're proud to be a member-led organisation, so we will of course be listening to our members and making our best effort to provide outings to the venues and activities that they want.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

Jigsaw (Bury)

No (if any)

1115643

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	1st October 2022		30th September 2023

CC16a

Section A Receipts and payments

Unrestricted
funds
to the nearest
£

Restricted
funds
to the
nearest £

Endowment
funds
to the nearest
£

Total funds
to the nearest
£

Last year
to the nearest
£

A1 Receipts

Grants - Government & Public Bodies	-	31,250	-	31,250	29,500
Grants, Legacies & Donations - Other	31,437		-	31,437	108,008
Other Income	55,470		-	55,470	357
Investments	2,333	-	-	2,333	674
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total(Gross income for AR)	89,240	31,250	-	120,490	138,539

A2 Asset and investment sales, (see table).

	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-

Total receipts	89,240	31,250	-	120,490	138,539
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A3 Payments

Office Staff Wages		84,910	-	84,910	72,124
Group Leader Pay	-	16,099	-	16,099	5,979
Payroll Service Charge	-	492	-	492	456
Expenses	-	4,677	-	4,677	3,202
Direct Cost of Activities	32,183	-	-	32,183	20,325
		-	-	-	8,394
		-	-	-	14,725
		-	-	-	-
	-	-	-	-	-
Sub total	32,183	106,178	-	138,361	125,205

A4 Asset and investment purchases, (see table)

	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-

Total payments	32,1 83	106 ,178	-	138,361	125,2 05
Net of receipts/(payments)	57,0 57	- 74,928	-	- 17,871	13,33 4
A5 Transfers between funds	- 74,928	74 ,928	-	-	
A6 Cash funds last year end	108,4 71	-	-	108,471	95,13 7
Cash funds this year end	90,6 00	-	-	90,600	108,4 71

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Jigsaw Current Account	10,714	-	-
	Jigsaw Savings Account	79,886	-	-
		-	-	-
	Total cash funds	90,600	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained			-	-

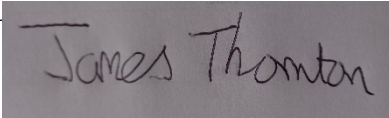
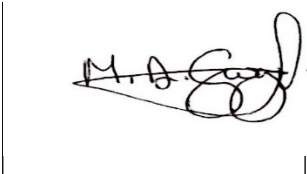
for the charity's
own use

		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two
trustees on behalf of all
the trustees

Signature	Print Name	Date of approval
	James Thornton	26/06/2024
	Michael Gwyn	26/06/2024