

HETTON AND EPPLETON COMMUNITY HALL

Minutes of the Hall Management meeting held at 10.30am on **Monday 7th October 2024** in the Hall.

Grahame Avent presiding. The meeting opened with a short prayer.

Members present today were Rev Tim, Marion Davis, Norma Laverick, Liz Oliver, Mike Wharton, Violet Wharton, Margaret Witham and Liz Oliver. Apologies from Marion Davis, Grahame Avent and Margaret Collins.

Matters arising

The car parking problems continue but there is nothing really that can be done about them.

We do not have the facility to have someone on duty in the car park and do not want the rudeness and abuse which has been encountered when people have been advised it's a private car park for hall users.

Bulk buying. Liz Oliver had been to Costco as promised and priced up the cost of cleaning materials and toilet rolls. After talking it over with Mike, it was decided to continue as we are using the local discount store. Mike will keep stocks topped up and kept in the old safe room so that there is a locked area to keep spare materials and toilet rolls. Anita our cleaner, now has a key for the safe room so there shouldn't be any problem with replenishing supplies as required.

Welcome cafe restarted on the 12th of January. Digital class has started but is poorly attended. Liz offered to advertise in the Parish patter.

Hall management/maintenance

There had been a flood in the gents' toilet just before Christmas. Mike identified that the problem was with the electric boiler which had stood empty for 15 months.

He purchased a new boiler and arranged for a plumber to fit it. All seems well now.

The waste pipe from the ladies toilet block has been knocked off in the car park. Suggests vandalism. Mike will arrange to have it mended.

Our cleaner Anita works at least 3 hours a week in the Hall and it is kept in very good order. She is paid £30 per week. Mike proposed increasing this payment to £40 per week. Seconded by Rev Tim and all agreed.

Thanks recorded to Mike.

Treasurer's report None given

Mike presented the independently audited accounts for 2023. There were no questions

Acceptance of accounts proposed by Mike and seconded by Rev Tim. All agreed.

Mike advised the meeting that the present gas contract is due to end at the end of March. He expects the gas price to rise by at least 3 fold. We may have to consider raising hire charges in the not too distant future.

Thanks recorded to Mike.

We definitely need some new trustees. A request is to be included on the Service sheet at Church and Liz will put an advert in the Parish Patter outlining “an exciting opportunity” Watch this space.

AGM 24.4.24 at 10.30am.

Meeting closed at 11.25am.

HETTON AND EPPLETON COMMUNITY HALL
RECEIPTS AND PAYMENTS FOR THE YEAR ENDING 31st DECEMBER 2023

2022 £	RECEIPTS	2023 £	2022 £	PAYMENTS	2023 £
16.00	HALL HIRE	4431.00	588.88	GAS	971.24
0	GRANTS (GENERAL)	556.00	1397.35	ELECTRICITY	921.15
0	INSURANCE	22608.89	371.53	WATER	736.92
1.15	LAND RENTAL (NDEL)	1.15	965.17	INSURANCE	1065.17
111.08	REFUNDS	0	2080.00	CLEANER/ HALL MANAGER	1620.00
19.73	BANK INTEREST	341.71	320.00	REPAIRS/RENEWALS	376.00
			232.60	RATES	109.28
			78.98	LICENCE COSTS	34.76
			0	SECURITY/FIRE/ELECTRICAL TESTS	533.60
			0	RUNNING COSTS EXPENSES	465.02
			0	GRANT EXPENDITURE (GENERAL)	556.00
			250.00	INSURANCE EXCESS	
<u>147.96</u>		<u>27938.75</u>	<u>6,284.51</u>		<u>7389.14</u>
OPENING	BALANCE AT 1ST JANUARY 2023	23,187.36		BALANCE ON HAND 31st DECEMBER 2023	
BALANCE OF GRANT (GENERAL) TO C/F		40.00		BALANCE OF GRANT(GENERAL)	40.00
				BALANCE OF GENERAL FUND TO C/F	43,736.97
		<u>51,166.11</u>			<u>51,166.11</u>

Approved by the Community Hall Management Trustees on the 04.03.2024
and signed oby Rev Tim Wall, Acting Chairperson

**INDEPENDENT EXAMINERS REPORT TO HETTON AND EPPLETON
COMMUNITY HALL MANAGEMENT COMMITTEE FOR YEAR ENDED
31st DECEMBER 2023**

I have independently examined the accounts of the Hetton and Eppleton Community Hall.

My responsibilities are to :-

Identify whether or not proper accounting records have been kept;

Look for possible significant errors in the accounts;

Check that the accounts have been properly prepared as these apply to the receipts and payments basis;

Where matters arise from this examination that give cause or concern it is my duty to report it.

My Report:

No matters have arisen during the course of my examination where I have to give an adverse report.

Signed

Aaron Robson Independent Examiner.

12th January 2024